

# COUNTY COUNCIL OF BEAUFORT COUNTY

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D. PAUL SOMMERVILLE  
CHAIRMAN

STEWART H. RODMAN  
VICE CHAIRMAN

## COUNCIL MEMBERS

STEVEN M. BAER  
CYNTHIA M. BENSCH  
RICK CAPORALE  
GERALD DAWSON  
BRIAN E. FLEWELLING  
WILLIAM L. MCBRIDE  
GERALD W. STEWART  
ROBERTS "TABOR" VAUX, JR  
LAURA L. VON HARTEN

GARY KUBIC  
COUNTY ADMINISTRATOR

BRYAN J. HILL  
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER  
COUNTY ATTORNEY

SUZANNE M. RAINEY  
CLERK TO COUNCIL

## AGENDA COUNTY COUNCIL OF BEAUFORT COUNTY

Monday, March 25, 2013

4:00 p.m.

Large Meeting Room, Hilton Head Island Branch Library  
11 Beach City Road, Hilton Head Island

Citizens may participate in the public comment periods and public hearings from telecast sites at the Hilton Head Island Branch Library as well as Mary Field School, Daufuskie Island.

1. CAUCUS - 4:00 P.M.
  - A. Discussion is not limited to agenda items.
  - B. Consent Agendas
  - C. Committee Reports ([backup](#))
  - D. Executive Session
    1. Discussion of matters relating to the proposed location, expansion or the provision of services encouraging location or expansion of industries or other businesses in Beaufort County
2. REGULAR MEETING - 5:00 P.M.
3. CALL TO ORDER
4. PLEDGE OF ALLEGIANCE
5. INVOCATION
6. ADMINISTRATIVE CONSENT AGENDA
  - A. Approval of Minutes – [December 10, 2012](#) and [March 11, 2013](#)
  - B. Appointments to Boards and Commissions ([backup](#))
  - C. Receipt of County Administrator's Two-Week Progress Report ([backup](#))
  - D. Receipt of Deputy County Administrator's Two Week Progress Report and Monthly Budget Summary ([backup](#))
7. PUBLIC COMMENT



8. COUNTY ADMINISTRATOR'S REPORT

Mr. Gary Kubic, County Administrator  
A. The County Channel / Broadcast Update

9. DEPUTY COUNTY ADMINISTRATOR'S REPORT

Mr. Bryan Hill, Deputy, County Administrator  
A. Budget Update  
Mrs. Alicia Holland, Comptroller

10. CONSENT AGENDA – ITEMS A THROUGH J

A. ST. HELENA ISLAND ZONING MAP AMENDMENT FOR R300-018-000-0290-0000 (6.55 ACRES, A PORTION OF 74.72 ACRES; SOUTH OF SEASIDE ROAD) FROM RESOURCE CONSERVATION (RC) TO RURAL (R) ([backup](#))

1. Consideration of second reading approval to occur March 25, 2013
2. Public hearing – Monday, April 8, 2013 beginning at 6:00 p.m. in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, SC
3. First reading approval occurred March 11, 2013 / Vote 11:0
4. Natural Resources Committee discussion and recommendation to approve occurred March 4, 2013 / Vote 6:0

B. TEXT AMENDMENT TO THE BEAUFORT COUNTY ZONING AND DEVELOPMENT STANDARDS ORDINANCE/ZDSO, APPENDIX I. LADY'S ISLAND COMMUNITY PRESERVATION AREA, DIVISION 2., LADY'S ISLAND EXPANDED HOME BUSINESS DISTRICT, SECTION 2.5B., LIMITED AND SPECIAL USE STANDARDS FOR GAS-CONVENIENCE MARTS; DIVISION 3., NEIGHBORHOOD ACTIVITY CENTER, SECTION 3.5, LIMITED AND SPECIAL USE STANDARDS FOR GAS-CONVENIENCE MARTS; AND DIVISION 5, VILLAGE CENTER, SECTION 5.5, LIMITED AND SPECIAL USE STANDARDS FOR GAS-CONVENIENCE MARTS, TO INCREASE THE MAXIMUM SIZE OF CONVENIENCE STORES IN THESE DISTRICTS FROM 2,500 TO 4,000 SQUARE FEET ([backup](#))

1. Consideration of second reading approval to occur March 25, 2013
2. Public hearing – Monday, April 8, 2013 beginning at 6:00 p.m. in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, SC
3. First reading approval occurred March 11, 2013 / Vote 11:0
4. Natural Resources Committee discussion and recommendation to approve occurred March 4, 2013 / Vote 6:0

C. EXTERNAL AUDITING AND CONSULTING SERVICES FOR FISCAL YEARS 2013 – 2015 ([backup](#))

1. Consideration of contract award to occur March 25, 2013
2. Contract award: Cherry Bekaert LLP, North Augusta, South Carolina
3. Contract amount: \$152,000
4. Funding: Professional Services, account 10001100-51160
5. Finance Committee discussion and recommendation to award contract occurred March 18, 2013 / Vote 6:0

- D. PURCHASE OF SIX NEW 2012 FORD EXPLORERS 4X2 FOR SHERIFF'S OFFICE ([backup](#))
  - 1. Consideration of contract award to occur March 25, 2013
  - 2. Contract award: Vic Bailey Ford, Spartanburg, South Carolina
  - 3. Contract amount: \$149,106
  - 4. Funding: Sheriff Administration Vehicles, account 10001201-54000
  - 5. Finance Committee discussion and recommendation to award contract occurred March 18, 2013 / Vote 6:0
- E. DISPOSAL AND RECYCLING SERVICES FOR BEAUFORT COUNTY ([backup](#))
  - 1. Consideration of contract award to occur March 25, 2013
  - 2. Contract awards and amounts: \$300,000
    - a. Waste Management of South Carolina, Inc., Ridgeland, South Carolina; \$120,000 to provide disposal services for bulky waste, yard waste, and construction debris
    - b. Evergreen Tree and Turf Care, Inc. Savannah, Georgia \$120,000 to provide disposal services for bulky waste, yard waste, and construction debris
    - c. Barnwell Resources, Inc., Beaufort, South Carolina \$60,000, to provide recycling of yard waste
  - 3. Funding: Solid Waste Disposal, account 33390-51166  
Recycling Services, account 33390-51167
  - 4. Public Facilities Committee discussion and recommendation to award contract occurred March 18, 2013 / Vote 7:0
- F. RENOVATION SERVICES FOR BEAUFORT COUNTY POOLS ([backup](#))
  - 1. Consideration of contract award to occur March 25, 2013
  - 2. Contract award: Elite Pool Construction., Inc., Bluffton, South Carolina
  - 3. Contract amount: \$78,592
  - 4. Funding: Specialized Capital Equipment, account 100063312-54200
  - 5. Public Facilities Committee discussion and recommendation to award contract occurred March 18, 2013 / Vote 7:0
- G. RENEWAL OF LAUREL BAY DRAINAGE EASEMENT ([backup](#))
  - 1. Consideration of accepting US Navy's demand of \$4,415 in exchange for executing a new easement agreement for 50 years, rather than 25 years.
  - 2. Public Facilities Committee discussion and recommendation to approve occurred March 18, 2013 / Vote 7:0
- H. BLUFFTON PARKWAY PHASE 5B REALIGNMENT ([backup](#))
  - 1. Consideration of realigning Bluffton Parkway Phase 5B
  - 2. Public Facilities Committee discussion occurred March 18, 2013 / Vote 3:4
- I. CORONER'S OFFICE RENOVATIONS ([backup](#))
  - 1. Consideration of contract award to occur March 25, 2013
  - 2. Community Services and Finance Committees discussion to occur March 25, 2013

J. PURCHASE OF ONE NEW 2012 AMBULANCE AND TO PROVIDE REMOUNTING SERVICES FOR TWO AMBULANCES UNDER THE HGAC BUY COOPERATIVE PURCHASING CONTRACT ([backup](#))

1. Consideration of contract award to occur March 25, 2013
2. Community Services and Finance Committees discussion to occur March 25, 2013

11. PUBLIC HEARING

A. CONSIDERATION OF A REQUEST BY BEAUFORT/JASPER WATER AND SEWER AUTHORITY TO GRANT AN ENCROACHMENT PERMIT OVER THE SPANISH MOSS TRAIL TO PARKER'S CONVENIENCE STORE NEAR THE INTERSECTION OF U.S. HIGHWAY 21 AND PARRIS ISLAND ([backup](#))

1. Consideration of third and final reading approval to occur March 11, 2013
2. Second reading approval occurred March 11, 2013 / Vote 11:0
3. First reading, by title only, approval occurred February 25, 2013 / 11:0
4. Public Facilities Committee discussion and recommendation to approve occurred February 22, 2013 / Vote 10:0

12. PUBLIC COMMENT

13. ADJOURNMENT

**Committee Reports**  
**March 25, 2013**

**A. COMMITTEES REPORTING**

**1. Finance**

① Minutes provided from the [March 18](#) meeting. See main agenda items 10C, 10D and 10I.

**2. Natural Resources**

① Northern Corridor Review Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
03.11.13	John Michael Brock	Landscape Architect	Reappoint	8 of 11 (2 <sup>nd</sup> term)

② Southern Corridor Review Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
03.11.13	Joseph Hall	Town of Hilton Head	Reappoint	10/11 (3 <sup>rd</sup> term)
03.11.13	Pearce Scott	Town of Bluffton	Reappoint	8 of 11 (2 <sup>nd</sup> term)

③ Rural and Critical Lands Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
03.11.13	Bob Bender	Council District 4	Appoint	6 of 11 (1 <sup>st</sup> term)

**3. Public Facilities**

① Minutes provided from the [March 18](#) meeting. See main agenda items 10E, 10F, 10G, and 10H.

② Solid Waste and Recycling Board

<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
03.25.13	George Potts	Solid Waste District 9 – Bluffton Township	Reappoint	8 of 11 (2 <sup>nd</sup> term)
03.25.13	David Uehling	Solid Waste District 6 – Unincorporated Port Royal Island	Reappoint	8 of 11 (2 <sup>nd</sup> term)

③ Southern Beaufort County Corridor Beautification Board

<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
03.25.13	Glen Stanford	County District 8	Appoint	6 of 11 (1 <sup>st</sup> term)

**B. COMMITTEE MEETINGS**

**1. Community Services**

*William McBride, Chairman*

*Tabor Vaux, Vice Chairman*

➔ Next Meeting – April 22 at 2:00 p.m., ECR

**2. Executive**

*Paul Sommerville, Chairman*

➔ Next Meeting – April 8 at 1:00 p.m., ECR

**3. Finance**

*Stu Rodman, Chairman*

*Rick Caporale, Vice Chairman*

➔ Next Meeting – April 8 at 2:00 p.m., ECR

➔ Next Meeting – April 15 at 2:00 p.m., BIV #2

**4. Governmental**

*Jerry Stewart, Chairman*

*Laura Von Harten, Vice Chairman*

➔ Next Meeting – Monday, April 1 at 4:00 p.m., ECR

**5. Natural Resources**

*Brian Flewelling, Chairman*

*Cynthia Bensch, Vice Chairman*

➔ Next Meeting – Monday, April 1 at 2:00 p.m., ECR

**6. Public Facilities**

*Gerald Dawson, Chairman*

*Steven Baer, Vice Chairman*

➔ Next Meeting – Monday, April 15 at 4:00 p.m., BIV #2

**7. Transportation Advisory Group**

*Paul Sommerville, Chairman*

➔ Next Meeting – To be announced.

## FINANCE COMMITTEE

March 18, 2013

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met Monday, March 18, 2013 at 2:00 p.m., in the Conference Room, Building 2, Beaufort Industrial Village, 102 Industrial Village Road, Beaufort.

### ATTENDANCE

Finance Committee Members: Chairman Stu Rodman, Vice Chairman Rick Caporale and members Brian Flewelling, William McBride, and Jerry Stewart were present. Steven Baer was not present. Non-Committee members Cynthia Bensch, Gerald Dawson, Paul Sommerville, and Laura Von Harten were also present.

County staff: Suzanne Cook, Sheriff's Office Financial Officer; Bryan Hill, Deputy County Administrator; Gary Kubic, County Administrator; David Starkey, Chief Financial Officer; Solicitor Duffie Stone; Dave Thomas, Purchasing Director.

Public: Bonnie Cox, Cherry Bekaert, LLP, and Jessica Holley, Cherry Bekaert, LLP.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce, and Chris Kardish, *Bluffton Today*.

Councilman Rodman chaired the meeting.

### ACTION ITEMS

#### 1. Consent Agenda – Contracts

- **\$152,000 contract for External Auditing and Consulting Services for Fiscal Years 2013 – 2015 (> \$50,000)**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. David Starkey, Chief Financial Officer reviewed this contract with the Committee. Good accounting practices warrant the rotation of external auditors on a regular basis. Therefore, Beaufort County issued Request for Proposals (RFP) to firms capable of providing independent audit and consulting services for three years, beginning with an audit of the financial statements for the fiscal year ended June 30, 2013 and ending with an audit of the financial statements for the fiscal year ended June 30, 2015. The evaluation committee consisted of the following four members from the County's Finance Department and Treasurer's Office: David Starkey, CPA Chief Financial Officer; Alicia Holland, CPA, Comptroller; Alan Eisenman, CPA, Finance Supervisor; and Maria Walls, CPA, Deputy Treasurer. The evaluation committee

interviewed the top two firms and selected Cherry Bekaert, LLP as the number one ranked firm. The anticipated cost for the first two years is \$50,000 each year, and \$52,000 for the third year. The anticipated total cost for three years is \$152,000. Funding of this contract will come from account 10001100-51160, Professional Services.

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. Caporale, that Finance Committee approve and recommend to Council a contract award for external auditing services to Cherry Bekaert LLP, the top ranked firm with the anticipated cost for the first year of \$50,000. Additionally recommend two annual renewals subject to approval by County Council. The total anticipated cost for three years is \$152,000. Funding of this contract will come from account 10001100-51160, Professional Services. The vote was: YEAS –Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Recommendation:** Council award a contract for external auditing services to Cherry Bekaert LLP, the top ranked firm, with the anticipated cost for the first year of \$50,000. Additionally recommend two annual renewals subject to approval by County Council. The total anticipated cost for three years is \$152,000. Funding of this contract will come from account 10001100-51160, Professional Services.

## 2. Consent Agenda – Contracts

- **\$149,106 purchase of six 2012 Ford Explorers, 4x2, for the Sheriff's Office (> \$50,000)**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Stewart, seconded by Mr. McBride, that Finance Committee allow discussion of an off-agenda item. The vote was: YEAS –Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Discussion:** Mrs. Suzanne Cook, Sheriff's Office Chief Financial Officer, and County Administrator Gary Kubic reviewed this item with the Committee. Sheriff Tanner has made the request to convert six Animal Control Deputies to Community Resource Officers who will then fall under the Sheriff's Office. The six vehicles currently used by the Animal Control Officers will remain at the Animal Shelter to be used by Code Enforcement Officers in the future. The six Community Resource Officers will need vehicles. The Sheriff is asking to use \$150,000 of his FY2013 General Fund Budget to purchase six Ford Explorers from a state vendor. The funding source is Vehicle Purchases, account 10001201-54000.

**Motion:** It was moved by Mr. Caporale, seconded by Mr. Stewart, that Finance Committee approve and recommend to Council approval of the purchase of six Ford Explorers in the amount of \$150,000 for the Sheriff's Office. The funding source is Vehicle Purchases, account 10001201-54000. The vote was: YEAS –Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Recommendation:** Council approve the purchase of six 2012 Ford Explorers, 4x2, in the amount of \$149,106 for the Sheriff's Office. The funding source is Vehicle Purchases, account 10001201-54000.

### 3. FY 2012 / 2013 Additional Funding Request

- **\$152,800 Solicitor's Office**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Solicitor Duffie Stone, provided the Committee an overview of the Solicitor's Office and the additional funding requested. As he stated during budget discussions last year, the jail population is under control and under capacity. The backlog of cases pending is down. The Office has taken over Drug Court. A grant was obtained for the same type of program for juveniles. The Office has made great progress. Grants received expired June 2012. The grants were for the following: transfer court, juvenile multi-disciplinary and domestic violence. That left the Office down \$300,000. It has been mitigated, but not in a good way. In August, we lost two career criminal prosecutors dedicated to Beaufort County their replacements have not been hired. The result of that is the jail population is rising. That also corresponds with the mob investigation with the Sheriff's Office. The jail is under capacity; but there are approximately 80 individuals, who have been there over 90 days. That is approximately 20 too many. He spoke about the lack of career path with the Office. The Office does not compensate prosecutors to keep them. He is asking Council to move the monthly allotment for the Solicitor's Office to \$117,583. It will allow the Office not to run over budget, to keep employees, and provide for electronic discovery. The Solicitor is asking Council to approve \$152,800 for the current year.

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. Caporale, that Finance Committee approve and recommend to Council approve on first reading an ordinance to amend the FY 2012-2013 Beaufort County Council budget, Section 4, County Operations Appropriation, Section 11 County Administration Operations, Paragraph M. General Government Subsidies (to appropriate \$152,817 to the Solicitor's budget for staffing). The vote was: YEAS –Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Recommendation:** Council approve on first reading an ordinance to amend the FY 2012-2013 Beaufort County Council budget, Section 4, County Operations Appropriation, Section 11 County Administration Operations, Paragraph M. General Government Subsidies (to appropriate \$152,817 to the Solicitor's budget for staffing).

## **INFORMATION ITEMS**

### **4. Consent Agenda – Contracts**

- **\$26,850.15 purchase of new 2012 Ford XLT, 4x4, Super Cab, F150 Truck for Sheriff's Office (< \$50,000)**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mrs. Suzsanne Cook, Sheriff's Office Chief Financial Officer, reviewed this item with the Committee. This is a request from the Sheriff's Office for the purchase of a new 2012 XLT Ford F150, 4x4, Super Cab Truck. This is a replacement vehicle for the Sheriff's Office and will be used for law enforcement purposes. This is a State Contract with Vic Bailey Ford of Spartanburg, South Carolina. The total cost would be \$26,850.15 and would come from account 22610011-54000, Sheriff ICE Fund, Vehicle Purchases.

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. Caporale, that Finance Committee approve the purchase of a 2012 XLT Ford F150, 4x4, Super Cab Truck from state vendor Vic Bailey Ford of Spartanburg, South Carolina in the amount of \$26,850.15. The funding source is account 22610011-54000, Sheriff ICE Fund, Vehicle Purchases. The vote was: YEAS –Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Status:** The Finance Committee approved the purchase of a 2012 XLT Ford F150, 4x4, Super Cab Truck from state vendor Vic Bailey Ford of Spartanburg, South Carolina in the amount of \$26,850.15. The funding source is account 22610011-54000, Sheriff ICE Fund, Vehicle Purchases.

### **5. Consent Agenda – Contracts**

- **\$37,500 McNair Law firm contract extension for providing lobbying efforts as it relates to the Education Funding formula (< \$50,000)**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Council Chairman Paul Sommerville and Chief Financial Officer David Starkey reviewed this item with the Committee. This is a proposal from the McNair Law Firm for a contract extension to continue providing governmental representation and consultation before the 2013 General Assembly and the executive branch of the South Carolina government. They have represented the County for the past few years to secure funding for Beaufort County K-12 schools. The proposed contract is in the amount of \$37,500 for the period of January 15, 2013 and June 30, 2013. The School District is contracted for \$25,000. In addition, the County and School District will be responsible for any out-of-pocket costs and disbursements that may incur in connection with this representation. A list of such disbursement was provided.

There was much discussion regarding this contract, which included some of the following concerns:

- The County's portion being higher than the School District's.
- Lack of comprehensive tax reform in near future.
- What are we getting for our dollar?
- Lack of School District paying their share in previous years.

The County Administrator suggested postponing this to the next Governmental Committee meeting where the Legislative Delegation and McNair Law Firm could speak about this item.

**Status:** This item will be discussed at the April 1, 2012 meeting of the Governmental Committee.

#### **6. Beaufort County Build America Bonds / Sequestration Update**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. David Starkey, Chief Financial Officer, provided the Committee a PowerPoint Presentation on Beaufort County's Build America Bonds (BABs) and Sequestration. In FY 2009, the County borrowed \$48,755,000 in bond anticipation notes to fund various projects and programs. The projects/programs are: \$20 million Rural and Critical Lands referendum, \$11.0 million new law enforcement buildings/renovations, \$8.0 million radio upgrades; \$3.4 million Buckwalter Park and Burton Wells Regional Park, \$2.3 million St. Helena Island Branch Library (prior to USDA/CDBG); and \$1.0 million new Disabilities and Special Needs facilities. The BAN was refinanced into two 20-year bonds in FY2010. 2010A Bonds in the amount of \$24,205,000 was refinanced into general obligation (GO) bonds and 2010B Bonds in the amount of \$24,550,000 was refinanced in BABs.

Sequestration had an effect on Beaufort County BABs (2010B Bonds). The BABs subsidies were cut by 8.7%. According to the IRS, reductions took effect on March 1, 2013, which is when the 2010B interest was due. The March 1, 2013 subsidy was received in full by the County's BABs paying agent. The next interest due date is September 1, 2013 and again in 2014. The potential effect on FY2014 is subsidy decreases by \$37,781, approximately .02 mills; and, if nothing is resolved by the federal government by the end of August 2013, millage would require an increase by .02 mills between GO and Rural and Critical Lands in FY2014.

He informed the Committee of the potential opportunities this opens, which includes the following:

- Reduced subsidy allows the County the ability to refinance
- Interest rates are currently lower even with the federal subsidy

- If there is no resolution to the federal sequestration by the summer, refinancing might save the County money

**Status:** This item was information only.

## **7. Previous Fiscal Years' Millage Rates**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Committee Chairman Stu Rodman distributed to the Committee a spreadsheet that provided the property tax millages for the last ten fiscal years.

**Status:** This item was information only.

## **8. Discussion – Roll Forward / Revenue Neutral Budget Preparation**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Committee Chairman Stu Rodman directed staff to bring forth an initial revenue neutral budget proposal. Discussion amongst Council members followed regarding their budgetary preparation preference.

**Status:** This item was information only.

## **9. Discussion of Reappointments and Appointments**

- **Accommodations Tax Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Status:** This item will be taken up at a later meeting.

## **10. Off Agenda – Renovation to Beaufort Industrial Village**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. David Starkey announced that the Finance Department has gone paperless. It gives the ability for record retention and allows us to keep records in perpetuity. On other side of this building is a large file room, which is becoming obsolete. The County is looking are relocating employees out of the Arthur Horne Building because of the fact that it is in poor shape. We are looking at renovating the other side of this building by ripping out the walls and putting cubicles in that side of the building. Initially it would house the Purchasing

Department and Risk Management Department. Initial cost is approximately \$100,000 to do this project. There are contingency monies within the Courthouse renovation project monies at present. He informed Council of staff's desire to put this project out to bid.

**Status:** This item was information only.

DRAFT

## **PUBLIC FACILITIES COMMITTEE**

**March 18, 2013**

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

The Public Facilities Committee met Monday, March 18, 2013 at 4:00 p.m., in the Conference Room, Building 2, Beaufort Industrial Village, 102 Industrial Village Road, Beaufort, South Carolina.

### **ATTENDANCE**

Public Facilities Chairman Gerald Dawson and members Cynthia Bensch, Rick Caporale, Brian Flewelling, William McBride and Gerald Stewart were present. Vice Chairman Steven Baer was absent. Non-committee member Stewart Rodman, Paul Sommerville and Laura Von Harten were also present.

County staff: Eddie Bellamy, Public Works Director; Tony Criscitiello, Division Director–Planning and Development; Bryan Hill, Deputy County Administrator; Colin Kinton, Traffic Engineer; Gary Kubic, County Administrator; Rob McFee, Division Director–Engineering and Infrastructure; Jim Minor, Solid Waste and Recycling Manager; Mark Roseneau, Facilities Manager; David Starkey, Chief Financial Officer; and Dave Thomas, Purchasing Director.

Public: Anthony Barrett, Bluffton Town Manager; Jim Cuff, Island West Homeowners Association; Stewart Daniel, Enmark Station; Gerry Grimaldi, Island West Homeowners Association; Mark Orlando, Town of Bluffton; Karen Jarrett, Bluffton Town Engineer; Wes Locker; James Harris, Town of Bluffton; Russ Hightower, Waste Management; Bill Kronimus, Island West Homeowners Association; Howe McDaniel, Enmark Station; Ken Lampila, Island West Homeowners Association; Jerry Morris, Enmark Station; Lauren Roberson, landowner; Doug Roberson, Grand Oaks; and Lisa Sulka, Bluffton Town Mayor.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce and Chris Kardish, *Bluffton Today*.

Mr. Dawson chaired the meeting.

