

COUNTY COUNCIL OF BEAUFORT COUNTY

ADMINISTRATION BUILDING
100 RIBAUT ROAD
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WM. WESTON J. NEWTON
CHAIRMAN

D. PAUL SOMMERVILLE
VICE CHAIRMAN

COUNCIL MEMBERS

STEVEN M. BAER
RICK CAPORALE
GERALD DAWSON
BRIAN E. FLEWELLING
HERBERT N. GLAZE
WILLIAM L. McBRIDE
STEWART H. RODMAN
GERALD W. STEWART
LAURA VON HARTEN

GARY KUBIC
COUNTY ADMINISTRATOR

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
COUNTY ATTORNEY

SUZANNE M. RAINEY
CLERK TO COUNCIL

AGENDA COUNTY COUNCIL OF BEAUFORT COUNTY

Monday, August 27, 2012
4:00 p.m.

Council Chambers, Administration Building
Government Center
100 Ribaut Road, Beaufort

Citizens may participate in the public comment periods and public hearings from telecast sites at the Hilton Head Island Branch Library as well as Mary Field School, Daufuskie Island.

1. CAUCUS - 4:00 P.M.
Discussion is not limited to agenda items.
Executive Conference Room
2. REGULAR MEETING - 5:00 P.M.
Council Chambers
3. CALL TO ORDER
4. PLEDGE OF ALLEGIANCE
5. INVOCATION
6. PUBLIC COMMENT
7. COUNTY ADMINISTRATOR'S REPORT ([backup](#))
Mr. Gary Kubic, County Administrator
 - A. The County Channel / Broadcast Update
 - B. Two-Week Progress Report ([backup](#))
 - C. Status Report / Military Enhancement Committee Efforts and Expenditures of Funds
 - D. Amendment to Beaufort County Council 2012 Meeting Schedule ([backup](#))
 - E. Results of the Refinancing FY2005 Bonds
8. DEPUTY ADMINISTRATOR'S REPORT
Mr. Bryan Hill, Deputy County Administrator
 - A. Two-Week Progress Report ([backup](#))
 - B. Monthly Budget Summary ([backup](#))

Over



C. Construction Project Updates

Mr. Rob McFee, Division-Director Engineering and Infrastructure

One Cent Sales Tax Referendum Projects:

U.S. Highway 278 Construction Project

Bluffton Parkway Phase 5A Roadway

S.C. Highway 170 Status

Bluffton 5A Bridge Status

Capital Improvement Projects:

St. Helena Island Branch Library

Courthouse Reskin Project

Coroner's Office Renovations

Myrtle Park Renovations

9. CONSENT AGENDA – ITEMS A THROUGH I

A. TEXT AMENDMENTS TO AIRPORTS BOARD CHARTER ([backup](#))

1. Consideration of second reading approval to occur August 27, 2012
2. First reading approval occurred August 13, 2012 / Vote 10:0
3. Public Facilities Committee discussion and recommendation to approve occurred July 24, 2012 / Vote 6:0

B. RESOLUTION CONFIRMING THE COUNTY FISCAL YEAR 2012 / 2013 MILLAGE RATES ([backup](#))

1. Consideration of confirmation to occur August 27, 2012
2. Finance Committee discussion and recommendation to confirm occurred August 20, 2012 / Vote 5:0

C. RESOLUTION CONFIRMING THE FIRE DISTRICTS' FISCAL YEAR 2012 / 2013 MILLAGE RATES ([backup](#))

1. Consideration of confirmation to occur August 27, 2012
2. Finance Committee discussion and recommendation to confirm occurred August 20, 2012 / Vote 5:0

D. INSECTICIDES FOR MOSQUITO CONTROL DEPARTMENT ([backup](#))

1. Consideration of contract award to occur August 27, 2012
2. Contract award: Clarke Mosquito Control Products, Roselle, Illinois
3. Contract amount: \$279,752.50
4. Funding: Public Health Products, Account #43190-52320
5. Finance Committee discussion and recommendation to approve occurred August 20, 2012 / Vote 5:0

E. JANITORIAL SERVICES NORTH OF THE BROAD RIVER ([backup](#))

1. Consideration of contract award to occur August 27, 2012
2. Contract award: Disabilities and Special Needs Department
3. Contract amount: \$52,026
4. Funding: PALS Athletic Centers, Account #63316-5120; Recreation Cleaning Services, Account #63317-51210
5. Finance Committee discussion and recommendation to approve occurred August 20, 2012 / Vote 5:0

F. RENEWAL OF EMPLOYEE HEALTH BENEFIT CONSULTING SERVICES

([backup](#))

1. Consideration of contract award to occur August 27, 2012
2. Contract award: Gallagher Benefit Services, Inc., Charlotte, North Carolina
3. Contract amount: \$85,000
4. Funding: Professional Services, Account #14020-511160
5. Finance Committee discussion and recommendation to approve occurred August 20, 2012 / Vote 5:0

G. AUTHORIZING THE ISSUANCE AND SALE OF NOT EXCEEDING \$5,000,000 OF GENERAL OBLIGATION BOND ANTICIPATION NOTES TO PROVIDE FUNDS FOR COURTHOUSE RENOVATIONS, CORONER'S OFFICE RENOVATIONS AND MYRTLE PARK COUNTY ADMINISTRATION BUILDING RENOVATIONS; FIXING THE FORM AND DETAILS OF THE NOTES; AUTHORIZING THE COUNTY ADMINISTRATOR TO DETERMINE CERTAIN MATTERS RELATING TO THE NOTES; PROVIDING FOR THE PAYMENT OF THE NOTES AND THE DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO ([backup](#))

1. Consideration of first reading approval to occur August 27, 2012
2. Public hearing announcement – Monday, September 10, 2012 beginning at 6:00 p.m. in the large meeting room of the Hilton Head Island Branch Library, 11 Beach City Road, Hilton Head Island
2. Finance Committee discussion and recommendation to approve occurred August 20, 2012 / Vote 5:0

H. ROADWAY NAMING / PENN CENTER / JONATHAN FRANCIS, SR. ([backup](#))

1. Consideration of naming roadway to occur August 27, 2012
2. Community Services Committee discussion and recommendation to approve occurred August 20, 2012 / Vote 4:0

I. RESOLUTION OF THE COUNTY COUNCIL OF BEAUFORT COUNTY TO ADOPT GEOGRAPHICAL BOUNDARIES FOR A BEAUFORT COUNTY AND JASPER COUNTY METROPOLITAN PLANNING AREA AND TO CREATE A METROPOLITAN PLANNING ORGANIZATION ([backup](#))

1. Consideration of adoption to occur August 27, 2012
2. Public Facilities Committee discussion and recommendation to adopt occurred August 20, 2012 / Vote 4:0

10. PUBLIC HEARING – 6:00 P.M.

A. AN ORDINANCE TO AMEND THE FY 2012-2013 SCHOOL DISTRICT BUDGET ([backup](#))

1. Consideration of third and final reading approval to occur August 17, 2012
2. Second reading approval occurred August 13, 2012 / Vote 6:4
3. Finance Committee discussion and recommendation to approve occurred August 20, 2012
4. Finance Committee discussion and recommendation to approve occurred August 6, 2012 / Vote 8:0
5. First reading, by title only, approval occurred July 23, 2012 / Vote 11:0

6. Finance Committee discussion and recommendation to approve on first reading, by title only, occurred July 18, 2012 / Vote 6:0
11. COMMITTEE REPORTS ([backup](#))
12. PUBLIC COMMENT
13. EXECUTIVE SESSION
 - A. Discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property; discussion of matters relating to the proposed location, expansion or the provision of services encouraging location or expansion of industries or other businesses in Beaufort County.
14. ADJOURNMENT

County Council Meeting
Monday, September 10, 2012
4:00 p.m. caucus
5:00 p.m. regular
Large Meeting Room
Hilton Head Island Branch Library
11 Beach City Road, Hilton Head Island

OFFICE OF THE COUNTY ADMINISTRATOR
COUNTY COUNCIL OF BEAUFORT COUNTY

GARY KUBIC
COUNTY ADMINISTRATOR

CHERYL HARRIS
EXECUTIVE ASSISTANT

ADMINISTRATION BUILDING
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BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
STAFF ATTORNEY

COUNTY ADMINISTRATOR'S REPORT

Monday, August 27, 2012
5:00 p.m.
County Council Chambers

ACTION / INFORMATION ITEMS:

- The County Channel / Broadcast Update (Enclosure)
- Two-week Progress Report (Enclosure)
- Status Report / Military Enhancement Committee Efforts and Expenditures of Funds (Enclosure)
- Amendment to Beaufort County Council 2012 Meeting Schedule (Enclosure)
- Results of Refinancing FY2005 Bonds
Mr. David Starkey, Chief Financial Officer



Memorandum

DATE: August 24, 2012
TO: County Council
FROM: Gary Kubic, County Administrator
SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place August 13, 2012 through August 24, 2012:

August 13, 2012

- Personal leave

August 14, 2012

- Conference call with Bryan Hill, Deputy County Administrator, Morris Campbell, Director of Community Services, and Wlodek Zaryczny, Director of Library re: New library hours for all branches

August 15, 2012

- Conference call with County staff and Town of Bluffton representatives re: Project Pants

August 16, 2012

- "Back to School" Rally at Bluffton High School
- Staff meeting re: Parkers Convenience Store project

August 17, 2012

- No scheduled appointments

August 20, 2012

- Finance Committee meeting
- Community Services Committee meeting

August 21, 2012

- Meeting with Attorney Greg DeLoach, Staff Attorney Josh Gruber, Rob McFee, Division Director of Engineering and Infrastructure, and representatives from Saint Gregory the Great re: Frontage Road
- County / Town of Hilton Head Island bimonthly meeting
- Public Facilities Committee meeting

August 22, 2012

- Agenda review

August 23, 2012

- Meeting with Paul Brewer re: stormwater runoff matter

August 24, 2012

- Meeting with Arthur Middleton re: Penn Center / Brick Baptist Church
- Staff conference call re: PALS Buckwalter recreation facility
- Meeting with Weston Newton, Council Chairman, Dr. Jane Upshaw, Chancellor, USC-B, and Dr. Tom Leitzel, President of TCL re: Operating budget requirements / capital improvements

County Council of Beaufort County 2012 Meetings

Date	CAUCUS		REGULAR	
	Time	Location	Time	Location
January 9, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
January 23, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
February 13, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
February 27, 2012	4:00 p.m.	Hilton Head Island Library	5:00 p.m.	Hilton Head Island Library
March 12, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
March 26, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
April 9, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
April 23, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
May 7, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
May 21, 2012	4:00 p.m.	Hilton Head Island Library	5:00 p.m.	Hilton Head Island Library
June 11, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
June 25, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
July 23, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
August 13, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
August 27, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
September 10, 2012	4:00 p.m.	Hilton Head Island Library	5:00 p.m.	Hilton Head Island Library
September 24, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
October 8, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
October 22, 2012	4:00 p.m.	Bluffton Library Hilton-Head-Island-Library	5:00 p.m.	Bluffton Library Hilton-Head-Island-Library
November 5, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
November 26, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers
December 10, 2012	4:00 p.m.	Executive Conference Room	5:00 p.m.	Council Chambers

Executive Conference Room/Council Chambers, Administration Building, Government Center, 100 Ribaut Road, Beaufort.
Hilton Head Island Library, 11 Beach City Road, Hilton Head Island.

Amended:



Memorandum

DATE: August 24, 2012
TO: County Council
FROM: Bryan Hill, Deputy County Administrator
SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place August 13, 2012 through August 24, 2012:

August 13, 2012 (Monday):

- Prepare for County Council Meeting
- County Council

August 14, 2012 (Tuesday):

- Meet with David Starkey, CFO and Robert McFee, Engineering & Infrastructure re: CIP/Courthouse Borrowing
- Bluffton P.M. Hours
- Attend Meeting re: Public Service Hours for all Library Branches

August 15, 2012 (Wednesday):

- Meet with David Coleman, Engineering & Infrastructure
- Conference call with Mayor Sulka, Anthony Barrett and Marc Orlando, Town of Bluffton and Gary Kubic, Joshua Gruber and Weston Newton re: Project Pants
- Meet with Gary Kubic, County Administrator, Joshua Gruber, Staff Attorney, Weston Newton, County Council Chairman
- Meet with Gary Kubic, County Administrator and Joshua Gruber, Staff Attorney

August 16, 2012 (Thursday):

- Meet with Sharon Burris, Assessor and MIS Technician
- Meet with David Starkey, CFO and Joshua Gruber, Staff Attorney
- Bluffton Hours P.M.
- Attend Parkers Meeting re: Hwy. 21 Station
- Meet with Duffie Stone, Solicitor

August 17, 2012 (Friday)--Bluffton:

- Work on Reassessment
- Meet with Alicia Holland, Controller

August 20, 2012 (Monday):

- Meet with David Starkey, CFO
- Meet with Elizabeth Wooten re: Lady's Island Park Specifications for Field Work
- Meet with Gary Kubic, County Administrator
- Meet with Gary Kubic, County Administrator and David Coleman, Engineering re: Lady's Island Park Field Work
- Attend Finance Committee Meeting
- Attend Community Services Committee Meeting

August 21, 2012 (Tuesday):

- Bluffton Hours
- Attend Public Facilities Committee Meeting

August 22, 2012 (Wednesday):

- Agenda Review
- Meet with Suzanne Gregory, Employee Services
- Meet with Gary Kubic, County Administrator
- Meet with Rob McFee, Engineering & Infrastructure re: Various Issues
- Meet with Marc Orlando, Town of Bluffton re: MCIP / Project Pants
- Bluffton Hours P.M.

August 23, 2012 (Thursday)--Bluffton:

- Work on Reassessment
- Bluffton Hours

August 24, 2012 (Friday)--Bluffton:

- Bluffton Hours A.M.
- PLD

Budget FY 2013
As of 8/23/2012

Actual Year to Date Comparison
For the Period Ending July 31st

August 23, 2012
Actual to Date

Adopted
Budget

Description		Organization	ORG	FY 2010	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013
		Taxes	41000	(456,743)	(325,088)	(320,500)	(362,384)	(362,384)	(72,323,941)
		Licenses & Permits	42000	(45,352)	(127,314)	(287,760)	(97,929)	(179,796)	(2,680,000)
		Intergovernmental	43000	1,800,213	(39,439)	(20,672)	(45,333)	(91,910)	(8,000,000)
		Charges for Services	44000	(83,199)	(637,257)	(527,628)	(527,909)	(794,315)	(11,175,589)
		Fines & Forfeitures	45000	(108,130)	(80,873)	(60,068)	(57,308)	(76,940)	(860,000)
		Interest	46000	1,494	(392)	(11,219)	(756)	(757)	(175,100)
		Miscellaneous	47000	43,968	(1,042)	(19,132)	(13,610)	(9,132)	(675,500)
		Other Financing Sources	48000	(91,667)	(91,667)	-	(250,000)	(250,000)	(1,260,000)
		General Fund Revenue		1,060,584	(1,303,072)	(1,246,979)	(1,355,229)	(1,765,234)	(97,150,130)
General	Elected	COUNTY COUNCIL	11000	51,923	65,897	40,357	47,173	68,681	603,520
General	Elected	AUDITOR	11010	51,211	44,568	37,703	39,735	62,853	600,704
General	Elected	TREASURER	11020	65,410	53,433	73,470	68,955	94,776	677,760
General	Elected	TREASURER TAX BILLS & CC FEES	11021	-	18,335	11,358	-	-	340,000
General	Elected	CLERK OF COURT	11030	72,566	71,160	58,969	53,297	86,480	822,751
General	Elected	FAMILY COURT	11031	28,082	21,999	27,302	17,419	27,351	232,615
General	Elected	PROBATE COURT	11040	74,154	63,334	59,202	58,276	87,319	760,699
General	Elected	CORONER	11060	29,245	18,998	26,301	23,208	34,380	435,571
General	State	HILTON HEAD MAGISTRATE	11100	6,508	57	-	-	-	-
General	State	BEAUFORT MAGISTRATE	11101	56,181	58,258	59,476	67,456	104,627	742,215
General	State	BLUFFTON MAGISTRATE	11102	44,833	35,198	30,713	25,709	41,016	372,615
General	State	SHELDON MAGISTRATE	11103	4,643	5,182	5,235	5,713	10,216	71,640
General	State	ST HELENA MAGISTRATE	11104	6,955	6,186	6,774	608	660	104,923
General	State	MAGISTRATE BOND COURT	11105	7,483	6,352	7,073	9,603	14,340	97,515
General	State	MAGISTRATE AT-LARGE	11106	6,438	10,687	9,622	20,975	30,590	140,092
General	State	MASTER IN EQUITY	11110	27,156	24,397	23,207	24,356	38,817	297,848
General	Allocation	GEN GOVT DIRECT SUBSIDIES	11199	106,497	130,168	94,028	204,927	286,938	1,234,129
General	Admin	COUNTY ADMINISTRATOR	12000	57,860	52,002	61,390	47,014	72,471	509,119
General	Admin	HOUSING	12003	25	-	-	-	-	-
General	Admin	PUBLIC INFORMATION OFFICER	12005	94,611	10,372	6,610	7,130	12,890	85,158
General	Admin	BROADCAST SERVICES	12006	-	9,104	15,465	22,831	31,829	223,431
General	Admin	STAFF ATTORNEY	12010	71,472	48,410	52,116	24,503	32,974	400,063
General	Admin	INTERNAL AUDITOR	12015	9,856	8,403	3,142	-	-	63,371
General	State	PUBLIC DEFENDER	12020	13	-	-	-	-	-
General	Admin	VOTER REGISTRATION/ELECTIONS	12030	82,518	73,480	77,502	78,692	102,205	634,703
General	Admin	ELECTION WORKERS	12031	(1,050)	-	820	-	-	-
General	Admin	ASSESSOR	12040	206,339	171,121	136,234	157,502	242,264	2,069,589
General	Admin	REGISTER OF DEEDS	12050	104,929	87,341	105,261	47,039	118,807	475,359
General	Admin	RISK MANAGEMENT	12060	11,946	9,102	7,659	8,288	11,898	103,691
General	State	LEGISLATIVE DELEGATION	12080	7,354	5,679	5,320	7,557	10,952	69,304

