

COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
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AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
CAUCUS

Monday, September 26, 2016

5:00 p.m.

Large Meeting Room, Bluffton Branch Library
120 Palmetto Way, Bluffton

1. CALL TO ORDER – 5:00 P.M.
2. EXECUTIVE SESSION
 - A. Receipt of legal advice relating to Rural and Critical Lands Program litigation
3. CAUCUS
 - A. Receipt of County Administrator's Two-Week Progress Report ([backup](#))
 - B. Receipt of Deputy County Administrator / Special Counsel's Two-Week Progress Report ([backup](#))
 - C. Discussion of Consent Agenda
 - D. Discussion is Not Limited to Agenda Items
4. ADJOURNMENT





Memorandum

DATE: September 23, 2016
TO: County Council
FROM: Gary Kubic, County Administrator *Gary Kubic*
SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place Monday, September 12, 2016 through Friday, September 23, 2016:

September 12, 2016

- Plantation Business Park Stormwater Management Meeting
- Joshua Gruber and Mark Roseneau re: Facilities Study Review Criteria for RFP
- County Council Executive Committee
- County Council Caucus
- County Council

September 13, 2016

- Beaufort Regional Chamber of Commerce - Military Quarterly Briefing - MCAS, Parris Island, and Naval Hospital
- Dick Stewart re: Animal Control Campus
- Lt. Colonel Poppy, MCAS, P. J. Tanner and Staff re: 2017 MCAS Air Show

September 14, 2016

- Colonel David Brown and Lt. Colonel William Neill re: IT Collaboration
- Leigh Copeland, Board Chair, Beaufort Regional Chamber of Commerce
- Attorney Wes Jones re: Hilton Head National

September 15, 2016

- 2016 State of the Port Address, Savannah, Georgia

September 16, 2016

- Joshua Gruber, Alicia Holland, Jon Rembold, Steve Riley and Charles Cousins re: Hilton Head Airport – FAA Grants
- Joshua Gruber, Monica Spells and James Johnson re: IT Assessment – Status Review
- Joshua Gruber, Maria Walls and Jim Beckert re: Printing Tax Bills / Resolution 2016-16

September 19, 2016

- Gary James, Eric Larson, and Daniel Morgan re: Tax Billing Protocols – Task Schedule
- Natural Resources Committee
- Public Facilities Committee

September 20, 2016

- Monica Spells, Daniel Morgan, James Johnson, Philip Foot, Dale Butts, Colin Kinton, Sheriff's Office Representatives: Colonel David Brown, Lt. Colonel Bill Neill, and Suzanne Cook re: IT Collaboration Kick-off Meeting
- Joshua Gruber, Monica Spells, Philip Foot, Suzanne Gregory, James Johnson, Colin Kinton, Robert McFee, Daniel Morgan, Jim Minor, Shakeeya Polite, and Mark Roseneau re: A3 Communications / Technology Assessment and Needs Review
- Town of Hilton Head Island Town Council Meeting

September 21, 2016

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: September 26, 2016 County Council Meeting Agenda
- Joshua Gruber, Alicia Holland and Gary James re: LexisNexis Risk Solutions and Tax Management
- John Lee, Senior Vice President, Southeastern Development Associates re: Development Projects
- Beaufort County Economic Development Corporation Meeting

September 22, 2016

- Joshua Gruber, Thomas Keaveny and Howell, Gibson and Hughes, PA representatives: Robert Achurch, Tab Bendle and Mary Lohr re: Road LLC
- David Green, Director of Development and Operations, Osprey Village, Inc.

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- Gene Hood, 14th Circuit Public Defender, and Mark Roseneau re: Budget / Facility Update
- Northern Regional Plan Implementation Committee
- Boundary Street Construction Project Upper Management Meeting
- Disabilities and Special Needs / Community Training Home Visit



Memorandum

DATE: September 23, 2016
TO: County Council
FROM: Joshua A. Gruber, Deputy County Administrator
SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place Monday, September 12, 2016 through Friday, September 23, 2016:

September 12, 2016 (Monday):

- Sheriff's Department representatives re: IT Functions
- Gary Kubic and Mark Roseneau re: Facilities Study Review Criteria for RFP
- Executive Committee
- County Council Caucus
- County Council

September 13, 2016 (Tuesday):

- Beaufort Hours
- Council Member Rick Caporale, Robert McFee and residents/property owners of The Gatherings re: Bluffton Parkway

September 14, 2016 (Wednesday):

- SC Association of Counties Government and Intergovernmental Steering Committee Session

September 15, 2016 (Thursday):

- 2016 State of the Port Address, Savannah, Georgia
- Suzanne Gregory and Eric Larson re: Salary and Compensation Comprehensive Study

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- Alicia Holland and Frannie Heizer, Attorney, McNair Law Firm re: 2016 GO Bond Issuance
- Maria Walls re: Tax Appeal Process

September 16, 2016 (Friday):

- Gary Kubic, Alicia Holland, John Rembold, Steve Riley and Charles Cousins re: Hilton Head Airport – FAA Grants
- Suzanne Gregory re: Personnel Matters
- Gary Kubic, Monica Spells and James Johnson re: IT Assessment – Status Review
- Gary Kubic, Maria Walls and Jim Beckert re: Printing Tax Bills / Resolution 2016-16
- Mark Roseneau and Mary Ellen Keough re: Records Management Tour – Rack Area
- Mark Roseneau re: Projects and Security

September 19, 2016 (Monday):

- Monica Spells, Alicia Holland and Phillip Foot re: Bi-weekly Project Review Status Update
- Pre-Public Facilities Meeting
- Natural Resources Committee
- Public Facilities Committee

September 20, 2016 (Tuesday):

- Gary Kubic, Monica Spells, Phillip Foot, Suzanne Gregory, James Johnson, Colin Kinton, Robert McFee, Daniel Morgan, Jim Minor, Shakeeya Polite and Mark Roseneau re: A3 Communications / Technology Assessment and Needs Review

September 21, 2016 (Wednesday):

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: September 26, 2016 County Council Meeting Agenda
- IT Collaboration Meeting
- Gary Kubic, Alicia Holland and Gary James LexisNexis Risk Solutions and Tax Management
- Blakely Williams, President, Beaufort Regional Chamber of Commerce and Benton Blaine, Manager, Ernst & Young re: Lease Agreement Terms – Project Abacus
- Beaufort County Economic Development Corporation Meeting

September 22, 2016 (Thursday):

- Gary Kubic, Tom Keaveny, Robert Achurch, Tab Bendle and Mary Lohr re: Road LLC
- Chuck Laine, Chairman, Hilton Head Humane Association, Phillip Foot and Tallulah Trice re: New Animal Services Campus

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September 23, 2016 (Friday):

- Boundary Street Construction Project Upper Management Meeting