

COUNTY COUNCIL OF BEAUFORT COUNTY

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COUNTY ADMINISTRATOR

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA COUNTY COUNCIL OF BEAUFORT COUNTY

Monday, June 10, 2013

4:00 p.m.

Council Chambers, Administration Building
Government Center
100 Ribaut Road, Beaufort

Citizens may participate in the public comment periods and public hearings from telecast sites at the Hilton Head Island Branch Library as well as Mary Field School, Daufuskie Island.

1. CAUCUS - 4:00 P.M.
 - A. Executive Session
 1. Discussion of matters relating to the proposed location, expansion or the provision of services encouraging location or expansion of industries or other businesses in Beaufort County
 2. Discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property
 - B. Committee Reports ([backup](#))
 - C. Discussion is not limited to agenda item
2. REGULAR MEETING - 5:00 P.M.
3. CALL TO ORDER
4. PLEDGE OF ALLEGIANCE
5. INVOCATION
6. PROCLAMATIONS
 - A. Sister Sheila Byrne, OSF and Sister Stella Breen, OSF / The Franciscan Center
 - B. Beaufort High School - 2013 Division 4-A Track and Field State Champion
2013 All-State Track and Field Champion
 - C. Battery Creek High School - 2013 Division 2-A Track and Field State Champion
 - D. Whale Branch Early College High School - 2013 Class 1-A Track and Field State Champion



7. ADMINISTRATIVE CONSENT AGENDA
 - A. Approval of Minutes – [May 6, 2013](#) and [May 20, 2013](#)
 - B. Receipt of County Administrator’s Three-Week Progress Report ([backup](#))
 - C. Receipt of Deputy County Administrator’s Three-Week Progress Report ([backup](#))
 - D. Appointments to Boards and Commissions ([backup](#))

8. PUBLIC COMMENT

9. COUNTY ADMINISTRATOR’S REPORT

Mr. Gary Kubic, County Administrator

 - A. The County Channel / Broadcast Update
 - B. Briefing / County Boat Landings – Private and Public Use
 - C. Presentation / Spanish Moss Rail Trail

10. DEPUTY COUNTY ADMINISTRATOR’S REPORT

Mr. Bryan Hill, Deputy County Administrator

 - A. [Monthly Budget Summary](#)
 - B. Construction Project Updates

Mr. Rob McFee, Division-Director Engineering and Infrastructure

 1. One Cent Sales Tax Referendum Projects:
 - A. U.S. Highway 278 Construction Project
 - B. S.C. Highway 170
 - C. Bluffton Parkway 5A
 2. Capital Improvement Project:
 - A. Courthouse Reskin Project
 - B. Coroner’s Facility

11. CONSENT AGENDA – ITEM A THROUGH D
 - A. AN ORDINANCE TO AMEND THE FY 2012-2013 BEAUFORT COUNTY COUNCIL BUDGET, SECTION 4, COUNTY OPERATIONS APPROPRIATION, SECTION 11 COUNTY ADMINISTRATION OPERATIONS, PARAGRAPH M. GENERAL GOVERNMENT SUBSIDIES (TO APPROPRIATE \$150,000 TO THE PUBLIC DEFENDER BUDGET AND \$150,000 TO THE DAUFUSKIE ISLAND FERRY SERVICE BUDGET) ([backup](#))
 1. Consideration of second reading approval to occur June 10, 2013
 2. Public hearing – Monday, June 24, 2013, beginning at 6:00 p.m. in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort
 3. First reading, by title only, approval occurred May 20, 2013 / Vote 9:2
 4. Finance Committee discussion occurred May 20, 2013

- B. A RESOLUTION TO COMMISSION ANIMAL SERVICE OFFICERS TO ENFORCE BEAUFORT COUNTY ANIMAL ORDINANCES FOR BEAUFORT COUNTY PURSUANT TO THE AUTHORITY GRANTED IN SECTION 4-9-145 OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976 AS AMENDED ([backup](#))
 - 1. Governmental Committee discussion and recommendation to adopt occurred June 3, 2013 / Vote 7:0
 - C. PICTOMETRY AERIAL PHOTOGRAPHY AND LICENSING SUPPORT FOR 2013 FLIGHT ([backup](#))
 - 1. Contract award: Pictometry International Corp., Rochester, New York
 - 2. Contract amount: \$75,270
 - 3. Funding source: FY 2013 General Fund, 10001152-51250
 - 4. Finance Committee discussion and recommendation to approve occurred June 5, 2013 / Vote 6:0
 - D. MUNIS SUPPORT AND LICENSING ANNUAL RENEWAL ([backup](#))
 - 1. Contract award: Munis-Tyler Technologies
 - 2. Contract amount: \$73,914.41
 - 3. Funding source: FY 2014 General Fund Appropriations \$67,950.50 and Local Accommodations Tax, Local Hospitality tax and Local Admissions Fee \$5,963.91
 - 4. Finance Committee discussion and recommendation to approve occurred June 5, 2013 / Vote 6:0
12. AN ORDINANCE DIRECTING THE BEAUFORT COUNTY BOARD OF ELECTIONS TO CONDUCT A COUNTY-WIDE REFERENDUM ON THE IMPOSITION OF A LOCAL OPTION SALES TAX FOR PROPERTY TAX RELIEF AT A SPECIAL ELECTION ON NOVEMBER 5, 2013 AND A SUPPLEMENTAL APPROPRIATION OF \$65,000 FROM THE COUNTY'S RESERVE FUND TO PAY FOR THE ASSOCIATED SPECIAL ELECTION COSTS
- 1. Consideration of first reading, by title only, approval to occur June 10, 2013
 - 2. Public hearing – Monday, June 24, 2013, beginning at 6:00 p.m. in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort
 - 3. Finance Committee discussion and recommendation to deny occurred June 5, 2013 / Vote 4:1
 - 4. Government Committee discussion and recommendation to approve occurred June 3, 2013 / Vote 5:2
13. AN ORDINANCE AUTHORIZING BRIDGES PREPARATORY SCHOOL TO LEASE THE CHARLES LIND BROWN COMMUNITY ACTIVITY CENTER
- 1. Consideration of first reading, by title only, to occur June 10, 2013
 - 2. Parks and Leisure Services Board discussion and recommendation to approve occurred June 6, 2013 / Vote 6:1
 - 3. Community Services Committee discussion occurred May 20, 2013

14. PUBLIC HEARINGS – A THROUGH D

- A. FY 2013-2014 COUNTY BUDGET PROPOSAL ([backup](#))
1. Consideration of second reading approval to occur June 10, 2013
 2. Finance Commission discussion occurred June 5, 2013
 3. First reading, by title only, approval occurred May 20, 2013 / Vote 9:2
 4. Finance Committee discussion occurred May 20, 2013
 5. Finance Committee discussion and recommendation to approve on first reading, by title only, occurred May 14, 2013 / Vote 5:0
 6. Finance Committee discussion occurred May 6, 2013
 7. Finance Committee discussion occurred April 29, 2013
 8. Finance Committee discussion occurred April 22, 2013
 9. Finance Committee discussion occurred April 15, 2013
 10. Finance Committee discussion occurred April 8, 2013
 11. Finance Committee discussion occurred March 18, 2013
 12. Annual Planning Meeting/Retreat discussion occurred March 1, 2013
- B. FY 2013-2014 SCHOOL DISTRICT BUDGET PROPOSAL ([backup](#))
1. Consideration of second reading approval to occur June 10, 2013
 2. First reading approval occurred May 20, 2013 / Vote 10:1
 3. Finance Committee discussion occurred May 20, 2013
 4. Finance Committee discussion and recommendation to approve occurred May 14, 2013 / Vote 5:0
 5. Finance Committee discussion occurred April 15, 2013
- C. AN ORDINANCE APPROVING A FINANCIAL INCENTIVE PACKAGE FOR PROJECT ROBOT AND ANY NECESSARY SUPPLEMENTAL BUDGET APPROPRIATIONS THEREFORE
1. Consideration of third and final reading approval to occur June 10, 2013
 2. Second reading approval occurred May 20, 2013 / Vote 10:1
 3. First reading, by title only, occurred May 6, 2013 / Vote 10:1
 4. Finance Committee discussion and recommendation to approve occurred April 29, 2013 / Vote 7:0
- D. AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$736,610 FOR RENOVATIONS TO MOSS CREEK FIRE STATION #33 BLUFFTON TOWNSHIP FIRE DISTRICT ([backup](#))
1. Consideration of third and final reading approval to occur June 10, 2013
 2. Second reading approval occurred May 20, 2013 / Vote 11:0
 3. First reading, by title only, approval occurred May 6, 2013 / Vote 11:0
 4. Funding: \$647,604 debt service / Bluffton Township Fire District
\$ 89,006 general fund / Bluffton Township Fire District
 5. Finance Committee discussion and recommendation to approve occurred April 22, 2013 / Vote 7:0

15. PUBLIC COMMENT

16. ADJOURNMENT

**Committee Reports
June 10, 2013**

A. COMMITTEES REPORTING

1. Community Services

- ① Minutes provided from the [May 20](#) meeting. No action is required.
- ② Disabilities and Special Needs Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
05.20.13	Jill Striebinger	Countywide	Appoint	6 of 11 (1 st term)

- ③ Parks and Leisure Services Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
05.20.13	Christian Kata	Northern Beaufort County	Appoint	6 of 11 (1 st term)

2. Finance

- ① Minutes from the June 5 meeting provided June 24. Action is required. See agenda item 12.
- ② Minutes provided from the [May 20](#) meeting. No action is required.
- ③ Minutes provided from [May 14](#) meeting. No action is required.
- ④ Airports Board

<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
06.10.13	Dan Ahern	Close Proximity BC Airport	Appoint	6 of 11 (1 st term)

- ⑤ Tax Equalization Board

<i>Nominated</i>	<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>	<i>Term</i>
		Sharon Busch	Council District 1	Appointed 05.20.13	6 of 11 (1 st term)	2/17
		Merritt Patterson	Council District 2	Appointed 05.20.13	6 of 11 (1 st term)	2/17
		Robert Cummins	Council District 3	Appointed 05.20.13	6 of 11 (1 st term)	2/17
	06.10.13	Neil Lipsitz	Council District 4	Appoint	6 of 11 (1 st term)	2/15
	06.10.13	Robert Brown	Council District 5	Appoint	6 of 11 (1 st term)	2/15
		Wayne Corley	Council District 6	Appointed 05.20.13	6 of 11 (1 st term)	2/17
05.20.13		Richard Facchiano	Council District 7	Appoint	6 of 11 (1 st term)	2/15
		Shannon Stephens	Council District 8	Appointed 05.20.13	6 of 11 (1 st term)	2/17
			Council District 9	Appoint	6 of 11 (1 st term)	2/15
05.20.13		William John	Council District 10	Appoint	6 of 11 (1 st term)	2/15
		Robert Coon	Council District 11	Appointed 05.20.13	6 of 11 (1 st term)	2/17
		Paul Jernigan	At-Large, North	Appointed 05.20.13	6 of 11 (1 st term)	2/17
05.20.13		Jim Bequette	At-Large, North	Appoint	6 of 11 (1 st term)	2/15
05.20.13		Bob Arundell	At-Large, South	Appoint	6 of 11 (1 st term)	2/15
		Scott Kleinert	At-Large, South	Appointed 05.20.13	6 of 11 (1 st term)	2/17

First 8 appointees = 4 year terms, next 7 = 2 year term at first and then 4 year term thereafter to get staggered effect.

3. Governmental Committee

- ① Minutes provided from the [June 3](#) meeting. Action is required. See agenda item 11B and 12.

2. Public Facilities

- ① Minutes provided from the [May 13](#) meeting. No action is required.
- ② Southern Beaufort County Corridor Beautification Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>	<i>Term</i>
		Council District 5	Appoint	6 of 11 (1 st term)	2/5
05.20.13	Sally Bridgwater	Council District 6	Appoint	6 of 11 (1 st term)	2/17
05.20.13	Richard Tray Hunter	Council District 7	Appoint	6 of 11 (1 st term)	2/17
	Glenn Stanford	Council District 8	Appointed 04.08.13	Appointed 04.08.13	2/17
	Douglas Novack	Council District 9	Appointed 05.06.13	Appointed 05.06.13	2/17
		Council District 10	Appoint	6 of 11 (1 st term)	1/15
	Steve Wilson	Council District 11	Appointed 05.06.13	Appointed 05.06.13	2/17
		Town of Bluffton	Appoint	6 of 11 (1 st term)	2/15
		Town of Hilton Head Island	Appoint	6 of 11 (1 st term)	2/15

Half the members of a board, agency or commission shall be appointed every two years during the month of February.

B. COMMITTEE MEETINGS

1. Community Services

William McBride, Chairman

Tabor Vaux, Vice Chairman

➔ Next Meeting – Monday, June 24 at 1:00 p.m., ECR

2. Executive

Paul Sommerville, Chairman

➔ Next Meeting – Monday, August 12 at 1:00 p.m., ECR

3. Finance

Stu Rodman, Chairman

Rick Caporale, Vice Chairman

➔ Next Meeting – Monday, June 17 at 2:00 p.m., ECR

4. Governmental

Jerry Stewart, Chairman

Laura Von Harten, Vice Chairman

➔ Next Meeting – Monday, August 5 at 4:00 p.m., ECR

5. Natural Resources

Brian Flewelling, Chairman

Cynthia Bensch, Vice Chairman

➔ Next Meeting – Tuesday, June 11 at 2:00 p.m., ECR

6. Public Facilities

Gerald Dawson, Chairman

Steven Baer, Vice Chairman

➔ Next Meeting – Monday, June 17 at 4:00 p.m., ECR

7. Transportation Advisory Group

Paul Sommerville, Chairman

➔ Next Meeting – To be announced.

COMMUNITY SERVICES COMMITTEE

May 20, 2013

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Community Services Committee met Monday, May 20, 2013 at 1:00 p.m., in the Large Meeting Room, Bluffton Branch Library, 120 Palmetto Way, Bluffton, South Carolina.

ATTENDANCE

Chairman William McBride, Vice Chairman Tabor Vaux, and members Steven Baer, Rick Caporale, Gerald Dawson and Laura Von Harten. Non-Committee members Cynthia Bensch, Brian Flewelling and Paul Sommerville were also present.

County staff: Morris Campbell, Division Director – Community Services; Bryan Hill, Deputy County Administrator; Gary Kubic, County Administrator; Fred Leyda, Facilitator, Alliance for Human Services; and Monica Spells, Compliance Officer.

Public: Dr. Charlie Calvert, Chairman, Bridges Preparatory School.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce.

Councilman McBride chaired the meeting.

ACTION ITEMS

1. Consideration of Reappointments and Appointments

- Disabilities and Special Needs Board**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Ms. Von Harten second by Mr. Vaux that Community Services Committee approve and recommend Council nominate Jill Striebinger to serve as a member of the Disabilities and Special Needs Board. The vote was: YEAS –Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. McBride, Mr. Vaux and Ms. Von Harten. The motion passed.

Recommendation: Council nominate Jill Striebinger to serve as a member of the Disabilities and Special Needs Board.

2. Consideration of Reappointments and Appointments

• Parks and Leisure Services Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Ms. Von Harten, seconded by Mr. Dawson, that Community Services Committee approve and recommend Council nominate Christian Kata, representing northern Beaufort County, to serve as a member of the Park and Leisure Services Board. The vote was: YEAS –Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. McBride, Mr. Vaux and Ms. Von Harten. The motion passed.

Recommendation: Council nominate Christian Kata, representing northern Beaufort County, to serve as a member of the Park and Leisure Services Board.

INFORMATION ITEMS

3. Discussion / Outside Agencies' Funding Process

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Fred Leyda, Alliance for Human Services, presented the FY 2014 proposed standards for Beaufort County Community Services Allocation. The proposed standards include eligibility criteria, deliverables, review process, and scoring matrix.

Motion: It was moved by Ms. Von Harten, seconded by Mr. Dawson, that Community Services Committee endorse the concept of the FY 2014 proposed standards for Beaufort County Community Services Allocation with refinements as the project moves forward. The vote was: YEAS –Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. McBride, Mr. Vaux and Ms. Von Harten. The motion passed.

Status: Community Services Committee endorsed the concept of the FY 2014 proposed standards for Beaufort County Community Services Allocation with refinements as the project moves forward.

4. Discussion / Lease Agreement with Bridges Charter School to use Charles Lind Brown Center

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Bridges Preparatory School is a State Public Charter School District located at the Boys and Girls Club in Beaufort. Bridges is opening in the fall of 2013 with 360 students grades K-6 and adding one grade each year to reach 12th grade. The school location is a shared

facility, *i.e.*, school during the day and afterschool programs open to the public on a space available basis. Bridges has a signed lease, but needs additional space. Dr. Charlie Calvert, Chairman, Bridges Preparatory School, explained that due to enrollment at capacity, more space is needed in the downtown area. Space is needed for kindergarten and first grade. Bridges is community based, therefore, is willing to share a facility with existing program. Community leaders have identified Charles Lind Brown Center as a viable option. They are proposing to use the facility as a school during the day, and used at night for County and community groups. Bridges Preparatory School will pay rent, shared utilities, and any up fits needed to operate under code.

Status: The Parks and Leisure Services Board will review Bridges Charter School proposal to use the Charles Lind Brown Center.

DRAFT

FINANCE COMMITTEE

May 20, 2013

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met Monday, May 20, 2013 at 2:00 p.m., in the Large Meeting Room of the Bluffton Branch Library, 120 Palmetto Way, Bluffton, South Carolina.

ATTENDANCE

Finance Committee Members: Chairman Stu Rodman, Vice Chairman Rick Caporale, and members Steven Baer, Brian Flewelling, William McBride, and Jerry Stewart were present. Non-Committee members Cynthia Bensch, Gerald Dawson, Paul Sommerville, Tabor Vaux, and Laura Von Harten were also present.

County staff: Morris Campbell, Division Director – Community Services; Tony Criscitiello, Division Director – Planning and Development; Joshua Gruber, Staff Attorney; Doug Henderson, Treasurer; Alicia Holland, Comptroller; Gary Kubic, County Administrator; Dan Morgan, Division Director – Information and Technology; Joy Nelson, Public Information Officer; Monica Spells, Compliance Officer; and Wlodek Zaryczny, Library Director.

School District: Bill Evans, Board of Education Chairman; and Phyllis White, Chief Operational Services Officer.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce.

Councilman Rodman chaired the meeting.

ACTION ITEMS

- 1. Resolution Approving a Memorandum of Understanding and Agreement Between the County and the South Carolina Association of Counties Relating to the Association Serving as the Claimant Agent Pursuant to the Set off Debt Collection Act of 2003, as Amended**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: The Committee discussed a proposed resolution regarding a Memorandum of Understanding and Agreement between the County and the South Carolina Association of Counties (SCAC) being authorized and designated as the claimant agent for the County pursuant to the Setoff Debt Collection Act of 2003, as amended, and to authorize the County Treasurer of

Beaufort County to use the procedures provided in Chapter 56, Title 12 as the initial step in the collection of delinquent taxes.

Motion: It was moved by Mr. Flewelling, seconded by Mr. Caporale, that Finance Committee approve and recommend to Council the adoption of a resolution approving the Memorandum of Understanding and Agreement between the County and the South Carolina Association of Counties relating to the South Carolina Association of Counties being authorized and designated as the claimant agent for the county pursuant to the Setoff Debt Collection Act of 2003, as amended, and to authorize the County Treasurer of Beaufort County to use the procedures provided in Chapter 56, Title 12 as the initial step in the collection of delinquent taxes. The vote was: YEAS – Mr. Baer, Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, and Mr. Stewart. The motion passed.

Recommendation: Council adopt a resolution approving the Memorandum of Understanding and Agreement between the County and the South Carolina Association of Counties relating to the South Carolina Association of Counties being authorized and designated as the claimant agent for the county pursuant to the Setoff Debt Collection Act of 2003, as amended, and to authorize the County Treasurer of Beaufort County to use the procedures provided in Chapter 56, Title 12 as the initial step in the collection of delinquent taxes.

2. Discussion of Reappointments and Appointments

• Tax Equalization Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. McBride, seconded by Mr. Caporale, that Finance Committee approve and recommend County Council nominate Richard Facchiano, representing Council District 7, to serve as a member on the Tax Equalization Board. The vote was: YEAS – Mr. Baer, Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, and Mr. Stewart. The motion passed.

