

# COUNTY COUNCIL OF BEAUFORT COUNTY

ADMINISTRATION BUILDING  
100 RIBAUT ROAD  
POST OFFICE DRAWER 1228  
BEAUFORT, SOUTH CAROLINA 29901-1228  
TELEPHONE: (843) 255-2180  
FAX: (843) 255-9401  
www.bcgov.net

WM. WESTON J. NEWTON  
CHAIRMAN

D. PAUL SOMMERVILLE  
VICE CHAIRMAN

## COUNCIL MEMBERS

STEVEN M. BAER  
RICK CAPORALE  
GERALD DAWSON  
BRIAN E. FLEWELLING  
HERBERT N. GLAZE  
WILLIAM L. McBRIDE  
STEWART H. RODMAN  
GERALD W. STEWART  
LAURA VON HARTEN

GARY KUBIC  
COUNTY ADMINISTRATOR

BRYAN J. HILL  
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER  
COUNTY ATTORNEY

SUZANNE M. RAINEY  
CLERK TO COUNCIL

## AGENDA PUBLIC FACILITIES COMMITTEE

Tuesday, July 24, 2012  
4:00 p.m.  
Executive Conference Room  
Administration Building

### Committee Members:

Herbert Glaze, Chairman  
Steven Baer, Vice Chairman  
Gerald Dawson  
Brian Flewelling  
William McBride  
Jerry Stewart

### Staff Support:

Rob McFee, Division Director

1. CALL TO ORDER – 4:00 P.M.
2. TEXT AMENDMENTS TO AIRPORTS BOARD CHARTER ([backup](#))
3. CONSIDERATION OF CONTACT AWARDS
  - A. 2012 SCDOT Road Resurfacing Project ([backup](#))
  - B. St. Helena Library Fiber Connectivity Installation ([backup](#))
  - C. Disaster Debris Management & Financial Recovery Services ([backup](#))
4. PASSENGER FACILITY CHARGE PROGRAM AMENDMENT ([backup](#))
5. ADJOURNMENT

A quorum of Council may be in attendance at all Committee meetings.  
Please silence your cell phone during the meeting.

2012 /

AN ORDINANCE TO AMEND THE BEAUFORT COUNTY CODE OF ORDINANCES, CHAPTER 6, AIRPORTS AND AIRCRAFT, ARTICLE II, AIRPORTS BOARD, SECTION 6-28, MEMBERSHIP; SECTION 6-29, ELECTION OF OFFICERS AND TERMS OF OFFICE; AND SECTION 6-30, POWERS AND DUTIES.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
Wm. Weston J. Newton, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua A. Gruber, Staff Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

First Reading:

Second Reading:

Third and Final Reading:

**COUNTY COUNCIL OF BEAUFORT COUNTY  
CHARTER FOR  
AIRPORTS BOARD (BCAB)**

**SECTION 6-26 PURPOSE**

To assist the County Council of Beaufort County by providing technical, financial, business, and marketing advice that helps to ensure and promote public aviation facilities and services that are safe, economically self-sufficient, and sensitive to the needs of the community.

**SECTION 6-27 GOALS**

- (a) The operational goal of the BCAB is to ensure safe, secure airport facilities;
- (b) The administrative goal of the BCAB is to provide County Council with accurate, timely advice that has been vetted and approved at public meetings of the BCAB; and,
- (c) The financial goal of the BCAB is to operate County airports without undue subsidies from the Beaufort County General Fund.

**SECTION 6-28 MEMBERSHIP**

- (a) The BCAB will consist of 11 (eleven) members who are committed to the purpose and goals of the BCAB and who have the business and professional experience to help ensure the success and the enhancement of both Beaufort County airports;
- (b) In the appointment of candidates, Council will give due consideration to balancing BCAB membership by considering the *preferred qualifications* stated in paragraph (d) of this section, as well the geographical, racial, and gender characteristics of all BCAB candidates;
- (c) Because of the need for diverse backgrounds and professional experience for this Board, membership thereof shall be as follows:

One member nominated by the Board of the Beaufort Chamber of Commerce;

Two members who reside in *close proximity* to the Beaufort County Airport;

One member who is an active pilot and aircraft owner based at the Beaufort County (Lady's Island) Airport;

One member nominated by the Town Council of the Town of Hilton Head Island;

Two members who reside in *close proximity* to the Hilton Head Island Airport;

One member who is an active pilot and aircraft owner based at the Hilton Head Island Airport;

One member who is an active or recently retired commercial airline pilot, preferably with commuter-airline experience;

Two members who also meet the qualifications stated in paragraph (d) below;

(d) Given the unique nature of the BCAB, all candidates and nominees should have documented training or professional experience in areas such as those listed below:

- Accounting or Financial Management
- Airport Management or Fixed Base Operations Management
- Business Management or Business Aviation
- General Aviation, Aviation Electronics, or Aeronautical Engineering
- Engineering, Construction Management
- Federal or State Aviation Agency Experience
- Law Enforcement, Security, or the Practice of Law
- Planning, Public Relations, Marketing, or Advertising

(e) Council will make known the need of specific vacancies and request assistance from the local media in notifying citizens of qualifications for each vacancy; and,

(f) For the purposes of this Charter, “*close proximity*” is defined as any residential unit, neighborhood, or gated community within a ~~four (4)~~ ~~two (2)~~ mile radius of the center of the airport runway(s).

## **SECTION 6-29 ELECTION OF OFFICERS AND TERMS OF OFFICE**

Election of officers and committee chairpersons will be conducted annually, with elections held at the first BCAB meeting of the new fiscal year; beginning ~~July 1~~ ~~April 1~~ of each year.

(a) Officers will be elected to one-year terms and limited to two consecutive terms;

(b) The BCAB chairperson will be elected annually, is limited to two consecutive terms, and shall rotate between members from South of the Broad and North of the Broad;

(c) Committee chairpersons will be appointed to a one-year term, with no term limits, by nomination of the BCAB chair and a confirmation vote (simple majority) of BCAB members; and,

(d) ~~Proximity members will be appointed for a term of one year;~~ all others will be appointed for a term of two-years, with reappointment subject to the requirements stated in Beaufort County Code of Ordinances, Chapter 2, Article V, Division 1, Section 2-193, Membership. ~~Accumulative term limit of eight (8) years will apply to all members.~~

## SECTION 6-30 POWERS AND DUTIES

- (a) The role of the BCAB is to provide advice and recommendations to County Council; in that role, the BCAB will have the assistance of the Airports Director in all matters pertaining to its Purpose and Goals as stated in Sections I and II of this Charter.
- (b) In addition, the BCAB Agenda will ~~include develop and deliver to the Airports Director a summary report of its annual planning planned, annual activities on a quarterly basis; of suggested agenda items for future research and discovery.~~
- (c) Meet at the call of the Chairman or the Airports Director and will normally hold scheduled monthly meetings;
- (d) Deliver to the Airports Director; within 45 calendar days of each meeting, a copy of approved meeting minutes that include the diversity of opinions expressed, and any BCAB recommendation(s);
- (e) Promote aviation and public understanding of its economic value to the community, and serve as liaison to organizations designated by the County Administrator;
- (f) Recommend aviation service and facilities goals for Beaufort County;
- (g) Recommend preparing and updating Airport Master Plans and recommend to Council the adoption of completed plans and amendments;
- (h) Recommend actions necessary to maintain adequate growth space, airspace clear zones and noise buffers around County airports;
- (i) Monitor the financial operations and performance of the Airports with regards to significant aspects of the Profit and Loss statements, balance sheet, and capital plan, including revenues, expenses, credit, and performance relative to the annual budget;
- (j) Recommend matters related to the planning and construction of new facilities;
- (k) In cooperation with the Airports Director, maintain ongoing contact with the FAA, the South Carolina Aeronautics Commission and other appropriate agencies, to solicit their support in achieving County aviation goals, reporting the results of those activities ~~quarterly, as stated in paragraph (b) above; to County Council and/or its appropriate committee(s) in a manner prescribed by the County Administrator.~~
- (l) Report to County Council via the Airports Director the anticipation and results of discussions with the FAA, the state of South Carolina, the local municipalities, or other aviation authorities that could impact zoning, capacity, construction, or grants to County airports;
- (m) Recommend rules and regulations for each County airport that promote operating safety, security of private equipment, and fair allocation of County aviation resources;

(n) Monitor the performance of fixed-base operators and other commercial entities operating at County Airports and advise the County Council, County Administrator, and Airports Director of required corrective action to enforce performance standards;

(o) Review and recommend rates and charges for the use of airport facilities, and review and recommend other charges to improve the airports financial operating performance within the guidelines of good business practices;

(p) Participate in the screening and selection of the Airport's Director at the discretion of the County Administrator and with the guidance of the Director of Personnel; and,

(q) ~~At the request of the County Administrator,~~ the BCAB will pursue other studies, recommendations or assistance as the need arises in the pursuit of quality service and facilities and may, if deemed necessary by the BCAB Chair, establish ad hoc committees in this regard.

(r) This revised Charter will take effect as soon as practical but not later than March 31, ~~2009~~ **2012**

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
Wm. Weston J. Newton, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Joshua A. Gruber, Staff Attorney

ATTEST:

\_\_\_\_\_  
Suzanne M. Rainey, Clerk to Council

First Reading:  
Second Reading:  
Third and Final Reading:



**COUNTY COUNCIL OF BEAUFORT COUNTY  
BEAUFORT COUNTY ENGINEERING DIVISION  
102 Industrial Village Road, Building #3, Beaufort, SC 29906  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Telephone: 843-255-2700 Facsimile: 843-255-9420**

**TO:** Councilman Herbert N. Glaze, Chairman, Public Facilities Committee

**VIA:** Gary Kubic, County Administrator *GKubic*  
 Bryan Hill, Deputy Administrator *BHill*  
 David Starkey, Chief Financial Officer *DStarkey*  
 Rob McFee, Division Director of Engineering & Infrastructure *J.R. McFee*  
 Monica Spells, Compliance Officer *MSpells*  
 Dave Thomas, Purchasing Director *DThomas*

**FROM:** Bob Klink, County Engineer *BKlink*

**SUBJ:** BEAUFORT COUNTY TRANSPORTATION COMMITTEE (BCTC)  
2012 SCDOT ROAD RESURFACING PROJECT IFB #135490107122

**DATE:** July 20, 2012

**BACKGROUND.** In June 2012, Beaufort County issued an invitation for bids to resurface various SCDOT roads. The 20 road names and locations are listed below:

<b>Roads</b>	<b>Length</b>	<b>Location</b>
• Boyer Street	0.33 miles	City of Beaufort
• Wharf Street	0.26 miles	Town of Bluffton
• Red Cedar	0.16 miles	Town of Bluffton
• Surf Drive	0.17 miles	Lady's Island
• Audubon Road	0.41 miles	Lady's Island
• Blue Heron Circle	0.35 miles	Lady's Island
• Buck Road	0.27 miles	Lady's Island
• Coosaw River Drive	0.78 miles	Lady's Island
• Robin Drive	0.33 miles	Lady's Island
• Wade Hampton Drive	1.56 miles	Lady's Island
• Jasper Lane	0.23 miles	Lady's Island
• Pickens Street (south)	0.31 miles	Lady's Island
• Sea Gull Drive	0.26 miles	Lady's Island
• Sunset Blvd	1.26 miles	Lady's Island
• Wallace Road	0.30 miles	Lady's Island
• Sunset Circle	0.18 miles	Burton
• Sunset Circle (north)	0.21 miles	Burton
• Sunset Circle (south)	0.17 miles	Burton
• Dawn Street	0.17 miles	Burton
• Sam Doyle Drive	1.33 miles	St. Helena Island

**Total Miles** 9.04 miles

The Engineering Division received the following three bids on July 17, 2012.

<u>Contractors</u>	<u>Total Bid</u>
REA Contracting 42 Jeter Road Beaufort, SC 29903	\$1,369,656.90
JS Construction Services 388 Browns Cove Road Ridgeland, SC 29936	\$1,425,363.00
APAC 47 Telfair Place Savannah, GA 31415	\$1,508,343.70
Engineer's Estimate	\$1,544,502.00

REA Contracting submitted the most qualified/responsible bid of \$1,369,656.90. The bid was reviewed and found to be reasonable and is in compliance with the County's SMBE Ordinance.

Project will be funded by BCTC funds, Acct # 3322C-54901, for \$1,369,656.90

**RECOMMENDATION** The Public Facilities Committee approve and recommend to County Council the award of a construction contract to REA Contracting in the amount of \$1,369,656.90 for the 2012 SCDOT road resurfacing project with the funding source listed above.

REK/DLS/mjh

Attachments: 1) Bid Certification  
2) SMBE Documentation  
3) Location Maps



# SCDOT ROAD RESURFACING 2012

IFB #13540107122

July 17, 2012 at 3:00 pm

SCDOT ROAD NAME	APAC	JS Const.	REA
Wharf Street	\$34,728.00	\$32,700.00	\$32,535.70
Sam Boyle Drive	\$162,464.00	\$158,854.00	\$158,415.00
Surf Drive	\$25,254.00	\$20,581.00	\$20,369.00
Audubon Road	\$59,009.00	\$52,303.00	\$54,173.00
Robin Drive	\$30,475.00	\$26,344.00	\$27,659.00
Wallace Road	\$40,948.00	\$38,964.00	\$39,682.00
Buck Road	\$41,698.00	\$40,105.00	\$38,519.00
Coosaw River Drive	\$121,958.00	\$101,402.00	\$93,530.00
Sunset Blvd	\$152,254.00	\$146,744.00	\$131,423.00
Wade Hampton Drive	\$195,502.00	\$193,183.00	\$187,345.00
Blue Hern Circle	\$43,320.00	\$40,616.00	\$40,809.00
Jasper Lane	\$34,475.00	\$30,027.00	\$30,861.50
Pickens Street (south)	\$40,939.00	\$37,796.00	\$37,751.00
Sea Gull Drive	\$74,498.00	\$70,774.00	\$71,839.00
Boyer Drive	\$55,702.00	\$49,813.00	\$49,749.20
Sunset Circle	\$26,913.00	\$23,931.00	\$24,208.00
Sunset Circle (north)	\$30,772.00	\$28,280.00	\$28,689.00
Sunset Circle (south)	\$26,045.00	\$22,985.00	\$23,319.00
Dawn Street	\$25,915.00	\$22,870.00	\$23,165.00
Red Cedar	\$21,986.00	\$20,767.00	\$19,205.50
<b>A</b> TOTAL INDIVIDUAL ROADS	\$1,244,855.00	\$1,159,039.00	\$1,133,246.90
<b>B</b> TOTAL DRIVEWAY ASPHALT	\$179,488.70	\$179,924.00	\$159,610.00
<b>C</b> TOTAL 1" LEVELING COURSE	\$84,000.00	\$86,400.00	\$76,800.00
<b>Total A+B+C</b>	\$1,508,343.70	\$1,425,363.00	\$1,369,656.90

**BID CERTIFICATION**

[Handwritten Signature]

SIGNATURE

7/18/2012

DATE

**Hickman, Maggie**

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**From:** Spells, Monica  
**Sent:** Tuesday, July 17, 2012 4:44 PM  
**To:** Hickman, Maggie  
**Subject:** Road Resurfacing 2012 SMBE Compliance  
**Attachments:** Compliance - Road Resurfacing July 2012.pdf

Hi Maggie:

The three bidders met all of our good faith efforts requirements. The report is attached.