Budget FY 2013
As of 8/23/2012

Actual Year to Date Comparison
For the Period Ending July 31st

August 23, 2012
Actual to Date

Adopted
Budget

Description	Organization	ORG	FY 2010	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	
General	Admin	ZONING & DEVELOPMENT ADM	13330	21,371	16,767	17,862	13,714	21,591	161,054
General	Admin	PLANNING	13340	78,225	59,752	58,885	63,470	100,695	698,539
General	Admin	COMPREHENSIVE PLAN	13341	275	402	-	-	-	7,100
General	Admin	AUTOMATED MAPPING/GIS	13350	65,682	63,333	54,724	27,449	41,590	420,926
General	Admin	DIRECTOR OF COMMUNITY SERVICES	14000	50,555	23,748	22,860	9,169	14,780	146,040
General	Admin	STAFF SERVICES	14010	25,387	46,157	50,008	-	-	-
General	Admin	EMPLOYEE SERVICES	14020	90,135	87,863	93,661	50,725	85,550	676,856
General	Admin	RECORDS MANAGEMENT	14030	21,689	18,137	9,253	24,426	33,685	401,975
General	Admin	FINANCE DEPARTMENT	15010	62,894	60,432	66,965	78,116	106,864	600,202
General	Admin	PURCHASING	15040	27,592	25,169	28,225	27,580	36,644	234,987
General	Admin	BUSINESS LICENSES	15050	50,934	22,636	5,856	6,669	8,645	67,127
General	Admin	MANAGEMENT INFORMATION SYSTEMS	15060	280,184	334,335	377,517	166,559	422,445	2,229,809
General	Admin	MANAGEMENT INFORMATION SYSTEMS	15061	165	-	-	-	-	-
General	Admin	DIRECTOR OF PUBLIC SERVICES	17000	24,221	17,773	16,416	18,190	28,912	205,747
General	Fringe	GENERAL GOVT BENEFITS POOL	19199	-	204,724	191,840	181,425	348,757	2,486,724
Public Safety	Elected	SHERIFF	21051	579,354	589,555	536,853	597,687	875,524	6,536,306
Public Safety	Elected	SHERIFF	21052	1,024,643	993,545	934,954	951,859	1,413,938	11,018,434
Public Safety	Elected	SHERIFF	21053	-	538	14,315	88,260	125,128	641,414
Public Safety	Elected	SHERIFF	21055	122,289	118,813	120,661	114,133	157,249	1,161,829
Public Safety	Admin	EMERGENCY MANAGEMENT	23140	78,785	75,373	46,101	41,189	58,907	419,151
Public Safety	Admin	EMERGENCY MANAGEMENT	23141	-	-	-	-	-	-
Public Safety	Admin	EMERGENCY MANAGEMENT	23142	-	8,954	12,285	1,523	2,399	16,558
Public Safety	Admin	EMERGENCY MANAGEMENT - Comm	23150	376,865	330,302	396,339	379,028	515,987	5,450,504
Public Safety	Admin	EMERGENCY MANAGEMENT - DATA	23155	80,696	26,321	57,140	40,180	59,964	523,912
Public Safety	Admin	EMERGENCY MEDICAL SERVICE	23160	552,369	416,894	451,354	464,553	692,270	4,728,752
Public Safety	Admin	DETENTION CENTER	23170	597,821	461,787	424,706	395,313	717,357	5,473,854
Public Safety	Admin	TRAFFIC - Signal Management	23322	35,620	22,992	(27,504)	23,675	35,438	438,601
Public Safety	Admin	TRAFFIC - Signal Management	23323	-	1,021	326	1,806	1,856	126,900
Public Safety	Admin	BUILDING CODES	23360	112,722	84,026	64,293	55,703	82,139	638,407
Public Safety	Admin	BUILDING CODES ENFORCEMENT	23361	-	-	11,471	22,713	34,345	218,468
Public Safety	Fringe	PUBLIC SAFETY BENEFITS POOL	29299	-	254,165	489,561	447,176	830,939	5,239,864
Public Works	Admin	FACILITIES MANAGEMENT	33020	184,641	181,059	253,011	254,066	308,491	1,872,952
Public Works	Admin	BUILDINGS MAINTENANCE	33030	99,109	107,608	81,370	80,867	111,565	1,099,344
Public Works	Admin	GROUPS MAINTENANCE - NORTH	33040	121,712	96,671	97,043	132,862	175,048	2,103,038
Public Works	Admin	GROUPS MAINTENANCE - SOUTH	33042	89,921	66,401	66,698	44,689	71,062	-
Public Works	Admin	PUBLIC WORKS GEN SUPPORT	33300	74,617	56,757	53,284	54,576	74,489	629,996
Public Works	Admin	ROADS/DRAINAGE - NORTH	33301	86,615	62,351	71,262	69,149	94,519	814,177
Public Works	Admin	ROADS/DRAINAGE - SOUTH	33302	43,439	39,472	32,207	42,301	59,133	465,388
Public Works	Admin	PUBLIC WORKS ADMINISTRATION	33305	34,804	24,274	24,366	30,402	46,543	294,241
Public Works	Admin	ENGINEERING	33320	39,088	31,759	23,098	36,540	51,687	501,977

Budget FY 2013
As of 8/23/2012

Actual Year to Date Comparison
For the Period Ending July 31st

August 23, 2012
Actual to Date

Adopted
Budget

Description	Organization	ORG	FY 2010	FY 2011	FY 2012	FY 2013	FY 2013	FY 2013	
Public Works	Admin	SWR ADMINISTRATION	33390	472,750	425,534	142,984	325,959	407,094	4,338,807
Public Works	Admin	SWR	33391	-	-	-	-	-	-
Public Works	Admin	SWR	33392	-	-	-	-	-	-
Public Works	Admin	SWR HILTON HEAD	33393	9,369	8,627	6,816	9,073	13,888	100,594
Public Works	Admin	SWR BLUFFTON	33394	13,329	11,548	12,296	11,669	18,252	165,731
Public Works	Admin	SWR BURTON	33395	12,396	13,989	10,930	10,363	16,664	148,518
Public Works	Admin	SWR DAUFUSKIE	33396	4,634	44	-	-	-	7,200
Public Works	Admin	SWR ST HELENA	33397	12,701	11,164	11,394	14,425	23,582	183,078
Public Works	Admin	SWR SHELDON	33398	9,301	8,213	8,602	8,223	13,341	107,588
Public Works	Admin	SWR TOWN OF BLUFFTON	33399	-	-	-	-	-	-
Public Works	Fringe	PUBLIC WORKS BENEFITS POOL	39399	-	149,171	126,640	113,216	215,759	1,551,164
Public Health	Admin	ANIMAL SHELTER & CONTROL	43180	77,804	60,805	61,548	72,823	112,279	834,369
Public Health	Admin	MOSQUITO CONTROL	43190	357,690	93,379	107,459	69,538	98,307	1,369,461
Public Health	Admin	ENVIRONMENTAL SCIENCE	43195	-	-	-	-	-	-
Public Health	Allocation	PUBLIC HEALTH DIRECT SUBSIDIES	44199	303,949	297,070	253,939	228,634	228,634	1,741,785
Public Health	Fringe	PUBLIC HEALTH BENEFITS POOL	49499	-	32,819	28,816	25,574	48,685	412,938
Public Welfare	Admin	VETERANS AFFAIRS	54050	20,555	11,957	12,156	12,208	19,759	181,207
Public Welfare	State	DEPT OF SOCIAL SERVICES	54060	17,447	16,671	9,652	8,969	15,681	170,700
Public Welfare	Allocation	PUBLIC WELFARE DIRECT SUBSIDIES	54299	980	1,840	1,840	487	907	435,000
Public Welfare	Fringe	PUBLIC WELFARE BENEFITS POOL	59599	-	3,976	2,636	2,497	4,754	32,514
Cultural	Admin	PALS CENTRAL ADMINISTRATION	63310	29,927	28,260	19,414	34,893	45,953	362,550
Cultural	Admin	PALS SUMMER PROGRAM	63311	82,238	72,912	73,897	87,469	134,061	114,500
Cultural	Admin	PALS AQUATICS PROGRAM	63312	115,691	94,038	80,626	91,053	136,529	1,147,382
Cultural	Admin	PALS HILTON HEAD PROGRAMS	63313	37,165	20,000	19,876	20,203	20,203	80,000
Cultural	Admin	PALS BLUFFTON PROGRAMS	63314	35,482	47,310	31,477	-	-	122,000
Cultural	Admin	PALS ATHLETIC PROGRAMS	63316	43,377	22,702	44,170	65,969	81,586	912,649
Cultural	Admin	PALS RECREATION CENTERS	63317	83,883	57,106	56,887	63,532	87,286	548,272
Cultural	Admin	LIBRARY ADMINISTRATION	64070	75,056	53,239	54,855	61,728	91,449	626,166
Cultural	Admin	LIBRARY BEAUFORT BRANCH	64071	59,318	38,988	39,160	49,048	72,193	533,606
Cultural	Admin	LIBRARY BLUFFTON BRANCH	64072	70,465	54,315	32,375	37,285	55,473	531,912
Cultural	Admin	LIBRARY HILTON HEAD BRANCH	64073	68,811	55,575	45,047	42,579	63,689	574,105
Cultural	Admin	LIBRARY LOBECO BRANCH	64074	19,349	12,111	9,760	10,889	16,610	133,782
Cultural	Admin	LIBRARY ST HELENA BRANCH	64075	9,063	7,692	7,027	9,093	18,236	552,327
Cultural	Admin	LIBRARY TECHNICAL SERVICES	64078	43,793	42,082	39,588	50,692	63,160	482,525
Cultural	Admin	LIBRARY SC ROOM	64079	11,570	8,870	6,962	8,272	12,977	99,591
Cultural	Fringe	CULTURAL & RECRE BENEFITS POOL	69699	-	89,283	73,371	68,670	132,188	776,442
General Fund Expenditures				8,518,937	7,992,379	7,703,775	7,720,741	11,740,648	90,298,001

.2012 /

AN ORDINANCE TO AMEND THE BEAUFORT COUNTY CODE OF ORDINANCES, CHAPTER 6, AIRPORTS AND AIRCRAFT, ARTICLE II, AIRPORTS BOARD, SECTION 6-28, MEMBERSHIP; SECTION 6-29, ELECTION OF OFFICERS AND TERMS OF OFFICE; AND SECTION 6-30, POWERS AND DUTIES.

Adopted this _____ day of _____, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Wm. Weston J. Newton, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading: August 13, 2012

Second Reading:

Third and Final Reading:

**COUNTY COUNCIL OF BEAUFORT COUNTY
CHARTER FOR
AIRPORTS BOARD (BCAB)**

SECTION 6-26 PURPOSE

To assist the County Council of Beaufort County by providing technical, financial, business, and marketing advice that helps to ensure and promote public aviation facilities and services that are safe, economically self-sufficient, and sensitive to the needs of the community.

SECTION 6-27 GOALS

- (a) The operational goal of the BCAB is to ensure safe, secure airport facilities;
- (b) The administrative goal of the BCAB is to provide County Council with accurate, timely advice that has been vetted and approved at public meetings of the BCAB; and,
- (c) The financial goal of the BCAB is to operate County airports without undue subsidies from the Beaufort County General Fund.

SECTION 6-28 MEMBERSHIP

- (a) The BCAB will consist of 11 (eleven) members who are committed to the purpose and goals of the BCAB and who have the business and professional experience to help ensure the success and the enhancement of both Beaufort County airports;
- (b) In the appointment of candidates, Council will give due consideration to balancing BCAB membership by considering the *preferred qualifications* stated in paragraph (d) of this section, as well the geographical, racial, and gender characteristics of all BCAB candidates;
- (c) Because of the need for diverse backgrounds and professional experience for this Board, membership thereof shall be as follows:

One member nominated by the Board of the Beaufort Chamber of Commerce;

Two members who reside **or who own a business** in *close proximity* to the Beaufort County Airport;

One member who is an active pilot and aircraft owner based at the Beaufort County (Lady's Island) Airport;

One member nominated by the Town Council of the Town of Hilton Head Island;

Two members who reside **or who own a business** in *close proximity* to the Hilton Head Island Airport;

One member who is an active pilot and aircraft owner based at the Hilton Head Island Airport;

One member who is an active or recently retired commercial airline pilot, preferably with commuter-airline experience;

Two members who also meet the qualifications stated in paragraph (d) below;

(d) Given the unique nature of the BCAB, all candidates and nominees should have documented training or professional experience in areas such as those listed below:

- Accounting or Financial Management
- Airport Management or Fixed Base Operations Management
- Business Management or Business Aviation
- General Aviation, Aviation Electronics, or Aeronautical Engineering
- Engineering, Construction Management
- Federal or State Aviation Agency Experience
- Law Enforcement, Security, or the Practice of Law
- Planning, Public Relations, Marketing, or Advertising

(e) Council will make known the need of specific vacancies and request assistance from the local media in notifying citizens of qualifications for each vacancy; and,

(f) For the purposes of this Charter, “*close proximity*” is defined as any residential unit, neighborhood, or gated community within a ~~four (4)~~ **three (3)** mile radius of the center of the airport runway(s).

SECTION 6-29 ELECTION OF OFFICERS AND TERMS OF OFFICE

Election of officers and committee chairpersons will be conducted annually, with elections held at the first BCAB meeting ~~of the new fiscal year; beginning July 1~~ **after April 1** of each year.

(a) Officers will be elected to one-year terms and limited to two consecutive terms;

(b) The BCAB chairperson will be elected annually, is limited to two consecutive terms, and shall rotate between members from South of the Broad and North of the Broad;

(c) Committee chairpersons will be appointed to a one-year term, with no term limits, by nomination of the BCAB chair and a confirmation vote (simple majority) of BCAB members; and,

(d) ~~Proximity members will be appointed for a term of one year;~~ **All Board members** ~~and others~~ will be appointed for a term of two-years, with reappointment subject to the requirements stated in Beaufort County Code of Ordinances, Chapter 2, Article V, Division 1, Section 2-193, Membership.

SECTION 6-30 POWERS AND DUTIES

(a) The role of the BCAB is to provide advice and recommendations to County Council; in that role, the BCAB will have the assistance of the Airports Director in all matters pertaining to its Purpose and Goals as stated in Sections I and II of this Charter.

(b) In addition, the BCAB Agenda will include develop and deliver to the Airports Director a summary report of its annual planning planned, annual activities on a quarterly basis; of suggested agenda items for future research and discovery;

(c) Meet at the call of the Chairman or the Airports Director and will normally hold scheduled monthly meetings;

(d) Deliver to the Airports Director; within 45 calendar days of each meeting, a copy of approved meeting minutes that include the diversity of opinions expressed, and any BCAB recommendation(s);

(e) Promote aviation and public understanding of its economic value to the community, and serve as liaison to organizations designated by the County Administrator;

(f) Recommend aviation service and facilities goals for Beaufort County;

(g) Recommend preparing and updating Airport Master Plans and recommend to Council the adoption of completed plans and amendments;

(h) Recommend actions necessary to maintain adequate growth space, airspace clear zones and noise buffers around County airports;

(i) Monitor the financial operations and performance of the Airports with regards to significant aspects of the Profit and Loss statements, balance sheet, and capital plan, including revenues, expenses, credit, and performance relative to the annual budget;

(j) Recommend matters related to the planning and construction of new facilities;

(k) In cooperation with the Airports Director, maintain ongoing contact with the FAA, the South Carolina Aeronautics Commission and other appropriate agencies, to solicit their support in achieving County aviation goals, reporting the results of those activities ~~quarterly, as stated in paragraph (b) above;~~ **to County Council and/or its appropriate committee(s) in a manner prescribed by the County Administrator Council;**

(l) Report to County Council via the Airports Director the anticipation and results of discussions with the FAA, the state of South Carolina, the local municipalities, or other aviation authorities that could impact zoning, capacity, construction, or grants to County airports;

(m) Recommend rules and regulations for each County airport that promote operating safety, security of private equipment, and fair allocation of County aviation resources;

(n) Monitor the performance of fixed-base operators and other commercial entities operating at County Airports and advise the County Council, County Administrator, and Airports Director of required corrective action to enforce performance standards;

(o) Review and recommend rates and charges for the use of airport facilities, and review and recommend other charges to improve the airports financial operating performance within the guidelines of good business practices;

(p) Participate in the screening and selection of the Airport's Director at the discretion of the County Administrator and with the guidance of the Director of Personnel; and,

(q) At the request of the County Administrator, the BCAB will pursue other studies, recommendations or assistance as the need arises in the pursuit of quality service and facilities and may, if deemed necessary by the BCAB Chair, establish ad hoc committees in this regard.

