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INTERIM COUNTY ADMINISTRATOR  
COUNTY ATTORNEY

CONNIE L. SCHROYER  
CLERK TO COUNCIL

AGENDA  
COUNTY COUNCIL OF BEAUFORT COUNTY  
CAUCUS

Monday, August 27, 2018

5:00 p.m.

Large Meeting Room, Hilton Head Island Branch Library  
11 Beach City Road, Hilton Head Island

1. CALL TO ORDER – 5:00 P.M.
2. EXECUTIVE SESSION
  - A. Discussion of Proposed Purchase of Properties and Issues Incident Thereto (Properties 2018C and 2018D)
3. CAUCUS
  - A. Receipt / Interim County Administrator's Five-Week Progress Report ([backup](#))
  - B. Discussion / Consent Agenda
  - C. Discussion / Non-Agenda Items
4. ADJOURNMENT





## MEMORANDUM

DATE: August 24, 2018  
TO: County Council  
FROM: Thomas J. Keaveny, II, Interim County Administrator  
SUBJECT: Interim County Administrator's Progress Report

The following is a summary of meeting activities that took place Friday, July 20, 2018 through August 24, 2018:

July 20, 2018

- SoLoCo Stormwater Subcommittee Meeting

July 23, 2018

- New Hire Employee Orientation
- Joshua Gruber and Eric Greenway re: Transfer of Development Rights Process
- Finance Committee
- County Council Caucus
- County Council Regular Session

July 24, 2018

- US 278 SIB Coordination Team - Weekly Conference Call
- Southern Lowcountry Regional Board Meeting, Hardeeville City Hall
- Colin Kinton, John Miller, Audra Antonacci, David Wilhelm, Robert McFee and Hillary Austin re: Chisolm Court – Malphrus Road Right-of-Way / Conference Call
- Christopher Inglese and Attorney Chet Williams re: Planning Commission Appeal
- Dave Thomas, Council Members Stu Rodman, Alice Howard and Brian Flewelling re: RFP Facilitator Project Final Review

July 25, 2018

- Personal Leave

July 26, 2018

- Personal Leave

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July 27, 2018

- Personal Leave

July 30, 2018

- New Hire Employee Orientation
- Joshua Gruber and Town of Port Royal Officials re: Camp Saxton

July 31, 2018

- Joshua Gruber, Mary L. Carns, of Technical College of the Lowcountry (TCL), Michael J. Seezen and Mike Gallagher re: TCL Culinary Institute Financing
- Joshua Gruber, Eric Greenway, Stephanie Nagid and Bluffton Town Representatives re: Wright Family Park / Calhoun Street Dock

August 1, 2018

- Mark Roseneau re: Site Tour of Sea Trawler Restaurant
- Joshua Gruber and Amanda Loveday of NPS re: Public Education Campaign - Transportation Sales Tax Referendum
- Joshua Gruber, Amanda Loveday and Community/Civic Groups re: Public Education Campaign / Transportation Sales Tax Referendum
- Joshua Gruber, Eric Larson, Pamela Cobb, Christopher Inglese, Major David Zeoli and Lt. Colonel Neil Baxley re: Proposed Joint Multi-Use Storm Shelter (Jasper Super Shelter)

August 2, 2018

- Joshua Gruber, Monica Spells, Alicia Holland and Suzanne Gregory re: Monthly Project Review / Status Update
- Joshua Gruber, Alicia Holland and Gary James re: County Assessor Update
- Joshua Gruber and Gary James re: Haig Point Transportation Special Tax District
- Joshua Gruber, Eric Larson, Robert McFee and Colin Kinton re: Engineering Projects Status Update
- Monica Spells, Bill Love, Mark Sutton, Attorney Thomas Bendle and Debra Regecz, Real Estate Agent re: DSN Homes / Conference Call

August 3, 2018

- Alicia Holland and Daniel Morgan re: MUNIS Update - EnerGov Project
- Joshua Gruber, Monica Spells, Eric Larson, Eric Greenway, David Wilhelm and Audra Antonacci re: Buckingham Landing / Sea Trawler Restaurant - Future Use of Facility

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August 6, 2018

- New Hire Employee Orientation
- Sheriff P. J. Tanner and Chief Michael Hatfield re: ATV Warning Ticket on Daufuskie Island
- Council Member Stu Rodman and Philip Foot re: U.S. Fastpitch Open Event - September 2018
- Governmental Committee