Thanks,

Monica N. Spells  
Compliance Officer  
Beaufort County  
843.255.2354

[bcgov.net](http://bcgov.net)

**Small and Minority Business Bid Compliance Review of Good Faith Effort Review (1 of 2)**  
 SCDOT Road Resurfacing 2012 - IFB #13540107122 · Bids Due July 17, 2012 at 3:00 PM

	Prime Bidder	APAC	JS Construction	REA Contracting		
1	Included Good Faith Efforts Checklist Form	1	1	1		
2	Requested SMBE List from Compliance Office	1	1	1		
3	Included Copy of Written Notice to SMBE	1	1	1		
4	Provided Proof of Sending Written Notice to SMBE	1	1	1		
5	Sent Bid Notice to SMBE 10 Days in Advance	1	1	1		
6	Included Copy of Written Notice to Good Faith Agencies	1	1	1		
7	Provided Proof of Sending Written Notice to Good Faith Agencies	1	1	1		
8	Signed Non-Discrimination Statement Form (Exhibit 1)	1	1	1		
9	Included Outreach Documentation Log (Exhibit 2)	1	1	1		
10	Included Proposed Utilization Plan (Exhibit 3)	1	1	1		
	<b>Total</b>	<b>10</b>	<b>10</b>	<b>10</b>		

Total of 10 Possible Points

Scoring:  
 0 = No  
 1 = Yes



**Small and Minority Business Bid Compliance Review of Good Faith Effort Review (2 of 2)**  
 SCDOT Road Resurfacing 2012 - IFB #13540107122 · Bids Due July 17, 2012 at 3:00 PM



Prime Bidder	Proposed Local SMBE Firm Name*	Type	Location	Scope	Amount
APAC	HSA Environmental	SBE	Bluffton, SC	Testing	\$25,800
JS Construction	Miller Trucking	MBE	Hilton Head Island, SC	Trucking	\$40,000
Rea Contracting	Concrete Products	SBE	Beaufort, SC	Signage/Striping	\$78,918

SBE = Small Business Enterprise  
 MBE = Minority Business Enterprise





**COUNTY COUNCIL OF BEAUFORT COUNTY  
BEAUFORT COUNTY ENGINEERING DIVISION  
102 Industrial Village Road, Building #3, Beaufort, SC 29906  
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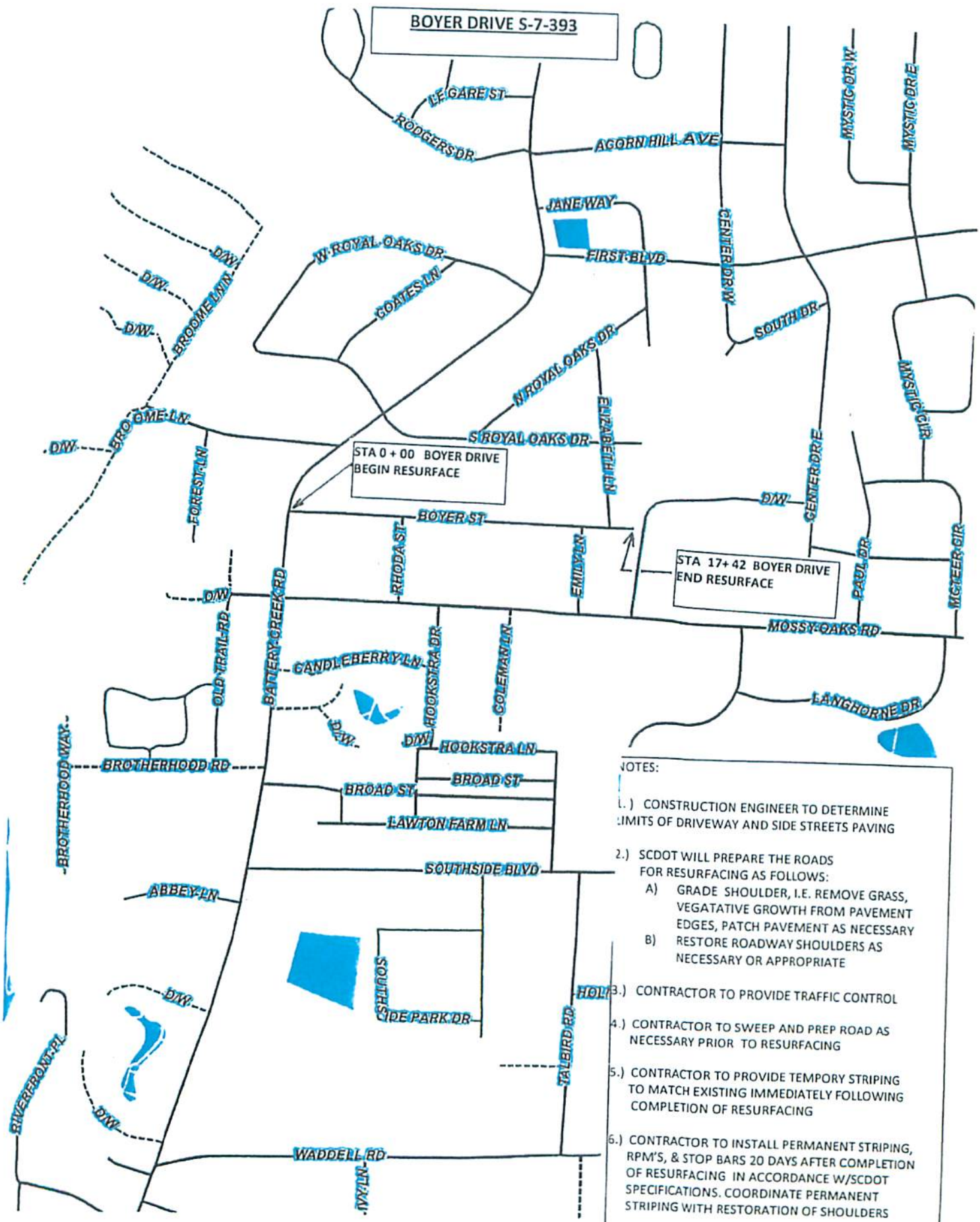
TO: David Starkey, Chief Financial Officer   
FROM: Bob Klink, County Engineer   
SUBJ: **BCTC 2012 SCDOT Road Resurfacing Project**  
DATE: July 19, 2012

In accordance with your request, the Engineering Division will track C Funds expenditures for the subject project and verify that the expenditures will not exceed C Fund balance at the time of payment. The estimated unencumbered C Fund balance at 6/30/12 of \$805,133 plus the C Fund revenue for FY 2013 will fund the contract award recommendation of \$1.3 million for this project.

During the course of the resurfacing project, the Engineering Division will monitor payments to the contractor to insure that a negative C fund balance will not occur. Obligated fund balances will not be paid out beyond the available C funds for the project.

If there are any questions regarding this, please let us know. Thank you.

REK/mjh



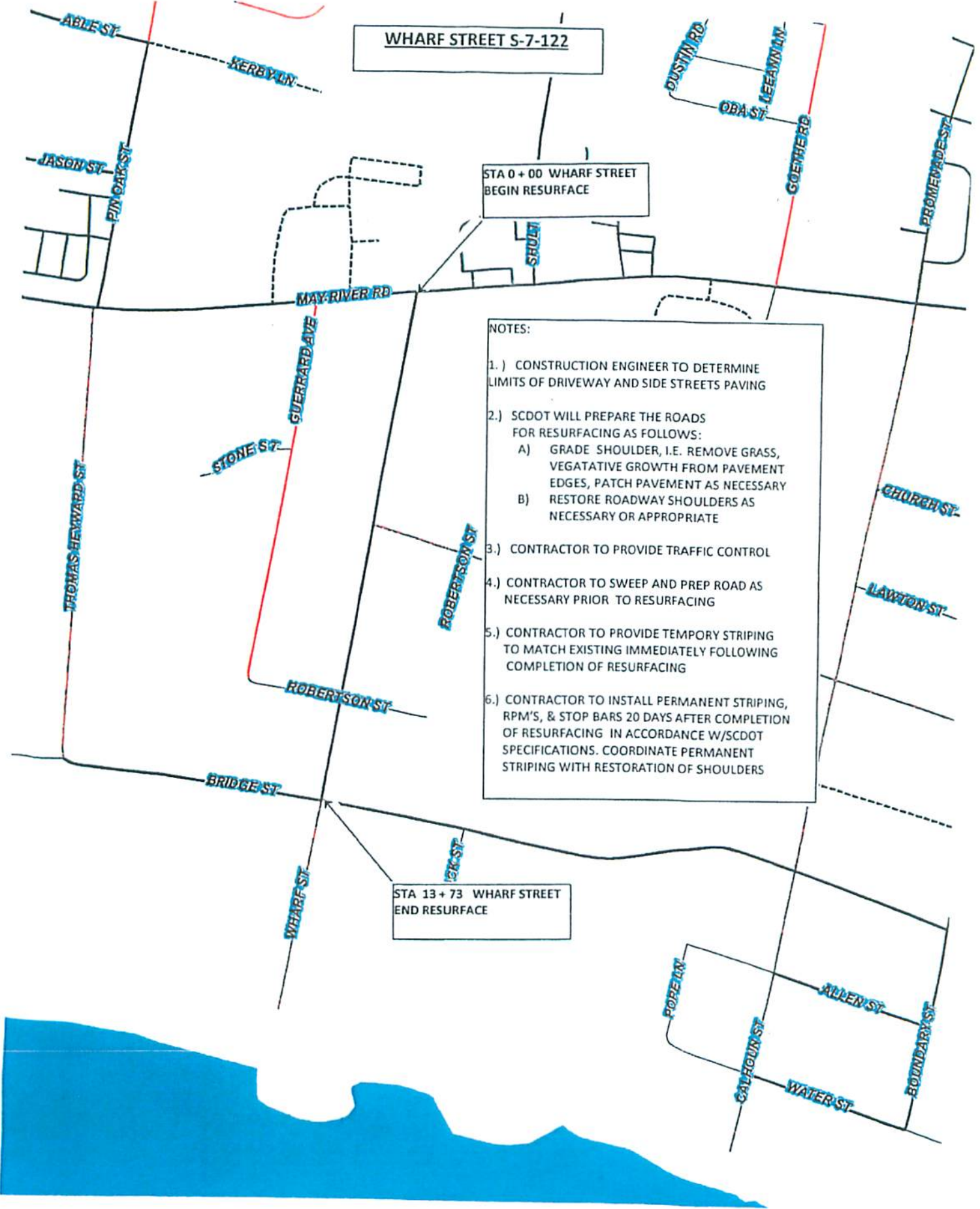
- NOTES:
- 1.) CONSTRUCTION ENGINEER TO DETERMINE LIMITS OF DRIVEWAY AND SIDE STREETS PAVING
  - 2.) SCDOT WILL PREPARE THE ROADS FOR RESURFACING AS FOLLOWS:
    - A) GRADE SHOULDER, I.E. REMOVE GRASS, VEGATATIVE GROWTH FROM PAVEMENT EDGES, PATCH PAVEMENT AS NECESSARY
    - B) RESTORE ROADWAY SHOULDERS AS NECESSARY OR APPROPRIATE
  - 3.) CONTRACTOR TO PROVIDE TRAFFIC CONTROL
  - 4.) CONTRACTOR TO SWEEP AND PREP ROAD AS NECESSARY PRIOR TO RESURFACING
  - 5.) CONTRACTOR TO PROVIDE TEMPORY STRIPING TO MATCH EXISTING IMMEDIATELY FOLLOWING COMPLETION OF RESURFACING
  - 6.) CONTRACTOR TO INSTALL PERMANENT STRIPING, RPM'S, & STOP BARS 20 DAYS AFTER COMPLETION OF RESURFACING IN ACCORDANCE W/SCDOT SPECIFICATIONS. COORDINATE PERMANENT STRIPING WITH RESTORATION OF SHOULDERS

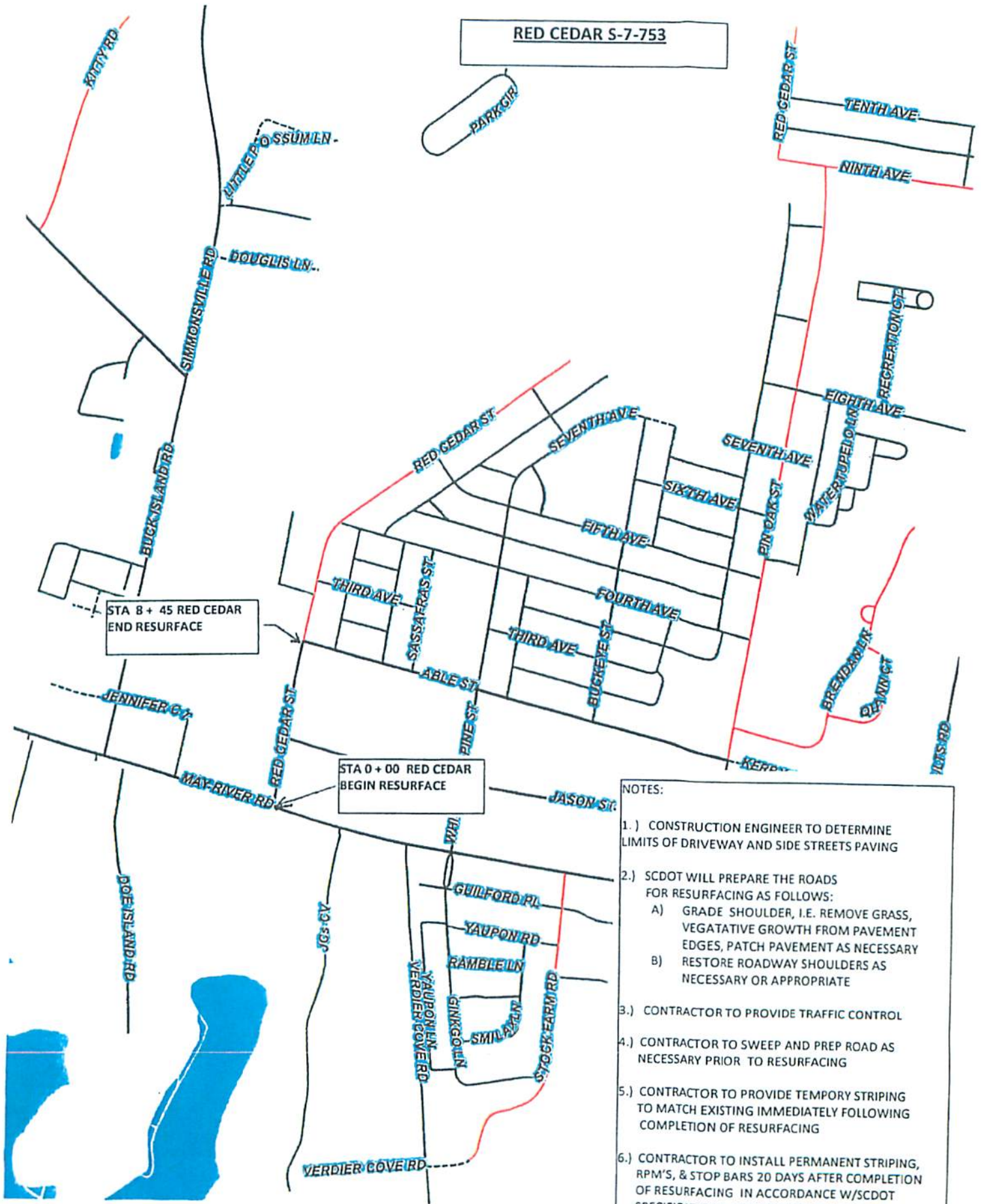
**WHARF STREET S-7-122**

STA 0 + 00 WHARF STREET  
BEGIN RESURFACE

- NOTES:
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STA 13 + 73 WHARF STREET  
END RESURFACE





