

BEAUFORT COUNTY TRANSPORTATION COMMITTEE
MINUTES OF MEETING ON July 19, 2017

The regular meeting of the Beaufort County Transportation Committee (BCTC) was held on July 19, 2017 in the Executive Conference Room of the Beaufort County Administrative Complex located at 100 Ribaut Road, Beaufort, South Carolina.

MEMBERS PRESENT: Bod Arundell, Joe DeVito, Christopher England, Craig Forrest, John Glover, Kraig Gordon, Mark McCain, James Morrall, Paul Runko

MEMBERS ABSENT: Joseph Stroman, Stephen Wilson

OTHERS PRESENT: County Council Member Alice Howard, District 4
County Council Member John Glover, District 3
Herb Cooper, SCDOT C Fund Program Manager
Rob McFee, Beaufort County Division Director for Construction, Engineering & Facilities
Colin Kinton, County Division Director for Traffic and Transportation Engineering
Van Willis, Town of Port Royal Manager
Lamar Taylor, City of Beaufort Public Works Director
Darrin Shoemaker, Town Hilton Head Traffic Engineer
Jeff Buckalew, Town of Hilton Engineer
Wendell Mulligan, SCDOT Resident Maintenance Engineer
Dan Chism, F&ME Consultants
Shawn Epps, F&ME Consultants

Notification. An audio recording of this meeting is available from the Beaufort County Engineering Department. Please contact the department at 843 255-2700 and request an audio copy. Power Point presentations given to the BCTC are available from the County Engineering Department.

1. **Call to Order & Members Roll Call.** Meeting was called to order at approximately 4:00 p.m. by Chairman Gordon and an attendance roll call was taken. A quorum was achieved for this meeting.

3. **Approval of Minutes**

Motion: a motion was made and seconded to approve the minutes from the March 15, 2017 meeting. Motion passed unanimously.

4. **Requests for Improvements to Publicly Maintained Roads.** Chairman Gordon before the presentation for funding requests, reviewed the SCAG's November 2016 decision on the maintenance of County roads in municipalities. The SCAG concluded that road maintenance for County roads inside a municipality is the responsibility of the municipality. Chairman Gordon stated that the CTC is proceeding forward under its normal standards. The County is reaching out to the municipalities to discuss roadway maintenance and development of MOU's/IGA's which should occur in the next 4 months.

The City of Beaufort, Town of Hilton Head, Town of Port Royal and Beaufort County submitted funding requests for various roadways. The following is listing of the presentations. Complete funding request submittals are available upon request to County Engineering Department.

City of Beaufort – Lamar Taylor, City Public Works Director presented a request for funding for the resurfacing of approximately 5.56 miles of roadway for 11 city owned streets and 2 SCDOT streets. Total Estimated Cost: \$1,185,000 Mr. Taylor indicated that staggered annual phasing of the roads could also be considered.

Town of Hilton Head – Darrin Shoemaker, Town Traffic Engineer presented a request for funding the resurfacing of Pope Avenue. Pope Avenue is an SCDOT maintained roadway that is approximated .71 miles. Total Estimated Cost: \$850,000

Town of Port Royal – Colin Kinton, County Traffic and Transportation Engineer presented the Town of Port Royal's funding request to update the traffic signal at Ribaut Road and Paris Avenue. Total Cost Estimate: \$60,000

Beaufort County – Mr. Kinton presented 3 funding requests for the County.

1. Free Flow Right Turn Lane at Ribaut Road and Lady's Island Drive Total Cost Estimate: \$60,000
2. Overhead Signage for SC 46 and Bluffton Parkway Roundabout Total Cost Estimate: \$100,000
3. Retiming of Traffic Signals along the US 278 Corridor Total Cost Estimate: \$100,000

The various projects were discussed and questions presented to the submitters. Funding support from the Municipalities and the County is included on the formal request packets. A review committee will be appointed to evaluate the funding requests. The review committee will report back their recommendations for funding at the September 2017 BCTC meeting.

5. Old Business

A. **Presentation of County Roadway Pavement Condition Survey.** Mr. Dan Chism with F&ME Consultants, contractor for the roadway pavement condition survey, presented the committee with the finalized pavement condition survey. Beaufort County maintains approximately 303 miles of roadway. F&ME did condition surveys on 209 miles of paved County roads. An evaluation committee will be appointed to review the report and recommendations. A disk copy of the survey is available from the County Engineering Department. F&ME is also working with GIS to display each roadway's data collection.