Motion: It was moved by Mr. Flewelling, seconded by Mr. Caporale, that Finance Committee approve and recommend County Council nominate Jim Bequette, representing at-large north, to serve as a member on the Tax Equalization Board. The vote was: YEAS – Mr. Baer, Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, and Mr. Stewart. The motion passed.

Motion: It was moved by Mr. Caporale, seconded by Mr. Flewelling, that Finance Committee approve and recommend County Council nominate Bob Arundell, representing at-large south, to serve as a member on the Tax Equalization Board. The vote was: YEAS – Mr. Baer, Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, and Mr. Stewart. The motion passed.

Recommendation: Council nominate Rick Facchiano, representing Council District 7, Jim Bequette, representing at-large north, and Bob Arundell, representing at-large south, to serve as members of the Tax Equalization Board.

INFORMATION ITEM

3. Consent Agenda – Contract

- **\$ 61,884.00 Planting of Old Savannah Highway Medians**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: The Purchasing Department received a requisition over \$25,000 from the Planning Director requesting to fund the planting of the recently installed Old Savannah Highway medians. The Town of Port Royal has offered to maintain the landscaping after installation. This project includes the cost of site preparation/grade; a four-month hand-watering program to facilitate plant establishment; plants and installation of plants; pine straw mulch. Since proper installation and maintenance needs are heavily linked, the County would prefer the Town contract for the installation of the plants on the medians. The County agrees to provide up to \$61,884 for the site preparation/grade; a four-month hand-watering program to facilitate plant establishment; plants and installation of plants; and provision of pine straw mulch. The vendor is The Greenery, Inc., of Beaufort, South Carolina. Funding is from the Tree Replacement Fund, account 20120011, with a current available budget of \$298,818.

Status: The Finance Committee agreed to have this matter come back before the committee when a representative from the Town of Port Royal is present.

4. Continuing Discussion on County FY 2014 Budget

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: The Committee and Beaufort County staff discussed the Beaufort County FY 2014 Budget.

Status: Information only.

5. FAA Cancellation of RNAC and VOR at Hilton Head Island Airport for Nighttime Instrument Procedures

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Gary Kubic, County Administrator, reported late Friday afternoon, May 17, 2013, Mr. Scott Seritt, FAA Manager, Southern Region, advised him that the FAA issued a

NOTAM to pilots canceling RNAV and VOR (circling) procedures at the Hilton Head Airport for nighttime instrument procedures. This action is a result of a review conducted by the FAA Flight Office Procedures Office. Their findings indicate that there are obstructions at the Hilton Head Island Airport (trees and one tower) which penetrate the Visibility 20:1 surface. The result could be nighttime closure of the Hilton Head Airport especially in poor weather conditions. A waiver to this notice was requested but quickly denied. He has contacted Mr. Steve Riley, Hilton Head Island Town Manager, and indicated that the County may be requesting the Town's cooperation as it proceeds with immediate mitigation procedures to remove the penetrations and restore FAA flight guidance standards.

Status: Information only.

DRAFT

FINANCE COMMITTEE

May 14, 2013

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met Tuesday, May 14, 2013 at 3:00 p.m., in the Large Meeting Room, Bluffton Branch Library, 120 Palmetto Way, Bluffton, South Carolina.

ATTENDANCE

Finance Committee Members: Chairman Stu Rodman, Vice Chairman Rick Caporale, and members William McBride and Jerry Stewart were present. Committee Members Steven Baer and Brian Flewelling were absent. Non-Committee members Cynthia Bensch, Gerald Dawson, Paul Sommerville, Tabor Vaux, Laura Von Harten were also present.

County: Joshua Gruber, Staff Attorney; Bryan Hill, Deputy County Administrator; Alicia Holland, Comptroller; Ed Hughes, Assessor; Gary Kubic, County Administrator; Dan Morgan – Division Director – Information and Technology; David Starkey, Chief Financial Officer; and Dave Thomas, Purchasing Director.

Public: Suzanne Thomas, Hilton Head Island-Bluffton Chamber of Commerce Director; and Rob Will, Beaufort Regional Chamber of Commerce Director.

School District: Tonya Crosby, Chief Financial Officer; Bill Evans, Board of Education Chairman; and Phyllis White, Chief Operational Services Officer.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce.

Councilman Rodman chaired the meeting.

ACTION ITEMS

1. School District FY2014 Budget

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mrs. Phyllis White, Chief Operational Services Director, provided the Committee a PowerPoint Presentation on the School District's FY 2013-2014 Certified General Fund Budget. She began by giving an overview of all funds in the comprehensive budget. The previous year's total comprehensive approved budget was \$280,397,319. The Board of Education has approved a budget of \$287,192,656 for FY2013/2014. This is an increase of \$6,795,337. She reviewed with the Committee a summary of the increases. State-mandated

expenditures have increased \$3.4 million due to step increases for certified staff and retirement/insurance benefits. Enrollment has increased by \$1.7 million due to the hiring of 20 new teachers for growth, an addition 38 students at Riverview Charter School, and supply allocations. The loss of state/federal funding incurred an additional amount of \$0.9 million. The amount incurred was due to the loss of funding for Professional Development – Summer Institute, five bilingual liaisons, two special education teachers, and special education extended year. There were operational increases in the amount of \$0.9 million due to student transportation, property casualty insurance, athletic insurance utilities, and security. Other increases amounted to \$0.6 million, which included items such as step increases, dual enrollment, and water safety classes for students. The total amount of increases amounted to \$7.5 million, and the total amount of decreases is \$2.6 million, leaving a net increase of \$4.9 million. Mrs. White also presented a chart displaying student enrollment verse employees for FY2010 – FY2014 projected. She also presented a summary of the proposed FY2014 budget, historical reassessment information, budget verse actual, risks/opportunities, and the timeline of the budget.

Motion: It was moved by Mr. Caporale, seconded by Mr. Sommerville, that Finance Committee recommend Council approve on first reading the Beaufort County School District's FY 2013/2014 budget. The vote was: YEAS –Mr. Caporale, Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Baer and Mr. Flewelling. The motion passed.

Recommendation: Council approve on first reading the Beaufort County School District's FY2013/2014 budget.

2. Consent Agenda - Contracts

- **\$158,863.92 Hardware and Software Support for County MIS Department**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Dave Thomas, Purchasing Director, reviewed this item with the Committee. The Purchasing Department received a request from the MIS Department to renew the annual maintenance and software support contract from Thomas Reuters/Manatron to provide hardware and software support for services for all of fiscal year 2014. The cost of the contract renewal is \$158,863.92. Funding is from account 10001150-51110, Maintenance Contracts.

Motion: It was moved by Mr. Caporale, seconded by Mr. Stewart, that Finance Committee approve and recommend to Council a contract award to Thomas Reuters/Manatron, Portage, Michigan to provide hardware and software support for the MIS Department in the amount of \$158,863.92. Funding is from account 10001150-51110, Maintenance Contracts. The vote was: YEAS –Mr. Caporale, Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Baer and Mr. Flewelling. The motion passed.

Recommendation: Council award a contract to Thomas Reuters/Manatron, Portage, Michigan to provide hardware and software support for the MIS Department in the amount of \$158,863.92. Funding is from account 10001150-51110, Maintenance Contracts.

3. Consent Agenda - Contracts

- **\$59,361.48 Mailing Services for Beaufort County Assessor's Office**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Dave Thomas, Purchasing Director, reviewed this item with the Committee. Beaufort County issued an Invitation for Bid for the Beaufort County Assessor's Office to vendors capable of providing mailing services, which includes postage, stuffing of notices, and mailing. The Beaufort County Assessor intends to mail notices to each Beaufort County property owner on August 30, 2013. The contract covers the postage, assessment notice form, envelope, and processing for 126,700 assessment notices. South Data of Mount Airy, North Carolina was the lowest responsive/responsible bidder in the amount of \$59,361.48. Funding would come from account 10001120-51030, postage/other carriers.

Motion: It was moved by Mr. Caporale, seconded by Mr. Stewart, that Finance Committee approve and recommend Council award a contract to South Data, Mount Airy, North Carolina, in the amount of \$59,361.48 for mailing services. Funding is from account 1000112G-S1030, Postage/Other Carriers. The vote was: YEAS – Mr. Caporale, Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Baer and Mr. Flewelling. The motion passed.

Recommendation: Council award a contract to South Data, Mount Airy, North Carolina, in the amount of \$59,361.48 for mailing services. Funding is from account 1000112G-S1030, Postage/Other Carriers.

4. Discussion of Reappointments and Appointments

- **Tax Equalization Board**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. McBride, seconded by Mr. Caporale, that Finance Committee approve and recommend that Council nominate William John, representing District 10, to serve as a member of the Tax Equalization Board. The vote was: YEAS – Mr. Caporale, Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Baer and Mr. Flewelling. The motion passed.

Recommendation: Council nominate William John, representing Council District 10, to serve as a member of the Tax Equalization Board.

INFORMATION ITEMS

5. Designated Marketing Organization 2014 Planned Expenditures

- **Hilton Head Island-Bluffton Chamber of Commerce**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Ms. Susan Thomas, Hilton Head Island-Bluffton Chamber of Commerce Director, provided the Committee a PowerPoint presentation on the Hilton Head Island-Bluffton Chamber of Commerce 2014 marketing budget. The presentation included an overview of online search trends, website performance, and online marketing performance.

Status: Informational purposes only.

6. Designated Marketing Organization 2014 Planned Expenditures

- **Beaufort Regional Chamber of Commerce**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Rob Will, Beaufort Regional Chamber of Commerce Director, provided the Committee a PowerPoint presentation on the Beaufort Regional Chamber of Commerce 2014 marketing budget. The presentation included an overview of the following: DMO funding, prior year information, visitor demand analyses, Beaufort's markets, their "Enrichment" campaign, marketing forecast, paid print placements, paid online placements, paid collaborative placements, earned media, visitor center information, owned channel strategies, and their continuing momentum.

Status: Informational purposes only.

7. Consideration of Contract Award

- **Planting of Old Savannah Highway Medians**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: This item was delayed until the next Committee meeting.

8. Continuing Discussion on County FY2014 Planned Expenditures

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: The Committee discussed the County's FY2014 budget.

Status: Informational only.

9. Consent Agenda - Contracts

- **\$28,727.00 One 2013 Ford XLT, 4x4, Super Cab F150 Truck for Sheriff's Office**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Dave Thomas, Purchasing Director, reviewed this item with the Committee. The Purchasing Department received a request from the Beaufort County Sheriff's Office to purchase a new 2013 XLT Ford F150, 4x4, Super Cab Truck in the amount of \$28,727. This is a replacement vehicle for the Sheriff's Office and will be used for law enforcement purposes. This is a state contract with vendor Vic Bailey Ford, of Spartanburg, South Carolina. Funding would come from account 22590011-54000, Sheriff Family Court Trust-Vehicle Purchases

Motion: It was moved by Mr. Caporale, seconded by Mr. Stewart, that Finance Committee approve the purchase of a new 2013 XLT Ford F150, 4x4, Super Cab truck from State Contract Vendor Vic Bailey Ford, of Spartanburg, South Carolina in the amount of \$28,727. Funding would come from account 22590011-54000, Sheriff Family Court Trust-Vehicle Purchases. The vote was: YEAS – Mr. Caporale, Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Baer and Mr. Flewelling. The motion passed.

Status: Committee approved the purchase of a new 2013 XLT Ford F150, 4x4, Super Cab Truck from State Contract Vendor Vic Bailey Ford, of Spartanburg, South Carolina in the amount of \$28,727. Funding would come from account 22590011-54000, Sheriff Family Court Trust-Vehicle Purchases

GOVERNMENTAL COMMITTEE

June 3, 2013

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Governmental Committee met Monday, June 3, 2013, at 4:00 p.m. in the Executive Conference Room of the Administration Building, Beaufort, South Carolina.

ATTENDANCE

Chairman Jerry Stewart, Vice Chairman Laura Von Harten, and Committee members Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling and Tabor Vaux. Non-Committee member Stewart Rodman and Paul Sommerville also attended the meeting.

County Staff: Phil Foot, Division Director – Public Safety; Joshua Gruber, County Attorney; Bryan Hill, Deputy County Administrator; Gary Kubic, County Administrator; Scott Marshall, Voter Registration and Elections Director; Kristin Trafton, Animal Control Officer; Talullah Trice, Animal Control Director; and Joseph Yadron, Animal Control Officer.

Media: Suzanne Larson, Lowcountry Inside Track.

Public: Senator Davis; Scott Dadson, Beaufort City Manager; Billy Keyserling, Beaufort City Mayor; Joe Lee, Port Royal Town Councilman; Samuel Murray, Port Royal Town Mayor; and Van Willis, Port Royal Manager.

Mr. Stewart chaired the meeting.

ACTION ITEM

1. A **Resolution to Commission Animal Service Officers to Enforce Beaufort County Animal Ordinances for Beaufort County Pursuant to the Authority Granted in Section 4-9-145 of the Code of Laws of South Carolina, 1976 as Amended**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Phil Foot, Public Safety Division-Director, stated Staff is requesting Committee's consideration of a resolution to commission animal service officers to enforce Beaufort County Animal Ordinance for Beaufort County. The employees are Anthony J. Montgomery, Kristin H. Trafton, and Joseph P. Yadrom.

Motion: It was moved by Mr. Flewelling, seconded Mrs. Bensch, that Governmental Committee approve and recommend to Council adoption of a resolution to Commission Animal

Service Officers to enforce Beaufort County Animal Ordinances for Beaufort County Pursuant to the Authority Granted in Section 4-9-145 of the Code of Laws of South Carolina, 1976, as amended. Further, to appoint and commission the following individuals as Animal Service Officers for Beaufort County: Anthony J. Montgomery, Kristin H. Trafton, and Joseph P. Yadron. The vote was: YEAS – Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

Recommendation: Council adopt a resolution to Commission Animal Service Officers to enforce Beaufort County Animal Ordinances for Beaufort County Pursuant to the Authority Granted in Section 4-9-145 of the *Code of Laws of South Carolina*, 1976, as amended. Further, to appoint and commission the following individuals as Animal Service Officers for Beaufort County: Anthony J. Montgomery, Kristin H. Trafton, and Joseph P. Yadron.

2. Discussion – Local Option Sales Tax for Property Tax Relief

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Committee Chairman Jerry Stewart provided the Committee an overview of this item, and distributed handouts demonstrating the County's contributions of said sales tax.

County Attorney Joshua Gruber provided the Committee a legal overview of this item and provided a timeline that would coincide with the special election.

Mr. Scott Marshall, Executive Director, Board of Elections and Voter Registration, spoke about the elections and voter registration aspect of a special election. A special election would cost between \$60,000 and \$65,000 of which the municipalities would absorb very little.

Representatives from the Town of Port Royal and the City of Beaufort spoke about the implementation of a local option sales tax.

Motion: It was moved by Mrs. Bensch, seconded by Ms. Von Harten, that Governmental Committee approve and recommend Council approve on first reading, by title only, an ordinance directing the Beaufort County Board of Elections to conduct a county-wide referendum on the imposition of a local option sales tax for property tax relief at a special election on November 5, 2013 and a supplemental appropriation of \$65,000 from the County's reserve fund to pay for the associated special election costs. The vote was: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Vaux and Ms. Von Harten. NAYS – Mr. Flewelling and Mr. Stewart. The motion passed.

Recommendation: Council approve on first reading, by title only, an ordinance directing the Beaufort County Board of Elections to conduct a county-wide referendum on the imposition of a local option sales tax for property tax relief at a special election on November 5, 2013 and a supplemental appropriation of \$65,000 from the County's reserve fund to pay for the associated special election costs.

PUBLIC FACILITIES COMMITTEE

May 13, 2013

The electronic and print media duly notified in accordance with the State Freedom of Information Act.

The Public Facilities Committee met Monday, May 13, 2013 at 4:00 p.m., in the Conference Room of the Beaufort Industrial Village, 102 Industrial Village Road, Beaufort, South Carolina.

ATTENDANCE

Public Facilities Chairman Gerald Dawson, Vice Chairman Steven Baer, and members Cynthia Bensch, Brian Flewelling, William McBride and Gerald Stewart were present. Committee member Rick Caporale was not present. Non-committee members Paul Sommerville and Laura Von Harten were also present.

County staff: Tony Criscitiello, Division Director – Planning and Development; Amanda Flake, Natural Resources Planner; Joshua Gruber, Staff Attorney; Bryan Hill, Deputy County Administrator; Colin Kinton, Traffic Engineer; Gary Kubic, County Administrator; Rob McFee, Division Director –Engineering and Infrastructure; Jim Minor, Solid Waste Manager; and David Starkey, Chief Financial Officer.

Residents of Island West: Howard Brooks, Jim Cook, Carol Cook, John Flynn, Bob Gold, Steve Grimaldi, Barbara Hege, Matt Hilligrass, Sandy Hilligrass, Steve Morris, Sherry Morris, Ed Pecha, Marita Pecha, Winston Robert, Chad Sanders, Mike Smith, David Stewart, and Diane Stewart.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce.

Mr. Dawson chaired the meeting.

ACTION ITEMS

1. Consideration of Contract Awards / Island West US 278 Frontage Road Design and Construction

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Public Facilities Committee approve and recommend Council award a change order for Design/Build Dirt Road Paving Contract #44 with Lane Construction, Beaufort, South Carolina, in the amount of \$598,389.50 for the final design, permitting and construction of US 278 Frontage Road at Island West. Funding will come from the Sales Tax Project 2D for US 278 Frontage Roads,

account # 33402-54504 with an available funding budget of \$2,398,603. Harris Teeter will be contributing \$100,000 for the signalization of intersection with Hampton Parkway/US 278 and the Island West POA will also be providing \$100,000 in funding for the frontage road completion. The vote was: YEAS – Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, and Mr. Stewart. ABSENT - Mr. Caporale. The motion passed.

Recommendation: Council award a change order for Design/Build Dirt Road Paving Contract #44 with Lane Construction in the amount of \$598,389.50 for the final design, permitting and construction of US Highway 278 Frontage Road at Island West. Funding will come from the Sales Tax Project 2D for US Highway 278 Frontage Roads, account #33402-54504 with an available funding budget of \$2,398,603. Harris Teeter will be contributing \$100,000 for the signalization of intersection with Hampton Parkway/US 278 and the Island West POA will also be providing \$100,000 in funding for the frontage road completions

2. Consideration of Contract Awards / Bluffton Parkway Phase 5A – Segment 2 Road and Flyover Bridges Design Construction Engineering Services (Beaufort County Sales Tax Project #1)

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. Baer, seconded by Mrs. Bensch, that Public Facilities Committee approve and recommend Council award a change order to Florence & Hutcheson Engineering for design assistance during construction of Bluffton Parkway Phase 5A Segment 2 Road and Flyover Bridges in the amount of \$440,720 on an as needed basis. Funding will come from the 1% Sales Tax Road Improvement Program. The vote was: YEAS – Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, and Mr. Stewart. ABSENT - Mr. Caporale. The motion passed.

Recommendation: Council award a contract change order to Florence & Hutcheson Engineering for design assistance during construction of Bluffton Parkway Phase 5A, Segment 2 Road and Flyover Bridges, in the amount of \$440,720 on an as needed basis. Funding will come from the 1% Sales Tax Road Improvement Program.

3. Consideration of Contract Awards / Crystal Lake Preservation Park, Lady's Island, Phase I Improvements

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. McBride, seconded by Mr. Flewelling, that Public Facilities Committee approve and recommend Council award a contract to O'Quinn Marine Construction, Beaufort, South Carolina in the amount of \$155,000 for the construction of the Crystal Lake Preservation Park Phase I Improvements. Funding will come from the Rural and Critical Land Preservation Capital Improvement Program, account #45010011-54411 with a

current balance of \$437,438. The vote was: YEAS – Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, and Mr. Stewart. ABSENT - Mr. Caporale. The motion passed.

Recommendation: Council award a contract to O’Quinn Marine Construction, Beaufort, South Carolina in the amount of \$155,000 for the construction of the Crystal Lake Preservation Park Phase I Improvements. Funding will come from the Rural and Critical Land Preservation Capital Improvement Program, Account #45010011-54411 with a current balance of \$437,438.