RED CEDAR S-7-753

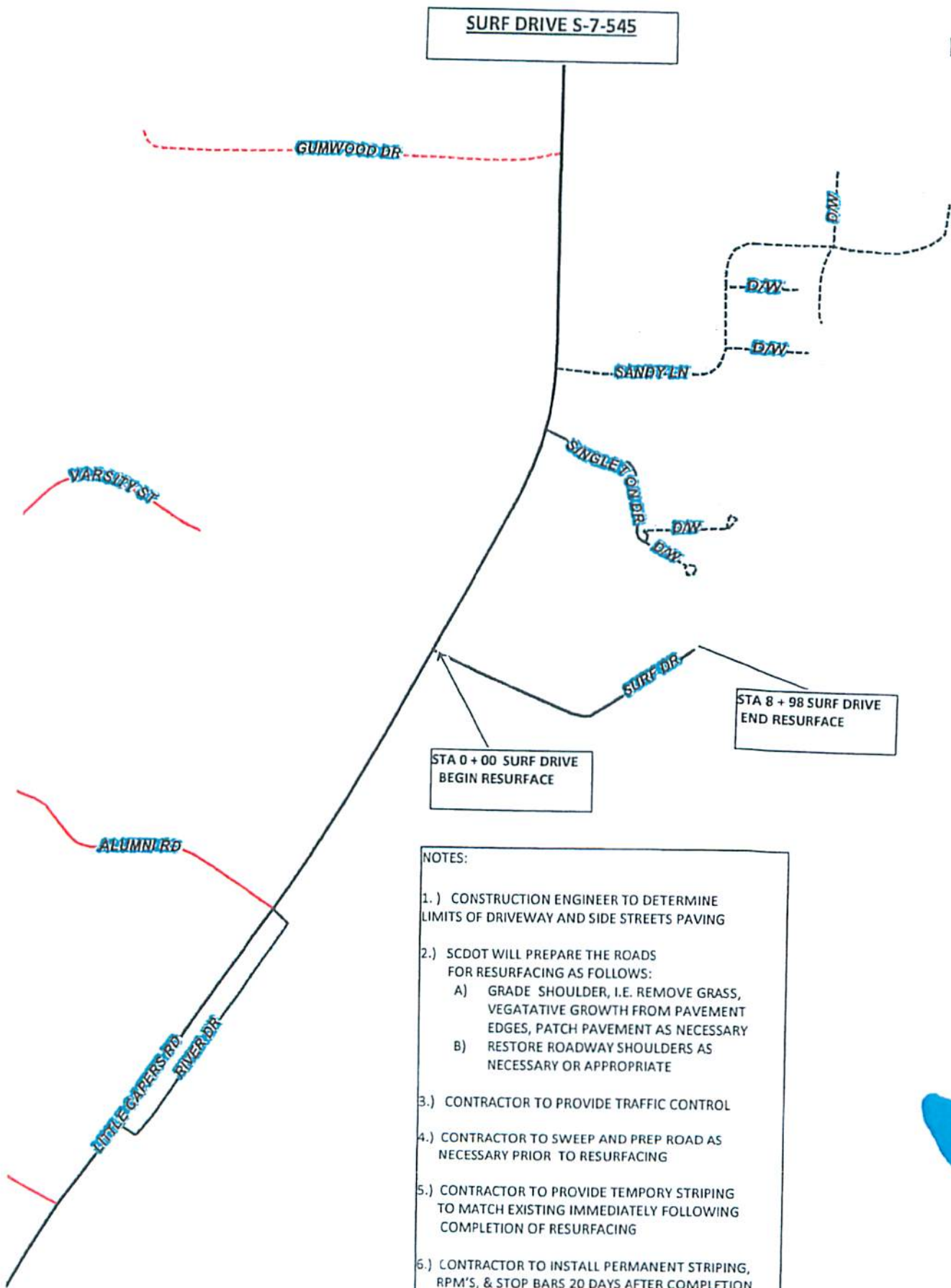
STA 8 + 45 RED CEDAR  
END RESURFACE

STA 0 + 00 RED CEDAR  
BEGIN RESURFACE

- NOTES:
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**SURF DRIVE S-7-545**



**NOTES:**

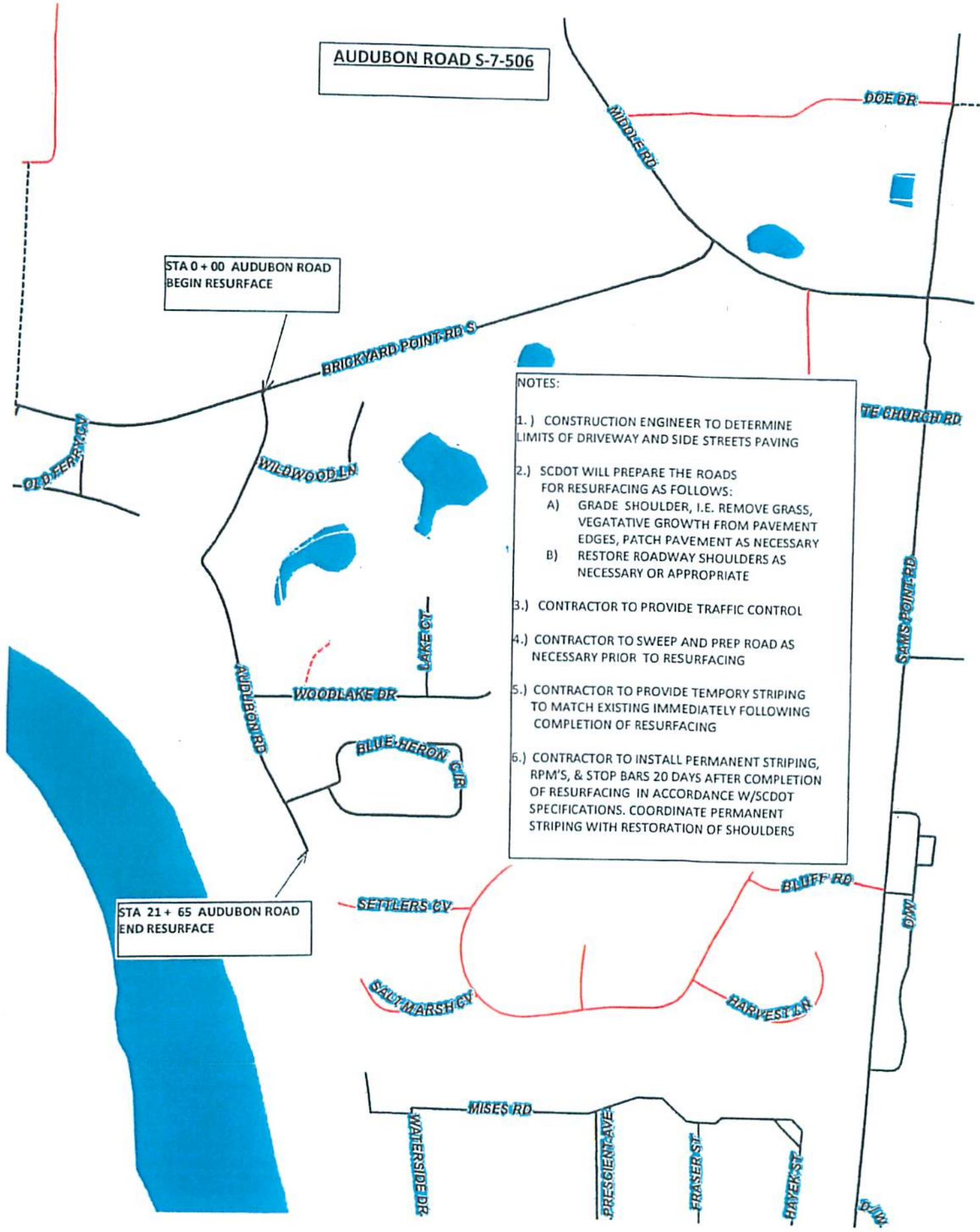
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**AUDUBON ROAD S-7-506**

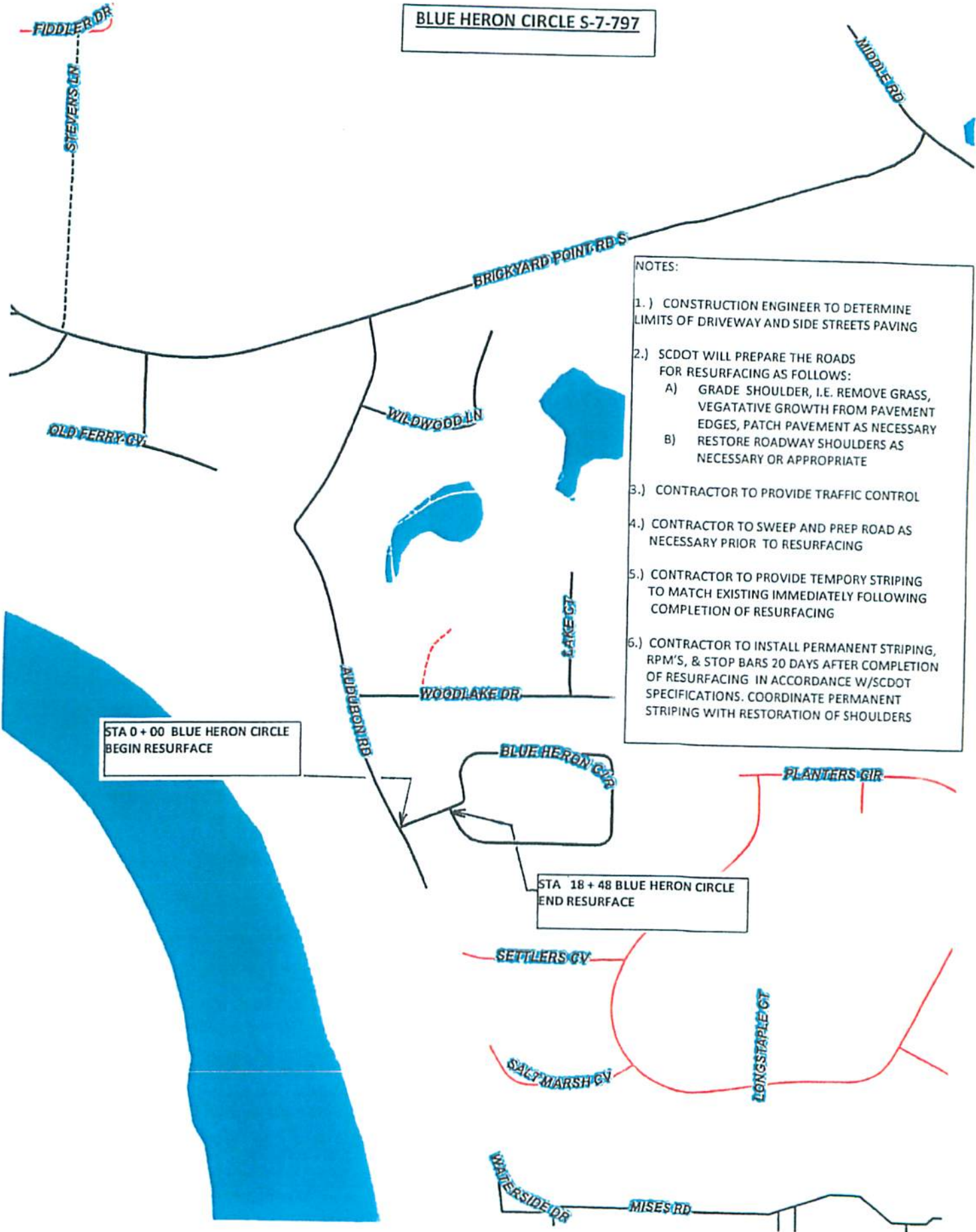
STA 0 + 00 AUDUBON ROAD  
BEGIN RESURFACE