### **ACTION ITEMS**

#### **1. Consideration of Contract Awards**

- **Disposal and Recycling Services for Beaufort County (> \$50,000)**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Solid Waste Manager Jim Minor reviewed this item with the Committee. Beaufort County issued a Request for Proposals (RFP) on November 29, 2012 to solicit proposals from qualified firms to provide for the disposal and/or recycling of residential bulky waste, yard waste and construction & demolition debris from certain designated County convenience centers, as well as residential yard waste and construction & demolition debris delivered directly by citizens. A mandatory pre-bid meeting was held on December 19, 2012 and proposals were due on January 9, 2013. The County received proposals from the following five firms:

- Barnwell Resources, Inc., Beaufort, SC
- Evergreen Tree and Turf Care, Inc., Savannah GA
- Lowcountry Sanitation, LLC, St. Helena Island, SC
- Republic Waste Services, Inc., Beaufort, SC
- Waste Management of SC, Inc., Ridgeland, SC

The staff evaluation committee reviewed the proposals for responsiveness, evaluated the firms' experience, performance capability, and proposed cost. Evaluation committee members consisted of Jim Minor, Solid Waste Manager; Beth Lewis, Solid Waste and Recycling Analyst; Monica Spells, Compliance Officer; Alan Eisenman, CPA, Finance Supervisor; and Rick Dimont, Contract Specialist. Based on the review of proposals, four firms were invited for interviews on February 5, 2013. The panel ranked the firms according to the RFP selection criteria and determined three of the four firms were best suited to meet the County's disposal and recycling services needs. The Committee recommends Council to award a contract to provide disposal services for bulky waste, yard waste and construction & demolition to Waste Management of SC, Inc. and Barnwell Resources, Inc. They also recommend Council award a contract to provide recycling services to Evergreen Tree and Turf Care, Inc., for the recycling of yard work. The terms recommended are as follows:

Waste Management of SC, Inc.	Five year term with no CPI adjustment Additional 5 one-year renewal options with CPI adjustment Bulky / C&D rate \$24.00 per ton Yard Waste rate \$18.25 per ton Annual cost estimate \$120,000
Evergreen Tree and Turf Care, Inc.	Five year term fixed price Yard Waste rate \$90 per 40 cu/yd container Annual cost estimate \$120,000
Barnwell Resources, Inc.	One year term with option to renew Bulky / C&D rate \$35.00 per ton Yard Waste rate \$30 per ton Annual cost estimate \$60,000

**Motion:** It was moved by Mr. McBride, seconded by Mr. Flewelling, that Public Facilities Committee approve and recommend Council award a contract to provide disposal services for bulky waste, yard waste and construction & demolition to Waste Management of SC, Inc. and Barnwell Resources, Inc.. They also recommend Council award a contract to provide recycling services to Evergreen Tree and Turf Care, Inc., for the recycling of yard work.

The total estimated amount is \$300,000. The funding source is accounts 33390-51160 and 33390-51167. The vote was: YEAS –Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Recommendation:** Council award a contract to provide disposal services for bulky waste, yard waste and construction & demolition to Waste Management of SC, Inc. and Barnwell Resources, Inc. They also recommend Council award a contract to provide recycling services to Evergreen Tree and Turf Care, Inc., for the recycling of yard work. The total estimated amount is \$300,000. The funding source is accounts 33390-51160 and 33390-51167.

## 2. Renewal of Laurel Bay Drainage Easement

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Rob McFee, Division Director – Engineering and Infrastructure, reviewed this item with the Committee. On November 23, 1987, the Federal government, through the Department of the Navy, granted the County a 25-year, 30' x 63' easement "for the construction, installation, operation, maintenance, and repair of a drainage facility" on and over a portion of the Laurel Bay Military Housing Complex. The drainage easement expired on November 22, 2012. A request to renew the easement for a period of 50 years was made to the Commanding Officer, MCAS Beaufort, via the Community Planning and Liaison Officer. A response from the Naval Facilities Engineering Command Southeast (NAVFAC SE), dated January 10, 2013, indicated the Navy's willingness to execute another easement agreement with the proviso that the County first submit a payment of \$4,415 to cover the administrative and legal costs associated with said easement renewal. This easement is needed to drain efficiently Capehart Circle, a County-owned road, as well as Capehart Subdivision.

**Motion:** It was moved by Mr. McBride, seconded by Mr. Flewelling, that Public Facilities Committee recommend Council accept the Navy's demand of \$4,415 in exchange for executing a new easement agreement for a period of 50 years, rather than 25 years. The funds for the easement will come from account 50250011-51160. The vote was: YEAS –Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Recommendation:** Council accept the Navy's demand of \$4,415 in exchange for executing a new easement agreement for a period of 50 years, rather than 25 years. The funds for the easement will come from account 50250011-51160.

## 3. Consideration of Contract Awards

- **Renovation Services for Beaufort County Pools (> \$50,000)**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Dave Thomas, Purchasing Director, reviewed this item with the Committee. In January 2013, Beaufort County issued an invitation for bids to provide renovation services for two of the County's indoor pools, Battery Creek and Beaufort. The work will consist of repairing all flooring in accordance with the bid document. The contractor will provide all permits and licenses. The County received two bids. Elite Pool Construction Inc., a local firm, submitted the lowest responsive bid totaling \$99,752 for both pools. After reviewing the available project budget of \$80,000, staff met with the contractor, removed the requirement for replacing most of the tile, and negotiated a lower turnkey price of \$78,592 to stay within budget. The completion date offered by the contractor is 45 days from the contract award date. The contractor will provide a 60-month warranty on the work against defects in workmanship and material. Purchasing staff and the Compliance Officer reviewed the bid and found it fair and reasonable; however, the firm did not meet all good faith efforts for subcontractor outreach. The majority of this work will be self-performed. There are few local small and minority-subcontracting firms offer pool repair finish services required in the scope of work. Therefore, staff has concluded that a re-bid, to ensure good faith efforts, would most likely not alter bid results regarding local subcontractor utilization, increase expenditures for the County, and delay the ability of PALS to make necessary improvements at these pool locations. Funding of this contract will come from account 63312-54200, specialized equipment, which has a current balance of \$80,000.

**Motion:** It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Public Facilities Committee approve and recommend Council approve a contract award to Elite Pool Construction Inc. in the amount of \$78,592 for the pool renovation services. Funding of this contract will come from account 63312-54200, specialized equipment, which has a current balance of \$80,000. The vote was: YEAS –Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Recommendation:** Council award a contract to Elite Pool Construction Inc. in the amount of \$78,592 for the pool renovation services. Funding of this contract will come from account 63312-54200, specialized equipment, which has a current balance of \$80,000.

#### **4. Discussion – Bluffton Parkway Phase 5B**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=w](http://beaufort.granicus.com/ViewPublisher.php?view_id=w)

**Discussion:** A representative from Florence and Hutchinson, Inc. provided the Committee with a PowerPoint presentation on the Bluffton Parkway Extension Phase 5B. This project includes a new location extension of the Bluffton Parkway from the current intersection of Phase 4/Buckwalter Parkway to the current intersection of Phase 3/Buck Island Road for a distance of approximately 2.5 miles. He then provided an overview of the project development and status as of March 18, 2013 and an overview of the Bluffton Parkway Phase 5B/Buckwalter Parkway Intersection revision (original alignment verse revised alignment). Many overview

maps were displayed to demonstrate the intersection revision. He provided a summary of the public meeting and a potential timeline for the revised alignment.

**Motion:** It was moved by Mr. Caporale seconded by Mr. Flewelling, that Public Facilities Committee approve and recommend Council approve the realignment of Bluffton Parkway Phase 5B. The vote was: YEAS – Mr. Dawson, Mr. Flewelling, and Mr. Sommerville. NAYS - Mrs. Bensch, Mr. Caporale, Mr. McBride, and Mr. Stewart. ABSENT – Mr. Baer. The motion failed.

**Recommendation:** No recommendation from the Committee.

## **INFORMATION ITEMS**

### **5. Consideration of Contract Awards**

- **Change Order for SC 170 Widening Construction (< \$50,000)**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Rob McFee, Division Director – Engineering and Infrastructure, reviewed this item with the Committee. On 7/23/ 12, Beaufort County Council awarded a contract to Cleland Site Prep, Inc., for the widening construction of SC 170 from US 278 (McGarvey's Corner) to SC 46. This project consists of 4.5-mile, 4-lane divided roadway with 10-foot multi-use pathways. After contract award, SCDOT notified the County that some of the SCDOT construction specifications changed, and that the SC 170 project would be required to comply with these changes. The County Engineering Division issued Cleland Site Prep the revised specifications, which are more stringent than the bid specifications. After reviewing the more stringent specifications, Cleland Site Prep provided the County with the cost information regarding the revised specifications, which would increase the cost of the project by \$47,591.94. This also includes patching, which is needed. Due to the more stringent SCDOT specifications County Engineering and SCDOT have reviewed the increased costs and agree with Cleland's assessment.

This project will be funded from the 1% Sales Tax Road Improvement Program, account 33403-54500. In February 2012, the South Carolina State Transportation Infrastructure Bank had approved a \$25.0 million dollar grant for this project.

**Motion:** It was moved by Mr. Stewart, seconded by Mr. McBride, that Public Facilities Committee approve and recommend Council approve a contract change order to Cleland Site Prep, Inc. in the amount of \$47,591 for the construction SC 170 widening for US 278 to SC 46. This project will be funded from the 1% Sales Tax Road Improvement Program, account 33403-54500. The vote was: YEAS –Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Recommendation:** Council approve a contract change order to Cleland Site Prep., Inc. in the amount of \$47,591 for the construction SC 170 widening for US 278 to SC 46. This project will be funded from the 1% Sales Tax Road Improvement Program, account 33403-54500.

## 6. Consideration of Contract Awards

### • County Roadway Pavement Re-Striping

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Colin Kinton, Traffic Engineer, reviewed this item with the Committee. The Beaufort County Traffic Engineering Department evaluated the existing inventory of County roadways with centerline and/or edge-line markings; in addition, we also evaluated County roadways where centerlines have been requested. The highest priority roadways needing remarking or have centerlines, added are the following:

- New Orleans Road (District 11) \$2,143.79
- Arrow Road (District 11) \$468.54
- Foreman Hill Road (Districts 8 and 9) \$4,781.43
- Malphrus Road (Districts 8 and 9) \$5,226.61
- Gardner Drive (District 10) \$3,465.50
- Burton Wells Road (District 1) \$2,727.17
- Red Cedar Street (District 9) \$1,963.62
- Ninth Avenue (District 9) \$307.10
- Masters Way at Bluffton Pkwy (District 7) \$572.30
- Lake Point Drive (District 7) \$1,924.45
- Persimmon Street (District 9) \$3,093.14
- Professional Village Circle Intersection (District 3) \$273.70
- Ice House Road (District 2) \$893.37
- Jonathan Francis Sr. Road (District 3) \$2,356.43
- Leg-o-Mutton Road (District 10) \$802.85

The total cost of this project is \$31,000. SCDOT received bids from qualified contractors to perform pavement-marking work on roadways in Beaufort County. The approved contractor's bid is a quantity bid based on linear feet of pavement markings. SCDOT has approved a contract with Dura Mark, Inc of Harleyville, SC for \$156,990.98.

The County intends to utilize the recently awarded SCDOT contract #4400006432 for Painting & Thermoplastic Services in Beaufort County with Dura Mark, Inc for striping of the prioritized list of County roadways in an amount not to exceed \$31,000. Funds are available in Account 10001241-51170, Non-Professional Services: \$24,995, Account 10001242-51994, SCDOT Engineering: \$4,000 and Account 10001242-51995 SCOOT Operations: \$2,005.

**Motion:** It was moved by Mr. McBride seconded by Mr. Caporale, that Public Facilities Committee approve and recommend Council approve entering into a contract with Dura Mark, Inc. in an amount not to exceed \$31,000 for re-striping of County roadways. Funds are available in Account 10001241-51170, Non-Professional Services: \$24,995, Account 10001242-51994, SCDOT Engineering: \$4,000 and Account 10001242-51995 SCOOT Operations: \$2,005. The vote was: YEAS –Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Recommendation:** Council entering into a contract with Dura Mark, Inc. in an amount not to exceed \$31,000 for re-striping of County roadways. Funds are available in Account 10001241-51170, Non-Professional Services: \$24,995, Account 10001242-51994, SCDOT Engineering: \$4,000 and Account 10001242-51995 SCOOT Operations: \$2,005.

## 7. Condemnation of Old Miller Road – Lake Point Drive Connector - Bluffton

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Rob McFee, Division Director – Engineering and Infrastructure, reviewed this item with the Committee. The connection between the termini of Old Miller Road and Lake Point Drive has been planned for many years and is included in both the Beaufort County Comprehensive Plan and Road CIP. This connection was also provided for in the original Grande Oaks PUD Agreement. The right-of-way needed to make the connection is approximately 2,770' in length x 66' in width and contains roughly 4.2 acres. The connection will be a paved, two-lane roadway constructed by the County.

It is anticipated that this connection will (1) distribute traffic in a more efficient manner, (2) improve network inter-connectivity, and (3) reduce vehicle miles of travel. For example, the connection would provide a much shorter alternate route to the Buckwalter Parkway for residents living in the various phases of Grande Oaks Subdivision. Additionally, it would allow traffic from SC Hwy. 46 (May River Road) to access the Buckwalter Parkway through the PUD via Old Miller Road and Lake Point Drive and vice versa.

The County's efforts to acquire the right-of-way have not been successful. After having conducted exhaustive negotiations with the property owners, it is now felt that it will be necessary to use the County's power of eminent domain to make the acquisition.

There was much discussion between Council, staff and landowner Doug Roberson. After much discussion and after hearing from landowner Doug Roberson, the Committee decided to defer this item to the next Governmental Committee, to allow County Attorney Joshua Gruber to speak on the issue.

**Motion:** It was moved by Mr. Flewelling, seconded by Mr. Caporale, that Public Facilities Committee defer this item to the April 15, 2012 meeting of the Public Facilities Committee meeting in order to allow the County Attorney to speak on the issue. The vote was:

YEAS –Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Status:** This item will come forward at the next meeting.

## **8. Whale Branch Trestle Conversion to Whale Branch Fishing Pier**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Eddie Bellamy, Public Works Director, provided the Committee with a PowerPoint Presentation on the Whale Branch Trestle conversion to Whale Branch Fishing Pier. The presentation included a history of the trestle. In January 2011, Beaufort Jasper Water and Sewer Authority granted Beaufort County an easement for part of the Port Royal Railroad corridor, including the Whale Branch trestle. The trestle is a popular fishing location. Due to safety and liability concerns, public access to the trestle had to be blocked or it had to be brought up to minimum safety standards. The County chose to make minimal improvements and open it to the public as the Whale Branch Fishing Pier. Mr. Bellamy presented photographs of the before shots of the trestle, shots during renovation and shots of the final product. He thanked his employees for a job well done.

**Status:** This item was informational only.

## **9. Discussion – Hampton Parkway Realignment**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Discussion:** Mr. Rob McFee, Division Director – Engineering and Infrastructure, reviewed this item with the Committee. Beaufort County Council, County staff, the Town of Bluffton, individuals representing the Enmark Station, and individuals representing Island West spoke in regard to the Hampton Parkway Realignment.

**Status:** This item was informational only.

## **10. Consideration of Reappointments and Appointments**

### **• Solid Waste and Recycling Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Stewart, seconded by Mr. Flewelling, that Public Facilities Committee approve and recommend Council nominate Mr. George Potts, representing Solid Waste District 9-Bluffton Township, for reappointment to the Solid Waste and Recycling Board.

The vote was: YEAS –Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. NAYS – Mr. Caporale. ABSENT – Mr. Baer. The motion passed.

**Motion:** It was moved by Mr. Flewelling, seconded by Mrs. Bensch, that Public Facilities Committee approve and recommend Council nominate Mr. David Uehling, representing Solid Waste District 6-Unincorporated Port Royal Island, for reappointment to the Solid Waste and Recycling Board. The vote was: YEAS –Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Recommendation:** Council nominate George Potts, representing Solid Waste District 9- Bluffton Township, and David Uehling, representing Solid Waste District 6, unincorporated Port Royal Island, for reappointment to the Solid Waste and Recycling Board.

## **11. Consideration of Reappointments and Appointments**

- **Southern Beaufort County Corridor Beautification Board**

**Notification:** To view video of full discussion of this meeting please visit [http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

**Motion:** It was moved by Mr. Caporale seconded by Mr. Flewelling, that Public Facilities Committee approve and recommend Council nominate Glen Stanford, representing Council District 8, to serve as a member of the Southern Beaufort County Corridor Beautification Board. The vote was: YEAS –Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Sommerville and Mr. Stewart. ABSENT – Mr. Baer. The motion passed.

**Recommendation:** Council nominate Glenn Stanford, representing Council District 8, to serve as a member of the Southern Beaufort County Corridor Beautification Board.

Official Proceedings  
County Council of Beaufort County  
December 10, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

**CAUCUS**

A caucus of the County Council of Beaufort County was held at 4:00 p.m. on Monday, December 10, 2012 in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

**ATTENDANCE**

Interim Chairman D. Paul Sommerville and Councilmen Rick Caporale, Gerald Dawson, Steven Baer, Brian Flewelling, Herbert Glaze, William McBride, Stu Rodman, Gerald Stewart and Laura Von Harten.

Mr. Newton was elected to South Carolina House of Representatives District 120. He had irrevocably tendered his resignation as a member of the Beaufort County Council effective Monday, December 3, 2012 at 12:00 p.m.

Mr. Sommerville, serving as Interim Chairman, chaired the meeting.

**DISCUSSION ITEMS**

Topics discussed during caucus included: (i) HXD/Hilton Head Island Airport passenger terminal expansion, (ii) Bluffton Parkway Phase 5A Segment 2 roadway and bridge construction, (iii) destruction of the rookery on Daufuskie Island, (iv) a meeting held last week to begin negotiations with PAHH Development, LLC regarding a possible development agreement, (v) a November 29, 2012 conference call the County Administrator had with Ric Tapp, of S.C. Transportation Infrastructure Bank, and Kim Statler, Executive Director of Lowcountry Economic Alliance, (vi) removing Mr. Michael Covert from recommendation for membership on the Lowcountry Economic Alliance, (vii) Beaufort Memorial Hospital invitation to attend an open house of the new \$14.5 million Pratt Emergency Center, and (viii) identifying a date and time for a economic development work session.

**CALL FOR EXECUTIVE SESSION**

It was moved by Mr. Rodman, seconded by Mr. Flewelling, that Council go immediately into executive session for the purpose of receiving information regarding negotiations incident to proposed contractual arrangement and proposed purchase of property. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

## **EXECUTIVE SESSION**

## **RECONVENE OF REGULAR SESSION**

## **REGULAR SESSION**

The regularly scheduled meeting of the County Council of Beaufort County was held at 4:00 p.m. on Monday, December 10, 2012 in Council Chambers of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

## **ATTENDANCE**

Interim Chairman D. Paul Sommerville and Councilmen Rick Caporale, Gerald Dawson, Steven Baer, Brian Flewelling, Herbert Glaze, William McBride, Stu Rodman, Gerald Stewart and Laura Von Harten.

Mr. Newton was elected to South Carolina House of Representatives District 120. He had irrevocably tendered his resignation as a member of the Beaufort County Council effective Monday, December 3, 2012 at 12:00 p.m.

Mr. Sommerville, serving as Interim Chairman, chaired the meeting.

## **PLEDGE OF ALLEGIANCE**

The Interim Chairman led those present in the Pledge of Allegiance to the Flag.

## **INVOCATION**

Councilman Glaze gave the Invocation.

## **REVIEW OF PROCEEDINGS OF THE REGULAR MEETING HELD NOVEMBER 5, 2012**

It was moved by Ms. Von Harten, seconded by Mr. Flewelling, that Council approve the minutes of the regular meeting held November 5, 2012. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

## **REVIEW OF PROCEEDINGS OF THE REGULAR MEETING HELD NOVEMBER 15, 2012**

It was moved by Ms. Von Harten, seconded by Mr. Flewelling, that Council approve the minutes of the regular meeting held November 15, 2012. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. ABSTAIN – Mr. Glaze and Mr. Dawson. The motion passed.

### **FAREWELL TO HERBERT GLAZE**

The Interim Chairman presented recognized Mr. Glaze and unveiled a plaque representing his 20 years of service as a member of Beaufort County Council from 1993 through 2012. He served as Chairman of Public Facilities Committee from 2001 – 2002 and 2005 – 2012 and Chairman of Grants and Minority Affairs Committee from 1997 - 2006. He has been Vice Chairman of Military Affairs Committee 2001 – 2002 and Public Facilities Committee 2003 – 2004. He has served on several committees: Affordable Housing Committee 2003 – 2006, Community Services Committee 1993 – 2012, Employee Services Committee 1997 – 2000, Grants Committee 1993 – 1994, Grants and Minority Affairs Committee 2007 – 2009, Governmental Committee 2011 – 2012, Lowcountry Council of Governments 2003 – 2012, Military Affairs Committee 2003 – 2006, Redistricting Committee 2000, Public Works Committee 1993 - 1994 and 1997 – 2000, and Public Safety Committee 1995 – 1996 and 2009 – 2010. He has been involved in the development of Burton Wells Regional Park, paving of dirt roads in his Council District, and installing of sidewalks on Battery Creek Boulevard.

The Interim Chairman recognized Mr. W. R. Skeet Von Harten, former Chairman of Beaufort County Council, who is here tonight to honor Mr. Glaze. Mr. Von Harten was with Mr. Glaze when he took his first airplane flight. When honored as a Church Deacon, Mr. Von Harten was present. Mr. Von Harten is still looking forward to the time when he might take Mr. Glaze on a boat ride. Mr. Von Harten thanked Mr. Glaze for 20 years of good and faithful service. One thing Mr. Von Harten did learn serving alongside Mr. Glaze was the good for people, who he represents, was always the foremost thing in his mind; and, for that, he has my deepest respect. Thank you for your service.

Mr. Glaze said his tenure on County Council has been a most rewarding experience. It has the good with the bad, but mostly it was good. He thanks God for the opportunity and most of all he thanks his wife and family for allowing him to be able to serve the people. He thanked the voters who demonstrated support without reservation during his term of office. He thanked the voters who supported him at the ballot box. He did not lose the primary because he lost the voters' support. It was just that Councilman Dawson had more support than he had. He thanked Mr. Kubic and his staff for their diligent work serving the people of Beaufort County. He is hopeful Council will move forward with Phase 3 of the Burton Wells Regional Park as well as constructing a library in the Burton area. "Remember, our government was established to do for those individuals who cannot do for themselves. Good government is people working together in various capacities for the good of the whole. County employees play a very important role in the success of our programs and projects. He encouraged those in authority to respect all of those who work for them and understand that everyone deserves respect regardless of position or organization."

### **SANTA'S BLESSED HELPERS**

Mr. Gary Kubic, County Administrator, stated that several years ago we started a tradition on the last meeting of the calendar year to celebrate the holiday season and to remind us of the many blessings we all share as a community or individuals. Mrs. Mitzi Wagner, Disabilities and

Special Needs Director, recognized the clients who gave a gift of handmade note cards to each member of Council.

## **RECESS**

### **Holiday Tree Lighting**

Council recessed at 5:30 p.m. in order to attend the annual holiday tree lighting event.

## **RECONVENE OF REGULAR SESSION**

### **PUBLIC COMMENT**

There were no requests to speaking during public comment.

## **COUNTY ADMINISTRATOR'S REPORT**

### **The County Channel / Broadcast Update**

Mr. Gary Kubic, County Administrator, said The County Channel has all programs, events and meetings available to watch online, on-demand at [www.bcgov.net](http://www.bcgov.net). Our next installment of the Beaufort County Moments is from Natalie Hefter of the Coastal Discovery Center. She is here to talk to us about the marsh and pluff mud. The County Channel continues its coverage of community events. This year's Christmas Concert performance, by the Beaufort High School voices, can be seen on our television station, and on the web. The County Channel taped the ever-lively Bluffton Christmas parade again this year. Broadcast Manager Scott Grooms, County PIO Joy Nelson, local personality Rodney Vaughn and Bluffton Town Mayor Lisa Sulk hosted the parade. A good time was had by all.

### **Two-Week Progress Report / County Administrator**

Mr. Gary Kubic, County Administrator, presented his Two-Week Progress Report, which summarized his activities from November 26, 2012 through December 7, 2012.

### **Two-Week Progress Report / Deputy County Administrator**

Mr. Bryan Hill, Deputy County Administrator, presented his Two-Week Progress Report, which summarized his activities from November 26, 2012 through December 7, 2012. Mr. Hill also submitted the actual year-to-date comparison for the period ending November 30, 2012 as well as snapshots of revenues and expenses to date.

