

Wednesday, September 15th, 2021 4:00 p.m.

Virtual Meeting Televised on The County Channel

#### **COMMITTEE**

**MEMBERS:** Kraig Gordon, Chairman, John Glover, Vice Chairman, J. Craig Forrest, Mark McCain,

Joseph Stroman, Jim Backer, Brian Winslow, Luana Graves-Sellars, Virginia Kozak

- 1. CALL TO ORDER ROLL CALL
  - 1. INTRODUCTIONS
- 2. PLEDGE OF ALLEGIANCE
- 3. PUBLIC COMMENT (TO AGENDA ITEMS ONLY)
- 4. APPROVAL OF MINUTES July 21, 2021
- 5. OLD BUSINESS
  - A. SCDOT FY 2020 & 2021 UPDATE
    - Mr. Greg Moore, SCDOT Resident Construction Engineer
  - B. DIRT ROAD PAVING CONTRACT #51, #52, & #53 UPDATE
    - Ms. Andrea Atherton, Transportation Engineering Director
  - C. PAVEMENT CONDITION SURVEY UPDATE
    - Mr. Bryan Bauer, PE Project Engineer F&ME
  - D. SC 170 UPDATE
    - Mr. Jared Fralix, Assistant County Administrator Engineering
  - E. STATE SECONDARY PROGRAM APPROVAL
    - Mr. Kraig Gordon, Chairman
  - F. APPOINTMENT OF LOW ADT ENGINEER F&ME
    - Mr. Kraig Gordon, Chairman
  - G. REVIEW OF STATE SECONDARIES
    - Mr. Kraig Gordon, Chairman
  - H. BEAUFORT CTC REVIEW
    - Mr. Jim Backer, Treasurer & Ms. Brittanee Fields, Engineering CIP Coordinator

#### 6. **NEW BUSINESS**

- A. ANNUAL REPORT TO GENERAL ASSEMBLY 2019/2020
  - Mr. Kraig Gordon, Chairman
- **B. INTERSTATE FUDING DISCUSSION** 
  - Mr. Kraig Gordon, Chairman
- C. LOW DOLLAR PROJECT & ENGINEER FUNDING
  - Mr. Kraig Gordon, Chairman
- D. FUNDING FOR F&ME TO REEVALUATE YR 5-\$12,000
  - Ms. Andrea Atherton, Transportation Engineering Director

#### 7. TREASURER'S REPORT

- B. BI-MONTHLY REPORT
  - Mr. Jim Backer, Treasurer
  - Ms. Brittanee Fields, Engineering Sr. Administrative Specialist
- 8. PUBLIC COMMENT (TO AGENDA ITEMS ONLY)
- 9. CHAIRMAN COMMENTS
- 10. ADJOURNMENT

**REMINDER:** Next BCTC Meeting is November 17, 2021, Time: 4:00 PM Location: County Council Chambers, County Administration Building, Robert Smalls Complex, Beaufort, SC.

#### **MEETING MINUTES**

#### FROM July 21, 2021

The regular meeting of the Beaufort County Transportation Committee (BCTC) was held on July 21, 2021 at the County chambers, hosted by Beaufort County's County Channel.

**MEMBERS PRESENT**: Kraig Gordon, Chairman, John Glover, Vice Chairman, Joseph Stroman, Jim Backer, Mark McCain, Virginia Kozak, Brian Winslow, J. Craig Forrest 8/9

MEMBERS ABSENT (EXCUSED): Luana Graves-Sellars

**MEMBERS ABSENT (UNEXCUSED):** 

**MEMBERS TARDY:** N/A

**OTHERS PRESENT:** Mr. Jared Fralix, Assistant County Administrator, Engineering Division

Ms. Andrea Atherton, Director, Transportation Engineering

Ms. Brittanee Fields, Engineering CIP Coordinator`

Ms. Elisabeth McMillan, Capital Projects Administrative Assistant

Ms. Stephanie Rossi, Planning Director LCOG

Ms. Elizabeth Penn-Sanders, SCDOT Resident Maintenance Engineer

Mr. Greg Moore, SCDOT Resident Construction Engineer

Mr. Bryan Bauer, PE Project Engineer F&ME

<u>Notification</u>. A recording of this meeting is available from the Beaufort County's County Channel. Power Point presentations provided to the BCTC are also available from the Beaufort County Capital Projects Department.

- 1. <u>Call to Order & Members Roll Call</u>. Meeting was called to order at approximately 4:00 p.m. by Chairman Gordon and an attendance roll call was taken. A quorum was achieved for this meeting.
- 2. Pledge of Allegiance.
- 3. Introductions and Public Comment. No public comment.
- **4.** <u>Approval of Minutes</u>. Meeting minutes from the May 19, 2021 meeting. <u>It was moved by Mr. Forrest, seconded by Mr. Stroman that committee approve the May 19, 2021 meeting minutes with revisions. The vote: YAYS: John Glover, Joseph Stroman, Jim Backer, J. Craig Forrest, Brian Winslow, Virginia Kozak, Mark McCain. 7-0</u>

#### **MEETING MINUTES**

FROM July 21, 2021

#### 5. Old Business.

#### A. SCDOT FY 2020 & 2021 PROJECT STATUS

Mr. Greg Moore, SCDOT Resident Construction Engineer

At this time there are several active projects in Beaufort County. Mr. Bauer promised to provide a project summary before the next CTC Meeting on September 15<sup>th</sup>, 2021.

#### B. YEAR 4 RESURFACING UPDATE

Ms. Andrea Atherton, Transportation Engineering Director

The entire resurfacing program comes to roughly \$2.2 million dollars. The total payout for this project is 75% and the project is at roughly 90% completion leaving about one and a quarter mile to be completed. Goethe road has raised some concerns for the contractor. This road has significant drainage issues. Ms. Atherton proposed that it be removed from the program to have additional engineering for the drainage. It was moved by Mr. McCain seconded by Ms. Kozak that committee approve the removal Goethe Road from the Year 4 Resurfacing Program for additional engineering for the current drainage problems. The Vote: John Glover, Joseph Stroman, Jim Backer, J. Craig Forrest, Brian Winslow, Virginia Kozak, Mark McCain. 7-0

#### C. DIRT ROAD PAVING CONTRACT #51, #52, & #53 UPDATE

Ms. Andrea Atherton, Transportation Engineering Director

Dirt Road Paving Contract #51 is currently underway. George Williams is the last road for completion and is projected to be completed in August of 2021. Rice Road, Salicornia, and Wards Landing have all been completed. There was a \$2.1 million dollar expenditure for this project for about 1.6 miles. Dirt Road Contract #52 has been awarded and has roughly 1.4 miles of road for the total of \$2.1 million and is currently in the design phase. The first two roads projected to be completed first are Harrison Island Road in Bluffton, and Wright Place located in Hilton Head. Later the roads north of the broad will be completed. Dirt Road Contract #53 will be solicited in the first quarter of fiscal year 2022. This contract will have about 1.7 miles and will include Twickingham Road, Northview Drive, and Rainbow Road.

#### D. PAVEMENT CONDITION SURVEY UPDATE

Mr. Bryan Bauer, PE Project Engineer F&ME

SCDOT is collecting data for the distress on each road on the County Municipal list. They've completed about 90% of the roadway data collection and have approximately 20 miles left for completion. They're expecting to have all the data collected in two weeks depending on rainfall. Once F&ME receives the data they will do a manual walkthrough of the roads for a general inspection and create a PQI for each of them. From there, F&ME will present their findings to County Council and the CTC comparing it to the last pavement evaluation. With all of the data collected, they will be working with the county to come up with a priority list and create a 5 year plan.

#### **MEETING MINUTES**

FROM July 21, 2021

#### E. BIG ESTATE CIRCLE

Mr. Joseph Stroman, District 1

Over the past few years, members of the community on Big Estate Circle had reached out to the County Transportation Committee for guidance on how to have this road included on one of the upcoming pavement projects. Unfortunately, Big Estate Circle is maintained by SCDOT and is not directly incorporated in the CTC Network for road improvement. Big Estate Circle is in District 1 and is roughly two miles long. This road has an ADT of less than 500. At the meeting on July 21, 2021 the committee approved the expenditure of \$40,000.00 for the repairs to be made on Big Estate Circle with additional \$40,000.00 would be covered from TAG funds. As a result, the resurfacing of the delaminated areas on Big Estate Circle were completed and the community has expressed a deep gratitude to the County Transportation Committee for their contribution.

#### F. SC 170 UPDATE

Mr. Jared Fralix, Assistant County Administrator – Engineering

In 2019, a report was commissioned and completed by AECOM for an access management/corridor study. This report was specific to SC 170 from 278 to 462. The report showed what improvements could be made short term, intermediate, and long term. The recommendations for these improvements come to a total of approximately \$80 Million. SCDOT, Jasper County, Beaufort County, and Hardeeville County are all key stakeholders into this plan. Due to the safety components in different segments of the project, County Council authorized staff to move forward with the short term improvements. In addition, County Council commissioned up to \$300,000.00 of expenditures to proceed with the design. However, the short term projects have a construction value of \$3 Million. County approved the coordination with AECOM in a Non-Competitive contract for their assistance on June 30<sup>th</sup>, 2021. The county is working to finalize the contract with AECOM to start work on the design for these projects. The design is anticipated to be complete in about six months. There are five remaining areas to be improved in this plan. The county hopes that with a full design they'll be able to coordinate with the other parties involved to obtain the funding before putting them out for bid on the first of next year.