STA 21 + 65 AUDUBON ROAD  
END RESURFACE

- NOTES:
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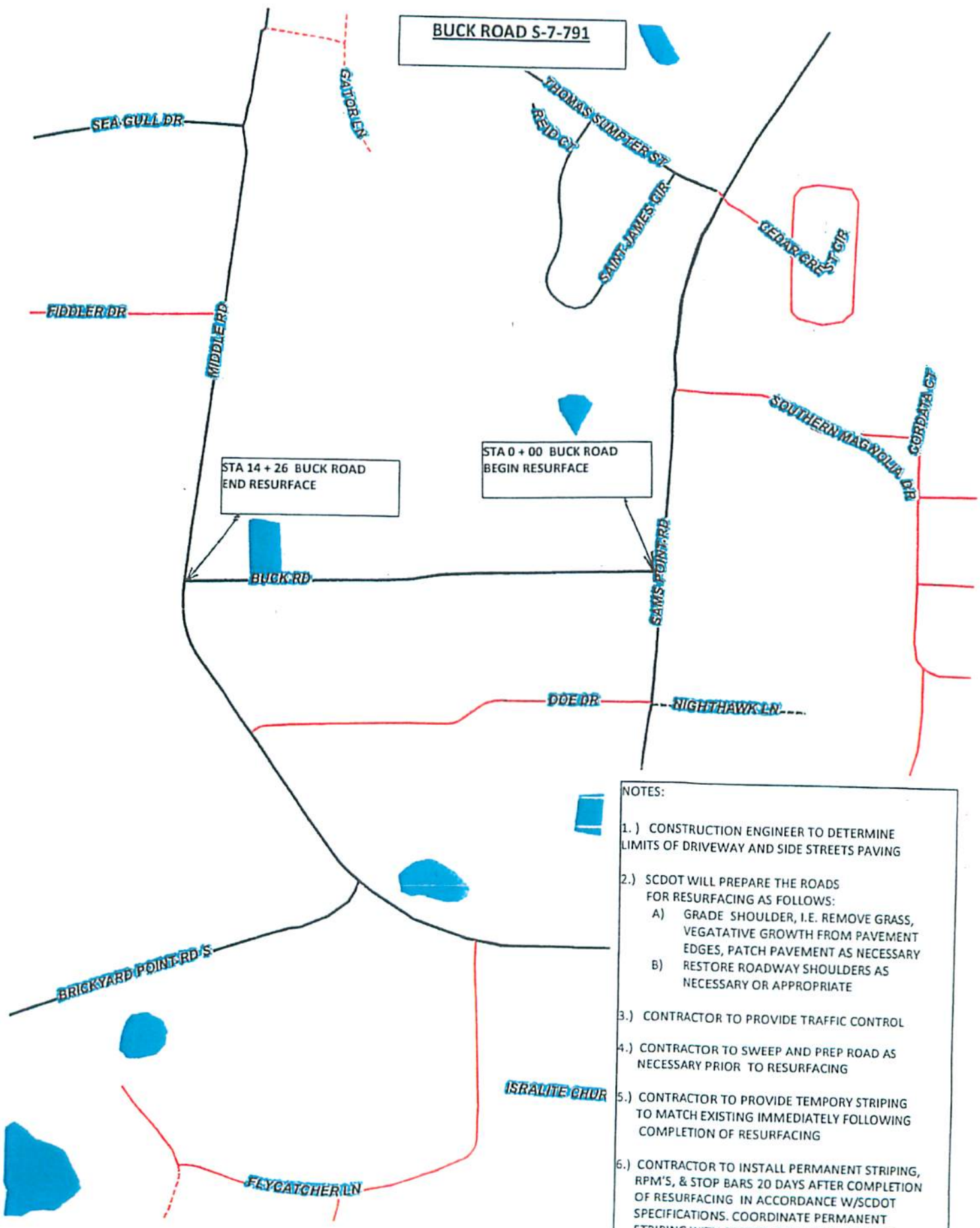
**BLUE HERON CIRCLE S-7-797**



- NOTES:
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STA 0 + 00 BLUE HERON CIRCLE  
BEGIN RESURFACE

STA 18 + 48 BLUE HERON CIRCLE  
END RESURFACE



- NOTES:
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  - 3.) CONTRACTOR TO PROVIDE TRAFFIC CONTROL
  - 4.) CONTRACTOR TO SWEEP AND PREP ROAD AS NECESSARY PRIOR TO RESURFACING
  - 5.) CONTRACTOR TO PROVIDE TEMPORY STRIPING TO MATCH EXISTING IMMEDIATELY FOLLOWING COMPLETION OF RESURFACING
  - 6.) CONTRACTOR TO INSTALL PERMANENT STRIPING, RPM'S, & STOP BARS 20 DAYS AFTER COMPLETION OF RESURFACING IN ACCORDANCE W/SCDOT SPECIFICATIONS. COORDINATE PERMANENT STRIPING WITH RESTORATION OF SHOULDERS

**COOSAW RIVER DRIVE S-7-673**

BEGIN RESURFACE AT EAST END OF BRIDGE  
SC802 MP 6.58 THRU SC802 END MP 6.69  
(581 FEET OF SC 802)

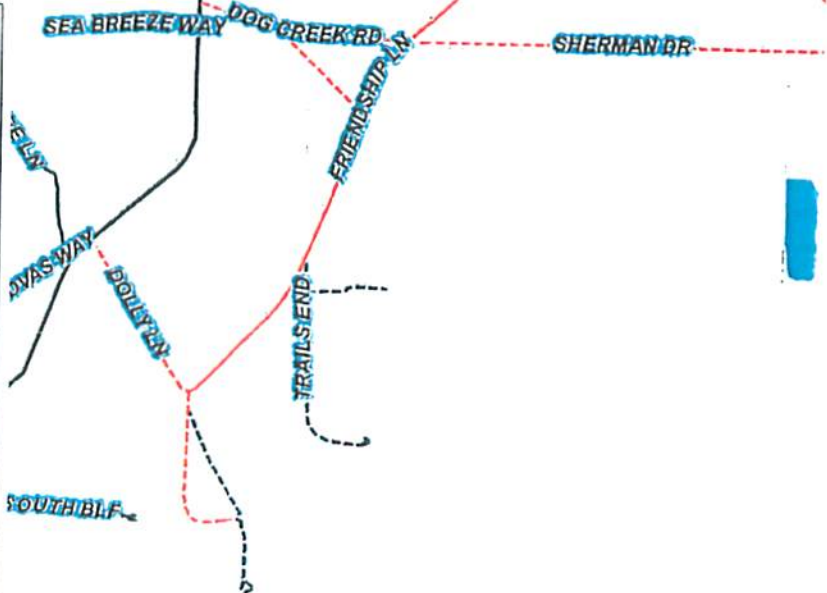
CONTINUE RESURFACE THRU COOSAW  
RIVER DRIVE MP 0 + 00 TO MP 0.78  
(4118 FEET OF COOSAW RIVER DRIVE)  
TOTAL FOOTAGE THIS PROJECT = 4700 FEET

BEGIN RESURFACE

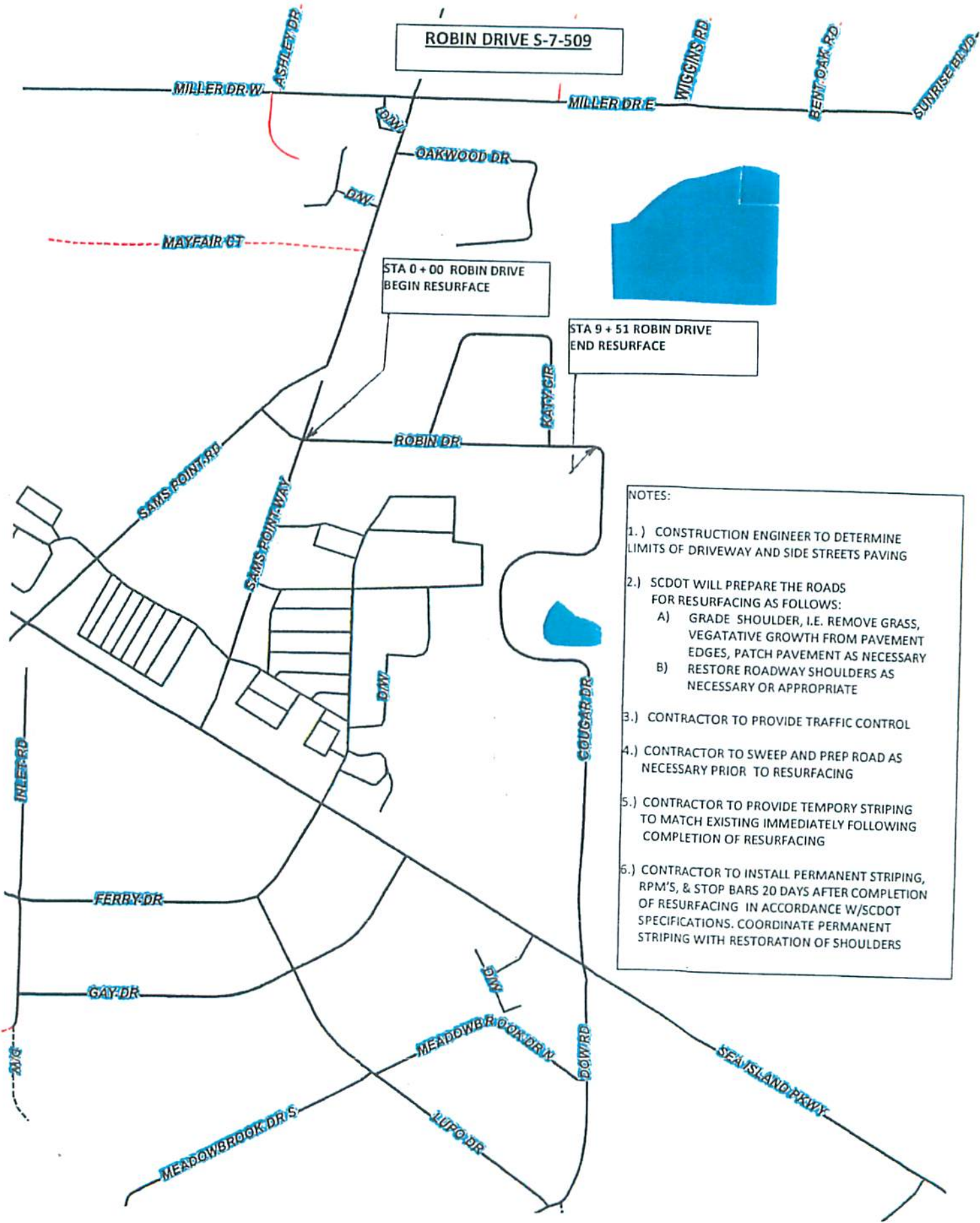
END RESURFACE

**NOTES:**

- 1.) CONSTRUCTION ENGINEER TO DETERMINE LIMITS OF DRIVEWAY AND SIDE STREETS PAVING
- 2.) SCDOT WILL PREPARE THE ROADS FOR RESURFACING AS FOLLOWS:
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**ROBIN DRIVE S-7-509**



**NOTES:**

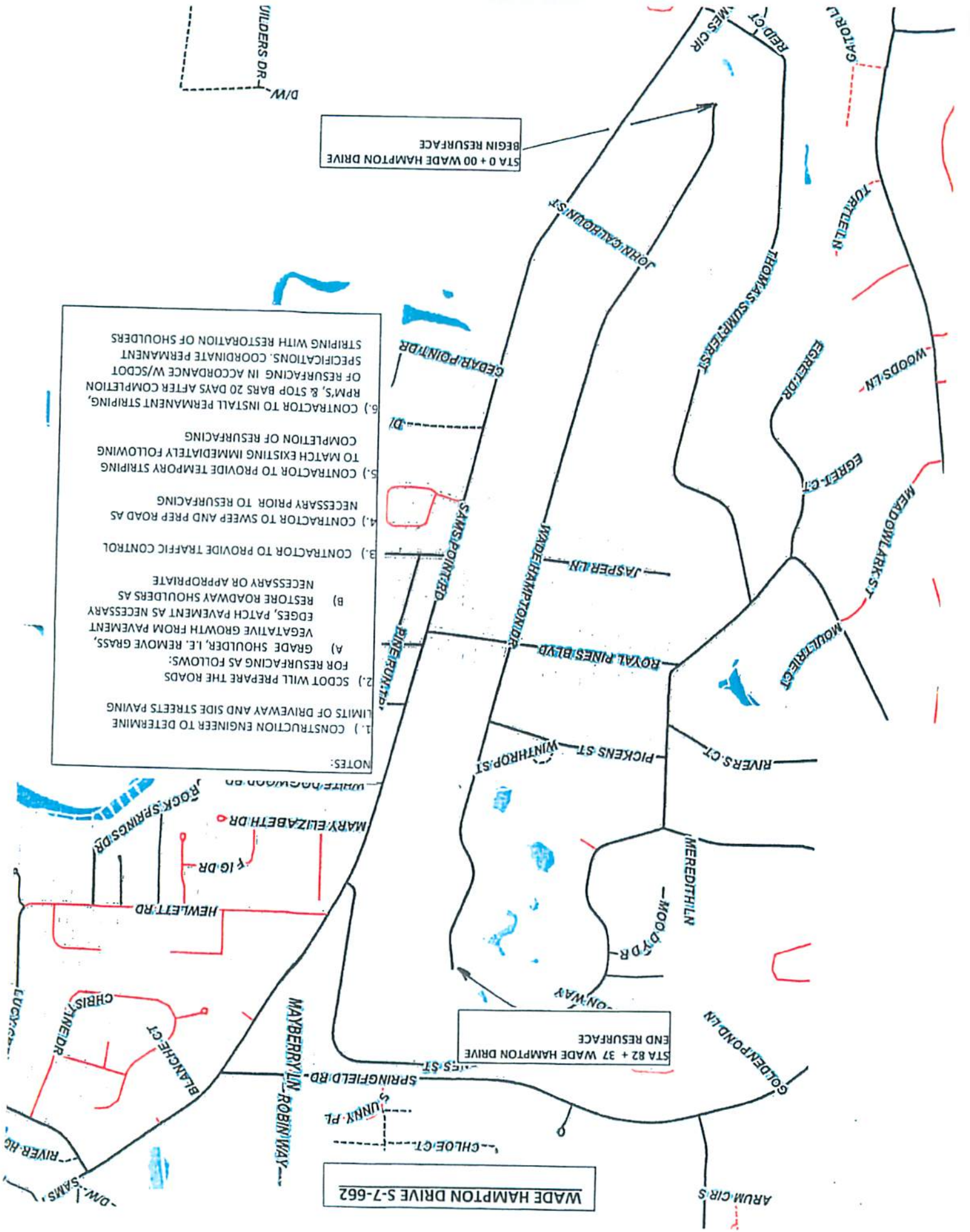
- 1.) CONSTRUCTION ENGINEER TO DETERMINE LIMITS OF DRIVEWAY AND SIDE STREETS PAVING
- 2.) SCDOT WILL PREPARE THE ROADS FOR RESURFACING AS FOLLOWS:
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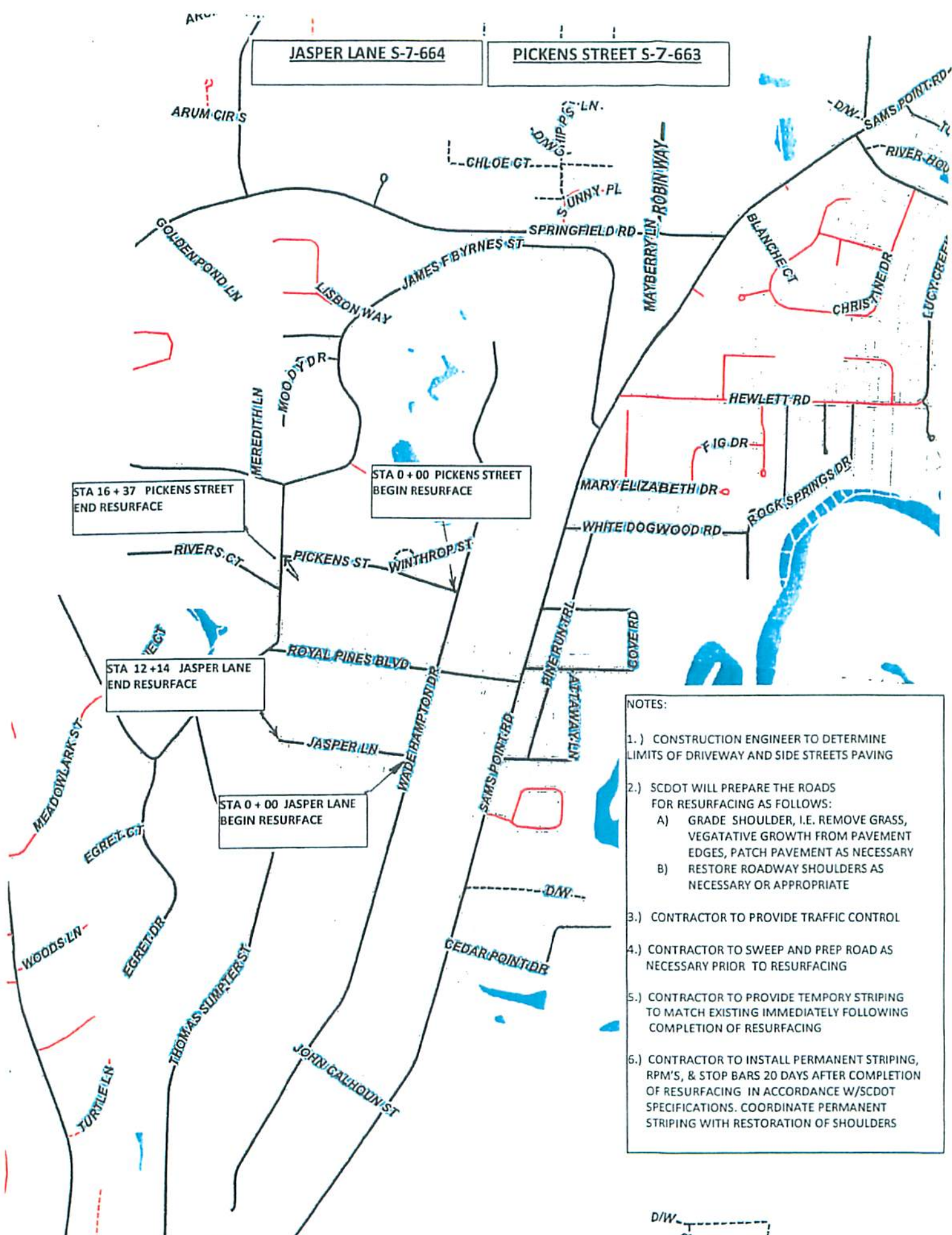
WADE HAMPTON DRIVE S-7-662

