

COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
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INTERIM COUNTY ADMINISTRATOR

THOMAS J. KEAVENY, II
COUNTY ATTORNEY

ASHLEY M. BENNETT
CLERK TO COUNCIL

AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
CAUCUS
Monday, October 23, 2017
5:00 p.m.
Large Meeting Room
Hilton Head Island Branch Library
11 Beach City Road, Hilton Head Island

1. CALL TO ORDER – 5:00 P.M.
2. EXECUTIVE SESSION
 - A. Discussion of employment of a person regulated by County Council
 - B. Receipt of legal advice relating to pending and potential claims covered by the attorney-client privilege (Beaufort County Magistrate Health Benefit)
3. CAUCUS
 - A. Receipt of Interim County Administrator's Two-Week Progress Report ([backup](#))
 - B. Discussion of Consent Agenda
 - C. Discussion of Non-Agenda Items
4. ADJOURNMENT





Memorandum

DATE: October 20, 2017
TO: County Council
FROM: Joshua A. Gruber, Interim County Administrator
SUBJECT: Interim County Administrator's Progress Report

The following is a summary of activities that took place Monday, October 9, 2017 through Friday, October 20, 2017:

October 9, 2017

- New Hire Employee Orientation
- Messrs. Norris and Fields Meeting re: Tax Sale
- Alicia Holland and Thomas Keaveny re: State Level Reporting - Fee in Lieu and JP/MCIP's
- Thomas Keaveny, Christopher Inglese and W. Allen Nickles, Attorney, Nickles Law Firm re: Lawrence P. McElynn et al vs. Beaufort County and Scratch Golf, LLC v. Beaufort County and Beaufort County Council
- Executive Committee
- County Council Caucus
- County Council Regular Session

October 10, 2017

- Suzanne Gregory re: Personnel
- Lowcountry Affordable Housing Coalition - Needs Assessment Kickoff at Grace Coastal Church
- Christopher Inglese, Treasurer Office Representatives Kimberly Chesney and Melanie Ott re: Debt Setoff Hearing Preparation / File Review
- Performance Evaluation Appraisal Training

October 11, 2017

- 22nd Annual State of the Region Luncheon at Hilton Head Marriott Resort & Spa

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October 12, 2017

- Council Chairman Paul Sommerville and Vice Chairman Jerry Stewart Conference Call re: Employee Leave Cash Out for Hurricane Assistance
- Geismar Grand Opening at Parker Drive
- Philip Foot Meeting

October 13, 2017

- Jon Rembold, Patrick Turney, Project Manager, Talbert, Bright and Ellington, Attorney Drew Laughlin and Mr. & Mrs. Lance Brutschy re: 18 Hunter Road, Hilton Head Airport Acquisition

October 16, 2017

- Thomas Keaveny and Kathy Parsons, Risk Management re: Workmen's Compensation Claim
- New Hire Employee Orientation
- Robert McFee, Colin Kinton, Thomas Keaveny and Alicia Holland re: Transportation Impact Fees
- Thomas Keaveny, Daniel Morgan, Gary James and Mary Lohr, Attorney, Howell, Gibson and Hughes re: Properties Owned by Palmetto RTC, LLC
- Jon Rembold, Talbert, Bright and Ellington Representatives Judy Elder, Patrick Turney and Tony Martin, AR Martin and Company Re: 18 Hunter Road Avigation Easement Discussion
- Council Member Stu Rodman re: Public Facilities Pre-Meeting
- Natural Resources Committee

October 17, 2017

- Debt Setoff Hearings
- Monica Spells re: Bi-weekly Project Review Status Update

October 18, 2017

- Alicia Holland re: Bi-weekly Project Review Status Update
- Agenda Review with Chairman, Vice Chairman and Executive Staff re: October 23, 2017 County Council Meeting Agenda
- Dr. Al Panu, Chancellor, USCB re: Economic Impact Study

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October 19, 2017

- Maria Walls re: Treasurer Operations
- Gary James and Maria Walls re: CAMA Software
- Council Member Gerald Dawson, Inna Moore, Brockington and Associates, Dr. Jonathan Leader, State Archaeologist, and Mitch Mitchell re: Paige Point Cemetery
- Billy Keyserling, City Mayor and William Prokop, City Manager re: City / County Issues

October 20, 2017

- Jasper Shelter Tour with County Staff / Jasper County Representatives
- Suzanne Gregory and David Wilhelm re: Public Works Position Vacancy
- Philip Foot and Donna Ownby re: EMS Personnel