(r) This revised Charter will take effect ~~as soon as practical but not later than March 31, 2009~~ 2012. **upon approval by a vote of Beaufort County Council.**

Adopted this _____ day of _____, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Wm. Weston J. Newton, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council

First Reading: August 13, 2012

Second Reading:

Third and Final Reading:

RESOLUTION

In accordance with Section I of Ordinance 2012/7 County Council of Beaufort County hereby confirms the following millage rates for Fiscal Year 2012/2013:

	<u>As Adopted</u> ¹	<u>As Revised</u>
County Operations	40.21	40.21
Purchase of Real Property Program	3.87	3.87
County Debt Service	4.44	4.44

Adopted this _____ day of August, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Wm. Weston J. Newton, Chairman

ATTEST:

Suzanne M. Rainey, Clerk to Council

¹ Ordinance 2012/7, adopted June 11, 2012

RESOLUTION

In accordance with Section I of Ordinance 2012/7 County Council of Beaufort County hereby confirms the following millage rates for Fiscal Year 2012/2013:

	<u>As Adopted</u> ¹	<u>As Revised</u>
Bluffton Fire District Operations	20.49	20.49
Bluffton Fire District Debt Service	0.00	0.00
Burton Fire District Operations	58.21	58.21
Burton Fire District Debt Service	5.53	5.53
Daufuskie Island Fire District Operations	33.07	33.07
Daufuskie Island Fire District Debt Service	0.00	0.00
Lady's Island/St. Helena Fire District Operations	33.34	33.34
Lady's Island/St. Helena Fire District Debt Service	1.50	1.50
Sheldon Fire District Operations	33.11	33.11
Sheldon Fire District Debt Service	2.18	2.18

Adopted this ____ day of August, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Wm. Weston J. Newton, Chairman

ATTEST:

Suzanne M. Rainey, Clerk to Council

¹ Ordinance 2012/7, adopted June 11, 2012



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 2, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator *GKubic*
Bryan Hill, Deputy County Administrator *BHill*
David Starkey, Chief Financial Officer *DStarkey*
Phil Foot, Public Safety Director *Phil Foot*
Gregg Hunt, Mosquito Control Director *Gregg Hunt*

FROM: Dave Thomas, CPPO, Purchasing Director *DThomas*

SUBJ: **Request to Purchase from State Contract Items over \$25,000 from Approved Vendor for Beaufort County's Mosquito Control Department.**

DATE: August 10, 2012

BACKGROUND: The Purchasing Department received a request over \$25,000 from the Mosquito Control Department to purchase public health insecticides from South Carolina State Contract.

The request is to receive permission for multiple purchases of a public health insecticide used during aerial spray missions. This purchase will be for up to five (5) 275-gallon containers of Anvil 10+10 ULV @ \$55,950.50 (including tax) per container for the OV-10 Bronco. The intent is to order products from a blanket purchase order with an annual cost of \$279,752.50. The products will be used to control adult mosquitoes and ordered throughout the mosquito season.

STATE CONTRACT VENDOR:

1. Clarke Mosquito Control Products, Roselle, IL

<u>Cost</u>	<u>Project</u>
\$279,752.50	Anvil 10+10 ULV

FUNDING AND COST BREAKDOWN:

1. Anvil 10+10 ULV, Account #43190-52320, Public Health Products. Total: \$279,752.50. Current Balance: \$346,656.

RECOMMENDATION: The Purchasing Department recommends that the Finance Committee approve and recommend to County Council the contract award to purchase insecticides from the aforementioned vendor for a total amount of \$279,752.50.

cc: Elizabeth Wooten, Richard Dimont

Attached: SC State Contract Price Information (#00150, 10% Sumithrin, Unit Price - \$52,290.19)

Contract Detail



PROCUREMENT SERVICES

Contract 4400003968

[Back to Initial Screen](#)

Validity Start 08/03/2011

Validity End 08/02/2016

Target Value \$222,003.90

FEIN 36-3672438

Buyer Info Chris Manos, CPPB

Buyer E-mail cmanos@rtrms.sc.gov

Buyer Phone (803) 737-4917

Bid Invitation [5400003168 - SWT MOSQUITO CONTROL PESTICIDE](#)

Contract Notes

Vendor 7000033604

Vendor Address CLARKE MOSQUITO CONTROL PRODUCTS
110 EAST IRVING PARK RD. 4TH FL
ROSELLE IL 60172

District

E-mail gsimone@clarke.com

Telephone (630) 671-3187

Fax Number (630) 694-1774

Minority Status Not Applicable

Home Page <http://www.clarke.com>

Other URL

Vendor Contacts

5 Contacts found, displaying all Contacts.

Contact Name	Function	Phone	E-mail
JURCZEWSKI, TERRY	INSIDE SALES	(630) 671-3204	tjurczeni@clarke.com
SIMONE, GABRIELA	INSIDE SALES	(630) 671-3187	gsimone@clarke.com
STRICKHOUSER, JOE	Primary Contact	(704) 756-5837	jstrickhous@clarke.com
STRICKHOUSER, JOE	Emergency Contact	(704) 756-5837	jstrickhous@clarke.com
STRICKHOUSER, JOE	CONTROL CONSULTANT	(704) 756-5837	jstrickhous@clarke.com

Attachments

One Attachment found.

Attachment Title	attachmentDate
Item 10 Award.DOC	8/23/2011

Contract Items

40 Items found, displaying all items.

Item Pricing

Item ID	Description	Unit Price	Total Price
00001	2.7% Bacillus Sphaericus+4.5% Bti Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	\$320.00	\$320.00
00002	2.7% Bacillus Sphaericus+4.5% Bti Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	\$1,400.00	\$1,400.00
00007	7.5% Bacillus Sphaericus Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	\$240.00	\$240.00
00008	7.5% Bacillus Sphaericus Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	\$760.00	\$760.00
00009	51.2% Bacillus Sphaericus Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	\$1,290.00	\$1,290.00
00019	2.8% Bti Material Group: 67554 - pesticides	\$72.00	\$72.00

Contract Detail

00020	Agency: STATEWIDE TERM CONTRACT 2.8% Bti	Unit Price: \$2,124.00	Total Price: \$2,124.00
	Material Group: 67554 - pesticides		
00023	Agency: STATEWIDE TERM CONTRACT 4.95% Bti	Unit Price: \$72.00	Total Price: \$72.00
	Material Group: 67554 - pesticides		
00024	Agency: STATEWIDE TERM CONTRACT 4.95% Bti	Unit Price: \$2,124.00	Total Price: \$2,124.00
	Material Group: 67554 - pesticides		
00030	Agency: STATEWIDE TERM CONTRACT 11.61% Bti	Unit Price: \$945.00	Total Price: \$945.00
	Material Group: 67554 - pesticides		
00031	Agency: STATEWIDE TERM CONTRACT 11.61% Bti	Unit Price: \$8,252.64	Total Price: \$8,252.64
	Material Group: 67554 - pesticides		
00033	Agency: STATEWIDE TERM CONTRACT 37.4% Bti	Unit Price: \$768.00	Total Price: \$768.00
	Material Group: 67554 - pesticides		
00036	Agency: STATEWIDE TERM CONTRACT 24.6% Chlorpyrifos	Unit Price: \$1,783.42	Total Price: \$1,783.42
	Material Group: 67554 - pesticides		
00037	Agency: STATEWIDE TERM CONTRACT 24.6% Chlorpyrifos	Unit Price: \$3,227.95	Total Price: \$3,227.95
	Material Group: 67554 - pesticides		
00038	Agency: STATEWIDE TERM CONTRACT 24.6% Chlorpyrifos	Unit Price: \$16,139.76	Total Price: \$16,139.76
	Material Group: 67554 - pesticides		
00047	Agency: STATEWIDE TERM CONTRACT 0.2% METHOPRENE	Unit Price: \$106.25	Total Price: \$106.25
	Material Group: 67554 - pesticides		
00055	Agency: STATEWIDE TERM CONTRACT 4.25% METHOPRENE	Unit Price: \$1,102.20	Total Price: \$1,102.20
	Material Group: 67554 - pesticides		
00056	Agency: STATEWIDE TERM CONTRACT 4.25% METHOPRENE	Unit Price: \$600.00	Total Price: \$600.00
	Material Group: 67554 - pesticides		
00057	Agency: STATEWIDE TERM CONTRACT 5% METHOPRENE	Unit Price: \$991.72	Total Price: \$991.72
	Material Group: 67554 - pesticides		
	Agency: STATEWIDE TERM CONTRACT		

Contract Detail

00059	8.62% METHOPRENE Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	Unit Price: \$412.00	Total Price: \$412.00
00084	4% Permethrin + 12 % Chlorpyrifos Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	Unit Price: \$1,568.45	Total Price: \$1,568.45
00085	4% Permethrin + 12 % Chlorpyrifos Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	Unit Price: \$2,792.70	Total Price: \$2,792.70
00086	4% Permethrin + 12 % Chlorpyrifos Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	Unit Price: \$14,741.80	Total Price: \$14,741.80
00143	2% Sumethrin Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	Unit Price: \$241.64	Total Price: \$241.64
00144	2% Sumethrin Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	Unit Price: \$1,449.85	Total Price: \$1,449.85
00145	2% Sumethrin Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	Unit Price: \$2,658.06	Total Price: \$2,658.06
00146	2% Sumethrin Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	Unit Price: \$13,290.29	Total Price: \$13,290.29
00147	10% Sumethrin Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	Unit Price: \$1,012.86	Total Price: \$1,012.86
00148	10% Sumethrin Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	Unit Price: \$6,029.09	Total Price: \$6,029.09
00149	10% Sumethrin Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	Unit Price: \$10,975.54	Total Price: \$10,975.54
00150	10% Sumethrin Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	Unit Price: \$52,290.19	Total Price: \$52,290.19
00151	5% Sumethrin + 1% Prallethrin Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	Unit Price: \$920.54	Total Price: \$920.54
00152	5% Sumethrin + 1% Prallethrin Material Group: 67554 - pesticides Agency: STATEWIDE TERM CONTRACT	Unit Price: \$5,311.83	Total Price: \$5,311.83

Contract Detail

	Material Group: 67554 - pesticides		
	Agency: STATEWIDE TERM CONTRACT		
00153	5% Sumethrin + 1% Prallethrin	Unit Price: \$9,251.18	Total Price: \$9,251.18
	Material Group: 67554 - pesticides		
	Agency: STATEWIDE TERM CONTRACT		
00154	5% Sumethrin + 1% Prallethrin	Unit Price: \$46,280.92	Total Price: \$46,280.92
	Material Group: 67554 - pesticides		
	Agency: STATEWIDE TERM CONTRACT		
00155	0.5% Spinosad	Unit Price: \$208.00	Total Price: \$208.00
	Material Group: 67554 - pesticides		
	Agency: STATEWIDE TERM CONTRACT		
00156	2.5% Spinosad	Unit Price: \$5,089.56	Total Price: \$5,089.56
	Material Group: 67554 - pesticides		
	Agency: STATEWIDE TERM CONTRACT		
00157	6.25% Spinosad	Unit Price: \$816.57	Total Price: \$816.57
	Material Group: 67554 - pesticides		
	Agency: STATEWIDE TERM CONTRACT		
00158	8.33% Spinosad	Unit Price: \$519.00	Total Price: \$519.00
	Material Group: 67554 - pesticides		
	Agency: STATEWIDE TERM CONTRACT		
00159	20.6% Spinosad	Unit Price: \$3,824.86	Total Price: \$3,824.86
	Material Group: 67554 - pesticides		
	Agency: STATEWIDE TERM CONTRACT		

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COMBINED VENDOR LIST OF MOSQUITO CONTROL PESTICIDE PRODUCTS FOR
2011 CONTRACT BID SUBMISSION

<u>Size of container</u>	<u>Clarke</u>	
2X2.5 gl		
30 gl DR		
55 gl		
275 gl		
2.5 gl		
4x1 gl jg/cs		
2 X 2.5 gl CS		
5 gl PL		
30 gl		
55 gl		
275 gl		
2.5 gl		
30 gl		
55 gl		
275 gl		
2 X 2.5 gl		
30 gl DR		
4X1 gl		
30 gl DR		
275 gl TOTE		
2 x 2.5 gl jugs/case		
55 gl drums		
44 lb BG		
10X40 WSP CS		
2x2.5 gl		
12 x 1 LTR		
53 gl DR		
263 gl TOTE		
5 gl PL		
30 gl DR		
55 gl DR		
275 gl DR		
5 gl PL		
55 gl DR		
275 gl TOTE		
5 gl PL		
55 gl DR		
2X2.5 gl Case	\$241.64	Anvil 2+2
30 gl drum	\$1,449.86	Anvil 2+2
55 gl drum	\$2,658.08	Anvil 2+2
275 gl tote	\$13,290.29	Anvil 2+2
2X2.5 gl Case	\$1,012.86	Anvil 10+10
30 gl drum	\$6,029.09	Anvil 10+10
55 gl drum	\$10,975.64	Anvil 10+10
275 gl tote	\$62,290.19	Anvil 10+10
2X2.5 gl Case	\$970.54	Duet
30 gl drum	\$5,311.83	Duet
55 gl drum	\$9,251.18	Duet
275 gl tote	\$46,280.92	Duet
40 lb bag	\$208.00	Natular G
40 lb bag	\$5,080.56	Natular G30
220 Tablet Case	\$816.57	Natular XRT
400 Tablet Case	\$519.00	Natular T30
2X2.5 gl Case	\$3,824.88	Natular 2EC



COUNTY COUNCIL OF BEAUFORT COUNTY PURCHASING DEPARTMENT

Building 2, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

VIA: Gary Kubie, County Administrator *GKubie*
Bryan Hill, Deputy Administrator *BHill*
David Starkey, Chief Financial Officer *DStarkey*
Morris Campbell, Community Services Director *McC*
Mark Roseneau, Facilities Management Director *MR*
Mitzi Wagner, DSN Director *MW*
Joe Penale, PALS Director *JOP*

FROM: Dave Thomas, Purchasing Director *DT*

SUBJ: Contract Award Recommendation for Janitorial Services North of the Broad River

DATE: August 13, 2012

BACKGROUND. Beaufort County issued a Request for Proposals (RFP) from qualified vendors to provide janitorial services for ten locations north of the Broad River (see attachment 1). Proposals were received from three vendors and subsequently evaluated by a selection committee. The Beaufort County Department of Special Needs (DSN) provided a proposal as well. The selection committee consisted of the following: Mark Roseneau, Facilities Management Director, Mitzi Wagner, Department of Special Needs Director, John Donahue, DNA Technical Leader, Beaufort County Sheriff's Office, Shannon Loper, Fiscal Technician III, Parks and Leisure Department. Oversight of the process was provided by the Purchasing Director. The evaluation committee reviewed all proposals, interviewed each vendor, and selected DSN's proposal as the number 1 ranked vendor. DSN will provide the janitorial services for the recreation centers listed in attachment 1 with the exception of the DNA Lab. Carolina Cleaning was selected to provide the services for the DNA Lab. The contract term for both vendors will begin September 1, 2012 and expire on June 30, 2013, with four more one year annual renewals subject to County Council approval.

VENDOR INFORMATION

	<u>Annual Pricing</u>	<u>Annual Pricing for DNA Lab</u>
Beaufort County Department of Special Needs Heavy D's, Beaufort, SC	\$52,026*	NA
Carolina Cleaning, Hilton Head Island, SC	\$84,924	Did not bid
Green Solutions Group, Sandy Springs, SC	\$88,680	\$4,320
	\$142,362	\$7,911

*Does not include the DNA Lab.

FUNDING: PAL's Locations: Accounts 63316-51210 PALS Athletic Centers and 63317-51210 Recreation Cleaning Services. DNA Lab: Account 33020-51210 Facilities Cleaning Services.