### **May River Watershed Action Plan**

Mr. Ron Bullman, Director, Bluffton Town Stormwater Management Division, gave Council an update on the May River Watershed Action Plan (MRWAP). The Town of Bluffton (Town) has seen incredible growth over the past decade. It has grown from 1 square mile to 54 and recent

census data tells us population growth of 883%. Major growth brings jobs and greater tax base, but also additional burdens. The Town's comes in the form of degraded water quality in the headwaters of the May River. Town Council hired consultant AMEC in August 2012 to draft the MRWAP which was adopted November 2011. Mr. Bullman highlighted the goals and expectations, restoration and prevention measures, structural restoration, septic systems, transfer of development rights policy, wildlife policy, monitoring/sampling, marketing and communication, and the identified five priority restoration projects.

### **Construction Project Updates**

#### **US Highway 278 Roadway Construction**

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves widening of 4.8 miles of US Highway 278 including the bridges over the Okatie River. The contractor is APAC Southeast of Savannah, Georgia. The cost is \$23,637,119. The contract completion date is November 2013. Installation of water quality structure is to begin next week. Pipe system is 97% complete. Asphalt widening is 90% complete.

#### **SC Highway 170 Widening**

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves the widening of SC Highway 170 from SC Highway 26 to US Highway 278 (approximately 4.9 miles). Improvements include multi-use path, signalization and raised median to preserve trees. The State Transportation Infrastructure Bank agreement has been executed. Utility relocations are underway. The contractor is Cleland Construction of Ridgeland, South Carolina. The bid amount is \$14,998,972.30. The completion date is May 2014.

#### **Bluffton Parkway Phase 6 & 7 and Exit 3**

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves a route study and environmental document for the extension of the Parkway into Jasper County over the New River connecting with I-95 at Exit 3. This is a joint effort between Beaufort and Jasper Counties, the City of Hardeeville, and Stratford Land. Professional engineering services scope and fee submitted to City of Hardeeville and Jasper County for approval. The County has received the State Infrastructure Bank agreement, and it is under review by a team of County employees

#### **Courthouse Renovation**

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves the removal of failed exterior finish, roof and all exterior doors and windows. New brick exterior with cast-stone elements and a standing-seam metal roof will replace the existing components. The rear balcony and main entry will be enclosed adding approximately 2,500 square feet of new office space. The Detention Center administration roof and façade replacement is included in this contract. The contractor is Fraser Construction Company of Bluffton, South Carolina. The cost is \$14,031,500. The contract completion date is November

2013. The contractor continues removal of EFIS, new window frames are onsite, steel for mansard roof installed, and flat roof system is underway.

**SOUTHERN BEAUFORT COUNTY ZONING MAP AMENDMENT / REZONING REQUEST FOR R601 031 000 0030 0000, R601 031 000 030A 0000, R601 031 000 1572 0000 AND R619 031 000 0039 0000 (4 PARCELS TOTALING 65+/- ACRES AT THE SOUTHWEST INTERSECTION OF U.S. 278 AND S.C. 46, ACROSS FROM KITTIE'S CROSSING) FROM LIGHT INDUSTRIAL (LI) AND SUBURBAN (S) ZONING DISTRICTS TO COMMERCIAL REGIONAL (CR) ZONING DISTRICT**

This item comes before Council under the Consent Agenda. Discussion occurred at the November 8, 2012 meeting of the Natural Resources Committee.

It was moved by Mr. Flewelling, seconded by Mr. McBride, that Council approve on second reading a rezoning for R601 031 000 0030 0000, R601 031A 000 030 0000, R601 031 000 1572 0000 and R619 031 000 0039 0000 (4 parcels totaling 65+/- acres at the southwest intersection of U.S. 278 and S.C. 46, across from Kittie's Crossing) from Light Industrial (LI) and Suburban (S) Zoning Districts to Commercial Regional (CR) Zoning District; Georgia McCulloch (Parcels 30 and 1572), PAHH Development LLC (Parcel 30A), and S.C. Public Service Authority (Parcel 39). The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

The Interim Chairman announced a public hearing to occur Monday, January 14, 2013, beginning at 6:00 p.m. in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort.

**TEXT AMENDMENTS TO THE BEAUFORT COUNTY ZONING AND DEVELOPMENT STANDARDS ORDINANCE/ZDSO, ARTICLE V, SECTION 106-1187(B) MULTIFAMILY RESIDENTIAL-URBAN DISTRICT (ALLOWS MULTIFAMILY USES WITHIN ONE-QUARTER (1/4) MILE OF EXISTING MULTIFAMILY USES)**

This item comes before Council under the Consent Agenda. Discussion occurred at the November 8, 2012 meeting of the Natural Resources Committee.

It was moved by Mr. Flewelling, seconded by Mr. McBride, that Council approve on second reading an ordinance to amend the Zoning and Development Standards Ordinance (ZDSO), Article V. Use Regulations, Section 106-1187(b), Multi-family Residential-Urban District, that allows multifamily uses within one-quarter (1/4) mile of existing multifamily uses in the Urban districts. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

The Interim Chairman announced a public hearing to occur Monday, January 14, 2013, beginning at 6:00 p.m. in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort.

**AN ORDINANCE TO AMEND BEAUFORT COUNTY ORDINANCE NO. 2012/8 SO AS TO REFLECT AN INCREASE IN REVENUE AND ASSOCIATED EXPENDITURES RELATIVE TO THE TERMINATION OF THE NEW RIVER TAX INCREMENT FINANCING DISTRICT**

This item comes before Council under the Consent Agenda.

It was moved by Mr. Flewelling, seconded by Mr. McBride, that Council approve on second reading an ordinance to amend Beaufort County Ordinance No. 2012/8 so as to reflect an increase in revenue and associated expenditures relative to the termination of the New River Tax Increment Financing District. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

The Interim Chairman announced a public hearing to occur Monday, January 14, 2013, beginning at 6:00 p.m. in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort.

**HDX/HILTON HEAD ISLAND AIRPORT AIRFIELD GUIDANCE SIGN RELOCATION DESIGN – AMENDMENT #1**

This item comes before Council under the Consent Agenda. Discussion occurred at the November 27, 2012 meeting of the Public Facilities Committee.

It was moved by Mr. Flewelling, seconded by Mr. McBride, that Council approve a contract amendment in the amount of \$54,989 to Talbert, Bright and Ellington, Inc. for additional design, construction administration, and inspection services for replacing, relocating and installing new airfield guidance signs at the Hilton Head Island Airport, Funding for this additional work will come from FAA Grant #34 (90%), State Grant 12-017 (5% pending), and local 5% match of \$2,750 which will come from the Airports Operating Budget. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

**SC AERONAUTICS COMMISSION 12-013 GRANT OFFER**

This item comes before Council under the Consent Agenda. Discussion occurred at the November 27, 2012 meeting of the Public Facilities Committee.

It was moved by Mr. Flewelling, seconded by Mr. McBride, that Council accept the South Carolina Aeronautics Commission Grant offer 12-013 in the amount of \$37,856 for projects at the Hilton Head Island Airport. Funding will come from Federal Aviation Administration grant program where 90 percent of the cost is funded by a federal grant and ten percent by state and

local government. The project cost and funding are as follows: Federal Grant \$972,625, State Grant \$37,856 and Local Government \$37,857. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

### **SC AERONAUTICS COMMISSION 12-017 GRANT OFFER**

This item comes before Council under the Consent Agenda. Discussion occurred at the November 27, 2012 meeting of the Public Facilities Committee.

It was moved by Mr. Flewelling, seconded by Mr. McBride, that Council accept the South Carolina Aeronautics Commission Grant offer 12-017 in the amount of \$16,061 for airfield lighted sign replacement and runway 21 tree obstruction removal reimbursement projects at the Hilton Head Island Airport. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

### **DIRT ROAD PAVING REQUIREMENTS FOR DIRT ROADS WITHOUT RIGHT-OF-WAY OR EASEMENT DOCUMENTATION - SALT CREEK DRIVE WEST, PORT ROYAL ISLAND**

This item comes before Council under the Consent Agenda. Discussion occurred at the November 27, 2012 meeting of the Public Facilities Committee.

It was moved by Mr. Flewelling, seconded by Mr. McBride, that Council authorize proceeding with condemnation of the remaining required right-of-way for Salt Creek Drive West. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

### **DIRT ROAD PAVING REQUIREMENTS FOR DIRT ROADS WITHOUT RIGHT-OF-WAY OR EASEMENT DOCUMENTATION - STANLEY ROAD, PORT ROYAL ISLAND**

This item comes before Council under the Consent Agenda. Discussion occurred at the November 27, 2012 meeting of the Public Facilities Committee.

It was moved by Mr. Flewelling, seconded by Mr. McBride, that Council authorize proceeding with condemnation of the remaining required right-of-way for Stanley Road. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

### **MUTUAL AID AGREEMENT BETWEEN TOWN OF BLUFFTON POLICE DEPARTMENT AND SHERIFF'S OFFICE**

This item comes before Council under the Consent Agenda. Discussion occurred at the December 3, 2012 meeting of the Public Facilities Committee.

It was moved by Mr. Flewelling, seconded by Mr. McBride, that Council ratify the Law Enforcement Mutual Aid Agreement between the Town of Bluffton Police Department and the Beaufort County Sheriff Office. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

### **PHOTOCOPY LEASE RENEWAL WITH AUTOMATED BUSINESS SERVICES AND ALFORD LEASING**

This item comes before Council under the Consent Agenda. Discussion occurred at the December 10, 2012 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mr. McBride, that Council award a one-year contract renewal to Alford Leasing in the amount of \$136,000 for equipment leasing as well as Automated Business Services of Savannah, GA, in the amount of \$63,000 for the cost per copy. The total estimated cost of the new contract is \$199,000. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

### **JANITORIAL CONTRACT RENEWAL WITH CAROLINA CLEANING**

This item comes before Council under the Consent Agenda. Discussion occurred at the December 10, 2012 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mr. McBride, that Council award a one-year contract renewal to Carolina Cleaning Services for \$559,074 to provide janitorial services for Beaufort County Facilities north and south of the Broad River. Funding will be allocated from the following accounts: 33020-512010, Public Facilities Cleaning Services General Fund; 66316-51210 PALS Cleaning Services General Fund; 63317-51210, PALS Cleaning Services General Fund; 13580-51210, Hilton Head Island Airport Cleaning Services Non-General Funding; 13570-51210, Lady's Island Airport Cleaning Services Non-General Funding. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

### **PURCHASE OF ONE 2010 DEMO TIGER TRUCKAT FOR PUBLIC WORKS DEPARTMENT**

It was moved by Mr. Flewelling, seconded by Mr. McBride, that Council award a contract to Tiger Corporation for the purchase of a 2010 Demo Tiger Truckat. Funding for this account will be taken from the Vehicle Replacement, account 33301-54200, Specialized Capital Equipment. The insurance company will reimburse \$69,603 for the GMC Truckat that was damaged, and the remaining balance of \$58,197 will be charged to account 33301-54200, Specialized Capital Equipment. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

**HDX/HILTON HEAD ISLAND AIRPORT COMMERCIAL TERMINAL RENOVATION DESIGN (TSA AIRPORT COMPLIANCE POST SEPTEMBER 11)**

It was moved by Mr. Flewelling, seconded by Mr. McBride, that Council award a contract in the amount of \$210,793 to Talbert, Bright and Ellington, Inc. to design and bid commercial terminal improvements at the Hilton Head Island Airport. Funding for this project will come from FAA Grant #28(95%), State Grant 09-003 (2.5%) and local 2.5% match of \$5,270 which will come from the Airports Operating Budget. The vote was: YEAS - Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville and Mr. Stewart. NAYS – Mr. Baer, Mr. Caporale and Ms. Von Harten. The motion passed.

**AUTHORIZING THE ISSUANCE AND SALE OF A TAX INCREMENT REFUNDING REVENUE BOND, SERIES 2013, OR SUCH OTHER APPROPRIATE SERIES DESIGNATION, OF BEAUFORT COUNTY, SOUTH CAROLINA, IN THE PRINCIPAL AMOUNT OF NOT EXCEEDING \$6,000,000 FOR THE PURPOSE OF REFUNDING CERTAIN MATURITIES OF THE BLUFFTON AREA TAX INCREMENT BONDS**

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council approve on first reading an ordinance authorizing the issuance and sale of a Tax Increment Refunding Revenue Bond, Series 2013, or such other appropriate series designation, of Beaufort County, South Carolina, in the principal amount of not exceeding \$6,000,000 for the purpose of refunding certain maturities of the Bluffton Area Tax Increment Bonds. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

**PUBLIC HEARINGS**

**AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF AN EASEMENT ENCUMBERING PROPERTY OWNED BY BEAUFORT COUNTY, SOUTH CAROLINA**

The Interim Chairman opened a public hearing at 6:00 p.m. for the purpose of receiving information from the public regarding an ordinance authorizing the execution and delivery of an easement encumbering property owned by Beaufort County, South Carolina. After calling three times for public comment and receiving none, the Chairman declared the hearing closed at 6:01 p.m.

It was moved by Mr. Glaze, as Public Facilities Committee Chairman (no second required), that Council approve on third and final reading an authorizing the execution and delivery of an easement encumbering property owned by Beaufort County, South Carolina. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

## **COMMUNITY DEVELOPMENT BLOCK GRANT CLOSEOUT FOR ST. HELENA ISLAND BRANCH LIBRARY PROJECT**

The Interim Chairman opened a public hearing at 6:02 p.m. for the purpose of receiving information on a Community Development Block closeout for the St. Helena Island Branch Library project. After calling three times for public comment and receiving none, the Chairman declared the hearing closed at 6:03 p.m.

### **COMMITTEE REPORTS**

#### **Governmental Committee**

##### **Lowcountry Council of Governments**

Mr. Stewart, as Governmental Committee Chairman, nominated Herbert Glaze, representing at large, to serve as a member of Lowcountry Council of Governments.

##### **Lowcountry Economic Alliance**

Mr. Stewart, as Governmental Committee Chairman, withdrew from nomination Mr. Michael Covert, with his concurrence, to serve as a member of the Lowcountry Economic Alliance.

Mr. Stewart and Mr. Flewelling nominated Albert Spain to serve as a member of the Lowcountry Economic Alliance.

#### **Natural Resources Committee**

##### **Southern Corridor Review Board**

Peter Brower

The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. Mr. Brower, representing landscape architect, garnered the six votes required to serve as a member of the Southern Corridor Review Board.

#### **PUBLIC COMMENT**

There were no requests to speak during public comment.

#### **CALL FOR EXECUTIVE SESSION**

It was moved by Mr. Flewelling, seconded by Ms. Von Harten, that Council go immediately into executive session regarding the employment of a person regulated by County Council as well as negotiations incident to proposed contractual arrangements and proposed purchase of property.

The vote was: The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

**EXECUTIVE SESSION**

**RECONVENE OF REGULAR SESSION**

**County Administrator’s Contract**

It was moved by Mr. Flewelling, seconded by Ms. Von Harten, that Council extend the County Administrator’s contract from its current expiration date of December 31, 2014 to the maximum allowed under the contract, which is December 31, 2015. This is the result of a thorough, excellent evaluation begun three weeks ago. The no change in compensation is per Mr. Kubic’s request and in no way reflects any negative aspect of his performance. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

**Garvey Hall Tract**

It was moved by Mr. Stewart, seconded by Mr. Rodman, that Council approve the fee simple absolute acquisition of Garvey Hall tract on the New River headwaters, located at 3862 Okatie Highway, Bluffton Township, and consisting of 88 acres, more or less (legally indentified as PIN: R623 035 000 0002 0000), for \$785,000, utilizing funds from the Beaufort County Rural and Critical Lands Preservation Program. The vote was: YEAS - Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. Glaze, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Ms. Von Harten. The motion passed.

**ADJOURNMENT**

Council adjourned at 7:41 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Interim Chairman

ATTEST \_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

Ratified:

Official Proceedings  
County Council of Beaufort County  
March 11, 2013

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

**CAUCUS**

A caucus of the County Council of Beaufort County was held at 4:00 p.m., Monday, March 11, 2013 in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort, South Carolina.

**ATTENDANCE**

Chairman Paul Sommerville, Vice Chairman Stu Rodman and Councilmen Steven Baer, Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling, William McBride, Roberts "Tabor" Vaux and Laura Von Harten. Gerald Stewart was absent.

**PLEDGE OF ALLEGIANCE**

The Chairman led those present in the Pledge of Allegiance to the Flag.

**DISCUSSION ITEMS**

Topics discussed during caucus included: (i) a request to pull from the consent agenda item 10B, general obligation bond issuance in the amount of \$25 million, dealing with the Rural and Critical Lands Program, (ii) a request to pull from the consent agenda item 10D, B/J Water and Sewer Authority encroachment permit, regarding concerns about adequately solving the bicycle problem with Parkers Convenience Store, (iii) a presentation from John Bender, representing Parker's Convenience Store, regarding safety for bikers and whatever solutions proposed for the Spanish Moss Trail versus gas station, (iv) an ISO limitation regarding whether the County needs a fire station every three miles, (v) starting the FY 2014 budget cycle at revenue neutral, (vi) the status of repaving Mink Point Boulevard, (vii) the Beaufort Chamber of Commerce receiving \$50,000 from the State of South Carolina Military Base Task Force to support ongoing base-preservation efforts, (viii) a company planning to create a jellyfish catching and processing operation in the Town of Port Royal, and (ix) a cost estimate to illuminate U.S. Highway 278.

**REGULAR SESSION**

The regularly scheduled meeting of the County Council of Beaufort County was held at 4:00 p.m., Monday, March 11, 2013 in Council Chambers of the Administration Building, Government Center, 100 Ribaut Road, Beaufort, South Carolina.

## **ATTENDANCE**

Chairman Paul Sommerville, Vice Chairman Stu Rodman and Councilmen Steven Baer, Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling, William McBride, Roberts “Tabor” Vaux and Laura Von Harten. Gerald Stewart was absent.

## **PLEDGE OF ALLEGIANCE**

The Chairman led those present in the Pledge of Allegiance to the Flag.

## **INVOCATION**

Councilman Dawson gave the Invocation.

## **PROCLAMATION**

The Chairman proclaimed March 2013 as Disabilities Awareness Month and encouraged our citizens to recognize the many contributions made by people with disabilities in their communities, and to work together to promote increased opportunities for people with disabilities. Mrs. Gardenia Simmons-White, board member, accepted the proclamation.

The Chairman passed the gavel to the Vice Chairman in order to administer the Administrative Consent Agenda.

## **REVIEW OF PROCEEDINGS OF THE REGULAR MEETING HELD FEBRUARY 25, 2013**

This item comes before Council under the Administrative Consent Agenda.

It was moved by Mr. McBride, seconded by Mr. Flewelling, that Council approve the minutes of the regular meeting held February 25, 2013. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Stewart. The motion passed.

## **APPOINTMENTS TO BOARDS AND COMMISSIONS**

### **Finance Committee**

This item comes before Council under the Administrative Consent Agenda. Discussion occurred at the February 18, 2013 meeting of the Finance Committee.

Joseph Mazzei

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council reappoint Joseph Mazzei, representing active pilot and aircraft owner based on Hilton Head Island Airport, to serve a four-year term as a member of the Airports Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Stewart. The motion passed.

Willard Dopp

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council reappoint Willard Dopp, representing close proximity to Hilton Head Island Airport, to serve a four-year term as a member of the Airports Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Stewart. The motion passed.

Derek Gilbert

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council reappoint Derek Gilbert, representing Beaufort Regional Chamber of Commerce, to serve a four-year term as a member of the Airports Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Stewart. The motion passed

Norman Kerr

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council reappoint Norman Kerr, representing active or recently retire commercial airline pilot, to serve a four-year term as a member of the Airports Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Stewart. The motion passed

Richard Sells

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council reappoint Richard Sells, representing Town of Hilton Head Island, to serve a four-year term as a member of the Airports Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Stewart. The motion passed

Ronald Smetek

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council reappoint Ronald Smetek, representing close proximity to Hilton Head Island Airport, to serve a four-year term as a member of the Airports Board. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Stewart. The motion passed

Richard Wirth

It was moved by Mr. Caporale, seconded by Mrs. Bensch, that Council reappoint Richard Wirth, representing qualifications, to serve a four-year term as a member of the Airports Board. The vote was: YEAS – Mr. Baer, Mr. Caporale, Mr. Dawson, Mr. McBride and Mr. Vaux. Mr. Wirth failed to garner the ten votes required to reappoint.

Alfred Spain

It was moved by Mr. Rodman, as Finance Committee Chairman (no second required), that Council appoint Alfred Spain, representing qualifications, to serve a two-year term as a member of the Airports Board. The vote was: YEAS - Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. Rodman, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Stewart. The motion passed.

### **County Administrator's Two-Week Progress Report**

This item comes before Council under the Administrative Consent Agenda.

Mr. Gary Kubic, County Administrator, presented his Two-Week Progress Report, which summarized his activities from February 25, 2013 through March 8, 2013.

### **Deputy County Administrator Two-Week Progress Report and Monthly Budget Summary**

This item comes before Council under the Administrative Consent Agenda.

Mr. Bryan Hill, Deputy County Administrator, presented his Two-Week Progress Report, which summarized his activities from February 25, 2013 through March 8, 2013. Mr. Hill also submitted the actual year-to-date comparison for the period ending February 28, 2013 as well as snapshots of revenues and expenses to date.

The Vice Chairman passed the gavel back Chairman in order to continue the meeting.

### **PUBLIC COMMENT**

There were no requests to speak during public comment.

## **REPORT / COUNCIL RETREAT: GOALS 2018 / POLICY AND MANAGEMENT AGENDAS 2013**

The Chairman reported that Council held its annual planning session February 28, March 1 and March 2 at the new St. Helena Island Branch Library. Out of that three-day session, Council prioritized its goals and objectives for the next year. Mr. Sommerville summarized the Policy Agenda 2013 top priorities: Solid Waste Management and Recycling, County Economic Development Policy and Strategy, Bond Referendum 2014, Major Road Projects / 5B Decision, Funding Mechanism for Economic Development, and Land Bank Program Development.

### **COUNTY ADMINISTRATOR'S REPORT**

#### **The County Channel / Broadcast Update**

Mr. Gary Kubic, County Administrator, said The County Channel has all programs, events and meetings available to watch online, on-demand at [www.bcgov.net](http://www.bcgov.net). The Broadcast Channel was on hand to televise the opening moments of Council's annual planning retreat. The County Channel covered the Parks and Leisure Services Basketball All Star tournament last weekend. The County Channel also covered the performance by the Beaufort Symphony Orchestra, directed by Fred Devyatkin. The orchestra features local professional and amateur musicians.

#### **Status Report / Military Enhancement Committee Efforts**

Mr. Jon Rembold, Military Enhancement Committee member, stated amid fiscal uncertainty in Washington, the State of South Carolina is committing financial resources and taking other measure to protect federal military installations located here. These actions include allocating \$50,000 to each of the state's four military communities. Comptroller General Richard Eckstrom presented a \$50,000 check today to the Military Enhancement Committee (MEC). Councilman Brian Flewelling attended the press conference. These funds cover travel expenses to meet with members of the federal delegation as well as to pay for consultants who help the MEC understand the political process.

Col. Jack Snider, Military Enhancement Committee member, reported the MEC's intent is to try to keep in front of the news cycle, *i.e.*, to better understand what is going on. The continuing resolution will end March 27, 2013 and that could be another "fiscal cliff". The U.S. House of Representatives has passed an Omnibus Appropriation Bill that is before the U.S. Senate. MEC members hope to report the approval of FY 2013 Defensive Bill March 22, 2013. However, that does not erase sequestration. It does provide reprogramming capabilities to the services and reduces the pain. We cannot predict at this point, what it means and what the ultimate impact may be in Beaufort and the rest of the Department of Defense. It is too early to know that. Our worst-case situation for our military is sequestration, plus a yearlong continuing resolution. We hope Congress and the Senate push that through, the President signs it, and we avoid a showdown at the end of this month.

We expect the FY 2014 Defense budget, available April 2013, to include a proposal for a 2015 BRAC, and it will deal with sequestration, *i.e.*, another \$45 billion cut. To ensure our interests are protected MEC members plan is to travel to Washington to lobby for our bases, here in South Carolina. There is possible 2017 BRAC.

## **DEPUTY COUNTY ADMINISTRATOR’S REPORT**

### **Construction Project Updates**

#### **U.S. Highway 278 Roadway Construction Project**

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves widening of 4.8 miles of U.S. Highway 278, including the bridges, over the Okatie River. The contractor is APAC Southeast of Savannah, Georgia. The cost is \$23,637,119. The contract completion date is November 2013. SCDOT is managing this project for Beaufort County. The bridge substructure operations are 98% complete, placement of the concrete decks for the bridge over the Okatie River began two weeks ago, and the contractor plans to begin production of asphalt operations on the mainline next week.