4. Consideration of Contract Awards / Disabilities and Special Needs House Renovation – 18 Cottage Walk, Lady’s Island

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. McBride, seconded by Mrs. Bensch, that Public Facilities Committee approve and recommend Council award a contract to Ground Work General Construction, LLC, North Charleston, South Carolina in the amount of \$70,495.86 for the renovations to the Disabilities and Special Needs house at 18 Cottage Walk. Funding for this project will come from the renovations for Existing Buildings-DSN, account #24410011-54420 in the amount of \$79,229 the project budget amount is \$50,495.86 and the SCDDSN grant in the amount of \$20,000. The total cost is \$70,495.86. The vote was: YEAS – Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, and Mr. Stewart. ABSENT - Mr. Caporale. The motion passed.

Recommendation: Council award a contract to Ground Work General Construction, LLC, North Charleston, South Carolina in the amount of \$70,495.86 for the renovations to the Disability & Special Needs house at 18 Cottage Walk. Funding for this project will come from the renovations for Existing Buildings-DSN, account #24410011-54420 in the amount of \$79,229 the project budget amount is \$50,495.86 and the SCDDSN grant in the amount of \$20,000. The total cost is \$70,495.86.

5. Dirt Road Paving Requirements for Dirt Roads without Right of Way Documentation – Request for Condemnation

- **Cee Cee Road, St. Helena Island**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. McBride, seconded by Mr. Flewelling, that Public Facilities Committee approve and recommend Council approve the condemnation of the remaining required right-of-way for Cee Cee Road, St. Helena Island. The vote was: YEAS – Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, and Mr. Stewart. ABSENT - Mr. Caporale. The motion passed.

Recommendation: Council approve the condemnation of the remaining required right-of-way for Cee Cee Road be condemned.

6. Dirt Road Paving Requirements for Dirt Roads without Right of Way Documentation – Request for Condemnation

- **Inglewood Circle, St. Helena Island**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. McBride, seconded by Mr. Stewart, that Public Facilities Committee approve and recommend Council approve the condemnation of the remaining required right-of-way for Inglewood Circle, St. Helena Island. The vote was: YEAS – Mrs. Bensch, Mr. Dawson, Mr. McBride, and Mr. Stewart. NAYS - Mr. Baer. ABSENT - Mr. Caporale and Mr. Flewelling. The motion passed.

Recommendation: Council approve the condemnation of the remaining required right-of-way for Inglewood Circle be condemned.

7. Dirt Road Paving Requirements for Dirt Roads without Right of Way Documentation – Request for Condemnation

- **Queens Road, St. Helena Island**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. McBride, seconded by Mr. Baer, that Public Facilities Committee approve and recommend Council approve the condemnation of the remaining required right-of-way for Queens Road, St. Helena Island. The vote was: The vote was: YEAS – Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. McBride, and Mr. Stewart. ABSENT - Mr. Caporale and Mr. Flewelling. The motion passed.

Recommendation: Council approve the condemnation of the remaining required right-of-way for Queens Road.

8. Dirt Road Paving Requirements for Dirt Roads without Right of Way Documentation – Removal from County Road Maintenance Inventory

- **Rosie Singleton Drive, St. Helena Island**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. McBride, seconded by Mrs. Bensch, that Public Facilities Committee approve and recommend Council approve the designation of Rosie Singleton Drive, St. Helena Island as a private road. The vote was: YEAS – Mr. Baer, Mrs. Bensch, Mr. Dawson,

Mr. McBride, and Mr. Stewart. ABSENT - Mr. Caporale and Mr. Flewelling. The motion passed.

Recommendation: Council approve the designation of Rosie Singleton Drive as a private road.

9. Consideration of Reappointments and Appointments

• Southern Beaufort County Corridor Beautification Board

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Motion: It was moved by Mr. McBride, seconded by Mr. Stewart, that Public Facilities Committee recommend Council nominate Sallie Bridgwater, representing Council District #6, and John Michael Brock, representing Council District #7, to serve as members of the Southern Beaufort County Corridor Beautification Board. The vote was: YEAS – Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. McBride and Mr. Stewart. ABSENT - Mr. Caporale and Mr. Flewelling. The motion passed.

Recommendation: Council nominate Sallie Bridgwater, representing Council District #6, and John Michael Brock, representing Council District #7, to serve as members of the Southern Beaufort County Corridor Beautification Board.

Official Proceedings
County Council of Beaufort County
May 6, 2013

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

CAUCUS

A caucus of the County Council of Beaufort County was held at 4:00 p.m., Monday, May 6, 2013 in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Paul Sommerville, Vice Chairman Stu Rodman and Councilmen Steven Baer, Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling, William McBride, Gerald Stewart, Roberts "Tabor" Vaux and Laura Von Harten.

CALL OF EXECUTIVE SESSION

It was moved by Mr. Rodman, seconded by Mr. Stewart, that Council go immediately into executive session for the purpose of receiving information regarding discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property; and discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

EXECUTIVE SESSION

RECONVENE OF CAUCUS

DISCUSSION ITEMS

Topics discussed during caucus included:

- Requesting clarification of the motion in the April 15, 2013 minutes of Public Facilities Committee relative to Bluffton Parkway 5B realignment project;
- Providing Council an evaluation of the in-kind contributions regarding the engineering design services for Spanish Moss Trail Phase 2;
- Removing item 10G, planting of Old Savannah Highway medians, from the consent agenda;
- Removing item 10D, an ordinance approving a Financial Incentive package of Project Robot and any necessary supplemental budget appropriations therefore, from the consent agenda;

- Revisiting the Template Ordinance to allow all Board and Commission appointments out of district;
- Reporting the progress of the Development Agreement Subcommittee meeting of May 2, 2013 where members received information from the attorney/property owner; and
- Reporting on a meeting held with the residents of Dataw Island regarding the Beaufort County Airport (Lady’s Island) Master Plan.

REGULAR SESSION

The regularly scheduled meeting of the County Council of Beaufort County was held at 5:00 p.m., Monday, May 6, 2013 in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Chairman Paul Sommerville, Vice Chairman Stu Rodman and Councilmen Steven Baer, Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling, William McBride, Gerald Stewart, Roberts “Tabor” Vaux and Laura Von Harten absent.

PLEDGE OF ALLEGIANCE

The Chairman led those present in the Pledge of Allegiance to the Flag.

INVOCATION

The Chairman gave the Invocation.

PROCLAMATION

Public Works Week

The Chairman proclaimed May 20 through May 25, 2013 as Public Works Week throughout Beaufort County and urged citizens to take the time this week to acquaint themselves with Public Works’ daily contributions to improve their lives. Mr. Eddie Bellamy, Public Works Director, accepted the proclamation.

Candice Glover “American Idol” Top 3 Contestant

Mr. McBride announced that he had presented a proclamation to Ms. Candice Glover, who, on May 2, 2013, because of her stellar performances, advanced to the “American Idol” Top 3 with the full support and love from family, fans and community. The proclamation, presented at a 1:00 p.m. concert held at Penn Center Frissell Hall, honored her achievements as an “American Idol” Top 3 contestant by declaring Saturday, May 4, as Candice Glover Day.

The Chairman passed the gavel to the Vice Chairman in order to receive the Administrative Consent Agenda.

REVIEW OF PROCEEDINGS OF THE REGULAR MEETING HELD APRIL 22, 2013

This item comes before Council under the Administrative Consent Agenda.

It was moved by Mr. Baer, seconded by Mrs. Bensch, that Council approve the minutes of the regular meeting held April 22, 2013. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSTAIN – Mr. Caporale. The motion passed.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Community Services Committee

Library Board

Lynne Miller

The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. Ms. Miller, representing Council District 7 (serving outside of Council District 10 with Councilman's consent), was appointed to serve as a member of the Library Board after garnering the six votes required to appoint.

Southern Beaufort County Corridor Beautification Board

Douglas Novack

The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. Mr. Novack, representing Council District 9, was appointed to serve as a member of the Southern Beaufort County Corridor Beautification Board after garnering the six votes required to appoint.

Steve Wilson

The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. Mr. Wilson, representing Council District 11, was appointed to serve as a member of the Southern Beaufort County Corridor Beautification Board after garnering the six votes required to appoint.

John Michael Brock

At the request of the applicant, Mrs. Bensch withdrew Mr. Brock's name from consideration.

County Administrator’s Two-Week Progress Report

This item comes before Council under the Administrative Consent Agenda.

Mr. Gary Kubic, County Administrator, presented his Two-Week Progress Report, which summarized his activities from April 22, 2013 through May 3, 2013.

Deputy County Administrator’s Two-Week Progress Report

This item comes before Council under the Administrative Consent Agenda.

Mr. Gary Kubic, County Administrator, presented the Deputy County Administrator’s Two-Week Progress Report, which summarized his activities from April 22, 2013 through May 3, 2013.

The Vice Chairman passed the gavel back to the Chairman in order to continue the meeting.

PUBLIC COMMENT

The Chairman recognized Mr. Walter Burnside, who is the CenturyLink regional manager for the States of South Carolina and Georgia representing. Mr. Burnside is before Council to discuss a proposal that CenturyLink has put in front of the County E911 Group as well as to explain why we feel that that is a great solution for the County. Based on the requirements needed for the Cassidian product and the County E911 redundant fiber network, we have proposed a one-gigabit Metro Ethernet fiber network at a significant cost savings from what our competitor has proposed. With this proposal, it is a full redundant network. It is fully managed 24/7. We monitor it. We watch it. We handle any issues that might arise. Mr. Burnside circulated a document that lists CenturyLink proposal, what our competitor has proposed, and a description of the differences between those two proposals. He is available to answer questions or to have another meeting to discuss it and delve further into it. He would like consideration from Council knowing that there have been issues in the past. We have a new team in place, and we would like the opportunity to rectify past issues.

COUNTY ADMINISTRATOR’S REPORT

The County Channel / Broadcast Update

Mr. Gary Kubic, County Administrator, said The County Channel has all programs, events and meetings available to watch online, on-demand at www.bcgov.net. The County Channel continues its series of Beaufort County Moments. The latest one focuses on the history of the Beaufort County Arsenal.

The County Channel covered the Nurse’s Pinning Ceremony, and the 2013 Commencement of the University of South Carolina Beaufort. We would like to congratulate all the graduates.

The historical marker at Fort Fremont was unveiled last week. The marker sits alongside the historic fort, built by the US Army in 1898 in response to the Spanish-American War. The Fort Fremont 15-acre site purchased for \$4.0 million by Beaufort County through the Beaufort County Rural and Critical Lands Program and the Trust for Public Lands as a historic site and public park.

The County Channel covered the Candice Glover, “American Idol” Top 3 contestant, concert Saturday, May 4, 2013 held on the corner of Bay and Charles Streets in Beaufort.

Announcement / Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting

Mr. Gary Kubic, County Administrator, announced that a Certificate of Achievement for Excellence in Financial Reporting has been awarded to Beaufort County by the Government Finance Officers Associate (GFOA) for its Fiscal Year 2012 Comprehensive Annual Financial Report (CAFR) has been awarded to the Finance Department of Beaufort County.

Monthly Budget Summary

Mr. Gary Kubic, County Administrator, presented a Monthly Budget Summary for the period March 31, 2013.

Administration Assessment of Proposed Intersectional Realignment of Hampton Parkway to US Highway 278

Mr. Gary Kubic, County Administrator, reported that at the February 22, 2013 meeting of the Public Facilities Committee, members had asked Administration to assess the opportunity to relocate the current Hampton Parkway / US Highway 278 intersection to Island West Park Road, which serves Stokes Toyota, Enmark and Goodwill.

As result of this process, it is Administration’s recommendation that despite the merits associated with the relocation of the Hampton Parkway / US Highway 278 intersection to the Island West Park Road site, such change in the design plan is not practical at this time. The realignment of the intersection would increase design and construction cost and extends the timeline to complete the construction of the Island West frontage road. Therefore, unless otherwise directed by Council, the development of the Hampton Parkway / US 278 intersection and the Island West frontage road connector will proceed as planned without any change.

Frontage Road / St. Gregory Catholic Church / Berkeley Hall Lawsuit

Mr. Caporale requested an update on the Berkeley Hall lawsuit. Mr. Gary Kubic, County Administrator, explained that representatives of St. Gregory the Great Catholic Church called a meeting and brought all of the parties together. We are hoping that Berkeley Hall drops the

litigation, and the adjudication will commence as soon as possible because we want to do those improvements.

Construction Project Updates

U.S. Highway 278 Roadway Construction Project

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves widening of 4.8 miles of U.S. Highway 278, including the bridges, over the Okatie River. The contractor is APAC Southeast of Savannah, Georgia. The cost is \$23,637,119. The contract completion date is November 2013. SCDOT is managing this project for Beaufort County. The bridge substructure operations are 80% complete and asphalt paving in the westbound lanes is underway.

S.C. Route 170

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves the widening of SC Highway 170 from S.C. Highway 46 to U.S. Highway 278 (approximately 4.9 miles). Improvements include multi-use path, signalization and raised median to preserve trees. The contractor is Cleland Construction of Ridgeland, South Carolina. The bid amount is \$14,998,972.30. The completion date is May 2014. The project will greatly improve safety and capacity of S.C. Route 170 between U.S. Highway 278 and S.C. Highway 46. Clearing operations are about 90% complete and utility relocations are well underway. Earth moving operations should commence next week.

Bluffton Parkway Phase 5A

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported Bluffton Parkway Phase 5A bridges will connect U.S. Highway 278 and Bluffton Parkway roadway facilities and provide safe, grade-separated movement for the traveling public. Council awarded the \$36.6 million construction contract to R.R. Dawson Bridge Company of Lexington, Kentucky February 25, 2013. The construction duration is 900 days. The project contains approximately 4,000 feet of elevated bridge roadway and 4,500 feet of roadway improvements along US Highway 278 and Bluffton Parkway at the end of the existing Phase 5 at Buckwalter Plantation. The contractor's project schedule has been submitted and is under review. Equipment staging off Buckingham Plantation Road has begun.

Courthouse Renovation

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves the removal of failed exterior finish, roof and all exterior doors and windows. The new brick exterior, with cast-stone elements and standing-seam metal roof, will replace the existing components. The rear balcony and main entry will be enclosed adding approximately 2,500 square feet of new office space. The contractor is Fraser Construction Company of Bluffton, South Carolina. The cost is \$14,031,500. The contract completion date is November 2013. The

Courthouse brick façade continues as well as window installation and interior work such as carpet replacement in the Probate Court.

Coroner's Facility

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project consists of repurpose upgrade of approximately 63,000 square feet of the former Disabilities and Special Needs building in Port Royal. This \$851,000 project award was to Beaufort Construction of Beaufort, South Carolina. A notice to proceed was issued May 3, 2013. Project completion is December 2013.

AN ORDINANCE TO AMEND THE MEMBERSHIP AND COMPOSITION OF THE BEAUFORT COUNTY TAX EQUALIZATION BOARD AND TO ESTABLISH THE TERM OF SERVICE FOR SUCH MEMBERS

This item comes before Council under the Consent Agenda. Discussion occurred at the April 15, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Council approve on second reading an ordinance to amend the membership and composition of the Beaufort County Tax Equalization Board and to establish the term of service for such members. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

DISSOLUTION OF KINGS GRANT II SPECIAL PURPOSE TAX DISTRICT

This item comes before Council under the Consent Agenda. Discussion occurred at the April 15, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Council approve on second reading an ordinance dissolving the Kings Grant II Special Purpose Tax District. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

EMERGENCY PURCHASE OF LOW-BOY TRAILER FOR COUNTY PUBLIC WORKS DEPARTMENT

This item comes before Council under the Consent Agenda. Discussion occurred at the April 29, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Council award a contract to Hughes Motor Company of Charleston, South Carolina for the purchase of a lowboy trailer in the amount of \$72,556.25. Funding is from Account 10001301-54200, Specialized Capital Equipment. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr.

Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$736,610 FOR RENOVATIONS TO MOSS CREEK FIRE STATION #33 BLUFFTON TOWNSHIP FIRE DISTRICT

This item comes before Council under the Consent Agenda. Discussion occurred at the April 22, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Council approve on first reading, by title only an ordinance authorizing a supplemental appropriation in the amount of \$736,610 (\$647,604 debt service and \$89,006 general fund) for renovations to Moss Creek Fire Station #33 Bluffton Township Fire District. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

PURCHASE OF 41 IN-CAR CAMERAS FOR BEAUFORT COUNTY SHERIFF'S OFFICE FROM STATE CONTRACT

This item comes before Council under the Consent Agenda. Discussion occurred at the May 6, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Council award a contract to L-3 Mobile-Vision, Boonton, New Jersey in the amount of \$195,352.70 for the purchase of 41 in-car cameras for Beaufort County Sheriff's Office from state contract. Funding is from account 10001202-52610, Data Processing Equipment. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

SOLE SOURCE PURCHASE FOR FIBER INSTALLATION SERVICES AND SUPPORT WITH HARGRAY, INC. FOR COUNTY E911 INFRASTRUCTURE

It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Council approve the purchase of fiber services from Hargray, Inc. in the amount of \$19,575 per month for 120 months, or a total contract cost of \$2,349,000. Funding for this item is from account 22010011-54142 Regional 911. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS - Mr. Dawson. ABSTAIN – Mr. Caporale. The motion passed.

AN ORDINANCE APPROVING A FINANCIAL INCENTIVE PACKAGE FOR PROJECT ROBOT AND ANY NECESSARY SUPPLEMENTAL BUDGET APPROPRIATIONS THEREFORE

It was moved by Mr. Stewart, seconded by Mr. Flewelling, that Council approve on first reading, by title only, an ordinance approving a financial incentive package for Project Robot and any necessary supplemental budget appropriations therefore. The vote was: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS – Mr. Baer. The motion passed.

PLANTING OF THE OLD SAVANNAH HIGHWAY MEDIANS

Without Council objection, the Chairman removed this item from the agenda. Discussion of this item is to occur at the May 14, 2013 meeting of the Finance Committee.

PUBLIC HEARING

AN ORDINANCE TO AMEND THE FY 2012-2013 BEAUFORT COUNTY COUNCIL BUDGET, SECTION 4, COUNTY OPERATIONS APPROPRIATION, SECTION 11 COUNTY ADMINISTRATION OPERATIONS, PARAGRAPH M. GENERAL GOVERNMENT SUBSIDIES (TO APPROPRIATE \$152,817 TO THE SOLICITOR'S BUDGET)

The Chairman opened a public hearing beginning at 6:01 p.m. for the purpose of receiving information from the public regarding an ordinance to amend the FY 2012-2013 Beaufort County Council Budget, Section 4, County Operations Appropriation, Section 11 County Administration Operations, Paragraph M. General Government Subsidies (to appropriate \$152,817 to the Solicitor's budget). After calling three times for public comment and receiving none, the Chairman declared the hearing closed at 6:02 p.m.

It was moved by Mr. Rodman, as Chairman of the Finance Committee (no second required), that Council approve on third and final reading an ordinance to amend the FY 2012-2013 Beaufort County Council Budget, Section 4, County Operations Appropriation, Section 11 County Administration Operations, Paragraph M. General Government Subsidies (to appropriate \$152,817 to the Solicitor's budget). The vote was: YEAS – Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS – Mr. Baer and Mr. McBride. The motion passed.

RESULT OF EXECUTIVE SESSION

It was moved by Mr. Flewelling, seconded by Mr. Caporale, that Council authorize the County Administrator to enter into a purchase agreement for the acquisition of real property located at 1019 Okatie Highway, parcel 603-9-6B, containing 1.26 acres in Okatie, South Carolina in the amount not to exceed \$159,900 exclusive of any closing costs. The funding is from proceeds from a previous bond sale, not the general fund. The vote was: YEAS – Mr. Baer, Mrs. Bensch,

Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

OFF-AGENDA ITEM

It was moved by Mrs. Bensch, seconded by Mr. Caporale, that Council hear an off-agenda item regarding a financial contribution to the Fellowship of Christian Athletes Week of Champions.

Mr. Rodman agreed to take up this item at a meeting of the Finance Committee.

Mrs. Bensch, maker of the motion, and Mr. Caporale, who made the second, withdrew the motion.