STA 82 + 37 WADE HAMPTON DRIVE  
END RESURFACE

STA 0 + 00 WADE HAMPTON DRIVE  
BEGIN RESURFACE

- NOTES:
- 1.) CONSTRUCTION ENGINEER TO DETERMINE LIMITS OF DRIVEWAY AND SIDE STREETS PAVING
  - 2.) SCDOT WILL PREPARE THE ROADS FOR RESURFACING AS FOLLOWS:
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JASPER LANE S-7-664

PICKENS STREET S-7-663

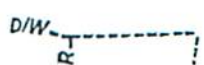
STA 16 + 37 PICKENS STREET  
END RESURFACE

STA 0 + 00 PICKENS STREET  
BEGIN RESURFACE

STA 12 + 14 JASPER LANE  
END RESURFACE

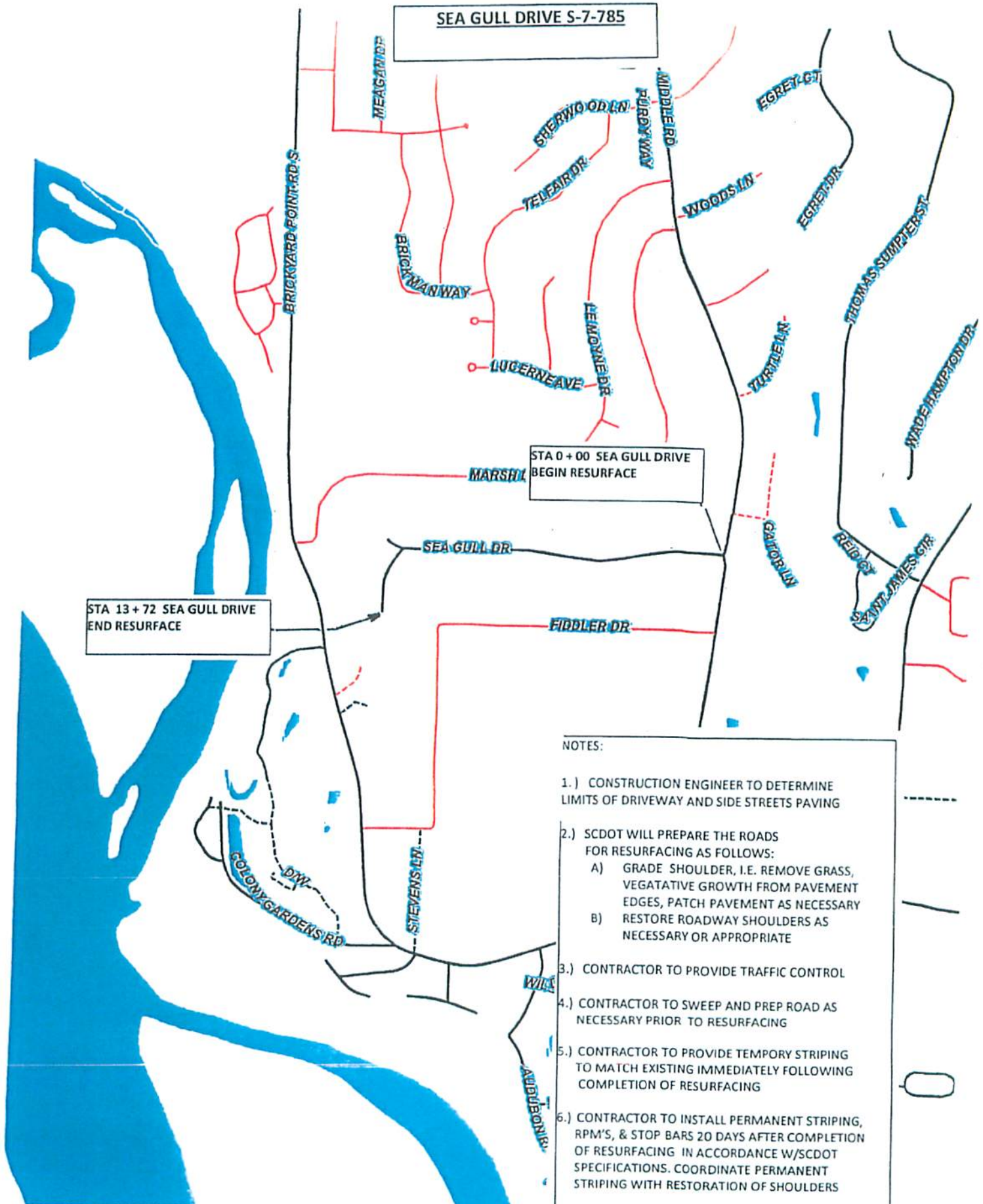
STA 0 + 00 JASPER LANE  
BEGIN RESURFACE

- NOTES:
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**SEA GULL DRIVE S-7-785**



STA 13 + 72 SEA GULL DRIVE  
END RESURFACE

STA 0 + 00 SEA GULL DRIVE  
BEGIN RESURFACE

**NOTES:**

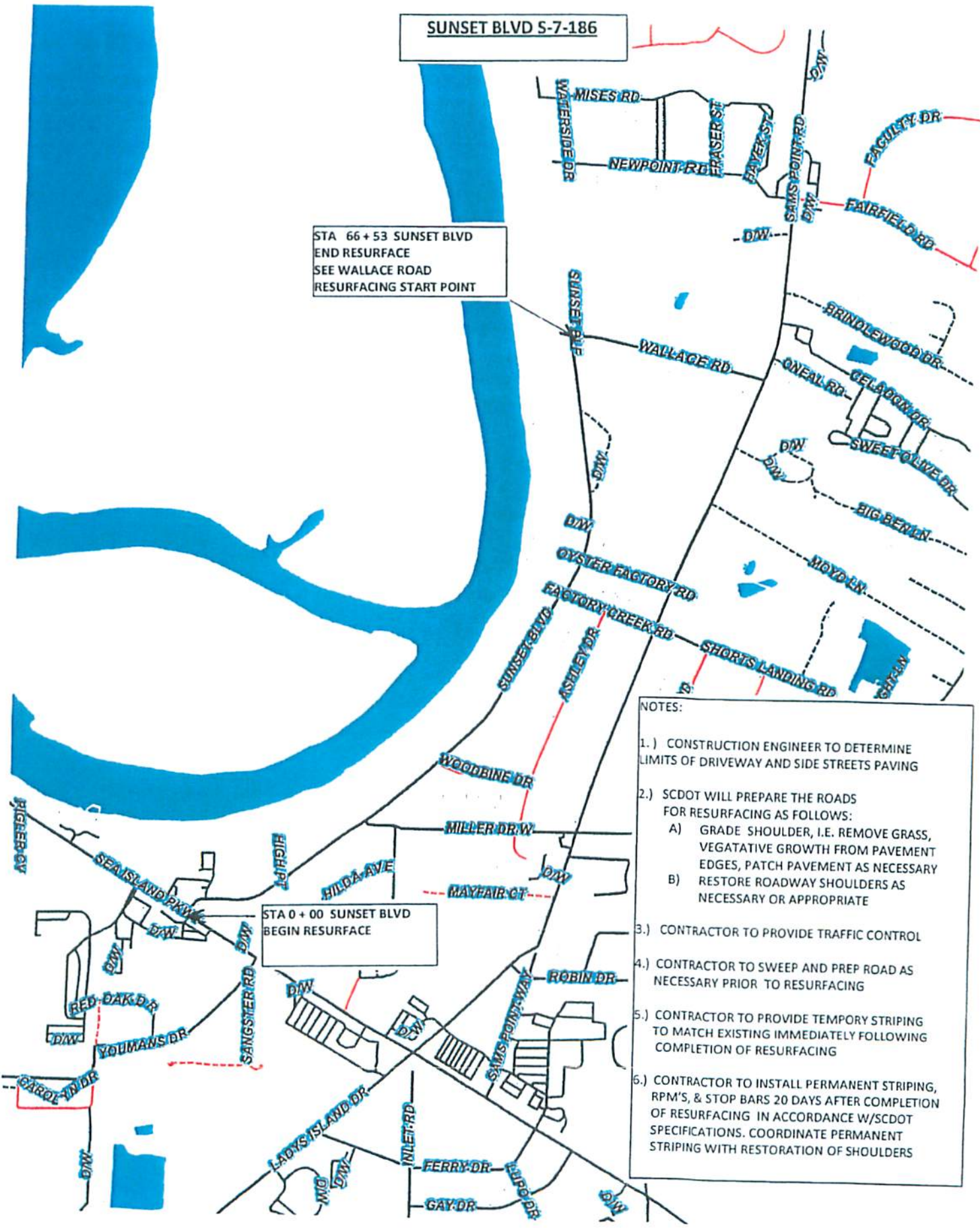
- 1.) CONSTRUCTION ENGINEER TO DETERMINE LIMITS OF DRIVEWAY AND SIDE STREETS PAVING
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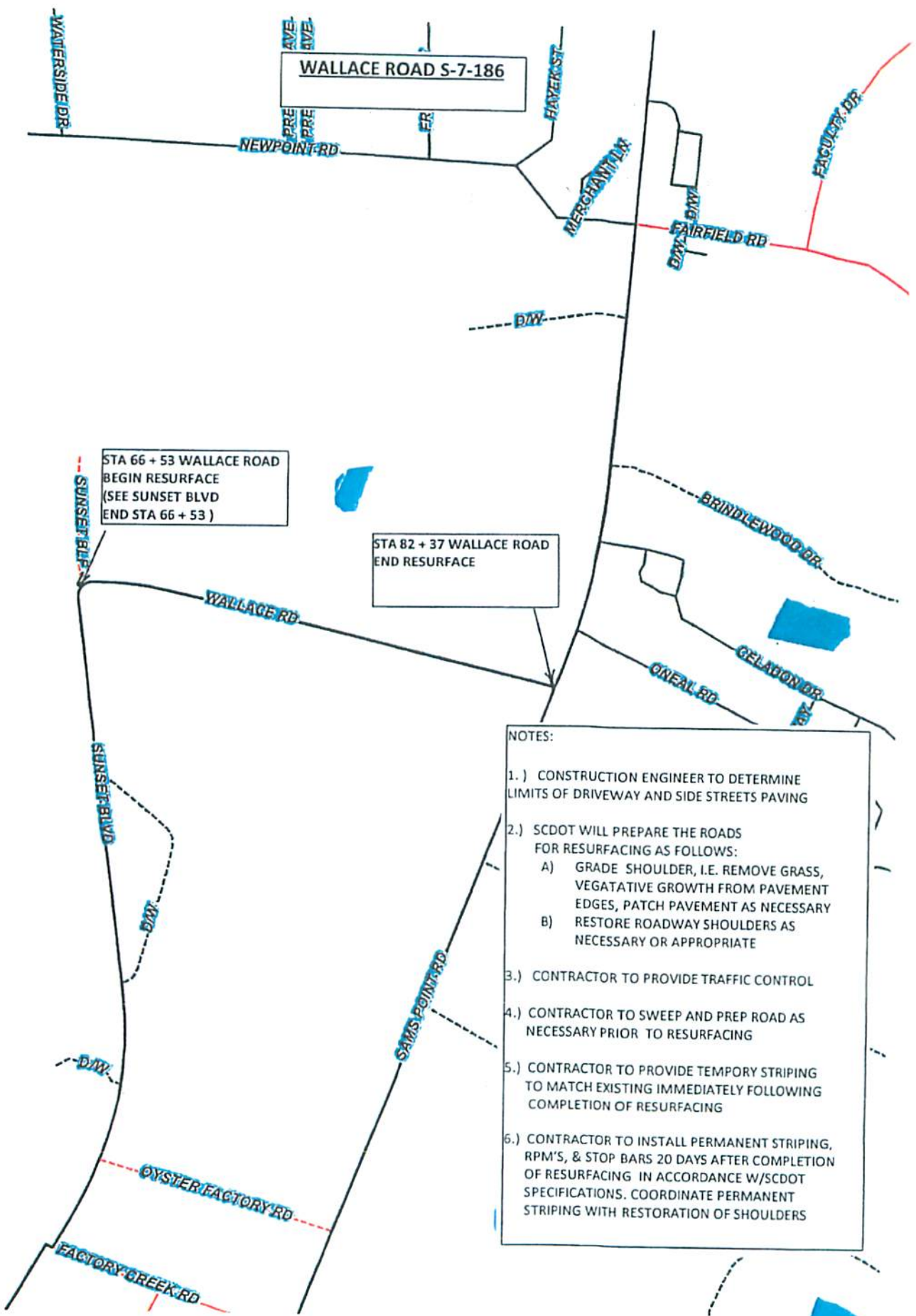
**SUNSET BLVD S-7-186**