#### **S.C. Route 170**

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves the widening of SC Highway 170 from S.C. Highway 26 to U.S. Highway 278 (approximately 4.9 miles). Improvements include multi-use path, signalization and raised median to preserve trees. The contractor is Cleland Construction of Ridgeland, South Carolina. The bid amount is \$14,998,972.30. The completion date is May 2014. The project will greatly improve safety and capacity of S.C. Route 170, between U.S. Highway 278 and S.C. Highway 46.

#### **Bluffton Parkway Phase 5A**

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported Bluffton Parkway Phase 5A bridges will connect U.S. Highway 278 and Bluffton Parkway roadway facilities and provide safe, grade-separated movement for the traveling public. Council awarded the \$36.6 million construction contract to R.R. Dawson Bridge Company of Lexington, Kentucky on February 25, 2013. The construction duration is 900 days. The project will begin at the present terminus of Bluffton Parkway and run parallel with the Santee Cooper power lines toward U.S. Highway 278. The new facility will span the intersection of Fording Island Road Extension and U.S. Highway 278 providing entrance and exit for east and west bound traffic respectively.

#### **Bluffton Parkway Phase 5B**

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported Bluffton Parkway Phase 5B is a 2.9 mile segment planned to connect near the existing intersection of Buck Island Road and Bluffton Parkway and then travel west to connect with Bluffton Parkway and Buckwalter Parkway approximately 600 feet south the present intersection of Bluffton Parkway

and Buckwalter Parkway. Florence & Hutchinson have reevaluated the proposed western termini alignment at the request of the Town of Bluffton and presented their findings to Public Facilities Committee March 18, 2013.

### **Courthouse Renovation**

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported this project involves the removal of failed exterior finish, roof and all exterior doors and windows. The new brick exterior, with cast-stone elements and standing-seam metal roof, will replace the existing components. The rear balcony and main entry will be closed adding approximately 2,500 square feet of new office space. The north-elevation brick veneer is in place. The scaffolding has been removed. Work continues around the rear of the building, the roof sections, the interior improvements as well as the front of the building removal of the failed EFIS system. The Detention Center is also part of this contract. The facade and the roof replacement of that facility are underway as well.

### **Exit 3 / Bluffton Parkway 6 and 7**

Mr. Rob McFee, Division Director-Engineering and Infrastructure, reported Exit 3 and Bluffton Parkway 6 and 7 is a joint effort between Beaufort County, Jasper County, City of Hardeeville and Stratford Land Company. After numerous meetings and drafts, the State Transportation Infrastructure Bank agreement has been submitted for approval. The scope and fee negotiations for professional engineering services are complete. The City of Hardeeville has developed contracts for execution once the State Transportation Infrastructure Bank application and agreement have been approved.

### **Animal Control Update**

Ms. Tallulah Trice, Animal Shelter and Control Director narrated a video “Making Plans to Make a Difference”. Staff implemented an array of new projects and programs that have helped reduce the euthanasia rate by more than 50%.

The Projects / Programs follow: Feral Cat Spay/Neuter Project, Hilton Head Human Association’s Lowcountry Spay Neuter Clinic, County Animal Shelter Beat the Heat, ASPCA, The Petrie Rescue Project Grant, County Animal Shelter Tabby House, County Animal Shelter Adoption Ambassador Program, Community Foundation of the Lowcountry, Rehabilitate and Relocate, Pilots and Paws, Spring Island Trust and Education.

The department has created a network of adoption options / opportunities in Beaufort County and surrounding counties that includes: Petsmart, Palmetto Animal League, Camp Green Dog, Jasper Animal Rescue Mission, Marantha Farm, Hilton Head Humane Association, Brookes Haven, Petco, 3 Black Dogs, and Petfinder.com

Beaufort County has established a working relationship with Hilton Head Humane Association, Atlanta Humane Society, The Washington Rescue League, Connecticut Humane Society, Pet

Helpers, and ASPCA. This collaborative project involves animal control, boarding facilities, local veterinarians and rescue groups.

**AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, SERIES 2013A, OR SUCH OTHER APPROPRIATE SERIES DESIGNATION, OF BEAUFORT COUNTY, SOUTH CAROLINA, IN THE PRINCIPAL AMOUNT OF NOT EXCEEDING \$7,600,000; FIXING THE FORM AND DETAILS OF THE BONDS; AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS LAWFULLY-AUTHORIZED DESIGNEE TO DETERMINE CERTAIN MATTERS RELATING TO THE BONDS; PROVIDING FOR THE PAYMENT OF THE BONDS AND THE DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO**

This item comes before Council under the Consent Agenda. Discussion occurred at the February 18, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mr. Dawson that Council approve on second reading an ordinance authorizing the issuance and sale of General Obligation Bonds, Series 2013A, or such other appropriate series designation, of Beaufort County, South Carolina, in the principal amount of not exceeding \$7,600,000; fixing the form and details of the bonds; authorizing the County Administrator or his lawfully-authorized designee to determine certain matters relating to the bonds; providing for the payment of the bonds and the disposition of the proceeds thereof; and other matters relating thereto. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Stewart. The motion passed.

The Chairman announced the public hearing would occur Monday, March 25, 2013, beginning at 6:00 p.m. in the large meeting room of the Hilton Head Island Branch Library, 11 Beach City Road, Hilton Head Island, South Carolina.

**AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013C, OR SUCH OTHER APPROPRIATE SERIES DESIGNATION, OF BEAUFORT COUNTY, SOUTH CAROLINA, IN THE PRINCIPAL AMOUNT OF NOT EXCEEDING \$37,500,000; FIXING THE FORM AND DETAILS OF THE BONDS; AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS LAWFULLY-AUTHORIZED DESIGNEE TO DETERMINE CERTAIN MATTERS RELATING TO THE BONDS; PROVIDING FOR THE PAYMENT OF THE BONDS AND THE DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO**

This item comes before Council under the Consent Agenda. Discussion occurred at the February 18, 2013 meeting of the Finance Committee.

It was moved by Mr. Flewelling, seconded by Mr. Dawson, that Council approve on second reading an ordinance authorizing the issuance and sale of general Obligation Refunding Bonds,

Series 2013C, or such other appropriate series designation, of Beaufort County, South Carolina, in the principal amount of not exceeding \$37,500,000; fixing the form and details of the bonds; authorizing the County Administrator or his lawfully-authorized designee to determine certain matters relating to the bonds; providing for the payment of the bonds and the disposition of the proceeds thereof; and other matters relating thereto. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Stewart. The motion passed.

The Chairman announced the public hearing would occur Monday, March 25, 2013, beginning at 6:00 p.m. in the large meeting room of the Hilton Head Island Branch Library, 11 Beach City Road, Hilton Head Island, South Carolina.

**CONSIDERATION OF A REQUEST BY BEAUFORT/JASPER WATER AND SEWER AUTHORITY TO GRANT AN ENCROACHMENT PERMIT OVER THE SPANISH MOSS TRAIL TO PARKER’S CONVENIENCE STORE NEAR THE INTERSECTION OF U.S. HIGHWAY 21 AND PARRIS ISLAND**

This item comes before Council under the Consent Agenda. Discussion occurred at the February 22, 2013 meeting of the Public Facilities Committee.

It was moved by Mr. Dawson, as Public Facilities Committee Chairman (no second required), that Council approve on second reading a request by Beaufort/Jasper Water and Sewer Authority to grant an encroachment permit over the Spanish Moss Trail to Parker’s Convenience Store near the intersection of U.S. Highway 21 and Parris Island Gateway. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Stewart. The motion passed.

The Chairman announced the public hearing would occur Monday, March 25, 2013, beginning at 6:00 p.m. in the large meeting room of the Hilton Head Island Branch Library, 11 Beach City Road, Hilton Head Island, South Carolina.

**ST. HELENA ISLAND ZONING MAP AMENDMENT FOR R300-018-000-0290-0000 (6.55 ACRES, A PORTION OF 74.72 ACRES; SOUTH OF SEASIDE ROAD) FROM RESOURCE CONSERVATION (RC) TO RURAL (R)**

This item comes before Council under the Consent Agenda. Discussion occurred at the March 4, 2013 meeting of the Natural Resources Committee.

It was moved by Mr. Dawson, as Public Facilities Committee Chairman (no second required), that Council approve on first reading a St. Helena Island Zoning Map Amendment for R300-018-000-0290-0000 (6.55 acres, a portion of 74.72 acres; south of Seaside Road) from Resource Conservation (RC) to Rural (R). The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Stewart. The motion passed.

**TEXT AMENDMENT TO THE BEAUFORT COUNTY ZONING AND DEVELOPMENT STANDARDS ORDINANCE/ZDSO, APPENDIX I. LADY’S ISLAND COMMUNITY PRESERVATION AREA, DIVISION 2., LADY’S ISLAND EXPANDED HOME BUSINESS DISTRICT, SECTION 2.5B., LIMITED AND SPECIAL USE STANDARDS FOR GAS-CONVENIENCE MARTS; DIVISION 3., NEIGHBORHOOD ACTIVITY CENTER, SECTION 3.5, LIMITED AND SPECIAL USE STANDARDS FOR GAS-CONVENIENCE MARTS; AND DIVISION 5, VILLAGE CENTER, SECTION 5.5, LIMITED AND SPECIAL USE STANDARDS FOR GAS-CONVENIENCE MARTS, TO INCREASE THE MAXIMUM SIZE OF CONVENIENCE STORES IN THESE DISTRICTS FROM 2,500 TO 4,000 SQUARE FEET**

This item comes before Council under the Consent Agenda. Discussion occurred at the March 4, 2013 meeting of the Natural Resources Committee.

It was moved by Mr. Dawson, as Public Facilities Committee Chairman (no second required), that Council approve on first reading text amendment to the Beaufort County Zoning and Development Standards Ordinance/ZDSO, Appendix I. Lady’s Island Community Preservation Area, Division 2, Lady’s Island Expanded Home Business District, Section 2.5B, Limited and Special Use Standards for Gas-Convenience Marts; Division 3, Neighborhood Activity Center, section 3.5, Limited and Special Use Standards for Gas-Convenience Marts; and Division 5, Village Center, Section 5.5, Limited and Special Use Standards for Gas-Convenience Marts, to increase the maximum size of convenience stores in these Districts from 2,500 to 4,000 square feet. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Stewart. The motion passed.

**AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, SERIES 2013B, OR SUCH OTHER APPROPRIATE SERIES DESIGNATION, OF BEAUFORT COUNTY, SOUTH CAROLINA, IN THE PRINCIPAL AMOUNT OF NOT EXCEEDING \$25,000,000; FIXING THE FORM AND DETAILS OF THE BONDS; AUTHORIZING THE COUNTY ADMINISTRATOR OR HIS LAWFULLY-AUTHORIZED DESIGNEE TO DETERMINE CERTAIN MATTERS RELATING TO THE BONDS; PROVIDING FOR THE PAYMENT OF THE BONDS AND THE DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO**

It was moved by Mr. Flewelling, seconded by Mr. Dawson, that Council approve on second reading an ordinance authorizing the issuance and sale of General Obligation Bonds, Series 2013B, or such other appropriate series designation, of Beaufort County, South Carolina, in the principal amount of not exceeding \$25,000,000; fixing the form and details of the bonds; authorizing the County Administrator or his lawfully-authorized designee to determine certain matters relating to the bonds; providing for the payment of the bonds and the disposition of the proceeds thereof; and other matters relating thereto. The vote was: YEAS - Mr. Baer, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. NAYS – Mrs. Bensch and Mr. Caporale. The motion passed.

The Chairman announced the public hearing would occur Monday, March 25, 2013, beginning at 6:00 p.m. in the large meeting room of the Hilton Head Island Branch Library, 11 Beach City Road, Hilton Head Island, South Carolina.

## **PUBLIC HEARINGS**

### **TEXT AMENDMENTS TO THE BEAUFORT COUNTY ZONING AND DEVELOPMENT STANDARDS ORDINANCE/ZDSO, ARTICLE V, TABLE 106-1098 GENERAL USE TABLE AND SECTION 106-1292(3) VEHICULAR SALES, RENTAL AND SERVICES (TO ALLOW BOAT SALES IN COMMERCIAL SUBURBAN DISTRICTS WITH CERTAIN REQUIREMENTS)**

The Chairman opened a public hearing beginning at 6:00 p.m. for the purpose of receiving information from the public on a text amendments to the Beaufort County Zoning and Development Standards Ordinance/ZDSO, Article V, Table 106-1098 General Use Table and Section 106-1292(3) vehicular sales, rental and services (to allow boat sales in commercial suburban districts with certain requirements). After calling three times and receiving none, the Chairman declared the hearing closed at 6:01 p.m.

It was moved by Mr. Flewelling, as Natural Resources Committee Chairman (no second required), that Council approve on third and final reading text amendments to the Beaufort County Zoning and Development Standards Ordinance/ZDSO, Article V, Table 106-1098 General Use Table and Section 106-1292(3) vehicular sales, rental and services (to allow boat sales in commercial suburban districts with certain requirements). The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Stewart, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Caporale and Mr. Stewart. The motion passed.

### **AN ORDINANCE TO CREATE THE SOUTHERN BEAUFORT COUNTY CORRIDOR BEAUTIFICATION BOARD TO ASSIST AND ADVISE BEAUFORT COUNTY COUNCIL IN DESIGN, IMPLEMENTATION, FUNDRAISING AND PROMOTION OF CORRIDOR BEAUTIFICATION ALONG HIGH VOLUME TRAFFIC CORRIDORS IN THE SOUTHERN AREAS OF BEAUFORT COUNTY**

The Chairman opened a public hearing beginning at 6:03 p.m. for the purpose of receiving information from the public an ordinance to create the Southern Beaufort County Corridor Beautification Board to assist and advise Beaufort County Council in design, implementation, fundraising and promotion of corridor beautification along high volume traffic corridors in the southern areas of Beaufort County. After calling three times and receiving none, the Chairman declared the hearing closed at 6:04 p.m.

It was moved by Ms. Von Harten, as Governmental Committee Vice Chairman (no second required), that Council approve on third and final reading an ordinance to create the Southern Beaufort County Corridor Beautification Board to assist and advise Beaufort County Council in

design, implementation, fundraising and promotion of corridor beautification along high volume traffic corridors in the southern areas of Beaufort County. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. ABSENT – Mr. Stewart. The motion passed.

**AN ORDINANCE PROVIDING FOR THE CLARIFICATION AND CONFIRMATION OF THE BOUNDARIES OF THE LADY’S ISLAND-ST. HELENA ISLAND FIRE DISTRICT, SOUTH CAROLINA, THE PUBLICATION OF NOTICE OF THE SAID FINDING AND ACTION, AND OTHER MATTERS RELATING THERETO**

The Chairman opened a public hearing beginning at 6:05 p.m. for the purpose of receiving information from the public regarding an ordinance providing for the clarification and confirmation of the boundaries of the Lady’s Island-St. Helena Island Fire District, South Carolina, the publication of notice of the said finding and action, and other matters relating thereto. After calling three times for public comment and receiving none, the Chairman declared the hearing closed at 6:06 p.m.

It was moved by Ms. Von Harten, as Governmental Committee Vice Chairman (no second required), that Council approve on third and final reading an ordinance providing for the clarification and confirmation of the boundaries of the Lady’s Island-St. Helena Island Fire District, South Carolina, the publication of notice of the said finding and action, and other matters relating thereto. The vote was: YEAS - Mr. Baer, Mrs. Bensch, Mr. Caporale, Mr. Dawson, Mr. Flewelling, Mr. McBride, Mr. Rodman, Mr. Sommerville, Mr. Vaux and Ms. Von Harten. ABSENT - Mr. Stewart. The motion passed.

**PUBLIC COMMENT**

There were no requests to speak during public comment.

**ADJOURNMENT**

Council adjourned at 6:10 p.m.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

ATTEST \_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

Ratified:

\_\_\_\_\_

**Committee Reports**  
**March 25, 2013**

**A. COMMITTEES REPORTING**

**1. Finance**

① Minutes provided from the March 18 meeting. See main agenda items 10C, 10D and 10I.

**2. Natural Resources**

① Northern Corridor Review Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
03.11.13	John Michael Brock	Landscape Architect	Reappoint	8 of 11 (2 <sup>nd</sup> term)

② Southern Corridor Review Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
03.11.13	Joseph Hall	Town of Hilton Head	Reappoint	10/11 (3 <sup>rd</sup> term)
03.11.13	Pearce Scott	Town of Bluffton	Reappoint	8 of 11 (2 <sup>nd</sup> term)

③ Rural and Critical Lands Board

<i>Nominated</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
03.11.13	Bob Bender	Council District 4	Appoint	6 of 11 (1 <sup>st</sup> term)

**3. Public Facilities**

① Minutes provided from the March 18 meeting. See main agenda items 10E, 10F, 10G, and 10H.

② Solid Waste and Recycling Board

<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
03.25.13	George Potts	Solid Waste District 9 – Bluffton Township	Reappoint	8 of 11 (2 <sup>nd</sup> term)
03.25.13	David Uehling	Solid Waste District 6 – Unincorporated Port Royal Island	Reappoint	8 of 11 (2 <sup>nd</sup> term)

③ Southern Beaufort County Corridor Beautification Board

<i>Nominate</i>	<i>Name</i>	<i>Position/Area/Expertise</i>	<i>Reappoint/Appoint</i>	<i>Votes Required</i>
03.25.13	Glen Stanford	County District 8	Appoint	6 of 11 (1 <sup>st</sup> term)

**B. COMMITTEE MEETINGS**

**1. Community Services**

*William McBride, Chairman*

*Tabor Vaux, Vice Chairman*

➔ Next Meeting – April 22 at 2:00 p.m., ECR

**2. Executive**

*Paul Sommerville, Chairman*

➔ Next Meeting – April 8 at 1:00 p.m., ECR

**3. Finance**

*Stu Rodman, Chairman*

*Rick Caporale, Vice Chairman*

➔ Next Meeting – April 8 at 2:00 p.m., ECR

➔ Next Meeting – April 15 at 2:00 p.m., BIV #2

**4. Governmental**

*Jerry Stewart, Chairman*

*Laura Von Harten, Vice Chairman*

➔ Next Meeting – Monday, April 1 at 4:00 p.m., ECR

**5. Natural Resources**

*Brian Flewelling, Chairman*

*Cynthia Bensch, Vice Chairman*

➔ Next Meeting – Monday, April 1 at 2:00 p.m., ECR

**6. Public Facilities**

*Gerald Dawson, Chairman*

*Steven Baer, Vice Chairman*

➔ Next Meeting – Monday, April 15 at 4:00 p.m., BIV #2

**7. Transportation Advisory Group**

*Paul Sommerville, Chairman*

➔ Next Meeting – To be announced.



## Memorandum

DATE: March 22, 2013  
TO: County Council  
FROM: Gary Kubic, County Administrator *Gary Kubic*  
SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place March 11, 2013 through March 22, 2013:

March 11, 2013

- Employee orientation
- County Council Executive Committee meeting
- Council Caucus meeting
- County Council meeting

March 12, 2013

- Senator Graham Small Business Event at USC-B Hargray building

March 13, 2013

- Meeting with Georgia Ports Authority representatives

March 14, 2013

- Staff briefing: re: Process for storm / hurricane events
- Telephone conference with Sally Mahan, free-lance writer for *Hilton Head Monthly* magazine re: Bluffton Parkway flyover

March 15, 2013

- Staff meeting re: Proposed Parker's Concept plan
- Meeting with Bryan Hill, Deputy County Administrator, Robert McFee, Infrastructure and Engineering, and Tony Maglione, Applied Technology & Management, Inc. re: Stormwater
- Meeting with Steve Riley, Town Manager of Hilton Head Island, Robert Gentzler and Ed Tiscornia, Board members, Palmetto Hall POA re: Airport / Palmetto Hall options

OFFICE OF THE COUNTY ADMINISTRATOR

County Council  
March 22, 2013  
Page 2

March 18, 2013

- Employee orientation
- Finance Committee meeting
- Public Facilities Committee meeting

March 19, 2013

- No morning appointments

March 20, 2013

- Keynote speaker - South Carolina Association of Countywide Elected Executives conference in North Myrtle Beach

March 21, 2013

- Ed Hughes, County Assessor, monthly meeting
- County/Town of Bluffton bimonthly meeting

March 22, 2013

- Meeting with Bryan Hill, Deputy County Administrator, and David Starkey, Chief Financial Officer re: February 2013 Council Retreat Goals / Assignments



## Memorandum

DATE: March 22, 2013  
TO: County Council  
FROM: Bryan Hill, Deputy County Administrator  
SUBJECT: Deputy County Administrator's Progress Report

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The following is a summary of activities that took place March 11, 2013 through March 22, 2013:

### March 11, 2013 (Monday):

- Visit Burton Wells Office
- Meet with Suzanne Gregory, Employee Services Direct and Rob Lewis, Broadcasting
- Meet with Tony Criscitiello, Planning Director
- Meet with Alicia Holland, Controller
- Prepare for County Council
- Executive Committee Meeting
- County Council

### March 12, 2013 (Tuesday):

- Meet with David Starkey, CFO
- Attend Solicitor Software Demonstration
- Meet with Monica Spells, Compliance Officer re: Communications

### March 13, 2013 (Wednesday):

- Meet with Eddie Bellamy, Public Works Director re: Moss Creek Station Plans
- Meet with Jim Minor, Solid Waste Director
- Attend Airport Director Candidate Interviews

### March 14, 2013 (Thursday):

- Work on Budget Issues
- Meet with Dinos Liollo, Liollo Architects re: St. Helena Library Project
- Meet with Alicia Holland, Controller
- Attend Meeting re: Process for Storm Events

March 15, 2013 (Friday):

- Meet with Alicia Holland, Controller
- Attend Parker's Concept Plan Meeting
- Meet with Gary Kubic, County Administrator, Robert McFee, Infrastructure and Engineering and Tony Maglione, Applied Technology & Management, Inc. re: Stormwater
- Bluffton P.M. Hours

March 18, 2013 (Monday):

- Meet with Gary Kubic, County Administrator re: Parkers Concept Plan
- Meet with Suzanne Gregory, Employee Services Director
- Finance Committee Meeting
- Public Facilities Meeting

March 19, 2013 (Tuesday):

- Meet with Chief Thompson, Bluffton Fire Department, Eddie Bellamy, Public Works Director and Contractor re: Moss Creek Fire Station Construction Site Issues
- Attend E911 Communication/RMS Update Meeting
- Attend Bluffton Fire District Charter Meeting

March 20, 2013 (Wednesday)--Bluffton:

- Agenda Review
- Attend Bluffton Parkway Condemnation Mediation at McNair Law Firm

March 21, 2013 (Thursday)--Bluffton:

- Work on Budget with Alicia Holland, Controller

March 22, 2013 (Friday):

- Meet with Bill Neil, BCSO
- Attend Council Assignments Meeting

ORDINANCE 2013 /

ST. HELENA ISLAND ZONING MAP AMENDMENT FOR R300-018-000-0290-0000 (6.55 ACRES, A PORTION OF 74.72 ACRES; SOUTH OF SEASIDE ROAD) FROM RESOURCE CONSERVATION (RC) TO RURAL (R);

Adopted this \_\_\_\_ of March, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua A. Gruber, Staff Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

