AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
CAUCUS
Monday, July 24, 2017
5:00 p.m.
Executive Conference Room, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

1. CALL TO ORDER – 5:00 P.M.

2. EXECUTIVE SESSION
   A. Receipt of legal advice relative to possible acceptance of Plantation Business Park Drive into County Road System

3. CAUCUS
   A. Status of Hurricane Matthew Recovery Process (backup)
   B. Receipt of County Administrator’s Four-Week Progress Report (backup)
   C. Receipt of Deputy County Administrator / Special Counsel’s Four-Week Progress Report (backup)
   D. Discussion of Consent Agenda
   E. Discussion of Non-Agenda Items

4. ADJOURNMENT
County Council Briefing
Hurricane Matthew Recovery
July 24, 2017 5pm

Recovery Status:
1. Emergency Response
   a. Estimated at $2,000,000. Staff is preparing support documentation to submit to FEMA to complete project worksheet and submit them for reimbursement.
   b. Mosquito Abatement: As per FEMA regulations, Mosquito Control was required to submit 4 years of data (average of 3 years compared to the disaster year) as an independent Project Worksheet (PW). The first of 2 PWs for the control of mosquitoes was completed recently. The reimbursement will be $150,212. The 2nd PW is in progress for the labor associated with the service, repair, or replacement of the saltwater-contaminated aircraft components and support equipment at the hangar. Further, our aircraft underwriter paid $83,412 among $112,534 in claims. The remainder will be reviewed by FEMA for possible reimbursement.
   c. Billing: The "Matrix" spreadsheet summarizing project worksheet status is attached to this report. Marine debris is considered Category A work and will be reported together with road debris. Private road debris (PPDR) has been added to the Matrix.

      As of this report, the County has received bills totaling:
      1. CERE: $27,201,583.09
      2. Ashbritt: $6,292,422.64
      3. Tetra Tech: $5,209,386.39

2. Road Debris
   a. Debris collection on Public and Private right-of-ways is complete.
   b. The County withdrew from the Public Assistance Alternative Procedures (PAAP) in order to seek reimbursement on the marine debris costs at the 75% rate. The request to withdraw was approved by FEMA.

3. Stormwater Infrastructure Related Debris
   a. Debris collection within stormwater infrastructure areas is complete.
   b. Tetra Tech is preparing the needed documentation to submit to USDA-NRCS for reimbursement.

4. Marine Debris
   a. Water borne debris collection is complete.
   b. Boats: All boats were retrieved from the water by 7/3/17.
   c. The County is managing two aggregation sites to temporarily hold the boats found by Ashbritt during the survey that have not yet completed the abandonment process by DNR.
   d. Cost: Current estimated cost is $6,705,451.15

1. Infrastructure Damage
   a. Flyover Bridge (Exit 5A) Slope erosion: Staff is considering a couple of options to complete the work by contract or in-house. No decision has been made at this time.
   b. Central Drive Culvert replacement: Complete.
   c. Spanish Moss Trail slope erosion: Work is complete.
   d. Boat Ramps (marinas) and Docks: Repairs are almost complete. $199,250 contracted amount. FEMA reimbursement is based on $184,996. Adjustments have been made due to insurance deductions. See Summary of Projects. Schedule is 180 days ending 10/14/17.

2. Facilities Damage (significant items only listed)
3. Individual Assistance
   a. SC set up the Palmetto Disaster Recovery Office. Location in Building 6 at TCL Beaufort Campus. M-F 8:30am-5pm. 1-888-860-7137. Case managers can assist FEMA IA applicants with continued needs.
   b. The Palmetto Disaster Recovery Office will be holding three application intake events for individuals who still have unmet needs due to Hurricane Matthew. Monday July 24 and Tuesday July 25 will be at Brick Baptist Church from 2:00pm-8:00pm. Wednesday August 2 will be at Buckhead United Methodist Church from 2:00pm-8:00pm.
   c. Palmetto Disaster Recovery currently has 74 active cases and has completed 61 home visits.
Federal Emergency Management Agency ● Disaster: FEMA-4286-DR-SC ● Public Assistance

Summary of Projects 64.3%

Exit briefing completed.

<table>
<thead>
<tr>
<th>Applicant Name</th>
<th>PW Ref # aka Project #</th>
<th>Application Title</th>
<th>CAT</th>
<th>Projected Cost / Project Amount</th>
<th>Adjusted Project Total</th>
<th>Fed Share %</th>
<th>Fed Share $</th>
<th>Proj Size</th>
<th>EMMIE Workflow Status</th>
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<tr>
<td>Beaufort County</td>
<td>BCCN02A</td>
<td>PPDR (91-180 days plus with State extension)</td>
<td>A</td>
<td>$1,500,000.00</td>
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<td>PPDR 1-90 Days (2% Management Plan)</td>
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Notes:
- EMMIE is FEMA’s document management system for electronic processing.
- EHP = Environmental & Historic Preservation
- PAC = Public Assistance Coordinator
- EPM = Emergency Protective Measures
- PPDR = Private Property Debris Removal
- PAAP = Public Assistance Alternative Procedures
Memorandum

DATE: July 21, 2017
TO: County Council
FROM: Gary Kubic, County Administrator
SUBJECT: County Administrator’s Progress Report

The following is a summary of activities that took place Monday, June 26, 2017 through Friday, July 21, 2017:

June 26, 2017

- Employee New Hire Orientation
- Joint Meeting of Finance and Executive Committees
- Public Facilities Committee
- County Council Caucus
- County Council