August 7, 2018

- Amanda Loveday re: Sales Tax Referendum / Conference Call
- US 278 SIB Coordination Team - Weekly Conference Call
- Monica Spells, Richard Inglis and Doug Egly re: Daufuskie Island Ferry Services / Sea Trawler Dock / Conference Call
- John O'Toole re: Economic Development Projects

August 8, 2018

- Monica Spells and Bill Love re: DSN Port Royal Facility Appraisal / October Ceremony / Board Appointments / New Homes Construction
- Michael Murphy and Amanda Flake re: Campus Clean-up and Site Plan
- Philip Foot, Shannon Loper and Matthew Watts re: U.S. Fastpitch Open Event / Conference Call

August 9, 2018

- Monica Spells re: Statelink Discussion/ Sheriff's Office
- David Wilhelm and Mark Roseneau re: Public Works / Facility Management Personnel Issue
- Monica Spells, Patrick Hill and Sheriff's Office Representatives re: Statelink
- League of Women Voters Presentation re: Transportation Sales Tax Referendum

August 10, 2018

- Attorney Mary Lohr and Christopher Inglese re: Beaufort County vs. LCP III, LLC and BBII Holding Company, LLC (Malind Bluff)
- Mayor Billy Keyserling, Mike Bostwick, Director of YMCA, and Other Agency Representatives re: Charles Lind Brown Center

August 13, 2018

- New Hire Employee Orientation

August 13, 2018 (Continued)

- Christopher Inglese, Alicia Holland, Chanel Lewis and Dave Thomas re: First Vehicle Services, Inc. Contract
- Eric Larson, Eric Greenway, Philip Foot, Chuck Atkinson and Robert Merchant re: One-Stop-Shop

August 14, 2018

- US 278 SIB Coordination Team – Weekly Conference Call
- Monica Spells, Alicia Holland, Philip Foot and Suzanne Gregory re: Monthly Project Review / Status Update
- Magistrate LaShonda Scott, Christopher Inglese and Stephanie Garst re: Litter Issues / Court Sentencing / Litter Ordinance

August 15, 2018

- Monica Spells and IT Representatives re: Current Aumentum Server Transition
- Monica Spells re: Non-County Active Directory Users (Police and Fire)
- Natural Resources Committee Pre-Meeting

August 16, 2018

- John O'Toole re: Economic Development
- Chairman Paul Sommerville
- Chairman Paul Sommerville and William Prokop re: County / City Issues

August 17, 2018

- Beaufort County School District / Hilton Head National School Site Design Pre-Meeting
- Beaufort County School District / Hilton Head National School Site Meeting with Staff and School District Representatives
- Al Reynolds re: Geismar
- Eric Larson, Robert McFee, David Wilhelm, Patricia Wilson and Christopher Inglese re: County Maintained Roads / Prescriptive Easements

August 20, 2018

- Monica Spells, Phil Foot, Emily Stewart and Suzanne Gregory re: Beaufort Memorial Hospital / County Wellness Program Pre-Meeting
- New Hire Employee Orientation

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August 20, 2018 (Continued)

- Robert McFee, Colin Kinton, Christopher Inglese and Council Members Stu Rodman and Gerald Dawson re: Public Facilities Committee Pre-Meeting
- Natural Resources Committee
- Community Services Committee

August 21, 2018

- US 278 SIB Coordination Team – Weekly Conference Call
- South Carolina Department of Transportation Representatives and Staff re: Vegetative Management
- Robert McFee and Philip Foot re: Charles Lind Brown Center / Conference Call
- Russell Baxley, President, Beaufort Memorial Hospital, Monica Spells, Philip Foot and Suzanne Gregory re: Life Fit "Wellness at Work" Contract with Beaufort Memorial Hospital

August 22, 2018

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: August 27, 2018 County Council Meeting
- Eric Larson re: Applied Technology Management – Professional Services / Beaufort County
- Robert McFee and James Holly re: South Carolina Transportation Infrastructure's Response to Beaufort County's Request for Amendment to 2008 Application / US 278 Bridges / Conference Call
- Monica Spells and Robert McFee re: Community Events
- Andrew Gowder, of Austen & Gowder, LLC re: Applied Technology Management / Professional Services / Beaufort County

August 23, 2018

- Engineering Projects Update Bi-weekly Meeting
- Monica Spells, William Love, and Attorney Thomas Bendle re: Status of Live Oaks / Conference Call

August 24, 2018

- Suzanne Gregory re: EMS Vacancies
- Ray McBride re: Library Issue