STA 66 + 53 SUNSET BLVD  
END RESURFACE  
SEE WALLACE ROAD  
RESURFACING START POINT

STA 0 + 00 SUNSET BLVD  
BEGIN RESURFACE

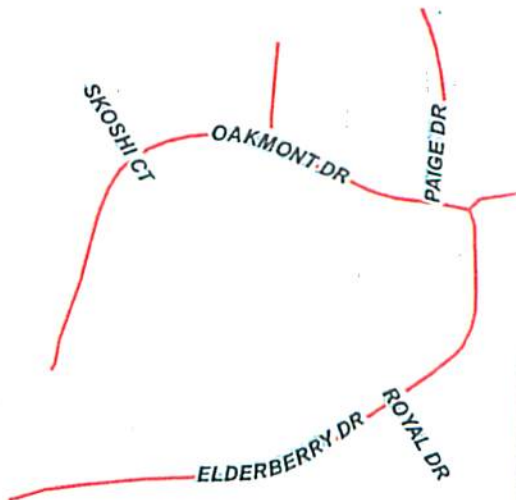
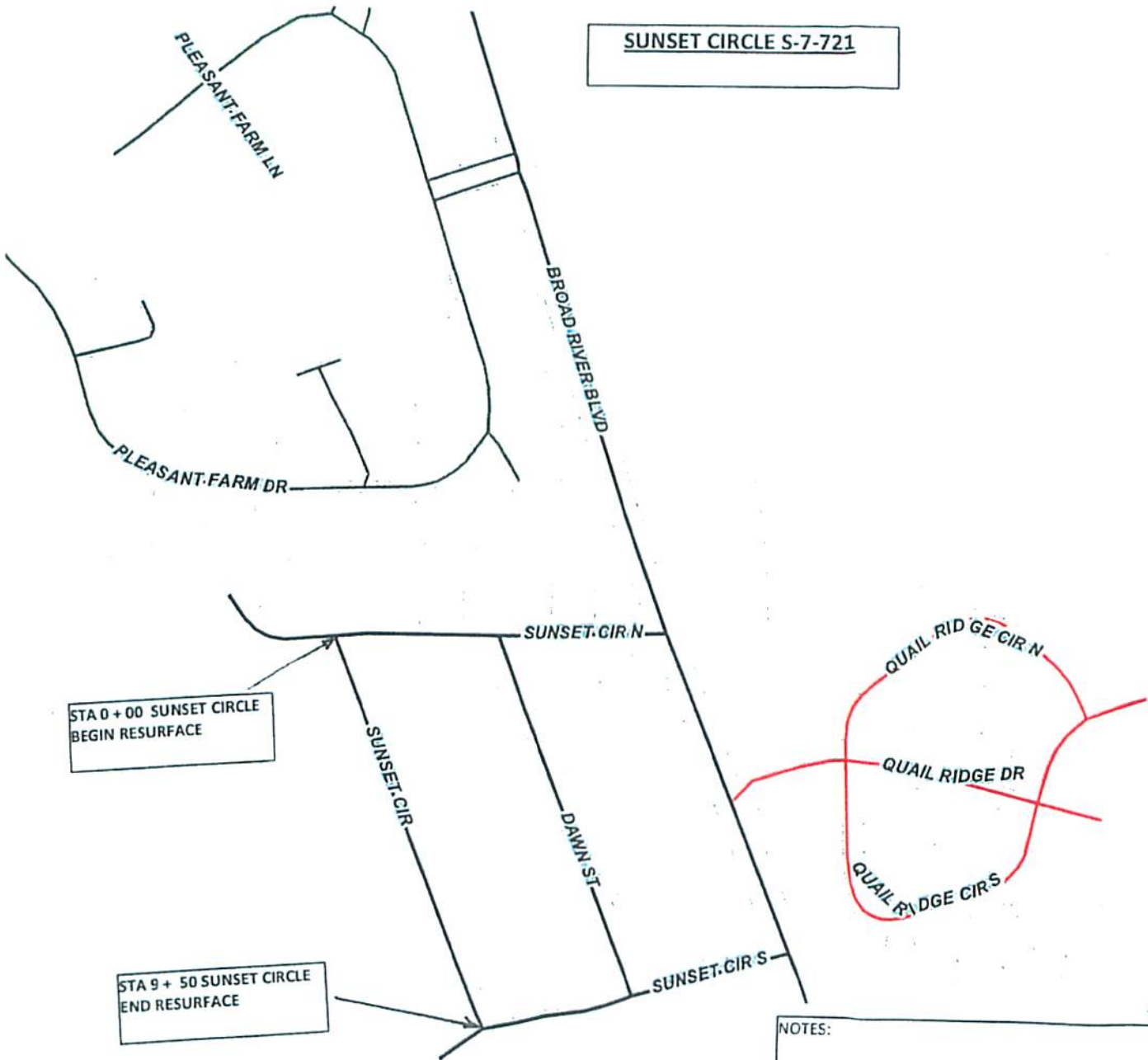
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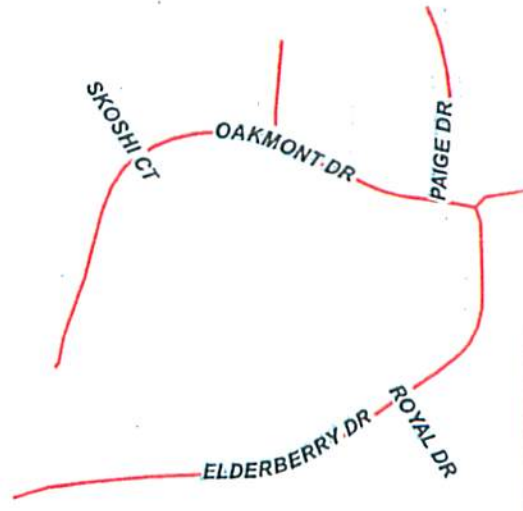
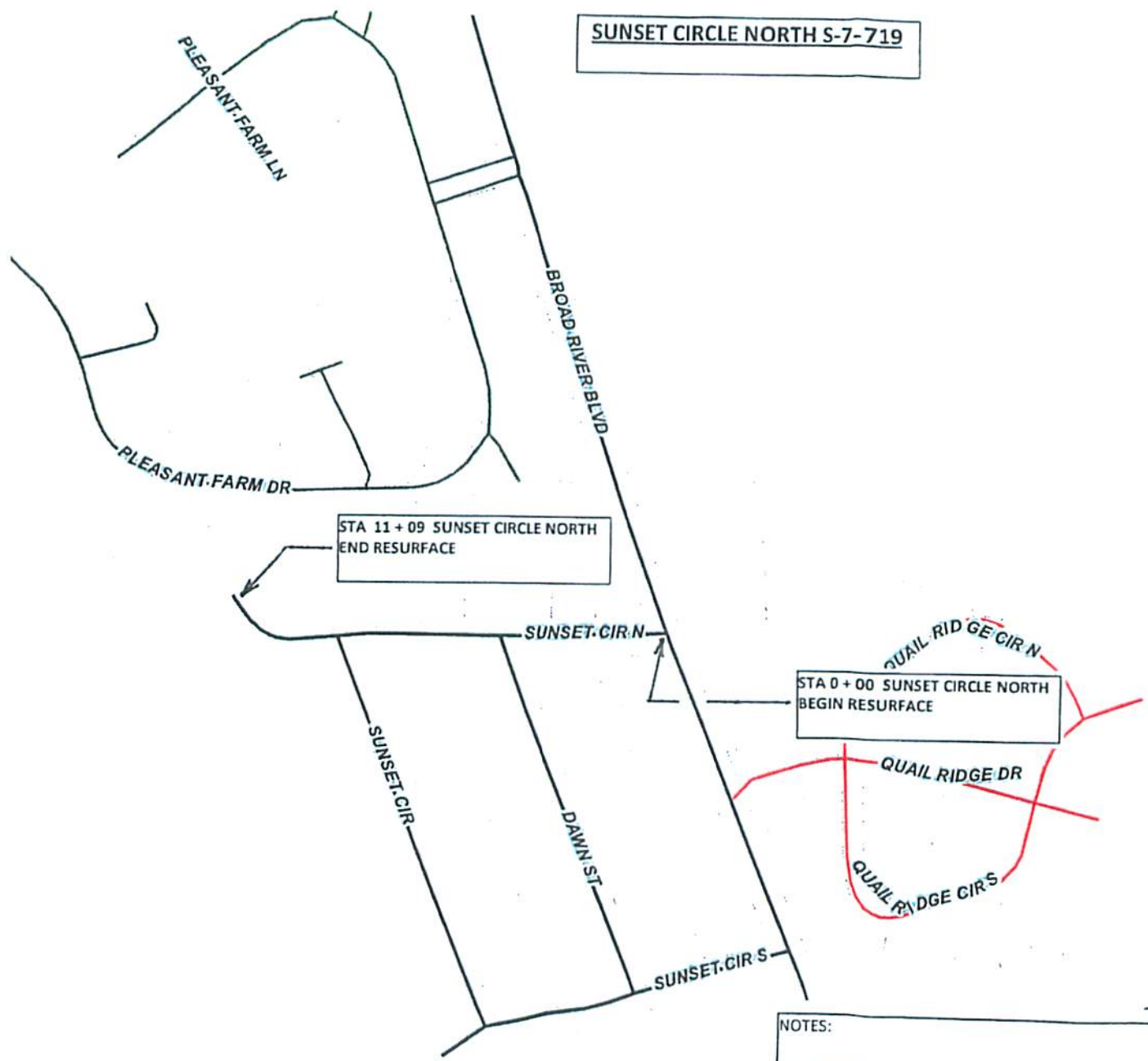
SUNSET CIRCLE S-7-721



NOTES:

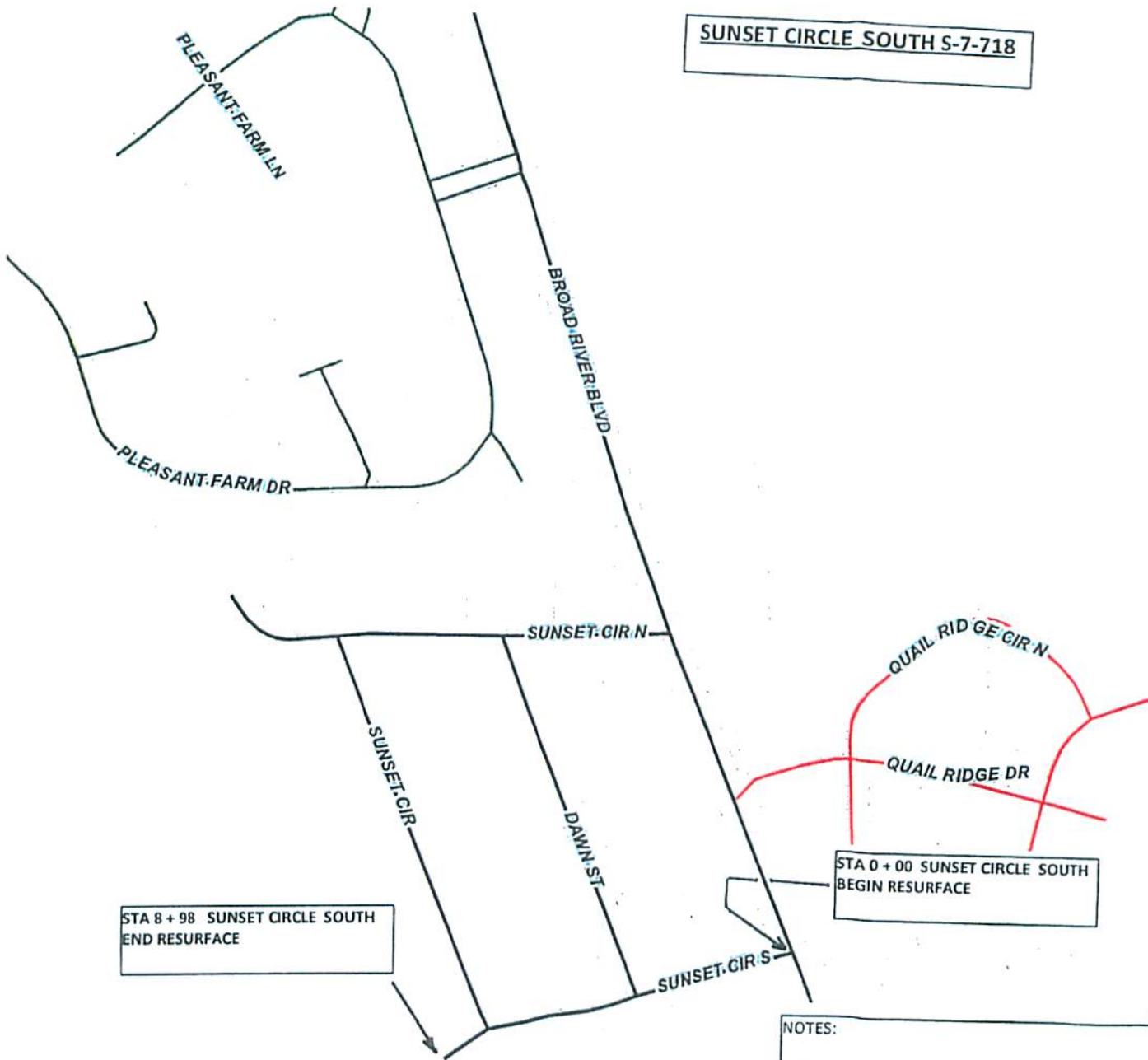
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**SUNSET CIRCLE NORTH S-7-719**



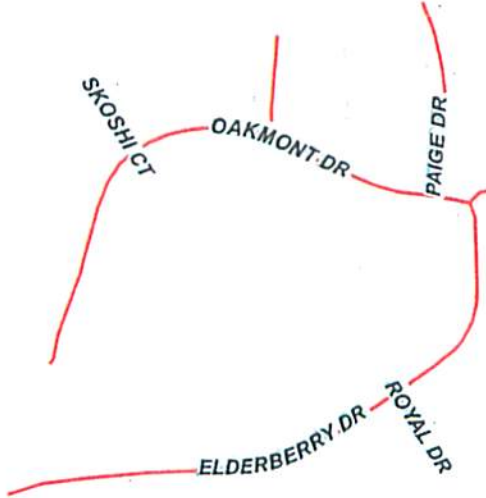
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**SUNSET CIRCLE SOUTH S-7-718**