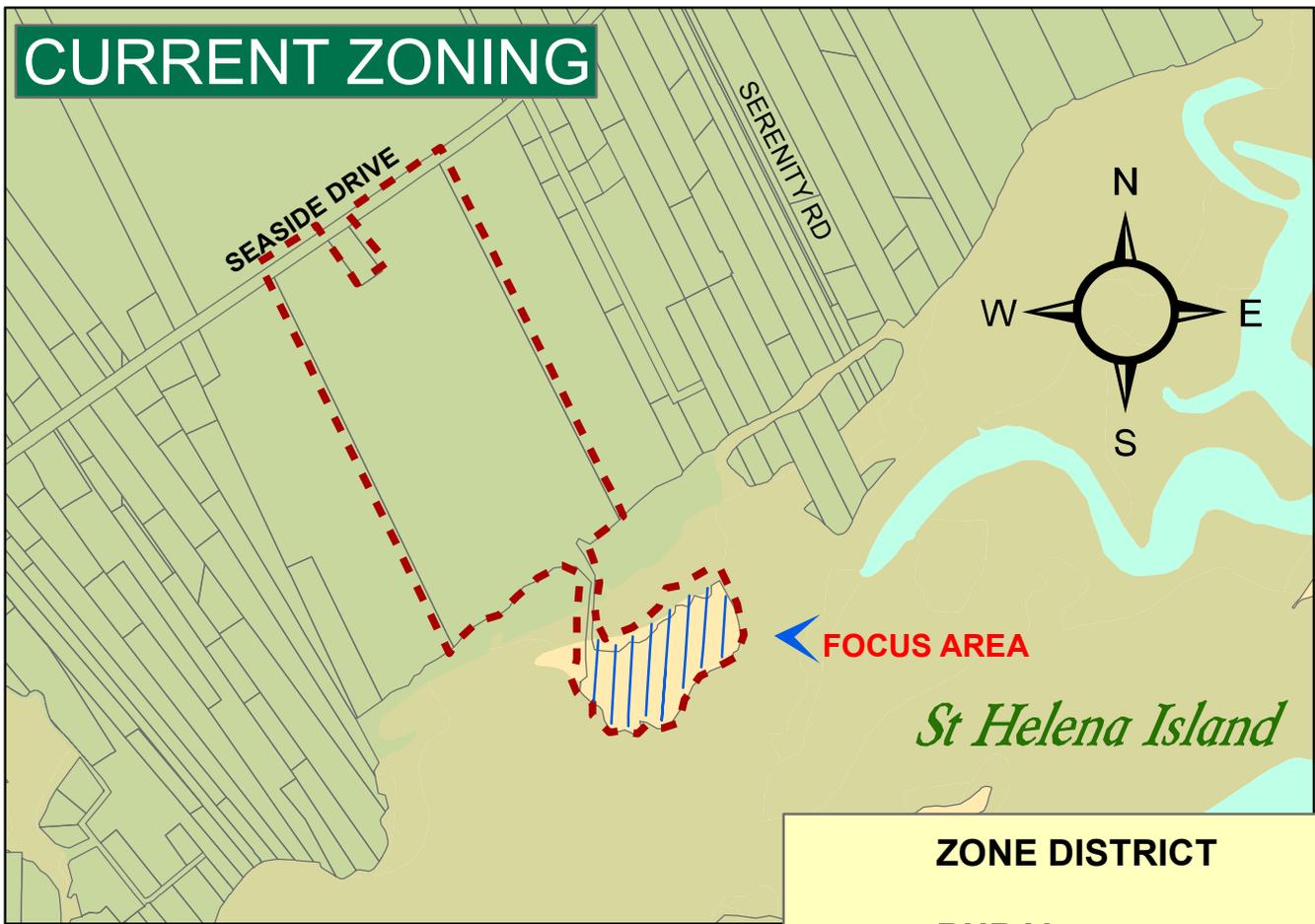
First Reading: March 11, 2013

Second Reading:

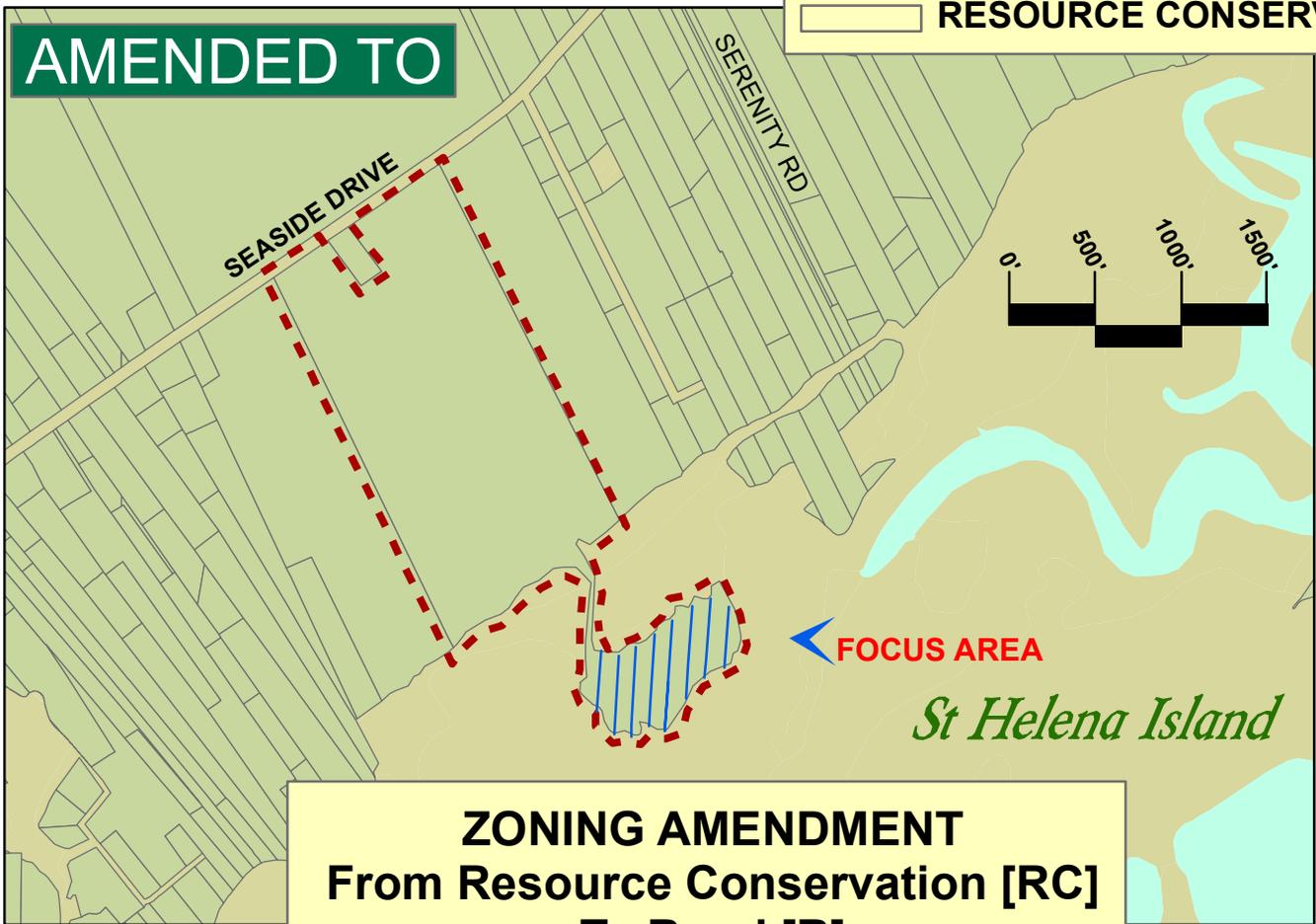
Public Hearing:

Third and Final Reading:

# CURRENT ZONING



# AMENDED TO



TEXT AMENDMENTS TO THE BEAUFORT COUNTY ZONING AND DEVELOPMENT STANDARDS ORDINANCE/ZDSO, APPENDIX I. LADY’S ISLAND COMMUNITY PRESERVATION AREA, DIVISION 2, LADY’S ISLAND EXPANDED HOME BUSINESS DISTRICT, SECTION 2.5B, LIMITED AND SPECIAL USE STANDARDS FOR GAS-CONVENIENCE MARTS; DIVISION 3, NEIGHBORHOOD ACTIVITY CENTER, SECTION 3.5, LIMITED AND SPECIAL USE STANDARDS FOR GAS-CONVENIENCE MARTS; AND DIVISION 5, VILLAGE CENTER, SECTION 5.5, LIMITED AND SPECIAL USE STANDARDS FOR GAS-CONVENIENCE MARTS, TO INCREASE THE MAXIMUM SIZE OF CONVENIENCE STORES IN THESE DISTRICTS FROM 2,500 TO 4,000 SQUARE FEET.

Whereas, Standards that are underscored shall be added text and Standards ~~lined through~~ shall be deleted text.

Adopted this \_\_\_\_ day of March, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua A. Gruber, Staff Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

First Reading: March 11, 2013  
Second Reading:  
Public Hearing:  
Third and Final Reading:

**APPENDIX I. LADY'S ISLAND COMMUNITY PRESERVATION AREA**

**DIVISION 2. LADY'S ISLAND EXPANDED HOME BUSINESS DISTRICT (LIEHB)**

**Sec. 2.5. Limited and special use standards.**

B. *Gas-convenience marts.*

(7) The ~~portion of the principal structure dedicated to sales-related uses~~ gross floor area of the principal structure shall not exceed ~~2,500~~ 4,000 square feet.

**DIVISION 3. NEIGHBORHOOD ACTIVITY CENTER (NAC)**

**Sec. 3.5. Limited and special use standards.**

GAS-CONVENIENCE MARTS

- The ~~portion of the principal structure dedicated to sales-related uses~~ gross floor area of the principal structure shall not exceed ~~2,500~~ 4,000 square feet.

**DIVISION 5. VILLAGE CENTER (VC)**

**Sec. 5.5. Limited and special use standards.**

GAS-CONVENIENCE MARTS

- The ~~portion of the principal structure dedicated to sales-related uses~~ gross floor area of the principal structure shall not exceed ~~2,500~~ 4,000 square feet.



**COUNTY COUNCIL OF BEAUFORT COUNTY  
PURCHASING DEPARTMENT**

Building 3, 102 Industrial Village Road  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Phone: (843) 255-2350 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy County Administrator *BHill*  
David Starkey, CPA, Chief Financial Officer *DStarkey*

FROM: Dave Thomas, CPPO, Purchasing Director *DThomas*

**SUBJ: RFP# 3918/110128 Auditing and Consulting Services**

DATE: March 18, 2013

**BACKGROUND:** As good accounting practices warrant the rotation of external auditors on a regular basis, Beaufort County issued Request for Proposals (RFP) to firms capable of providing independent audit and consulting services for three (3) years, beginning with an audit of the financial statements for the fiscal year ended June 30, 2013 and ending with an audit of the financial statements for the fiscal year ended June 30, 2015. The evaluation committee consisted of the following four (4) members from the County's Finance Department and Treasurer's Office: David Starkey, CPA, Chief Financial Officer, Alicia Holland, CPA, Controller, Alan Eisenman, CPA, Finance Supervisor, and Maria Walls, CPA, Deputy Treasurer. The evaluation committee interviewed the top two (2) firms and selected Cherry Bekaert, LLP as the number one ranked firm.

**FINAL EVALUATION RANKING:**

1. Cherry Bekaert LLP, Augusta, SC (also has an office in Bluffton, SC)
2. Mauldin & Jenkins, LLC, Macon, GA
3. Thompson, Price, Scott, Adams & Co., PA, Wilmington, NC
4. Greene, Finney & Horton, LLP, Mount Pleasant, SC
5. Holland, Henry & Bromley, LLP, Savannah, GA
6. Webster Rogers LLP, Summerville, SC
7. Robert E. Milhous, C.P.A., P.A. & Associates, Columbia, SC – Disqualified

Please see attachment 1 for pricing information.

**FUNDING:** Account # 10001100-51160 (Professional Services) for fiscal years 2013-2015.

**RECOMMENDATION:** The Finance Committee approve and recommend to County Council approval of a contract award for external auditing services to Cherry Bekaert LLP, the top ranked firm, with the anticipated cost for the first year of \$50,000. Additionally, recommend two annual renewals subject to approval by Beaufort County Council. Total anticipated cost for three years is \$152,000.

cc: Richard Dimont

Attachment 1: Pricing Information

**Attachment 1: Pricing Information**

<b>Firm</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>Total</b>
Thompson, Price, Scott, Adams, & Co., P.A.	44,000	44,000	44,500	132,500
Cherry Bekaert, LLP	50,000	50,000	50,000	150,000
Robert E. Milhous, C.P.A., P.A. & Associates	49,500	50,000	51,500	151,000
Webster Rogers LLP	52,000	53,300	54,600	159,900
Greene, Finney & Horton, LLP	54,000	55,000	56,000	165,000
Mauldin & Jenkins, LLC	57,000	57,000	59,000	173,000
Holland, Henry & Bromley, LLP	57,000	58,000	60,000	175,000



**COUNTY COUNCIL OF BEAUFORT COUNTY  
PURCHASING DEPARTMENT**

Building 3, 102 Industrial Village Road  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Phone: (843) 255-2353 Fax: (843) 255-9437

**TO:** Councilman Stewart Rodman, Chairman, Finance Committee  
**FROM:** Dave Thomas, Purchasing Director *DT*  
**SUBJ:** Request to Purchase Six (6) 2012 Ford Explorers, 4x2, for the Beaufort County Sheriff's Office from State Contract  
**DATE:** March 18, 2013

**BACKGROUND:** The Purchasing Department received a request from the Beaufort County Sheriff's Office to purchase six (6) new 2012 Ford Explorers, 4x2. These are new vehicles to be used by the Sheriff's Office Deputies performing Community Service and School Resource Officer duties.

**VENDOR INFORMATION:**  
Vic Bailey Ford, Spartanburg, SC

**COST**  
\$149,106.00

**FUNDING:** Account # 10001201-54000, Vehicle Purchases

**RECOMMENDATION:** The Finance Committee approves and recommends to County Council the contract award to Vic Bailey Ford for a total amount of \$149,106.00.

**CC:** Gary Kubic, County Administrator  
Bryan Hill, Deputy Administrator  
David Starkey, Chief Financial Officer *DS*  
Michael Hatfield, Chief Deputy, Beaufort County Sheriff's Office  
Richard Dimont, Contract Specialist

**Att:** State Contract Pricing Information

Stacy Adams, Procurement Manager  
Email: [sadams@mmo.sc.gov](mailto:sadams@mmo.sc.gov)  
Telephone: (803) 737-4375

Materials Management Office  
1201 Main Street Suite 600  
Columbia, SC 29201

Section: V  
Page: 4  
Date: 11/01/12

**TRUCK, 4 X 2 / 4 X 4 or ALL WHEEL DRIVE UTILITY,  
INTERMEDIATE, 4-DOOR, FLEX FUEL**

**Contract No:** 4400005811      **Current Contract Term:** 11/1/2012-10/31/2013  
**Model:** Ford Explorer (K7B)      **Commodity Code:** 07202  
**Contractor:** Vic Bailey Ford      **Contact Person:** David Vetter  
PO Box 3568  
Spartanburg, SC 29304      **E-Mail:** [dvetter@vicbaileyauto.com](mailto:dvetter@vicbaileyauto.com)  
**Telephone:** (800) 922 - 1365      **Fax:** (864) 594 - 6802  
**Delivery:** 75 Days ARO

**Base Price:** \$ 24,261.00

*x-c = 145,566.00 + Extra Keys \$50.00 + 5.15 hrs tax \$30.00  
+ \$2.00 on delivery = 149,106.00*

\*\*\*\*\*

**ADDS: - None**

4 X 4 With Skid Plate Package      \$ 1,960.00 Body Code K8B  
Posi-Traction or Limited Slip or Locking Differential      Standard Advance Trac with  
Roll Stability Control

**DEDUCTS: - None**

Trailer Towing Package (standard state spec)      \$ 428.00

\*\*\*\*\*

Click link below for an itemized listing of items included in the "Base Price":

**TRUCK, 4 X 2 / 4 X 4 or ALL WHEEL DRIVE UTILITY, INTERMEDIATE, 4-DOOR, FLEX FUEL**

**[BACK TO SUV INDEX](#)**

**Horton, Allen**

---

**From:** David Vetter [dvetter@vicbaileyauto.com]  
**Sent:** Wednesday, December 19, 2012 4:45 PM  
**To:** Horton, Allen  
**Subject:** RE: Explorers

Two keys are standard and extra keys are \$45.00. Delivery is \$200.

Thanks again,  
David

**From:** Horton, Allen [mailto:allenh@bcgov.net]  
**Sent:** Wednesday, December 19, 2012 3:08 PM  
**To:** David Vetter  
**Subject:** RE: Explorers

David,

Please tell me how many keys come standard and what the cost of additional keys are. I also need to know the delivery fee to Beaufort. Thanks for your assistance.

Allen

**From:** David Vetter [mailto:dvetter@vicbaileyauto.com]  
**Sent:** Wednesday, December 19, 2012 11:01 AM  
**To:** Horton, Allen  
**Subject:** RE: Explorers

Good morning Captain. I do not have any Explorers on the lot. I can order them for you though and delivery is running 8-10 weeks. I have attached a list of available options. Let me know if there is anything else I can do to help.

Thanks and Happy Holidays,  
David

**From:** Horton, Allen [mailto:allenh@bcgov.net]  
**Sent:** Wednesday, December 19, 2012 10:54 AM  
**To:** dvetter@vicbaileyauto.com  
**Subject:** Explorers

David,

Good morning sir. I am interested in 6 white Ford Explorers, 2 wheel drive. Do you have any on your lot. Would you also send me a option list on that vehicle. Thanks.

Allen



**COUNTY COUNCIL OF BEAUFORT COUNTY  
PURCHASING DEPARTMENT**

Building 3, 102 Industrial Village Road  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Gerald Dawson, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy County Administrator *BHill*  
David Starkey, Chief Financial Officer *DStarkey*  
Robert McFee, Division Director, Engineering and Infrastructure *RMcFee*  
Monica Spells, Compliance Officer *MSpells*  
James S. Minor, Jr., Solid Waste Manager *JMinor*

FROM: Dave Thomas, CPO, Purchasing Director *DThomas*

SUBJ: Disposal and Recycling Services for Beaufort County RFP # 1333290010913

DATE: February 28, 2013

**BACKGROUND:** Beaufort County issued a Request for Proposals (RFP) on November 29, 2012 to solicit proposals from qualified firms to provide for the disposal and/or recycling of residential bulky waste, yard waste, and construction & demolition (C&D) debris from certain designated County convenience centers, as well as residential yard waste and C&D debris delivered directly by citizens. A mandatory pre-bid meeting was held on December 19, 2012 and proposals were due on January 9, 2013. The County received proposals from five firms:

1. Barnwell Resources, Inc., Beaufort, SC
2. Evergreen Tree and Turf Care, Inc., Savannah, GA
3. Lowcountry Sanitation, LLC, Saint Helena Island, SC
4. Republic Waste Services, Inc., Beaufort, SC
5. Waste Management of SC, Inc., Ridgeland, SC

The staff evaluation committee reviewed the proposals for responsiveness and evaluated the firms' experience, performance capability, and proposed cost. Evaluation committee members consisted of Jim Minor, Solid Waste Manager; Beth Lewis, Solid Waste and Recycling Analyst; Monica Spells, Compliance Officer; Alan Eisenman, CPA, Finance Supervisor; and Rick Dimont, Contract Specialist. Based on the review of proposals, four firms were invited for interviews on February 05, 2013: Barnwell Resources, Inc.; Evergreen Tree and Turf Care, Inc.; Republic Waste Services, Inc.; and Waste Management of SC, Inc. The panel ranked the firms according to the RFP selection criteria and determined three of the four firms were best suited to meet the County's disposal and recycling services needs.

**FUNDING:** Accounts # 33390-51166 & 33390-51167. Annual expenditure for this recommendation is estimated to be \$300,000 for FY 2013. Actual expense for FY 2014 and beyond is dependent on tonnage disposed of by our citizens.

**RECOMMENDATION:** Recommend that the Public Facilities Committee approve and recommend to County Council the award of a contract to provide disposal services for bulky waste, yard waste and C&D to Waste Management of SC, Inc. and Barnwell Resources, Inc. Also, recommend that the Public Facilities Committee approve and recommend to County Council the award of a contract to provide recycling services to Evergreen Tree and Turf Care, Inc. for the recycling of yard waste. Terms of contract and estimated amounts are specified on Attachment 1. Funds for these services are available in the referenced accounts.

cc: Rick Dimont, Alan Eisenman  
att: Attachment 1

**ATTACHMENT 1**

**Waste Management of SC, Inc.**  
(Oakwood Landfill)

**Five year term with no CPI adjustment**  
Additional five one year renewal options with CPI adjustment  
Bulky /C&D rate \$24.00 per ton  
Yard Waste rate \$18.25 per ton  
Annual cost estimate \$120,000

**Evergreen Tree and Turf Care, Inc.**

**Five year term fixed price**  
Yard Waste rate \$90 per 40 cu/yd container  
Annual cost estimate \$120,000

**Barnwell Resources, Inc.**  
(Barnwell Resources Landfill)

**One year term with option to renew**  
Bulky /C&D rate \$35.00 per ton  
Yard Waste rate \$30.00 per ton  
Annual cost estimate \$60,000



**COUNTY COUNCIL OF BEAUFORT COUNTY  
PURCHASING DEPARTMENT**

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Post Office Drawer 1228, Beaufort, SC 29901-1228  
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Gerald Dawson, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy County Administrator *BHill*  
David Starkey, Chief Financial Officer *DStarkey*  
Morris Campbell, Community Services Director *McC*  
Robert McFee, Director of Engineering & Infrastructure *RMcFee*  
Monica Spells, Compliance Officer *MSpells*  
Joe Penale, PALS Director *JPenale*  
Mark Roseneau, Director of Facilities Management *MRoseneau*

FROM: Dave Thomas, CPPO, Purchasing Director *DThomas*

SUBJ: **Renovation Services for Beaufort County Pools IFB# 1363310122811**

DATE: March 1, 2013

**BACKGROUND:** In January 2013, Beaufort County issued an invitation for bids to provide renovation services for two of the County's indoor pools, Battery Creek and Beaufort. The work will consist of repairing all flooring in accordance with the bid document. The contractor will provide all permits and licenses. The County received two bids. Elite Pool Construction Inc., a local firm, submitted the lowest responsive bid totaling \$99,752 for both pools. After reviewing the available project budget of \$80,000, staff met with the contractor, removed the requirement for replacing most of the tile, and negotiated a lower turn-key price of \$78,592 to stay within budget. See the attached pricing information. The completion date offered by the contractor is 45 days from the contract award date. The contractor will provide a 60-month warranty on the work against defects in workmanship and material. The bid was reviewed by Purchasing staff and the Compliance Officer and found to be both fair and reasonable; however, the firm did not meet all good faith efforts for subcontractor outreach. Considering the majority of work will be self-performed and there are few local small and minority subcontracting firms offering the pool repair finish services required in the scope of work, staff concluded that a re-bid to ensure good faith efforts would most likely not alter bid results regarding local subcontractor utilization, increase expenditures for the County, and delay the ability of PALS to make necessary improvements at these pool locations.

**BIDDER'S INFORMATION:**

**Bid Price**

- |  |                                      |
|--|--------------------------------------|
| 1. Elite Pool Construction, Inc., Bluffton, SC | \$99,752 (Negotiated Price \$78,592) |
| 2. Southern Pool Company, LLC, Scotts, NC      | \$132,000*                           |

\*Non-responsive, the contractor did not provide a bid bond.

**FUNDING:** Account # 63312-54200 Specialized Capital Equipment. The current balance of that account is \$80,000.

**RECOMMENDATION:** The Public Facilities Committee approve and recommend to County Council approval of the contract award to Elite Pool Construction Inc. in the amount of \$78,592 for the pool renovation services as stated in the bid document above.

cc: Richard Dimont, Shannon Loper

att: SMBE Documents for Elite Pool Construction, Inc., new pricing and scope of work information.

**GOOD FAITH EFFORTS CHECKLIST (PRE-AWARD)**

Pre-award efforts include the following "good faith efforts" for Contractors intending to use subcontractors, or the bid/proposal may be rejected.

If using subcontractors, return this page (and required supporting documents) with your bid/proposal.

- Divide and/or combine scope of work packages into economically feasible units, **if possible**.
- Request a list of potential S/MBEs from the Beaufort County Compliance Office by e-mailing a request to [compliance@bcgov.net](mailto:compliance@bcgov.net) and reference the project name and number.
- Send a written notice **at least ten (10) business days prior** to the bid/response due date of your intent to submit a bid/response, and express interest in receiving quotes thereof to (1) potential S/MBEs **and** (2) "good faith agencies":
  - ✓ The written notice should contain the Contractor's name and contact information; project name; project number; scope of work/bid packages available for subcontracting; information on availability of plans and specifications; and the Contractor's company policy regarding insurance, bonding, and financial requirements, if any.
- Submit with the bid/proposal, copies of the written notice sent specifically to S/MBEs, along with the fax transmittal confirmation slips (if sent by fax), copies of the e-mails (if e-mailed), and/or copies of metered or stamped envelopes (if sent by mail).
- Submit with the bid/proposal, copies of the written notice sent specifically to the "good faith agencies", along with the fax transmittal confirmation slips (if sent by fax), copies of the e-mails (if e-mailed), and/or copies of metered or stamped envelopes (if sent by mail).
- Complete and submit Exhibits 1-3 with all requested supporting documentation (where applicable):
  - ✓ Exhibit 1: Non-Discrimination Statement
  - ✓ Exhibit 2: Outreach Documentation Log
  - ✓ Exhibit 3: Proposed Utilization Plan

The undersigned acknowledges making a good faith effort to comply with the above areas checked:

Property Preservation Inc / Elite Pool Construction Inc  
Name of Company

Dawn Sewell  
Authorized Representative Name

[Signature]  
Signature

Vice Presidents  
Title

2/12/13  
Date

No Name Company

*Sign below and return this page with your bid/proposal.*

**EXHIBIT 1  
Non-Discrimination Statement**

The bidder/proposer certifies that:

- 1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin, or gender in connection with any IFB/RFP submitted to Beaufort County or the performance of any contract resulting thereof;
- 2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested in contracting with this Company for Beaufort County contracts, including those companies owned and controlled by socio-economic and racial minorities;
- 3) In connection herewith, we acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this Company;
- 4) That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption throughout the life of the referenced contract with Beaufort County;
- 5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made a part of and incorporated by reference into any contract or portion thereof which this Company may hereafter obtain and;
- 6) That the failure of this Company to satisfactorily discharge any off the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling Beaufort County to declare the contract in default and to exercise any and all applicable rights and remedies including, but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and/or forfeiture of compensation due and owing on a contract.