RECOMMENDATION The Finance Committee approve and recommend to County Council the contract awards for Janitorial Services to DSN and Carolina Cleaning for the PALS centers and the DNA Lab in the respective annual contract amounts of \$52,026 and \$4,320.

cc: Elizabeth Wooten, Richard Dimont
Att: RFP Original Pricing Form, Best and Final Pricing Information, DSN Pricing

Original & DT-6 DLT



Project Name:	Janitorial Cleaning North of the Broad
Project Number:	RFP# 3910/120221
Project Budget:	
RFP Closing	22-Mar-12
Time:	3:00 p.m.
Location	BIV #3 Conference Room, 102 Industrial Village Road, Beaufort, SC 29906
RFP Administrator:	Dave Thomas, CPPO
RFP Recorder:	Elizabeth Woolen, CPPB

	Carolina Cleaning			Heavy D's			Green Solutions Group		
Locations	Monthly Cost	Annual Cost	Frequency	Monthly Cost	Annual Cost	Frequency	Monthly Cost	Annual Cost	Frequency
1. Coosaw Center	\$125 per spec	NA	As needed	\$ 45.00		As needed	\$ 85.00		As needed
2. Booker T Center	\$125 per spec	NA	As needed	\$ 45.00		As needed	\$ 90.00		As needed
3. Broomfield Center	\$ 150.00	\$ 1,800.00	2x month	\$ 45.00		As needed		\$ 3,269.03	2x month
4. Lind Brown Gym	\$ 1,570.00	\$ 18,840.00	4x/wk/6xball	\$ 1,800.00	\$ 21,600.00	4x/wk		\$ 24,474.25	4x/wk/6xball
5. Scott Center	\$ 315.00	\$ 3,780.00	3x/wk	\$ 480.00	\$ 5,760.00	3x/wk		\$ 6,445.71	3x/wk
6. Seaside Center	\$ 200.00	\$ 2,400.00	1x/wk	\$ 160.00	\$ 1,920.00	1x/wk		\$ 4,135.35	1x/wk
7. St. Helena Gym	\$ 1,225.00	\$ 14,700.00	2x/wk/6xball	\$ 840.00	\$ 10,080.00	6x/wk/2 months/2 day/9 months		\$ 16,078.23	2x/wk/6xball
8. Port Royal Center	\$ 800.00	\$ 9,600.00	5x/wk	\$ 1,002.00	\$ 12,024.00	5x/wk		\$ 19,009.31	5x/wk
9. DSN Building	\$ 2,930.00	\$ 35,160.00	5x/wk	\$ 2,420.00	\$ 29,640.00	5x/wk		\$ 56,740.40	5x/wk
10. Sheriff's DNA Lab	\$ 200.00	\$ 2,400.00	3x/wk	\$ 325.00	\$ 3,900.00	3x/wk		\$ 12,210.24	3x/wk
Monthly Total:	\$ 7,390.00			\$ 7,162.00					
Annual Total:		\$ 88,680.00			\$ 84,924.00			\$ 142,362.52	\$150 for emergency cleaning



Bid Tab

Project Name:	Janitorial Cleaning North of the Broad
Project Number:	RFP# 3910/120221
Project Budget:	
RFP Closing	22-Mar-12
Time:	3:00 p.m.
Location	BIV #3 Conference Room, 102 Industrial Village Road, Beaufort, SC 29906
RFP Administrator:	Dave Thomas, CPPD
RFP Recorder:	Elizabeth Wooten, CPPB

	Carolina Cleaning			Heavy D's			Green Solutions Group			DSN
Locations	Monthly Cost	Annual Cost	Frequency	Monthly Cost	Annual Cost	Frequency	Monthly Cost	Annual Cost	Frequency	Annual Cost
1. Coosaw Center	\$125 per spec	NA	As needed	\$ 45.00		As needed	\$ 85.00		As needed	\$ 660.00
2. Booker T Center	\$125 per spec	NA	As needed	\$ 45.00		As needed	\$ 90.00		As needed	\$ 660.00
3. Broomfield Center	\$ 150.00	\$ 1,800.00	2x month	\$ 45.00		As needed		\$ 3,269.03	2x month	\$ 660.00
4. Lynn Brown Gym	\$ 1,570.00	\$ 18,840.00	4x/wk/6xball	\$ 1,800.00	\$ 21,600.00	4x/wk		\$ 24,474.25	4x/wk/6xball	\$ 9,000.00
5. Scott Center	\$ 315.00	\$ 3,780.00	3x/wk	\$ 480.00	\$ 5,760.00	3x/wk		\$ 6,445.71	3x/wk	\$ 4,800.00
6. Seaside Center	\$ 200.00	\$ 2,400.00	1x/wk	\$ 160.00	\$ 1,920.00	1x/wk		\$ 4,135.35	1x/wk	\$ 660.00
7. St. Helena Gym	\$ 1,225.00	\$ 14,700.00	2x/wk/6xball	\$ 840.00	\$ 10,080.00	6x/wk/2 months/2 day/9 months		\$ 16,078.23	2x/wk/6xball	NA
8. Port Royal Center	\$ 800.00	\$ 9,600.00	5x/wk	\$ 1,002.00	\$ 12,024.00	5x/wk		\$ 19,009.31	5x/wk	\$ 9,000.00
9. DSN Building	\$ 2,930.00	\$ 35,160.00	5x/wk	\$ 2,420.00	\$ 29,040.00	5x/wk		\$ 56,740.40	5x/wk	DSN
10. Sheriff's DNA Lab	\$ 200.00	\$ 2,400.00	3x/wk	\$ 325.00	\$ 3,900.00	3x/wk		\$ 12,210.24	3x/wk	NA
Monthly Total:	\$ 7,390.00			\$ 7,162.00						Supplies: \$6,786.50
Annual Total:		\$ 88,480.00			\$ 84,924.00			\$ 142,362.52		\$150 for emergency cleaning
Best and Final for the DNA Lab: 08/09/12		\$4,320			Did not Bid			\$7,911		NA

Notes: St. Helena Gym was dropped from the scope of work as well as the Recreation Centers from the RFP. DSN offered to provide the service at a reasonable cost for all the Centers. The Dale Center, Bluffton Center, Burton Wells Senior Center, Burton Wells Concession Stand or Press Box was added to the DSN proposal.

Dale Center:	\$4,800
Bluffton Center:	\$10,200
Burton Wells Center:	\$4,800
DSN Grand Total:	\$ 52,026.50

A total of ten (10) PALS facilities will be serviced by DSN. Carolina Cleaning will service the DNA Lab. DSN will clean their own building.

Sites/Frequency/ Cost

SITE	FREQUENCY	MONTHLY COST	ANNUAL COST	
Broomfield	1 x per month	\$55	\$660	Additional as needed at \$55 each time
Coosaw	1 x per month	\$55	\$660	Additional as needed at \$55 each time
Booker T	1 x per month	\$55	\$660	Additional as needed at \$55 each time
Seaside	1 x per month	\$55	\$660	Additional as needed at \$55 each time
Scott Center	2X per week after 2:00PM	\$400	\$4,800	
Dale Center	2X per week after 2:00PM	\$400	\$4,800	
Lynn Brown	3 X per week	\$750	\$9,000	
Port Royal Center	3 X per week	\$750	\$9,000	
Bluffton Center	3xper week	\$850	\$10,200	
Burton Wells Concession Stand or/ press box	As needed	0	0	\$55 each time as needed
Burton Wells Senior Center	2 x per week	\$400	\$4,800	
TOTAL COST		\$3770.00	\$45,240.00	
Cost Supplies, Equipment, travel	15% of total contract	\$6,786	\$52,026	
Grand Total			\$52,026	

Total Agreement

This agreement constitutes the entire agreement between the parties hereto. No representations, warranties or promises pertaining to this agreement have been made or shall be binding upon any of the parties, except as expressly stated herein.

This agreement shall be construed in accordance and governed by the laws of South Carolina.



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

Building 2, 102 Industrial Village Road
Post Office Drawer 1228, Beaufort, SC 29901-1228
Phone: (843) 255-2353 Fax: (843) 255-9437

TO: Councilman Stewart H. Rodman, Chairman, Finance Committee

VIA: Gary Kubic, County Administrator *SKubic*
Bryan Hill, Deputy Administrator *BHill*
David Starkey, Chief Financial Officer *DStarkey*
Suzanne Gregory, Employee Services Director *SG*

FROM: Dave Thomas, Purchasing Director *DT*

SUBJ: Request to Renew the Employee Health Benefit Consulting Services Contract with Gallagher Benefit Consultants for Beaufort County

DATE: August 14, 2012

BACKGROUND: The Purchasing Department received a request from the Employee Services Director to renew the annual contract for benefit consulting with Gallagher Benefit Services. There are no changes to the scope of services or cost increases. The contractor will again this year provide benefit and consulting services for all lines of coverage. They will assist in plan design, plan changes, contract negotiations, and open enrollment, as well as any needed product marketing. They provide information and updates on changes in insurance trends, as well as guidance in the legal environment with mandates such as Federal Healthcare and HIPAA compliance. The contract term will cover the current fiscal year and expire on July 31, 2013, with two more one-year annual renewals subject to County Council approval.

VENDOR INFORMATION

Gallagher Benefit Services, Inc., Charlotte, NC

COST

\$85,000

FUNDING: Account 14020-51160 (Professional Services)

RECOMMENDATION: The Finance Committee approves and recommends to County Council the annual contract renewal with Gallagher Benefit Consultants to provide Benefit Consulting Services for the Employee Services Department in the amount of \$85,000.

cc: Elizabeth Wooten, Richard Dimont

ORDINANCE NO. 2012/___

AUTHORIZING THE ISSUANCE AND SALE OF NOT EXCEEDING \$5,000,000 OF GENERAL OBLIGATION BOND ANTICIPATION NOTES TO PROVIDE FUNDS FOR COURTHOUSE RENOVATIONS, CORONER'S OFFICE RENOVATIONS AND MYRTLE PARK COUNTY ADMINISTRATION BUILDING RENOVATIONS; FIXING THE FORM AND DETAILS OF THE NOTES; AUTHORIZING THE COUNTY ADMINISTRATOR TO DETERMINE CERTAIN MATTERS RELATING TO THE NOTES; PROVIDING FOR THE PAYMENT OF THE NOTES AND THE DISPOSITION OF THE PROCEEDS THEREOF; AND OTHER MATTERS RELATING THERETO.

BE IT ORDAINED BY THE COUNTY COUNCIL OF BEAUFORT COUNTY, SOUTH CAROLINA, AS FOLLOWS:

SECTION 1. Findings and Determinations. The County Council (the "County Council") of Beaufort County, South Carolina (the "County"), hereby finds and determines:

(a) Article X, Section 14 of the Constitution of the State of South Carolina, 1895, as amended (the "Constitution"), provides that counties may incur general obligation bonded indebtedness upon such terms and conditions as the General Assembly may prescribe by general law subject to the following limitations: (i) such debt must be incurred only for a purpose which is a public purpose and a corporate purpose for a county and (ii) unless excepted from the bonded debt limit, such debt may be issued in an amount not exceeding eight percent of the assessed value of all taxable property of such county.

(b) Pursuant to Chapter 15, Title 4, Code of Laws of South Carolina 1976, as amended (the same being and hereinafter referred to as the "County Bond Act"), the governing body of any of the counties of the State may issue general obligation bonds for any authorized purpose and in any amount not exceeding such county's applicable constitutional debt limit.

(c) The County Bond Act provides that as a condition precedent to the issuance of bonds an election be held and result favorably thereto. Chapter 27, Title 11, Code of Laws of South Carolina 1976, as amended (the "Article X Enabling Act") provides that if an election be prescribed by the provisions of the County Bond Act, but is not required by the provisions of Article X, then in every such instance, no election need be held (notwithstanding the requirement therefor) and the remaining provisions of the County Bond Act shall constitute a full and complete authorization to issue bonds in accordance with such remaining provisions.

(d) The assessed value of all the taxable property in the County as of June 30, 2012, is \$1,799,829,659. Eight percent of the assessed value is \$143,985,973. As of the date hereof, the outstanding general obligation debt of the County subject to the limitation imposed by Article X, Section 14(7) of the Constitution is not more than \$80,253,597. Thus, the County may incur not exceeding \$63,732,376 of additional general obligation debt within its applicable debt limitation.

(e) Article X, Section 15 of the Constitution further provides that general obligation bond anticipation notes may be issued in anticipation of the proceeds of general obligation bonds which may lawfully be issued under such terms and conditions that the General Assembly may prescribe by law.

(f) Pursuant to the provisions of Title 11, Chapter 17 of the Code of Laws of South Carolina, 1976, as amended (“Title 11, Chapter 17”), any county, whenever authorized by general or special law to issue bonds, may, pending the sale and issuance thereof, borrow in anticipation of the receipt of the proceeds of the bonds. Such provisions also provide that if any approval be necessary prior to the issuance of bonds by the county, the county must obtain the same approval prior to the issuance of temporary financing provided therein.

(g) Pursuant to Ordinance No. 2012/10 enacted on August 13, 2012, the County adopted Written Procedures Related to Tax-Exempt Debt.

(h) The County Council finds that pending the issuance and sale of general obligation bonds it is necessary and in the best interest of the County to provide for the issuance and sale of general obligation bond anticipation notes of the County pursuant to the provisions of the Constitution and laws of the State of South Carolina for the purposes of providing funds: (i) defray the cost of renovations to the Courthouse, renovations to the Coroner’s Office, and renovations to the Myrtle Park County Administration Building; and (ii) to pay the costs of issuance of the Notes.

SECTION 2. Authorization and Details of Bonds. Pursuant to the provisions of the Constitution and laws of the State of South Carolina, there is hereby authorized to be issued general obligation bonds of the County in an amount sufficient to pay the principal and interest on the Notes (hereinafter defined) together with additional amounts authorized for other capital projects. The bonds authorized hereunder shall be identified as “General Obligation Bonds of Beaufort County, South Carolina” (the “Bonds”). In order to reduce issuance costs, the Bonds may be issued as part of another issue of bonds comprising the Bonds and separately authorized bonds. The Bonds may be designated with such further series description and designation as shall be determined by the County Administrator of the County prior to any sale. The Bonds may be issued in one or more series and may be sold in conjunction with any other bonds heretofore or hereafter authorized.

SECTION 3. Authorization and Details of Notes. Pursuant to the provisions of the Constitution and laws of the State of South Carolina, there is hereby authorized to be issued general obligation bond anticipation notes of the County for the purposes set forth in Section 1(h) above in an aggregate amount not exceeding \$5,000,000. The notes authorized hereunder shall be identified as “General Obligation Bond Anticipation Notes of Beaufort County, South Carolina” (the “Notes”).

The Notes will initially be issued under the DTC Book-Entry-Only System in the form of a single fully registered note, registered in the name of Cede & Co. as the registered owner and nominee of The Depository Trust Company, New York, New York, which will act as securities depository for the Notes. The Notes shall be dated as of the first day of the month in which the Notes are delivered to the initial purchaser(s) thereof or such other date as shall be selected by the County Administrator; shall be in denominations of \$5,000 or any integral multiple thereof not exceeding the principal amount of the Notes; shall be numbered from R-1 with an appropriate series designation, if any; shall bear interest from their date as may be accepted by the County Administrator at the time of the sale thereof; and shall mature in annual installments as determined by the County Administrator.

Both the principal of and interest on the Notes shall be payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for public and private debts.

SECTION 4. Delegation of Authority to the County Administrator. The County Council hereby expressly delegates to the County Administrator the authority, with respect to the Notes, to determine (a) the principal amount, the date of sale, and the maturity date of the Notes; (b) the redemption

provisions, if any, for the Notes; (c) the Registrar/Paying agent for the Notes; (d) whether to publish notice of the adoption of this ordinance under the provisions of Section 11-27-40(8), Code of Laws of South Carolina, 1976, as amended; and (e) such other matters regarding the Notes as are necessary or appropriate. The County Administrator is further directed to consult with the County's financial advisor and bond counsel in making any such decisions.

The County Administrator is hereby authorized and directed to conduct the sale of the Notes pursuant to the provisions of Section 13 hereof. The County Council hereby expressly delegates to the County Administrator the authority to award the sale of the Notes in accordance with a notice of sale referenced in Section 13, provided that the net interest cost of the Notes shall not exceed 3% unless authorized by a separate resolution of the County Council.

SECTION 5. Registrar/Paying Agent. Both the principal of and interest on the Notes shall be payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for public and private debts. Within twenty-four hours of the sales of the Notes, the County shall appoint a Registrar/Paying Agent therefor.

SECTION 6. Registration and Transfer. The County shall cause books (herein referred to as the "registry books") to be kept at the offices of the Registrar/Paying Agent, for the registration and transfer of the Notes. Upon presentation at its office for such purpose, the Registrar/Paying Agent shall register or transfer, or cause to be registered or transferred, on such registry books, the Notes under such reasonable regulations as the Registrar/Paying Agent may prescribe.

Each Note shall be transferable only upon the registry books of the County, which shall be kept for such purpose at the principal office of the Registrar/Paying Agent, by the registered owner thereof in person or by his duly authorized attorney upon surrender thereof together with a written instrument of transfer satisfactory to the Registrar/Paying Agent, duly executed by the registered owner or his duly authorized attorney. Upon the transfer of any such Note, the Registrar/Paying Agent on behalf of the County shall issue in the name of the transferee a new fully registered Note, of the same aggregate principal amount, interest rate, and maturity as the surrendered Note. Any such Note surrendered in exchange for a new registered Note pursuant to this Section shall be canceled by the Registrar/Paying Agent.

The County and the Registrar/Paying Agent may deem or treat the person in whose name any fully registered Note shall be registered upon the registry books as the absolute owner of such Note, whether such Note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Note and for all other purposes and all such payments so made to any such registered owner or upon his order shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid, and neither the County nor the Registrar/Paying Agent shall be affected by any notice to the contrary. In all cases in which the privilege of transferring Notes is exercised, the County shall execute and the Registrar/Paying Agent shall authenticate and deliver Notes in accordance with the provisions of this Ordinance. Neither the County nor the Registrar/Paying Agent shall be obliged to make any such transfer of Notes during the period beginning on the day after the 15th calendar day of the month next preceding an interest payment date on such Notes and ending on such interest payment date.

SECTION 7. Record Date. The County hereby establishes a record date for the payment of interest or for the giving of notice of any proposed redemption of Notes, and such record date shall be the 15th day of the calendar month next preceding an interest payment date on such Notes or, in the case of any proposed redemption of Notes, such record date shall not be more than 15 days prior to the mailing of notice of redemption of Notes.

