

COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX
100 RIBAUT ROAD
POST OFFICE DRAWER 1228
BEAUFORT, SOUTH CAROLINA 29901-1228
TELEPHONE: (843) 255-2180
www.bcgov.net

D. PAUL SOMMERVILLE
CHAIRMAN

GERALD W. STEWART
VICE CHAIRMAN

COUNCIL MEMBERS

RICK CAPORALE
MICHAEL E. COVERT
GERALD DAWSON
BRIAN E. FLEWELLING
STEVEN G. FOBES
YORK GLOVER, SR.
ALICE G. HOWARD
STEWART H. RODMAN
ROBERTS "TABOR" VAUX

JOSHUA A. GRUBER
INTERIM COUNTY ADMINISTRATOR

THOMAS J. KEAVENY, II
COUNTY ATTORNEY

ASHLEY M. BENNETT
CLERK TO COUNCIL

AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
CAUCUS

Monday, February 19, 2018
5:00 p.m.

Executive Conference Room, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

1. CALL TO ORDER – 5:00 P.M.
2. EXECUTIVE SESSION
 - A. Receipt of legal advice regarding possible reimbursement of legal fees incident to Ethics Commission Investigation
 - B. Receipt of legal advice incident to the potential purchase of real property (Project Poseidon)
 - C. Receipt of legal advice regarding selection of executive search firm and contractual negotiations incident thereto
 - D. Receipt of legal advice relating to pending litigation (Molloy litigation)
 - E. Receipt of legal advice relating pending litigation (Scratch Golf)
 - F. Receipt of legal advice incident to contractual negotiations and the potential purchase of real property (St. James Baptist Church)
3. CAUCUS
 - A. Receipt of Interim County Administrator's Four-Week Progress Report ([backup](#))
 - B. Discussion of Consent Agenda
 - C. Discussion of Non-Agenda Items
4. ADJOURNMENT





Memorandum

DATE: February 16, 2018
TO: County Council
FROM: Joshua A. Gruber, Interim County Administrator
SUBJECT: Interim County Administrator's Progress Report

The following is a summary of activities that took place Monday, January 22, 2018 through Friday, February 16, 2018:

January 22, 2018

- Council Vice Chairman Gerald Stewart and Maria Walls re: Investments
- New Hire Employee Orientation
- Council Chairman Paul Sommerville, Vice Chairman Gerald Stewart, Council Member Alice Howard, Beaufort Memorial Hospital CEO Russell Baxley, and Board Chairman Terry Murray re: Medically Indigent Assistance Program Funding
- Robert McFee, Andrea Atherton and Jonathan Mullen, Director of Administration, Hargray re: Emergency Medical Services RFP / EMS Station
- Council Members Rick Caporale, Stu Rodman and Steven Fobes, Robert McFee and Colin Kinton re: Jenkins Island Project Status Review
- Community Services Committee
- County Council Caucus
- County Council Regular Session

January 23, 2018

- Southern Lowcountry Regional Board Meeting, City of Hardeeville
- Council Chairman Paul Sommerville, Town of Hilton Head Island Representatives Mayor David Bennett and Town Manager Stephen Riley re: US 278 Bridge Replacement
- Bluffton Office Hours

January 24, 2018

- Monica Spells, Ray McBride and Mark Roseneau re: St. Helena Library Facility-Security Matters
- Beaufort County Senior Leadership Government Day Presentation, Council Chambers

January 24, 2018 (Continued)

- Eric Larson, Eric Greenway, Robert Merchant and Thomas Keaveny re: Council Workshop Discussion / Comprehensive Plan / Community Development Code
- Eric Larson and Suzanne Gregory re: Stormwater Reorganization
- Eric Larson, Robert McFee, Colin Kinton and Thomas Keaveny re: Engineering Projects Status Update

January 25, 2018

- South Carolina City and County Management Association 2018 Winter Meeting, Kiawah Island, SC (Day 1)

January 26, 2018

- South Carolina City and County Management Association 2018 Winter Meeting, Kiawah Island, SC (Day 2)

January 29, 2018

- New Hire Employee Orientation
- Christopher Inglese, Thomas Keaveny, Eric Greenway, Robert Merchant, Hillary Austin, Edra Stephens, Chuck Atkinson, Nexsen Pruet, LLC Representatives Nicole Ewing, Special Counsel, Chikhliker Tushar, Attorney, Adger Solar Development Representatives David Capparelli and William Moore re: Adger Solar Development Agreement
- Ashley Feaster, Community Development Manager, Palmetto Electric and John O'Toole, Executive Director, Economic Development Corporation re: Myrtle Park Economic Development
- Council Member Alice Howard and Eric Larson re: Stormwater / Mossy Oaks
- Council Member Alice Howard, William Prokop and Deborah Beach, Lowcountry Region Business Manager, DHEC re: Tour of Beaufort Sites for DHEC

January 30, 2018

- Monica Spells, Patrick Hill, Sheriff's Office and SLED Representatives re: Criminal Justice Information Services (CJIS) Security Policy Requirements
- CTR Factor, Inc. Representatives Suri Surinder, Founder/CEO, Jill Fetters, Vice President of Business Development and Anita Gonzales, Co-Founder and Partner re: Metrics Ideas / Employee Engagement Relating to Annual Performance Reviews / Follow-up Conference Call
- St. James Baptist Church Meeting