Phobias Preservation Inc/Elite Pool Constr. Inc  
Name of Company

Derek Sewell  
Authorized Representative Name

[Signature]  
Signature

Vice President  
Title

2/12/13  
Date

Return this page with your bid/proposal

EXHIBIT 2  
Outreach Documentation Log

Bidder/Proposer Name: Property Preservation Inc + Elite Pools ~~Specs~~ Construction Inc  
 Bid/RFP No.: 1363310122811  
 Bid/RFP Date: 1-24-13  
 Project Name: BEAUFORT & BATTERY CHECK POOLS

LIST INFORMATION FOR THE S/MBEs YOU CONTACTED FOR INTEREST AND POTENTIAL PARTICIPATION  
 (Use additional sheets if necessary and mark "Exhibit 2 Attachment")

Name of S/MBE	Firm Type	Address	Telephone Number	Trade/Commodity	Letter Sent (Y/N)	Response (No Response / Will Quote / Will Not Quote)	Result (If Submitting Quote)
Jimmy's Pool Plastering		826 East Shyline View Dallas, GA	770-560-6561	Pool Plaster	Y	Quoted	declined
ASI		1495 Stone Ridge Stone Mt., GA	678-990-2113	Pool Plaster	Y	Quoted	accepted
P+P Pools		Columbia, SC	803-518-1348	Plaster	Y	NO response	
BCBCC		PO Box 754 Beaufort			Y	NO response	
Beaufort Regional Chamber of Commerce		PO Box 910 Beaufort			Y	NO response	
HHI/Bluffton COC		PO Box 5647 HHI			Y	NO response	
CDOT		955 Park St Columbia			Y	NO response	

The undersigned proposes to enter into a formal agreement with the S/MBEs identified herein for work, schedule and value listed in this schedule conditioned upon execution of a contract with Beaufort County.

Name: DARIN SWEET Signature: [Signature] Title: Vice President

Return this page with your bid/proposal

EXHIBIT 2  
Outreach Documentation Log

Bidder/Proposer Name: Property Preservation Inc + Elite Pools <sup>Construction Inc</sup> # Spas  
 Bid/RFP No.: 1363310722811  
 Bid/RFP Date: 1-24-13  
 Project Name: BEAUFORT & BATTERY CREEK POOLS

LIST INFORMATION FOR THE S/MBEs YOU CONTACTED FOR INTEREST AND POTENTIAL PARTICIPATION  
 (Use additional sheets if necessary and mark "Exhibit 2 Attachment")

Name of S/MBE	Firm Type	Address	Telephone Number	Trade/Commodity	Letter Sent (Y/N)	Response (No Response / Will Quote / Will Not Quote)	Result (If Submitting Quote)
Small Business Admin		1835 Assembly St			Y	NO RESPONSE	

The undersigned proposes to enter into a formal agreement with the S/MBEs identified herein for work, schedule and value listed in this schedule conditioned upon execution of a contract with Beaufort County.

Name: Dolph Sewell Signature: [Signature] Title: Vice President

Return this page with your bid/proposal

Small and Minority Business Participation Program Documents – Beaufort County, South Carolina  
Revised 27 September 2012

Bidder/Proposer Name: PROPERTY PRESERVATION INC / ELITE POOL CONSTRUCTION INC  
 Bid/RFP No.: 1363310122B11  
 Bid/RFP Date: 1-24-13  
 Project Name: BEAUFORT & BATTERY CREEK POOLS

LIST INFORMATION FOR THE S/MBEs YOU INTEND TO UTILIZE  
(Use additional sheets if necessary and mark "Exhibit 3 Attachment")

Name of S/MBE	Firm Type	Address	Telephone Number	Point of Contact	Trade/Commodity	Contract / PO Amount
ASE POOL PLASTERING		1495 Stone Creek Dr Stone Mountain, GA	678/990-2113	Levi Blinson	Pool Plastering	\$26,000

Total Anticipated Small Business Enterprise Participation Dollar Value: \$ 26,000

Total Anticipated Minority Business Enterprise Participation Dollar Value: \$ \_\_\_\_\_

The undersigned proposes to enter into a formal agreement with the S/MBEs identified herein for work, schedule and value listed in this schedule conditioned upon execution of a contract with Beaufort County.

Name: DARIN SEWELL Signature: [Signature] Title: VICED PRESIDENT



**REPAIR, SERVICE & RENOVATION PROPOSAL**

Serving Hilton Head Island & Bluffton, SC & Savannah, GA

53 Persimmon Street, Suite 105, Bluffton, SC 29910

Phone: 843-815-4241 or (Toll Free) 866-355-1554

Fax: 843-815-4841

customerservice@PropertyPreservationInc.com

www.propertypreservationinc.com

www.elitepoolco.com

Proposal submitted to: Beaufort County PALS  
Beaufort Pool  
Beaufort, SC

Proposal date: 2/22/2013

**OUTLINE OF PROPOSAL DETAIL :**

PROPERTY PRESERVATION, INC. WILL SUPPLY ALL LABOR AND MATERIALS REQUIRED FOR THE FOLLOWING:

Obtain Required SCDHEC Cange Order.

Drain pool and secure equipment

Remove any loose or delaminated material from the walls and floor.

Cut under tile, around fittings and light, a minimum 2", to original gunite to allow proper finish.

Install new tile on step edges.

Apply scratch kote to the walls and floor to insure bond of the new finish.

Re-surface walls and floor with exposed aggregate finish. (Color to be Elite Blue)

Refill pool start-up equipment and balance water chemistry

All exposed rebar will be cut out and coated with epoxy, prior to refinish.

**Manufacturer will warrant the new pool/spa finish for a period of 60 months, against defects in workmanship and materials. Discoloration and staining are water balance issues and are not warranted by manufacturer.**

**Cost \$39,296.00**

This proposal does not constitute nor imply a warranty of the existing pool/spa.

**THIS PROPOSAL IS VALID FOR 30 DAYS ONLY; THEREAFTER IT MUST BE RE-SUBMITTED BY PPI.**

\*\*\* All Proposals require a 50% acceptance payment before work can proceed. \*\*\*

**\$19,648.00**

\*\*\* Remaining balance is due upon project completion. \*\*\*

**\$0.00**

**Total Proposal Amount: \$39,296.00**

**NOTICE:** IN THE EVENT OF LEGAL ACTION IF PPI PREVAILS; THE CUSTOMER AGREES TO PAY PPI ITS COST OF COLLECTING ANY SUMS TO WHICH IT IS ENTITLED HEREIN ABOVE, INCLUDING COURT COSTS AND REASONABLE ATTORNEYS' FEES. ANY PAST DUE BALANCES WILL BE CHARGED 1.5% PER MONTH or THE LEGAL LIMIT ALLOWED BY LAW. IN THE EVENT OF A RETURNED CHECK THE CUSTOMER AGREES TO PAY A FEE OF \$45.00.

**This proposal is submitted by:**  
**Dolph Sewell**  
**Senior Vice President**  
**Property Preservation Inc.-Elite Pools & Spas**

**PROPOSAL ACCEPTANCE by CUSTOMER:**

Customer signature below authorizes Property Preservation to complete the work as outlined in the Proposal. The Proposal may also be accepted through the customer's oral statements, or if the customer requests for work to begin on this proposed project without changing the terms of this proposal before the project is commenced by Property Preservation, Inc.

**Payment schedule:**

\$19,648.00 Upon acceptance

\$7,859.00 upon drain and secure.

\$9,824.00 upon completion of prep for plaster

Balance Upon completion

CUSTOMER ACCEPTANCE SIGNATURE

DATE OF ACCEPTANCE



Mr. Dave Thomas  
Purchasing Director  
Beaufort County

RECEIVED  
FEB 26 2013  
PURCHASING DEPT.

Re: Beaufort and Battery Creek pool bids

Dear Mr. Thomas,

Further to our meeting and negotiation, we are attaching a proposal to assist you in accomplishing the required work on the pools within you budget. Per our discussion, we can remove the waterline and racing lane tile replacement and get the cost within the budget. Since all the tile in both pools is in good condition, with proper prep work, the new plaster finish can be installed along with saving the existing tile, and it not be noticeable.

I trust this is the information you require. If I may be of further assistance, feel free to contact me.

Sincerely,

Dolph Sewell  
Vice President



**REPAIR, SERVICE & RENOVATION PROPOSAL**

Serving Hilton Head Island & Bluffton, SC & Savannah, GA

53 Persimmon Street, Suite 105, Bluffton, SC 29910

Phone: 843-815-4241 or (Toll Free) 866-355-1554

Fax: 843-815-4841

customerservice@PropertyPreservationInc.com

www.propertypreservationinc.com

www.elitepoolco.com

Proposal submitted to: Beaufort County PALS  
Battery Creek Pool  
Beaufort, SC

Proposal date: 2/22/2013

**OUTLINE OF PROPOSAL DETAIL :**

PROPERTY PRESERVATION, INC. WILL SUPPLY ALL LABOR AND MATERIALS REQUIRED FOR THE FOLLOWING:

Obtain Required SCDHEC Cange Order.

Drain pool and secure equipment

Remove any loose or delaminated material from the walls and floor.

Cut under tile, around fittings and light, a minimum 2", to original gunite to allow proper finish.

Install new tile on step edges.

Apply scratch kote to the walls and floor to insure bond of the new finish.

Re-surface walls and floor with exposed aggregate finish. (Color to be Elite Blue)

Refill pool start-up equipment and balance water chemistry

All exposed rebar will be cut out and coated with epoxy, prior to refinish.

**Manufacturer will warrant the new pool/spa finish for a period of 60 months, against defects in workmanship and materials. Discoloration and staining are water balance issues and are not warranted by manufacturer.**

<b>Cost</b>	<b>\$39,296.00</b>
-------------	--------------------

This proposal does not constitute nor imply a warranty of the existing pool/spa.

**THIS PROPOSAL IS VALID FOR 30 DAYS ONLY; THEREAFTER IT MUST BE RE-SUBMITTED BY PPI.**

\*\*\* All Proposals require a 50% acceptance payment before work can proceed. \*\*\*

	<b>\$19,648.00</b>
--	--------------------

\*\*\* Remaining balance is due upon project completion. \*\*\*

	<b>\$0.00</b>
--	---------------

<b>Total Proposal Amount:</b>	<b>\$39,296.00</b>
-------------------------------	--------------------

**NOTICE:** IN THE EVENT OF LEGAL ACTION IF PPI PREVAILS; THE CUSTOMER AGREES TO PAY PPI ITS COST OF COLLECTING ANY SUMS TO WHICH IT IS ENTITLED HEREIN ABOVE, INCLUDING COURT COSTS AND REASONABLE ATTORNEYS' FEES. ANY PAST DUE BALANCES WILL BE CHARGED 1.5% PER MONTH OR THE LEGAL LIMIT ALLOWED BY LAW.

IN THE EVENT OF A RETURNED CHECK THE CUSTOMER AGREES TO PAY A FEE OF \$45.00.

**This proposal is submitted by:**

**Dolph Sewell**

**Senior Vice President**

**Property Preservation Inc.-Elite Pools & Spas**

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Customer signature below authorizes Property Preservation to complete the work as outlined in the Proposal. The Proposal may also be accepted through the customer's oral statements, or if the customer requests for work to begin on this proposed project without changing the terms of this proposal before the project is commenced by Property Preservation, Inc.

**Payment schedule:**

\$19,648.00 Upon acceptance

\$7,859.00 upon drain and secure.

\$9,824.00 upon completion of prep for plaster

Balance Upon completion

\_\_\_\_\_  
CUSTOMER ACCEPTANCE SIGNATURE

\_\_\_\_\_  
DATE OF ACCEPTANCE



**COUNTY COUNCIL OF BEAUFORT COUNTY  
BEAUFORT COUNTY ENGINEERING DIVISION  
102 Industrial Village Road, Building #3, Beaufort, SC 29906  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Telephone: 843-255-2700 Facsimile: 843-255-9420**

TO: Councilman Gerald Dawson, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*  
Robert McFee, PE, Division Director, Engineering and Infrastructure *JRM Fee*  
Josh Gruber, County Staff Attorney *JG*

FROM: Robert Klink, PE, County Engineer *RK*

SUBJ: **Renewal of Laurel Bay Drainage Easement**

DATE: February 28, 2013

**Background:** On November 23, 1987, the Federal government, through the Department of the Navy, granted the County a 25-year, 30' x 63' easement "for the construction, installation, operation, maintenance, [and] repair, of a drainage facility" on and over a portion of the Laurel Bay Military Housing Complex. The location of the easement is more clearly shown on the attached location map.

The above described drainage easement expired on November 22, 2012. A request to renew the easement for a period of 50 years was made to the Commanding Officer, MCAS-Beaufort, via the Community Planning and Liaison Officer. A response from the Naval Facilities Engineering Command Southeast (NAVFAC SE), dated January 10th of this year, indicated the Navy's willingness to execute another easement agreement with the proviso that the County first submit a payment of \$4,415.00 to cover the administrative and legal costs associated with said easement renewal.

This easement is needed to efficiently drain Capehart Circle, a County-owned road, as well as Capehart Subdivision.

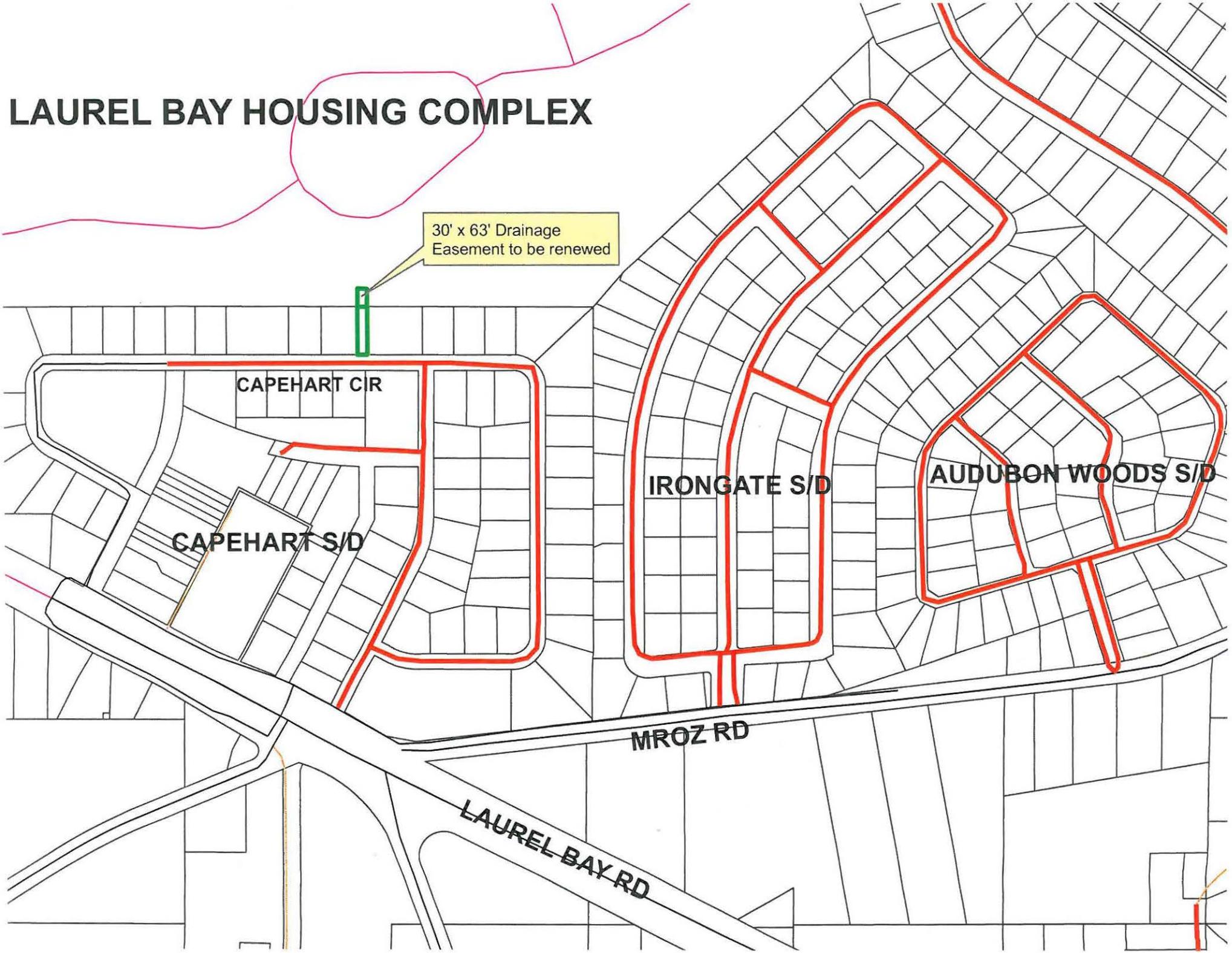
**Recommendation:** The Public Facilities Committee accept the Navy's demand of \$4,415.00 in exchange for executing a new easement agreement for a period of 50 years - rather than 25 years - and that it recommend the same to County Council. The funds for the easement would come from Account No. 50250011-51160.

REK/~~EWK~~/ cvs

Attachments: Location map  
Original "Grant of Easement"  
Letter to MCAS-Beaufort dated 8/13/12  
Letter from NAVFAC SE dated 1/10/13

# LAUREL BAY HOUSING COMPLEX

30' x 63' Drainage Easement to be renewed



CAPEHART CIR

CAPEHART S/D

IRONGATE S/D

AUDUBON WOODS S/D

MROZ RD

LAUREL BAY RD

All correspondence in connection  
with this contract should include  
reference to N62467-87-RP-00013

GRANT OF EASEMENT

500/642

THIS INDENTURE, made effective as of the 23<sup>rd</sup> day of November, 1987,  
between the United States of America, herein called the "Government", acting  
through the Department of the Navy, and Beaufort County Board of  
Commissioners, Beaufort County, South Carolina, herein called the "Grantee."

WHEREAS, the Government owns that certain real property identified as the  
Marine Corps Air Station, Beaufort, South Carolina, herein called the  
"Station;" and

WHEREAS, the Grantee has requested an easement for the construction,  
installation, operation, maintenance, repair, of a drainage facility, on and  
over that portion of the Station hereinafter described; and,

WHEREAS, the Secretary of the Navy has found that the grant of such Easement  
on the terms and conditions hereinafter stated is not incompatible with the  
public interest;

NOW THEREFORE, this indenture witnesseth that, in consideration of one  
dollar (\$1.00) receipt of which is acknowledged, paid by the Grantee to the  
Government, the Government hereby grants to the said Grantee and its  
successors and assigns, for a period of twenty-five (25) years from the date  
hereof, an Easement for the construction, installation, operation,  
maintenance, repair, of a drainage facility, such Easement being on and over  
that portion of the Station hereinafter called the "Premises," as shown and  
described on Beaufort County Public Works Drawing, attached hereto and made a  
part hereof as Exhibit "A".

THIS EASEMENT is granted subject to the following terms and conditions:

1. All work in connection with the construction, installation,  
operation, repair of the drainage facility shall be done without cost or  
expense to the Government, and in accordance with plans previously approved by  
the Commanding Officer of the Southern Division, Naval Facilities Engineering  
Command.
2. The Grantee shall maintain the drainage facility in good condition at  
all times and shall promptly make all repairs thereto that may be necessary  
for the preservation of the condition of the Premises and the continued  
operation and maintenance of the drainage facility.
3. The Grantee's rights hereunder shall be subject to such reasonable  
rules and regulations as may be prescribed by the Government to assure that  
the exercise of such rights will not interfere with Government activities at  
the Station.

4. Upon the termination of this easement, the Grantee, at its expense, shall remove, to the extent requested by the Government, improvements installed or constructed hereunder, and shall restore the Premises to the same or as good a condition as that which existed prior to the exercise by the Grantee of its rights hereunder. Such restoration shall be done in a manner satisfactory to the Commanding Officer of the Southern Division, Naval Facilities Engineering Command.

500  
643

5. If at any future time, the Government determines that the drainage facility, or any portion thereof, unduly interferes with any of its activities, it shall have the right to terminate this easement, in whole or in part, to the extent necessary to eliminate such interference; PROVIDED THAT, unless the Government shall have determined that relocation is not feasible, it shall convey to the Grantee, without charge, a substitute easement permitting the Grantee to relocate the facility, or portion thereof, on adjacent Government property, at the Grantee's cost and expense. The substitute easement shall contain the same terms and conditions as those of this easement, and shall bear the same expiration date, if any.

6. All or any part of this Easement may be terminated upon failure by the Grantee to comply with any of its terms and conditions; upon abandonment of the rights granted herein; or upon nonuse of such rights for a period of two (2) consecutive years.

7. The Government may use the Premises of this Easement for any purpose that does not unreasonably interfere with the use and enjoyment by the Grantee of the rights granted by this Easement.

IN WITNESS WHEREOF, the Government, acting by and through the Department of the Navy, has caused this instrument to be executed the day and year written first above.

UNITED STATES OF AMERICA

By: W.M.R.  
Real Estate Contracting Officer

STATE OF SOUTH CAROLINA )  
COUNTY OF CHARLESTON )

The foregoing instrument was acknowledged before me this 23<sup>rd</sup> day of November 1987 by WILLIAM M. ROBINSON, JR.

JUDITH H. OWENS  
Notary Public

*Judith H. Owens*

MY COMMISSION EXPIRES 8-17-1994



**COUNTY COUNCIL OF BEAUFORT COUNTY**

**ADMINISTRATION BUILDING  
100 RIBAUT ROAD  
POST OFFICE DRAWER 1228  
BEAUFORT, SOUTH CAROLINA 29901-1228  
TELEPHONE: (843) 255-2180  
FAX: (843) 255-9401  
www.bcgov.net**

**WM. WESTON J. NEWTON  
CHAIRMAN**

**D. PAUL SOMMERVILLE  
VICE CHAIRMAN**

**COUNCIL MEMBERS**

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RICK CAPOALE  
GERALD DAWSON  
BRIAN E. FLEWELLING  
HERBERT N. GLAZE  
WILLIAM L. McBRIDE  
STEWART H. RODMAN  
GERALD W. STEWART  
LAURA VON HARTEN**

**GARY KUBIC  
COUNTY ADMINISTRATOR**

**BRYAN J. HILL  
DEPUTY COUNTY ADMINISTRATOR**

**JOSHUA A. GRUBER  
STAFF ATTORNEY**

**SUZANNE M. RAINEY  
CLERK TO COUNCIL**

August 13, 2012

Commanding Officer  
MCAS Beaufort  
Attn: Community Planning and Liaison Officer  
P. O. Box 55001  
Beaufort, SC 29904-5001

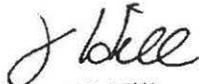
Re: Grant of Easement - N62467-87-RP-00013  
Location: Laurel Bay / Capehart Circle / S-7-458 (f/k/a C-C-406)

Dear Sir or Madam:

The Grant of Easement referenced above, a copy of which is enclosed, gave Beaufort County an easement "for the construction, installation, operation, maintenance, repair, of a drainage facility" over that portion of the Station as depicted on Exhibit "A" thereof. This easement is set to expire on November 22, 2012. Beaufort County would like to request that a new easement, identical to the original, be granted for a like term of 25 years to allow for the continued maintenance of the drainage depicted on Exhibit "A".

Thank you for your time and consideration.