STA 8 + 98 SUNSET CIRCLE SOUTH  
END RESURFACE

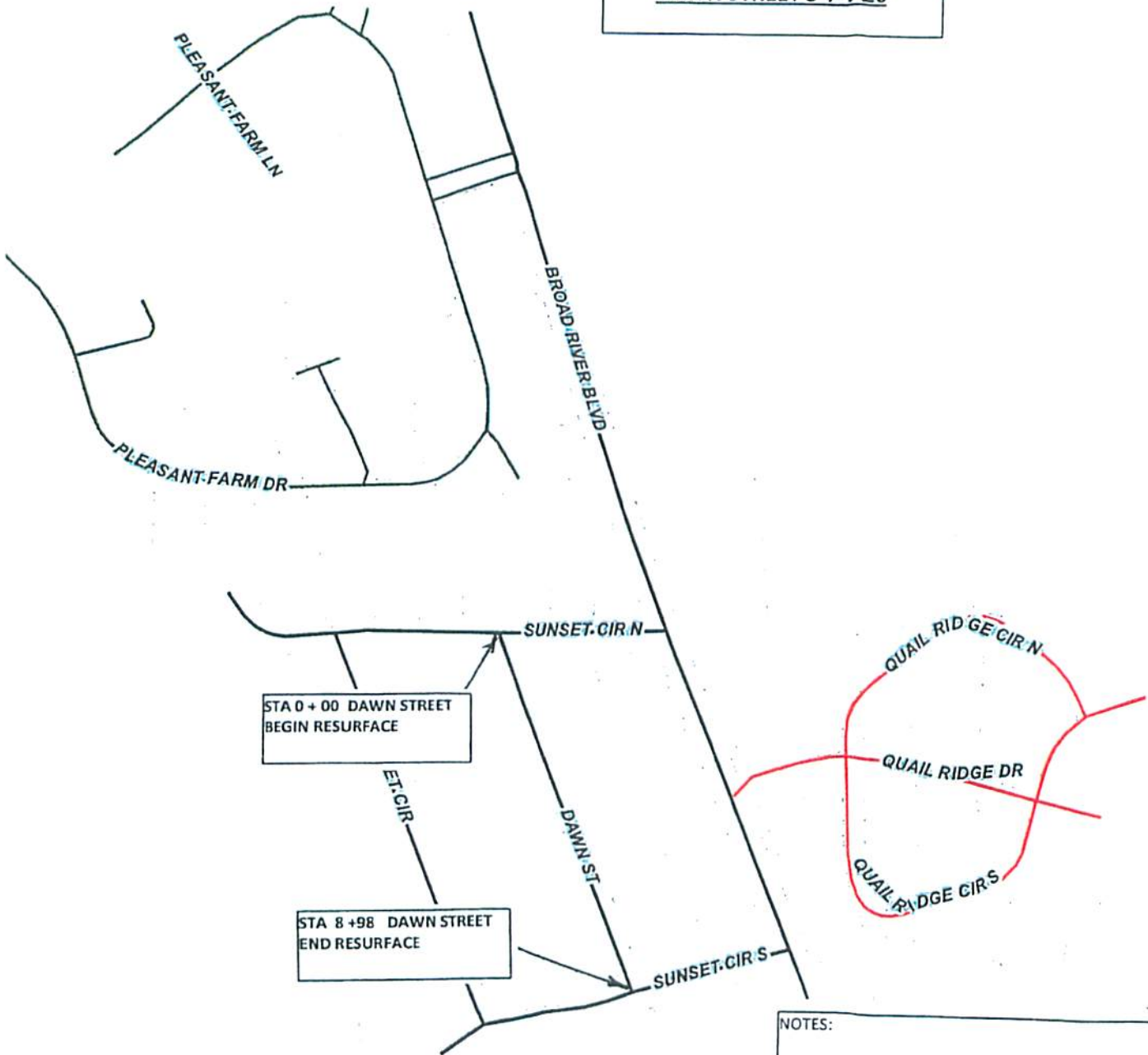
STA 0 + 00 SUNSET CIRCLE SOUTH  
BEGIN RESURFACE



**NOTES:**

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**DAWN STREET S-7-720**



STA 0+00 DAWN STREET  
BEGIN RESURFACE

STA 8+98 DAWN STREET  
END RESURFACE

**NOTES:**

- 1.) CONSTRUCTION ENGINEER TO DETERMINE LIMITS OF DRIVEWAY AND SIDE STREETS PAVING
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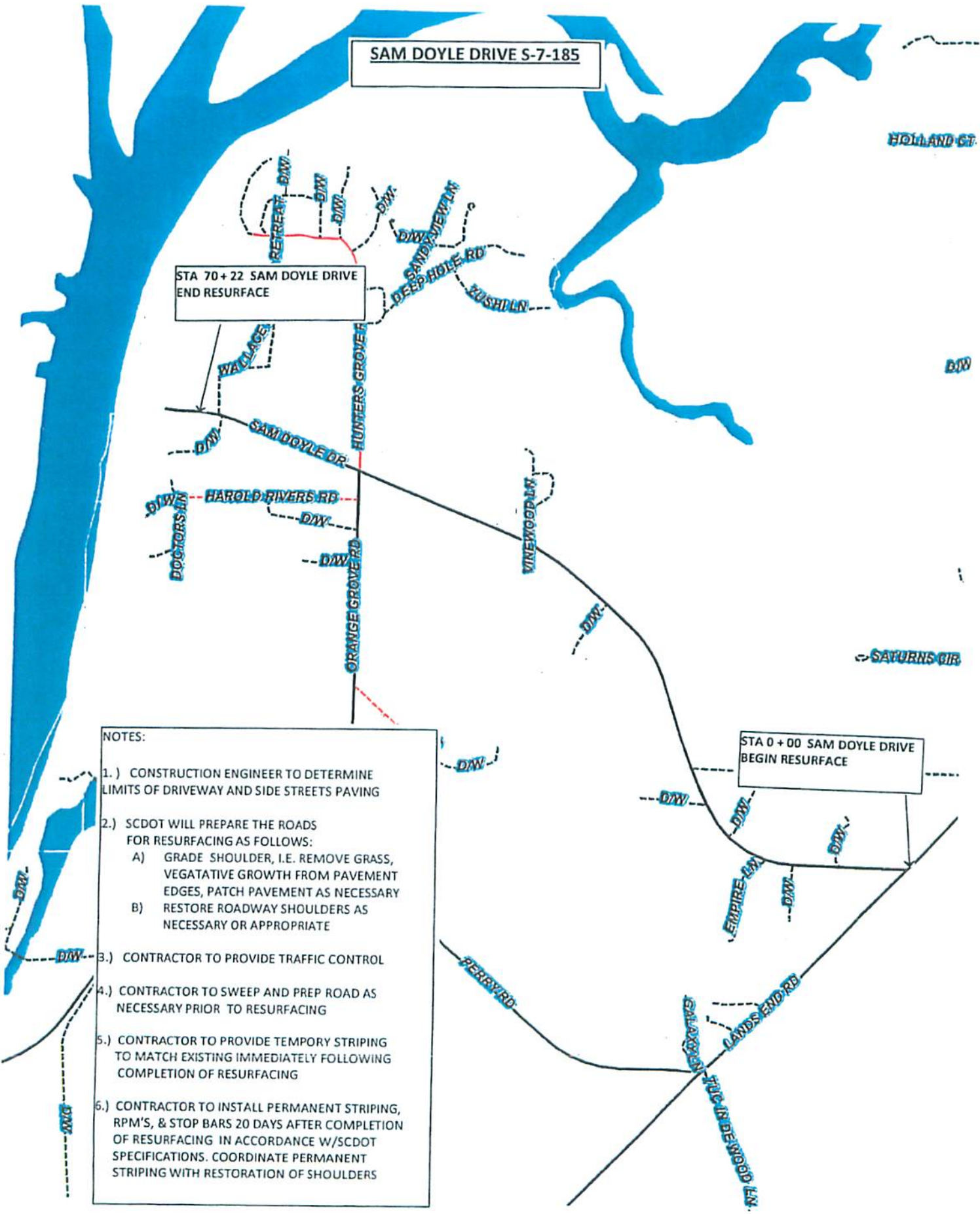
**SAM DOYLE DRIVE S-7-185**

STA 70+22 SAM DOYLE DRIVE  
END RESURFACE

STA 0+00 SAM DOYLE DRIVE  
BEGIN RESURFACE

**NOTES:**

- 1.) CONSTRUCTION ENGINEER TO DETERMINE LIMITS OF DRIVEWAY AND SIDE STREETS PAVING
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COUNTY COUNCIL OF BEAUFORT COUNTY  
ENGINEERING AND INFRASTRUCTURE DIVISION

Building 3, 102 Industrial Village Road  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Phone: (843) 255-4005 Fax: (843) 255-9420

TO: Councilman Herbert N. Glaze, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator  
Bryan Hill, Deputy Administrator  
David Starkey, Chief Financial Officer  
Robert McFee, Division Director of Engineering & Infrastructure  
Dave Thomas, Purchasing Director  
David Coleman, CIP Manager

FROM: Bob Klink, County Engineer

SUBJ: **St. Helena Branch Library Construction Fiber Connectivity Installation  
Sole Source Purchase**

DATE: July 17, 2012

**BACKGROUND.** Choate Construction Company was awarded the St. Helena Library construction contract at the August 8, 2011 County Council Meeting in the amount of \$7,322,403.00 with a total overall budget of \$11.1 million. The project budget is funded by \$1.1 million dollars of impact fees, \$8.5 million dollars of a USDA Grant/Loan package and \$1.5 million dollar CDBG grant.

A \$540,000 internet technology (IT) and audiovisual (AV) budget was established within the overall project budget. The County's MIS Division received a price quote for a sole source purchase from Hargray Communications Group, Inc., in the amount of \$47,589 for dark fiber connectivity installation. This purchase would be funded from Acct #11436-54420 St. Helena Library.

**RECOMMENDATION:** The Public Facilities Committee approve the \$47,589 purchase from Hargray Communications Group, Inc., for dark fiber connectivity installation included in the St. Helena Library budget.

REK/DC/mjh

Attachment: 1) Hargray Communications Quote  
2) 7/16/12 Non-Competitive Purchase Request Form

Contract/St.HelenaLib/PFCappFiberConnect



**Purchase Order No. 20120629001**

BEAUFORT COUNTY, a political subdivision of the State of South Carolina (“Customer”) will purchase the following Services from Hargray Communications Group, Inc. (the “Company”) under the terms specified below and in that certain Master Services Agreement between Customer and Company, dated July 09, 2010 (the “Agreement”). The capitalized terms herein shall have the meanings assigned to them under the Agreement.

<b>Product</b>	Fiber Lease
<b>Service Type</b>	Dark Fiber
<b>Locations</b>	Penn Center Library and Camera site #58
<b>Description</b>	Hargray will provide 2 fibers in a point-to-point configuration from Penn Center Library to camera site #58 located at the intersection of Sea Island Parkway and Dr, Martin Luther King Jr. Drive (871 Sea Island Parkway.) Hargray will terminate the fibers on an owner provided patch panel at the location. Construction will be 100% underground and will not include any aerial components.
<b>Aid to Construction</b>	\$47,589 ( 20% due with in 30 days of PO execution, 80% due upon completion)
<b>Monthly Fee</b>	\$185/month (Pre-paid for 60 months totaling \$11,100)
<b>Term</b>	60 month s from date of this Purchase Order
<b>Contract Total</b>	\$58,689

(1) Term for a particular service begins on date installation of the applicable service has been completed.

SIGNED AND DELIVERED.

WITNESS:

\_\_\_\_\_

Date: \_\_\_\_\_

HARGRAY COMMUNICATIONS GROUP, INC.

\_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

WITNESS:

\_\_\_\_\_

Date: \_\_\_\_\_

BEAUFORT COUNTY, a political subdivision of the State of South Carolina

\_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

## Hickman, Maggie

---

**From:** Coleman, David  
**Sent:** Tuesday, July 17, 2012 10:43 AM  
**To:** Hickman, Maggie  
**Subject:** FW: St Helena Fiber Quote  
**Attachments:** BftCty\_PO\_20120629001\_Penn Center Library and Camera 58.pdf; image002.gif

FYI

David Coleman  
CIP Manager  
Beaufort County  
843.812.4628 cell  
843.255.2693 office

---

**From:** Trezevant, Scott  
**Sent:** Monday, July 02, 2012 9:07 AM  
**To:** Coleman, David; Taylor, Mike; MISONCall  
**Subject:** Fw: St Helena Fiber Quote

David

Here is the contract for the library for you to process.

*Sent via DroidX2 on Verizon Wireless™*

-----Original message-----

**From:** Jason Carnes <[Jason.Carnes@htc.hargray.com](mailto:Jason.Carnes@htc.hargray.com)>  
**To:** "Trezevant, Scott" <[strezevant@bcgov.net](mailto:strezevant@bcgov.net)>  
**Sent:** 2012 Jun, Fri, 29 12:28:03 GMT+00:00  
**Subject:** RE: St Helena Fiber Quote

Here you go.

---

**From:** Trezevant, Scott [<mailto:strezevant@bcgov.net>]  
**Sent:** Tuesday, June 26, 2012 10:35 AM  
**To:** Jason Carnes  
**Subject:** St Helena Fiber Quote

Jason

Apparently Engineering did not process the fiber for the St Helena Library. I can not find a copy of the the purchase order / contract for the fiber. Can you get me another so we can get it processed.

Thanks

Scott

**Scott Trezevant**

Systems Team

Beaufort County Information Technology

104 Ribaut Road / PO Drawer 1228

Beaufort, SC 29902

843 255 7009 📞 Office

843 812 0650 📞 Mobile

843 255 9402 📠 Fax

[scott@bcgov.net](mailto:scott@bcgov.net) ✉ E-mail

[strezevant@bcgov.net](mailto:strezevant@bcgov.net) ✉ E-mail

Help Desk Information and Assistance

843 255 7000 📞 Help Desk Line

[helpdesk@bcgov.net](mailto:helpdesk@bcgov.net) ✉ Help Desk E-mail



# Non-Competitive Purchases Form

This form shall be completed for any non-competitive purchase over \$2,500 that is not exempt.

(a) A County contract may be awarded without competition when the Purchasing Director determines in writing, after conducting a good faith review of available sources, that there is only one source for the required supply, service, or construction item. The Purchasing Director shall conduct negotiations, as appropriate, as to price, delivery, and terms. A record of sole source procurements shall be maintained as public record and shall list each contractor's name, the amount and type of each contract, a listing of the items procured under each contract, and the identification of each contract file.

(b) Sole source procurement of a used item from the open market may only be considered, provided that:

(1) The using agency recommends purchase; (2) condition of the item is verified by appropriate County official; and (3) price analysis justifies purchase when the following factors are considered: (a) new acquisition price; (b) current book value; and (c) maintenance costs.