#### G. LOW COUNTRY MIRR

Ms. Stephanie Rossi, Planning Director LCOG

Lowcountry Governments was awarded a grant for the Department of Defense's Office of Local Defense Community Cooperation to complete a Military Installation Resilience Review. This is a new grant program and we are one of the first to receive from it. This project is anticipated to be completed in February of 2022. The project focuses on the resilience of the communities that surround and support the base. Both Parris Island Recruit Depot and the Marine Corps Air Station are partners in this project. The end product for this project is to produce a community resilience plan. The project is divided into three phases. First to identify natural hazards in the surrounding area. Beaufort County's biggest threat is the water that surrounds it. With sea level rise, storms, king tides and flooding water is one of the main focus points. At this time there is a lot of data collection and threat analysis to show what kinds of infrastructure would be threatened if those things were to occur. Second, this project will be assessing vulnerability and risks for future and current development patterns in the region. Lastly, the data will be reviewed and the community resilience plan will be created under the categories of Prepare, Respond and Recover. The Department of Defense will cover 90% of this project leaving The City of Beaufort, The Town of Port Royal and Beaufort County to collectively provide 10% of the funding.

#### **MEETING MINUTES**

FROM July 21, 2021

#### H. STATE SECONDAY DISCUSSION

Mr. Kraig Gordon, Chairman

Six years ago a plan was to work along side F&ME to create a 5 Year plan for four our County's Road Network. SCDOT has increased the required expenditures on State Secondary roads by 33%. There are Eight Hundred Fifty Thousand Dollars that have to be spent on state secondary roads. It is in the committee's best interest to evaluate where these dollars will be spent. Mr. McCain proposed that the committee reviews state routes in their district with low ADTs. Mr. Gordon was able to get a copy of the federal and non-federal aid Secondary Improvement Project Prioritization List. This list establishes all the criteria that the state uses for paving state secondaries and primaries. The committee was asked to provide individual evaluations of the roads that are listed in their district. Ms. Kozak found that she had many recommendations in her district while other members did not. Mr. Forrest has five roads that were projected on the list and of the five of them four actually led to dead ends. Mr. Forrest proposed that we allow SCDOT to keep the portion of funds that they require the committee to spend, and apply those funds to their high priority road projects. Mr. Forrest noted that the project inevitably leads back to a 40,000 mile system that needs to be reduced by half because a large majority of these roads do not preform state functions. Chairman Gordon explained that in submitting a check in the full amount to SCDOT would not be in the best interest of the citizens of Beaufort County because a large majority of the roads were built in the municipalities with state funds. Mr. Gordon proposed that the committee applies the funds from SCDOT to the state secondaries in each district to preserve and maintain those roads. He proposed possibly spending half of the funds roads with low ADTs using scrub seal to make the improvements and using the other portion for roads with high ADTs. Ms. Kozak states that in evaluating the roads aside from the list provided by the state there is a social component. In doing this state secondary project the committee is given the opportunity to improve the quality of life for the residents here in Beaufort County. Further discussion was made and it was determined that the topic needs to be discussed at the next meeting with more data collection. It was motioned by Mr. Backer and seconded by Mr. McCain that committee conducts another review on the information collected for each district in terms of high and low ADTs with consideration for PQI to create a priority list of recommended roads for improvement in individual districts. The Vote: John Glover, Joseph Stroman, Jim Backer, J. Craig Forrest, Brian Winslow, Virginia Kozak, Mark McCain. 6-1

#### I. REVIEW OF STATE SECONDARIES BY DISTRICT

Mr. Kraig Gordon, Chairman

District Representatives

This item was reserved for the next County Transportation Committee Meeting on September 15, 2021.

#### 6. New Business.

#### A. JASPER COUNTY COUNCIL WORKSHOP

Mr. Kraig Gordon, Chairman

The Jasper County Council Workshop was moved to August 9, 2021 at 5:30 P.M. Chairman Gordon, Jared Fralix, Engineering ACA and Stewart Rodman, County Council District 11, will be attending this workshop. There was a verbal commitment of One Million Dollars for use on SC 170. Beaufort County is going to this meeting in support of Jasper County.

#### **MEETING MINUTES**

FROM July 21, 2021

#### 7. TREASURER'S REPORT

A. PAYOUT TO SCDOT

Mr. Kraig Gordon, Chairman

Ms. Brittanee Fields, Engineering Sr. Administrative Specialist

B. BI-MONTHLY REPORT

Mr. Jim Backer, Treasurer

Ms. Brittanee Fields, Engineering Sr. Administrative Specialist

- 8. Public Comment. No public comment.
- 9. Chairman Comments.
- **10.** <u>Meeting Adjourned</u>. The next regular meeting the BCTC will be September 15, 2021 at 4:00 p.m., held in the County Council Chambers, County Administration Building, Robert Smalls Complex, Beaufort, SC.

## **AECOM**

June 4, 2021

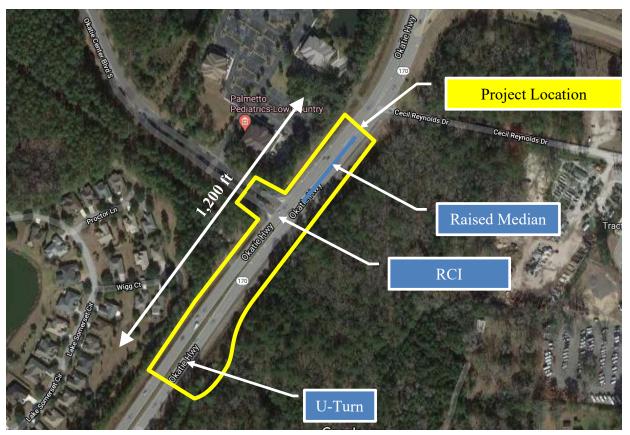
Mr. Jared Fralix, PE Assistant County Administrator - Engineering Beaufort County P.O Box 1228 Beaufort, SC 29901

Subject: SC 170 Implementations Near-Term Recommendations

Dear Mr. Fralix:

AECOM Technical Services Inc. (AECOM) is pleased to submit this proposal to perform engineering services to complete the design of near-term recommendations from the SC 170 Corridor Access Management Study. This scope and fee includes improvements as described below at five (5) locations:

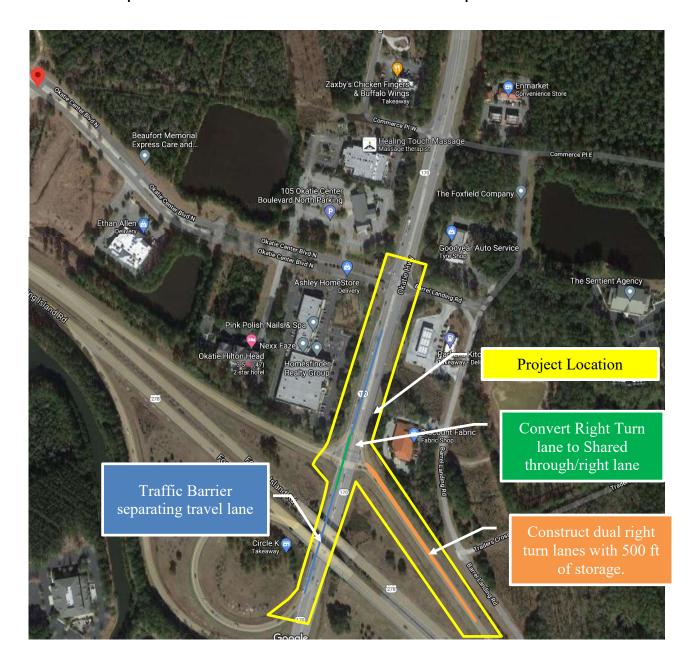
Location 1: Okatie Center Boulevard S at SC 170 - Improvements include the addition of medians, RCI and U-turn areas for approximately 1,200 linear feet of SC 170.



AECOM 10 Patewood Drive Building 6, Suite 500 Greenville, SC 29615 Tel: 864.234.3000 Fax: 864.609.9069 www.aecom.com



#### Location 2: Improvements on SC 170 at US 278 Westbound Ramps





#### Location 3: Improvements on Argent Blvd for Dual Lefts



Location 4: Tidewatch Drive at SC 170 will include adding a protected left-turn arrow signal phase along SC 170.

Location 5: Cherry Point Road/Pearlstine Drive at SC 170 will modify the existing signal to include nearside signal head for northbound SC 170.

Our proposal and scope of services are limited to the following tasks and descriptions:

#### Task 1: Project Management

AECOM will conduct a kickoff meeting with County staff to review the scope of services and schedule. At this initial meeting, the team will review project expectations and completion timeframes. This task also covers overall project management and administration including County coordination, general project correspondence and project QA/QC activities.

<u>Deliverables:</u> AECOM will provide the County with meeting minutes and a detailed project schedule for project assessment and completion within 48 hours of the kickoff meeting.



#### TASK 2: Field Surveys

Field surveys will be performed to determine accurate elevations and locations of existing facilities, as needed for design and to provide ground controls for base mapping and all design surveys. AECOM survey limits include:

**Location 1:** Approximately 1,500 linear feet along SC 170 and 100 linear feet along Okatie Center Blvd S. Corridor width of approximately 200 ft (see Figure 1 attached).

