AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
Monday, January 25, 2016
5:00 p.m.
Executive Conference Room, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

1. CALL TO ORDER – 5:00 P.M.

2. EXECUTIVE SESSION
   A. Discussion of proposed sale of property pursuant to the Beaufort County Rural and
      Critical Lands Program; and
   B. Discussion of matters relating to the proposed location, expansion or the provision of
      services, encouraging location or expansion of industries or other businesses in Beaufort
      County

3. CAUCUS
   A. Receipt of County Administrator’s Two-Week Progress Report (backup)
   B. Receipt of Deputy County Administrator/Special Counsel’s Two-Week Progress Report
      (backup)
   C. Discussion of consent agenda
   D. Discussion is not limited to agenda items

4. ADJOURNMENT
Memorandum

DATE: January 22, 2016
TO: County Council
FROM: Gary Kubic, County Administrator
SUBJ: County Administrator’s Progress Report

The following is a summary of activities that took place Monday, January 11, 2016 through Friday, January 22, 2016:

January 11, 2016

- Employee New Hire Orientation
- Joshua Gruber, Jon Rembold and Linda Hyslop re: Fort Howell
- Governmental Committee
- Tour Santa Elena Renovations / Old Federal Courthouse
- Caucus
- County Council

January 12, 2016

- Joshua Gruber, Monica Spells, Phil Foot, Colin Kinton and Eric Larson re: Presentation of Recommended Capital Sales Tax Commission Projects
- Joshua Gruber re: Director of PALS
- Joshua Gruber and Alicia Holland re: Supplemental General Fund Transfers
- Gary James re: Assessor Office Status
- Hilton Head National Golf Course Public Charrette

January 13, 2016

- No Scheduled Meetings

January 14, 2016

- Natural Resources Development Agreement Subcommittee
- Jerry Stewart, Joshua Gruber and Alicia Holland re: Finance Committee Agenda Review for January 19, 2016 Meeting
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- Disabilities and Special Needs Pinecrest and Lawton Station Tours

January 15, 2016

- Jim Beckert re: Auditor Update
- Joshua Gruber, Marc Orlando and Shawn Leininger re: County/Town of Bluffton Issues
- Department Head Staff Meeting

January 18, 2016

- Dr. Martin Luther King, Jr., Day Holiday

January 19, 2016

- Joshua Gruber, Robert McFee, Colin Kinton, and Tony Criscitiello re: Sunset Boulevard
- Mike Zara re: Stormwater
- Finance Committee
- Public Facilities Committee

January 20, 2016

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: January 25, 2016 County Council Meeting
- Suzanne Gregory and Mark Roseneau re: Grievance Committee Process
- County Transportation Committee (CTC)

January 21, 2016

- Beaufort Regional Chamber of Commerce State of the Bases Breakfast
- Attorney Robert Achurch / Road, LLC vs. Beaufort County and Equity Source Partners, LLC
- Coastal Community Foundation Panel Discussion on Workforce Housing Efforts in Beaufort County

January 22, 2016

- Tom Keaveny and Marc LeMin, Infrastructure Consulting & Engineering LLC (ICE)
DATE: January 22, 2016  
TO: County Council  
FROM: Joshua A. Gruber, Deputy County Administrator  
SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place January 11, 2016 through January 22, 2016:

January 11, 2016 (Monday):

- Monica Spells, Alicia Holland and Phil Foot re: Bi-weekly Project Status Review 
- Gary Kubic, Jon Rembold and Linda Hyslop re: Fort Howell Avigation Easement 
- Adam Bryant re: Development of US 21 Parris Island Gateway Parcel 
- Government Committee 
- Caucus 
- County Council

January 12, 2016 (Tuesday):

- Gary Kubic, Monica Spells, Phillip Foot, Colin Kinton and Eric Larson re: Presentation of Recommended Capital Sales Tax Commission Projects 
- Gary Kubic re: Hiring for Director of PALS Position 
- Gary Kubic and Alicia Holland re: Supplemental General Fund Transfers 
- Eric Larson, Rob McFee and Colin Kinton re: Engineering Team Coordination Meeting

January 13, 2016 (Wednesday):

- Alicia Holland and Chanel Lewis re: Introductory Meeting with Steve Kantor, Managing Director of First Southwest 
- Alicia Holland, Miriam Mitchell and Kim Olson re: Revised Risk Management Policy Statement 
- Doug Pepper and Ron Covault, Officers of Callawassie POA re: Provide overview of Sales Tax/Foreclosure Processes
January 14, 2016 (Thursday):

- Natural Resources Development Agreement Subcommittee
- Council Member Jerry Stewart, Gary Kubic and Alicia Holland re: Finance Committee Agenda Review for January 19, 2016 Meeting
- Alicia Holland re: Budget Workshop

January 15, 2016 (Friday):

- Gary Kubic, Marc Orlando and Shawn Leininger re: County/Town of Bluffton Issues
- Tab Bendle, Esq., Howell, Gibson & Hughes re: Update on County Property Acquisitions

January 18, 2016 (Monday):

- Dr. Martin Luther King, Jr. Day Holiday

January 19, 2016 (Tuesday):

- Gary Kubic, Tony Criscitiello, Rob McFee, Colin Kinton re: Sunset Boulevard
- Tabor Vaux, Tom Keaveny, Steve Hill and Daufuskie Island Council Members re: Daufuskie Island Transportation
- Finance Committee
- Dan Orvin, Esquire re: Secession Golf Club
- Council Member Gerald Dawson, Mark Roseneau, Rob McFee, Colin Kinton, Dave Thomas re: Pre-Public Facilities Meeting
- Public Facilities Committee

January 20, 2016 (Wednesday):

- Agenda review with Chairman, Vice Chairman and Executive Staff re: January 25, 2016 County Council Meeting
- Meeting with Oyster Bluff Developer re: Buffer Penetration and Replanting
- Maria Walls, Treasurer and Kimberly Chesney re: Debt Setoff Program
- County Transportation Committee

January 21, 2016 (Thursday):

- Beaufort Regional Chamber of Commerce State of the Bases Breakfast
- Animal Services Facility – Design Review Meeting

January 22, 2016 (Friday):

- South Carolina City County Managers Association (SCCMA) Winter Meeting