SECTION 8. Lost, Stolen, Destroyed, or Defaced Notes. In case the Notes shall at any time become mutilated, or be lost, stolen or destroyed, or be so defaced as to impair the value thereof to the owner, the County shall execute and the Registrar/Paying Agent shall authenticate and deliver at the principal office of the Registrar/Paying Agent, or send by registered mail to the owner thereof at his request, risk and expense, a new Note of the same interest rate and maturity and of like tenor and effect in exchange or substitution for and upon the surrender for cancellation of such defaced, mutilated or partly destroyed Note, or in lieu of or in substitution for such lost, stolen or destroyed Note. In any such event the applicant for the issuance of a substitute Note shall furnish the County and the Registrar/Paying Agent evidence or proof satisfactory to the County and the Registrar/Paying Agent of the loss, destruction, mutilation, defacement or theft of the original Note, and of the ownership thereof, and also such security and indemnity in such amount as may be required by the laws of the State of South Carolina or such greater amount as may be required by the County and the Registrar/Paying Agent. Any duplicate Note issued under the provisions of this Section in exchange and substitution for any defaced, mutilated or partly destroyed Note or in substitution for any allegedly lost, stolen or wholly destroyed Note shall be entitled to the identical benefits under this Ordinance as was the original Note in lieu of which such duplicate Note.

All expenses necessary for the providing of any duplicate Note shall be borne by the applicant therefor.

SECTION 9. Book-Entry-Only System. The Notes initially issued (the "Initial Notes") will be eligible securities for the purposes of the book-entry system of transfer maintained by The Depository Trust Company, New York, New York ("DTC"), and transfers of beneficial ownership of the Initial Notes shall be made only through DTC and its participants in accordance with rules specified by DTC. Such beneficial ownership must be of \$5,000 principal amount of Notes of the same maturity or any integral multiple of \$5,000.

The Initial Notes shall be issued in fully-registered form, one Bond for each of the maturities of the Notes, in the name of Cede & Co., as the nominee of DTC. When any principal of or interest on the Initial Notes becomes due, the Paying Agent, on behalf of the County, shall transmit to DTC an amount equal to such installment of principal and interest. DTC shall remit such payments to the beneficial owners of the Notes or their nominees in accordance with its rules and regulations.

Notices of redemption of the Initial Notes or any portion thereof shall be sent to DTC in accordance with the provisions of the Ordinance.

If (a) DTC determines not to continue to act as securities depository for the Notes, or (b) the County has advised DTC of its determination that DTC is incapable of discharging its duties, the County shall attempt to retain another qualified securities depository to replace DTC. Upon receipt by the County the Initial Notes together with an assignment duly executed by DTC, the County shall execute and deliver to the successor securities depository Notes of the same principal amount, interest rate, and maturity registered in the name of such successor.

If the County is unable to retain a qualified successor to DTC or the County has determined that it is in its best interest not to continue the book-entry system of transfer or that interests of the beneficial owners of the Notes might be adversely affected if the book-entry system of transfer is continued (the County undertakes no obligation to make any investigation to determine the occurrence of any events that would permit it to make any such determination), and has made provision to so notify beneficial owners of the Notes by mailing an appropriate notice to DTC, upon receipt by the County the Initial Notes

together with an assignment duly executed by DTC, the County shall execute, authenticate and deliver to the DTC participants Notes in fully-registered form, in substantially the form set forth in Section 8 of this Ordinance in the denomination of \$5,000 or any integral multiple thereof.

Notwithstanding the foregoing, at the request of the purchaser, the Notes will be issued as one single fully-registered bond and not issued through the book-entry system.

SECTION 10. Execution of Notes. The Notes shall be executed in the name of the County with the manual or facsimile signature of the Chair attested by the manual or facsimile signature of the Clerk to County Council under a facsimile of the seal of the County which shall be impressed, imprinted or reproduced thereon. The Notes shall not be valid or become obligatory for any purpose unless there shall have been endorsed thereon a certificate of authentication. The Notes shall bear a certificate of authentication manually executed by the Registrar/Paying Agent in substantially the form attached hereto as Exhibit B.

SECTION 11. Form of Notes. The Notes shall be in substantially the form attached hereto as Exhibit B.

SECTION 12. Security for Notes. For the payment of the principal of and interest, if necessary, on the Notes as they respectively mature there are hereby pledged the proceeds of the Notes and the full faith, credit and taxing power of the County. The County at its option may also utilize any other funds available therefor for the payment of the principal of and interest on the Notes.

SECTION 13. Exemption from Taxation. Both the principal of and interest on the Notes shall be exempt, in accordance with the provisions of Section 12-2-50, Code of Laws of South Carolina, 1976, as amended, from all State, county, municipal, County and all other taxes or assessments, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate and transfer taxes, but the interest thereon may be includable in certain franchise fees or taxes.

SECTION 14. Sale of Notes, Form of Notice of Sale. The Notes shall be sold at public sale. A summary Notice of Sale shall be published not less than seven days prior to the date fixed for sale, in a newspaper having general circulation in the State of South Carolina and, if deemed appropriate by the County Administrator, in a financial publication published in the City of New York, State of New York. The official Notice of Sale shall be distributed simultaneously with the distribution of the Preliminary Official Statement, if any, prepared in connection with the Notes, and shall be in the form attached hereto as Exhibit C, with such modifications as may be determined to be necessary by the financial advisor, if any, and bond counsel. The County Administrator may determine to establish a fixed date of sale in the notice or provide for the subsequent dissemination in electronic form of the date selected for such sale, in which event such subsequent notice shall be provided not less than 48 hours prior to the time and date fixed for sale. In the event a fixed date of sale is provided in the notice, such date may be modified by a subsequent notice in electronic form not less than 48 hours prior to the date fixed for the rescheduled sale.

SECTION 15. Deposit and Use of Proceeds. The proceeds derived from the sale of the Notes are to be used for the purposes set forth in Section 1(h) above, and shall be applied by the County solely to the purposes for which the Notes have been issued, except that the premium, if any, shall be placed in a sinking fund.

SECTION 16. Preliminary and Final Official Statement, if any. The County Council hereby authorizes and directs the County Administrator to prepare, or cause to be prepared, a Preliminary Official Statement to be distributed to prospective purchasers of the Notes together with the Notice of Sale of the Notes. The County Council authorizes the County Administrator to designate the Preliminary Official Statement as “near final” for purposes of Rule 15c2-12 of the Securities Exchange Commission. The County Administrator is further authorized to see to the completion of the final form of the Official Statement upon the sale of the Notes so that it may be provided to the purchaser of the Notes.

SECTION 17. Defeasance. The obligations of the County under this Ordinance and the pledges, covenants and agreements of the County herein made or provided for, shall be fully discharged and satisfied as to any portion of the Notes, and such Bond or Notes shall no longer be deemed to be outstanding hereunder when:

(a) such Note or Notes shall have been purchased by the County and surrendered to the County for cancellation or otherwise surrendered to the County or the Paying Agent and is canceled or subject to cancellation by the County or the Paying Agent; or

(b) payment of the principal of and interest on such Notes either (i) shall have been made or caused to be made in accordance with the terms thereof, or (ii) shall have been provided for by irrevocably depositing with a corporate trustee in trust and irrevocably set aside exclusively for such payment, (1) moneys sufficient to make such payment, or (2) Government Obligations (hereinafter defined) maturing as to principal and interest in such amounts and at such times as will ensure the availability of sufficient moneys to make such payment and all necessary and proper fees, compensation and expenses of the corporate trustee. At such time as the Notes shall no longer be deemed to be outstanding hereunder, such Notes shall cease to draw interest from the due date thereof and, except for the purposes of any such payment from such moneys or Government Obligations, shall no longer be secured by or entitled to the benefits of this Ordinance.

“Government Obligations” shall mean any of the following:

- (a) direct obligations of the United States of America or agencies thereof or obligations, the payment of principal or interest on which, in the opinion of the Attorney General of the United States, is fully and unconditionally guaranteed by the United States of America;
- (b) non-callable, U. S. Treasury Securities - State and Local Government Series (“SLGS”);
- (c) general obligation bonds of the State, its institutions, agencies, school districts and political subdivisions; and
- (d) a defeasance obligation as defined in Section 6-5-10 of the S.C. Code as such as may be amended from time to time.

(c) Such Note or Notes shall be defeased as provided in Section 11-14-110 of the S.C. Code as such may be amended from time to time.

SECTION 18. Tax Covenants. The County hereby covenants and agrees with the holders of the Notes that it will not take any action which will, or fail to take any action which failure will, cause interest on the Notes to become includable in the gross income of the holders of the Notes for

federal income tax purposes pursuant to the provisions of the Code and regulations promulgated thereunder in effect on the date of original issuance of the Notes. The County further covenants and agrees with the holders of the Notes that no use of the proceeds of the Notes shall be made which, if such use had been reasonably expected on the date of issue of the Notes would have caused the Notes to be “arbitrage bonds,” as defined in Section 148 of the Code, and to that end the County hereby shall:

(a) comply with the applicable provisions of Sections 103 and 141 through 150 of the Code and any regulations promulgated thereunder so long as the Notes are outstanding;

(b) establish such funds, make such calculations and pay such amounts, in the manner and at the times required in order to comply with the requirements of the Code relating to required rebates of certain amounts to the United States; and

(c) make such reports of such information at the time and places required by the Code.

SECTION 19. Notice of Public Hearing. The County Council hereby ratifies and approves the publication of a notice of public hearing regarding the Note and this Ordinance, such notice in substantially the form attached hereto as Exhibit D, having been published in The Island Packet and The Beaufort Gazette, newspapers of general circulation in the County, not less than 15 days prior to the date of such public hearing.

SECTION 20. Notice. Pursuant to Section 11-27-40, Paragraph 8, of the Code of Laws of South Carolina, 1976. In order that the Council may proceed as soon as possible to issue and deliver the Notes, the County Administrator may determine that the County avail itself of the provisions of paragraph 8 of Section 11-27-40, Code of Laws of South Carolina, 1976, as amended. If such determination is made, the notice prescribed thereby shall be provided in substantially the form attached hereto as Exhibit E.

SECTION 21. Engagement of Bond Counsel. The County Council hereby engages McNair Law Firm, P.A., as bond counsel in connection with the issuance of the Notes. The County Administrator is further authorized to execute such contract, document or engagement letter as may be necessary and appropriate to effectuate the engagement. In addition, the County Administrator is authorized to contract with other professionals, including a financial advisor, he deems appropriate in order to carry out the intent of this ordinance and the issuance of the Notes.

SECTION 22. Authorization to Execute Documents. The County Council hereby authorizes the Chair and Clerk of County Council, the County Administrator and the Chief Financial Officer of the County to execute such documents and instruments as may be necessary to effect the issuance of the Notes.

SECTION 23. General Repealer. All rules, regulations, resolutions and parts thereof, procedural or otherwise, in conflict herewith or the proceedings authorizing the issuance of the Notes are, to the extent of such conflict, hereby repealed and this Ordinance shall take effect and be in full force from and after its adoption.

[Signature Page to Follow]

Adopted this ____ day of September, 2012.

BEAUFORT COUNTY, SOUTH CAROLINA

Chair of County Council

(SEAL)

ATTEST:

Clerk to County Council

First Reading: August 27, 2012
Second Reading:
Public Hearing:
Third and Final Reading:

FORM OF NOTE

UNITED STATES OF AMERICA
STATE OF SOUTH CAROLINA
BEAUFORT COUNTY
GENERAL OBLIGATION BOND ANTIICIPATION NOTE
SERIES _____

No. R-

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Original Issue Date</u>	<u>CUSIP</u>
--------------------------	--------------------------	--------------------------------	--------------

REGISTERED OWNER:

PRINCIPAL AMOUNT: DOLLARS

KNOW ALL MEN BY THESE PRESENTS that Beaufort County, South Carolina (the "County") hereby acknowledges itself indebted, and for value received promises to pay to the registered owner hereof, the principal sum of _____ Dollars (\$_____) at the principal office of _____, in the City of _____, State of _____ on the ___ day of _____, 2009, and to pay interest (calculated on the basis of a 360-day year of twelve 30-day months) on said principal sum from the date hereof, at the rate of _____%, payable upon the maturity of this note. This note is not subject to prepayment prior to its maturity.

Both the principal of and interest on this note are payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for the payment of public and private debts.

This note represents a series of general obligation bond anticipation notes (the "Notes"), issued by the County, pursuant to the authorization of Title 11, Chapter 17, Code of Laws of South Carolina 1976, as amended, in anticipation of the receipt of the proceeds to be derived from the general obligation bonds of the County to be issued pursuant to and in accordance with the provisions of the Constitution and Laws of the State of South Carolina including Article X, Section 15 of the Constitution of the State of South Carolina, 1895, as amended; Title 11, Chapter 27, Code of Laws of South Carolina, 1976, as amended; Title 59, Chapter 71, Code of Laws of South Carolina, 1976, as amended, and an ordinance duly enacted by the Beaufort County Council on _____, 2012 (the "Ordinance"). The full faith, credit and taxing power of the County and the proceeds to be derived from the sale of bonds are pledged for the payment of the principal of and interest on the Notes.

The Notes are being issued by means of a book-entry system with no physical distribution of certificates to be made except as provided in the Ordinance. One certificate registered in the name of the Securities Depository Nominee is being issued and is required to be deposited with the Securities Depository. The book-entry system will evidence positions held in the Notes by the Securities

Depository's participants, beneficial ownership of the Notes in the principal amount of \$5,000 or any multiple thereof being evidenced in the records of such Participants. Transfers of ownership shall be effected on the records of the Securities Depository on the records of the Securities Depository and its participants pursuant to rules and procedures established by the Securities Depository and its Participants.

_____ as Registrar/Paying Agent will recognize the Securities Depository Nominee, while the registered owner of the Notes, as the owner of the Notes for all purposes, including payments of principal of and redemption premium, if any, and interest on the Notes, notices and voting. Transfer of principal and interest payments to Participants of the Securities Depository will be the responsibility of the Securities Depository, and transfer of principal, redemption premium, if any, and interest payments to beneficial owners of the Notes by Participants of the Securities Depository will be the responsibility of such participants and other nominees of such beneficial owners. The County and Registrar/Paying Agent will not be responsible or liable for such transfers of payment or for maintaining, supervision or reviewing the records maintained by the Securities Depository, the Securities Depository Nominee, its Participants or persons acting through such Participants. While the Securities Depository Nominee is the owner of the Notes, notwithstanding the provision hereinabove contained, payments of principal of, redemption premium, if any, and interest on the Notes shall be made in accordance with existing arrangements between the Registrar/Paying Agent or its successors under the Resolution and the Securities Depository.

This note and the interest hereon are exempt from all State, county, municipal, County, and all other taxes or assessments of the State of South Carolina, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate and transfer taxes but the interest on this note may be included for certain franchise fees or taxes.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and Laws of the State of South Carolina to exist, to happen, or to be performed precedent to or in the issuance of this note, do exist, have happened, and have been performed in regular and due time, form and manner, and the amount of this note, and the issue of which this note is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, BEAUFORT COUNTY, SOUTH CAROLINA, has caused this Note to be signed with the signature of the Chair of the County Council, attested by the signature of the Clerk to the County Council and the seal of the County impressed, imprinted, or reproduced hereon.

BEAUFORT COUNTY, SOUTH CAROLINA

(SEAL)

Chair, County Council

ATTEST:

Clerk to County Council

[FORM OF REGISTRAR/PAYING AGENT'S CERTIFICATE OF AUTHENTICATION]

Date of Authentication:

This note is one of the Notes described in the within mentioned Ordinance of Beaufort County, South Carolina.

[REGISTRAR/PAYING AGENT] as Registrar/Paying Agent

By: _____
Authorized Officer

The following abbreviations, when used in the inscription on the face of this Note, shall be construed as though they were written out in full according to applicable laws or regulations.

TEN COM - as tenants in common

UNIF GIFT MIN ACT -

TEN ENT - as tenants by the
entireties

_____ Custodian _____
(Cust) (Minor)

JT TEN - as joint tenants with right
of survivorship and not as
tenants in common

under Uniform Gifts to Minors
Act _____
(state)

Additional abbreviations may also be used though not in above list.

(FORM OF ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Transferee)

_____ the within Note and
does hereby irrevocably constitute and appoint _____
attorney to transfer the within Note on the books kept for registration thereof, with full power of
substitution in the premises.

Dated: _____

Signature Guaranteed

(Authorized Officer)

Signature must be guaranteed by
a participant in the Securities Transfer
Agent Medallions Program (STAMP)

Notice: The signature to the assignment must correspond
with the name of the registered owner as it appears
upon the face of the within Note in every particular,
without alteration or enlargement or any change
whatever

FORM OF NOTICE OF SALE

NOTICE OF SALE

\$ _____ GENERAL OBLIGATION BOND ANTICIPATION NOTES, SERIES _____
OF BEAUFORT COUNTY, SOUTH CAROLINA

Sealed, facsimile and electronic bids for the purchase of all but not part of the above notes (the "Notes") will be received by Beaufort County, South Carolina (the "County"), in the case of sealed and facsimile bids, at the offices of the County Administrator, _____, Beaufort, South Carolina, and in the case of electronic bids, via PARITY (as explained below) until _____ (Eastern Time) on _____, _____, 2012.