**Location 2:** Approximately 1,700 linear feet along SC 170 from the US 278 Westbound Ramps to Okatie Center Blvd N. Corridor is approximately 200 ft wide. Survey along the US 278 WB Off Ramp for approximately 800 linear feet for a corridor width of approximately 100 feet wide. (see Figure 2 attached)

**Location 3:** Approximately 400 linear feet along SC 170 at Argent Boulevard for a corridor width of approximately 200 ft wide and along Argent Boulevard for approximately 600 linear feet for a corridor width of approximately 100 ft wide. (see Figure 3 attached)

#### Survey will include:

- a. Horizontal and vertical control will be set throughout the project and subsequently used to perform all required surveys. Horizontal control will utilize SC state plane coordinates based upon NAD '83. Vertical control will be based upon NAVD'88. All mapping shall be oriented with North straight up. Boundary and Topographic surveying services shall be to the requirements of the Minimum Standards Manual for the Practice of Land Surveying in South Carolina.
- b. Cross-section the edge of pavement/roadway, centerline, and ditches. Cross section will be done at approximately 50-ft intervals.
- c. Locate site features on the two foot contour interval topo the with additional spot elevations as necessary to accurately depict the existing drainage patterns of the area. Horizontally and vertically locate all potential outfall drainage ditches and streams. At all outfalls obtain cross-sections 50 feet wide and 100 feet upstream and 100 feet downstream from the centerline of the roadway.
- d. Locate all visible drainage and gravity sewer structures within the corridor and one structure beyond the corridor limit. Information shall include top and invert elevations as well as pipe location, size and material.
- e. Location of all visible existing above ground utility structures such as telephone pedestals, water valves, water meters, gas valves, fire hydrants, and visible existing utility designations by others will be shown. No connectivity of underground nongravity utilities will be shown except as marked by PUPS.
- f. Survey Control Points shall be provided throughout the project outside the physical limits of construction at 500' intervals.
- g. Surveyed property corners along with available records will be utilized to compute property lines. Records for determining property lines and right of way will be provided.



- h. Include utilities in public roads along with storm drain pipes (sizes) and collection structures. Leave at least two Bench Marks on/near site (in what one could assume to be a protected area) with the State Plane coordinates and elevation. Topo only what is necessary) to complete the project design. Of course, include all existing utilities and anything that might affect the design and construction.
- i. Provide existing property lines, right of way lines, and current property owners.
- j. Develop Existing Centerline and if possible this should be based off old SCDOT plans.
- k. Prepare a Digital Terrain Model (DTM) or TIN file.

#### Deliverables:

- 1) Drawing(s) compatible with AutoCAD 2009 and or Microstation v8i.
- 2) DTM or TIN file.
- 3) "ASCII" file formatted as, Point Number, Northing, Easting, Elevation, Description.
- 4) Copies of plats and deeds to verify the Right of Way

#### Task 3: Construction Plans

Concept Design: The Consultant will develop geometric design criteria and prepare a preferred conceptual typical section and geometric layout for the recommended improvements; this work will be shown on survey data.

Conceptual plans will include estimated limits of construction, estimated right-of-way and property impacts and will be based on the proposed typical sections and field conditions. Preparation of one concept at Location 1 will be prepared, up to two conceptual alternatives at Location 2 will be provided and one concept for Location 3. The conceptual designs along with cost estimates will be submitted to Beaufort County for review and approval.

<u>Deliverables:</u> AECOM will provide a PDF copy in 22" x 36" printable format of the concept layouts.

AECOM will prepare final roadway plans for the construction of the road based on the approved concept and survey information. The design relating to the following activities will be developed:

**Geometric Design** - AECOM will develop and finalize the roadway typical sections, horizontal alignment, and profile.

**Hydraulic Designs** - AECOM will develop and finalize the drainage design and incorporate into the roadway plans for construction. The drainage design will include removing as necessary existing structures, piping and ditches as well as the installation of new structures, piping and ditches.

**Erosion Control Design/Permitting** - Design for minimizing erosion and off-site sedimentation during construction will be developed. The location and type of erosion control devices will be shown on the construction plans. The plan should identify the need to maintain, clean, and relocate these erosion control measures as the project progresses.



Removal of temporary erosion control devices following construction shall be addressed. Standard erosion control details will be included. AECOM will provide one completed set of the plans, Stormwater Report, NOI forms and documentation for OCRM coordination. It is anticipated this project to be submitted to Beaufort County as the Municipal Separate Storm Sewer Systems (MS4s) for approval.

**Utility Impacts** - AECOM will make a concerted effort to design around and try to avoid unnecessary relocations of utilities. If absolutely necessary, AECOM will coordinate with Utility Providers to develop a plan for relocation and will provide Beaufort County the proposed recommendations. The CONTRACTOR will be responsible for ensuring that utilities are relocated satisfactorily for construction to proceed.

**Traffic Control/Detour Plans** - AECOM will discuss with the County to determine the best path forward in regard to traffic control and will either prepare traffic control plans for staged construction or will include SCDOT guidance

**Right of Way Exhibits** - It is anticipated right-of-way acquisition will be required at up to two parcels and temporary easements or permissions will be required at two parcels. AECOM engineering staff will prepare and submit a right-of-way exhibit for each parcel affected by the project. The exhibits will be prepared on a legal (8  $\frac{1}{2}$  X 14") sheet size. Should the county require more detailed Right of Way Plats showing the metes and bounds, this is not included in the scope, but can be provided at an additional cost per parcel. It is assumed up to four exhibits would be required.

**Construction Plans** - will include five (5) plan sets for the final submittal and will submit electronic plans for 65% and 95% plans for review and comment by the County. In each set provided it is anticipated that they will include and/or address the following at a minimum:

- a. Title Sheet
- b. General Notes Sheet
- c. Summary of Quantities, Removal & Disposal Items
- d. Typical Sections
- e. Detailed Construction plan sheets
- f. Detailed profile sheets
- g. Driveway locations, types, and dimensions
- h. Limits of existing right-of-way, easements and adjacent properties
- i. Storm drainage plans (may be included on roadway plan)
- j. Erosion control Plans (may be included on roadway plan)
- k. Utility conflicts
- l. Traffic Control Plans
- m. Pavement Marking and Signing Plans
- n. Cross-sections at 50 foot interval.
- o. Construction limits
- p. Property lines, property parcel number, and ownership
- q. Geometric control (vertical and horizontal)



#### Deliverables:

- 1) It is assumed all five locations will be included in one plan set for bidding and construction purposes.
- 2) It is assumed that AECOM will provide an electronic PDF set of plans for review at 65% Plan Level, and 95% Plan Level.
- 3) It is assumed Electronic and Hard Copies of plans will be provided to Utility Companies at 65% Plan Level for Review/Relocation Sketches/Cost Estimates.
- 4) AECOM will provide Five (5) full size sets of Final Construction Plans at a scale of 1"=50' which will include all of the items listed above.
- 5) AECOM will provide one (1) signed copies of the NOI and SWPPP for the project.
  AECOM will provide up to Five (5) sets of plans for Stormwater Review and Approval.

#### Task 4: Traffic Signal Plans

AECOM will prepare traffic signal design plans and modifications to existing signal plans at a scale of 1"=30' as required for the project. Traffic Signal plans shall conform to the Manual of Uniform Traffic Control Devices, latest edition, and SCDOT details will be incorporated into the plans. Traffic signal plans will include equipment placement, general and intersection specific notes, phasing diagrams, loop placement and isolated signal timings. Signal plan will identify the location of signal poles, pedestrian poles, signal heads, pushbuttons and signs, sidewalk ramps and crosswalks, pull boxes, conduits, pavement markings, and vehicle detection. It should be assumed that all signal heads shall be spanwire mounted and supported by steel poles and all signal equipment will be new. AECOM will consider and incorporate, as required, the interconnection of railroad warning devices where highway-rail grade crossings are located in close proximity to traffic signals. AECOM will coordinate with SCDOT district signal personnel throughout the signal design process. AECOM will follow SCDOT's Traffic Signal Design Guidelines, latest edition, when developing the signal plan. AECOM will calculate quantities and cost estimates utilizing SCDOT's standard pay items.

#### Assumptions:

Modified Signal Plans will be prepared for the following intersections along SC 170:

- US 278 Westbound On-Ramp and Off Ramp
- Tidewatch Drive
- Cherry Point Road/Pearlstine Drive
- Argent Boulevard
- 1) Deliverables: Traffic Signal Plans to be included in the Roadway Plans.

#### Task 5: SCDOT Encroachment Permit

AECOM will coordinate with SCDOT to obtain an encroachment permit for the work. It is anticipated that submittals of the plans will be submitted to SCDOT for Review at 65% and Final plan stages. This scope includes preparing checklists and supporting documentation required by SCDOT to process encroachment permit application to include Sight Distance Calculations, Functional Classifications, driveway profiles, drainage calculations/statements, etc. and up to one (1) meeting with SCDOT at District office or on-site.



#### Task 6: Right of Way Acquisition

AECOM will Acquire in accordance with all state laws and regulations, both Federal and State and in the name of Beaufort County, the right of way necessary to construct the project. Title shall be in fee simple absolute and have a recordable warranty deed unless otherwise authorized by the County. All titles shall be filed with the Clerk of Court Office once payment is made to the landowner, in respective Beaufort County and the original file stamped instrument will be returned to Beaufort County. AECOM is responsible for all costs associated with recording of instruments. The acquisition of property shall follow the guidelines as established by Beaufort County other State and Federal guidelines considered by the County to be appropriate. AECOM shall have the authority to make Administrative Adjustments as directed and approved by the County.

In the event of condemnation, the necessary documents as required by Eminent Domain Procedure Act Sections 28-2-10 et. Seg., South Carolina Code of Laws (1976) as amended will be prepared and submitted electronically on disk leaving the attorney's name off of the document and leaving names off all other documents necessary for filing the case with the Clerk of Court. The procedure for condemnation shall be by way of trial after rejection of the amount tendered as provided in Section 28-2-240.

Retain all records dealing with property acquisition and all other costs associated with this project for three (3) years after final phase of construction work on project. Such records will be made available for audit and review by the County or County authorized representative upon request.

AECOM is responsible for establishing and maintaining Quality Control and Quality Assurance procedures for the entire right of way acquisition process. Corrections or requests for additional information shall be due within 10 working days of written request unless otherwise specified.

It is assumed Right of Way will be required from up two parcels with up to two parcels requiring an easement or permission.