Mr. DeVito expressed an interest in analyzing any pavement preservation survey data that the municipalities have completed. Town of Port Royal has completed a survey. Mr. McFee requested that the Town submit a copy of their prepared survey to the County Engineering Department/F&ME to see if can be blended into the surveys already completed.

B. **BCTC Liability Insurance.** Mr. England should receive the quote for liability insurance within the next week and it will be forwarded to the chairman for consideration.

C. **Approval for Funding FY 2018 BCTC Reserve Contingency Fund.** A reserve contingency fund with a total of 25% of the average annual income or a total + \$500,000 was established at the May 18, 2016 meeting. The time frame approved was over a 5 year period. Total in the reserve fund at June 30, 2017 is \$233,485. Chairman Gordon asked if the committee would prefer to fund the remaining portion of the reserve fund or approve the 25% allotment for FY 2018.

Motion: Mr. DeVito made a motion to approve the annual reserve fund at the 25% annual average over the 5 year period. Mr. Runko seconded the motion. The motion passed unanimously.

For FY 2018, the funding total will be approximately \$116,000.

6. New Business

A. **C Fund Law Changes.** Chairman Gordon reviewed the C Fund Law changes sent to him from the SCDOT C Fund Program Manager in the attached 6/7/17 correspondence. Starting in FY 2019 for the .02 cent per gallon/per year gas tax increase, Beaufort County will receive $\pm .33$ cents per year over the next 6 years when distribution will reach .04 cents per gallon. The mandatory 25% expenditure for SCDOT roadways will remain until year 5 (FY 2021) then it will increase to 27.5% and will finally increase to 33%.

Mr. Cooper reviewed the C fund law changes with the committee. The CTC's receive 2.66 cents for every gallon of gas sold in South Carolina. Those funds are split between 47 counties by an allocation formula. The allocation formula is made up of 1/3 County population, 1/3 square miles in the County, and 1/3 rural road mileage in the County. Next year the BCTC should get an additional \$260,000 in C funds with the new C fund law changes. The increase of the 1/3 of a penny will have to be spent on the state system but it can go toward the mandatory allocation. Over the time period, Beaufort County would get approximately an increase in C funds of \$1.0 million. The donor bonus distribution will also change. The donor bonus is based on the % of gas sold in the county. There are 15 donor bonus counties in SC. The total donor bonus will also increase from \$9.5 million to a total of \$20.5 million.

B. Secondary SCDOT Roadway Condition Survey. Per Mr. Cooper, SCDOT will be concentrating on primary routes which are US/SC numbered posted routes, for example US 21 or SC 170. The CTC's are encouraged by SCDOT to consider pavement improvements to SCDOT secondary roadways. Secondary routes are roadways posted with the S-7-Road#.

Keeping the SCDOT secondary roads in mind, Chairman Gordon requested a scope of services from F&ME in order to do a pavement maintenance condition survey and create a 5 year pavement preservation plan for the SCDOT secondary routes in the County. F&ME submitted a change order quote of \$30,000 to their current contract. There is approximately 900 miles of SCDOT secondary roads in Beaufort County.

Motion: A motion was made by Mr. McCain and seconded by Mr. England to approve a change order to the F&ME contract for \$30,000 to complete a maintenance pavement condition survey of SCDOT secondary roads in the same format completed for the County pavement survey. **FOR:** Mr. Arundell, Mr. DeVito, Mr. England, Mr. Glover, Mr. McCain, Mr. Morrall, Mr. Runko **OPPOSED:** Mr. Forrest. **The motion passed.**

Mr. Cooper stated that SCDOT maintenance will only receive \$500,000 for federal aid secondary roads pavement preservation in FY 2018. Mr. Mulligan, the SCDOT resident maintenance engineer for Beaufort County, must use SCDOT's priority ranking system for pavement improvements. CTC's do not have to follow SCDOT's priority listing. Mr. Cooper provided the priority ranking system for SCDOT secondary roads so F&ME can complete a maintenance survey.