BID SUBMISSION: Sealed and facsimile bids must be submitted on bid forms furnished by the County. Sealed bids shall be enclosed in a sealed envelope marked on the outside "Proposal for the Purchase of the County of Beaufort County, South Carolina, \$ _____ General Obligation Bond Anticipation Notes, Series _____." Bids submitted by facsimile should be preceded by a cover sheet addressed to the Superintendent and should be sent only once to (843) _____. Electronic proposals must be submitted through i-Deal's Parity Electronic Bid Submission System ("Parity"). No electronic bids from any other providers of electronic bidding services will be accepted. Information about the electronic bidding services of Parity may be obtained from i-Deal, 1359 Broadway, 2nd Floor, New York, New York 10018, Customer Support, telephone (212) 404-8102. The County, McNair Law Firm, P.A. and Ross, Sinclair & Associates, LLC shall not be responsible for any failure, misdirection or error in the means of transmission selected by any bidder.

GOOD FAITH DEPOSIT: No good faith deposit will be required.

NOTE DETAILS: The Notes will be issued in book-entry form in the denomination of \$5,000 or any integral multiple thereof. The Notes will be dated as of _____, 2012, the expected date of delivery, and due on _____, 2009. Interest, calculated on the basis of a 360-day year of twelve 30-day months, will be payable at maturity on _____, 2009.

REDEMPTION PROVISIONS: The Notes are not subject to optional redemption prior to maturity.

RATINGS: Moody's and S&P ratings have been applied for.

INTEREST RATES: Bidders must specify the fixed rate of interest the Notes shall bear according to the following restrictions: (a) the interest rate may not exceed six percent (6%) and (b) the interest rate specified must be a multiple of 1/100th of one percent.

REGISTRAR/PAYING AGENT: Within twenty-four hours of the sale of the Notes, the County will designate a registrar/paying agent (the "Registrar/Paying Agent") for the Notes.

BASIS OF AWARD: The Notes will be awarded to the responsive bidder whose bid results in the lowest NET INTEREST COST (the "NIC") to the County. The NIC will be calculated as the total interest from _____, 2012 to _____, 2009, minus any premium. If two or more bids provide for the same lowest NIC, the County shall award the bid to the bidder whose bid is in the best interest of the County to be determined by the County in its sole discretion, and such determination shall be final. Any bid for less than par will be rejected. The County reserves the right to reject any and all bids and to waive informalities in any or all bids.

In order to calculate the yield on the Notes for federal tax law purposes and as a condition precedent to the award of the Notes, the successful bidder will be required to disclose to the County the price (or yield to maturity) at which the Notes will be reoffered to the public.

The Notes will be awarded or all bids will be rejected by no later than 2:00 P.M. (Eastern Time) on the day bids are opened, _____, 2012.

SECURITY: The full faith, credit and taxing power of the County and the proceeds derived from the sale of bonds are pledged to the payment of the principal of and interest on the Notes.

AUTHORIZATION: The Notes are being issued pursuant to Article X, Section 15 of the Constitution of the State of South Carolina, Title 11, Chapter 17, Code of Laws of South Carolina, 1976, as amended, the favorable results of a referendum, and a resolution duly adopted by the County Council of the County on _____, 2012.

INTEREST AND PRINCIPAL PAYMENTS: Payment of principal of and interest on the Notes will be made directly by the Registrar/Paying Agent to Cede & Co., as the registered owner of the Notes and nominee for The Depository Trust Company ("DTC"), on _____, 2012, in immediately available funds.

CUSIP NUMBERS: It is anticipated that CUSIP numbers will be printed on the Notes, but neither the failure to print such numbers on the Notes nor any error with respect thereto shall constitute cause for failure or refusal by the successful bidder to accept delivery of and pay for the Notes.

DELIVERY AND PAYMENT: Delivery of the properly executed Notes is expected to be made through DTC on or about _____, 2012. Payment for the Notes shall be made in immediately available funds.

OFFICIAL STATEMENT: The Preliminary Official Statement, dated _____, 2012, has been deemed final by the County for purposes of paragraph (b)(1) of Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") but is subject to revision, amendment and completion in a final Official Statement as provided in the Rule. Within seven (7) business days of the bid opening date, the County will deliver the final Official Statement to the successful bidder in sufficient quantity to comply with the Rule.

LEGAL OPINION AND CLOSING CERTIFICATES: The County will furnish upon delivery of the Notes: a Receipt for the Notes; a Signature and No-Litigation Certificate; a Rule 15c2-12 Certificate; a Federal Tax Certificate, and the approving opinion of McNair Law Firm, P.A., Columbia, South Carolina, as Bond Counsel, all without cost to the purchasers.

INFORMATION FROM PURCHASER: At or before delivery, the purchaser of the Notes shall provide a certificate to the County in a form acceptable to Bond Counsel stating the information necessary to enable the County to determine the issue price of the Notes as defined in Section 1273 or 1274 of the Internal Revenue Code of 1986, as amended.

ADDITIONAL INFORMATION: The Preliminary Official Statement, Official Notice of Sale and Official Bid Form of the County with respect to the Notes are available via the internet at <http://www.i-dealprospectus.com> and will be furnished to any person interested in bidding for the Notes upon request to Francenia B. Heizer, McNair Law Firm, P. A., Post Office Box 11390, Columbia, South Carolina 29211, attention: Francenia B. Heizer, Esquire, telephone (803) 799-9800, e-mail: fheizer@mcnair.net. The Preliminary Official Statement shall be reviewed by bidders prior to submitting a bid. Bidders may not rely on this Official Notice of Sale as to the complete information concerning the Notes. For additional information, please contact the County's Bond Counsel, Francenia B. Heizer, Esquire, McNair Law Firm, P. A., Post Office Box 11390, Columbia, South Carolina 29211, telephone (803) 799-9800, e-mail: fheizer@mcnair.net

_____, 2012

FORM OF NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING

Notice is hereby given that a public hearing will be held by the County Council of Beaufort County, South Carolina (the "County"), in the _____, South Carolina, at 6:00 p.m. on Monday, _____, 2012.

The purpose of the public hearing is to consider an Ordinance providing for the issuance and sale of General Obligation Bond Anticipation Notes of Beaufort County, South Carolina, in the principal amount of not exceeding \$5,000,000 (the "Notes"). The proceeds of the Notes will be used for the purposes of providing funds (i) to defray the costs of renovations to the Courthouse, renovations to the Coroner's Office, and renovations to the Myrtle Park County Administration Building; and (ii) to pay the costs of issuance of the Notes.

The proceeds of general obligation bonds to be issued by the County will be used to pay the principal and interest on the Notes. In addition, the full faith, credit, and taxing power of the County will be pledged for the payment of the principal of and interest on the bonds and a tax, without limit, will be levied on and collected annually, in the same manner other County taxes are levied and collected, on all taxable property of the County sufficient to pay to principal of and interest on the bonds as they respectively mature and to create such sinking fund as may be necessary therefor.

At the public hearing all taxpayers and residents of the County and any other interested persons who appear will be given an opportunity to express their views for or against the Ordinance and the issuance of the Notes.

COUNTY COUNCIL OF BEAUFORT COUNTY,
SOUTH CAROLINA

FORM OF NOTICE OF ADOPTION OF AN ORDINANCE

NOTICE OF ADOPTION OF AN ORDINANCE

Notice is hereby given that on _____, 2012, the Beaufort County Council adopted an ordinance entitled: "ORDINANCE NO. _____" (the "Ordinance").

Pursuant to Section 11-27-40(8) of the South Carolina Code of Laws, 1976, as amended, unless a notice, signed by not less than five (5) qualified electors of the County, of the intention to seek a referendum is filed both in the office of the Clerk of Court of the County and with the Clerk of the County Council, the initiative and referendum provisions of South Carolina law, Sections 4-9-1210 to 4-9-1230, South Carolina Code of Laws 1976, as amended, shall not be applicable to the Ordinance. The notice of intention to seek a referendum must be filed within twenty (20) days following the publication of this notice of the adoption of the aforesaid Ordinance in a newspaper of general circulation in Beaufort County.

By order of the Beaufort County Council, _____, 2012.

Chair, Beaufort County Council

OFFICE OF THE COUNTY ADMINISTRATOR
COUNTY COUNCIL OF BEAUFORT COUNTY

GARY T. KUBIC
COUNTY ADMINISTRATOR

CHERYL HARRIS
EXECUTIVE ASSISTANT

ADMINISTRATION BUILDING
100 RIBAUT ROAD
POST OFFICE DRAWER 1228
BEAUFORT, SOUTH CAROLINA 29901-1228
TELEPHONE: (843) 255-2026
FAX: (843) 255-9401
www.beaufort.net

BRYAN J. HILL
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER
STAFF ATTORNEY

July 12, 2012

Mr. William McBride
Chairman, Community Services Committee
Beaufort County Council
Beaufort, SC 29901

Re: Roadway Naming / Penn Center – Historic Preservation Review Board Recommendation.

Dear Chairman McBride:

Pursuant to Beaufort County Policy, Statement #10, titled Beaufort County Policy for Naming and Renaming Landmarks, I am submitting for Community Services Committee consideration and approval to name the new access roadway to St. Helena Library and Leroy E. Browne Medical Center as the "Jonathon Francis, Sr. Road".

As required by Policy Statement #10, The Penn Center Board of Trustees and I submitted the proposed roadway naming, "Jonathon Francis Sr. Road, to Beaufort County Historic Preservation Review Board for their review and approval. The Historical Board has approved this request.

Mr. Francis was the first African American principal of Penn School and also the first principal of the consolidated St. Helena High School in 1953.

Hopefully, your Committee will accept this recommendation and move it forward for consideration by the members of County Council.

Sincerely,



Gary Kubic
County Administrator

GKrcb

Cc: Weston Newton, Chairman, Beaufort County Council

Attachment

Biography of the first principal of St. Helena High School

Jonathan Francis, Sr.

Jonathan Francis, Sr. was born in Plowden Mills, Clarendon County, South Carolina on April 1, 1910; the only child of James and Lela Francis whose parents were descendants of slaves.

As a young man, he worked as a handy man for the Scarbough family who lived in Columbia, South Carolina and had a summer home in Myrtle Beach near Clarendon County. Through his association with the Scarbough family he completed his high school education and two years of college at Allen College in Columbia, South Carolina. He later transferred to South Carolina State College where he received his B.S. Degree in Agriculture. He also received his Master's Degree in Education from South Carolina State College and was completing his requirements for the Doctor of Education Degree from North Carolina Central College at the time of his death.

His first job was as an agriculture teacher and principal at M.C. Riley School in Bluffton, South Carolina in 1940.

While at Allen College, he became friends with Francina Davis whom he recruited to teach at M.C. Riley School in 1941, and later married her in 1942. Out of their marriage, one son was born, Jonathan Francis, Jr.

In 1948, Jonathan Francis, Sr. moved his family to St. Helena Island, South Carolina to assume the position as principal of Penn School. Four years later he became the first principal of the new consolidated St. Helena High School, a position he held until his death in 1963.

He was known throughout the state of South Carolina as a pioneer and a leader in the field of public education. He held life memberships in the National Education Association, Palmetto Education Association and Phi Beta Sigma Fraternity, Inc.

Mr. Francis had high expectations for all of the students who came under his supervision. He was a tough disciplinarian, yet most of his students came to appreciate and respect him for his high expectations of student behavior.

**A RESOLUTION OF THE COUNTY COUNCIL OF BEAUFORT COUNTY TO ADOPT
GEOGRAPHICAL BOUNDARIES FOR A BEAUFORT COUNTY AND JASPER COUNTY
METROPOLITAN PLANNING AREA
AND TO CREATE A METROPOLITAN PLANNING ORGANIZATION**

WHEREAS, in March 2012, the Bureau of the Census defined a new Urbanized Area, based on the 2010 Census, when the combined population of the Beaufort County Council Island, the Town of Bluffton, and parts of unincorporated Beaufort County reached over 50,000; and

WHEREAS, 23 CFR Section 450.310(a) requires that a Metropolitan Planning Organization (MPO) be designated for each Urbanized Area with a population of more than 50,000 individuals as determined by the Bureau of the Census; and

WHEREAS, the purpose of the MPO is to carry out a continuing, cooperative, and comprehensive multimodal transportation planning process, including the development of a metropolitan transportation plan and a transportation improvement program that encourages and promotes the safe and efficient development, management, and operation of surface transportation systems to serve the mobility needs of people and freight (including accessible pedestrian walkways and bicycle transportation facilities) and foster economic growth and development, while minimizing transportation-related fuel consumption and air pollution; and

WHEREAS, the MPO is a policy board of the organization created and designated to carry out the metropolitan transportation planning process and act as the forum for cooperative decision making by the principal elected officials of the units of general purpose local government; and

WHEREAS, this Policy Board shall be governed by its own bylaws and shall consist of the following voting members:

Town of Hilton Head Island Mayor or designee	(1)
Town of Bluffton Mayor or designee	(1)
Town of Port Royal Mayor or designee	(1)
City of Beaufort Mayor or designee	(1)
City of Hardeeville Mayor or designee	(1)
Beaufort County Council Chairman or designee	(1)
Jasper County Council Chairman or designee	(1)
Beaufort County Legislative Delegation Representative	(1)
Jasper County Legislative Delegation Representative	(1)
SC Transportation Commissioners within MPA	(3)

and the following ex-officio, non-voting members:

LRTA Executive Director or designee	(1)
SCDOT staff	(1)

WHEREAS, funds are provided by the Federal government through the State to accomplish required activities of the MPO; and

WHEREAS, the MPO designation shall be made by agreement between the Governor and units of general purpose local government that together represent at least 75 percent of the affected population; and

WHEREAS, the Metropolitan Planning Area (MPA) boundaries in which the metropolitan transportation planning process is carried out by the MPO shall encompass the entire existing Urbanized Area plus the contiguous area expected to become urbanized within a 20 year forecast period for the metropolitan transportation plan. This area will include all or some portion of the above-referenced governmental entities; and

WHEREAS, the MPA boundaries may be established to coincide with the geography of regional economic development and growth forecasting areas; and

WHEREAS, Lowcountry Council of Governments (LCOG) has traditionally coordinated transportation planning and federal transportation fund distribution in a multi-county area; and

WHEREAS, LCOG should retain the role of coordinating transportation planning and federal fund distribution to the designated multi-county area by becoming the fiscal agent and lead agency for coordination of the MPO, with assistance from the participating governments and public transit organization.

NOW, THEREFORE BE IT, AND IT HEREBY IS RESOLVED BY THE COUNTY COUNCIL FOR BEAUFORT COUNTY, SOUTH CAROLINA, THAT Council approves and agrees as follows:

1. The MPA boundaries as designated on the Attachment, subject to final “smoothing” of the area perimeter; and
2. The creation of the MPO, with a Policy Board as constituted above; and
3. To be a member of and participate in the activities of the MPO; and
4. The designation of Lowcountry Council of Governments as fiscal agent and entity leading and coordinating the MPO; and
5. The name of the MPO shall be the Lowcountry Area Transportation Study.

DONE THIS ____ DAY OF AUGUST, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

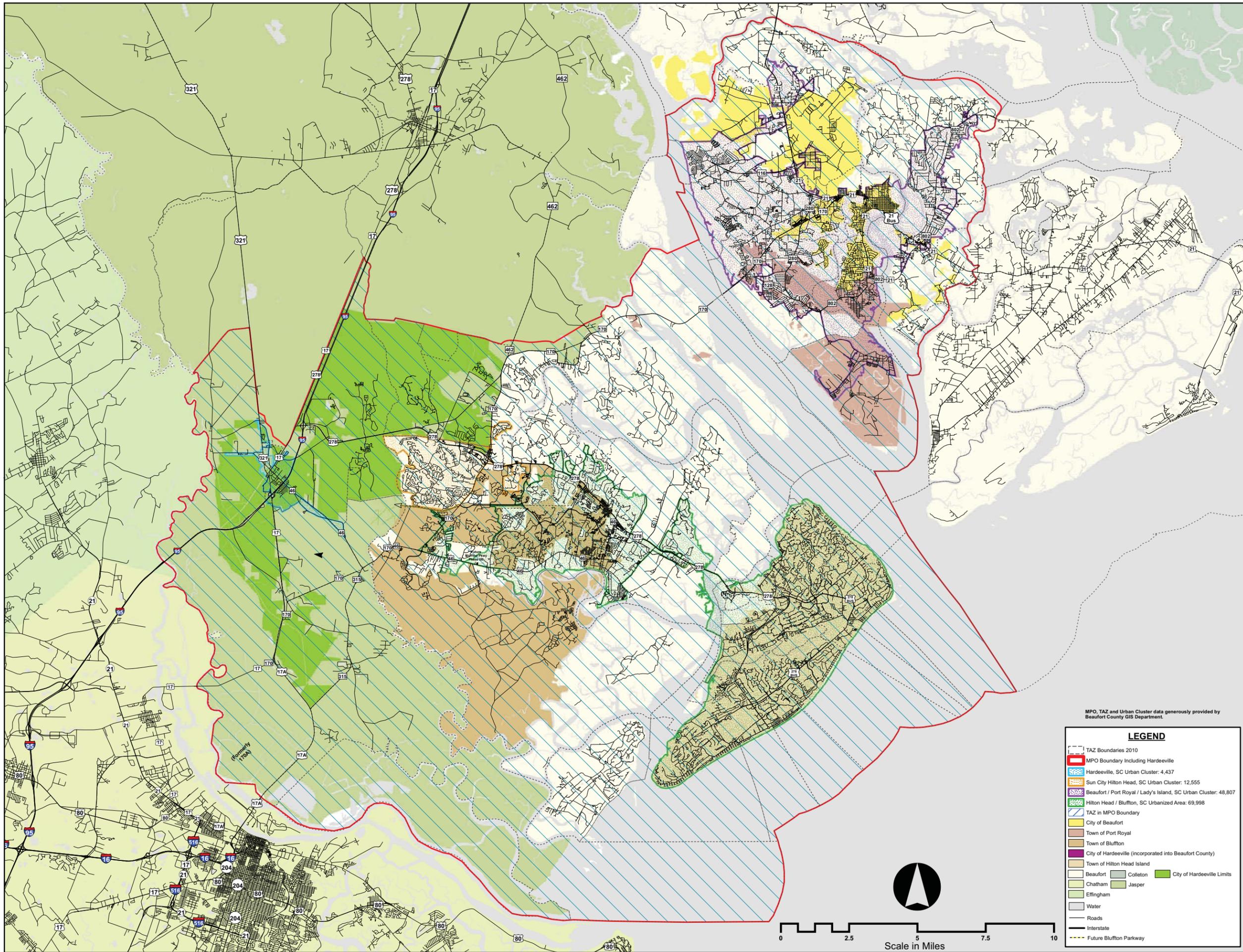
By: _____
Wm. Weston J. Newton, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council



ORDINANCE NO. 2012 ____

AN ORDINANCE TO AMEND THE FY 2012-2013 BEAUFORT COUNTY SCHOOL DISTRICT BUDGET, SECTION 2, MILLAGE AND SECTION 3. SCHOOL OPERATIONS APPROPRIATION.