January 31, 2018

- J. L. Goodwin re: Yemassee Train Station
- Sheriff's Office Emergency Management Staff re: Standard Operating Reentry Procedures
- Paul Sommerville, Council Chairman; Ginnie Kozak, Lowcountry Council of Governments Planning Director; Mary Lou Franzoni, Palmetto Breeze Executive Director; Colin Kinton, Traffic and Transportation Engineer; Atlanta Transportation/Transit Planning Group Representatives Chip Burger, Project Manager/Senior Transportation Planner and Scott Brown, Senior Transportation Planner re: Public Transit Planning Meeting
- Council Chairman Paul Sommerville and Town of Bluffton Representatives Mayor Lisa Sulka and Town Manager Marc Orlando re: County / Town Issues

February 1, 2018

- Jim Beckert re: Salary and Compensation Program Questions
- Alicia Holland re: Overview of County Finances / Council Leadership and Strategic Planning Session Preparation
- Maria Walls, Gary James, Alicia Holland, Kim Chesney and Christopher Inglese re: Property Owner Tax Issue
- Alicia Holland and Gary James re: County Assessor Monthly Update
- Ed Allen re: Opioid Crisis / Pauper's Cemetery
- Council Members Alice Howard and York Glover, Mayor Billy Keyserling, Shannon Loper and Matthew Watts re: Recreational Opportunities, St. Helena Library

February 2, 2018

- South Carolina Ports – Jasper Terminal Update, Moss Creek Plantation Clubhouse
- Suzanne Gregory re: Employee Matters
- Suzanne Gregory and Philip Foot re: Detention Center Personnel Issue

February 5, 2018

- New Hire Employee Orientation
- Finance Committee
- Executive Committee
- Governmental Committee

COUNTY COUNCIL
February 16, 2018
Page 4, 2018

February 6, 2018

- Council Members Stu Rodman and Michael Covert and Tom Zinn re: SC170 Drainage Ditch
- Council Member Stu Rodman, Robert McFee and Colin Kinton re: Jenkins Island Project

February 7, 2018

- Beaufort Regional Chamber of Commerce 2018 State of the Bases Breakfast, Holiday Inn
- Reconstruction Era National Monument Monthly Conference Call
- Thomas Keaveny, South Carolina Department of Health and Environmental Control Representatives Bradley Churdar, Associate General Counsel and Elizabeth von Kolnitz, Chief re: Harbor Island Homes Disrepair / Conference Call

February 8, 2018

- Bluffton Regional Business Council Presentation, The Pearl Kitchen, Bluffton
- Mark Roseneau and Dan Saltrick, Architect, Beaufort Design Building re: Arthur Horne Building Replacement
- Eric Larson and City of Beaufort Representatives William Prokop, City Manager and Neal Pugliese, Senior Project Manager re: Mossy Oaks Contribution
- CTR Factor, Inc. Representatives Suri Surinder, Founder/CEO, Jill Feters, Vice President of Business Development and Anita Gonzales, Co-Founder and Partner re: Metrics Ideas / Employee Engagement Relating to Annual Performance Reviews / Proposal

February 9, 2018

- Council Leadership and Strategic Planning Session (Day 1 of 2), Buckwalter Regional Park

February 10, 2018

- Council Leadership and Strategic Planning Session (Day2 of 2), Buckwalter Regional Park

February 12, 2018

- New Hire Employee Orientation

February 12, 2018 (Continued)

- Hilton Head Island - Bluffton Chamber of Commerce - Gateway Bridge Corridor Workshop
- Public Facilities Committee

February 13, 2018

- Jerri Roseneau, Clerk of Court re: Personal Matter
- Eric Larson, Eric Greenway and Rob Merchant re: Personnel Issues

February 14, 2018

- Monica Spells, Alicia Holland, Philip Foot and Suzanne Gregory re: Bi-weekly Project Review Status Update
- Agenda Review with Chairman, Vice Chairman and Executive Staff re: February 19, 2018 County Council Meeting Agenda
- USI Insurance Services Representatives Corbin Wimberly, Danny Wood, Larry Reese, and Elizabeth Wilson, Emily Stewart and Suzanne Gregory re: Beaufort County Employee Benefits
- Greater Island Council Government Policy Committee Presentation, Hilton Head Island Library

February 15, 2018

- Kyle Jackson, Risk Manager re: Personnel Matter
- Monica Spells and Suzanne Gregory re: Alcohol and Drug Abuse Operations/Staffing Issues
- Mayor Billy Keyserling and City Manager William Prokop re: County / City Issues
- Pamela Cobb re: Disaster Recovery Office Board Meeting Update / Conference Call
- Hilton Head Island Visioning Meeting

February 16, 2018

- Robert McFee, Eric Larson, Colin Kinton, and Thomas Keaveny re: Engineering Projects Status Update
- Boundary Street Construction Project Monthly Upper Management Meeting
- Blakely Williams, President, Beaufort Regional Chamber of Commerce re: Impact Fee Questions