#### Assumptions:

- 1) Assumed up to two appraisals.
- 2) Assumed up to two appraisal reviews.
- 3) Assumed up to two Title Reports.
- 4) Appraisals and Appraisal Reviews will be requested if there are damages to the property and just compensation exceeds \$20,000.00 or if no agreement can be reached and file will need to be submitted for condemnation.
- 5) Assumes the checks for acquisition will come from the County.

#### TASK 7: Construction Oversight

AECOM will assist during the construction phase of the Project by providing various office management services for the improvements, such as submitting progress reports, reviewing shop drawings, material and equipment submittals provided by the contractor for the Project, prepare and submit proposed change orders for approval, reviewing the contractor's periodic requests for payment and making recommendations concerning payments to the contractor.



AECOM will act as the OWNER's representative during the construction period for the roadway improvements. AECOM and the OWNER will jointly decide questions that may arise as to quality and acceptability of materials furnished and work performed by the contractor. In order to observe the progress and quality of the various aspects of the contractor's work AECOM will provide the services of a Project Representative for four days per week and the services of a Project Engineer for eight (8) hours per week throughout construction, to provide periodic observation of such work. Based on information obtained during such visits and on such observations, AECOM will endeavor to determine, in general, if such work is proceeding in accordance with the Project drawings and specifications.

The purpose of the visits and representation by the Project Representative at the site will be to enable AECOM to provide the OWNER a greater degree of confidence that the completed work of the contractor will conform generally to the Project plans and specifications and that the integrity of the design concept as reflected in the Project plans and specifications has been implemented and preserved by the contractor.

AECOM will organize perform all Quality Assurance Material testing of materials and oversight of the construction activities to comply with the SCDOT Construction Manual. AECOM will organize a walkthrough with contractor near completion of the project and prepare a punchlist of items to complete. AECOM will work with the contractor to complete the items on the punchlist. AECOM will organize a walkthrough with the County and SCDOT to review the project and will work with the contractor to address any outstanding items. AECOM will not, during such visits or as a result of such observations of the contractor's work, supervise, direct or have control over the contractor's work nor shall AECOM have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by the contractor, for safety precautions and programs incident to the work of the contractor or for any failure of the contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to the contractor furnishing or performing its work. Accordingly, AECOM can neither guarantee the performance of the construction contracts by the contractor nor assume responsibility for the contractor's failure to furnish and perform its work in accordance with the contract documents. It is assumed attendance at the following meetings is included:

- Preconstruction Meeting (1)
- Weekly Field Meeting (16 meetings)
- Walk Through with Contractor (1)
- Walk Through with County and SCDOT (2)

Assumptions: We anticipate construction to take place over four months and that the contractor will be limited to 90 days. It is assumed all quality control material testing will be provided by the contractor during construction. The cost for quality assurance testing is included in the construction administration and observation fee.







## We want to hear from you!

LONG RANGE TRANSPORTATION PLAN PUBLIC WORKSHOP

The Lowcountry Council of Governments (LCOG) is working to update the 2045 Long Range Transportation Plan (LRTP) and Rural Area LRTP.

These plans will identify transportation needs for the urbanized and rural areas over the next 20 years and provide a set of multimodal strategies to address these needs.

When: Wednesday September 8th 5pm-7pm

<u>Where</u>: Technical College of the Lowcountry New River Campus Conference Room (100 Community College Drive). Virtual option upon request to <a href="mailto:srossi@lowcountrycog.org">srossi@lowcountrycog.org</a> or 843-473-3958

<u>What</u>: A interactive event to help shape the vision of the plan and identify the incremental steps to achieve it.



#### McMillan, Elisabeth

From: kgordon gordonconst.com <kgordon@gordonconst.com>

**Sent:** Friday, September 10, 2021 4:05 PM

To: McMillan, Elisabeth

**Subject:** FW: A Letter from Chairman Gordon: State Secondary Program

**Importance:** High

Kraig L. Gordon(LTC.)ret.

President Chairman

Gordon Construction, Inc. Beaufort County Transportation Committee

201 Summerton Drive

Bluffton, S. C. 29910

843-757-8719 Fax: 8722

From: McMillan, Elisabeth <emcmillan@bcgov.net>

Sent: Thursday, August 19, 2021 8:40 AM

**To:** Brian Winslow <winslow@centurylink.net>; Ginnie Kozak <ginniek@rocketmail.com>; Jim Backer <jimbacker88@gmail.com>; John Craig Forest - BCTC District # 6 (jcraig@hargray.com) <jcraig@hargray.com>; John Glover <gloverj99@gmail.com>; Joseph Stroman <jssigma@hargray.com>; kgordon gordonconst.com <kgordon@gordonconst.com>; Luana Graves Sellars <lmgsellars@gmail.com>; Mark McCain

<mmccain2016@gmail.com>

Cc: 'penneg@scdot.org' <penneg@scdot.org>; Atherton, Andrea <aatherton@bcgov.net>; Carrie Gorsuch (cgorsuch@cityofbeaufort.org) <cgorsuch@cityofbeaufort.org>; Darrin Shoemaker (HHI) <darrins@hiltonheadislandsc.gov>; Fields, Brittanee <bri>diltanee.fields@bcgov.net>; Fralix, Jared <jared.fralix@bcgov.net>; Greg Moore <MooreGC@scdot.org>; Hervochon Chris <chervochon@bcgov.net>; jeffb@hiltonheadislandsc.gov; Joseph Croley <jecroley@gmail.com>; Kim Chapman <kchapman@townofbluffton.com>; Larmar Taylor <ltaylor@cityofbeaufort.org>; Lyle Jennifer <jenniferL@hiltonheadislandsc.gov>; Matthew St. Clair (mstclair@cityofbeaufort.org) <mstclair@cityofbeaufort.org>; McIlwee, Bryan <br/>bmcIlwee@townofbluffton.com>; Melton, Jonathan E <MeltonJE@scdot.org>; Nate Farrow (nfarrow@cityofbeaufort.org) <nfarrow@cityofbeaufort.org>; 'penneg@scdot.org' <penneg@scdot.org'; Stephanie Rossi <srossi@lowcountrycog.org>; sturmjp@scdot.org; Suzanne Larson <suzanne@lowcountryinsidetrack.com>; Van Willis <vwillis@portroyal.org>

Subject: A Letter from Chairman Gordon: State Secondary Program

Importance: High

Good Morning Committee members;

I have spoken to most of you with one on one conversations concerning the subject of this email. The following is an outline of how we will proceed. As we all know, we are required to expend 33% of our CTC funds on State Highway projects. This does not include our donor funds. It is expected that we will be required to spend based on forecasts

around \$900,000.00 in FY 2021/2022. The following is to become our State Road Program. It can be modified with committee approval in the future.

GROUP A, \$450,000.00 for State Secondaries with an ADT less than 500.

We will hire a consulting engineer than will develop a list of these roads. He will analyze and rank them using the Dirt Road Ranking system. This ranking system has been used and accepted by our CTC for at least 12 years, if not more. Upon ranking these routes, he will come up with a recommended cost effective resurfacing method and cost estimate. It will be the committees decision as to what is selected. However, we should try to follow the rankings and not marginalize the program. Understand, that we are not rebuilding roads. What has failed is the riding surface and not the subgrade. We will be installing a riding surface that improves the publics movement and safety.

#### Group B, \$450,000 for State Secondaries with larger ADTs

It is the intent to use all the recently gathered data developed by each committee member for their district. We will develop a wish list of the projects. We will also add the Dream List of the Beaufort County Resident Maintenance Engineer, Elizabeth Penn-Sanders. When selecting routes to be resurfaced, we should make an attempt to look across the total county. Upon completion we will turn the list over to staff for estimating. The committee will then approve that FY selected resurfacing projects.

I have tried to outline a program that will meet every ones needs. I will ask that if anyone has corrections or modifications, please submit them to me by close of business next Wednesday, August 25, 2021. If they are significant, I will see that all get to review and comment on them. However, it is my intent to have this entered into our next meeting by a motion and vote. I appreciate productive discussion. However, that didn't happen at our last meeting. I appreciate your attention to these matters. Let's drive on, and do the business for the people of Beaufort County.

Kraig L. Gordon(LTC.)ret.

President Chairman

Gordon Construction, Inc. Beaufort County Transportation Committee

201 Summerton Drive

Bluffton, S. C. 29910

843-757-8719 Fax: 8722



August 20, 2021

Mr. Kraig Gordon Beaufort County Transportation Committee 201 Summerton Drive Bluffton, South Carolina 29910

RE: Beaufort County Transportation Committee Review – 2019-2020

Dear Chairman Gordon:

The South Carolina Department of Transportation (SCDOT) review team met with Ms. Brittanee Fields, Ms. Elisabeth McMillan and Mr. Jim Backer on August 20, 2021, to conduct the Beaufort County Transportation Committee review.

Reviews of self-administered County Transportation Committees are required pursuant to Paragraph (P) of Section 12-28-2740 of the S. C. Code of Laws 1976. The reviews are to ensure compliance with subsection C, D, F and I and include evaluating randomly selected projects and financial records. This should not be considered an audit; however, if discrepancies in the project documentation or questions regarding management of C Funds exist, a formal audit may be requested.

The following projects were evaluated in accordance with the aforementioned law.

54942 – Beaufort County Road Resurfacing Y3 54929 – Pope Ave. Resurfacing – Town of Hilton Head Island

It is with great pleasure to inform you that no deficiencies were found. We appreciate the professionalism shown to us during the review. The files were very neat and organized. I look forward to continuing the great working relationship with you and all the members of the Beaufort County Transportation Committee. Please do not hesitate to contact me at 803-737-0038 if you have questions or concerns regarding the C Program.