SECTION 2. MILLAGE

In Fiscal Year 2012-2013 and in accordance with the laws of South Carolina, the County Auditor is hereby authorized and directed to levy a tax on the following mills on the dollar of assessed value of property within the County.

School Operations	92.26	<u>91.26</u>
School Bond Debt Service (Principle and Interest)	28.00	

These taxes shall be collected by the County Treasurer, as provided by law, and distributed in accordance with the provisions of this Ordinance and subsequent appropriations as may be hereafter passed by the County Council of Beaufort County.

SECTION 3. SCHOOL OPERATIONS APPROPRIATION

An amount of \$177,978,690 is hereby appropriated to the Beaufort County Board of Education to fund school operations. This appropriation is to be spent in accordance with the school budget approved by the County Council of Beaufort County, and will be funded from the following revenue sources:

- A. ~~\$115,420,449~~ \$114,078,285 to be derived from tax collections;
- B. ~~\$ 55,602,426~~ \$ 55,434,586 to be derived from State revenues;
- C. \$ 900,000 to be derived from Federal revenues;
- D. \$ 1,363,500 to be derived from other local sources;
- E. ~~\$ 2,627,200~~ \$4,357,254 to be derived from inter-fund transfers;
- F. \$ 1,276,464 to be derived from New River TIF per pupil allocation;
- G. ~~\$ 788,654~~ \$568,601 to be derived from the District's fund balance.

The Beaufort County Board of Education is responsible for ensuring that the school expenditures do not exceed those amounts herein appropriated without first receiving the approval of a supplemental appropriation from County Council.

Adopted this ____ day of August, 2012

COUNTY COUNCIL OF BEAUFORT COUNTY

BY: _____
Wm. Weston J. Newton, Chairman

APPROVED AS TO FORM:

Joshua A. Gruber, Staff Attorney

ATTEST:

Suzanne M. Rainey, Clerk to Council
First Reading, By Title Only: July 23, 2012
Second Reading: August 113, 2012
Public Hearing:
Third and Final Reading:

Committee Reports

August 27, 2012

A. COMMITTEES REPORTING

1. Community Services (backup)

① Minutes are provided from the August 20 meeting. Action is required. See main agenda item 9H.

2. Finance (backup)

① Minutes are provided from the August 20 meeting. Action is required.
See main agenda items 9B, 9C, 9D, 9E, 9F and 9G.

3. Public Facilities (backup)

① Minutes are provided from the August 21 meeting. Action is required. See main agenda items 9I.

B. COMMITTEE MEETINGS

1. Community Services

William McBride, Chairman

Gerald Dawson, Vice Chairman

➔ Next Meeting – Monday, September 17 at 4:00 p.m., BIV#2

2. Executive

Weston Newton, Chairman

➔ Next Meeting - To be announced.

3. Finance

Stu Rodman, Chairman

Rick Caporale, Vice Chairman

➔ Next Meeting – Monday, September 17 at 2:00 p.m., BIV#2

4. Governmental

Jerry Stewart, Chairman

Laura Von Harten, Vice Chairman

➔ Next Meeting – Tuesday, September 4 at 4:00 p.m., ECR

5. Natural Resources

Paul Sommerville, Chairman

Brian Flewelling, Vice Chairman

➔ Next Meeting – Tuesday, September 4 at 2:00 p.m., ECR

6. Public Facilities

Herbert Glaze, Chairman

Steven Baer, Vice Chairman

➔ Next Meeting – Tuesday, August 28 at 4:00 p.m., ECR

7. Transportation Advisory Group

Weston Newton, Chairman

Stu Rodman, Vice Chairman

➔ Next Meeting – To be announced.

COMMUNITY SERVICES COMMITTEE

August 20, 2012

The electronic and print media were duly notified in accordance with the State Freedom of Information Act.

The Community Services Committee met on Monday, August 20, 2012 at 4:00 p.m., in the Conference Room of Building 2, Beaufort Industrial Village, 102 Industrial Village Road, Beaufort, South Carolina.

ATTENDANCE

Community Services Committee members: Chairman William McBride, and members Rick Caporale, Paul Sommerville, and Laura Von Harten. Vice Chairman Gerald Dawson and committee member Steven Baer and Herbert Glaze were absent. Non-Committee members Brian Flewelling and Gerald Stewart were also present.

Public: Anita Singleton-Prather, Circle of Hope Coalition; Larry Holman, President, Beaufort Black Chamber of Commerce and Vice Chairman of Circle of Hope Coalition; and York Glover, Coordinator of Agricultural Services, Clemson Extension.

County staff: Morris Campbell, Division Director–Community Services; Tracy Cox, Information Services Coordinator; Jane O'Rouke, Deputy Director of Library Services; and Woldek Zaryczny, Library Director.

Councilman William McBride chaired the meeting.

ACTION ITEM

1. Roadway Naming / Penn Center

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. McBride brought before the Committee a recommendation from the Historic Preservation Review Board regarding the naming of the access roadway to the St. Helena Library and Leroy E. Browne Medical Center. The recommendation is Jonathan Francis, Sr. Road.

Motion: It was moved by Ms. Von Harten, seconded by Mr. Caporale, that Community Services Committee approve and recommend to Council naming the access roadway to the St. Helena Library and Leroy E. Browne Medical Center as the "Jonathan Francis, Sr. Road. The vote was: YEAS –Mr. Caporale, Mr. McBride, Mr. Sommerville and Ms. Von Harten. ABSENT – Mr. Baer, Mr. Dawson, and Mr., Glaze. The motion passed.

Recommendation: Council name the access roadway to the St. Helena Library and Leroy E. Browne Medical Center as the “Jonathan Francis, Sr. Road.”

INFORMATION ITEMS

2. Results of Library Amnesty Program / Consideration of Potentially Engaging a Collection Agency

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Wlodek Zaryczny, Library Director, presented to the Committee a presentation on how the County would benefit from an amnesty for return of library material if it were to engage a collection agency. Benefits of an amnesty include the following: (i) missing items returned, (ii) patrons no longer avoid the library, and (iii) generates public goodwill. The County library system had a total circulation of 791,354 items for 2011. The library system serves 90,252 customers. The April amnesty month resulted in 1,586 returned items and fines forgiven were \$6,944.60. The procedures used in the collection of fines involve customers receiving three notifications (email/mail) over a period of 90 days about their overdue items.

Mr. Zaryczny stated Unique Management Services, Inc. (Unique) is a library collection service that serves more than 1,400 public libraries in the United States, Canada, Australia and United Kingdom. In South Carolina, they are currently servicing Greenville, Aiken, Lexington, Richland, York and Charleston Counties.

Unique is the only collection agency compatible with SCLENDS/Evergreen open-source Integrated Library System (ILS) and the confidential records it contains. He explained to the Committee how it works. When a customer’s account reaches \$25 in fines and the library has exhausted all attempts to retrieve payment, Unique takes over. Unique contacts the customer three times by phone and mail to encourage return of overdue materials. Borrowers send payment directly to Unique. Fines outstanding after 120 days go on the borrower’s credit record. They typically target customers with materials 90+ days overdue or who have fines of \$25 or more. Unique adds an addition fee of \$10 to library customers. Of that fee, \$8.95 goes to Unique; \$1.05 goes to the County. There is no cost to the library. The \$10 fee billed to customers covers Unique’s collection expenses.

Other benefits of these services include:

- Library recovers missing materials
- Unique handles all patron invoicing
- County brings in some recovered money/material, rather than nothing

The Library Board recommends hiring Unique and asks the Committee to approve such action.

Mr. McBride remarked the County Administrator has requested the Committee to accept this item for informational purposes.

Status: This item was for informational purposes.

3. Presentation / One County Reads One Country

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Ms. Jane O'Rourke, Deputy Director of Library Services, reviewed the One County Reads One Country project, which is one of the library system's major projects this year. The Library Services and Technology Act grant in the amount of \$18,500 make the project possible, from the Institute of Museum and Library Services, administered by the South Carolina State Library. The intent of the project focuses on the engaging the community, exploring Afghan history and culture, and increasing awareness and understanding of another culture. Event brochures that correlate with the project were distributed.

Status: This item was for informational purposes.

4. Presentation / 3M Cloud Library E-Books

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Ms. Tracey Cox, Information Services Coordinator, reviewed this item with the Committee. The 3M Cloud Library E-Books is a downloadable library that the library system has acquired. It allows users to download books electronically. Ms. Cox gave a brief description on the features and usage of the new electronic device. One of the great features is using E-Books with different equipment. E-Books allow the reader to bookmark the last page on any equipment, such as a computer, and allow the reader to begin at that same point on an iPad, iPhone or other electronic reading devices. Committee members received additional information about the 3M Cloud Library E-Books.

Status: This item was for informational purposes.

5. Update / Clemson Extension Development of a Lowcountry Farmers / School District Economic Partnership

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. York Glover, Coordinator of Agricultural Services-Clemson Extension, gave the committee an update on the progress of the Lowcountry Farmers and School District Economic Partnership. The organization has developed an agreement with Coastal Banking Company. Approval on project funding has occurred. Ordering of the equipment is complete.

Equipment delivery is late October or early November 2012. The next step involves renewing the relationship with the School District as well as establishing the boundaries and operating the program.

Status: This item was for informational purposes.

6. Update / Circle of Hope

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Morris Campbell, Division Director–Community Services, updated the Committee on the improvements that he has seen since the approval of the funds and the time changes of the center.

Mr. McBride has made two unannounced appearances; and in both cases, he was pleased to see the various activities and programs offered at the Center.

Mr. Larry Holman, President, Beaufort Black Chamber of Commerce and Vice Chairman of the Circle of Hope Coalition and Ms. Anita Singleton-Prather, Coordinator, Circle of Hope Coalition, each gave a brief description of some of the existing and upcoming programs and events the Center will be offering. Adjusting the hours from 6:00 p.m. to 9:00 p.m. has made a tremendous difference attracting residents into the Center.

Status: This item was for informational purposes.

FINANCE COMMITTEE

August 20, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

The Finance Committee met on Monday, August 20, 2012 at 2:00 p.m., in the Conference Room of Building 2, Beaufort Industrial Village, 102 Industrial Village Road, Beaufort, SC.

ATTENDANCE

Finance Committee Members: Chairman Stu Rodman, Vice Chairman Rick Caporale and members Brian Flewelling, William McBride, and Jerry Stewart were present. Members Steven Baer and Paul Sommerville were absent. Non-Committee member Laura Von Harten was also present.

County staff: Morris Campbell, Division Director–Community Services; Suzanne Cook, Sheriff's Office; Rick Dimont, Purchasing Department; Phil Foot, Division Director–Public Safety; Suzanne Gregory, Employee Services Director; Joshua Gruber, Staff Attorney; Doug Henderson, Treasurer; Bryan Hill, Deputy County Administrator; Alicia Holland, Comptroller; Greg Hunt, Mosquito Control Director; Scott Johnson, Sheriff's Office; Gary Kubic, County Administrator; Shannon Loper, Parks and Leisure Department; Bill Love, Disabilities and Special Needs; David Starkey, Chief Financial Officer; Tallulah Trice, Animal Control Director; Mitzi Wagner, Disabilities and Special Needs Director; and Maria Walls, Deputy Treasurer.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce; and Jocelyn Staiger, Government Affairs Director, Hilton Head Island Association of REALTORS.

School District: Phyllis White, Chief Operational Services Officer.

Councilman Rodman chaired the meeting.

ACTION ITEMS

1. Consent Agenda Contracts - \$279,752 Contract Award to Purchase Mosquito Control Insecticides

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Rick Dimont, Procurement Officer, reviewed this item with the Committee. The Purchasing Department received a request over \$25,000 from the Mosquito Control Department to purchase public health insecticides from South Carolina State Contract. The request is to receive permission for multiple purchases of a public health insecticide used during aerial spray missions. This purchase will be for up to five 275-gallon containers of Anvil 10+10 ULV at a cost of \$55,950 (including tax) per container for the OV-10 Bronco. The intent

is to order products from a blanket purchase order with an annual cost of \$279,752.20. Use of these products is to control adult mosquitoes and ordered throughout the mosquito season. The State Contract Vendor is Clarke Mosquito Control Products of Roselle, Illinois. These monies would come from account 43190-52320, Public Health Products.

Mr. Flewelling wanted an update on West Nile Virus.

Mr. Greg Hunt, Mosquito Control Director, provided such update to the Committee, as well as an update regarding stormwater initiatives.

Motion: It was moved by Mr. Flewelling, seconded by Mr. McBride, that Finance Committee approve and recommend to Council an award of contract to Clarke Mosquito Control Products, Roselle, Illinois, for the purchase insecticides in the amount of \$279,752.50. Funding will come from account 43190-52320, Public Health Products. The vote was: YEAS – Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, and Mr. Stewart. ABSENT – Mr. Baer and Mr. Sommerville. The motion passed.

Recommendation: Council award a contract to Clarke Mosquito Control Products, Roselle, Illinois, for the purchase insecticides in the amount of \$279,752.50. Funding will come from account 43190-52320, Public Health Products.

2. Consent Agenda Contracts - \$52,026 Contract Award with Disabilities and Special Needs Department for Janitorial Services North of Broad River

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mrs. Elizabeth Wooten, Procurement Officer, reviewed this item with the Committee. Beaufort County issued a Request for Proposals (RFP) from qualified vendors to provide janitorial services for ten locations north of the Broad River. Proposals were received from three vendors and evaluated by a selection committee. The Beaufort County Department of Special Needs (DSN) provided a proposal as well. The selection committee consisted of the following: Mark Roseneau, Facilities Maintenance Director; Mitzi Wagner, Department of Special Needs Director; John Donahue, DNA Technical Leader, Beaufort County Sheriff's Officer; and Shannon Loper, Parks and Leisure Department. The evaluation committee reviewed all proposals, interviewed each vendor and selected DSN's proposal as the number one ranked vendor. DSN will provide the janitorial services for nine of the ten recreational centers. The exception being the DNA Lab. Carolina Cleaning was selected to provide services for the DNA Lab. The contract term for both vendors will begin September 1, 2012 and expire June 30, 2013, with four more one-year annual renewals subject to County Council approval.

The annual pricing for janitorial services to the DSN for the Parks and Leisure Services' locations amounts to \$52,026. Funding will come from accounts 63316-51210, PALS Athletic Centers, and 63317-51210, Recreation Cleaning Services.

Motion: It was moved by Mr. Flewelling, seconded by Mr. McBride, that Finance Committee approve and recommend to Council an award of contract to the County Department of Special Needs for janitorial services at nine of the ten Parks and Leisure Services locations north of the Broad River in the amount of \$52,026. Funding will come from accounts 63316-51210, PALS Athletic Centers, and 63317-51210, Recreation Cleaning Services. The vote was: YEAS – Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, and Mr. Stewart. ABSENT – Mr. Baer and Mr. Sommerville. The motion passed.

Recommendation: Council award a contract to the County Department of Special Needs for janitorial services at nine of the ten Parks and Leisure Services locations north of the Broad River in the amount of \$52,026. Funding will come from accounts 63316-51210, PALS Athletic Centers, and 63317-51210, Recreation Cleaning Services.