Yours truly,



Bryan J. Hill  
Deputy County Administrator

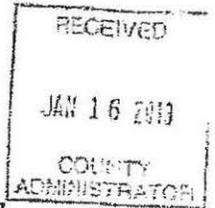
GK/jlh

Encl.

cc: Robert McFee, Engineering & Infrastructure  
Michael Brooks, Realty Specialist, NAVFAC SE



DEPARTMENT OF THE NAVY  
NAVAL FACILITIES ENGINEERING COMMAND SOUTHEAST  
JACKSONVILLE, FL 32212-0030



11011  
Ser OPZBMB/0007  
January 10, 2013

Mr. Gary Kubic  
Beaufort County Administrator  
PO Box 1228  
Beaufort, SC 29901

Dear Mr. Kubic:

Subj: COST ESTIMATE FOR LAUREL BAY DRAINAGE DITCH EASEMENT

Naval Facilities Engineering Command Southeast (NAVFAC SE) has received a copy of Marine Corps Air Station Beaufort's request to renew the grant of easement # N62467-87-RP-00013 to Beaufort County for the drainage ditch within Laurel Bay Housing. NAVFAC SE is ready to start execution on this agreement; however, the Department of the Navy (DON) does not appropriate funding for the costs associated with real estate support in the disposal, transfer, and/or out-granting of real property other than those of its own initiative. Therefore, for projects requested by non-federal entities, the requestors must reimburse the administrative costs.

In turn, NAVFAC SE is providing the below information outlining the various real estate actions required to execute the easement to Beaufort County for the Laurel Bay drainage ditch and the associated costs.

The actions and services include but are not limited to:

1. Administrative support by a Project Manager including negotiations, meetings, teleconferences, and document preparation.
2. Site maps delineating the easement area.
3. Environmental Condition of Property and NEPA reports conducted by the installation environmental staff and approved by the regional environmental staff.
4. Post execution administration, follow up, and documentation.

11011  
Ser OPZBMB/0007  
January 10, 2013

5. Legal support including document review, teleconferences, and meetings as necessary for agreement execution.

6. Real Estate Contracting Officer services.

The following outlines the associated costs for the actions listed above. Should the actual cost be less than the below estimate, the Government will refund to you any unused funds.

Product & Services Labor	\$4,415.00
Total	\$4,415.00

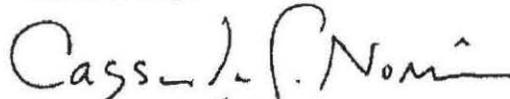
Please prepare a check payable to The US Treasury in the amount of \$4,415.00 and mail to:

Commanding Officer  
NAVFAC SE  
ATTN: Real Estate Contracting Officer  
PO Box 30, BLDG 903, Room 260  
Jacksonville, FL 32212-0030

While we shall work with you to complete the easement in an expeditious manner, since the DON does not have funding to support this action, we are unable to proceed until your organization has furnished the required funds.

My point of contact is Mr. Michael Brooks, Realty Specialist, who can be contacted by telephone at (904)542-6219 or e-mail at [michael.brooks3@navy.mil](mailto:michael.brooks3@navy.mil).

Sincerely,



CASSANDRA S. NORRIS  
Asset Management Team Lead  
Real Estate Contracting Officer

Copy to: CPLO, MCAS Beaufort

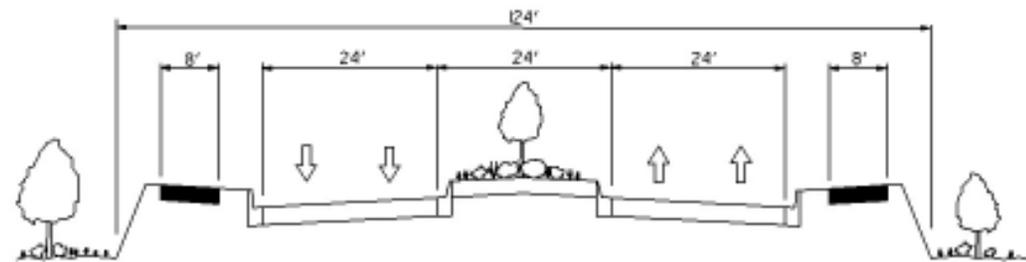
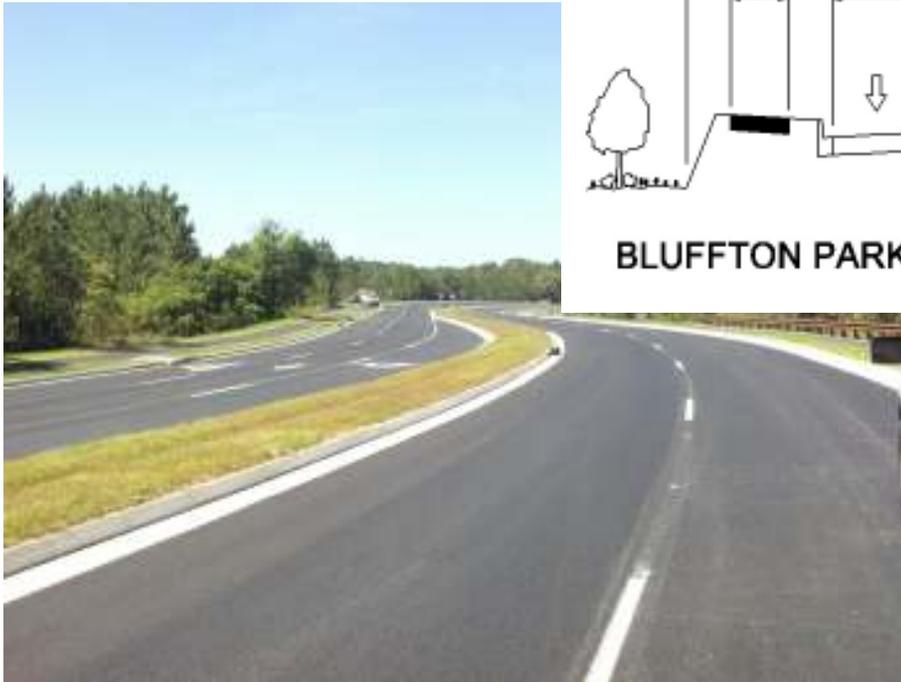


# Bluffton Parkway Extension Phase 5B

Beaufort County Public Facilities Committee

March 18, 2013

The project includes a new location extension of the Bluffton Parkway from the current intersection of Phase 4/Buckwalter Parkway to the current intersection of Phase 3/Buck Island Rd. for a distance of approximately 2.5 miles.



BLUFFTON PARKWAY EXTENSION - PHASE 5A AND 5B



# Bluffton Parkway Extension Phase 5B

Beaufort County Public Facilities Committee

March 18, 2013

## Project Development and Status

- County commissioned US 278 study – 2002, included concept of Bluffton Parkway extension to US 278
- Project Studies Begin- Spring 2006
- Public Meeting – August 22, 2006
- Public Meetings - October 17 & 19, 2006
- BTAG Presentation – March 12, 2007
- Public Meeting – April 3, 2007
- BTAG Presentation – July 23, 2007
- PSC Presentation – August 14, 2007
- PSC Presentation – December 11, 2007
- County Council Presentation – January 14, 2008
- Federal Highway Administration approves Environmental Assessment - February 2008
- Public Hearing – March 18, 2008
- Federal Highway Administration issues Finding of No Significant Impact (FONSI) – June 10, 2008
- Town of Bluffton approached Beaufort County regarding realignment of Phase 5B/Buckwalter Parkway Intersection – September 2012
- Public Meeting – February 21, 2013
- Preliminary Right of Way Plans submitted – February 25, 2013



## Bluffton Parkway Extension Phase 5B

Beaufort County Public Facilities Committee

March 18, 2013

### Bluffton Parkway Phase 5B/Buckwalter Parkway Intersection Revision

Impacts	Original Alignment	Revised Alignment
Right of Way	44.9 Acres	44.7 Acres
Right of Way Costs	\$6.4 million	\$0.7 million
Construction Costs	\$17.9 million	\$18.2 million
Utility Relocation Costs	\$2 million	\$3.1 million
Noise Wall Costs	\$0	\$0
Cultural Resources Impacts	None	None <sup>1</sup>
Wetlands	16 Acres	15 Acres

<sup>1</sup> Previously identified archaeological site located immediately adjacent to revised ROW; coordination with SHPO ongoing to determine effect.





# Bluffton Parkway Extension Phase 5B

Beaufort County Public Facilities Committee

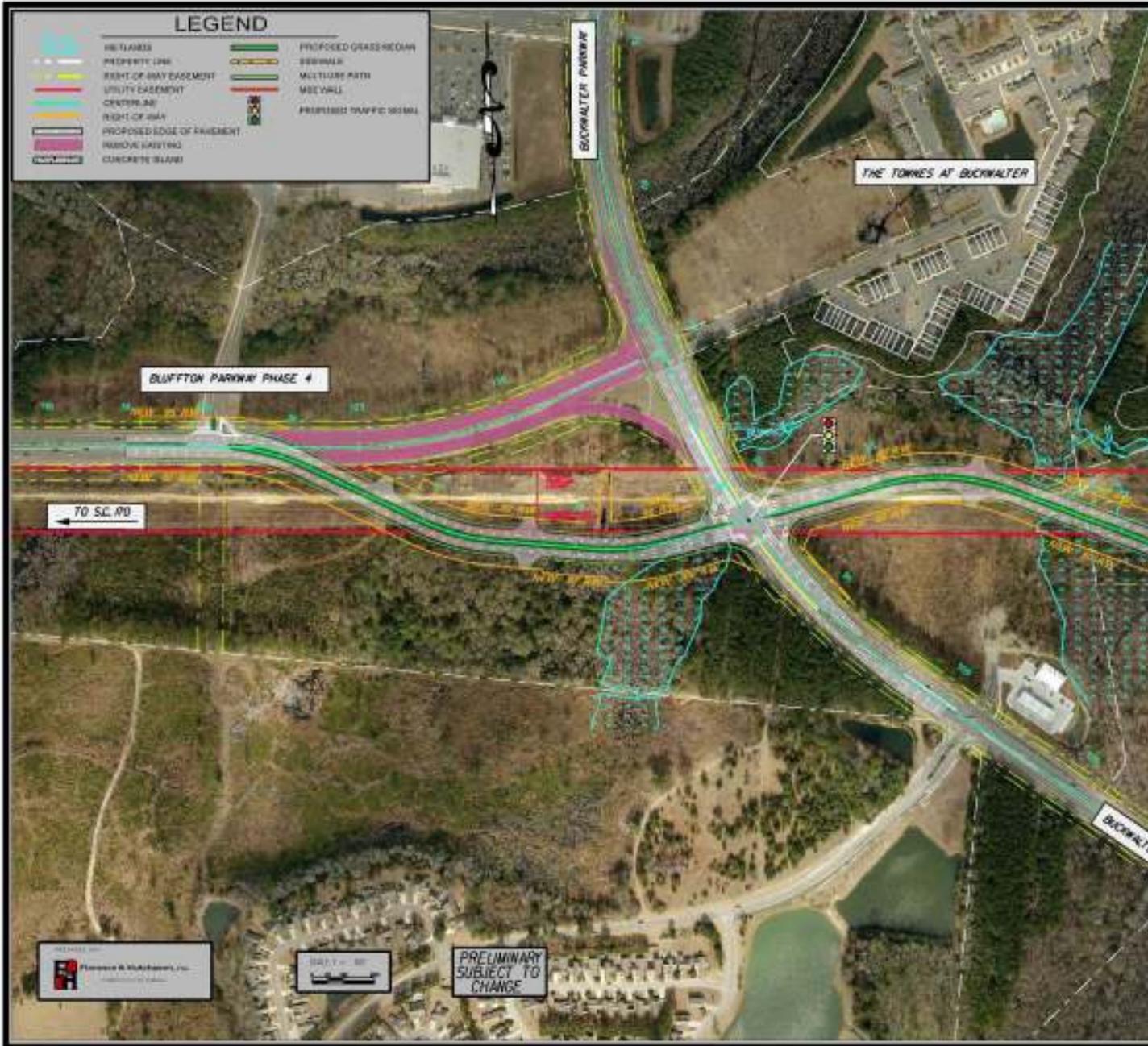
March 18, 2013

## Summary of Public Meeting

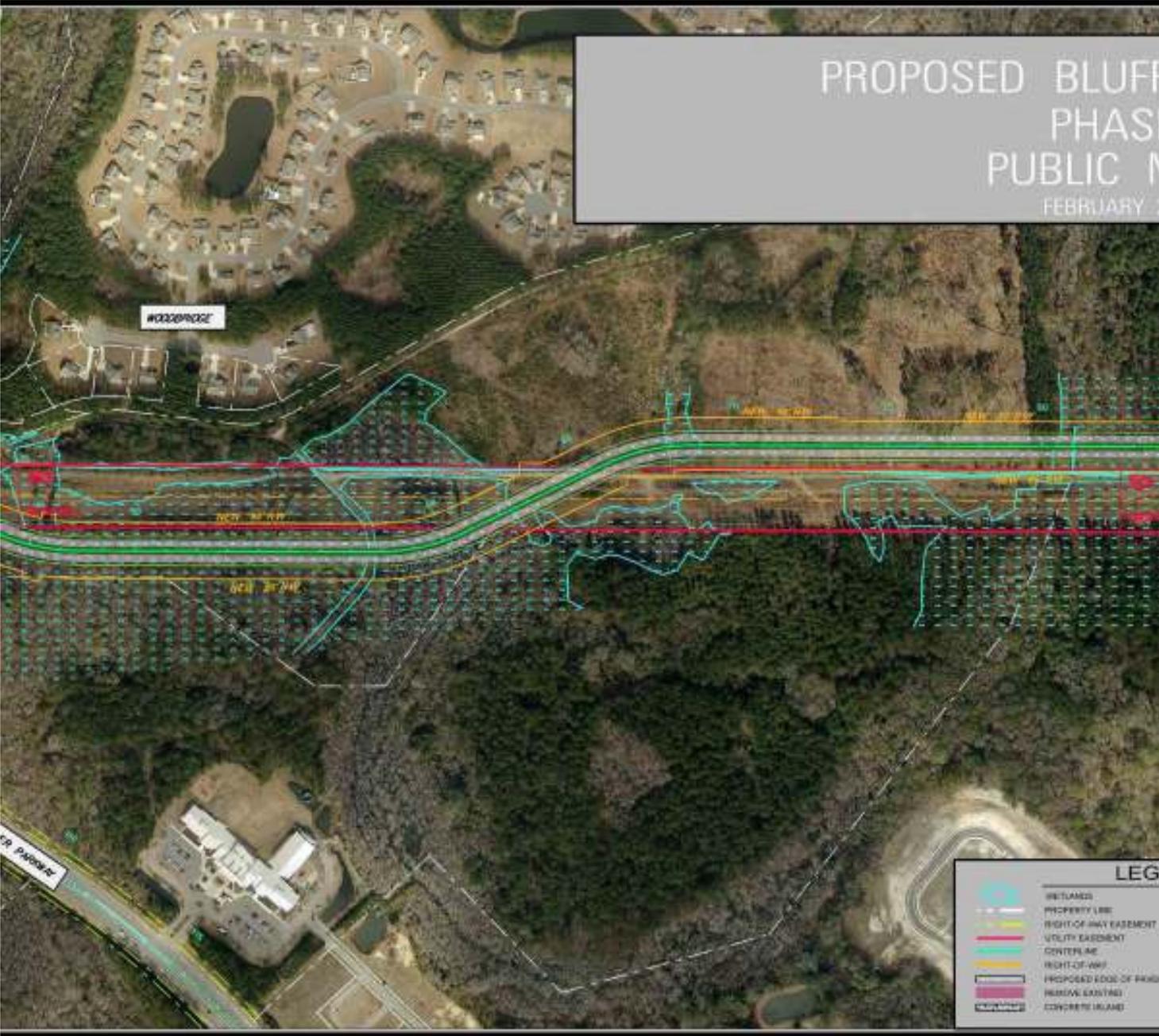
- Public Meeting Conducted from 5:00 to 7:00 PM at Bluffton High School on February 21, 2013
- 78 citizens registered their attendance
- 13 comments were received
  - The majority of the comments questioned the need/funding of Phase 5B and suggested specific design recommendations regarding access, traffic signals, etc.
  - Two comments were in favor of Phase 5B
  - No comments were specific to the proposed re-alignment

# Bluffton Parkway Extension Phase 5B



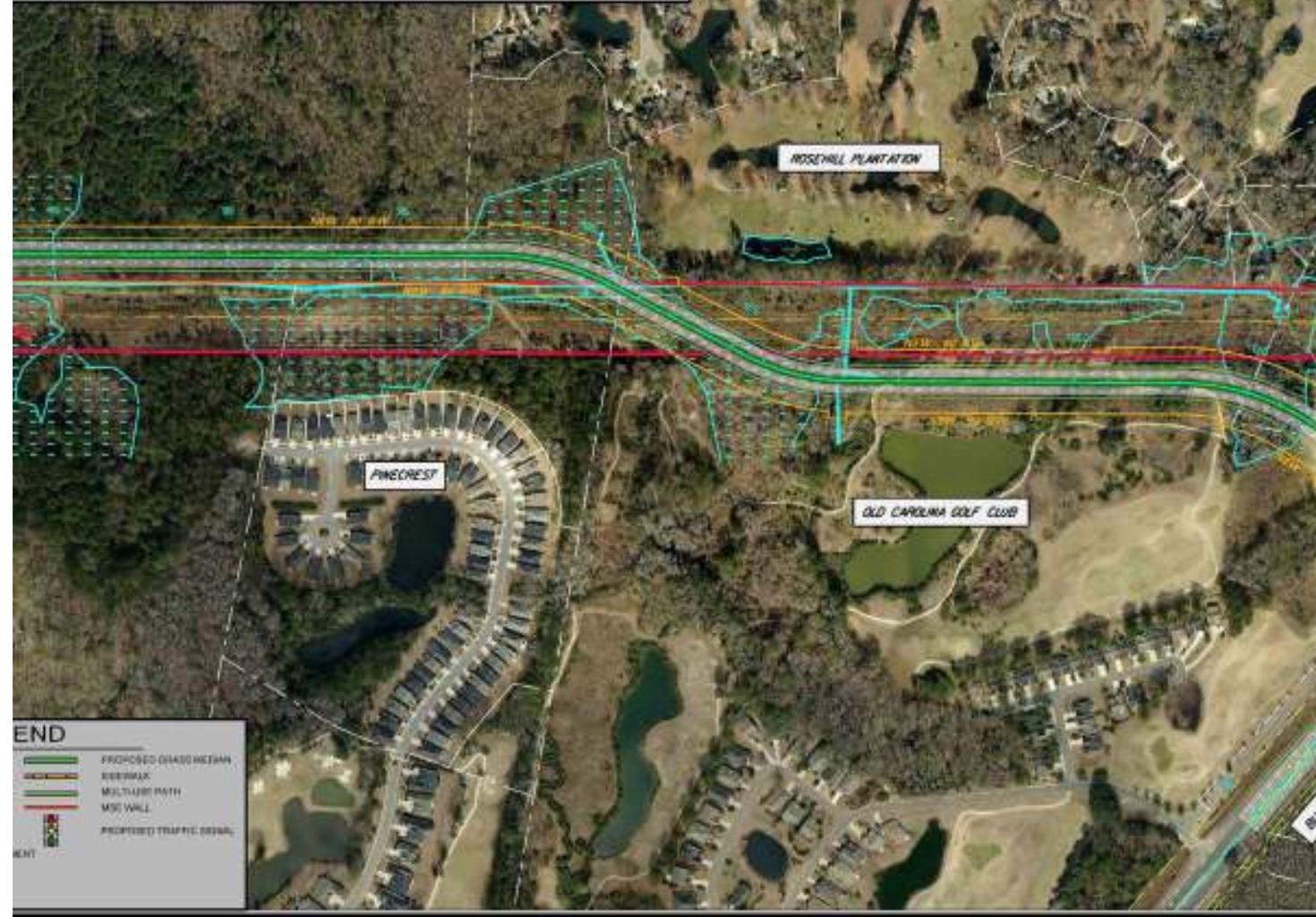


PROPOSED BLUFF  
PHASE  
PUBLIC M  
FEBRUARY



# STON PARKWAY E 5B MEETING

21, 2013





### LEGEND

- |  |                           |  |                         |
|--|---------------------------|--|-------------------------|
|  | WETLANDS                  |  | PROPOSED GRADE METEOR   |
|  | PROPERTY LINE             |  | SIDEWALK                |
|  | RIGHT OF WAY BARRIER      |  | MULTI-USE PATH          |
|  | UTILITY BARRETT           |  | MRE WALL                |
|  | CENTERLINE                |  | PROPOSED TRAFFIC SIGNAL |
|  | RIGHT OF WAY              |  |                         |
|  | PROPOSED EDGE OF PAVEMENT |  |                         |
|  | REMOVE EXISTING           |  |                         |
|  | CONCRETE ISLAND           |  |                         |



# Bluffton Parkway Extension Phase 5B

Beaufort County Public Facilities Committee

March 18, 2013

## Potential Timeline

- Public Comment period ends March 8, 2013 for revised alignment public meeting
- Beaufort County Council approve revised alignment (plans submitted 2-25-13) – March 2013
- Submit Re-Evaluation of Environmental Assessment to SCDOT – April 2013
- Finalize and sign Right-of-Way Plans – April 2013
- Acquire Right-of-Way – May 2013 to January 2014
- Finalize Utility Coordination – May 2013 to November 2013
- Submit & Negotiate permits – July 2013 to July 2014
- Prepare Final Construction Plans – May 2013 to October 2013



## COUNTY COUNCIL OF BEAUFORT COUNTY PURCHASING DEPARTMENT

Building 3, 102 Industrial Village Road  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Phone: (843) 255-2353 Fax: (843) 255-9437

**TO:** Councilman William McBride, Chairman, Community Services Committee  
**FROM:** Dave Thomas, Purchasing Director *DTC*  
**SUBJ:** Contract Award Recommendation for the Coroner's Office Renovations IFB # 1333320030516  
**DATE:** March 21, 2013

**BACKGROUND:** The Purchasing Department received bids on March 5, 2013 from nine (9) firms for renovation services for the Coroner's Office located at 1804 Old Shell Road, Port Royal, South Carolina (old DSN building). The scope of service includes major demolition, renovations, and small additions. Listed below with their corresponding bids are the nine firms that submitted bids on March 5, 2013:

<b><u>BIDDER:</u></b>	<b><u>COST</u></b>
1. JoCo Construction, Beaufort, SC	\$749,900.00*
2. Beaufort Construction, Beaufort, SC	\$851,301.00
3. Hutter Construction, Beaufort, SC	\$873,000.00
4. Tucker Construction, Beaufort, SC	\$890,545.00
5. Mitchell Construction, Walterboro, SC	\$906,000.00
6. NASCO, Beaufort, SC	\$952,000.00
7. Collins Construction, Savannah, GA	\$969,700.00
8. IP Builders, Walterboro, SC	\$974,000.00
9. BES Construction, Walterboro, SC	\$1,025,950.00

Beaufort Construction was the certified lowest responsible and responsive bidder and is in compliance with the County's SMB Participation Ordinance. An analysis of their bid prices revealed no apparent cause for rejecting their bid. Additional projected cost not included in the bid will be needed to cover the building permit, infrastructure work for wiring, telephone, and security. This will add an additional \$70,631.00 to the project. These additional costs will be paid to separate contractors and handled by County Staff, see the attached pricing information. Additionally, staff is requesting a contingency of 5% (\$42,696.00) of the total bid price be added to the total project cost.

\*JoCo Construction was non-responsive to the bid specifications.

**FUNDING:** 40020011-54439 (2002 Bonds – Renovations – Coroner) - \$287,712  
40040011-54442 (2005 Bonds – Renovations – Coroner) - \$216,771  
40070011-54430 (2009 Bonds – Renovations – Coroner) - \$157,779  
40060011-54446 (2010 Bonds – Renovations – Coroner) - \$32,542  
40080011-54430 (2012/2013 BANS – Renovations – Coroner) - \$137,057  
40080011-54430 (2012/2013 BANS – Contingency) - \$132,767

Total Budget: \$964,628.00

**RECOMMENDATIONS:** The Community Services Committee approve and recommend to County Council approval of a contract award to Beaufort Construction in the amount of \$851,301.00 for the renovation services for the Coroner's Office. Additionally recommend approval of the total project cost of \$964,628.00. This includes the bid award to Beaufort Construction (\$851,301.00), building permit fee (\$2,631), 5% contingency (\$42,696.00), infrastructure work, equipment, and security cost (\$68,000).