PUBLIC COMMENT

There were no requests to speak during public comment.

ADJOURNMENT

Council adjourned at 6:25 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

ATTEST _____
Suzanne M. Rainey, Clerk to Council

Ratified:

Official Proceedings
County Council of Beaufort County
May 20, 2013

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

CAUCUS

A caucus of the County Council of Beaufort County was held at 4:00 p.m., Monday, May 20, 2013 in the large meeting room of the Bluffton Branch Library, 120 Palmetto Way, Bluffton, South Carolina.

ATTENDANCE

Chairman Paul Sommerville, Vice Chairman Stu Rodman and Councilmen Steven Baer, Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling, William McBride, Gerald Stewart, Roberts "Tabor" Vaux and Laura Von Harten.

CALL OF EXECUTIVE SESSION

It was moved by Mr. Rodman, seconded by Mr. Stewart, that Council go immediately into executive session for the purpose of receiving information regarding discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property; and receipt of legal advice relating to pending and potential claims covered by the attorney-client privilege. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

EXECUTIVE SESSION

RECONVENE OF CAUCUS

DISCUSSION ITEMS

Topics discussed during caucus included:

- Clarifying the minutes of May 20, 2013 Council meeting.
- Removing item 9C, planting of Old Savannah Highway medians, from the consent agenda.

REGULAR SESSION

The regularly scheduled meeting of the County Council of Beaufort County was held at 5:00 p.m., Monday, May 20, 2013 in the large meeting room of the Bluffton Branch Library, 120 Palmetto Way, Bluffton, South Carolina.

ATTENDANCE

Chairman Paul Sommerville, Vice Chairman Stu Rodman and Councilmen Steven Baer, Cynthia Bensch, Rick Caporale Gerald Dawson, Brian Flewelling, William McBride, Gerald Stewart, Roberts “Tabor” Vaux and Laura Von Harten.

PLEDGE OF ALLEGIANCE

The Chairman led those present in the Pledge of Allegiance to the Flag.

INVOCATION

Councilman Flewelling gave the Invocation.

REVIEW OF PROCEEDINGS OF THE REGULAR MEETING HELD MAY 6, 2013

Adoption of the minutes was postponed until the June 10, 2013 meeting of County Council

The Chairman passed the gavel to the Vice Chairman in order to receive the Administrative Consent Agenda.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Community Services Committee

Disabilities and Special Needs Board

Mr. McBride, as Community Services Committee Chairman, nominated Jill Striebienger to serve as a member of the Disabilities and Special Needs Board.

Library Board

Jean Morgan

It was moved by Mr. Dawson, seconded by Mr. Flewelling, that Council appoint Jean Morgan, representing Council District 8, to serve as a member of the Library Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

Parks and Leisure Services Board

Mr. McBride, as Community Services Committee Chairman, nominated Christian Kata, representing northern Beaufort County, to serve as a member of the Parks and Leisure Services Board.

Finance Committee

Tax Equalization Board

Sharon Busch

It was moved by Mr. Dawson, seconded by Mr. Flewelling, that Council appoint Sharon Busch, representing Council District 1, to serve as a member of the Tax Equalization Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

Merritt Patterson

It was moved by Mr. Dawson, seconded by Mr. Flewelling, that Council appoint Merritt Patterson, representing Council District 2, to serve as a member of the Tax Equalization Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

Robert Cummins

It was moved by Mr. Dawson, seconded by Mr. Flewelling, that Council appoint Robert Cummins, representing Council District 3, to serve as a member of the Tax Equalization Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

Wayne Corley

It was moved by Mr. Dawson, seconded by Mr. Flewelling, that Council appoint Wayne Corley, representing Council District 6, to serve as a member of the Tax Equalization Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

Shannon Stephens

It was moved by Mr. Dawson, seconded by Mr. Flewelling, that Council appoint Shannon Stephens, representing Council District 8, to serve as a member of the Tax Equalization Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

Robert Coon

It was moved by Mr. Dawson, seconded by Mr. Flewelling, that Council appoint Robert Coon, representing Council District 11, to serve as a member of the Tax Equalization Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

Paul Jernigan

It was moved by Mr. Dawson, seconded by Mr. Flewelling, that Council appoint Paul Jernigan, representing at-large north, to serve as a member of the Tax Equalization Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

Scott Kleinert

It was moved by Mr. Dawson, seconded by Mr. Flewelling, that Council appoint Scott Kleinert, representing at-large south, to serve as a member of the Tax Equalization Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

Mr. Rodman, as Finance Committee Chairman, nominated Jim Bequette, representing at-large north; Bob Arundell, representing at-large south; Richard Facchiano, representing Council District 7; and William John, representing Council District 10, to serve as members of the Tax Equalization Board.

Public Facilities Committee

Southern Beaufort County Corridor Beautification Board

Mr. Dawson, as Public Facilities Committee Chairman, nominated Sallie Bridgwater, representing Council District 6, and Richard Tray Hunter, representing Council District 7, to serve as members of the Southern Beaufort County Corridor Beautification Board.

County Administrator's Two-Week Progress Report

This item comes before Council under the Administrative Consent Agenda.

Mr. Gary Kubic, County Administrator, presented his Two-Week Progress Report, which summarized his activities from May 6, 2013 through May 17, 2013.

Deputy County Administrator's Two-Week Progress Report

This item comes before Council under the Administrative Consent Agenda.

Mr. Bryan Hill, Deputy County Administrator, presented his Two-Week Progress Report, which summarized his activities from May 6, 2013 through May 17, 2013.

The Vice Chairman passed the gavel back to the Chairman in order to continue the meeting.

PUBLIC COMMENT

The Chairman recognized Mr. Joe Allard, representing Friends of Crystal Lake, who emphasized that this type of infrastructure (building, park, bike paths) are big attractions for not only the citizens and quality of life here, but in the future recruitment of businesses.

Mr. Frank Gibson, Treasurer of the Friends of Crystal Lake, thanked the County Finance Committee for reporting out favorably the funding for Phase I. We have applied for nonprofit 501(c)(3) tax-exempt status. This Park will provide a fantastic educational venue.

Mrs. Peggy Allard, President of the Friends of Crystal Lake Board of Director, stated one of the main reasons we formed the non-profit status was to be able to seek grants and accept donations to enhance the Park. We continue to work closely with the staff of the County Planning Department and to coordinate the volunteer activities with them. We have had outstanding response from both the Master Gardeners and the Master Naturalists in the entire county. This has galvanized their support to make a significant impact on the progress of the Park. Thank you for your continued support.

COUNTY ADMINISTRATOR'S REPORT

Update / 2013A, 2013B, and 2013C Bond Issuance Results

Mrs. Alicia Holland, Comptroller, presented the results of the 2013A, 2013B, and 2013C bond issuances. (i) 2013A Bonds – There were seven bidders for this debt. Interest rates of the new bonds range from 1.5% to 4.0%. The premium realized on the borrowing is \$629,300. The effective interest rate of this borrowing is 2.71%. (ii) 2013B Bonds – There were ten bidders for this debt. Interest rates of the new bond range from 1.5% to 5.0%. The premium realized on the borrowing is \$2,750,030, and keeps millage requirements within the 1.0 mil increase, as stipulated by the referendum. The effective interest rate of borrowing is 2.68%. (iii) Partial Refunding of the 2006 Bonds (2013C Bonds) - Interest rates of the new bonds range from 1.5% to 5.0%. The premium realized on the borrowing is \$4,174,601 and put in escrow to pay off those bonds. The effective interest rate of borrowing is 2.06%.

The estimated effect on future debt millage (after the 2013 bond borrowings) -- FY 2014 from 9.60 mills to 9.82 mills; FY 2015 from 9.01 mills to 10.15 mills; FY 2016 from 9.05 mills to 10.19 mills; FY 2017 from 9.00 mills to 10.07 mills; and FY 2018 from 8.81 mills to 9.90 mills. No future borrowings assumed. The estimated net value of a mill is \$1,620,461 (4% factor for appeals is included). The millage takes tax increment financing (TIF) completions into account, but no additional growth.

AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$736,610 FOR RENOVATIONS TO MOSS CREEK FIRE STATION #33 BLUFFTON TOWNSHIP FIRE DISTRICT

This item comes before Council under the Consent Agenda. Discussion occurred at the April 22, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, no second required, the Council approve on second reading an ordinance authorizing a supplemental appropriation in the amount of \$736,610 (\$647,604 debt service and \$89,006 general fund) for renovations to Moss Creek Fire Station #33 Bluffton Township Fire District. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

The Chairman announced a public hearing on Monday, June 10, 2013, beginning at 6:00 p.m. in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

MAILING SERVICES FOR BEAUFORT COUNTY ASSESSOR'S OFFICE

This item comes before Council under the Consent Agenda. Discussion occurred at the May 14, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, no second required, that Council award a contract to South Data, Mount Airy, North Carolina, in the amount of \$59,361.48 for mailing services. Funding is from account 1000112G-S1030, Postage/Other Carriers. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

BLUFFTON PARKWAY PHASE 5A – SEGMENT 3 ROAD AND FLYOVER BRIDGES DESIGN CONSTRUCTION ENGINEERING SERVICES (BEAUFORT COUNTY SALES TAX PROJECT #1)

This item comes before Council under the Consent Agenda. Discussion occurred at the May 13, 2013 meeting of the Public Facilities Committee.

It was moved by Mr. Flewelling, no second required, that Council award a change order to Florence & Hutcheson for design assistance during construction of the Bluffton Parkway Phase 5A Segment 2 Road and flyover bridges in the amount of \$440,720 on an as needed basis. This project will be funded from the 1% Sales Tax Road Improvement Program. In 2012, SCDOT approved a \$15.0 million grant for this project. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

CRYSTAL LAKE PRESERVATION PARK, LADY'S ISLAND, PHASE 1 IMPROVEMENTS

This item comes before Council under the Consent Agenda. Discussion occurred at the May 13, 2013 meeting of the Public Facilities Committee.

It was moved by Mr. Flewelling, no second required, that Council award of a contract to O'Quinn Marine Construction, Beaufort, South Carolina in the amount of \$155,000 for the construction of the Crystal Lake Preservation Park Phase I Improvements. Funding will come from the Rural and Critical Land Preservation Capital Improvement Program, account #45010011-54411 with a current balance of \$437,438. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

DISABILITIES AND SPECIAL NEEDS HOUSE RENOVATION – 18 COTTAGE WALK, LADY'S ISLAND

This item comes before Council under the Consent Agenda. Discussion occurred at the May 13, 2013 meeting of the Public Facilities Committee.

It was moved by Mr. Flewelling, no second required, that Council award a contract to Ground Work General Construction, LLC, North Charleston, South Carolina in the amount of \$70,495.86 for the renovations to the Disabilities and Special Needs house at 18 Cottage Walk. Funding for this project will come from the renovations for Existing Buildings-DSN, account 24410011-54420 in the amount of \$79,229. The project budget amount is \$50,495.86 and the SC Department of Special Needs grant in the amount of \$20,000. The total cost is \$70,495.86. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

US 278 HIGHWAY FRONTAGE ROAD AT ISLAND WEST (SALES TAX PROJECT 2D) FINAL DESIGN AND CONSTRUCTION

This item comes before Council under the Consent Agenda. Discussion occurred at the May 13, 2013 meeting of the Public Facilities Committee.

It was moved by Mr. Flewelling, no second required, that Council award a change order for Design/Build Dirt Road Paving Contract #44 with Lane Construction, Beaufort, South Carolina in the amount of \$598,389.50 for the final design, permitting and construction of US Highway 278 Frontage Road at Island West. Funding will come from the Sales Tax Project 2D for US Highway 278 Frontage Roads, account #33402-54504 with an available funding budget of \$2,398,603. Harris Teeter will be contributing \$100,000 for the signalization of intersection with Hampton Parkway/US 278 and the Island West Property Owners Association providing \$100,000 for the frontage road completions. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr.

Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

REQUEST FOR CONDEMNATION OF CEE CEE ROAD, ST. HELENA ISLAND

This item comes before Council under the Consent Agenda. Discussion occurred at the May 13, 2013 meeting of the Public Facilities Committee.

It was moved by Mr. Flewelling, no second required, that Council approve the condemnation of the remaining required right-of-way for Cee Cee Road, St. Helena Island. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

REQUEST FOR CONDEMNATION OF INGLEWOOD CIRCLE, ST. HELENA ISLAND

This item comes before Council under the Consent Agenda. Discussion occurred at the May 13, 2013 meeting of the Public Facilities Committee.

It was moved by Mr. Flewelling, no second required, that Council approve the condemnation of the remaining required right-of-way for Inglewood Circle, St. Helena Island. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

REQUEST FOR CONDEMNATION OF QUEENS ROAD, ST. HELENA ISLAND

This item comes before Council under the Consent Agenda. Discussion occurred at the May 13, 2013 meeting of the Public Facilities Committee.

It was moved by Mr. Flewelling, no second required, that Council approve the condemnation of the remaining required right-of-way for Queens Road, St. Helena Island. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

REQUEST TO REMOVE FROM COUNTY ROAD MAINTENANCE INVENTORY ROSIE SINGLETON DRIVE, ST. HELENA ISLAND

This item comes before Council under the Consent Agenda. Discussion occurred at the May 13, 2013 meeting of the Public Facilities Committee.

It was moved by Mr. Flewelling, no second required, that Council approve the designation of Rosie Singleton Drive, St. Helena Island as a private road. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

HARDWARE AND SOFTWARE SUPPORT FOR COUNTY MIS DEPARTMENT

This item comes before Council under the Consent Agenda. Discussion occurred at the May 14, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, no second required, that Council award a contract to Thomas Reuters/Manatron, Portage, Michigan to provide hardware and software support for the MIS Department in the amount of \$158,863.92. Funding is from account 10001150-51110, Maintenance Contracts. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING AND AGREEMENT BETWEEN THE COUNTY AND THE SOUTH CAROLINA ASSOCIATION OF COUNTIES RELATING TO THE ASSOCIATION SERVING AS THE CLAIMANT AGENT PURSUANT TO THE SETOFF DEBT COLLECTION ACT OF 2003, AS AMENDED

This item comes before Council under the Consent Agenda. Discussion occurred at the May 20, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, no second required, that Council adopt a resolution approving the Memorandum of Understanding and Agreement between the County and the South Carolina Association of Counties relating to the South Carolina Association of Counties being authorized and designated as the claimant agent for the county pursuant to the Setoff Debt Collection Act of 2003, as amended, and to authorize the County Treasurer of Beaufort County to use the procedures provided in Chapter 56, Title 12 as the initial step in the collection of delinquent taxes. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

AN ORDINANCE APPROVING A FINANCIAL INCENTIVE PACKAGE FOR PROJECT ROBOT AND ANY NECESSARY SUPPLEMENTAL BUDGET APPROPRIATIONS THEREFORE

It was moved by Mr. Flewelling, no second required, that Council approve on second reading an ordinance approving a financial incentive package for Project Robot and any necessary supplemental budget appropriations therefore. The vote was: YEAS – Mrs. Bensch, Mr. Caporale, Mr. Dawson Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS – Mr. Baer. The motion passed.

The Chairman announced a public hearing to occur Monday, June 10, 2013, beginning at 6:00 p.m. in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

PLANTING OF THE OLD SAVANNAH HIGHWAY MEDIANS

Without Council objection, the Chairman removed this item from the agenda since discussion of this item did not occur at the May 20, 2013 meeting of the Finance Committee.

FY 2013-2014 COUNTY BUDGET PROPOSAL

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council approve on first reading, by title only, the FY 2013-2104 County budget proposal to include: (i) millage increases to the so-called full rollup, plus the amount allowed under the Act 388 cap, which equates to total fiscal year revenues of \$99,351,096; and (ii) an amendment to the FY 2013 budget of a \$150,000 increase each for the Public Defender and Daufuskie Island Ferry. The vote was: YEAS - Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS – Mr. Baer and Mr. Flewelling. The motion passed.

The Chairman announced a public hearing on Monday, June 10, 2013, beginning at 6:00 p.m. in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

FY 2013-2014 SCHOOL DISTRICT BUDGET PROPOSAL

It was moved by Mr. Rodman, as Finance Committee Chairman, that Council approve on first reading the FY 2013-2014 School District Budget at 100.55 mills for school operations and 31.71 mills school bond debt service (principal and interest). The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS – Mr. Flewelling. The motion passed.

The Chairman announced a public hearing on Monday, June 10, 2013, beginning at 6:00 p.m. in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

PUBLIC HEARINGS

AN ORDINANCE TO AMEND THE MEMBERSHIP AND COMPOSITION OF THE BEAUFORT COUNTY TAX EQUALIZATION BOARD AND TO ESTABLISH THE TERM OF SERVICE FOR SUCH MEMBERS

The Chairman opened a public hearing beginning at 6:00 p.m. for the purpose of receiving information from the public regarding an ordinance to amend the membership and composition of the Beaufort County Tax Equalization Board and to establish the term of service for such members. After calling three times for public comment and receiving none, the Chairman declared the hearing closed at 6:01 p.m.

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council approve on third and final reading an ordinance to amend the membership and composition of the Beaufort County Tax Equalization Board and to establish the term of service for such members. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

DISSOLUTION OF KINGS GRANT II SPECIAL PURPOSE TAX DISTRICT

The Chairman opened a public hearing beginning at 6:02 p.m. for the purpose of receiving information from the public regarding an ordinance dissolving the Kings Grant II Special Purpose Tax District.

After calling once for public comment, the Chairman recognized Ms. Elizabeth Rigg, a resident of Kings Grant II Special Purpose Tax District, stated the developer of Kings Grant II made a request to Public Works sometime in 1998, to abolish the special purpose tax district, as evidenced by County Council meeting minutes of February 22, 1999. The developer stated their activities were completed. The initial paving of Braeburn and Shallowford Downs as well as other projects related to the roads were completed at that time. County Council then voted to abolish Kings Grant II Special Purpose Tax District. The only thing required was a petition signed by the homeowners to abolish the Special Purpose Tax District. Since then, the roads are now county owned and maintained. We have elected officers for our homeowners' association, submitted the petition required, and request Council abolish Kings Grant II Special Purpose Tax District.

After calling twice more for public comment and receiving none, the Chairman declared the hearing closed at 6:05 p.m.

It was moved by Mr. Rodman, as Chairman of the Finance Committee (no second required), that Council approve on third and final reading an ordinance dissolving the Kings Grant II Special Purpose Tax District. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. The motion passed.

The Chairman passed the gavel to the Vice Chairman in order to make a motion.

RESULT OF EXECUTIVE SESSION

It was moved by Mr. Sommerville, seconded by Mr. McBride, that the County enter into a purchase agreement for the acquisition of parcel R600 010 000 0001A 0000 consisting of 41.93 acres for the purpose price of \$850,000 to be paid from the issuance of a bond anticipation note. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS – Mr. Flewelling. The motion passed.

The Vice Chairman returned the gavel to the Chairman in order to continue the meeting.

PUBLIC COMMENT

There were no requests to speak during public comment.