Sincerely,

Ivana Gearheart C Program Manager





The C-Program Administration Office

#### **Compliance Review for Self-Administered CTCs**

County:	Beaufort	Actual Gas Taxes Received during the PREVIOUS Review Period (SFY 2018-2019):	\$2,122,726.48
		Amount spent on the State Highway System during the PREVIOUS Review Period as disclosed on the Annual Report:	\$291,070.00
Review Date:	8/19/21	Were any deficiencies found during the PREVIOUS Review Period® If so, int them in the "Comments" section on Page 2 (#25).	
		Actual Gas Taxes Received during this CURRENT Review Period (SFY 2019-2020)	\$2,284,688.59
Review Period : *(SFY is july 1 - June 30)	SFY 2019 - 2020	Amount spent on the State Highway System during this CURRENT Review Period as disclosed on the Annual Report:	\$850,000.00

All projects programmed or let to contract since the last review period will be subject to this review.

"C" Fund Law (§ 12-28-2740): Subsection (P): SCDOT shall perform reviews to ensure compliance with subsections (C), (D), (F), and (I).

	( )	
		YES/NO
1	SECTION C & 5: 25.0% Minimum State Requirement for SFY 2018 - 2019 25.0% Minimum State Requirement for SFY 2019 - 2020  Did the CTC spend the minimum requirement of their yearly apportionment on the State Highway System based on a biennial averaging of expenditures?	YES
	Minimum amount required to be spent on state highway system during the previous two SFY (during SFYs 2018-2020):  \$1,101.853.77	
	Actual amount spent on state highway system during the previous two SFYs (blennial average of SFYs 2018-2020):  \$1,141,070.00	
	If the amount spent on the state highways system is insufficient, how much must be spent to bring the CTC into compliance:  *Note that this amount must be spent as soon as possible and future duntil this requirement in met (§ 12-28-2740 {P}). This amount, once me any future minimum requirement.	
2	SECTION C: Were the remaining "C" construction funds spent on other local paving projects, for improving county roads, for street and traffic signs, or for other road and bridge projects?	YES
3	SECTION D: Were "C" funds expended or committed for future projects so that the CTC's uncommitted funds that were carried over to the next fiscal year did not exceed 300% of their annual apportionment?	YES
	Uncommitted Balance as disclosed on the CTC's annual statement as of June 30, 2020:  \$1,786,076.46  Annual Apportionment for SFY 2019-2020:  \$2,495,700.00	
	300% of Annual Apportionment for SFY 2019- 2020: \$7,487,100.00	35.4000.450, 75 ber 901
4	SECTION D: Were expenditures documented to the CTC on a per project basis upon completion of each project by the agency or local government expending the funds? *** The C-Program Administration office would like the following Items included on each project file: (a) the SCDOT Project ID (or the applicable project number for non-SCDOT projects), (b) the project description, and (c) the information described in questions #20 and #21 in the Project Specific Review section on page 2 of this form.	YES
5	SECTION D: Did the CTC provide an annual report to SCDOT?	YES
6	SECTION D: Did the annual report follow the guidelines established by the SCDOT?	YES
7	SECTION F: Can you provide the current signed and dated CTC County transportation plan at the review?	YES
8	SECTION F: Does the CTC have written procedures that local entities must follow on local road projects?	YES
o	For these local road projects, state what written procedures are followed (i.e. SCDOT standards, County standards, etc.)	SCDOT STANDARDS
9	SECTION I: Was a competitive bid system used for letting projects to contract without bid preference and also including a public advertisement of all projects?	YES
10	SECTION I: Were all bids in excess of \$100k accompanied by certified bid bonds, and was all work awarded under these contracts covered by performance and payment bonds for 100% of the contract value?	YES
1	SECTION I: Can you ensure bond requirements do not include a requirement that the surety bond be furnished by a particular surety company or through a particular agent or broker?	YES
	An unjustified negative answer to any of the above questions indicates that the CTC is not in compliance with the provisions of the "C" fund law & 12	-28-2740). The CTC

An unjust fied negative answer to any of the above questions indicates that the CTC is not in compliance with the provisions of the "C" fund law § 12-28-2740). The CTC will have two years to comply with the above requirements or to appeal through the process outlined in the law. If compliance is not attained after two years, the county forfeits 50% of its allocation the third year and those funds are to be divided among the other counties.



The C-Program Administration Office

## Compliance Review (continued) for SFY 2019 - 2020

	YES/NO
Was all CTC work on the State Highway System developed and bid by SCDOT? (If YES, skip to question #16.)	NO
Did the CTC acquire an approved SCDOT encroachment permit prior to beginning construction for all state projects that were developed and bid by an entity other than SCDOT?	YES
Were "C" funds used during the current review period by an entity other than SCDOT to acquire new right-of-way for a State-maintained road? (If NO, skip to question #16.)	NO
Did the CTC comply with the following SCDOT right-of-way requirements: Any new right-of-way acquired for a project on the State Highway System must be acquired in SCDOT's name pursuant to the requirements of the S.C. Eminent Domain Procedure Act (S.C. Code Section 28-2-10, et seq.), SCDOT right of way procedures and requirements, and under review of the SCDOT Right-of-Way office. Additional information available upon request.	
Are "C" funds kept in a separate account so that funds are easily accounted for and not mixed with other funds?	YES
How is the committee currently chosen? For example: Appointed by Legislative Delegation, Appointed by County Council, County Council serves as C APPOINTED BY COUNTY COUNCIL	TC, etc
Non-Recurring Funding	
For the CTC's non-recurring funding, SFY 15-16 (H.4230) and SFY 16-17 (Proviso 117.135), has the CTC committed or spent all funds on eligible projects?	YES
If you answered NO to the previous question, when does the CTC plan to program the remaining non-recurring funding?	
Project Specific Review	
For each project selected for review, is the following information available: (1) all actual invoices incurred during the FY, and (2) a listing of all invoices incurred during the FY which totals to the Current Expenditures as reported on the annual statement?	YES
For each project using "C" Funds, is the appropriate procurement documentation available for review? Please see the file, PROCUREMENT DOCUMENTATION FOR "C" FUND REVIEW, for further information.	YES
Please provide the following items each year at the review:  A.) A list of all current CTC members with up-to-date contact information (including email addresses).	-
B.) A copy of the latest signed and dated CTC County Transportation Plan.  Date of Transportation Plan on File:	11/18/2020
County Comments:	
SCDOT Comments:	
Deficiencies noted during Previous Review Period (SFY 2018 - 2019):	
Review Team Signatures:	
Brittanee Fields, Capital Projects Sucols County Representative PRINT NAME & TITLE COORdinator  NAMIA GEARHEART Russia (Sept. 18)	19/21
SCDOT C-Program Representative PRINT NAME & TITLE SIGNATURE DATE	

Basic Project Selection Guidance: If the project is on public property and the improvements can be used by the public for transportation, it is a viable project.



## **Compliance Review Sign-In Sheet**

Compliance Review Sign-In Sheet								
Review Date: 8/17/2/								
PRINT NAME	TITLE	EMAIL ADDRESS						
1 IVANA GEARHEART	Program Manager							
2 Brittanee Fields	Capital Projects Coordinator	brittanee fields a begov. net						
3 Elisabeth McMillan	Capital Projects Administrative Assistant	emonillan@bcgov.net						
. JIM BACKER	BCTC-Treasurer	Jimbocker 88 e 9 mailion						
5								
6								
7								
8								
9								
10								

PAGE 1

#### **BEAUFORT CTC - ANNUAL C-FUND REPORT**

#### JULY 1, 2020 - JUNE 30, 2021 RECURRING FUNDS SUMMARY

#### INCOME AND EXPENSES

Balance of Funds as of July 1, 2020		\$ 2,348,513.06
Income: Funds Accrued (Gas Tax) for Period July 1, 2020 through June 30, 2021	\$ 2,241,221.19	
Interest Earned (from SCDOT) for Period July 1, 2020 through June 30, 2021	\$ 4,768.10	
Interest Earned (from a bank) for Period July 1, 2020 through June 30, 2021	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Donor Bonus Received in SFY 2020-21	\$ 313,601.36	
Adjustment to Gas Tax received	\$ -	
Transfer from H.4230 funds Total Income	\$ 74.00	Ф 0.550.004.05
rotal income		\$ 2,559,664.65
Current Year Expenses:		
Administrative Expenses per C-Fund law subsection B SFY 2020 - 2021		
Per Diem for Period July 1, 2020 through June 30, 2021		
Local Paving Project Expenditures	\$ -	
State Road Project Expenditures	\$ 63,139.01	
Total Expenditures	-	\$ 63,139
Balance of Funds as of June 30, 2021		\$ 4,845,039
Funding Commitments (remaining budget)		
Local Paving Projects	\$ -	
State Road Projects	\$ -	
Total Committed Funds		\$ -
Total Uncommitted Funds Available for New Projects		\$ 4,845,039

#### BEAUFORT CTC - ANNUAL C-FUND STATEMENT - SFY 2020-2021 - RECURRING FUNDS

LOCAL ROAD PROJECTS [NOT ON THE STATE HIGHWAY SYSTEM]

TOTALS

FOR THE STATE FISCAL YEAR (SFY) OCCURRING FROM JULY 1, 2020 TO JUNE 30, 2021 TOTAL EXPENDITURES AT REMAINING BUDGET AT END TOTAL EXPENDITURES AT **BUDGET AT** BUDGET CHANGES BUDGET AT END OF EXPENDITURES BEGINNING OF SFY **DURING SFY DURING SFY** END OF SFY OF SFY BEGINNING OF SFY PROJECT PROJECT STATUS AS OF JULY 1, 2020 JULY to JUNE AS OF JUNE 30, 2021 AS OF JULY 1, 2020 JULY to JUNE AS OF JUNE 30, 2021 AS OF JUNE 30, 2021 PROJECT DESCRIPTION WORK TYPE RESPONSIBLE AGENCY NUMBER

