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ADMINISTRATION BUILDING
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INTERIM COUNTY ADMINISTRATOR

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COUNTY ATTORNEY

ASHLEY M. BENNETT
CLERK TO COUNCIL

AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
CAUCUS

Monday, November 13, 2017
5:00 p.m.

Executive Conference Room, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

1. CALL TO ORDER – 5:00 P.M.
2. EXECUTIVE SESSION
 - A. Discussions incident to proposed contractual negotiations and the proposed purchase of property (Sea Trawlers and SCDPRT)
 - B. Discussion of employment of persons regulated by County Council
3. CAUCUS
 - A. Receipt of Interim County Administrator's Three-Week Progress Report ([backup](#))
 - B. Discussion of Consent Agenda
 - C. Discussion of Non-Agenda Items
4. ADJOURNMENT





Memorandum

DATE: November 10, 2017
TO: County Council
FROM: Joshua A. Gruber, Interim County Administrator
SUBJECT: Interim County Administrator's Progress Report

The following is a summary of activities that took place Monday, October 23, 2017 through Friday, November 10, 2017:

October 23, 2017

- New Hire Employee Orientation
- Stephen Murray, Chairman, Economic Development Corporation and John O'Toole, New Executive Director re: O'Toole Introductory Meeting
- Public Facilities Committee
- Community Services Committee
- County Council Caucus
- County Council Regular Session

October 24, 2017

- Beaufort Memorial Hospital Representatives Russell Baxley, CEO & President, and Allison Copping re: Discussion of Funding Options
- Southern Lowcountry Regional Board Meeting, Hardeeville
- Council Member Gerald Dawson, Second Mt. Carmel Baptist Church Representatives Pastor Michael Haskins and Trustee re: Property Swap

October 25, 2017

- Marie Walls re: Compensation Study Questions
- Mossy Oaks Multi-Jurisdictional Storm Water Task Force Meeting
- Beaufort County Animal Campus Groundbreaking, Okatie
- Council Member Steven Fobes, Jon Rembold and Palmetto Hall Representatives re: Hilton Head Island Airport
- Attorneys Robert Achurch and Mary Lohr re: Scratch Golf, LLC

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- County Council Work Session re: Ordinance Banning Use of Plastic Bags for Retail-Checkout, One Percent Transportation Sales and Use Tax Referendum and Referendum to Change/Retain County Form of Government

October 26, 2017

- State of the Schools Breakfast Hosted by Beaufort County School District
- Alicia Holland and Hilltop Securities Representatives Jeff Minch, Vice President, and Chad Cowan, Financial Advisor re: Hilltop Securities Policy Meeting
- Alicia Holland and Suzanne Gregory re: Funding Merit Based Increases for FY 2017-2018
- Monica Spells, Alicia Holland, Suzanne Gregory and Eric Larson re: Affordable Housing Coordinator's Position
- Monica Spells and Chris McCorkendale, Vice President and General Manager, Hargray Communications re: Hargray Wireless Calls

October 27, 2017

- Boundary Street Construction Project Monthly Upper Management Meeting

October 30, 2017

- Workshop on Strategies for Managing and Measuring Residential Short-Term Rentals, College of Charleston
- Lowcountry Council of Governments Event for Municipal and County Administrators

October 31, 2017

- Department Head Meeting
- County Staff Robert McFee, Eric Larson, Colin Kinton, SCDOT District 6 Representatives Timothy Henderson, Administrator, Kevin Turner, District Construction Engineer, Michael Black, District Maintenance and Jason Johnston, P.E. re: Stormwater, Traffic, Maintenance and Construction Activities
- Eric Larson, Robert McFee, Colin Kinton and Thomas Keaveny re: Engineering Projects Status Update
- Eric Larson and Robert McFee re: Okatie Equestrian Center

November 1, 2017

- State of the Schools Breakfast Hosted by Beaufort Regional Chamber of Commerce
- Eric Larson re: Performance Appraisal
- SouthernCarolina Alliance Representatives Danny Black, President/CEO and Sandy Steele, Director of Operations Meeting

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- Monica Spells re: Performance Appraisal
- Thomas Keaveny re: Performance Appraisal
- Alicia Holland re: Performance Appraisal
- County Council Work Session re: Public Comment / Banning Use of Single-Use Plastic Bags for Retail Checkout - Whale Branch Early College High School

November 2, 2017

- Thomas Keaveny and Christopher Inglese re: Conference Call / Plantation Business Park
- Sheldon Fire District Chairman Wayne Blankenship and Fire Chief Buddy Jones re: Conference Call / Sheldon Fire District
- Robert McFee re: Performance Appraisal
- Councilman Gerald Dawson and Mitch Mitchell re: Conference Call / Paige Point Cemetery
- Chuck Newton, Sea Island Coalition and Kate Schaefer, Coastal Conservation League Meeting
- Cheryl Harris re: Performance Appraisal

November 3, 2017

- Colin Kinton re: Performance Appraisal
- Philip Foot re: Performance Appraisal
- Suzanne Gregory re: Performance Appraisal
- Council Members Jerry Stewart and Mike Covert re: Finance Committee Meeting Agenda Review and Capital Projects

November 6, 2017

- New Hire Employee Orientation
- David Wilhelm re: Solid Waste Options for Northern Beaufort County
- Finance Committee
- Governmental Committee

November 7, 2017

- Council Member Alice Howard, Dick Stewart of 303 Associates, City Council Member Stephen Murray and Deborah Beach, Lowcountry Regional Business Manager, SCDHEC re: DHEC Offices
- Conference Call re: Smith vs. Beaufort County
- Eric Larson, Gary James and Daniel Morgan re: Tax Run – Stormwater Fee Issues / GIS Related Data and Land Use Codes

November 8, 2017

- Alicia Holland, Philip Foot and Suzanne Gregory re: Bi-weekly Project Review/Status Update
- Agenda Review with Chairman, Vice Chairman and Executive Staff re: November 13, 2017 County Council Meeting Agenda
- Michael Griffith re: Conference Call / Yemassee Train Station Design Improvements
- Philip Foot and Tallulah Trice re: New Animal Campus
- David Hornsby, Vice President, HD Companies re: Home 2 Suites Development
- County Council Work Session re: Public Comment / Banning Use of Single-Use Plastic Bags for Retail Checkout –Bluffton Magistrate’s Court

November 9, 2017

- Tony Criscitiello, Town of Hilton Head Island Representatives Steve Riley, Town Manager, Charles Cousins, Director of Community Development, Coastal Discovery Museum Representative Rex Garniewicz, President & CEO, Mitchelville Preservation Project Representatives Shirley Peterson, Board Chair, and Ahmad Ward, Executive Director re: Clarification of Funding for Mitchelville Preservation Project and Phase One Construction
- Council Member Stu Rodman and Jon Rembold re: Airport Rezoning and A-Tax/H-Tax Funding Strategies
- Thomas Keaveny, Andy Fulghum, Jasper County Administrator and David Tedder, Jasper County Attorney re: Jasper Animal Rescue Mission
- Council Member Alice Howard and Beaufort -Jasper Water and Sewer Authority re: Shell Point Community Meeting - Council Chambers

November 10, 2017

- Veterans Day Holiday Observance