3. Consent Agenda Contracts - \$85,000 Renewal of Employee Health Benefit Consulting Service Contract with Gallagher Benefit Consultants

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Rick Dimont, Procurement Officer, reviewed this item with the Committee. The Purchasing Department received a request from the Employee Services Director to renew the annual contract for benefit consulting with Gallagher Benefit Services. There are no changes to the scope of services or cost increases. The contractor will again this year provide benefit and consulting services for all lines of coverage. They will assist in plan design, plan change, contract negotiations, and open enrollment, as well as any needed product marketing. They provide information and updates on changes in the insurance trends, as well as guidance in the legal environment with mandates such as Federal Healthcare and HIPAA compliance. The contract term will cover the current fiscal year and expire on July 31, 2013, with two more one-year annual renewals subject to County Council approval. The cost of this service is \$85,000 and funded from account 14020-51160, Professional Services.

Motion: It was moved by Mr. McBride, seconded by Mr. Flewelling, that Finance Committee approve and recommend to Council renewal of an annual contract with Gallagher Benefit Consultants in the amount of \$85,000 to provide Benefit Consulting Services for the Employee Services Department. Funding is account 14020-51160, Professional Services. The vote was: YEAS – Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, and Mr. Stewart. ABSENT – Mr. Baer and Mr. Sommerville. The motion passed.

Recommendation: Council renew an annual contract with Gallagher Benefit Consultants in the amount of \$85,000 to provide Benefit Consulting Services for the Employee Services Department. Funding is account 14020-51160, Professional Services.

4. Consent Agenda Budgets – Resolution / Adopting County FY 2013 Millage Rates

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: The approval of this resolution is necessary in order to comply with historical practices involving the budgetary process.

Motion: It was moved by Mr. Flewelling, seconded by Mr. Caporale, that Finance Committee approve and recommend that Council adopt a resolution confirming the County FY 2013 millage rates as follows: County Operations 40.21 mills, Purchase of Real Property Program 3.87 mills, and County Debt Service 4.44 mills. The vote was: YEAS – Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, and Mr. Stewart. ABSENT – Mr. Baer and Mr. Sommerville. The motion passed.

Recommendation: Council adopt a resolution confirming the County FY 2013 millage rates county as follows: County Operations 40.21 mills, Purchase of Real Property Program 3.87 mills, and County Debt Service 4.44 mills.

5. Consent Agenda Budgets – Resolution / Adopting Fire Districts’ FY 2013 Millage Rates

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: The approval of this resolution is necessary in order to comply with historical practices involving the budgetary process.

Motion: It was moved by Mr. Flewelling, seconded by Mr. Caporale, that Finance Committee approve and recommend that Council adopt a resolution confirming the fire districts’ FY 2013 millage rates as follows: Bluffton Fire District at 20.49 mills operating and 0.00 mills debt service, Burton Fire District at 58.21 mills operating and 5.53 mills debt service, Daufuskie Island Fire District at 33.07 mills operating and 0.00 mills debt service, Lady’s Island/St. Helena Island Fire District 33.34 mills operating and 1.50 mills debt service, and Sheldon Fire District 33.11 mills operating and 2.18 mills debt service. The vote was: YEAS – Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, and Mr. Stewart. ABSENT – Mr. Baer and Mr. Sommerville. The motion passed.

Recommendation: Council adopt a resolution confirming the fire districts’ FY 2013 millage rates as follows: Bluffton Fire District at 20.49 mills operating and 0.00 mills debt service, Burton Fire District at 58.21 mills operating and 5.53 mills debt service, Daufuskie Island Fire District at 33.07 mills operating and 0.00 mills debt service, Lady’s Island/St. Helena Island Fire District 33.34 mills operating and 1.50 mills debt service, and Sheldon Fire District 33.11 mills operating and 2.18 mills debt service.

6. Consent Agenda Budgets – Resolution / Adopting School District FY 2013 Millage Rates

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: The approval of this resolution is necessary in order to comply with historical practices involving the budgetary process. The proposed resolution contains the School District Fiscal Year 2012/2013 millage rates as follows: School Operations 91.26 and School Bond Debt Service 28.00.

Mrs. Phyllis White, School District Chief Operational Services Officer, informed the Committee that nothing has changed since the information presented on August 13, 2012. Projections, however, are changing as revenues are coming in. Those numbers will not be available at third and final reading. However, she projects the numbers to be on the lower side.

Main motion: It was moved by Mr. McBride, seconded by Mr. Caporale, that Finance Committee approve and recommend Council approve the School District FY 2013 Millage Rates as follows: School Operations 91.26 and School Bond Debt Service 28.00.

Motion to amend by substitution: It was moved by Mr. Flewelling, seconded by Mr. Stewart, to amend the motion to revise the millage increase to .82 mills rather than the 1.0 mill increase currently before Council. The vote was: YEAS – Mr. Flewelling and Mr. Stewart. NAYS – Mr. Caporale, Mr. McBride, and Mr. Rodman. ABSENT – Mr. Baer and Mr. Sommerville. The motion failed.

Vote on main motion: The vote was: YEAS - Mr. Caporale, Mr. McBride, Mr. Rodman, and Mr. Stewart. NAYS – Mr. Flewelling. ABSENT – Mr. Baer and Mr. Sommerville. The motion passed.

Ms. Jocelyn Staiger, Government Affairs Director, Hilton Head Island Association of REALTORS spoke before the Committee.

Recommendation: Council approve on third and final reading the School District FY 2013 Millage Rates as follows: School Operations 91.26 and School Bond Debt Service 28.00.

7. Courthouse / Coroner Facility / Myrtle Park Bond Anticipation Notes Borrowing

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. David Starkey, Chief Financial Officer, reviewed this item with the Committee. He provided the Committee a spreadsheet outlining the three projects (Courthouse Reskin, Coroner's Office Renovations, and Myrtle Park Renovations), the estimated remaining cost of the projects, the funds currently available, and an estimation of borrowing required. He also provided the Committee a summary of available CIP as of June 30, 2012. A transfer of funds in the amount of \$712,943 is needed for the Courthouse reskin/renovations, Coroner's Office renovations, and Myrtle Park renovations.

Motion: It was moved by Mr. Flewelling, seconded by Mr. McBride, that Finance Committee approve and recommend Council approve on first reading an ordinance authorizing the issuance and sale of not exceeding \$5,000,000 of general obligation bond anticipation notes to provide funds for Courthouse renovations, Coroner's Office renovations and Myrtle Park County Administration Building renovations; fixing the form and details of the notes; authorizing the county administrator to determine certain matters relating to the notes; providing for the payment of the notes and the disposition of the proceeds thereof; and other matters relating thereto. Further, Council authorize a transfer of funds in the amount of \$712,943 from CIP for Courthouse renovations, Coroner's Office renovations and Myrtle Park County Administration Building renovations. The vote was: YEAS – Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, and Mr. Stewart. ABSENT – Mr. Baer and Mr. Sommerville. The motion passed.

Recommendation: Council approve on first reading an ordinance authorizing the issuance and sale of not exceeding \$5,000,000 of general obligation bond anticipation notes to provide funds for Courthouse renovations, Coroner's Office renovations and Myrtle Park County Administration Building renovations; fixing the form and details of the notes; authorizing the county administrator to determine certain matters relating to the notes; providing for the payment of the notes and the disposition of the proceeds thereof; and other matters relating thereto. Further, Council authorize a transfer of funds in the amount of \$712,943 from CIP for Courthouse renovations, Coroner's Office renovations and Myrtle Park County Administration Building renovations.

INFORMATION ITEMS

8. Consent Agenda Contracts - \$46,839.25 contract award for the Sheriff's Office-Robot Digital Radio Controller

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. Rick Dimont, Procurement Officer, reviewed this item with the Committee. The Purchasing Department received a request over \$25,000 from the Beaufort County Sheriff's Office to purchase a Digital Radio Control System from Remotec, Inc., a State Contract vendor. Sheriff's Office Bomb Squad personnel will use the radio control system remotely control the bomb robot in support of operations. The current radio control system on the robot is over 10 years old and is in need of an upgrade. This new digital radio controller will allow a longer range of use for the robot. It will also allow the robot to utilize indoors and the capability to control two robots simultaneously. Lastly, the digital controller will produce a clearer picture when performing diagnostics on an explosive device. Remotec is the sole manufacturer and only distributor for this equipment. The cost of the equipment is \$46,839.25 and funded from account 23206-54553, BCSO-SLED-11SHSP07. This purchase will be made with 100% reimbursable grant funds.

Motion: It was moved by Mr. Flewelling, seconded by Mr. McBride, that Finance Committee award a contract to purchase a Digital Radio Control System from Remotec, Inc.,

Clinton, Tennessee in the amount of \$46,839.25. Funding is from account 23206-54553, BCSO-SLED-11SHSP07. The vote was: YEAS – Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, and Mr. Stewart. ABSENT – Mr. Baer and Mr. Sommerville. The motion passed.

Status: Finance Committee awarded a contract to purchase a Digital Radio Control System from Remotec, Inc., Clinton, Tennessee in the amount of \$46,839.25. Funding is from account 23206-54553, BCSO-SLED-11SHSP07.

9. Consent Agenda Contracts - \$45,000 Contract Award to Hilton Head Humane Association for Veterinarian Services for County Animal Shelter

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mrs. Elizabeth Wooten, Procurement Officer, reviewed this item with the Committee. Beaufort County issued a Request for Proposals (RFP) from qualified vendors to provide Veterinarian services for the Beaufort County Animal Shelter. One proposal was received by the Hilton Head Humane Association (HHHA) and subsequently evaluated by a selection committee. The committee consisted of the following County staff: Phillip Foot, Public Safety Director; Tallulah Trice, Animal Shelter Director, and Dave Thomas, Purchasing Director. The evaluation committee reviewed the proposal and interviewed the Hilton Head Humane Association. The Association will provide veterinarian services as outlined in the RFP. The Association will provide two licensed veterinarians and staff in support of the Animal Shelter. The Association proposes to furnish five hours per week of veterinary services to the County, the time apportioned between the two veterinarians at a cost of \$60/hour or \$15,600 annually. Any additional hours will be charged at the rate of \$60/hour. These services would include the following: Consultation/training, examinations, recommendations for treatment, diagnosis, non-routine (not spay/neuter) surgeries. Other procedures have been quoted separately and provided in an attachment. The total estimated cost for the first 10-month period is \$45,000. The contract term will begin September 1, 2012 and expire on June 30, 2013, with four more one-year annual renewals subject to County Council approval. Funding of this cost will come from account 43180-51160, Professional Services.

Motion: It was moved by Mr. McBride, seconded by Mr. Flewelling, that Finance Committee award an annual contract to the Hilton Head Humane Association to provide veterinarian services for the Animal Shelter in the estimated amount of \$45,000. Funding is from Account 43180-51160, Professional Services. The vote was: YEAS – Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, and Mr. Stewart. ABSENT – Mr. Baer and Mr. Sommerville. The motion passed.

Status: Finance Committee awarded an annual contract to the Hilton Head Humane Association to provide veterinarian services for the Animal Shelter in the estimated amount of \$45,000. Funding is from Account 43180-51160, Professional Services.

10. Consent Agenda Budgets - Transfer Notification of \$130,177 FY 2013 Budget Monies from Magistrate's Court to Sheriff's Office for Magistrate Security

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Staff Attorney, Joshua Gruber provided the Committee with information relative to this item. He said this procedure is necessary due to new language included in the budget ordinance regarding transfers. The ordinance states that Council must be notified of all transfers within the budget.

Mr. Gruber informed the Committee that there is a discrepancy in the number provided. The actual amount of the transfer is \$131,577.

Status: No action is required.

11. Approval of a Memorandum of Understanding Between Beaufort County and the City of Beaufort Regarding Boundary Street Improvement Project

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Status: This item was removed from the agenda.

12. Update / Available 2013 2% Accommodations Tax Monies

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Committee Chairman Stu Rodman presented the Committee with a spreadsheet that displayed historical trends of contributions and different options for current year contributions. Chief Financial Officer David Starkey also spoke on the topic.

It was moved by Mr. McBride, seconded by Mr. Flewelling, that Finance Committee approve \$450,000 for distribution as 2013 2% accommodations tax monies. The vote was: YEAS – Mr. Caporale, Mr. Flewelling, Mr. McBride, Mr. Rodman, and Mr. Stewart. ABSENT – Mr. Baer and Mr. Sommerville. The motion passed.

Status: Finance Committee approved \$450,000 for distribution as 2013 2% accommodations tax monies.

13. Discussion / 2% Cost of Living Adjustment for County Employees vs. 3% for State Employees

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: Mr. McBride stated during the budget process, he mentioned the House of Representatives had granted a 2% cost of living adjustment (COLA). They ended up approving 3% COLA. Traditionally, the County follows the amount of the state and believes we should emulate the State's pattern and give County employees a 3% COLA.

Mr. Rodman mentioned a 1% COLA generally costs \$450,000.

Mr. Stewart mentioned that even though the state gave their employees a 3% COLA, they also increased their insurance contributions. He is concerned with taking money away from the County's reserve.

Mr. McBride stated all employees are increasing the amount they contribute to state retirement.

Much discussion followed. Committee Chairman Stu Rodman suggested staff prepare a recommendation to include the pluses and minuses of an increase.

County Administrator Gary Kubic said staff would present the information in September.

Status: Staff will provide the Committee an update at the September 17, 2012 meeting.

DRAFT

PUBLIC FACILITIES COMMITTEE

August 21, 2012

The electronic and print media was duly notified in accordance with the State Freedom of Information Act.

The Public Facilities Committee met on Tuesday, August 21, 2012, at 3:30 p.m., in the Executive Conference Room of the Administration Building, 100 Ribaut Road, Beaufort, South Carolina.

ATTENDANCE

Public Facilities Chairman, Herbert Glaze, members, Brian Flewelling, William McBride and Jerry Stewart. Vice Chairman, Steve Baer and Gerald Dawson absent. Non-Committee member Paul Sommerville was also present.

County staff: Tony Criscitiello, Division Director–Planning and Development; Phil Foot, Division Director–Public Safety; Joshua Gruber, Staff Attorney; Bryan Hill, Deputy County Administrator; and Gary Kubic, County Administrator.

Media: Joe Croley, Hilton Head Island-Bluffton Chamber of Commerce.

Councilman Herbert Glaze chaired the meeting.

ACTION ITEM

- 1. A Resolution of the County Council of Beaufort County to Adopt Geographical Boundaries for a Beaufort County and Jasper County Metropolitan Planning Area and to Create a Metropolitan Planning Organization**

Notification: To view video of full discussion of this meeting please visit http://beaufort.granicus.com/ViewPublisher.php?view_id=2

Discussion: County Administrator Gary Kubic provided the Committee an overview of this item. On March 27, 2012, the U.S. Census Bureau published the list of 2010 Urbanized Areas (UZA). We are the first new MPO in South Carolina since the 1990 census. It is a statewide trend rural to urban. The area for a UZA is determined when census reached a population of 50,000 people. In the southern Beaufort area population (Hilton Head Island, portions of Bluffton and unincorporated Beaufort County area) is reported at 68,998; thus, the need for a new designation of a Metropolitan Planning Organization (MPO). The Federal Transportation Planning requirements to reach the MPO designation are as follows: (i) Urbanized areas must be included in an MPO; (ii) Study Area Boundary (planning area) of an MPO must include the urbanized area as well as the areas anticipated to become urban within 20 years; (iii) Designation of new MPOs must be approved by agreement between the Governor and the local jurisdictions. Our Urbanized Area (UZA) follows: Town of Hilton Head Island

36,860 (53%), unincorporated Beaufort County 21,272 (31%), Town of Bluffton: 10,866 (16%); and (iv) the Agreement must include support of local jurisdictional representing 75% of the 68,998 population. That can be achieved by the Town of Hilton Head Island and unincorporated Beaufort County. It cannot be achieved by the Town of Hilton Head Island and the Town of Bluffton, without the County. It cannot be achieved by unincorporated Beaufort County and the Town of Bluffton. To reach 75% you do need at least the agreement of the Town of Hilton Head Island and unincorporated Beaufort County

This is a procedural requirement, where the three governmental units are putting together a program that deals with the creation of a board and begins to address these federal transportation dollars in terms of future use of such dollars by the creation of a master plan for future transportation considerations. This focuses on the appropriate study area for the MPO to consider today as well as the next 20 years. Staff of the three governmental units, plus the City of Beaufort, the Town of Port Royal, City of Hardeeville and Jasper County, have met on numerous occasions to discuss the formation of this process. The resolution is a requirement of the state. The state will look at the study area of those transportation movements to be reviewed/studied and implemented as a project. The state will conduct the calculation with when federal dollars come in. They need this information for the calculation.

Mr. Joshua Gruber reviewed with the Committee the components of the resolution. The main distinction of our resolution and that of the other entities is that we have not addressed the per capita share for funding while the others have. It was felt that it was not necessary at this time.

Discussion followed between Committee members and County staff.

Motion: It was moved by Mr. Stewart, seconded by Mr. Flewelling, that Public Facilities Committee approve and recommend Council adopt a resolution approving the geographical boundaries for a Beaufort County and Jasper County Metropolitan Planning Area and creating a Metropolitan Planning Organization. The vote was: YEAS - Mr. Flewelling, Mr. Glaze, Mr. McBride, and Mr. Stewart. ABSENT – Mr. Baer and Mr. Dawson. The motion passed.

Recommendation: Council adopt a resolution approving the geographical boundaries for a Beaufort County and Jasper County Metropolitan Planning Area and creating a Metropolitan Planning Organization.