Code 1982 SS 12-19 Sec. 2-518 Sole source procurement

The County Council may by resolution, exempt specific supplies or services from the purchasing procedures required in the Code. The following supplies and services shall be exempt from the purchasing procedures required in this division; however, the Purchasing Director for just cause may limit or withdraw any exemption provided for in this section. (1) Works of art for museum and public display (2) Published books, library books, maps, periodicals, technical pamphlets (3) Copyrighted educational films, filmstrips, slides and transparencies (4) Postage stamps and postal fees (5) Professional dues, membership fees and seminar registration fees (6) Medicine and drugs (7) Utilities including gas, electric, water and sewer (8) Advertisements in professional publications or newspapers (9) Fresh fruit, vegetables, meats, fish, milk, bread and eggs (10) Oil company credit cards (11) Articles for commercial sale by all governmental bodies

Code 1982 SS 12-14 Ord. No. 2000-1 S 1, 1-1-0-2000 Sec. 2-514 Exemption from procedures

Notwithstanding any other section of this division, the Purchasing Director may make or authorize others to make emergency procurements of supplies, services, or construction items when there exists a threat to the functioning of county government; for the preservation or protection of property; or for the health, welfare or safety of any person, provided that such emergency procurements shall be made with such competition as is practicable under the circumstances. A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file. As soon as practicable, a record of each emergency procurement shall be made and shall set forth the contractor's name, the amount and type of the contract, a listing of the items procured under the contract, and the identification number of the contract file.

Code 1982 SS 12-20 Sec. 2-519 Emergency procurements

Requesting Department: Engineering Division Requested Account Code: 11436-54420

Description of Requested Services  
Dark Fiber Connectivity Installation at the St. Helena Library Construction Project

Please provide a listing of the items purchased, if additional pages are necessary please attach to this form:

Cost of Requested Services: \$47,589

Requested Vendor Name: Hargray Communications, Group, Inc.( Vendor #4803)

Requested Vendor Address: PO Box 5986  
Hilton Head SC 29938



# Non-Competitive Purchases Form

Requested Vendor Phone Number: 843-686-5000 Requested Vendor Email Address \_\_\_\_\_

Type of Service Requested (Please check one) Construction  Services  Supply/Good

Please attach any documentation provided by the vendor that provides back up for the claims in this document.

**Please select a reason below as to why this is a non-competitive purchase and provide a brief explanation.**

*It is not possible to obtain competition. There is only one source available for the supply, service, or construction item.*

***Hargray Communications is the only provider of dark fiber in the service area. Dark fiber is required to provide connectivity for the St. Helena Library to the County network in order to allow the Library to have communications.***

*The procurement is for a used item from the open market. The item may only be considered if, (1) the using agency recommends purchase, (2) condition of the item is verified by appropriate County official, (3) Price analysis justifies purchase when the following factors are considered: (a) new acquisition price; (b) current book value; and (c) maintenance costs.*

*The item is a single source purchase. Other sources may be available but purchases are directed to one source because of factors unique to Beaufort County. Please select an option below:*

*Standardization*

*Warranty*

*Other, if selected please specify below.*

*An emergency exists that threatens the functioning of County government.*

*An emergency exists that threatens the preservation or protection of County property.*

*An emergency exists that threatens the health, welfare or safety or any person within the County.*

**What steps have been taken to verify that these features are not available elsewhere?**

Other brands/manufacturers were examined (please list names and contact information, and explain why they are not suitable for use by the County-attach additional pages as necessary):

\_\_\_\_\_  
\_\_\_\_\_

Other vendors were contracted (please list names and contact information and explain why those contacted did not meet the needs of the County-attach additional pages as necessary):

\_\_\_\_\_  
\_\_\_\_\_



# Non-Competitive Purchases Form

Requester Name: \_\_\_\_\_ Requester Signature: [Signature] Date: \_\_\_\_\_

Department Head Name: Robert E. Klink Department Head Signature: [Signature] Date: 7/16/12

### For Purchasing Completion only:

Date Received in Purchasing Department: July 16, 2012

Reviewed by Purchasing Department for completeness

Date: July 16, 2012

Reviewed by: [Signature]

Verified that this is the only source: Yes  No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Purchasing Director or His Designee Approval Signature: [Signature]

Associated Purchase Orders Number: NA

Associated Contract Number: \_\_\_\_\_



**BEAUFORT COUNTY PUBLIC WORKS**  
 120 Shanklin Road  
 Beaufort, South Carolina 29906  
 Voice (843) 255-2700 Facsimile (843) 255-2750



**TO:** Councilman Herbert N. Glaze, Chairman, Public Facilities Committee

**VIA:** Gary Kubie, County Administrator *GKUBIE*  
 Bryan Hill, Deputy Administrator *BH*  
 David Starkey, Chief Financial Officer *DS*  
 Robert McFee, Division Director, Engineering and Infrastructure *RM*  
 Dave Thomas, Purchasing Director *DT*  
 Monica Spells, Compliance Officer *MS*  
 Eddie Bellamy, Public Works Director *EB*

*JM McFee*

**FROM:** James S. Minor, Jr., Solid Waste Manager *JSM*

**SUBJ:** RFP# 3918/120427 – Disaster Debris Management and Financial Recovery Services for Beaufort County

**DATE:** July 9, 2012

**BACKGROUND.** Beaufort County issued a Request for Proposals (RFP) to solicit proposals from qualified firms to provide debris monitoring services for Beaufort County in the event of a natural disaster such as a hurricane. Responses were received from the following firms: (1) SAIC (Formerly Beck Disaster Recovery, Inc.) (2) Arcadis (3) True North Emergency Management (4) O'Brien's Response Management, Inc. A review panel consisting of the Public Works Director, the Solid Waste Manager, The Administrative Manager Beaufort County Public Works, the Beaufort County Recovery Manager, and the Contract Administrator from the Beaufort County Purchasing Department evaluated the proposals and ranked them according to the selection criteria. Since costs for this service are dependent on an actual event, a projected cost scenario was created using an Excel spreadsheet for comparison of the firms financially. There is no cost for this contract, unless the firm is activated for an event or the firm is contracted to perform some other service. The severity of the event determines the hours billed by the debris monitoring firm.

The two highest ranked firms were interviewed by the panel and received a presentation from each firm. Each firm responded to questions from panel members. Final ratings were assigned by the panel and we have selected SAIC, as the highest ranked firm. SAIC was not the lowest cost proposal but was rated by the panel as the highest value and strongest proposing firm. Their costs are fair and reasonable. Additionally, the firm has held this contract for the previous six years and has provided excellent service. SAIC is uniquely familiar with Beaufort County from having served as our debris monitoring firm during that period. Beaufort County is responsible for the cost of the service; however, in some cases disasters may qualify as a Presidential Disaster Declaration, in those instances, FEMA may reimburse the County 75% for this service.

**RECOMMENDATION.**

Recommend that the Public Facilities Committee approve and recommend to Council award of the contract for Disaster Debris Management and Financial Recovery Services to SAIC

**CC:** Richard Dimont, Contract Administrator  
 John Webber, Recovery Manager





**BID TABLE**

**RFP 3918/120427**

**Disaster Debris Management and Financial Recovery Services for Beaufort County**

	True North Emergency Management LLC/Noel Shaffer, Inc.	Arcadis U.S., Inc.	O'Brien's Response Management, Inc.	SAIC
Paper Based Ticketing	\$ 1,398,900	\$ 1,695,820	\$ 1,252,360	\$ 1,378,660
Automated Based Ticketing	\$ 1,178,300	\$ 1,631,220	\$ 1,308,900	\$ 1,394,200

	Lowest to Highest Cost Paper Based Ticketing	Lowest to Highest Cost Automated Based Ticketing
True North Emergency Management LLC/Noel Shaffer, Inc.	3	1
Arcadis U.S., Inc.	4	4
O'Brien's Response Management, Inc.	1	2
SAIC	2	3

\* 1= lowest cost 4= highest cost



County Council of Beaufort County  
Hilton Head Island Airport – [www.hiltonheadairport.com](http://www.hiltonheadairport.com)  
Beaufort County Airport – [www.beaufortcoairport.com](http://www.beaufortcoairport.com)  
Post Office Box 23739 – 120 Beach City Road  
Hilton Head Island, South Carolina 29925-3739  
Phone: (843) 255-2950 - Fax: (843) 255-9424

TO: Councilman Herbert Glaze, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator  
Bryan Hill, Deputy County Administrator  
Joshua Gruber, County Attorney  
David Starkey, Chief Financial Officer  
Rob McFee, Division Director, Engineering and Infrastructure

FROM: Paul Andres, Director of Airports *PA*

SUBJ: **Passenger Facility Charge (PFC) Program Amendment**

DATE: July 19, 2012

**BACKGROUND.** In March 2012, the FAA approved the imposition of Passenger Facility Charges for the Hilton Head Island Airport in the amount \$2,619,447.00 to be collected over a ten year period. This program was based on FAA grant funding at the 95% level. Subsequently, the FAA Modernization and Reform Act of 2012 reduced the Federal participation level to 90%. In order to adjust for this change in Federal funding, the PFC Program needs to be amended to increase the total collection amount by \$1,053,071.00 and extend the collection period by four more years. This amendment will increase the total revenue to be collected to \$3,672,518.00 and extend the collection period to August 1, 2026. This amendment has already been coordinated with the FAA. A draft letter to request the amendment is attached for your information. The Airports Board favorably endorses this amendment to the PFC program for the Hilton Head Island Airport.

**FUNDING.** This PFC Program is designed to generate revenue for the local matching share necessary for airport capital improvement projects.

**RECOMMENDATION.** That the Public Facilities Committee approve and recommend that County Council approve amending the existing PFC Program for the Hilton Head Island Airport to account for the recent reduction in Federal Airport Improvement Program funding as discussed above.

PAA/paa

Attachment: Draft PFC Amendment Letter

DATE

**VIA U.S. MAIL**

Mr. Scott Seritt, Manager  
Atlanta Airports District Office  
Federal Aviation Administration  
1701 Columbia Avenue, Suite 2-260  
College Park, GA, 30337-2747

Re: NOTICE OF INTENT TO AMEND  
PFC APPLICATION NO. 12-04-C-00-HXD  
HILTON HEAD ISLAND AIRPORT  
HILTON HEAD, SOUTH CAROLINA

Dear Mr. Seritt:

Pursuant to 14 CFR Part 158, Beaufort County ("County"), owner and operator of the Hilton Head Island Airport ("Airport"), is pleased to submit herewith, the County's first amendment to Passenger Facility Charge ("PFC") Application Number 12-04-C-00-HXD ("PFC Application No. 4") which was approved by the Federal Aviation Administration ("FAA") to fund, in part, certain eligible improvements at the Airport.

**Background and Purpose:**

On February 27, 2012, the County submitted PFC Application No. 4 to the FAA. The application requested: (1) Impose and Use approval for 12 Project Work Elements ("PWEs"); and (2) Impose Only authority for 10 PWEs. PFC Application No. 4 requested a total of \$836,540 in Impose Authority and \$1,874,782 in Use Authority, for a total PFC Authority of \$2,711,322. In its Final Agency Decision ("FAD") dated March 7, 2012, the FAA acknowledged the County's intent to impose and use PFC Application No. 4 at the Airport which authorized the County to collect a total of \$2,619,447 in PFC revenue on 19 different projects.

The County submitted PFC Application No. 4 estimating 95 percent FAA Airport Improvement Funding ("AIP") funding for certain future projects at the Airport; however, the FAA Modernization and Reform Act of 2012, which was signed into law subsequent to the submission of PFC Application No. 4, reduced FAA participation from 95 percent to 90 percent of eligible projects, among other regulatory changes. In addition to the change in FAA funding, other projects in PFC Application No. 4 have revised construction cost estimates which change the amount of PFC's originally requested by the County.

The County would like to amend the following projects within PFC Application No. 4 to reflect the information below:

Project Work Element Description	Authorization Request Type	AMENDED TOTAL PFC REQUEST			FAA APPROVED TOTAL PFC REQUEST		
		Impose and Use	Impose Only	Total PFC Request	Impose and Use	Impose Only	Total PFC Request
<b>NEW PROJECTS</b>							
4.9 Runway 03 Obstruction Removal - Trees (34:1)	Impose & Use	\$75,000	\$0	\$75,000	\$37,500	\$0	\$37,500
4.10 Commercial Service Terminal Expansion	Impose & Use	333,750	0	333,750	170,000	0	170,000
4.11 Runway Extension BCA/Environmental	Impose & Use	38,027	0	38,027	14,552	0	14,552
4.12 Land Acquisition for Airfield Deficiency Correction	Impose Only	0	360,000	360,000	0	180,000	180,000
4.13 Land Acquisition for Runway Extension and Road Relocation	Impose Only	0	550,000	550,000	0	275,000	275,000
4.14 Airfield Deficiency Correction	Impose Only	0	170,988	170,988	0	51,035	51,035
4.15 Runway Extension Design and Construction (700 feet)	Impose Only	0	244,584	244,584	0	56,130	56,130
4.16 Runway 03 EMAS	Impose Only	0	100,000	100,000	0	50,000	50,000
4.17 Runway Safety Area (East-West) Drainage	Impose Only	0	71,189	71,189	0	82,500	82,500
4.18 Transitional Surface Obstruction Removal (trees)	Impose Only	0	76,250	76,250	0	50,000	50,000
<b>NEW PROJECTS</b>		<b>\$446,777</b>	<b>\$1,573,011</b>	<b>\$2,019,788</b>	<b>\$222,052</b>	<b>\$744,665</b>	<b>\$966,717</b>

## Regulatory Procedure

Pursuant to 14 CFR Part 158.37(b)(1)(ii) no further consultation with air carriers and foreign air carriers or public comment is required by a public agency in accordance with 14 CFR Part 158.23 and Part 158.24 when applying for an amendment to:

- A. Institute a decrease in the level of PFC to be collected from each passenger; or
- B. To institute a decrease in the total PFC revenue; or
- C. To institute an increase of 25 percent or less of the original approved amount if the amount was more than \$1 million; or
- D. ***To institute an increase of any amount if the original approved amount of the project was less than \$1 million;*** or
- E. To establish a new class of carriers under Part 158.11 or amend any such class previously approved; or
- F. To delete an approved project.

The County is requesting to institute an increase over the prior original approved PFC amount which will not exceed \$1 million for any project; therefore consultation with air carriers and public comment is not required.

The County requests a total of \$3,672,518 in PFC revenue which is an increase of \$1,053,071 in PFC revenue previously approved by the FAA (\$2,619,447) in its FAD dated March 7, 2012. The estimated charge expiration date will be extended from July 1, 2022 to August 1, 2026 to collect the additional PFC revenues in the approved amendment. The County will send notification letters to all air carriers with a significant business interest at the Airport informing them of the new charge expiration date upon final FAA approval of the amendment to PFC Application No. 4.

If you have any questions regarding this notice, please do not hesitate to contact us.

Sincerely,

Paul Andres  
Airport Director

cc: Ms. Anna Lynch, FAA Atlanta ADO  
Ms. Judy Elder, TBI  
Mr. Chris Garnett, Newton & Associates, Inc.

DRAFT