C. FY 2018 Road Maintenance Review Subcommittee. Chairman Gordon requested that Mr. McCain head the road maintenance review committee along with Mr. Glover and Mr. England. Mr. McFee will provide support. The committee will evaluate recommendations.

7. **Public Comment.** No public comment given.

8. **Meeting Adjourned.** The September 20, 2017 meeting will be held at 4:00 p.m., in the Executive Conference Room, County Administration Building, Robert Smalls Complex, Beaufort, SC.

June 7, 2017

Mr. Kraig Gordon, Chairman
Beaufort County Transportation Committee
201 Summerton Drive
Bluffton, South Carolina 29910

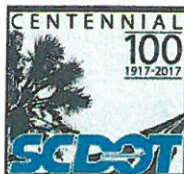
RE: C Fund Law Changes

Dear Chairman Gordon:

The South Carolina General Assembly recently passed Roads Bill Legislation (Act 40), which resulted in the authorization of additional crucially needed funding for the South Carolina Department of Transportation (SCDOT) to address essential improvements to our state's transportation system. This momentous legislation also included the authorization of additional recurring funding for the CTC program. Since the inception of the CTC program in 1993, the proceeds from two and sixty-six one-hundredths cents a gallon of the user fee on gasoline were deposited with the State Treasurer and expended for purposes outlined in S. C. Code Ann. Section 12-28-2740 (the C-Fund law). The individual CTC's portion of the funding is determined in accordance with the allocation formula stipulated in Section A of the law. The new legislation amends the C Fund law increasing the CTC's portion .3325 cents a gallon beginning **July 1, 2018**, and each July first thereafter through July 1, 2021, until such time as the total amount equals three and ninety-nine one-hundredths cents a gallon.

The increase in proceeds resulting from the provisions of the new legislation must be used exclusively for repairs, maintenance, and improvements to the state highway system. The 25% requirement to be spent on the state system still applies to the total annual allocation, with the new funds that are mandated to be spent on the state system counting towards that requirement. Based on future gasoline sales projections, funding to the CTC program would increase incrementally over \$9 Million each year for four years for a total increase of \$39 Million.

The Donor Bonus allocation that the Department of Transportation annually transfers to the CTC program has changed as a result of Act 40 as well. The new legislation stipulates the amount to be divided among those CTCs designated as a Donor County (a county that contributes to the C fund an amount in excess of what it receives under the allocation formula) is to be increased from \$9.5 Million to \$17 Million beginning in State Fiscal Year 17/18. The Donor Bonus cap is also allowed to move up to a new maximum of \$20.5 Million in subsequent years, commensurate with the data. For planning purposes,



Mr. Kraig Gordon, Chairman
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SCDOT is assuming that this increased \$3.5 Million may be called upon within 3 years of passage of the Roads Bill.

SCDOT is also receiving additional funding through the new legislation. A large portion of the new funding directed to SCDOT will be specifically targeted for resurfacing needs, with the Primary system identified as a high priority for SCDOT. Our intent is to improve the Primary system pavement conditions from 19% Good to 53% Good over the next 10 years.

While we welcome the CTCs to invest anywhere on the state system, you may want to consider investing on the Secondary System in order to ensure that we are effectively working together in order to improve our existing road network as a whole in a collaborative manner. SCDOT will gladly provide a list of potential projects on the primary or secondary state system with the Committee and assist in making a recommendation for the CTC's approval. You are encouraged to contact your local SCDOT engineer for assistance or guidance in the selection process, and to ensure the duplication of work on the same route is avoided.

The CTC's dedication to the community is greatly appreciated. SCDOT looks forward to working with the Committee to improve the quality of transportation elements in the county. Please do not hesitate to contact me at 803-737-0230 if you have any questions or need additional information.

Sincerely,



Herbert J. Cooper, P.E.
Local Program Administrator

HJC:bmf

cc: Robert McFee, Div. Director of Construction Engineering
ec: Christy A. Hall, P.E., Secretary of Transportation
Leland Colvin, Deputy Secretary for Engineering
Randall Young, Chief Engineer for Project Delivery
Robert T. Clark, District Six Engineering Administrator
Brent Rewis, Low Country Regional Production Group Engineer
J. Allen Hutto, Governmental Relations Officer
File: L:/Correspondence/2017 Apportionment Letters