"C" FUND EXPENDITURES FOR LOCAL ROAD PROJECTS AS PERCENT OF TOTAL GAS TAX RECEIVED =

0.00%

## BEAUFORT CTC - ANNUAL C-FUND STATEMENT - SFY 2020-2021 - RECURRING FUNDS PROJECTS ON THE STATE HIGHWAY SYSTEM

FOR THE STATE FISCAL YEAR (SFY) OCCURRING FROM JULY 1, 2020 TO JUNE 30, 2021 REMAINING TOTAL TOTAL BUDGET CHANGES BUDGET AT END OF **BUDGET AT** EXPENDITURES EXPENDITURES AT EXPENDITURES AT BUDGET AT END BEGINNING OF SFY **DURING SFY** SFY DURING SFY BEGINNING OF SFY END OF SFY OF SFY PROJECT RESPONSIBLE Encroachmen PROJECT NUMBER PROJECT DESCRIPTION WORK TYPE Permit # \*\* AS OF JULY 1, 2020 JULY to JUNE AS OF JUNE 30, 2021 AS OF JULY 1, 2020 JULY to JUNE AS OF JUNE 30, 2021 AS OF JUNE 30, 2021 STATUS AGENCY P032411 RESURFACE PALMETTO BAY RD US-278 237,703.00 237,703.00 (188,452.57) 49,250.43 RESURFACE SCDOT N/A (188,452.57) 49,250.43 CLOSED REPAIR BRIDGE APPROACHES-AT US-21CHOWAN IMROVEMENT SCDOT N/A 308,048.00 (20,768.67) 287,279.33 308,048.00 (20,768.67) 287,279.33 CLOSED SEA ISLAND PARKWAY S-406 CONTRIBURION TO P040789 A STATE PROJECT CONTRIBUTION SCDOT N/A 272,360.25 272,360.25 272,360.25 272,360.25 TOTALS 545,751.00 \$ 63,139.01 \$ 608,890.01 \$ 545,751.00 \$ 63,139.01 \$ 608,890.01

<sup>\*\*</sup> ENCROACHMENT PERMIT #: An SCDOT-approved Encroachment Permit must be obtained prior to beginning construction on the State Highway System. If SCDOT is the responsible agency for your project, please mark "n/a" in the encroachment permint # cell. If the project has not yet reached construction, please mark "pre-construction" in the cell. Otherwise, you must list the encroachment permit number.

#### **BEAUFORT CTC - ANNUAL C-FUND REPORT**

#### JULY 1, 2020 - JUNE 30, 2021

SFY 15-16 NON-RECURRING FUNDS (H.4230)

<b>INCOME AND EXPENSES</b>
----------------------------

Balance of Funds as of July 1, 2020		\$	74.00
Income: Interest Earned (from a bank) for Period July 1, 2020 through June 30, 2021 Transfer to recurring funds	<b>\$</b> \$	(74.00)	
Total Income		_\$	(74.00)
Current Year Expenses: State Road Project Expenditures	\$	-	
Total Expenditures		\$	-
Balance of Funds as of June 30, 2021		\$	-
Funding Commitments (remaining budget) State Road Projects	\$	-	
Total Committed Funds		\$	-
Total Uncommitted Funds Available for New Projects		\$	_

PROJECTS ON THE STATE HIGHWAY SYSTEM

OD THE STATE EIGOA	I VEAD (SEV) OCCUPIN	IC EDOM IIII V 4	2020 TO	ILINE 20	2024

PROJECT NUMBER	PROJECT DESCRIPTION	WORK TYPE	RESPONSIBLE AGENCY	Encroachment Permit # **	BUDGET AT BEGINNING OF SFY AS OF JULY 1, 2020	BUDGET CHANGES DURING SFY JULY to JUNE	BUDGET AT END OF SFY AS OF JUNE 30, 2021	TOTAL EXPENDITURES AT AS OF JULY 1, 2020	EXPENDITURES DURING SFY JULY to JUNE		REMAINING BUDGET AT END AS OF JUNE 30, 2021	PROJECT STATUS
TOTALS	S				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

#### **BEAUFORT CTC - ANNUAL C-FUND REPORT**

#### JULY 1, 2020 - JUNE 30, 2021

SFY 16-17 NON-RECURRING FUNDS (P117.135)

#### INCOME AND EXPENSES

Balance of Funds as of July 1, 2020	\$	-
Income: Interest Earned (from a bank) for Period July 1, 2020 through June 30, 2021 Adjustment	\$ 11.09 (393.63)	
Total Income	 \$	(382.54)
Current Year Expenses: State Road Project Expenditures	\$ (382.54)	
Total Expenditures	 _\$	(382.54)
Balance of Funds as of June 30, 2021	\$	-
Funding Commitments (remaining budget) State Road Projects	\$ -	
Total Committed Funds	 \$	-
Total Uncommitted Funds Available for New Projects	\$	_

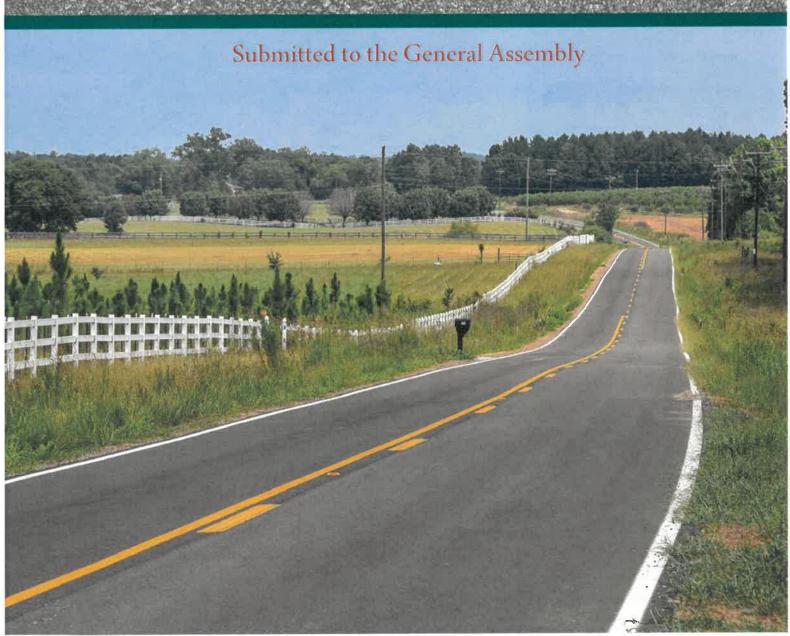
#### PROJECTS ON THE STATE HIGHWAY SYSTEM

#### FOR THE STATE FISCAL YEAR (SFY) OCCURRING FROM JULY 1, 2020 TO JUNE 30, 2021 BUDGET CHANGES BUDGET AT BUDGET AT END OF TOTAL EXPENDITURES TOTAL REMAINING PROJECT **BEGINNING OF SFY DURING SFY** SFY **EXPENDITURES AT DURING SFY EXPENDITURES AT** BUDGET AT END PROJECT RESPONSIBLE Encroachmen NUMBER PROJECT DESCRIPTION AGENCY Permit # \*\* AS OF JULY 1, 2020 JULY to JUNE AS OF JUNE 30, 2021 AS OF JULY 1, 2020 AS OF JUNE 30, 2021 AS OF JUNE 30, 2021 STATUS P032411 RESURFACE PALMETTO BAY RD US-278 REPAIR BRIDGE APPROACHES AT US-21 RESURFACE SCDOT N/A 1,346,795.89 1,346,795.89 1,346,795.89 1,346,795.89 CLOSED P032412 CHOWAN CREEK, SC-170 AT BROAD RIVER IMPROVEMENT SCDOT 16,000.00 15,617.46 N/A (382.54) 15,617.46 16,000.00 (382.54) CLOSED 1,362,795.89 (382.54) 1,362,413.35 \$ 1,362,795.89 \$ (382.54) 1,362,413.35 \$ TOTALS

This annual statement was prepared by		
, -	(Name, Title, Entity)	
CTC Chairman:		
(Signature)		-
Date:		

## ANNUAL REPORT 2019 - 2020





## "C" FUND ANNUAL STATEWIDE REPORT

# SELF-ADMINISTERED & SCDOT-ADMINISTERED COUNTY TRANSPORTATION COMMITTEES

### SUBMITTED TO THE GENERAL ASSEMBLY

FOR JULY 1, 2019 - JUNE 30, 2020



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SUMTER COUNTY TRANSPORTATION COMMITTEE (Self-Administered)	
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YORK COUNTY TRANSPORTATION COMMITTEE (Self-Administered)	
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APPENDIX C: FORECASTED APPORTIONMENT CHARTS FOR SFY 2019-2020 and SFY 2020-2021	

## **EXECUTIVE SUMMARY 2019-2020 State Fiscal Year**

The South Carolina Department of Transportation (SCDOT) presents the enclosed 2019-2020 State Fiscal Year report on the State's "C" program. The "C" fund law, § 12-28-2740, requires SCDOT to compile an annual statewide report of all counties that administer their county transportation funds, known as "C" funds. Each individual report shall list expenditures on a perproject basis with a project description and a general accounting of all expenditures. All financial reporting listed in this report on county transportation committees (CTCs) that administer their own "C" funds was prepared by those CTCs and submitted to SCDOT. In addition, SCDOT has prepared a similar report on behalf of the remaining counties for which SCDOT administers "C" funds at their request. As of June 30, 2020, there are 26 self-administered CTCs and 20 SCDOT-administered CTCs.