CC: Gary Kubic, County Administrator *G. Kubic*  
Bryan Hill, Deputy Administrator *B. Hill*  
David Starkey, Chief Financial Officer *D. Starkey*  
Edward Allen, Beaufort County Coroner *E. Allen*  
Robert McFee, Director of Engineering & Infrastructure *R. McFee*  
Monica Spells, Compliance Officer *Spells*  
Mark Roseneau, Public Facilities Director *M. Roseneau*  
Richard Dimont, Contract Specialist *R. Dimont*

Att: SMBE Documents, Bid Tab, Bid Form, and Infrastructure Pricing for Network, Wiring, and Security

**Small and Minority Business Bid Compliance Review of Good Faith Efforts (1 of 2)**  
 Beaufort County Coroner's Office Renovations - IFB #1333320030516 · Bids Due March 5, 2013 at 3:00 PM

	Prime Bidder	Beaufort Constr.*	BES Constr.	Collins Constr.	Hutter Constr.	IP Builders	Joco Constr.	Mitchell Constr.	NASCO	Tucker Building
1	Included Good Faith Efforts Checklist Form	1	1	1	1	1	1	1	1	1
2	Requested SMBE List from Compliance Office	1	0	1	1	1	0	1	1	1
3	Included Copy of Written Notice to SMBE	1	1	0	1	1	1	1	1	1
4	Provided Proof of Sending Written Notice to SMBE	1	0	1	1	1	1	1	1	1
5	Sent Bid Notice to SMBE 10 Days in Advance	1	0	1	1	0	1	1	1	1
6	Included Copy of Written Notice to Good Faith Agencies	1	1	1	1	1	0	1	1	1
7	Provided Proof of Sending Written Notice to Good Faith Agencies	1	1	1	1	1	0	1	1	1
8	Signed Non-Discrimination Statement Form (Exhibit 1)	1	1	1	1	1	1	1	1	1
9	Included Outreach Documentation Log (Exhibit 2)	1	1	1	1	1	1	1	1	1
10	Included Proposed Utilization Plan (Exhibit 3)	1	1	1	1	1	1	1	1	1
	<b>Total</b>	<b>10</b>	<b>7</b>	<b>9</b>	<b>10</b>	<b>9</b>	<b>7</b>	<b>10</b>	<b>10</b>	<b>10</b>

\*Beaufort Construction, Inc.—SUCCESSFUL BIDDER  
 BES Construction, LLC  
 Collins Construction Services, Inc.  
 Hutter Construction Corporation  
 IP Builders, Inc.  
 Joco Construction, LLC  
 Mitchell Construction Company, Inc.  
 Native American Services Corporation (NASCO)  
 Tucker Building Corporation

Total of 10 Possible Points

Scoring:  
 0 = No  
 1 = Yes



**Small and Minority Business Bid Compliance Review of Good Faith Efforts (2 of 2)**  
 Beaufort County Coroner's Office Renovations - IFB #1333320030516 · Bids Due March 5, 2013 at 3:00 PM

Prime Bidder	Proposed Local SMBE Firm Name	Type	Location	Scope	Amount	Total SMBE
Beaufort Construction, Inc. Beaufort, SC	Graybar Fence	SBE	Beaufort, SC	Fencing	\$3,500	\$244,000
	Gardner Masonry	MBE	Saint Helena Island, SC	Masonry	\$6,000	
	The Greenery	SBE	Hilton Head Island, SC	Landscaping	\$19,000	
	Hernandez Drywall	MBE	Bluffton, SC	Drywall/Ceiling	\$31,000	
	Wayne Blankenship Construction	SBE	Seabrook, SC	Sitework	\$58,000	
	Turner Electrical	SBE	Bluffton, SC	Generator	\$126,500	
BES Construction, LLC Walterboro, SC	The Greenery	SBE	Hilton Head Island, SC	Landscaping	\$18,057	\$88,057
	Turner Electric	SBE	Bluffton, SC	Electric	\$70,000	
Collins Construction Services, Inc. Savannah, GA	No Local SMBE firms proposed—proposed subcontractors in Chatham County, GA (Savannah)					
Hutter Construction Corporation Beaufort, SC	Lucas Designs	WBE	Bluffton, SC	Painting	\$19,970	\$169,115
	Espy Lumber	SBE	Okatie, SC	Lumber Materials	\$23,145	
	Quality Electric	SBE	Beaufort, SC	Electrical	\$126,000	
IP Builders, Inc. Walterboro, SC	No Local SMBE firms proposed—proposed subcontractors in Colleton County, SC (Walterboro)					
Joco Construction, LLC Lady's Island, SC	Gardner Masonry	MBE	Saint Helena Island, SC	Masonry	\$15,000	\$15,000
Mitchell Construction Company, Inc. Walterboro, SC	Rileys Drywall	MBE	Yemassee, SC	Drywall	Not provided	Unknown
	Graybar Fence	SBE	Beaufort, SC	Fencing	Not provided	
Native American Services Corporation Kellogg, ID	Clover Glass	SBE	Bluffton, SC	Glazing	\$3,990	\$228,442
	The Greenery	SBE	Hilton Head Island, SC	Landscaping	\$18,057	
	Pender Brothers	SBE	Port Royal, SC	Plumbing	\$76,895	
	Pender Brothers	SBE	Port Royal, SC	HVAC	\$129,500	
Tucker Building Corporation Beaufort, SC	Rivers Construction	MBE	Beaufort, SC	Concrete	\$4,500	\$38,270
	Jenkins Masonry	MBE	Burton, SC	Masonry	\$6,000	
	Palm Bay Cabinets	SBE	Beaufort, SC	Millwork	\$7,800	
	Lucas Design	SBE	Bluffton, SC	Painting	\$19,970	

MBE = Minority Business Enterprise  
 SBE = Small Business Enterprise  
 WBE = Woman Business Enterprise



**PRELIMINARY BID TABULATION**

PURCHASING DEPARTMENT



Project Name:	Coroner's Office Renovations
Project Number:	IFB # 13 33320 0305 16
Project Budget:	
Bid Opening Date:	Tuesday March 5, 2013
Time:	3:00 PM
Location:	Building #3 102 Industrial Village Rd, Beaufort, SC
Bid Administrator:	Dave Thomas, Beaufort County Purchasing Director
Bid Recorder:	Carol Skinner

The following bids were received for the above referenced project:

BIDDER	BID FORM	BID BOND	ALL ADDENDA	SCH OF VALUES	SUB LISTING	SMBE DOCS	BASE BID	ALT #1	ALT #2	BID TOTAL
BES Construction	x	x	x		x	x	\$1,025,950.00	\$2,555.00		
Beaufort Construction	x	x	x		x	x	\$851,301.00	\$2,400.00		
Mitchell Construction	x	x	x		x	x	\$906,000.00	\$2,000.00		
JoCo Construction	x	x	x		x	x	\$749,900.00	\$1,500.00		
IP Builders	x	x	x		x	x	\$974,000.00	\$1,934.00		
NASCO	x	x	x		x	x	\$952,000.00	\$1,850.00		
Collins Construction	x	x	x		x	x	\$969,700.00	\$2,800.00		
Tucker Builders	x	x	x		x	x	\$890,545.00	\$1,700.00		
Hutter Construction	x	x	x		x	x	\$873,000.00	\$3,000.00		

Beaufort County posts PRELIMINARY bid tabulation information within 2 business days of the advertised bid opening. Information on the PRELIMINARY bid tabulation is posted as it was read during the bid opening. Beaufort County makes no guarantees as to the accuracy of any information on the PRELIMINARY tabulation. The bid results indicated here do not necessarily represent the final compliance review by Beaufort County and are subject to change. After the review, the final award will be made by Beaufort County Council and a certified bid tab will be posted online.

  
 Bid Administrator Signature

  
 Bid Recorder Signature

**BID FORM**

Contractor Name: Beaufort Construction Inc.

**Project: Beaufort County Coroner's Building Renovations**

In compliance with your invitation to Bid, the undersigned proposed to furnish all labor, materials, insurance to include Builders Risk Insurance and perform all work necessary for construction of the referenced project, in strict accordance with all contract documents dated November 2012, including Addenda noted below for the consideration of the following amounts:

Job No. 13 33320 0305 16

TOTAL

Total Bid for Construction As Specified to include the following Lump Sum Allowances. Include the following amounts in the base bid for materials, installation, overhead, profit and all costs for the following items. \$ 851,301<sup>00</sup>

- 1. Door Hardware: \$7,000.00
  - 2. Interior Signage: \$3,000.00 (exterior sign is detailed in the documents)
  - 3. Window Treatment \$6,000.00
  - 4. Landscape Lighting \$5,500.00 (Included shall be all materials and labor)
- (See Section 01 20 00 Paragraph 1.3E of the Bid Documents)

**Alternates**

Add Alternate #1 Provide Solid Phenolic Core Toilet Partitions

\$ 2400<sup>00</sup>

**ADDENDA - Acknowledge the receipt of addenda**

Addendum No. 1 Dated 2/28/13 Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_ Addendum No. \_\_\_\_\_ Dated \_\_\_\_\_

**AWARD:** The Purchasing Department will make award to one bidder for total job, or for each job separately when applicable, whichever is in the best interest of the County. If alternates are determined to be unacceptable, Owner may contract and supply alternates as specified on his own. Owner may award all, or in part, as in the best interest of the County. Prior to commencing work/delivery hereunder, the successful Contractor/Vendor, at his expense, shall be required to furnish insurance certification showing the certificate holder as Beaufort County, P. O. Drawer 1228, Beaufort, SC 29901-1228, Attention: Purchasing Director, and with a special notation naming Beaufort County as an additional insured on the liability coverage. Failure to send required documents within 10 days after written notice of acceptance shall result in forfeit of any required bid bond.

A Bid guarantee in the sum of 5% totaling \$ 42565.05 in the form of a surety, certified check or cashiers check is submitted herewith, in accordance with the Instructions to Bidders.

If notice of acceptance of this bid is given to the undersigned within 90 days after the date of bids or any time thereafter before this bid is withdrawn, the undersigned will execute and deliver an Agreement, in the

**Coroner's Office / BCSO Victims Assistance-Offenders Registry Budget  
1804 Old Shell Road**

<b>Network Infrastructure Equipment and Materials</b>		<b>\$ 10,000.00</b>
<b>Equipment</b>	<b>\$ 10,000.00</b>	
<b>Fiber Move ( No Cost From Century Link )</b>	<b>\$ -</b>	
<b>Sole Source State Contract Pricing</b>		
<b>Wiring Materials</b>		<b>\$ 8,500.00</b>
<b>Graybar</b>	<b>\$ 8,500.00</b>	
<b>State Contract Pricing</b>		
<b>Wiring Installation</b>		<b>\$ 8,500.00</b>
<b>Advanced Fiber Solutions</b>		
<b>Communications Solutions</b>		
<b>Palmetto Solutions</b>		
<b>Woods Communications</b>		
<b>Will award by lowest quote from the four vendors above</b>		
<b>Telephony Needs</b>		<b>\$ 1,000.00</b>
<b>Unknown</b>	<b>\$ 1,000.00</b>	
<b>Sole Source-Century Link</b>		
<b>Security Needs</b>		<b>\$ 40,000.00</b>
<b>Encore Technology Group-State Contract</b>		
<b>Building Permit</b>		<b>\$ 2,631.00</b>
<b>Total</b>		<b>\$ 70,631.00</b>



COUNTY COUNCIL OF BEAUFORT COUNTY  
**PURCHASING DEPARTMENT**

102 Industrial Village Road, Bldg 3—Post Office Drawer 1228  
Beaufort, South Carolina 29901-1228

**TO:** Councilman D. Paul Sommerville, Chairman, Beaufort County Council

**FROM:** Dave Thomas, Purchasing Director *DT*

**SUBJ:** **Contract Award Recommendation for Purchasing One New 2012 Ambulance and to Provide Remounting Services for Two Ambulances under the HGAC Buy Cooperative Purchasing Contract**

**DATE:** March 21, 2013

**BACKGROUND:** The Purchasing Department received a request from Beaufort County's EMS Department to purchase one new AEV Dodge Ambulance and to provide remounting services for two of our current Ambulances. This purchase request will use the HGAC Buy Cooperative Contract, a National Cooperative contract use by State, and local governments. The authority to use this type of contract is in accordance with our Beaufort County Purchasing Code concerning cooperative contract purchases. The EMS Department along with First Vehicle Services recommends the purchase of the AEV Dodge Ambulances due to their overall performance. Additionally, the AEV factory is the nearest to our location making it logistically more advantageous. The close proximity of the factory will make the inspections of the unit during manufacturing easier, and keep delivery costs down. In addition, the location of the plant will make any warranty/maintenance repairs easier to get thereby returning the unit to EMS in a more expedient manner.

The HGAC Buy contract will provide remounting of two of the current fleet ambulances as these modules are in good structural condition. The old chassis would be traded in to Northwestern and remounting of the ambulances would include a new 2012 Dodge D4500, 4x2 Diesel Type I cab/chassis, HVAC, emergency and compartment lights. Also, the module would be repainted and interior refurbished. The remounted ambulances receive the same manufacturer warranty as the new ambulance. All of the ambulances will be delivered to the County before the end of the fiscal year.

**VENDOR INFORMATION:**

AEV/Northwestern Emergency Vehicles, Jefferson, NC  
AEV Ambulance (new)  
Remount Ambulance (2 X \$114,702.00 ea)

**COST**

\$149,868.00  
\$229,404.00

**FUNDING:** Account #10001230-54000, Vehicle Purchases

# Northwestern Emergency Vehicles

# Quotation

PO Box 790  
 Jefferson, NC 28640  
 Phone 800-536-8488 Fax 336-246-8978

QUOTE #  
 DATE:

QUOTE FOR: Beaufort County EMS

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
Tim Badger					On Delivery

QUANTITY	DESCRIPTION	PRICE	TOTAL
1	2012 Dodge 4500 Type I Ambulance with additions Per specs	\$149,568.00	\$149,568.00
*Sales tax will be added upon ordering. If exempt, a exemption form must be sent to us prior to ordering.			
		SUBTOTAL	\$149,568.00
		SALES TAX	-0-
		SHIPPING & HANDLING	
		<b>TOTAL</b>	<b>\$149,568.00</b>



**CONTRACT PRICING WORKSHEET**  
For Standard Equipment Purchases

Contract No.:

Date Prepared: 3/7/2013

*This Form must be prepared by Contractor, and provided to End User to attach to Purchase Order, with copy to H-GAC. The H-GAC administrative fee shall be calculated and shown as a separate line item. Please type or print legibly.*

Buying Agency:	BEAUFORT COUNTY	Contractor:	AEV / Northwestern Emergency Vehicles
Contact Person:	DAVE THOMAS, CPPO, CPPB	Prepared By:	David Hudler
Phone:	843-255-2353	Phone:	336-977-1015 (cell) or 800-536-8488(office)
Fax:	843-255-9437	Fax:	336-246-8978
Email:	<a href="mailto:dthomas@bcgov.net">dthomas@bcgov.net</a>	Email:	<a href="mailto:david@nwev.com">david@nwev.com</a>

Product Code:	AE17	Description:	2012 Dodge D4500 4x2 Diesel Type I Base Ambulance Remount
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**A. Product Item Base Unit Price Per Contractor's H-GAC Contract:** \$90,089.00

**B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.**  
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
EA31-C STEP: AUTOMATIC ELECTRIC ZICO	1,832.00		
		Subtotal From Additional Sheet(s):	
		<b>Subtotal B:</b>	<b>1,832.00</b>

**C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.**  
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
PAINT BELT PER CUSTOMER'S SPECS	1,435.00	RE-WIRE THE ELECTRICAL SYSTEM	3,000.00
STRIPING PER CUSTOMER SPECS	1,466.00	FLOOR COVERING -NEW	620.00
CHEVRONS	750.00	Subtotal From Additional Sheet(s):	10,960.00
110V HVAC SYSTEM	3,500.00	<b>Subtotal C:</b>	<b>21,731.00</b>

**Check:** Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). **For this transaction the percentage is:** 24%

**D. Other Cost Items Not Itemized Above (e.g. Installation, Freight, Delivery, Etc.)**

Description	Cost	Description	Cost
		<b>Subtotal D:</b>	0

**E. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C+D)**

Quantity Ordered:	1	X Subtotal of A + B + C + D:		=	<b>Subtotal E:</b>	113,652.00
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**F. H-GAC Fee Calculation (From Current Fee Tables)** **Subtotal F:** \$750.00

**G. Trade-Ins / Other Allowances / Special Discounts**

Description	Cost	Description	Cost
		<b>Subtotal G:</b>	0

**Delivery Date:** **H. Total Purchase Price (E+F+G):** \$114,402.00



OFFICE OF THE COUNTY ADMINISTRATOR  
COUNTY COUNCIL OF BEAUFORT COUNTY

GARY T. KUBIC  
COUNTY ADMINISTRATOR

CHERYL HARRIS  
EXECUTIVE ASSISTANT

ADMINISTRATION BUILDING  
100 RIBAUT ROAD  
POST OFFICE DRAWER 1228  
BEAUFORT, SOUTH CAROLINA 29901-1228  
TELEPHONE: (843) 255-2026  
FAX: (843) 255-9403  
[www.hcgov.net](http://www.hcgov.net)

BRYAN J. HILL  
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER  
STAFF ATTORNEY

March 22, 2013

Mr. Gerald Dawson, Chairman  
Public Facilities Committee  
Beaufort County Administration Building  
Post Office Drawer 1228  
Beaufort, South Carolina 29901-1228

Re: March 25, 2013, Public Hearing, Conditional Approval to grant an encroachment permit over the Spanish Moss Trail for the development of a Parker's Convenience Store at the US 21 and Parris Island Gateway.

Dear Chairman Dawson:

I am writing to you to report the findings of Administration regarding the granting or denial by Beaufort County of an encroachment permit over the Spanish Moss Trail.

The encroachment permit is required as part of a proposed commercial development agreement between Parker's Convenience Store and the City of Beaufort on the corner site located at the intersection of US 21 and Parris Island Parkway.

It is the recommendation of Beaufort County Administration that County Council conditionally approve the encroachment permit based upon the achievement of the following expressed conditions.

1. The South Carolina Department of Transportation (SCDOT) must approve an encroachment permit for vehicular access from US 21.
2. The City of Beaufort must accept the roadways created for this project as City of Beaufort public roads.
3. The City of Beaufort shall enter into a development agreement with Parker's Convenience Store and provide a traffic analysis report accurate to the concept plan and its impacts upon US 21, Parris Island Gateway and County Shed Road.
4. The City of Beaufort will be responsible for traffic mitigation measures to relieve any failing levels of service associated with this development and its effect upon US 21, Parris Island Gateway and County Shed Road.

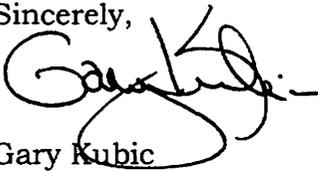
Mr. Gerald Dawson, Chairman  
Public Facilities Committee  
March 22, 2013  
Page 2

5. The City of Beaufort must submit any traffic mitigation measures to the SCDOT and County.
6. In order to maintain state and federal funding opportunities for the development of the Spanish Moss Trail, the development agreement must specify that any current or future Spanish Moss Trail locations shall be designed and built in accordance with the "2012 AASHTO Guide for the Development of Bicycle Facilities" standards.
7. All right-of-way easements that are required for the development of the Spanish Moss Trail which arise from the development agreement shall be granted to Beaufort County and/or Beaufort-Jasper Water and Sewer Authority.
8. Beaufort County shall have an opportunity to provide comments for any proposed signage associated with the development agreement.

If you have any questions, please contact me.

Thanks.

Sincerely,



Gary Kubic  
Beaufort County Administrator

GK:ch

cc: Paul Sommerville, Chairman, Beaufort County Council  
Members of Beaufort County Council  
Billy Keyserling, Mayor, City of Beaufort  
Members of City of Beaufort Council  
Scott Dadson, City Manager, City of Beaufort  
Josh Gruber, County Attorney

ORDINANCE 2013 /

CONSIDERATION OF A REQUEST BY BEAUFORT-JASPER WATER & SEWER AUTHORITY TO GRANT AN ENCROACHMENT PERMIT OVER THE SPANISH MOSS RAIL TRAIL TO PARKER'S CONVENIENCE STORE NEAR THE INTERSECTION OF US HIGHWAY 21 AND PARRIS ISLAND GATEWAY AS SHOWN ON EXHIBIT A.

Adopted this \_\_\_\_ of March, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua A. Gruber, Staff Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

First Reading, By Title Only: February 25, 2013

Second Reading: March 11, 2013

Public Hearing:

Third and Final Reading:

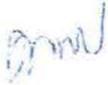




South Carolina  
Department of Transportation

Beaufort County  
Berkeley County  
Charleston County  
Colleton County  
Dorchester County  
Jasper County

## MEMORANDUM

**TO:** Wendell Mulligan, Resident Maintenance Engineer  
**FROM:** D. Mark Nesbit, District Traffic Engineer   
**DATE:** February 6, 2013  
**RE:** US-21 (Trask Parkway) – Parker's Convenience Store Development

We have reviewed the plans and traffic impact study for the proposed development on the corner of US-21(Trask Parkway) and US-21(Parris Island Gateway) and have the following comments, these comments include those as discussed in teleconference with City of Beaufort on February 6, 2013:

- Note that SC-280 has been re-designated as US-21. All references to SC-280 should be changed to US-21(Parris Island Gateway).
- A raised median barrier must be installed on Parris Island Gateway to ensure the Right-In/Right-Out entrance functions as intended. This median should extend from US-21 back to County Shed Road
- Beaufort County approval for the crossing of the Rails to Trails easement must be obtained before permit can be issued for Trask parkway access. Design of pathway crossing should be resolved to all party's satisfaction.
- Need to show all entering and exiting turning movements for fuel tanker delivery truck.
- Need to show all existing and proposed pavement markings on state roads adjacent to the project.
- Need to show all adjacent and opposing access points on state roads adjacent to the project.
- Need to provide correct and specific SCDOT standard drawing numbers for all proposed pavement markings. The proposed markings for new right turn lane do not appear to be correct.
- Need to provide cross sections for the area of the right turn lane and driveway on US-21 showing adjacent disturbed shoulder area to property line.
- Upon full development of all tracts the intersection of County Shed Road and Parris Island Gateway will become problematic. Analysis on how to prevent this from becoming a safety and traffic hazard should be provided. Per discussions with the City this may involve denial of access to County Shed Road from the development unless an appropriate solution can be implemented. Due to proximity to Trask Parkway a signal is not a viable solution.
- Coordination with upcoming COG improvement project installing right turn lane from SB US-21 to Parris Island Gateway will be required. Designer should work with local governments and SCDOT program managers to ensure plans are coordinated.

DMN:nsu  
File: D6/Beaufort/NSU

District Six Engineering  
6355 Fain Boulevard  
North Charleston, SC 29406-4989



Phone: (843) 740-1665  
Fax: (843) 740-1663

AN EQUAL OPPORTUNITY/  
AFFIRMATIVE ACTION EMPLOYER



OFFICE OF THE COUNTY ADMINISTRATOR  
COUNTY COUNCIL OF BEAUFORT COUNTY

**GARY KUBIC**  
COUNTY ADMINISTRATOR

**CHERYL HARRIS**  
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**BRYAN J. HILL**  
DEPUTY COUNTY ADMINISTRATOR

**JOSHUA A. GRUBER**  
STAFF ATTORNEY

March 8, 2013

Mr. Mark Nesbit  
SCDOT  
District 6 Engineering Offices  
6355 Fain Blvd.  
North Charleston, SC 29406

Re: Memorandum to Wendell Mulligan dated February 6, 2013

Dear Mark:

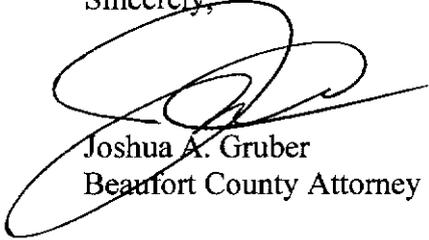
Beaufort County has been provided with a copy of your Memorandum to Mr. Wendell Mulligan dated February 6, 2013, which addresses SCDOT concerns regarding the planned development of a Parker's Convenience store at the intersection of US21 and Parris Island Gateway.

I am writing to inquire if Mr. Mulligan has provided you with and responses to your Memorandum and if so, if it would be possible to get a copy of those responses. The County is currently in the process of reviewing the requested encroachment permit over the Spanish Moss Rail Trail identified in bullet point number three in your memorandum and we are looking to incorporate any information that you may have into our presentation to County Council. However, there does not appear to be any reference to comments or concerns regarding the full traffic access shown on development plans that will access US21 that is immediate adjacent to the Rail Trail crossing. Specifically, has any study of this access' impact to US21 been conducted that would be beneficial to our examination of the potential impact that the crossing will have on the Rail Trail? If not, is there any reason why the potential access to US21 should not be studied to help determine this critical safety information?

Beaufort County would greatly appreciate it if you could look into this matter as requested above and provide us with any information that you might have.

Please do not hesitate to contact me should you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joshua A. Gruber', written over the typed name and title.

Joshua A. Gruber  
Beaufort County Attorney

cc: Beaufort County Council Members  
Gary Kubic  
Bryan Hill  
Tony Criscitello  
Rob McFee