ADJOURNMENT

Council adjourned at 6:25 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

ATTEST _____
Suzanne M. Rainey, Clerk to Council

Ratified:

DRAFT



Memorandum

DATE: June 7, 2013
TO: County Council
FROM: Gary Kubic, County Administrator *Gary Kubic*
SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place May 20, 2013 through June 7, 2013:

May 20, 2013

- Community Services Committee meeting
- Finance Committee meeting
- Caucus meeting
- County Council meeting

May 21, 2013

- Meeting with Deputy County Administrator Bryan Hill
- Meeting with Steve Riley, Town Manager of Hilton Head Island re: Palmetto Hall noise barrier
- County / Town of Hilton Head Island bimonthly meeting to discuss county / town issues
- Meeting with David Green re: Osprey Village

May 22, 2013

- Guest speaker – Bluffton Rotary Club at Oscar Frazier Community Center
- Conference call with Craig Forrest; SCDOT Commissioner, at-large; Darrin Shoemaker, Town of Hilton Head Island; and Rob McFee, Division Director-Engineering and Infrastructure re: Windmill Harbour traffic revisions
- Conference call with Bryan Hill, Deputy County Administrator; Josh Gruber, County Attorney; and Rob McFee, Division Director-Engineering and Infrastructure re: HHH – DCA
- Visit with Lewis at DSN Broad River CTH home

May 23, 2013

- Meeting with Suzanne Larson re: Ecotourism Video
- Staff meeting re: Lady's Island Oyster Farm

COUNTY COUNCIL

June 7, 2013

Page 2

May 24, 2013

- Meeting with Chuck Atkinson, Director of Building Codes re: Impact fee request
- Staff meeting re: Century Link appeal protest
- Meeting with County Assessor Ed Hughes

May 27, 2013

- Memorial Day holiday

May 28, 2013

- Employee orientation
- Meeting with staff and AT&T representatives
- Rail Trail contribution ATAX meeting with Paul Sommerville, Council Chairman; David Tedder, Esquire; Tony Criscitiello, Division Director-Planning and Development; and Dean Moss
- Solid waste management pre-meeting with Bryan Hill, Deputy County Administrator; Jim Minor, Solid Waste and Recycling Supervisor; Eddie Bellamy, Director of Public Works; and Abby Goldsmith, consultant

May 29, 2013

- Joint meeting with County and Jasper County staffs re: Solid waste management

May 30, 2013

- Meeting with Council Chairman Paul Sommerville; Vice Chairman Stu Rodman; County Attorney Josh Gruber; and Deputy County Administrator Bryan Hill re: Council-Administration working relationship

May 31, 2013

- Meeting with Marion Gasque re: Aerobics classes at Battery Creek pool

June 3, 2013

- Employee orientation
- Conference call with staff re: Airports grants
- Governmental Committee meeting

COUNTY COUNCIL

June 7, 2013

Page 3

June 4, 2013

- Meeting with Mike Bostwick, Director of YMCA, Re: Summer Programs, Acquatics & Sports
- Development Agreement Subcommittee meeting

June 5, 2013

- Agenda review with Chairman, Vice Chairman and Executive staff
- Airport safety meeting with County staff, Town of Hilton Head Island staff, and Talbert & Bright
- Joint Review Committee of Community Development Code meeting
- Finance Committee meeting

June 6, 2013

- Greater Island Council of Hilton Head and Bluffton
- Meeting with Susan Svihlik
- Meeting with Hilton Head Island Town Manager Steve Riley and Bob Gentzler

June 7, 2013

- Meeting with Rev. Young re: Stormwater fees
- Meeting with Fred Hamilton



Memorandum

DATE: June 7, 2013
TO: County Council
FROM: Bryan Hill, Deputy County Administrator
SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place May 20, 2013 through June 7, 2013:

May 20, 2013 (Monday)--Bluffton:

- Work on Budget and Prepare for County Council Meeting
- Meet with Charlie Calvert re: Charter School Use of Lind Brown Center
- Community Services Committee Meeting
- Finance Committee Meeting
- County Council

May 21, 2013 (Tuesday)--Bluffton:

- Meet with Gary Kubic, County Administrator
- Meeting with Alicia Holland, Controller and Alan Eisenman, Finance
- Work on Budget Public Hearing Publication Ad with Alicia Holland, Controller

May 22, 2013 (Wednesday):

- Continue Work on Budget
- Conference Call re: HHH-DCA
- Conference with Gary Kubic, County Administrator and Joshua Gruber, County Attorney re: Pinckney Point Purchase

May 23, 2013 (Thursday):

- Attend Interview for Assistant County Attorney Position
- Meet with David Coleman, Engineering and Joshua Gruber, County Attorney re: Myrtle Park Government Building Vestibule
- Meet with Monica Spells, Compliance Officer
- Meet with Alicia Holland, Controller and Dave Thomas, Purchasing Director
- Meet with Suzanne Gregory, Employee Services Director
- Meet with Stewart Rodman, Councilman

May 24, 2013 (Friday):

- Work on Budget
- Meet with Colin Kinton, Traffic Engineer
- Attend Century Link Meeting

May 27, 2013 (Monday)--Memorial Day:

- Closed

May 28, 2013 (Tuesday):

- Work on Budget
- Attend Meeting with AT&T Representatives
- Attend Rail Trail Contribution Meeting - ATAX
Attend Pre-meeting to Jasper County Waste Meeting

May 29, 2013 (Wednesday):

- Work on Budget
- Attend Meeting with Jasper County Representatives re: Solid Waste Management

May 30, 2013 (Thursday):

- Meet with Alicia Holland, Controller, Edra Stephens, Business License Director, and Miriam Mitchell, Risk Management Director
- Work on Budget
- Meet with Scott Grooms, Broadcasting
- Attend Council / Administration Relationship Meeting

May 31, 2013 (Friday)--Bluffton:

- Work on Budget

June 3, 2013 (Monday):

- Meet with Alicia Holland, Controller
- Work on Budget
- Meet with Mark Roseneau, Facilities Maintenance re: Various Matters

June 4, 2013 (Tuesday)--Bluffton:

- Work on Budget
- Meet with Tallulah Trice, BCAS Director and HHI Humane Association Representatives

June 5, 2013 (Wednesday):

- Agenda Review
- Attend Meeting re: Results of Tree Survey / NOTAM Action (Airport)
- Finance Committee Meeting

June 6, 2013 (Thursday):

- Attend Evaluation of Bond Counsel Proposals
- Work on Budget Ordinance with Alicia Holland, Controller

June 7, 2013 (Friday):

- PLD

**Committee Reports
June 10, 2013**

A. COMMITTEES REPORTING

1. Community Services

- ① Minutes provided from the May 20 meeting. No action is required.
- ② Disabilities and Special Needs Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
05.20.13	Jill Striebinger	Countywide	Appoint	6 of 11 (1 st term)

- ③ Parks and Leisure Services Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
05.20.13	Christian Kata	Northern Beaufort County	Appoint	6 of 11 (1 st term)

2. Finance

- ① Minutes from the June 5 meeting provided June 24. Action is required. See agenda item 12.
- ② Minutes provided from the May 20 meeting. No action is required.
- ③ Minutes provided from May 14 meeting. No action is required.
- ④ Airports Board

<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
06.10.13	Dan Ahern	Close Proximity BC Airport	Appoint	6 of 11 (1 st term)

- ⑤ Tax Equalization Board

<i>Nominated</i>	<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>	<i>Term</i>
		Sharon Busch	Council District 1	Appointed 05.20.13	6 of 11 (1 st term)	2/17
		Merritt Patterson	Council District 2	Appointed 05.20.13	6 of 11 (1 st term)	2/17
		Robert Cummins	Council District 3	Appointed 05.20.13	6 of 11 (1 st term)	2/17
	06.10.13	Neil Lipsitz	Council District 4	Appoint	6 of 11 (1 st term)	2/15
	06.10.13	Robert Brown	Council District 5	Appoint	6 of 11 (1 st term)	2/15
		Wayne Corley	Council District 6	Appointed 05.20.13	6 of 11 (1 st term)	2/17
05.20.13		Richard Facchiano	Council District 7	Appoint	6 of 11 (1 st term)	2/15
		Shannon Stephens	Council District 8	Appointed 05.20.13	6 of 11 (1 st term)	2/17
			Council District 9	Appoint	6 of 11 (1 st term)	2/15
05.20.13		William John	Council District 10	Appoint	6 of 11 (1 st term)	2/15
		Robert Coon	Council District 11	Appointed 05.20.13	6 of 11 (1 st term)	2/17
		Paul Jernigan	At-Large, North	Appointed 05.20.13	6 of 11 (1 st term)	2/17
05.20.13		Jim Bequette	At-Large, North	Appoint	6 of 11 (1 st term)	2/15
05.20.13		Bob Arundell	At-Large, South	Appoint	6 of 11 (1 st term)	2/15
		Scott Kleinert	At-Large, South	Appointed 05.20.13	6 of 11 (1 st term)	2/17

First 8 appointees = 4 year terms, next 7 = 2 year term at first and then 4 year term thereafter to get staggered effect.

3. Governmental Committee

- ① Minutes provided from the June 3 meeting. Action is required. See agenda item 11B and 12.

2. Public Facilities

- ① Minutes provided from the May 13 meeting. No action is required.
- ② Southern Beaufort County Corridor Beautification Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>	<i>Term</i>
		Council District 5	Appoint	6 of 11 (1 st term)	2/5
05.20.13	Sally Bridgwater	Council District 6	Appoint	6 of 11 (1 st term)	2/17
05.20.13	Richard Tray Hunter	Council District 7	Appoint	6 of 11 (1 st term)	2/17
	Glenn Stanford	Council District 8	Appointed 04.08.13	Appointed 04.08.13	2/17
	Douglas Novack	Council District 9	Appointed 05.06.13	Appointed 05.06.13	2/17
		Council District 10	Appoint	6 of 11 (1 st term)	1/15
	Steve Wilson	Council District 11	Appointed 05.06.13	Appointed 05.06.13	2/17
		Town of Bluffton	Appoint	6 of 11 (1 st term)	2/15
		Town of Hilton Head Island	Appoint	6 of 11 (1 st term)	2/15

Half the members of a board, agency or commission shall be appointed every two years during the month of February.

B. COMMITTEE MEETINGS

1. Community Services

William McBride, Chairman

Tabor Vaux, Vice Chairman

➔ Next Meeting – Monday, June 24 at 1:00 p.m., ECR

2. Executive

Paul Sommerville, Chairman

➔ Next Meeting – Monday, August 12 at 1:00 p.m., ECR

3. Finance

Stu Rodman, Chairman

Rick Caporale, Vice Chairman

➔ Next Meeting – Monday, June 17 at 2:00 p.m., ECR

4. Governmental

Jerry Stewart, Chairman

Laura Von Harten, Vice Chairman

➔ Next Meeting – Monday, August 5 at 4:00 p.m., ECR

5. Natural Resources

Brian Flewelling, Chairman

Cynthia Bensch, Vice Chairman

➔ Next Meeting – Tuesday, June 11 at 2:00 p.m., ECR

6. Public Facilities

Gerald Dawson, Chairman

Steven Baer, Vice Chairman

➔ Next Meeting – Monday, June 17 at 4:00 p.m., ECR

7. Transportation Advisory Group

Paul Sommerville, Chairman

➔ Next Meeting – To be announced.

Budget FY 2013
As of 6/4/2013

Description	Organization	ORG	Actual Year to Date Comparison For the Period Ending April 30th			June 4, 2013	Adopted	
			FY 2011	FY 2012	FY 2013	Actual to Date FY 2013	Budget FY 2013	
	Taxes	41000	(70,303,136)	(70,375,094)	(70,474,107)	(71,411,304)	(72,323,941)	
	Licenses & Permits	42000	(1,545,546)	(1,931,118)	(1,677,273)	(2,245,944)	(2,680,000)	
	Intergovernmental	43000	(2,933,657)	(3,014,594)	(5,149,706)	(5,199,734)	(8,000,000)	
	Charges for Services	44000	(8,349,598)	(9,116,336)	(8,972,127)	(9,902,688)	(11,175,589)	
	Fines & Forfeitures	45000	(713,643)	(689,803)	(623,992)	(704,503)	(860,000)	
	Interest	46000	(102,738)	(130,484)	(63,497)	(82,977)	(175,100)	
	Miscellaneous	47000	(620,511)	(371,844)	(453,539)	(526,563)	(675,500)	
	Other Financing Sources	48000	(1,204,745)	(976,345)	(1,391,397)	(1,591,397)	(1,260,000)	
	General Fund Revenue		(85,773,574)	(86,605,618)	(88,805,638)	(91,665,110)	(97,150,130)	
General	Elected	COUNTY COUNCIL	1000	551,889	463,753	538,406	572,146	603,520
General	Elected	AUDITOR	1010	463,670	416,720	415,579	451,357	600,704
General	Elected	TREASURER	1020	686,619	596,839	976,642	1,011,877	677,760
General	Elected	TREASURER TAX BILLS & CC FEES	1021	464,872	329,907	-	-	340,000
General	Elected	CLERK OF COURT	1030	704,981	657,013	662,129	710,083	822,751
General	Elected	FAMILY COURT	1031	196,920	164,027	163,930	172,799	232,615
General	Elected	PROBATE COURT	1040	606,562	610,602	576,715	625,652	760,699
General	Elected	CORONER	1060	258,828	305,639	363,657	384,154	435,571
General	State	BEAUFORT MAGISTRATE	1081	551,763	619,966	594,301	630,107	742,215
General	State	BLUFFTON MAGISTRATE	1082	302,664	327,802	281,512	307,086	372,615
General	State	SHELDON MAGISTRATE	1083	54,431	55,183	58,227	63,714	71,640
General	State	ST HELENA MAGISTRATE	1084	71,049	45,327	31,739	38,021	104,923
General	State	MAGISTRATE BOND COURT	1085	66,431	76,537	82,177	88,504	97,515
General	State	MAGISTRATE AT-LARGE	1086	85,557	102,630	161,870	176,299	140,092
General	State	MASTER IN EQUITY	1090	238,689	238,083	242,150	265,446	297,848
General	Elected/State	GENERAL GOVT ELECTED BENEFITS POOL	1099	-	-	-	-	-
General	Allocation	GEN GOVT DIRECT SUBSIDIES	1198	1,088,640	855,684	943,024	1,025,035	1,234,129
General	Admin	COUNTY ADMINISTRATOR	1100	539,349	401,229	485,434	517,561	509,119
General	Admin	PUBLIC INFORMATION OFFICER	1101	79,578	70,217	117,790	126,965	148,529
General	Admin	BROADCAST SERVICES	1102	154,708	172,947	198,514	211,767	223,431
General	Admin	COUNTY ATTORNEY	1103	454,092	498,122	160,802	177,638	400,063
General	Admin	VOTER REGISTRATION/ELECTIONS	1143	487,894	504,733	656,489	761,504	634,703
General	Admin	ELECTION WORKERS	1144	211	940	1,194	1,314	-
General	Admin	ASSESSOR	1120	1,571,322	1,427,703	1,492,466	1,616,061	2,069,589
General	Admin	REGISTER OF DEEDS	1122	386,586	369,691	406,576	431,935	475,359

Budget FY 2013
As of 6/4/2013

Description	Organization	ORG	Actual Year to Date Comparison For the Period Ending April 30th			June 4, 2013	Adopted	
			FY 2011	FY 2012	FY 2013	Actual to Date FY 2013	Budget FY 2013	
General	Admin	RISK MANAGEMENT	1115	78,036	75,950	80,512	86,814	103,691
General	State	LEGISLATIVE DELEGATION	1070	56,021	56,086	62,899	67,468	69,304
General	Admin	ZONING & DEVELOPMENT ADM	1130	161,934	153,533	135,354	146,505	161,054
General	Admin	PLANNING	1131	598,797	585,214	522,063	560,270	698,539
General	Admin	COMPREHENSIVE PLAN	1132	351,662	138,829	-	-	7,100
General	Admin	AUTOMATED MAPPING/GIS	1152	318,590	259,848	277,726	299,450	420,926
General	Admin	DIRECTOR OF COMMUNITY SERVICES	1140	107,679	103,486	102,813	109,817	146,040
General	Admin	EMPLOYEE SERVICES	1160	788,277	808,198	848,015	929,387	676,856
General	Admin	RECORDS MANAGEMENT	1154	129,826	185,072	272,418	286,060	401,975
General	Admin	FINANCE DEPARTMENT	1111	463,699	494,209	510,191	548,127	600,202
General	Admin	PURCHASING	1116	187,627	175,987	138,892	147,601	234,987
General	Admin	BUSINESS LICENSES	1134	146,539	41,949	38,439	41,022	67,127
General	Admin	MANAGEMENT INFORMATION SYSTEMS	1150	1,757,842	1,678,263	1,838,744	1,940,359	2,229,809
General	Admin	DIRECTOR OF PUBLIC SERVICES	1300	175,991	174,105	179,110	193,935	205,747
General	Fringe	GENERAL GOVT BENEFITS POOL	1199	1,945,808	1,758,925	2,001,022	2,402,527	2,486,724
Public Safety	Elected	SHERIFF	1201	6,044,474	5,140,083	5,668,365	6,121,159	6,536,306
Public Safety	Elected	SHERIFF	1202	10,536,852	8,752,802	8,835,534	9,384,208	11,018,434
Public Safety	Elected	SHERIFF	1203	-	477,145	523,781	552,208	641,414
Public Safety	Elected	SHERIFF	1205	1,095,272	933,773	910,866	972,394	1,161,829
Public Safety	Elected	PUB SAFETY ELECTED POOLED BENEFITS	1209	-	-	-	-	-
Public Safety	Admin	EMERGENCY MANAGEMENT	1210	422,577	382,214	384,569	393,977	419,151
Public Safety	Admin	EMERGENCY MANAGEMENT	1211	128,586	76,266	14,467	15,641	16,558
Public Safety	Admin	EMERGENCY MANAGEMENT - Comm	1220	3,452,535	4,209,986	4,625,628	5,133,587	5,450,504
Public Safety	Admin	EMERGENCY MANAGEMENT - DATA	1240	420,250	461,274	408,744	427,339	523,912
Public Safety	Admin	EMERGENCY MEDICAL SERVICE	1230	4,302,877	4,093,678	4,257,892	4,569,789	4,728,752
Public Safety	Admin	DETENTION CENTER	1250	4,676,770	4,218,981	4,393,753	4,789,048	5,473,854
Public Safety	Admin	TRAFFIC - Signal Management	1241	185,365	237,692	377,871	397,578	438,601
Public Safety	Admin	TRAFFIC - Signal Management	1242	96,599	107,853	90,642	99,030	126,900
Public Safety	Admin	BUILDING CODES	1260	810,935	566,748	475,968	513,512	638,407
Public Safety	Admin	BUILDING CODES ENFORCEMENT	1261	-	153,430	201,817	215,147	218,468
Public Safety	Fringe	PUBLIC SAFETY BENEFITS POOL	1299	2,477,814	4,158,289	4,107,984	4,926,734	5,239,864
Public Works	Admin	FACILITIES MANAGEMENT	1310	1,832,643	1,459,948	1,692,852	1,839,795	1,872,952
Public Works	Admin	BUILDINGS MAINTENANCE	1311	938,431	843,493	802,466	861,202	1,099,344
Public Works	Admin	GROUPS MAINTENANCE - NORTH	1312	920,188	1,028,460	1,521,053	1,617,023	2,103,038
Public Works	Admin	GROUPS MAINTENANCE - SOUTH	1313	770,341	479,609	-	-	-
Public Works	Admin	PUBLIC WORKS GEN SUPPORT	1301	592,444	575,582	517,354	618,581	669,996
Public Works	Admin	ROADS/DRAINAGE - NORTH	1320	741,996	660,145	769,207	806,517	814,177
Public Works	Admin	ROADS/DRAINAGE - SOUTH	1321	528,836	382,261	374,447	389,713	465,388
Public Works	Admin	PUBLIC WORKS ADMINISTRATION	1302	237,384	223,989	234,547	249,151	294,241
Public Works	Admin	ENGINEERING	1330	271,461	213,761	289,559	310,954	501,977