Financial resources for transportation projects are precious as the needs far exceed the available funding. As such, the CTCs have a considerable responsibility to determine where best to place the limited funds for transportation improvements in their communities. The "C" program is successful because of the dedication of these committees and their hard work to prioritize funding for transportation projects.

#### "C" Fund Additions

Act 40 of 2017 includes the authorization of additional funding for the "C" program. The Act is phasing in additional funding over four years and modifies the minimum amount of "C" funds that must be spent on the state highway system. Table 1 summarizes the financial impact of Act 40 on the "C" program.

Table 1: Act 40 Impact on "C" Funds

	State Gas Tax toward the "C" Program (¢/gallon)	Minimum % Required on State Roads
Before Act 40	2.66	25
SFY 18-19 (1 <sup>st</sup> 0.3325 ¢/gallon increase)	2.9925	25
SFY 19-20 (2 <sup>nd</sup> 0.3325 ¢/gallon increase)	3.325	25
SFY 20-21 (3 <sup>rd</sup> 0.3325 ¢/gallon increase)	3.6575	27.3
SFY 21-22 and beyond (Act 40 Fully Phased-In)	3.99	33.3

During this reporting year, SFY 2019-2020, more than \$109 million statewide was added to the "C" program. Before Act 40 was enacted, SCDOT transferred slightly more than \$87 million to the "C" fund in SFY 2016-2017. Figure 1 on the following page provides the total yearly contributions to the "C" fund since the authorization of Act 40. It also includes projections for upcoming years.



### **Donor Bonus Allocation**

Act 40 of 2017 also amended another component of the "C" program, the Donor Bonus allocation, by increasing the amount SCDOT transfers annually to the "C" program. SCDOT now annually transfers a base amount of \$17 million to the "C" program under the donor bonus allocation, compared to a \$9.5 million annual transfer previously. This allocation is similar to a matching funds program whereby SCDOT transfers a portion of the \$17 million to each county

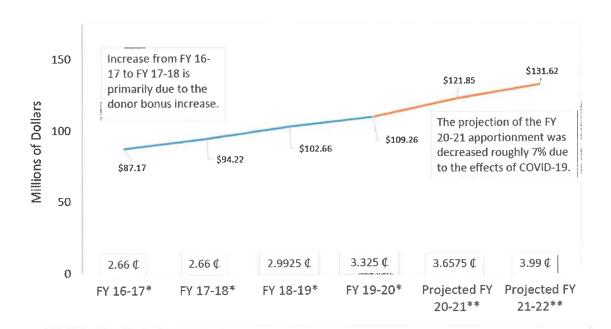


Figure 1: Total Recurring "C" Funds

that contributes to the "C" fund an amount in excess of what it receives under the allocation formula in the "C" fund law. After the \$17 million is divided among the donor counties in the ratio defined by law, SCDOT then transfers up to an additional \$3.5 million among the donor counties in an effort to increase each donor county's total allocation to the amount that county contributed to the "C" program through gasoline sales. Funds are distributed accordingly up to a cap of \$20.5 million to donor counties collectively. A copy of the Donor Bonus distribution for SFY 2019-2020 is shown at the end of this report in appendix A with a total distribution of \$17,640,424.71. The total distribution for this reporting year was below the \$20.5 million cap, so each donor county was made whole by receiving back in "C" funds the portion which the county collected via gasoline sales.



<sup>\*</sup> Through FY 19-20, values are calculated from the actual gas tax, interest, and donor bonus received.

<sup>\*\*</sup> Projected FY 20-21 value includes the forecasted apportionment and the actual donor bonus. Projected FY 21-22 is extrapolated from the FY 20-21 projection with an estimated \$18M donor bonus.

# Minimum State Requirement and 300% Requirement

As stated earlier, each CTC must spend at least 25% of their apportionment on the State Highway System for SFY 2019-2020. This requirement is based on a biennial averaging of expenditures. As of the submission of this report, each CTC complied with this state minimum requirement for the reporting year. Additionally, the "C" fund law requires that CTCs do not carry forward into the following year any uncommitted balances greater than 300% of their apportionment from the most recent year. Each CTC sufficiently committed their "C" funds by June 30, 2020 so as to comply with this 300% requirement. Figure 2 displays the statewide "C" fund balances as of the end of the previous four fiscal years and highlights the extent to which the CTCs as a whole have been committing "C" funds toward transportation projects. Of note, the CTCs collectively carried forward an uncommitted balance of roughly \$84 million on June 30, 2020 while the 300% ceiling would be roughly \$289 million. This carry-over uncommitted balance equates to roughly 87% of the apportionment for the fiscal year, well beneath the statutory requirement.

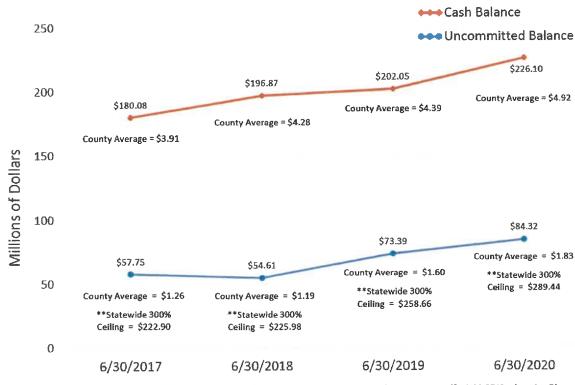


Figure 2: Recurring "C" Fund Balances for All 46 CTCs



<sup>\*\*</sup> Each CTC's Uncommitted Balance is required to be less than 300% of the most recent year's annual apportionment (§ 12-28-2740 subsection D).

# One-Time "C" Fund Distribution (H.4230 funds)

During SFY 2015-2016, the General Assembly passed H.4230, which provided one-time funding in the amount of \$216,329,114 to the CTCs. These funds are to be used solely on the state-owned secondary road system for paving, rehabilitation, resurfacing and/or reconstruction; and bridge repair, replacement, or reconstruction. As of the end of SFY 2019-2020, roughly \$6.4 million remains in this fund as cash, and roughly \$3.0 million is uncommitted. SCDOT is working with the CTCs to purpose these remaining funds toward needed improvements. The balances over time for this fund since its distribution may be seen in figure 3.

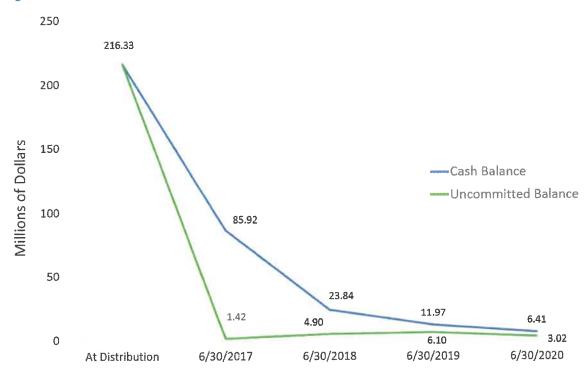


Figure 3: H.4230 Balances

# One-Time "C" Fund Distribution (Proviso 117.135 funds)

During SFY 2016-2017, proviso 117.135 provided one-time funding in the amount of \$50 million to the CTCs. These funds are to be spent solely on the state-owned highway system for paving, rehabilitation, resurfacing, and/or reconstruction; and bridge repair, replacement, or reconstruction. As of the end of SFY 2019-2020, roughly \$4.7 million remains in this fund as cash and roughly \$1.0 million is uncommitted. SCDOT is working with the CTCs to purpose these funds toward needed improvements. The balances over time for the P117.135 fund since its distribution may be seen in figure 4 on the following page.



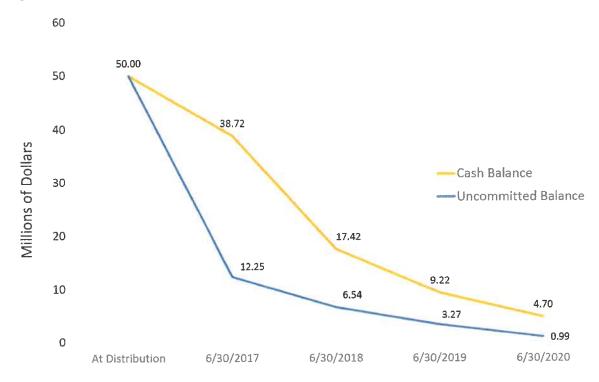


Figure 4: Proviso 117.135 Balances

### Cash Balances and Uncommitted Balances

A summary of all cash balances and uncommitted balances for each CTC as of the end of this reporting year may be found in Appendix B at the end of this report.

### Projections for the 2020-2021 State Fiscal Year

At the beginning of the state's fiscal year, SCDOT sends each CTC an income projection based on the amount of gasoline that is forecasted to be sold during the upcoming year. This information is used by the CTCs to plan how they may spend their "C" funds during the course of the year. A copy of the apportionment chart for this reporting year and the current year (SFY 2020-2021) can be found in Appendix C at the end of this report. Minor increases or decreases in revenue that may occur can be attributed to modest fluctuations in the price and consumption of gasoline. For state fiscal year 2020-2021, the projected apportionment that will be split between all 46 CTCs is \$104,150,400. This value already contains a reduction of roughly 7% due to the effects of COVID-19 on travel patterns. Time will tell if this forecasted reduction adequately captured the real-world response.

Any questions regarding the "C" program may be directed to SCDOT's "C" Program Administrator, Joe Sturm, at 803-737-0230.



