

**DAUFUSKIE ISLAND FIRE DISTRICT  
BOARD OF COMMISSIONERS' MEETING  
400 Haig Point Road Daufuskie Island, SC 29915  
May 20, 2020**

<b>PRESENT:</b>	GEOFF BRUNNING DR. CAROLE RIZZO BAUM ANDY MASON NANCY LUDTKE	CHAIRMAN COMMISSIONER COMMISSIONER COMMISSIONER
<b>OTHERS:</b>	RANDY LOPER ROBERT MILIE ERIN QUINN	CHIEF DEPUTY CHIEF OF OPERATIONS ADMINISTRATIVE ASSISTANT
<b>ABSENT:</b>	BILL CRABTREE	COMMISSIONER

- 1. Call to Order:** Brunning called the meeting to order at 1:00 PM.
- 2. Citizens' Comment Period:** No one from the community was present.
- 3. Reconstitution of DIFD:** Brunning made a request to approve the continuing deferral of discussions about the reconstitution of the DIFD. Mason made a motion to approve and Baum seconded. All in favor.
- 4. Review and Approval of the Agenda and Minutes:** With no changes requested, Brunning requested approval of the minutes of the March 18<sup>th</sup>, 2020 Commissioners' meeting. The minutes were approved by Mason and seconded by Ludtke. All in favor.
- 5. April '20 Financial Report:** The April financial report was reviewed. Brunning made a request to approve, Ludtke made a motion and seconded by Mason. All in favor.
- 6. Conflict of Interests Forms:** Commissioners Annual Conflict of Interest forms for Beaufort County Boards and Commissions was completed in preparation for the July 10<sup>th</sup>, 2020 submission.
- 7. Draft of Fiscal Year 2021 Budget Review: FY '21 Budget, 5-Year Plan and Impact Fee Plans were each reviewed.** Chief Loper and Milie presented the FY'21 Budget with comparisons to that of FY'20, FY'19 and FY'18. They presented the 5-Year Plan reviewing the overall objectives and the short-term and long-term objectives for each of the five years. They presented the Impact Fee Plan and reviewed the objectives of the plan. Brunning made a motion to approve each of the FY'21 Budget, 5-Year Plan and Impact Fee Plan.

	Motion to Approve	Approved	Seconded	Commissioners Approval
FY '21 Budget	Brunning	Mason	Baum	Unanimous Approval
5-Year Plan	Brunning	Mason	Baum	Unanimous Approval
Impact Fee Plan	Brunning	Mason	Baum	Unanimous Approval

**8. COVID-19 – Guidance & Precautions:** Review of current guidance for HP and county ferry boat travelers and current PPE available to the DIFD staff.

**9. Next Meeting:** Commissioner’s desire to move to a monthly meeting schedule. Brunning made a request to approve the updated 2020 meeting schedule. Ludtke made a motion to approve and Mason seconded. All in favor. Next meeting is scheduled for Wednesday, June 17, 2020 at 1pm.

**10. Adjournment:** Brunning called the meeting to conclude. Baum approved and Ludtke seconded. The meeting adjourned at 3:00 PM