Budget FY 2013
As of 6/4/2013

Description	Organization	ORG	Actual Year to Date Comparison For the Period Ending April 30th			June 4, 2013	Adopted	
			FY 2011	FY 2012	FY 2013	Actual to Date FY 2013	Budget FY 2013	
Public Works	Admin	SWR ADMINISTRATION	1340	3,143,351	3,430,652	3,629,637	3,702,260	4,338,807
Public Works	Admin	SWR HILTON HEAD	1343	90,819	85,074	85,089	91,701	100,594
Public Works	Admin	SWR BLUFFTON	1344	122,100	122,881	127,512	139,058	165,731
Public Works	Admin	SWR BURTON	1345	138,525	117,251	108,475	116,581	148,518
Public Works	Admin	SWR DAUFUSKIE	1346	203	-	-	-	7,200
Public Works	Admin	SWR ST HELENA	1347	114,062	121,674	135,728	146,914	183,078
Public Works	Admin	SWR SHELDON	1348	92,528	85,292	98,327	105,564	107,588
Public Works	Fringe	PUBLIC WORKS BENEFITS POOL	1399	1,415,125	1,089,883	1,176,219	1,419,969	1,511,164
Public Health	Admin	ANIMAL SHELTER & CONTROL	1270	633,956	660,133	805,001	851,676	834,369
Public Health	Admin	MOSQUITO CONTROL	1400	963,872	943,461	1,103,085	1,198,150	1,369,461
Public Health	Allocation	PUBLIC HEALTH DIRECT SUBSIDIES	1498	2,279,889	1,723,768	1,447,034	1,603,784	1,741,785
Public Health	Fringe	PUBLIC HEALTH BENEFITS POOL	1499	314,622	245,952	317,239	380,072	412,938
Public Welfare	Admin	VETERANS AFFAIRS	1500	117,720	117,045	119,928	130,714	181,207
Public Welfare	State	DEPT OF SOCIAL SERVICES	1510	226,375	161,108	153,036	159,620	170,700
Public Welfare	Allocation	PUBLIC WELFARE DIRECT SUBSIDIES	1598	493,330	431,443	372,113	372,113	435,000
Public Welfare	Fringe	PUBLIC WELFARE BENEFITS POOL	1599	35,776	23,852	25,636	30,845	32,514
Cultural	Admin	PALS CENTRAL ADMINISTRATION	1600	314,638	210,845	268,662	281,933	362,550
Cultural	Admin	PALS SUMMER PROGRAM	1601	104,438	94,600	135,560	135,560	114,500
Cultural	Admin	PALS AQUATICS PROGRAM	1602	872,980	805,200	870,374	961,958	1,147,382
Cultural	Admin	PALS HILTON HEAD PROGRAMS	1603	60,000	80,000	80,000	80,000	80,000
Cultural	Admin	PALS BLUFFTON PROGRAMS	1604	675,341	79,973	94,964	106,222	122,000
Cultural	Admin	PALS ATHLETIC PROGRAMS	1605	373,699	607,304	578,705	633,214	912,649
Cultural	Admin	PALS RECREATION CENTERS	1606	534,475	492,226	498,150	542,307	548,272
Cultural	Admin	LIBRARY ADMINISTRATION	1620	531,155	521,329	565,549	609,827	626,166
Cultural	Admin	LIBRARY BEAUFORT BRANCH	1621	424,953	409,752	378,954	404,855	533,606
Cultural	Admin	LIBRARY BLUFFTON BRANCH	1622	481,337	366,152	395,034	425,266	531,912
Cultural	Admin	LIBRARY HILTON HEAD BRANCH	1623	520,322	441,480	413,212	449,986	574,105
Cultural	Admin	LIBRARY LOBECO BRANCH	1624	92,885	102,485	102,258	110,770	133,782
Cultural	Admin	LIBRARY ST HELENA BRANCH	1625	78,329	75,667	295,890	333,209	552,327
Cultural	Admin	LIBRARY TECHNICAL SERVICES	1626	566,329	376,408	405,703	423,568	482,525
Cultural	Admin	LIBRARY SC ROOM	1627	81,566	80,539	83,174	89,837	99,591
Cultural	Fringe	CULTURAL & RECRE BENEFITS POOL	1699	854,218	667,368	614,407	740,003	776,442
General Fund Expenditures				75,937,854	70,889,636	73,583,542	80,108,190	90,298,001

Budget FY 2013
As of 6/4/2013

Description	Organization	ORG	Actual Year to Date Comparison For the Period Ending April 30th			June 4, 2013	Adopted
			FY 2011	FY 2012	FY 2013	Actual to Date FY 2013	Budget FY 2013
Transfers	Allocation	GENERAL FUND XFERS OUT	1999				
		Miscellaneous Grant	59200	-	-	-	-
		Daufuskie Ferry	59202	83,333	83,333	83,333	100,000
		Public Safety Grants	59206	61,180	2,472	7,788	7,788
		EMS Grants	59207	5,000	5,000	-	-
		Real Property	59209	-	333,859	-	-
		Energy Grant	59225	-	-	444	444
		Tire Recycling	59226	-	-	-	-
		Dale Water Line	59229	34,939	-	-	-
		PALS Programs Fund	59231	2,999	-	-	-
		DSN Programs Fund	59241	1,350,510	1,132,917	1,416,667	1,700,000
		A&D Programs Fund	59261	303,803	249,739	291,667	350,000
		DNA Laboratory	59270	277,078	-	-	-
		Victims Assistance	59271	78,195	89,696	99,408	119,290
		School Resource Officer	59273	121,546	111,209	119,033	142,839
		Sheriff Grant	59274	22,679	4,005	-	-
		Sheriff's Vehicles	59277	-	-	-	-
		DNA Grant Fund	59280	-	22,097	-	-
		COSY Program	59281	108,333	136,667	116,667	140,000
		Solid Waste	59290	-	-	-	-
		Debt Service Fund	59300	-	400,000	-	-
		LI Airport	59570	-	-	-	-
		HHI Airport	59580	12,500	-	-	-
		Treasurer's Execution Fund	59603	-	-	41,302	41,302
		Clerk of Court	59619	-	-	-	-
		Public Defender	59651	419,028	250,000	250,000	300,000
		Sheriff's Trust	59663	20,000	15,000	10,000	10,000
		Total General Fund Transfers Out		2,901,123	2,835,994	2,436,309	2,911,663
Education	Education	Education Allocation	1698	3,930,250	3,333,333	3,333,333	4,000,000
		General Fund Expenditures (including Transfers and Education Allocation)		82,769,227	77,058,963	79,353,184	87,019,853
		Net (Surplus)/Deficit		(3,004,347)	(9,546,655)	(9,452,454)	(4,645,257)

Client: **BCC - Bryan - County Council of Beaufort County**
 Engagement: **Monthly County Council Report**
 Period Ending: **4/30/2013**
 Trial Balance: **1000.05 - FY 2013 TRIAL BALANCE**
 Workpaper: **1500.16 - FY 2013 TRIAL BALANCE Summary of Object Characters - Revenue**

Account	Description	ORIG APPROP 4/30/2013	FY 2013 PER 99 4/30/2013	FY 2013 PER 10 4/30/2013	FY 2012 PER 10 4/30/2012	FY 2011 PER 10 4/30/2011	FY 2010 PER 10 4/30/2010
Group : [40000]	REVENUES						
41000	Taxes	(72,323,941.00)	(71,411,304.22)	(70,474,107.13)	(70,375,094.05)	(70,303,135.85)	(70,367,105.94)
42000	Licenses & Permits	(2,680,000.00)	(2,245,943.59)	(1,677,273.48)	(1,931,118.19)	(1,545,546.04)	(1,574,953.32)
43000	Intergovernmental	(8,000,000.00)	(5,199,734.31)	(5,149,705.51)	(3,014,593.91)	(2,933,657.12)	(3,133,558.09)
44000	Charges for Services	(11,175,589.00)	(9,902,688.33)	(8,972,126.82)	(9,116,335.55)	(8,349,597.59)	(8,766,879.91)
45000	Fines & Forfeitures	(860,000.00)	(704,503.24)	(623,991.91)	(689,802.89)	(713,642.83)	(961,442.35)
46000	Interest	(175,100.00)	(82,977.31)	(63,496.71)	(130,483.88)	(102,738.15)	(120,044.88)
47000	Miscellaneous	(675,500.00)	(526,562.51)	(453,539.42)	(371,844.04)	(620,511.08)	(579,617.82)
48000	Other Financing Sources	(1,260,000.00)	(1,591,396.62)	(1,391,396.62)	(976,344.74)	(1,204,745.22)	(1,348,465.53)
40000 Total		<u>(97,150,130.00)</u>	<u>(91,665,110.13)</u>	<u>(88,805,637.60)</u>	<u>(86,605,617.25)</u>	<u>(85,773,573.88)</u>	<u>(86,852,067.84)</u>
	Sum of Account Groups	(97,150,130.00)	(91,665,110.13)	(88,805,637.60)	(86,605,617.25)	(85,773,573.88)	(86,852,067.84)

Client: **BCC - Bryan - County Council of Beaufort County**
 Engagement: **Monthly County Council Report**
 Period Ending: **4/30/2013**
 Trial Balance: **1000.05 - FY 2013 TRIAL BALANCE**
 Workpaper: **1500.15 - FY 2013 TRIAL BALANCE Summary of Object Characters**

Account	Description	ORIG APPROP 4/30/2013	FY 2013 PER 99 4/30/2013	FY 2013 PER 10 4/30/2013	FY 2012 PER 10 4/30/2012	FY 2011 PER 10 4/30/2011	FY 2010 PER 10 4/30/2010
40000	REVENUES	(97,150,130.00)	(91,665,110.13)	(88,805,637.60)	(86,605,617.25)	(85,773,573.88)	(86,852,067.84)
50000	SALARIES, WAGES, OT, HOLIDAY	43,222,154.00	38,344,476.53	35,352,370.99	34,370,066.74	34,848,550.44	35,332,986.88
50100	EMPLYR COST OF EE	7,994,572.00	7,055,934.92	6,511,524.90	6,035,768.91	6,055,805.98	6,086,773.25
50140	POOLED BENEFITS	10,459,646.00	9,900,150.46	8,242,505.62	7,944,268.45	9,483,560.00	9,078,537.28
50500	EMPLOYEE RECOGNITION AWARD	2,085.00	308,744.82	256,620.07	243,164.18	214,963.43	205,131.86
51000	PURCHASED SVCS	17,924,144.00	15,692,581.12	14,922,492.26	14,220,423.37	14,924,966.32	15,666,108.73
52000	SUPPLIES	5,292,345.00	4,182,660.00	4,049,321.47	4,162,485.48	4,093,580.94	4,228,043.29
54000	CAPITAL	1,266,856.00	1,014,112.91	884,612.08	305,576.19	1,626,031.55	1,089,214.74
55000	SUBSIDIES	7,739,914.00	7,334,698.51	6,422,687.75	6,630,061.06	8,174,908.93	8,503,733.25
56000	CONTINGENCY	56,285.00	0.00	0.00	0.00	0.00	4,464.11
57000	UNCLASSIFIED	340,000.00	274,831.11	274,737.57	311,154.25	445,734.83	1,165,464.58
58000	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00
59000	TRANSFERS OUT	2,852,129.00	2,911,663.69	2,436,308.91	2,835,993.88	2,901,124.20	4,014,475.12
Total		0.00	(4,645,256.06)	(9,452,455.98)	(9,546,654.74)	(3,004,347.26)	(1,477,134.75)

ORDINANCE NO. 2013 /

AN ORDINANCE TO AMEND THE FY 2012-2013 BEAUFORT COUNTY COUNCIL BUDGET, SECTION 4, COUNTY OPERATIONS APPROPRIATION, SECTION 11 COUNTY ADMINISTRATION OPERATIONS, PARAGRAPH M. GENERAL GOVERNMENT SUBSIDIES (TO APPROPRIATE \$150,000 TO THE PUBLIC DEFENDER BUDGET AND \$150,000 TO THE DAUFUSKIE ISLAND FERRY SERVICE BUDGET).

Be it resolved, that County Council hereby appropriate:

- \$150,000 to the FY 2012-2013 Public Defender's budget, account 10001198-55230;
- \$150,000 to the FY 2012-2013 Daufuskie Island Ferry Service budget, account 10001999-59202.

Adopted this _____ day of June, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading: May 20, 2013

Second Reading:

Public Hearing:

Third and Final Reading:

RESOLUTION 2013 /

A RESOLUTION TO COMMISSION ANIMAL SERVICE OFFICERS TO ENFORCE BEAUFORT COUNTY ANIMAL ORDINANCES FOR BEAUFORT COUNTY PURSUANT TO THE AUTHORITY GRANTED IN SECTION 4-9-145 OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976 AS AMENDED.

WHEREAS, Beaufort County Council may appoint and commission as many animal service officers as may be necessary for proper security, general welfare and convenience of the County; and

WHEREAS, each candidate for appointment as a Beaufort County Animal Service Officer has completed training and whatever certification may be necessary.

NOW, THEREFORE, BE IT RESOLVED by the County Council of Beaufort County, South Carolina that:

1. County Council hereby appoints and commissions the following individuals as Animal Service Officers for Beaufort County:

Anthony J. Montgomery
Kristin H. Trafton
Joseph P. Yadron

2. Each Animal Service Officer shall present the appropriate certificate to a duly-appointed magistrate for Beaufort County to take the oath of office prior to any official action as an Animal Service Officer.

Adopted this ___ day of _____, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council



COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT

Building 3, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee
FROM: Dave Thomas, Purchasing Director *dt*
SUBJ: Request a Sole Source Purchase for the Pictometry Aerial Photography and Licensing Support for 2013 flight.
DATE: May 30, 2013

BACKGROUND: The Purchasing Department received a request from the GIS Department to renew the support and licensing for Beaufort County's Pictometry Software. This purchase will allow the GIS Department to continue to utilize aerial photography in support of County operations. The aerial photography supports Stormwater projects, disaster recovery, public safety, online county commerce, and other data analysis projects.

VENDOR INFORMATION
Pictometry International Corp.

COST
\$75,270.00

FUNDING: The funding for this purchase will be provided by Beaufort County's FY 2013 General Fund account 10001152-51250.

FOR ACTION: Finance Committee meeting occurring on June 3, 2013.

RECOMMENDATION: The Finance Committee approves the annual renewal of Pictometry software support and licensing for a total contract amount of \$75,270.00.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator *BHill*
Alicia Holland, Controller *AHolland*
Dan Morgan, MIS Director *DMorgan*
Richard Dimont, Contract Specialist *RD*



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 3, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee
FROM: Dave Thomas, Purchasing Director *DET*
SUBJ: Request a Sole Source Purchase for the MUNIS Support and Licensing Annual Renewal (July 1, 2013 – June 30, 2014)
DATE: May 30, 2013

BACKGROUND: The Purchasing Department received a request from the MIS Department to renew the support and licensing for Beaufort County's MUNIS Software. This software is utilized by many departments within the County. Munis is the database where all of the financial and personnel information of Beaufort County is stored with the exception of the tax database (Manatron).

VENDOR INFORMATION
Munis – Tyler Technologies

COST
\$73,914.41

FUNDING: The funding for this purchase will be provided by Beaufort County's FY 2014 General Fund Appropriations (\$67,950.50) and Local Accommodations Tax, Local Hospitality Tax and Local Admissions Fees (\$5,963.91). See attachment.

FOR ACTION: Finance Committee meeting occurring on June 3, 2013.

RECOMMENDATION: The Finance Committee approves the annual renewal of Munis – Tyler Technologies software support and licensing.

CC: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy Administrator *BHill*
Alicia Holland, Controller *AH*
Dan Morgan, MIS Director *DM*
Richard Dimont, Contract Specialist *RD*

Beaufort County										
Munis Support Invoice										
FY 2014										
	Employee Svcs	Finance	Purchasing	Building Codes	MIS	Business License	Local Accomm Tax	Local Hosp Tax	Local Admissions Fees	
Portion of Invoice	10001160-51110	10001111-51110	10001116-51110	10001260-51110	10001150-51110	10001134-51110	20010011-51110	20020011-51110	20100011-51110	Totals
Accounts Receivable	-	557.18	-	-	-	557.19	557.19	557.19	557.19	2,785.94
Acctg/Budget/AP	-	13,233.22	-	-	-	-	-	-	-	13,233.22
Applicant Tracking	1,663.20	-	-	-	-	-	-	-	-	1,663.20
Bid Management	-	-	1,519.39	-	-	-	-	-	-	1,519.39
Business License	-	-	-	-	-	633.27	633.28	633.28	633.28	2,533.11
Citizen Self Service	-	-	-	1,247.40	-	-	-	-	-	1,247.40
Contract Management	-	-	1,493.86	-	-	-	-	-	-	1,493.86
Crystal Reports	1,645.18	1,645.19	-	-	-	-	-	-	-	3,290.37
Fixed Assets	-	3,038.76	-	-	-	-	-	-	-	3,038.76
General Billing	-	253.32	-	-	-	253.31	253.31	253.31	253.31	1,266.56
Human Resources Management	5,065.02	-	-	-	-	-	-	-	-	5,065.02
Maplink GIS Integration	-	-	-	1,606.50	-	-	-	-	-	1,606.50
Munis Office	1,076.33	1,076.34	-	-	-	-	-	-	-	2,152.67
Payroll	8,357.82	-	-	-	-	-	-	-	-	8,357.82
Permits & Code Enforcement	-	-	-	4,620.00	-	-	-	-	-	4,620.00
Purchase Orders	-	-	3,038.76	-	-	-	-	-	-	3,038.76
Requisitions	-	-	2,533.11	-	-	-	-	-	-	2,533.11
Role Tailed Dashboard	401.62	401.62	401.62	-	-	100.41	100.41	100.41	100.41	1,606.50
Tyler Content Manager	1,071.63	1,071.63	1,071.63	-	-	267.90	267.91	267.91	267.91	4,286.52
Tyler Form Processing Support	703.48	703.48	703.47	-	-	175.86	175.87	175.87	175.87	2,813.90
Subtotal	19,984.28	21,980.74	10,761.84	7,473.90	-	1,987.94	1,987.97	1,987.97	1,987.97	68,152.61
GUI Site License Support	-	-	-	-	2,700.00	-	-	-	-	2,700.00
Employee Self Service	3,061.80	-	-	-	-	-	-	-	-	3,061.80
Total	23,046.08	21,980.74	10,761.84	7,473.90	2,700.00	1,987.94	1,987.97	1,987.97	1,987.97	73,914.41

FY 2013-2014 BEAUFORT COUNTY BUDGET

To provide for the levy of tax for corporate Beaufort County for the fiscal year beginning July 1, 2013 and ending June 30, 2014, to make appropriations for said purposes, and to provide for budgetary control of the County's fiscal affairs.

BE IT ORDAINED BY COUNTY COUNCIL OF BEAUFORT COUNTY:

SECTION 1. TAX LEVY

The County Council of Beaufort County hereby appropriates the funds as detailed in Sections 4, 5 and 6 of this Ordinance. Further, that the County Council of Beaufort County hereby establishes the millage rates as detailed in Sections 2 and 3 of this Ordinance. However, the County Council of Beaufort County reserves the right to modify these millage rates at its August 26, 2013 meeting.

SECTION 2. MILLAGE

The County Auditor is hereby authorized and directed to levy in Fiscal Year 2013-2014 a tax of 56.30 mills on the dollar of assessed value of property within the County, in accordance with the laws of South Carolina. These taxes shall be collected by the County Treasurer, as provided by law, and distributed in accordance with the provisions of this Ordinance and subsequent appropriations hereafter passed by the County Council of Beaufort County.

County Operations	46.48
Purchase of Real Property Program	4.34
County Debt Service	5.48

SECTION 3. SPECIAL DISTRICT TAX LEVY

The County Auditor is hereby authorized and directed to levy, and the County Treasurer is hereby authorized and directed to collect and distribute the mills so levied, as provided by law, for the operations of the following special tax districts:

Bluffton Fire District Operations	23.03
Bluffton Fire District Debt Service	0.00
Burton Fire District Operations	60.18
Burton Fire District Debt Service	5.74
Daufuskie Island Fire District Operations	51.43
Daufuskie Island Fire District Debt Service	0.00
Lady's Island/St. Helena Island Fire District Operations	34.31
Lady's Island/St. Helena Island Fire District Debt Service	2.30
Sheldon Fire District Operations	34.36
Sheldon Fire District Debt Service	2.27

SECTION 4. COUNTY OPERATIONS APPROPRIATION

An amount of \$99,351,096 is appropriated to the Beaufort County General Fund to fund County operations and subsidized agencies as follows:

I. Elected Officials and State Appropriations:

A. Sheriff	\$23,447,877
B. Magistrate	\$ 1,832,869
C. Clerk of Court	\$ 1,423,608
D. Treasurer	\$ 1,050,115
E. Probate Court	\$ 825,342
F. Auditor	\$ 652,866
G. County Council	\$ 788,035
H. Coroner	\$ 479,886
I. Master-in-Equity	\$ 387,403
J. Public Defender	\$ 600,000
K. Social Services	\$ 147,349
L. Legislative Delegation	\$ <u>86,540</u>
Total	\$31,721,890

Management of these individual accounts shall be the responsibility of the duly elected official for each office. At no time shall the elected official exceed the budget appropriation identified above without first receiving an approved supplemental appropriation by County Council.