# BEAUFORT

Chairman Xraig Gordon

Self-Administered

# PAGE 1

BEAUFORT CTC ANNUAL C FUND REPORT JULY 1, 2019 - JUNE 30, 2020 RECURRING FUNDS

INCOME AND EXPENSES Balance of Funds as of July 1, 2019			49	3,376,741.00
Income: Funds Received (Gas Tax) for Period July 1, 2019 through June 30, 2020 Interest Earned (from SCDOT) for Period July 1, 2019 through June 30, 2020 Interest Earned (from a bank) for Period July 1, 2019 through June 30, 2020 Donor Bonus Funds Received for Return of Uncommitted Balance Total Income	<del>ଡେ ଡ ଡ ଡ</del> ଡ	2,284,688.59 13,379.49 70,000.00 *see note 1 325,445.95	* see note	2,693,514.03
Expenses: Administrative Expenses Local Paving Project Expenditures State Road Project Expenditures	<del>↔ ↔</del> ↔	2,000.00 2,869,741.97 850,000.00		
Total Expenditures  Balance of Funds as of June 30, 2020	1		<del>⇔</del> ↔	3,721,741.97
EUNDING COMMITMENTS  Local Paving Projects  State Road Projects  Total Committed Funds	မှာ မှာ	562,436.60	₩	562,436.60
Total Uncommitted Funds Available for New Projects			<del>69</del>	1,786,076.46

\*Note 1: Estimated total

PAGE 2 PROJECTS FUNDED WITH RECURRING FUNDS

# LOCAL PAVING PROJECTS

				TOTAL		CURRENT FISCAL YEAR	
Number PROJECT DESCRIPTION	WORK TYPE	RESPONSIBLE AGENCY	BUDGET	EXPENDITURES	UKES	EXPENDITURES	BUDGE
54941 Beaufort County Road Resurfacing Y2	Resurfacing	Beaufort County	\$ 432	432,851.57 \$ 432,851.57 \$ 432,851.57 \$	821.57 \$	432,851.57	69
54942 Beaufort County Road Resurfacing Y3	Resurfacing	Beaufort County	2,999	2,999,327.00 \$ 2,436,890.40 \$	890.40	2,436,890.40	2,436,890.40 \$ 562,436.60
TOTALS			\$ 3,432	3,432,178.57 \$ 2,869,741.97 \$	741.97 \$		2,869,741.97 \$ 562,436.60

EXPENDITURES FOR LOCAL PAVING PROJECTS AS PERCENT OF TOTAL INCOME =

125.61%

# STATE ROAD PROJECTS

							CURRENT FISCAL	
Project			Encroachment	RESPONSIBLE		TOTAL	YEAR	REMAINING
Number	PROJECT DESCRIPTION	WORK TYPE	Permit #	AGENCY	BUDGET	EXPENDITURES	EXPENDITURES	BUDGET
				Town of Hilton Head				
54929	54929 Pope Ave Resurfacing	Resurfacing	261885	185 Island	69	850,000.00 \$ 850,000.00 \$	\$ 850,000.00	·
P037466	P037466 Name the Bridge att he Beaufort/Jasper County Line along SC-46	Dedication Sign		SCDOT	\$ 250.00	\$ 250.00		
P032411	P032411 Resurfacing Palmetto Bay Rd IUS-278	Resurfacing		SCDOT	\$ 237,703	\$ 237,703		
P032412	Repair Bridge Approaches at US 21 at Chowan Creek, SC 170 at Broad P032412 River & SC 170 at Chechesse River	Repair		SCDOT	\$ 308,048	\$ 308,048	it.	
	TOTALS				\$ 1,396,001.30	1,396,001.30 \$ 1,396,001.30 \$	\$ 850,000.00 \$	€9

EXPENDITURES FOR STATE ROAD PROJECTS AS PERCENT OF TOTAL INCOME =

PAGE 3

# BEAUFORT CTC ANNUAL C FUND REPORT JULY 1, 2019 - JUNE 30, 2020 SFY 15-16 NON-RECURRING FUNDS (H.4230)

INCOME AND EXPENSES  Balance of Funds as of July 1, 2019	₩	74.00
Income: Funds Received (Gas Tax) for Period July 1, 2019 through June 30, 2020 Interest Earned (from SCDOT) for Period July 1, 2019 through June 30, 2020 Interest Earned (from a bank) for Period July 1, 2019 through June 30, 2020 Funds Received for Return of Uncommitted Balance Total Income	1 1 1 1	
Expenses: State Road Project Expenditures  Total Expenditures		
Balance of Funds as of June 30, 2020		
EUNDING COMMITMENTS State Road Projects Total Commitments	1	
Total Uncommitted Funds Available for New Projects	49	74.00

Page 4

STATE ROAD PROJECTS

							CURRENT FISCAL	
roject			Encroachment	RESPONSIBLE		TOTAL	YEAR	REMAINING
Imber PROJECT DE	SCRIPTION	WORK TYPE	Permit #	AGENCY	BUDGET	EXPENDITURES	EXPENDITURES	BUDGET

TOTALS

PAGE 5

BEAUFORT CTC ANNUAL C FUND REPORT JULY 1, 2019 - JUNE 30, 2020 SFY 16-17 NON-RECURRING FUNDS (P117.135)

INCOME AND EXPENSES

· • • • • • • • • • • • • • • • • • • •	69 69	€9	₩	49	\$
Balance of Funds as of July 1, 2019	Income: Funds Received (Gas Tax) for Period July 1, 2019 through June 30, 2020 Interest Earned (from SCDOT) for Period July 1, 2019 through June 30, 2020 Interest Earned (from a bank) for Period July 1, 2019 through June 30, 2020 Funds Received for Return of Uncommitted Balance Total Income	Expenses: State Road Project Expenditures Total Expenditures	Balance of Funds as of June 30, 2020	State Road Projects Total Commitments	Total Uncommitted Funds Available for New Projects

# Page 6

# STATE ROAD PROJECTS

							CURRENT FISCAL	
Project			Encroachment	RESPONSIBLE		TOTAL	YEAR	REMAINING
Number	PROJECT DESCRIPTION	WORK TYPE	Permit #	AGENCY	BUDGET	EXPENDITURES	EXPENDITURES	BUDGET
12411	P032411 Resurface Palmetto Bay Rd US-278	CON		scoor	1,209,702,19	2,19 \$ 1,209,702,19		
12411	P032411 Resurface Palmetto Bay Rd US-278	PE		scbor	\$ 19,58	19,584.81 \$ 19,584.81		
12411	P032411 Resurface Palmetto Bay Rd US-278	CESI		SCDOT	\$ 117,508.89	3.89 \$ 117,508.89		
2412	Repair Bridge Approaches at US 21 at Chowan Creek, SC 178 at Broad P032412 River & SC 170 at Chochesee River	CON		SCDOT	\$ 18,000	18,000,00 \$ 18,000.00		

1,362,785.89 \$ 1,362,795.89 \$

TOTALS

X

CTC Chairman:

Date: 12 Oct 222

PLEASE DISPLAY EACH PROJECT AS IT WAS AWARDED. (I.E. IF SMITH BROTHERS WAS AWARDED A CONTRACT FOR THE RESURFACING OF 15 DIFFERENT ROADS, THE PROJECT WOULD BE LISTED ONE TIME, NOT FOR EACH INDIVIDUAL ROAD)

# Interstates Need New Form of Funding



Becky Schultz / bschultz@acbusinessmedia.com

midst the Congressional battles over infrastructure funding legislation, the 48,000-mile Interstate Highway System (IHS) quietly reached a major milestone on June 29. On that date in 1956, President Dwight D. Eisenhower signed the Federal-Aid Road Act authorizing the system and

creating the Highway Trust Fund (HTF) to finance its construction.

The IHS continues to serve as the backbone of the U.S. economy, states the American Road and Transportation Builders Association (ARTBA), noting that nearly 75% of truck freight is carried along its pavements. And while the IHS accounts

for just 1% of total roadway miles, it handles 26% of the vehicle miles traveled.

Since its inception, the IHS has helped to spawn numerous industries that have transformed the U.S. economic landscape, including lodging, fast food and restaurants, tourism and convenience stores. Each year, these sectors contribute trillions of dollars and millions of jobs to the economy.

But such areas of commerce are dependent upon a well-maintained, safe and functional interstate system. The U.S. population has doubled since 1956 and the IHS has seen the number of vehicle miles traveled skyrocket by 422%. Plus, at 65, it is well past its original projections. According to ARTBA:

- The design life for Interstate pavements in the 1950s and 1960s was 20 years. More than one-third of IHS miles are over the 50+ mark.
- Nearly one-third of bridges along the IHS (18,000 of a total 58,500) are in need of repair or replacement, and 57% of the total bridges are in just "fair" condition. The average bridge age is 46 years.
- Traffic congestion on overwhelmed U.S. Interstates cost over \$9 billion in 2019, with truck drivers delayed by nearly 149 million hours.

As of mid-July, debate continued over proposed federal legislation to increase infrastructure investment, with a sizable chunk set to go to roads and highways. But even if such legislation passes, it would represent a drop in the bucket toward meeting the IHS' long-term needs. It would also fail to address its most pressing issue: the funding mechanisms for the HTF. The HTF has faced a long-term struggle to maintain solvency, and only regular infusions from the general fund have stemmed the bleeding.

There is little argument that the primary funding mechanism — taxes on motor fuels — is no longer sufficient. The motor fuel tax rates have failed to be increased at the federal level since 1993; vehicle miles traveled have seen slow growth; and the increasing use of electric vehicles continues to eat away at fuel tax revenues.

Congress has a history of choosing to punt the ball when it comes to addressing the challenges the HTF is facing. However, the FAST Act's expiration at the end of September brings another opportunity to identify and implement meaningful solutions. The question is whether legislators — already months into negotiations on a large, over-arching infrastructure package — will have the stomachs to face another monumental legislative task... or if they will choose to follow their predecessors' lead and kick the ball down field in hopes others will run with it in 2022, or even further down the road. ET