

COUNTY COUNCIL OF BEAUFORT COUNTY
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INTERIM COUNTY ADMINISTRATOR
COUNTY ATTORNEY

CONNIE L. SCHROYER
CLERK TO COUNCIL

AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
CAUCUS

Monday, September 24, 2018

5:00 p.m.

Large Meeting Room, Bluffton Branch Library
120 Palmetto Way, Bluffton

1. CALL TO ORDER – 5:00 P.M.
2. EXECUTIVE SESSION
 - A. Discussion of Proposed Purchase of Whitehall Park
 - B. Legal Advice Regarding Pending Litigation (Malind Bluff Proposed Settlement)
 - C. Legal Advice Regarding South Carolina Ethics Act and Upcoming Referendum
3. CAUCUS
 - A. Receipt of Interim County Administrator's Four-Week Progress Report ([backup](#))
 - B. Discussion / Consent Agenda
 - C. Discussion / Non-Agenda Items
4. ADJOURNMENT





MEMORANDUM

DATE: September 21, 2018
TO: County Council
FROM: Thomas J. Keaveny, II, Interim County Administrator
SUBJECT: Interim County Administrator's Progress Report

The following is a summary of meeting activities commencing September 8, 2018 through September 21, 2018:

September 8 – 9, 2018

- Hurricane Florence Briefings - Emergency Operations Center

September 10 - 14, 2018

- Hurricane Florence Briefings / Governor McMaster's and Sheriff Tanner Press Conferences - Emergency Operations Center

September 17, 2018

- New Hire Employee Orientation
- Philip Foot re: Job Fair / County Employment
- Monica Spells re: Disabilities and Special Need (DSN) Property Purchase

September 18, 2018

- Christopher Inglese, Eric Larson, Robert Merchant and Eric Greenway re: Clarendon Farms / Easement Modification
- Monica Spells re: DSN Property Purchase / Miscellaneous Departmental Issues
- Eric Larson re: Engineering Departmental Issues
- Eric Larson, Robert McFee, Monica Spells, Suzanne Gregory, Colin Kinton, Philip Foot, Alicia Holland Christopher Inglese and Kyle Jackson re: Risk Management / Employees Driver's Guide / Conference Call
- Connie Schroyer re: Review Agendas for September 24, 2018 Council / Committee Meetings
- City Council Meeting re: Proposed Whitehall Lease Agreement

September 19, 2018

- Council Member Alice Howard re: DSN Properties

September 19, 2018 (Continued)

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: September 24, 2018 Council Meeting
- Monica Spells, Alicia Holland, Wanda Mayse and Mark Sutton re: DSN Community Home (Center Drive, W.) Waterline Issue / Additional Costs / Conference Call
- Mossy Oaks Task Force Meeting
- Councilman Stu Rodman, Robert McFee, Eric Larson and Colin Kinton re: Public Facilities Committee Pre-meeting
- Council Members Stu Rodman and Alice Howard, Alicia Holland, Monica Spells, Mark Sutton, Dave Thomas and Mark Roseneau re: DSN Properties
- Council Member Stu Rodman, Alicia Holland, Monica Spells and Dave Thomas re: Independent Contractor Professional Services Agreement

September 20, 2018

- Jon Rembold re: HXD Airline Use Agreement / Business Development
- Christopher Inglese re: Paralegal Candidate Interview, Legal Department
- Monica Spells and Suzanne Gregory re: Employee Satisfaction Survey Review / Civic Engagement and Outreach Division
- Monica Spells, Wanda Mayse and Mark Sutton re: DSN Home Construction Weekly Update / Conference Call

September 21, 2018

- Philip Foot and Suzanne Gregory re: Employee Satisfaction Survey Review / Public Safety Division
- Robert McFee and Suzanne Gregory re: Employee Satisfaction Survey Review / Facilities Construction and Engineering Division
- Alicia Holland and Suzanne Gregory re: Employee Satisfaction Survey Review / Finance Division