II. County Administration Operations:

A. Public Works	\$14,560,777
B. Emergency Management	\$ 7,167,696
C. Detention Center	\$ 6,370,802
D. Administration	\$ 6,034,884
E. EMS	\$ 6,019,792
F. Education Allocation	\$ 4,000,000
G. Library	\$ 4,110,011
H. Parks and Leisure Services	\$ 3,514,238
I. Community Services	\$ 3,347,346
J. Assessor	\$ 2,452,900
K. Public Health	\$ 1,741,947
L. Mosquito Control	\$ 1,530,158
M. General Government Subsidies	\$ 1,359,129
N. Building Codes and Enforcement	\$ 952,251
O. Animal Shelter	\$ 639,121
P. Employee Services	\$ 1,038,008
Q. Planning	\$ 645,388
R. Voter Registration	\$ 799,178
S. Traffic Engineering	\$ 607,488
T. Register of Deeds	\$ 545,270
U. Zoning	\$ <u>192,822</u>
Total	\$67,629,206

The detailed Operations budget containing line-item accounts by department and/or agency is hereby adopted as part of this Ordinance.

SECTION 5. COUNTY OPERATIONS REVENUES

The appropriation for County Operations will be funded from the following revenues sources:

- A. \$75,817,001 to be derived from tax collections;
- B. \$ 2,293,000 to be derived from fees for licenses and permits;
- C. \$ 7,865,416 to be derived from Intergovernmental revenue sources;
- D. \$10,662,398 to be derived from charges for services;
- E. \$ 1,107,531 to be derived from fines and forfeitures' collections;
- F. \$ 105,000 to be derived from interest on investments;
- G. \$ 232,000 to be derived from miscellaneous revenue sources;
- H. \$ 1,268,750 to be derived from inter-fund transfers;

Additional operations of various County departments are funded by Special Revenue sources. The detail of line-item accounts for these funds is hereby adopted as part of this Ordinance.

SECTION 6. PURCHASE OF DEVELOPMENT RIGHTS AND REAL PROPERTY PROGRAM

The revenue generated by a 4.34 mill levy is appropriated for the County's Purchase of Development Rights and Real Property Program.

SECTION 7. COUNTY DEBT SERVICE APPROPRIATION

The revenue generated by a 5.48 mill levy is appropriated to defray the principal and interest payments on all County bonds and on the lease-purchase agreement authorized to cover other Capital expenditures.

SECTION 8. BUDGETARY ACCOUNT BREAKOUT

The foregoing County Operation appropriations have been detailed by the County Council into line-item accounts for each department. The detailed appropriation by account and budget narrative contained under separate cover is hereby adopted as part of this Ordinance. The Fire Districts, as described in Section 3 of this Ordinance, line-item budgets are under separate cover but are also part and parcel of this Ordinance.

SECTION 9. OUTSTANDING BALANCE APPROPRIATION

The balance remaining in each fund at the close of the prior fiscal year, where a reserve is not required by State or Federal law, is hereby transferred to the Unreserved Fund Balance of that fund.

SECTION 10. AUTHORIZATION TO TRANSFER FUNDS

In the following Section where reference is made to "County Administrator" it is explicit that this refers to those funds under the particular auspices of the County Administrator requiring his approval as outlined in Section 4 subpart II.

Transfers of monies/budgets among operating accounts, capital accounts, funds, and programs must be authorized by the County Administrator or his designee, upon the written request of the

Department Head. Any transfer in excess of \$25,000 for individual expenditures or in excess of \$50,000 cumulatively during any current fiscal year is to be authorized by County Council, or its designee.

Transfer of monies/budgets within operating accounts, capital accounts, funds, and programs must be authorized by the County Administrator or his designee, upon written request of the Department Head. The County Administrator, or his designee, may also transfer funds from any departmental account to their respective Contingency Accounts. All transfers among and within accounts in excess of \$25,000 for individual expenditures and in excess of \$50,000 cumulatively during any current fiscal year are to be reported to County Council through the Finance Committee on a quarterly basis.

SECTION 11. ALLOCATION OF FUNDS

The County Administrator is responsible for controlling the rate of expenditure of budgeted funds in order to assure that expenditures do not exceed funds on hand. To carry out this responsibility, the County Administrator is authorized to allocate budgeted funds.

SECTION 12. MISCELLANEOUS RECEIPTS ABOVE-ANTICIPATED REVENUES

Revenues other than, and/or in excess of, those addressed in Sections 4, 5 and 6 of this Ordinance, received by Beaufort County, and all other County agencies fiscally responsible to Beaufort County, which are in excess of anticipated revenue as approved in the current budget, may be expended as directed by the revenue source, or for the express purposes for which the funds were generated without further approval of County Council. All such expenditures, in excess of \$10,000, shall be reported, in written form, to the County Council of Beaufort County on a quarterly basis. Such funds include sales of products, services, rents, contributions, donations, special events, insurance and similar recoveries.

SECTION 13. TRANSFERS VALIDATED

All duly authorized transfers of funds heretofore made from one account to another, or from one fund to another during Fiscal Year 2014, are hereby approved.

SECTION 14. EFFECTIVE DATE

This Ordinance shall be effective July 1, 2013. Approved and adopted on third and final reading this ____th day of June, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council
First Reading, By Title Only: May 20, 2013
Second Reading:
Public Hearing:
Third and Final Reading:

ORDINANCE NO. 2013- __

FY 2013-2014 BEAUFORT COUNTY SCHOOL DISTRICT BUDGET

An Ordinance to provide for the levy of tax for school purposes for Beaufort County for the fiscal year beginning July 1, 2013 and ending June 30, 2014, and to make appropriations for said purposes.

BE IT ORDAINED BY COUNTY COUNCIL OF BEAUFORT COUNTY:

SECTION 1. TAX LEVY

The County Council of Beaufort County hereby appropriates the funds as detailed in Sections 3 and 4 of this Ordinance and establishes the millage rates as detailed in Section 2 of this Ordinance. The County Council of Beaufort County reserves the right to modify these millage rates at its August 26, 2013 meeting.

SECTION 2. MILLAGE

In Fiscal Year 2013-2014 and in accordance with the laws of South Carolina, the County Auditor is hereby authorized and directed to levy a tax on the following mills on the dollar of assessed value of property within the County.

School Operations	100.55
School Bond Debt Service (Principle and Interest)	31.71

These taxes shall be collected by the County Treasurer, as provided by law, and distributed in accordance with the provisions of this Ordinance and subsequent appropriations as may be hereafter passed by the County Council of Beaufort County.

SECTION 3. SCHOOL OPERATIONS APPROPRIATION

An amount of \$183,234,997 of which \$182,906,012 is hereby appropriated to the Beaufort County Board of Education to fund school operations and \$328,985 is appropriated to the Fund Balance of the School District. This appropriation is to be spent in accordance with the school budget approved by the County Council of Beaufort County, and will be funded from the following revenue sources:

- A. \$114,868,815 to be derived from tax collections;
- B. \$ 61,645,428 to be derived from State revenues;
- C. \$ 900,000 to be derived from Federal revenues;
- D. \$ 1,463,500 to be derived from other local sources;
- E. \$ 4,357,254 to be derived from inter-fund transfers;

The Beaufort County Board of Education is responsible for ensuring that the school expenditures do not exceed those amounts herein appropriated without first receiving the approval of a supplemental appropriation from County Council.

SECTION 4. BUDGETARY ACCOUNT BREAKOUT

The line-item budgets submitted by the Beaufort County Board of Education under separate cover for FY 2013-2014 are incorporated herein by reference and shall be part and parcel of this Ordinance.

SECTION 5. OUTSTANDING BALANCE APPROPRIATION

The balance remaining in each fund at the close of the prior fiscal year, where a reserve is not required by State or Federal law, is hereby transferred to the appropriate category of Fund Balance of that fund.

SECTION 6. TRANSFERS VALIDATED

All duly authorized transfers of funds heretofore made from one account to another, or from one fund to another during Fiscal Year 2013 are hereby approved.

SECTION 7. EFFECTIVE DATE

This Ordinance shall be effective July 1, 2013. Approved and adopted on third and final reading this ____th day of June, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading: May 20, 2013
Second Reading:
Public Hearing:
Third and Final Reading:



BEAUFORT
COUNTY SCHOOL DISTRICT

VIA EMAIL

BEAUFORT COUNTY BOARD OF EDUCATION

May 15, 2013

BILL EVANS
Chairman, District 2
Lady's Island, Beaufort

MARY CORDRAY
Vice Chairman, District 8
Bluffton

LAURA BUSH
Secretary, District 9
Bluffton, Daufuskie

EARL CAMPBELL
District 1
Burton, Dale, Lobeco, Seabrook

MICHAEL RIVERS, SR.
District 3
St. Helena Island

JIM BECKERT
District 4
Beaufort, Port Royal

GERI KINTON
District 5
Burton, Okatie

PAUL ROTH
District 6
Bluffton

EVVA ANDERSON
District 7
Bluffton

MIKE SANZ
District 10
Hilton Head Island

JOANN ORISCHAK
District 11
Hilton Head Island

DR. JACQUELINE ROSSWURM
Acting Superintendent

ROBYN CUSHINGBERRY
Executive Assistant to the Board

The Hon. Paul Sommerville
Beaufort County Council Chairman
100 Ribaut Road, Suite 150
Beaufort, SC 29902

Re: Beaufort County Board of Education
FY 2013-2014 Certified Budget

Dear Chairman Sommerville:

On May 7, 2013, the Beaufort County Board of Education
("Board") certified its budget by adopting the following motion:

"I move that the Beaufort County Board of Education
approve and certify to the Beaufort County Council a Fiscal
Year 2013-2014 General Fund Budget in the amount of
\$182,906,012 with anticipated revenue in the amount of
\$183,234,977 from the following sources:

- (1) \$114,868,815 to be derived from property tax collections;
- (2) \$61,645,428 to be derived from state revenues;
- (3) \$900,000 to be derived from federal sources;
- (4) \$1,463,500 to be derived from other local sources;
- (5) \$4,357,254 to be derived from inter-fund transfers;

As requested by County Council, also enclosed is a draft county
ordinance. We believe the enclosed ordinance is the maximum extent of what the
County can assert as its lawful authority.

We would be pleased to respond to your questions or concerns.

Respectfully submitted,

William Evans
Chairman, Beaufort County Board of Education

cc: Beaufort County Board of Education Members
Beaufort County Council Members
Dr. Jacqueline Rosswurm, Acting Superintendent

ORDINANCE NO. 2013- __

FY 2013-2014 BEAUFORT COUNTY SCHOOL DISTRICT BUDGET

An Ordinance to provide for the levy of tax for school purposes for Beaufort County for the fiscal year beginning July 1, 2013 and ending June 30, 2014, and to make appropriations for said purposes.

BE IT ORDAINED BY COUNTY COUNCIL OF BEAUFORT COUNTY:

SECTION 1. TAX LEVY

The County Council of Beaufort County hereby appropriates the funds as detailed in Sections 3 and 4 of this Ordinance and establishes the millage rates as detailed in Section 2 of this Ordinance. The County Council of Beaufort County reserves the right to modify these millage rates at its August 26, 2013 meeting.

SECTION 2. MILLAGE

In Fiscal Year 2013-2014 and in accordance with the laws of South Carolina, the County Auditor is hereby authorized and directed to levy a tax on the following mills on the dollar of assessed value of property within the County.

School Operations	100.55
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SECTION 3. SCHOOL OPERATIONS APPROPRIATION

An amount of \$183,234,997 of which \$182,906,012 is hereby appropriated to the Beaufort County Board of Education to fund school operations and \$328,985 is appropriated to the Fund Balance of the School District. This appropriation is to be spent in accordance with the school budget approved by the County Council of Beaufort County, and will be funded from the following revenue sources:

- A. \$114,868,815 to be derived from tax collections;
- B. \$ 61,645,428 to be derived from State revenues;
- C. \$ 900,000 to be derived from Federal revenues;
- D. \$ 1,463,500 to be derived from other local sources;
- E. \$ 4,357,254 to be derived from inter-fund transfers;

The Beaufort County Board of Education is responsible for ensuring that the school expenditures do not exceed those amounts herein appropriated without first receiving the approval of a supplemental appropriation from County Council.

SECTION 4. BUDGETARY ACCOUNT BREAKOUT

The line-item budgets submitted by the Beaufort County Board of Education under separate cover for FY 2013-2014 are incorporated herein by reference and shall be part and parcel of this Ordinance.

SECTION 5. OUTSTANDING BALANCE APPROPRIATION

The balance remaining in each fund at the close of the prior fiscal year, where a reserve is not required by State or Federal law, is hereby transferred to the appropriate category of Fund Balance of that fund.

SECTION 6. TRANSFERS VALIDATED

All duly authorized transfers of funds heretofore made from one account to another, or from one fund to another during Fiscal Year 2013 are hereby approved.

SECTION 7. EFFECTIVE DATE

This Ordinance shall be effective July 1, 2013. Approved and adopted on third and final reading this ____th day of June, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading, By Title Only:
Second Reading:
Public Hearing:
Third and Final Reading:



FY 2013-2014 CERTIFIED GENERAL FUND BUDGET

Beaufort County School District

First Reading – County Council
Phyllis White, Chief Operational Services Officer
May 20, 2013

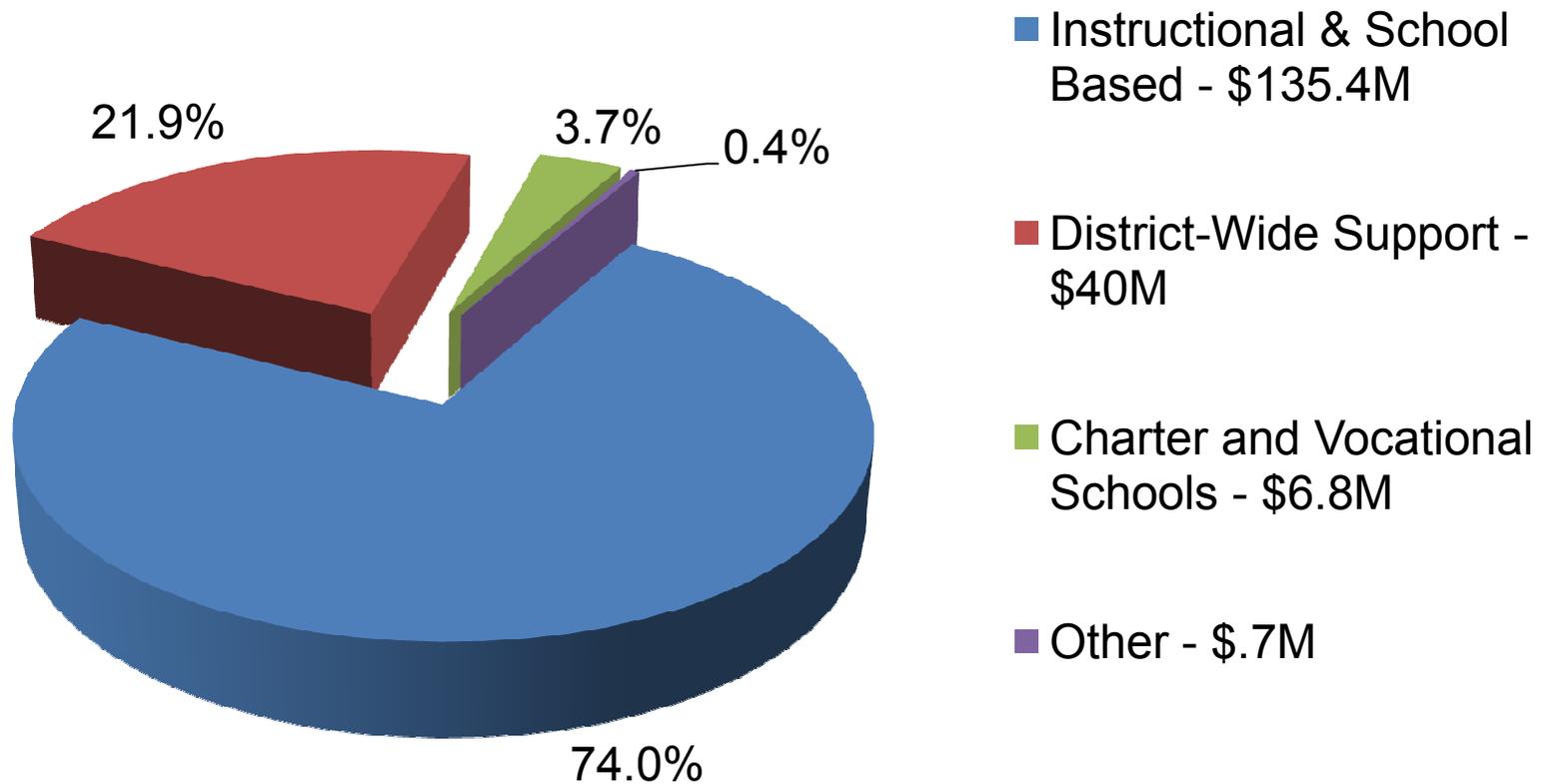
Comprehensive Budget-All Funds

	2012-2013	2013-2014	Change
	Approved Budget	Approved Budget	
Comprehensive Budget (Total)	\$280,397,319	\$287,192,656	\$6,795,337
General Fund	177,978,690	182,906,012	\$4,927,322
Special Revenue Funds*	19,410,869	17,801,878	(\$1,608,991)
Education Improvement Act Funds*	11,352,298	12,334,623	\$982,325
Debt Service Fund*	50,190,374	51,537,981	\$1,347,607
School Building Fund*	9,846,159	10,500,000	\$653,841
Internal Service Fund*	801,500	881,800	\$80,300
School Food Service Fund*	8,616,144	8,579,500	(\$36,644)
Pupil Activity Fund*	2,201,285	2,650,862	\$449,577