June 27, 2017

- County Representatives Joshua Gruber, Monica Spells, Patrick Hill; Sheriff’s Office Representatives Sheriff P.J. Tanner, Chief Mike Hatfield, Captain Mike Riley and Lt. Bill Neill re: SLED Criminal Justice Information System Audit Review and Compliance Procedures
- Colin Kinton and Daniel Morgan re: Hampton Lakes, Palmetto Bluff and Jones Tract Development History and Current Status

June 28, 2017

- Boundary Street – Upper Management Meeting
- Victoria Jackson Phone Conference re: Disabilities and Special Needs
- Joshua Gruber, Eric Larson and J.J. Stokes Re: Stormwater Issues

June 29, 2017

- Alexandra Kincaid, Island Packet Reporter re: "Get Acquainted" Meeting
- Court Hearing re: Lawrence P. McElynn, et al. v. Beaufort County / Health Care Benefits for Part-Time Magistrates
June 30, 2017

- No Scheduled Appointments

July 3, 2017

- Personal Leave

July 4, 2017

- Independence Day Holiday

July 5 – 7, 2017

- Personal Leave

July 10 – 14, 2017

- Personal Leave

July 17 - 21, 2017

- Personal Leave
The following is a summary of activities that took place Monday, June 26, 2017 through Friday, July 21, 2017:

June 26, 2017 (Monday):

- Chuck Newton re: Lady’s Island Plan
- Joint Meeting of Finance Committee and Executive Committee
- Public Facilities Committee
- County Council Caucus
- County Council

June 27, 2017 (Tuesday):

- Thomas Keaveny, Christopher Inglese and Jon Rembold re: Kuzzen’s, Inc. Packing Shed Leased Property
- County Representatives Gary Kubic, Monica Spells, Patrick Hill; Sheriff’s Office Representatives P.J. Tanner, Chief Mike Hatfield, Captain Mike Riley and Lt. Bill Neill re: SLED Criminal Justice Information System Audit Review and Compliance Procedures
- Suzanne Gregory and Eric Larson re: New Hire Status – Exempt / Non-Exempt
- Thomas Keaveny, Robert McFee and Andrea Atherton re: Bluffton Gateway Project – Red Cedar

June 28, 2017 (Wednesday):

- Monica Spells, Tony Criscitiello, Rob Merchant, Fred Leyda and Ben Boswell re: Lowcountry Affordable Housing Coalition
• Boundary Street Upper Management Meeting
• Audra Antonacci re: Recreational Vehicle Code Enforcement
• Reconstruction Era National Monument Meeting
• Gary Kubic, Eric Larson and J.J. Stokes re: Stormwater Issues

June 29, 2017 (Thursday):

• Court Hearing - Lawrence P. McElynn, et al. vs. Beaufort County / Health Care Benefits for Part-Time Magistrates
• Engineering Projects Update

June 30, 2017 (Friday):

• William Moore, Adger Solar re: Seabrook Solar Farm, Highway 21
• Marc Orlando re: Stormwater Projects

July 3, 2017 (Monday):

• Beaufort Office Hours

July 4, 2017 (Tuesday):

• Independence Day Holiday

July 5, 2017 (Wednesday):

• Monica Spells, Alicia Holland and Phil Foot re: Bi-weekly Project Review / Status Update Meeting

July 6, 2017 (Thursday):

• Mark Roseneau and Shannon Loper re: Air Conditioning – Bluffton and Battery Creek Pools
• Suzanne Gregory and Bill Love re: Personnel Matter

July 7, 2017 (Friday):

• Beaufort Office Hours

July 10, 2017 (Monday):

• Council Members Alice Howard, Brian Flewelling and Tabor Vaux, Thomas Keaveny, Christopher Inglese, Tony Criscitiello, Eric Larson and Delores Frazier re: Temporary Large Scale Development Moratorium
• Thomas Keaveny, Christopher Inglese and Kyle Jackson re: Traffic Engineering - Pending Claims

July 11, 2017 (Tuesday):

• Monica Spells and Patrick Hill re: IT/SLED Update
• Suzanne Gregory, Jon Rembold, Colin Kinton and Larry Yeager re: ARFF Operations Officer Pay Scale
• Eric Larson, David Zeoli, Pamela Cobb and Ashley Bennett re: RF# Continuity of Government – Disaster Recovery Planning

July 12, 2017 (Wednesday):

• Reconstruction Era National Monument Meeting

July 13, 2017 (Thursday):

• Thomas Keaveny and Eric Larson re: Administration Building Lot Pipes
• Engineering Projects Update
• Chief Michael Hatfield, Lt. Bill Neill, Captain Michael Riley, Colonel David Brown, Major Richard Roper, Monica Spells and Patrick Hill re: SLED Audit Compliance – Criminal Justice Information Sharing CJIS – State Link Status

July 14, 2017 (Friday):

• Eric Larson, Pamela Cobb and Angelica Bowers re: Harbor Island Hazardous Mitigation Grant Program
• Thomas Keaveny, Christopher Inglese, Eric Larson and Robert McFee re: Pinecrest Water Line Leak and Road Damage

July 17, 2017 (Monday):

• Out of Office

July 18, 2017 (Tuesday):

• Personal Leave

July 19, (Wednesday):

• Personal Leave
July 20, 2017 (Thursday):

- Out of Office

July 21, 2017 (Friday):

- Councilman Gerald Dawson and David Wilhelm re: Possible Sheldon Drop-off Center
- Council Members Gerald Dawson and York Glover, Thomas Keaveny, Christopher Inglese, Tony Criscitiello, Delores Frazier and Rob Merchant re: Temporary Development Moratorium