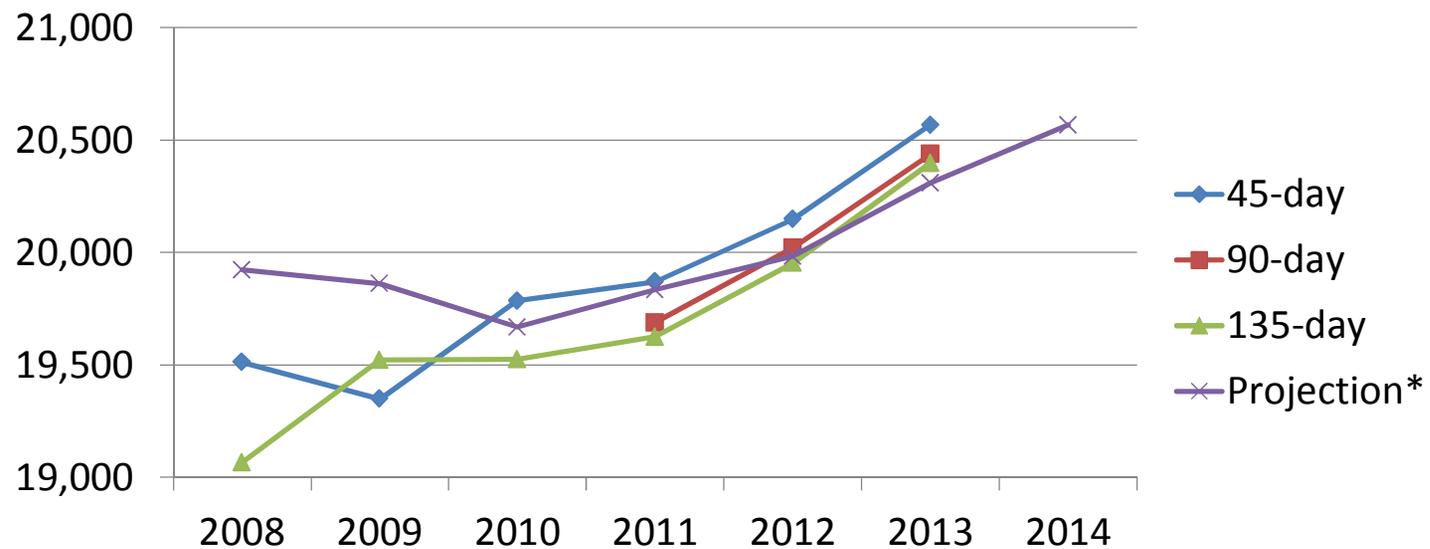
*Restricted in use

FY 2013-2014 General Fund Budget

Total Budget = \$182.9M



Beaufort County School District 2014 Enrollment Projection



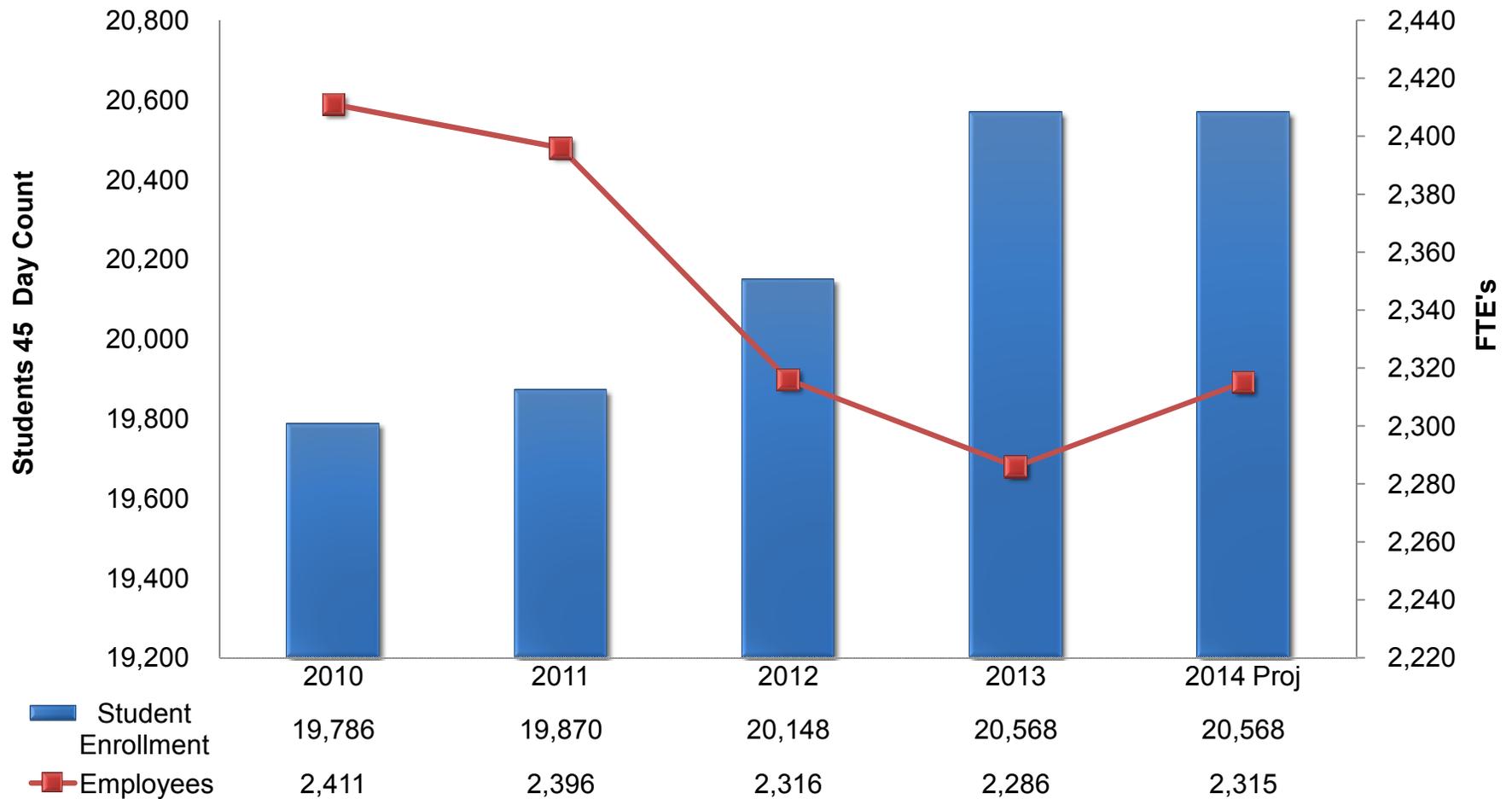
45-day	19,512	19,349	19,786	19,870	20,148	20,568	
90-day	19,346	19,349	19,580	19,689	20,021	20,437	
135-day**	19,221	19,067	19,525	19,626	19,953	20,399	
Projection*	19,923	19,862	19,669	19,834	19,983	20,148	20,568

*Projection is based on 45th day

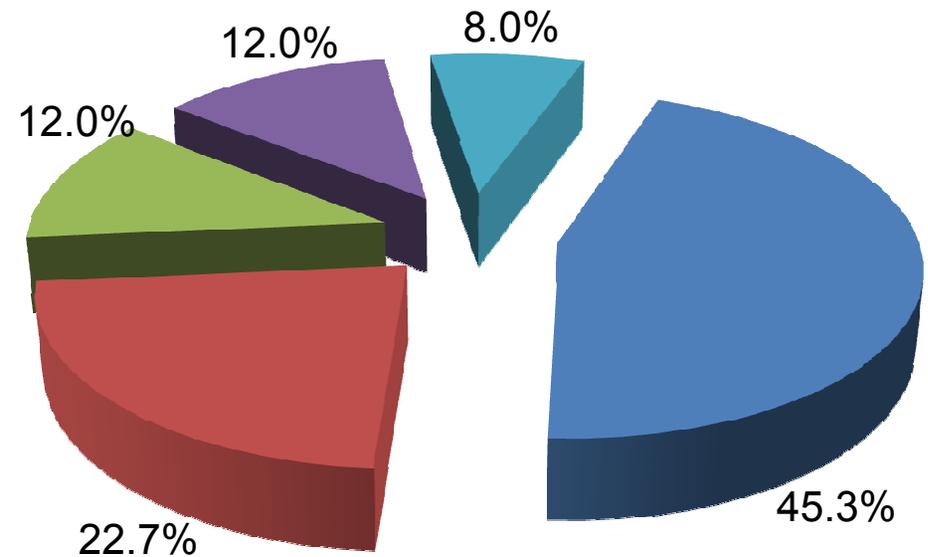
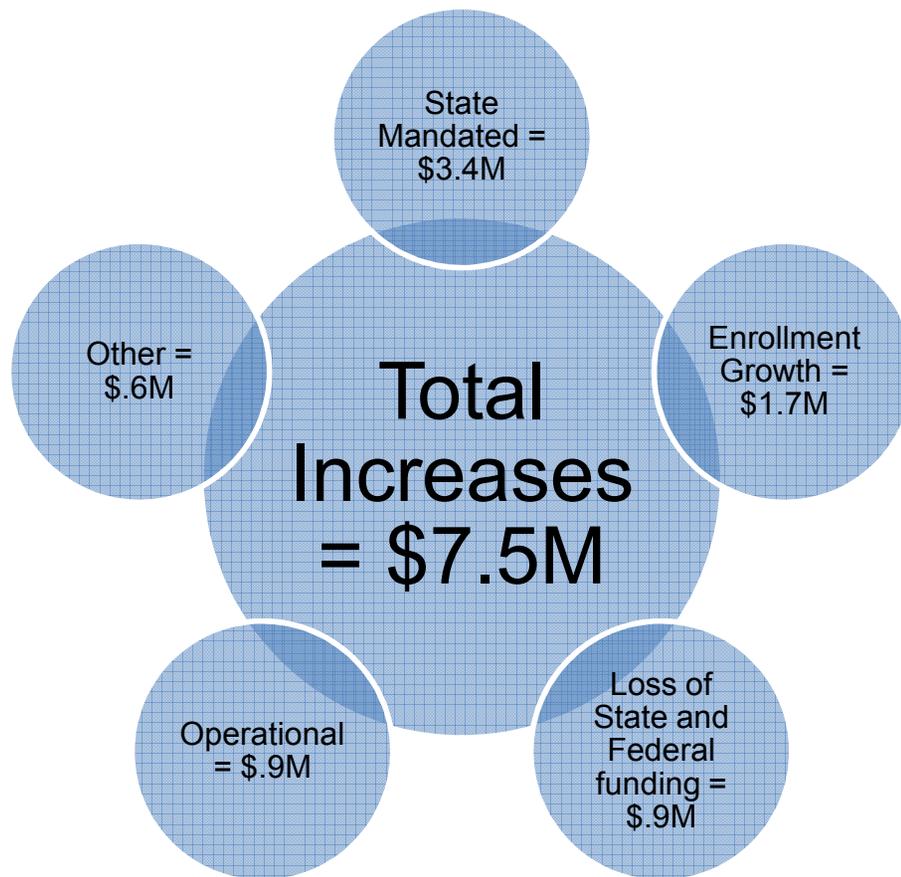
Note: All #s include charter school 2010 - 248, 2011 - 304, 2012 - 342, 2013 - 456, 2014 - 494

**<1% change from 45th day to 135th day

Staff vs. Students

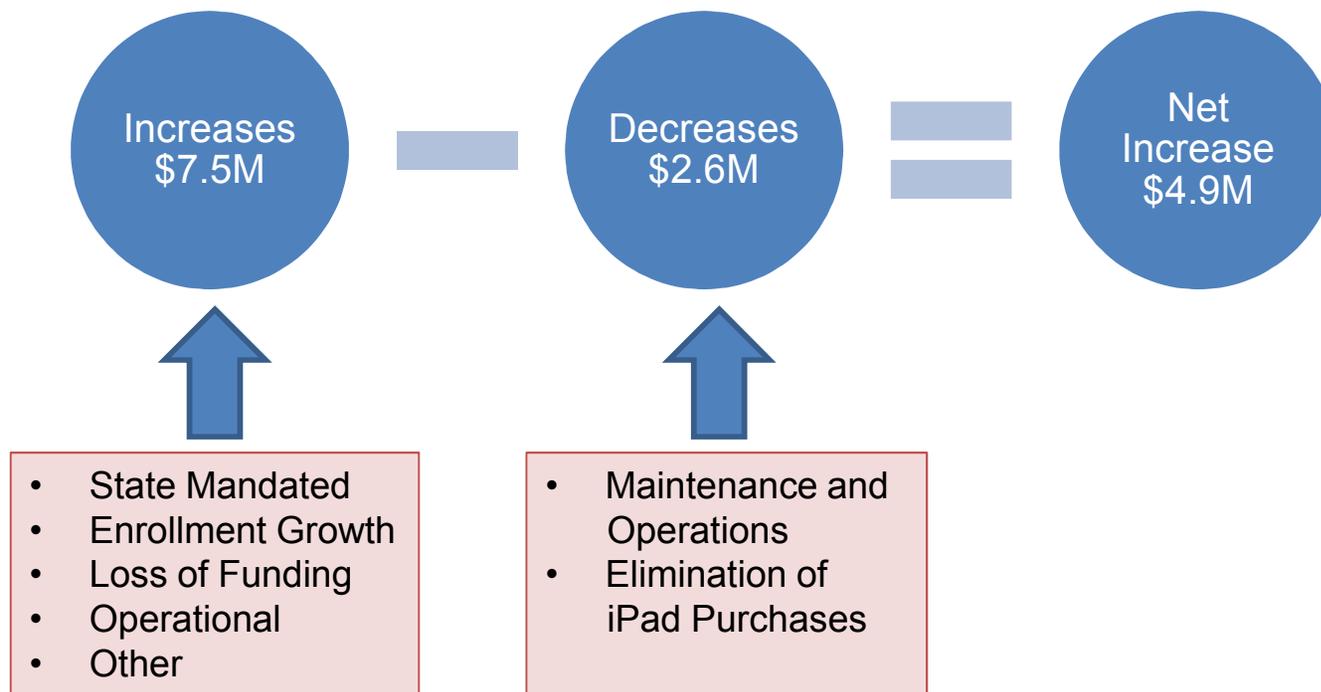


Increases for FY 2013-2014 Budget



- State Mandated
- Enrollment Growth
- Loss of State/Federal Funds
- Operational
- Other

Net Expenditure Changes



Summary FY 2013-2014 (in millions)

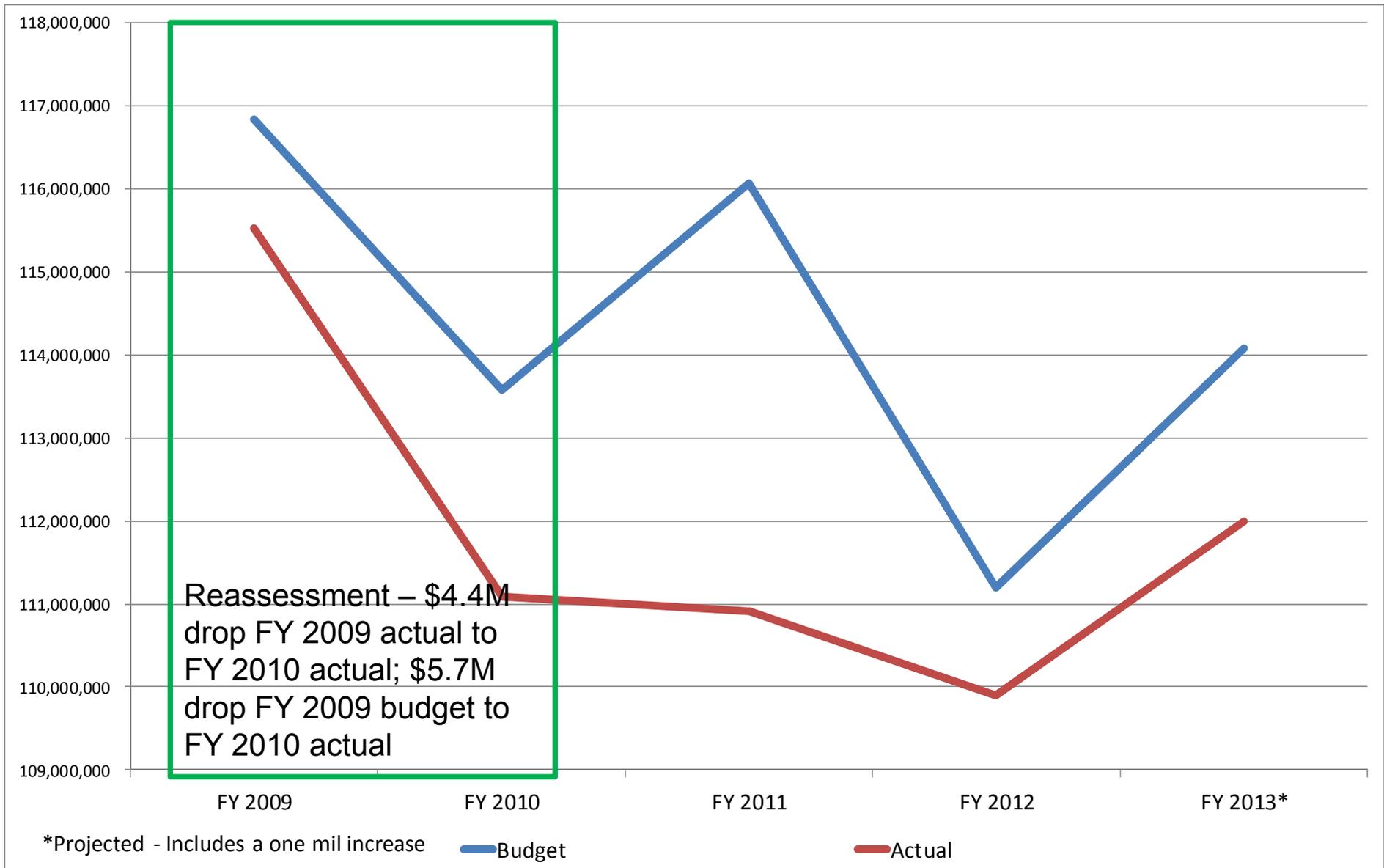
	Est.		Inc / (Dec)				
	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>'14 vs '13</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
<u>Revenues:</u>							
Doe Settlement		2.7					
State	57.2	61.9	4.1	66.0	67.1	73.2	
Local	112.0	114.1	7.2	121.3	115.4	115.4	
TIF	1.3	1.3	(1.3)				
Appeals			(6.4)	(6.4)			
Other	<u>2.2</u>	<u>2.3</u>	<u>0.1</u>	<u>2.4</u>	<u>2.3</u>	<u>1.7</u>	
	175.3	179.5	3.7	183.2	184.7	190.3	
<u>Expenditures:</u>							
State Mandate - Step & Benefits			3.4				
Enrollment Growth			1.7				
Operational Increases			1.0				
Loss of State & Fed Funding			0.9				
All Other			0.6				
Operational Decreases			(0.9)				
iPads			(1.6)				
Expenditures:	<u>173.7</u>	<u>177.4</u>	<u>4.9</u>	<u>182.9</u>	<u>186.9</u>	<u>190.9</u>	
<u>Revenues less expenditures:</u>	1.6	2.1		0.3	(2.2)	(0.6)	
<u>Fund Balance:</u>	<u>26.5</u>	<u>28.1</u>	<u>30.2</u>		<u>30.5</u>	<u>28.4</u>	<u>27.7</u>
Percent of Next Year:		16.5%			16.3%	14.9%	14.2%

Historical Reassessment Information

Beaufort County				
Changes in TY 2009 Real Property Billed (Net of TIFs)				
December 15, 2009 - October 31, 2010				
Note: Personal property and automobiles are excluded from these amounts.				
Taxing Entity	December 15, 2009	October 31, 2010	Difference	Percent Difference
County Operations County	65,776,416.35	64,452,735.51	(1,323,680.84)	-2.0%
Debt County	5,921,683.44	5,802,516.28	(119,167.16)	-2.0%
County Purchase Property	3,484,303.51	3,414,185.90	(70,117.61)	-2.0%
BCSD Operations	100,768,331.39	95,408,652.42	(5,359,678.97)	-5.3%
BCSD Debt	40,542,282.72	39,722,279.63	(820,003.09)	-2.0%
Burton FD Operations	2,940,471.17	2,820,640.90	(119,830.27)	-4.1%
Burton FD Debt	291,035.67	279,176.20	(11,859.47)	-4.1%
LISH FD Operations	3,840,444.10	3,731,433.03	(109,011.07)	-2.8%
LISH FD Debt	189,612.75	184,235.19	(5,377.56)	-2.8%
Bluffton FD Operations	8,040,825.42	7,804,805.32	(236,020.10)	-2.9%
Bluffton FD Debt	151,257.47	146,817.40	(4,440.07)	-2.9%
Sheldon FD Operations	935,471.57	898,081.36	(2,494.29)	-4.0%
Sheldon FD Debt	62,385.69	59,891.40	(2,494.29)	-4.0%
Daufuskie FD Operations	855,580.60	843,120.87	(922.87)	-1.5%
Daufuskie FD Debt	63,366.12	62,443.25	(922.87)	-1.5%

Source: Beaufort County

Local Tax Revenue Budget vs. Actual



Timeline

- June 10, 2013 – County Council Second reading of FY 2013-2014 Budget – 5 p.m. (6:00 public hearing) County Chambers, Beaufort
- June 24, 2013 – County Council Third and Final reading of FY 2013-2014 Budget – Adoption of Budget – 5 p.m. (6:00 public hearing) County Chambers, Beaufort
- August 26, 2013 – Final millage setting by County Council

AN ORDINANCE TO AMEND SECTION 3. SPECIAL DISTRICT TAX LEVY APPROPRIATION OF ORDINANCE 2012/7 THEREBY APPROPRIATING NOT TO EXCEED \$736,610 OF THE ACCUMULATED YEAR-END FUND BALANCE.

SECTION I

The funds appropriated herein are tax payments received from tax levies accumulated through June 30, 2013.

SECTION II

At fiscal year ended June 30, 2012, the fund balance of the Bluffton Township Fire District was \$1,832,857 in excess of that which was projected and appropriated for budget purposes.

SECTION III

As these funds were not included in the County Budget Ordinance 2012/7 for Fiscal Year 2012/2013, Ordinance 2013/23 authorizes that \$736,610 (\$647,604 from debt service and \$89,006 from general fund) shall be appropriated to the Bluffton Township Fire District for renovations to Moss Creek Fire Station #33.

Adopted this ____ day of _____, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading, By Title Only: May 6, 2013

Second Reading: May 20, 2013

Public Hearing:

Third and Final Reading: