

# COUNTY COUNCIL OF BEAUFORT COUNTY

ADMINISTRATION BUILDING  
100 RIBAUT ROAD  
POST OFFICE DRAWER 1228  
BEAUFORT, SOUTH CAROLINA 29901-1228  
TELEPHONE: (843) 255-2180  
FAX: (843) 255-9401  
www.bcgov.net

WM. WESTON J. NEWTON  
CHAIRMAN

D. PAUL SOMMERVILLE  
VICE CHAIRMAN

## COUNCIL MEMBERS

STEVEN M. BAER  
RICK CAPORALE  
GERALD DAWSON  
BRIAN E. FLEWELLING  
HERBERT N. GLAZE  
WILLIAM L. McBRIDE  
STEWART H. RODMAN  
GERALD W. STEWART  
LAURA VON HARTEN

GARY KUBIC  
COUNTY ADMINISTRATOR

BRYAN J. HILL  
DEPUTY COUNTY ADMINISTRATOR

LADSON F. HOWELL  
COUNTY ATTORNEY

SUZANNE M. RAINEY  
CLERK TO COUNCIL

## AGENDA PUBLIC FACILITIES COMMITTEE

Tuesday, May 24, 2011  
4:30 p.m.  
Executive Conference Room  
Administration Building

### Committee Members:

Herbert Glaze, Chairman  
Steven Baer, Vice Chairman  
Gerald Dawson  
Brian Flewelling  
William McBride  
Jerry Stewart

### Staff Support:

Rob McFee, Division Director

- 4:30 p.m.**
1. CALL TO ORDER
  2. COMPLIANCE UPDATE ([backup](#))
  3. CONSIDERATION OF CONTRACT AWARDS
    - [Burton Wells Regional Park Phase 2 Construction](#)
    - [County Road Resurfacing 2011](#)
    - [Hilton Head Island Airport Runway 03 Tree Obstruction Removal Design](#)
    - [Scrap Metal and White Good Services](#)
    - [Hauling Services for Beaufort County Solid Waste](#)
  4. ABANDONMENT OF A PORTION OF BOSTICK ROAD, BEAUFORT ([backup](#))
  5. CONSIDERATION OF REAPPOINTMENTS AND APPOINTMENTS
    - [Seabrook Point Special Purpose Tax District \(\[backup\]\(#\)\)](#)
  6. ADJOURNMENT

County TV Rebroadcast	
Tuesday	1:00 a.m.
Tuesday	10:00 p.m.
Wednesday	1:30 p.m.

Public Facilities		
Date	Time	Location
June 28	4:30 p.m.	ECR
July 26	4:00 p.m.	ECR
August 23	4:00 p.m.	ECR
September 27	4:00 p.m.	ECR
October 25	4:00 p.m.	ECR
November 29	4:00 p.m.	ECR
No Meeting in December		

A quorum of Council may be in attendance at all Committee meetings.  
Please silence your cell phone during the meeting.

**ORIGINAL PURCHASING DOCUMENTS**

<b>8. FOR STATISTICAL PURPOSES ONLY - Are you a:</b>	<b>Yes / No</b>	
<b>1 – African American Business Enterprise</b>		
<b>2 – Hispanic Business Enterprise</b>		
<b>3 – Asian-American Business Enterprise</b>		
<b>4 – Woman Business Enterprise</b>		
<b>5 – Small Business Enterprise</b>		
<b>If yes, is this through SCDOT or Governor's Office Certification? Y / N</b>	<b>Other Certification:</b>	
<b>*Certification Number must be included if applicable.</b>		
<b>Certification Number:</b>	<b>Certification Number:</b>	

<b>9. Corporate and Partnerships – Please supply the following information:</b>	
<b>President:</b>	<b>Secretary:</b>
<b>Vice-President:</b>	<b>Treasurer:</b>
<b>Owners or Partners:</b>	
<b>Affiliates of Applicant (Names, locations, and nature of affiliation:</b>	

## Minority Businesses

Beaufort County actively encourages small and minority subcontractor participation in all Beaufort County contracts. Attention of the bidders is called to contract conditions contained herein pertaining to non-discrimination, equal employment opportunity, and subcontracting opportunities.

It is the policy of Beaufort County that small and minority owned business enterprises be given fair opportunity to participate as sources of needed supplies, construction, and other services whenever possible. Bid documents require documentation of a bidder's efforts to recruit small and minority business.

In order to demonstrate compliance, bidders shall submit the following completed documents with the sealed bid submittal clearly marked with the bid number, project name and number and marked "Small and Minority Business Program Participation" with their bid:

*Signed Non-discrimination statement*

*Proposed schedule of small and minority owned business enterprise participation and;*

*Documentation of Bidder's Recruiting Effort (10 day notice to subcontractors).*

## Local Preference

A competitive procurement made by the county shall be made from responsive and responsible resident vendors in the county for procurement, if such bid does not exceed the lowest qualified bid from a nonlocal vendor by more than five percent or \$10,000.00 whichever is less of the lowest nonlocal bidder. The local vendor has the discretion to match the bid submitted by the nonlocal vendor and receive the contract award.

A vendor shall be deemed to be a "local vendor" if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the state, maintains an office in Beaufort County, has a business license of Beaufort County or one of the municipalities within Beaufort County, and maintains a representative inventory of commodities within Beaufort County or one of the municipalities on which the bid is submitted and has paid all taxes duly assessed.

If no bids are received from a Beaufort County Local Vendor, a vendor shall be deemed to be a "local vendor" if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the state, maintains an office in Jasper, Hampton, and Colleton Counties (local preference only applies if Jasper, Hampton and Colleton Counties offer reciprocity to Beaufort County). A competitive procurement made by the county shall be made from responsive and responsible resident vendors in the respective counties for procurement, if such bid does not exceed the lowest qualified bid from a nonlocal vendor by more than five percent or \$10,000.00, whichever is less, local vendor has the discretion to match the bid submitted by the nonlocal vendor and receive the contract award.

## Purchasing Staff

David L. Thomas, CPPO, CPPB - Purchasing Director

(843) 255-2353, dthomas@bcgov.net

Richard H. Hinline, Jr. - Contract Specialist

(843) 255-2352, rhinline@bcgov.net

Elizabeth S. Wooten - Buyer

(843) 255-2351, ewooten@bcgov.net

## Beaufort County Government

Purchasing Department  
102 Industrial Road  
Post Office Box 1228  
Beaufort, South Carolina 29901

Phone: 843-255-2350

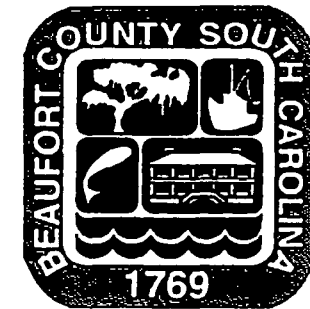
Fax: 843-255-9437

## Beaufort County Government

## Beaufort County Council's Vendor Guide

Our Mission...

Maximize the value of public funds in procurement, by contracting and management of efficient services, capital equipment, and material investments. The provision of a quality procurement system upholding tenets of integrity, responsiveness, and fairness to both internal and external customers.



Vendor Applications may be found on  
Beaufort County's website.

To access go to [www.bcgov.net](http://www.bcgov.net)

—Select Departments

—Select Purchasing

# How Does the Bidding Process Work?

## Purchasing Thresholds

### Purchases in Amounts of \$0-\$2500

Beaufort County Departments may obtain a single quote from the vendor of their choice. These purchases may be made by p-card or Net 30 invoicing. However price must be fair and reasonable.

### Purchases in Amounts of \$501-\$2,500

Beaufort County Departments may obtain a single quote from the vendor of their choice. These purchases may be made by p-card or Purchase Order. However price must be fair and reasonable.

### Purchases in Amounts of \$2,500—\$10,000

Beaufort County Departments must obtain three formal (written) quotes from three different vendors. These purchases may be made by Purchase Order. The lowest responsive, responsible bidder will be selected.

### Purchases in Amounts of \$10,001—25,000.

Purchases are subject to the requirements of the competitive bidding process unless specifically exempted by state law. These purchases are made by Purchase Order. All purchases over \$10,001 must be approved by the County Administrator

### Purchases in Amounts of \$25,001—49,999

Purchases are subject to the requirements of the competitive bidding process unless specifically exempted by state law. Cont.

These purchases are made by Purchase Order. Must be approved by Council Committee.

### Purchases \$50,000 and over

Purchases are subject to the requirements of the competitive bidding process unless specifically exempted by state law. These purchases are made by Purchase Order. Must be approved by County Council.

## Bidding Methods

Beaufort County utilizes competitive bidding for the contracting of goods and services over \$10,000 unless exempted by state and county law. We make every effort to continually seek sources that have the capability to meet the needs of the County at competitive prices.

### Public Advertising

Purchases and contracts involving the expenditure of more than \$10,001 require public notice of the time and place where sealed bids or proposals will be received. All public notices will be advertised in the Beaufort Gazette, Island Packet, The South Carolina Business Opportunities Newsletter, and the County's website [www.bcgov.net](http://www.bcgov.net).

### Invitation for Bids

Unless exempted by law, county purchases of goods and services exceeding \$10,001 must be solicited under the sealed bid process. This process shall include the advertisement of bids, receipt of sealed bids in accordance with plans and specifications, public opening of bids and award to the lowest responsive, responsible bidder by Beaufort County Council.

### Requests for Proposal

A written or published solicitation issued by an authorized procurement official for proposals to provide supplies, services information technology or construction which ordinarily result in the award of the contract to the responsible bidder making the proposal determined to be most advantageous to Beaufort County. The award of the contract must be made on the basis of evaluation.

### Request for Qualifications

Before soliciting bids the procurement officer may issue a request for qualifications from prospective bidders. The request must contain, at a minimum, a description of the scope of work to be solicited by the invitation for bids, the deadline for submission of information, and how prospective bidders may apply for consideration. The request must require information concerning prospective bidders and the product specifications, qualifications, experience, and ability to perform the requirements of the contract. Adequate public notice of the request for qualifications must be given. After receipt of the responses to the request for qualifications from prospective bidders, the rank of the prospective bidders must be determined in writing from most qualified to least qualified on the basis of the information provided. The Purchasing Director shall negotiate a contract with the firm considered to be the most qualified.

### Bid Security

Bid Security, in the form of a cashier's check, certified check or bid bond is mandatory for bid submission for all construction bids of \$30,000 or greater in value\*. Although usually five percent of the bid value, the amount of the security may vary depending on the specifics of the bid.

\*Bid Security may be required on non-construction projects. Please refer to bid documents for more info.

**Agency Distribution List:**

Ms. Carlotta Ungaro  
Greater Beaufort Chamber of Commerce  
PO Box 910  
Beaufort, SC 29901  
Fax 843-986-5405

Mr. Larry Holman, President  
Black Chamber of Commerce  
PO Box 754  
Beaufort, SC 29901  
Fax 843-379-8027

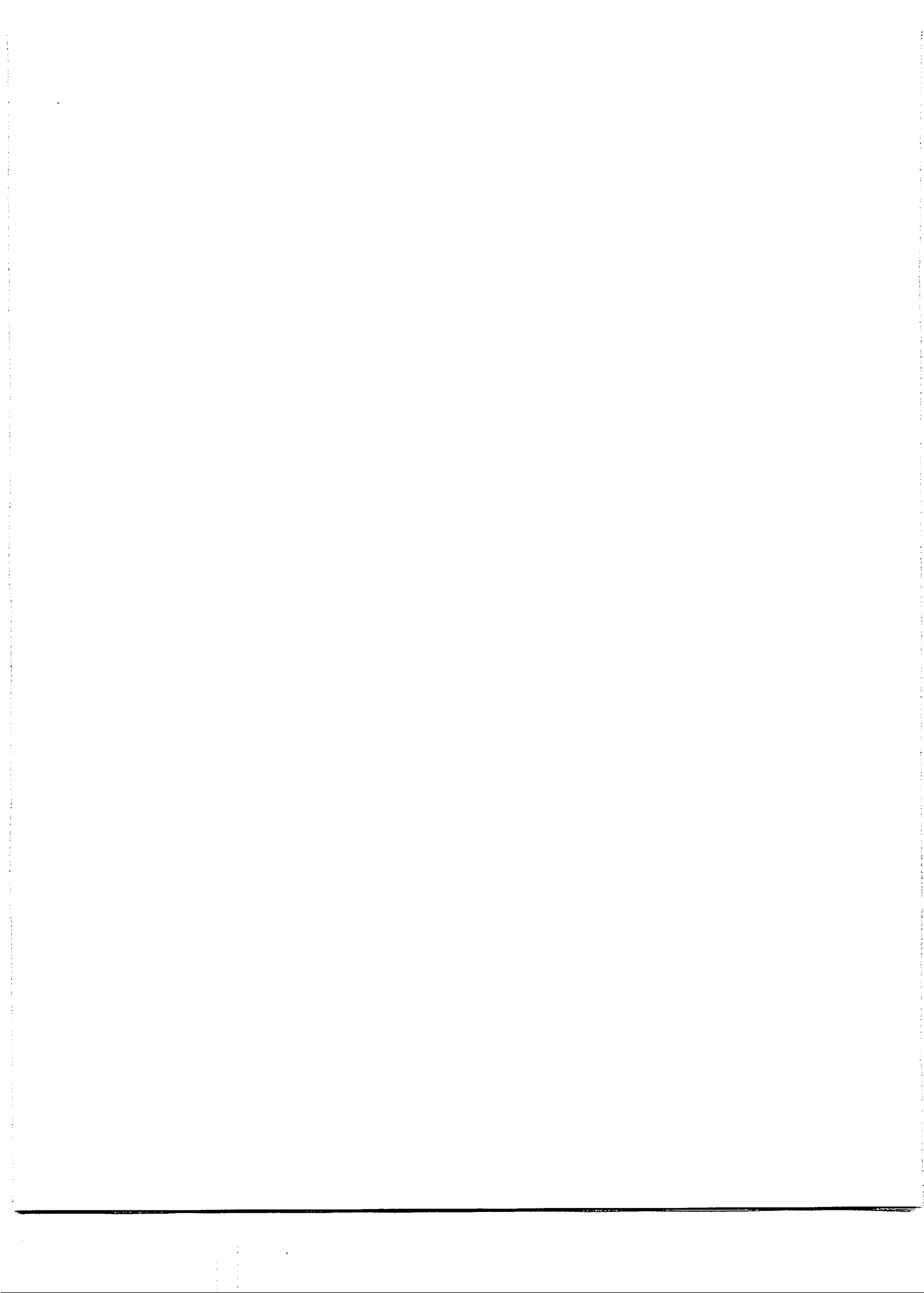
Ms. Janie Treon, Vice President  
Hilton Head–Bluffton Chamber of Commerce  
Minority Development  
PO Box 5647  
Hilton Head Island, SC 29930  
Fax 843-785-7110

Mr. James Mitchell, Executive Director  
Native Island Business and Community Affairs  
PO Box 23452  
Hilton Head Island, SC 29925  
Fax 843-342-7089

**Newspapers/Newsletters:**

*The Beaufort Gazette / Island Packet*  
*The State* (Columbia, SC)  
SC Business Opportunities Newsletter

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# **REVISED PURCHASING DOCUMENTS**



# VENDOR APPLICATION

Beaufort County's purchasing goal is to engage strong, experienced, and reliable vendors who will serve the public's needs for high quality goods and services at a competitive cost. The information provided on this application will assist the County with its purchasing goal and be used to develop a vendor list that the County and other entities may use to solicit business. We appreciate and thank you for your interest.



- New Application
- Information Change
- Annual Update

<b>For County Use Only</b>	
Group Code No.:	_____
Date Reviewed:	_____
By:	_____

Date: \_\_\_\_\_  
Company Name: \_\_\_\_\_

## Section 1. General Information

Persons or business concerns interested in being added to Beaufort County's vendor database must complete and submit this application to the Purchasing Department and provide annual updates thereafter. Prior to annual updates, please notify the Purchasing Department immediately and in writing of any changes to information provided herein, preferably via email.

Completion of the vendor application does not guarantee receipt of solicitations. If you are interested in obtaining Beaufort County solicitations, please go online to [www.bcgov.net](http://www.bcgov.net) and look under the "How Do I" tab, then see, "Find Business Opportunities".

Please note that submission of a Federal Tax Identification Number or Social Security Number is required by all vendors doing business with Beaufort County to comply with Federal regulations and tax reporting requirements. Be assured that the County takes careful measures to safeguard this sensitive information.

Please type or print clearly in ink all requested information. Questions and completed applications should be sent as follows:

BEAUFORT COUNTY COUNCIL  
Purchasing Department  
Post Office Drawer 1228  
Beaufort, SC 29901-1228  
843.255.2350 T | 843.255.9437 F  
E-Mail: [bcvendors@bcgov.net](mailto:bcvendors@bcgov.net)

**Section 2. Company Information**

Name of Company: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Mailing Address:  
(If different) \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: (\_\_\_\_\_) \_\_\_\_\_

Fax Number: (\_\_\_\_\_) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Website: \_\_\_\_\_

Principal Owner(s): \_\_\_\_\_

Bid Signature Authority: \_\_\_\_\_

Commodity Codes: \_\_\_\_\_  
(See attached list of codes) (List all codes that apply)

Provide a brief description of your company, highlighting the goods and services provided:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has this company ever operated under a different name?  Yes  No

If yes, what name? \_\_\_\_\_

Does the Owner(s) maintain ownership in any other company?  Yes  No

If yes, what is the company name and location? \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

### Section 3. Company Structure

Parent Company Name: \_\_\_\_\_

Year Company Founded: \_\_\_\_\_

Federal ID or Owner SSN: \_\_\_\_\_

SC LLR License:  Yes, license number \_\_\_\_\_  No

Company Type:  Individual / Sole Proprietorship  
 Joint Venture  
 Non-Profit Organization  
 Limited Liability Corporation  
 Partnership \*  
 Corporation \* - State of Incorporation: \_\_\_\_\_

\* If company type is a partnership or corporation, please complete the following:

President Name: \_\_\_\_\_

Vice President Name: \_\_\_\_\_

Secretary Name: \_\_\_\_\_

Treasurer Name: \_\_\_\_\_



## Section 4. Geographic and Demographic Data

Beaufort County seeks a competitive vendor pool and by ordinance of County Council strongly encourages the participation of local businesses, and small and minority owned business enterprises (S/MBEs), in its purchasing activities. The information requested in this section will be used only for statistical purposes; please complete all information applicable to your company:

### Geographic

If your company currently operates in Beaufort County and maintains materials or supplies for its performance at the address provided on this application, please provide the following:

Beaufort County Business License Number: \_\_\_\_\_ Exp: \_\_\_\_\_

### Demographic

Owner Gender:  Female  
 Male

Owner Ethnicity:  Asian or Pacific Islander  
 Black, not of Hispanic Origin  
 Hispanic  
 Native American (American Indians, Eskimos, and Native Hawaiians)  
 White, not of Hispanic Origin

Certifications: Check all that apply and attach verification from certifying agency:

- DBE/UCP – SC Department of Transportation  
 MBE – SC Governor’s Office of Small and Minority Business Assistance

*Beaufort County does not have a certification program and encourages qualifying companies to contact these agencies directly for information:*

#### SC Department of Transportation

Office of Business Development and Special Programs  
803.737.4672 Telephone | 803.737.2021 Fax  
www.scdot.org

#### SC Governor’s Office of Small and Minority Business Assistance

803.734.0507 Telephone | 803.734.2498 Fax  
www.oepp.sc.gov/osmba

**I hereby certify the information submitted on this application is true and correct.**

Printed Name and Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

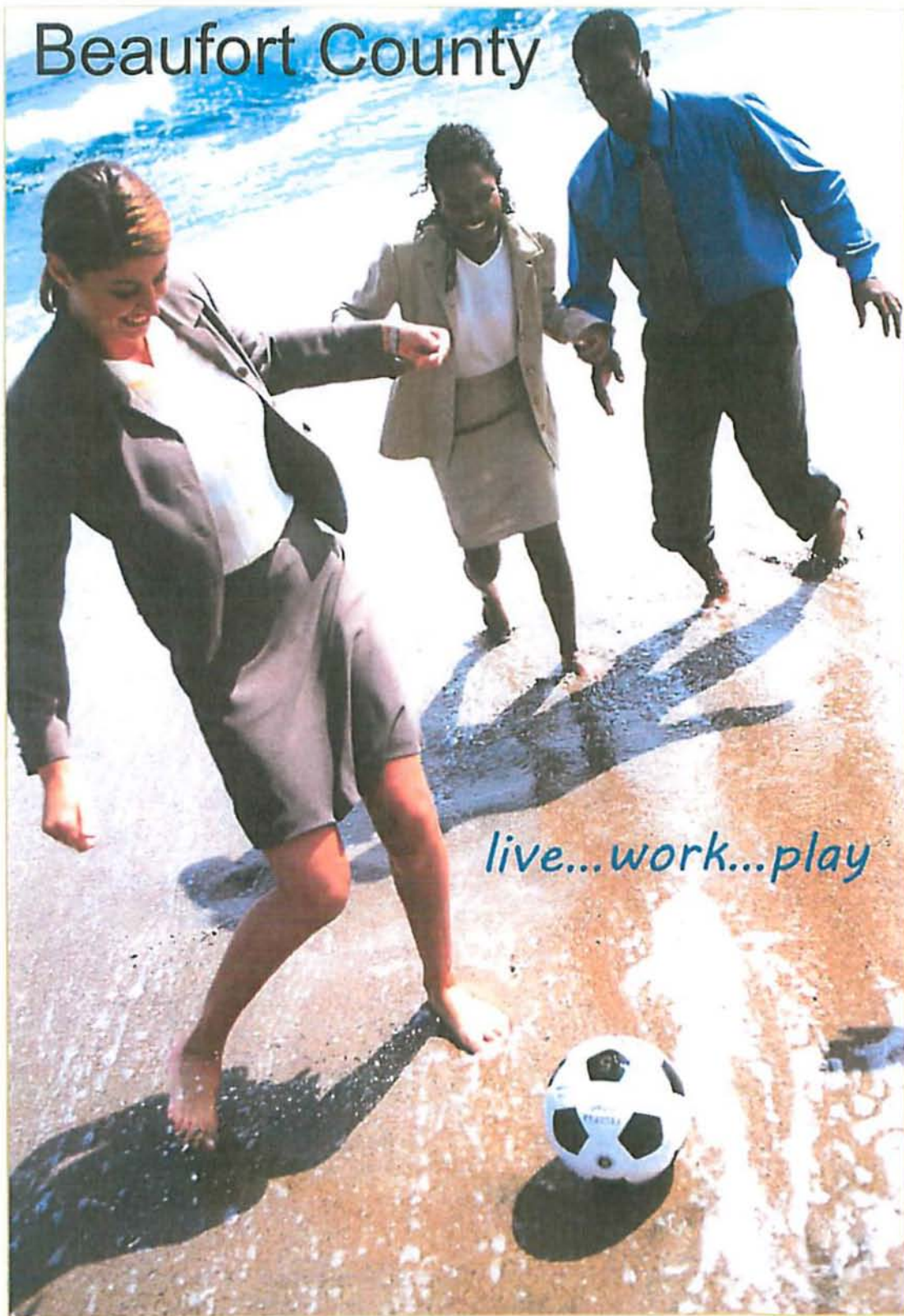
## Beaufort County Commodity Codes

(Please explain in Section 2- This sheet is for reference and need not be returned with the application)

Code	Category Description
01	Administrative or Management Services
02	Advertising, Graphic and/or Web Design
03	Agricultural or Landscaping Equipment and Related Products and Services
04	Architectural or Engineering Services
05	Athletic Clothing, Textiles, or Related Supplies
06	Athletic or Sporting Equipment
07	Automotive Products, Vehicles and/or Related Products and Services
08	Banking or Financial Services
09	Building Construction Services
10	Building Finishes Services
11	Communication Equipment and/or Services
12	Computers, Software, Supplies and/or Related Services
13	Food Services
14	Furniture, Fixtures and Related Services
15	Highway Road Equipment, Materials and Related Products
16	Janitorial and Cleaning Equipment, Supplies and Services
17	Legal Services
18	Mechanical, Electrical, or Plumbing Services
19	Medical Equipment, Supplies and/or Services
20	Office Supplies
21	Other / Miscellaneous
22	Playground or Recreational Equipment
23	Printing or Shredding Equipment and Related Products and Services
24	Safety Protection Equipment and Related Products
25	Transit Equipment and/or Related Services
26	Waste Hauling Services and Related Products



Beaufort County



*live...work...play*

# VENDOR GUIDE



BEAUFORT COUNTY COUNCIL

**Purchasing Department**

102 Industrial Village Road, Building 3

Beaufort, South Carolina 29906-4291

843.255.2350 T | 843.255.9437 F

[www.bcgov.net](http://www.bcgov.net)





## **INTRODUCTION**

The purpose of this guide is to make available to vendors basic information for obtaining and participating in the purchasing processes of Beaufort County, South Carolina. The Purchasing Department serves as the County's central procurement office for processing the County's goods and services; and its **mission is to maximize the value of public funds in procurements, by contracting and management of efficient services, capital equipment, and material investments, while upholding tenets of integrity, responsiveness, and fairness to both internal and external customers.**

## **ABOUT BEAUFORT COUNTY**

Beaufort (*pronounced bu-FERT*) County is one of South Carolina's fastest growing counties and is nationally recognized for its historic downtown, expansive waterway views, and lush landscapes. The County sits along the Atlantic Ocean and is comprised of hundreds of barrier and sea islands; its warm climate, pristine beaches, world-class golf, great boating, dining and shopping options, historic sites, Gullah traditions, and Southern hospitality make it a top place to *live, work, and play.*

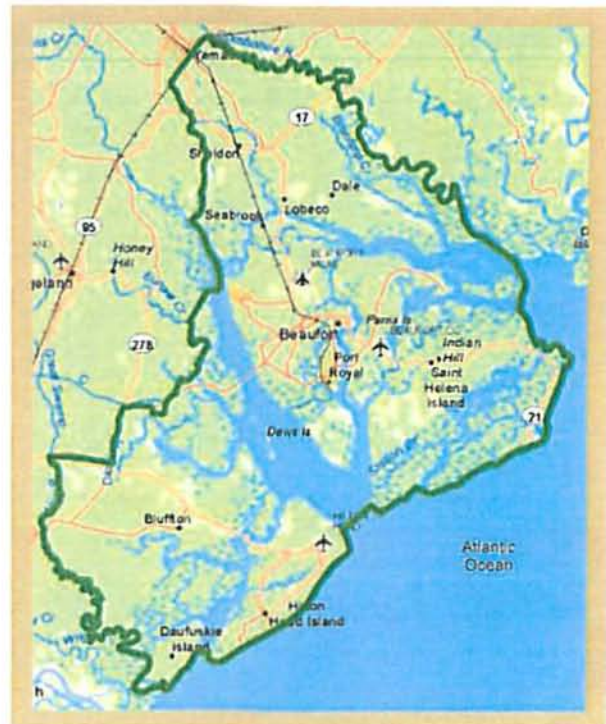
The area is rich with history, culture, and natural beauty, and has seen significant growth in the past few decades. The County's population grew 63% from 86,425 to 137,849 between 1990 and 2005; and according to the 2010 U.S. Census, the population has grown an additional 13% to 155,215.

The Winter 2008 edition of *Southern Business and Development* magazine listed **Beaufort County as the number one "great small town to operate a business"**:

*"Beaufort County, with the historic waterfront town of Beaufort, the unique resort community Hilton Head Island, the lively port town of Port Royal, and tech-savvy Bluffton, is one of the hottest spots in the South for both business development and retirement. [Why is it a great small town to operate a business?] Located midway between Savannah, Georgia and Charleston, South Carolina, maybe it's the infrastructure the region has to get businesses up and running. Then again, maybe [it's] the hassle-free turnkey support the community provides. Whether you're a young professional trying to escape the big-city rat race [or] a retiree just wanting to enjoy the Lowcountry lifestyle...Beaufort County has it all."*

## **BUSINESS LICENSING**

Beaufort County requires any business operating within its unincorporated boundaries to obtain a Beaufort County Business License. Applications for new business licenses may be obtained online at [www.bcgov.net](http://www.bcgov.net) – Look under the "About" tab, then see "Departments", "Public Service", and "Business License". Applications may be mailed to the Beaufort County Business License Department at Post Office Drawer 1228, Beaufort, SC 29901, or hand-delivered to one of two Business License Office locations. Call 843.255.2270 for more information.





## **ABOUT THE PURCHASING DEPARTMENT**

As the County's main procurement office, the Purchasing Department seeks to provide fair and equitable treatment of all involved in purchasing by the County, to maximize the value of public funds in procurement, and to maintain a procurement system of quality and integrity.

## **PROCUREMENT CODE**

The SC Consolidated Procurement Code requires the County to have a procurement code that is substantially similar. The County has developed such a code that governs the expenditure of all funds regardless of source; details of the code may be found within the Beaufort County Code of Ordinances, accessible online at [www.bcgov.net](http://www.bcgov.net) under the tab "Online Services". The Purchasing Department adheres to and abides by this code.

## **BIDDING METHODS**

Beaufort County uses competitive bidding to contract goods and services over \$25,000 unless exempted by law. The Purchasing Department makes every effort to continually seek sources that have the capability to meet the needs of the County at competitive prices.

### **Public Advertising**

Purchases and contracts involving the expenditure of more than \$25,000 require public notice of time and place where sealed bids or proposals will be received. All public notices will be advertised on the County's website at [www.bcgov.net](http://www.bcgov.net) and in local newspapers, as well as the South Carolina Business Opportunities Newsletter ([www.mmo.sc.gov](http://www.mmo.sc.gov)).

### **Invitation for Bids**

Unless exempted by law, County purchases of goods and services exceeding \$25,000 must be solicited under the sealed bid process. This process shall include the advertisement of bids, receipt of sealed bids in accordance with plans and specifications, public opening of bids, and award to the lowest responsive and responsible bidder.

### **Requests for Proposals (RFP)**

A written or published solicitation for proposals to provide supplies or services which ordinarily result in the award of the contract to the responsible bidder making the proposal determined to be most advantageous to the County. The award of the contract must be made on the basis of evaluation criteria.

### **Request for Qualifications (RFQ)**

Before soliciting bids, the County may issue a RFQ to prospective bidders which must contain, at a minimum, a description of the scope of work to be solicited, the deadline for submission of information, and how prospective bidders may apply for

consideration. The request must require information concerning prospective bidders and the product specifications, qualifications, experience, and ability to perform the requirements of the contract.

Adequate public notice of both the RFP and RFQ must be given. After receipt of responses and evaluation by a committee, the rank of the respondents must be determined in writing, from the most to the least qualified, on the basis of the information provided. The Purchasing Director shall negotiate a contract with the respondent considered to be the most qualified.

## **BID SECURITY**

Bid Security, in the form of a cashier's check, certified check, or bid bond is mandatory for bid submission for all construction bids of \$30,000 or greater in value.\* Although the bid security is usually five percent (5%) of the bid value, the amount of the security may vary depending on the specifics of the bid documents.

\* May be required on non-construction projects.

## **Purchasing Department Information**

### **Staff**

David L. Thomas, CPPO, CPPB, Director  
[dthomas@bcgov.net](mailto:dthomas@bcgov.net)

Richard H. Hinline, Jr., Contract Specialist  
[rhinline@bcgov.net](mailto:rhinline@bcgov.net)

Elizabeth S. Wooten, Senior Buyer  
[ewooten@bcgov.net](mailto:ewooten@bcgov.net)

Shakeeya N. Polite, Buyer  
[spolite@bcgov.net](mailto:spolite@bcgov.net)

Monica N. Spells, Compliance Officer  
[m Spells@bcgov.net](mailto:m Spells@bcgov.net)

### **Office Hours**

Monday – Friday  
8:00 AM – 5:00 PM

### **Mailing Address**

Post Office Drawer 1228  
Beaufort, SC 29901-1228

### **Physical Address**

102 Industrial Village Road  
Building 3  
Beaufort, SC 29906-4291





## **PURCHASING THRESHOLDS**

### **Under \$500:**

May be paid via Request for Payment (check) or p-card.

### **\$500 - \$2,500:**

May be paid via p-card. If a p-card payment is not used a purchase order must be in place. No quotes are required as long as price is "fair and reasonable". May be approved by Purchasing Director or his designee.



### **\$2,501-\$5,000:**

A purchase order is required. Two written or verbal quotes are required. May be approved by Purchasing Director or his designee.

### **\$5,001-\$10,000:**

A purchase order is required. Three written quotes are required. Must be approved by Purchasing Director and CFO or their designees.



### **\$10,001 - \$25,000:**

A purchase order is required. Three written quotes are required. Must be approved by Purchasing Director, CFO, Deputy County Administrator, and County Administrator or their designees.

### **\$25,001-\$50,000:**

A formal solicitation is required if a prior solicited contract is not available. Requires approval by County Committee.



### **\$50,001 and up:**

A formal solicitation is required if a prior solicited contract is not available. Requires approval by County Council.

## **VENDORS LIST**

A list of vendors is maintained online at the County's website. Persons or business concerns interested in being added to the vendors list must complete and submit a "Vendor Application" to the Purchasing Department, which can be found online at: [www.bcgov.net](http://www.bcgov.net) – Look under the "About" tab, then see "Administration", and "Purchasing".





### LOCAL VENDOR PREFERENCE

A competitive procurement shall be made by the County from responsive and responsible local (resident) vendors in Beaufort County for procurement, if such bid does not exceed the lowest qualified bid from a non-local vendor by more than five percent (5%) or \$10,000, whichever is less of the lowest non-local bidder. The local vendor has the discretion to match the bid submitted by the non-local vendor and receive the contract award. A vendor shall be deemed to be a "local vendor", if such vendor is an individual, partnership, association, or corporation that is authorized to transact business within the state of South Carolina, maintains an office in Beaufort County, and maintains a representative inventory of commodities within Beaufort County and has paid all taxes duly assessed.



### SMALL AND MINORITY BUSINESS PROGRAM

Beaufort County recognizes that the South Carolina General Assembly, in South Carolina Code of Laws Section 11-35-5210, has declared that businesses owned and operated by minority persons have been historically restricted from full participation in our free enterprise system to a degree disproportionate to other businesses; and that it is in the state's best interest to assist minority-owned businesses to develop fully as a part of the state's policies and programs which are designed to promote balanced economic and community growth throughout the state. Therefore, Beaufort County wishes to ensure that those businesses owned and operated by minorities are afforded the opportunity to fully participate in its overall procurement process for goods and services. Further, Beaufort County seeks to ensure that small businesses are likewise afforded the same opportunity as minority businesses to participate. Based on scope of work or services, solicitations may require bidders or proposers to meet certain compliance requirements of Beaufort County's "Small and Minority Business Participation Program", unless self-performing one hundred percent (100%), including specific **pre-award good faith outreach efforts and post-award subcontracting reporting**. Questions regarding this program can be e-mailed to: [compliance@bcgov.net](mailto:compliance@bcgov.net).



### CONTACT WITH COUNTY OFFICIALS AND STAFF

Communication between vendors and potential users in County departments is acceptable on such subject matter as, availability of specified requirements, technical information, instructional information, requests for literature, etc., unless otherwise instructed in a solicitation notice issued by the County. Nonetheless, the County practice is that all contacts and correspondence pertaining to negotiations affecting purchases, prospective purchases, and awards which terms, conditions, price, delivery, quantity, substitution, complaint, or anything whatsoever involving the commitment, shall be processed through the Purchasing Department.



*Questions or Comments?*

Telephone: **843.255.2350**

E-mail: **[bcvendors@bcgov.net](mailto:bcvendors@bcgov.net)**



DISCLAIMER: THIS PURCHASING GUIDE IS INFORMATIONAL ONLY AND NOT AN ATTEMPT TO ADDRESS ALL OF THE PURCHASING PROCEDURES OF BEAUFORT COUNTY, NOR TO SERVE AS A REPLACEMENT OF THE COUNTY'S PROCUREMENT CODE AND REGULATIONS. PURCHASING POLICIES AND PROCEDURES MAY CHANGE PERIODICALLY AND THIS GUIDE WILL BE UPDATED THEREAFTER.

## AGENCY DISTRIBUTION LIST

### **Beaufort County Black Chamber of Commerce**

Attention: Mr. Larry Holman  
Post Office Box 754  
Beaufort, SC 29901  
FAX: (843) 379-8027  
EMAIL: lholman2590@hargray.com

### **Beaufort Regional Chamber of Commerce**

Attention: Mr. Jayson Gardner  
Post Office Box 910  
Beaufort, SC 29901  
FAX: (843) 986-5405  
EMAIL: jayson@beaufortsc.org

### **Hilton Head-Bluffton Chamber of Commerce**

Attention: Ms. Janie Treon  
Post Office Box 5647  
Hilton Head Island, SC 29938  
FAX: (843) 785-7110  
EMAIL: jtreon@hiltonheadisland.org

### **Native Island Business & Community Affairs Association**

Attention: Mr. James Mitchell  
Post Office Box 23452  
Hilton Head Island, SC 29926  
FAX: (843) 342-7089  
EMAIL: nibcaa@aol.com

### **SC Office of Small and Minority Business Assistance**

Attention: Ms. Andrena Washington  
1205 Pendleton Street, Suite 440-A  
Columbia, SC 29201  
FAX: (803) 734-2498  
EMAIL: anwashington@oepp.sc.gov

### **SCDOT Disadvantaged Business Enterprise Program**

Attention: Ms. Carolyn Burton  
955 Park Street, Room 117  
Columbia, SC 29202  
FAX: (803) 737-2021  
EMAIL: burtoncg@scdot.org

### **SC Minority Business Enterprise Center**

Attention: Ms. Dawn Jennings  
400 Percival Road  
Columbia, SC 29206  
FAX: (803) 743-1162  
EMAIL: djennings@scmbec.com

### **Small Business Administration**

Attention: Mr. John O'Neill  
1835 Assembly Street, Suite 1425  
Columbia, SC 29201  
FAX: (803) 765-5962  
EMAIL: John.Oneill@sba.gov

## NEWSPAPERS/NEWSLETTERS

*The Beaufort Gazette / Island Packet*

***The Gullah Sentinel***

*The State* (Columbia, SC)

SC Business Opportunities Newsletter





**COUNTY COUNCIL OF BEAUFORT COUNTY**  
**BEAUFORT COUNTY ENGINEERING DIVISION**  
102 Industrial Village Road, Building #3, Beaufort, SC 29906  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Telephone: 843-255-2700 Facsimile: 843-255-9420

TO: Councilman Herbert N Glaze, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator  
Bryan Hill, Deputy County Administrator  
David Starkey, Chief Financial Officer  
Robert McFee, Director of Engineering and Infrastructure  
Dave Thomas, Purchasing Director

FROM: Bob Klink, County Engineer

SUBJ: **BURTON WELLS REGIONAL PARK PHASE II**  
**IFB# 2971/110437**

DATE: May 16, 2011

**BACKGROUND.** Burton Wells Regional Park is a 313 acre park located at 1 Middleton Recreation Drive. Phase I, completed in 2004, is composed of active facilities which include racquetball courts, a fitness room, a basketball court, activity rooms, soccer, football and baseball fields. In January 2009, a 2,200-sqft Senior Center was constructed adjacent to the main facility.

In FY07, County Council approved CIP funding for Phase II "passive" improvements to the park.

On April 18, 2011, Beaufort County received bids for the construction of Burton Wells Regional Park Phase II project from the ten following firms:

<u>Company Name</u>	<u>Location</u>	<u>Total Bid Price</u>
BES, Inc.	2712 Bull Street, Beaufort, SC	\$1,812,011.00
J.H. Hiers Const., LLC	715 Green Pond Hwy Walterboro SC	\$1,880,000.00
Sierra Design Build CMG	2011 Mills B. Lane, Savannah, GA	\$2,001,276.00
Cleland Site Prep, Inc.	2894 Argent Blvd, Ridgeland, SC	\$2,035,465.00
J. R. Wilson Const. Co., Inc.	4984 Savannah Hwy, Hampton, SC	\$2,083,750.00
Complete Building Systems	1525 Ashley River Dr, Charleston, SC	\$2,102,178.00
United Contractors	5562 Pendergrass Blvd, Great Falls, SC	\$2,165,900.00
JS Construction Services, Inc.	388 Browns Cove Rd, Okatie, SC	\$2,183,694.00
Boykin Contractors	167 Lott Court, Columbia, SC	\$2,240,134.00
L-J Inc.	220 Stoneridge Dr, Columbia, SC	\$2,454,553.35

The recommended scope and bid price is composed of the base bid and alternates 1, 2, 3 and 5. The base bid includes picnic shelters, an amphitheater (terraced lawn), pedestrian trails, restroom facilities, development of existing pond and construction of a pond pavilion, dock installation for canoes and kayaks, internal roads, landscaping, irrigation, parking and signage. Alternates 1 & 2 are for additional pond excavation depth and disposition of soil materials from the pond. Alternate 3 is construction of the picnic pavilion, and Alternate 5 is additional landscape/irrigation for the project. Alternate 4 is for parking lot and pedestrian trail lighting.

Beaufort Engineering Services (BES) submitted the lowest qualified/responsible bid of \$1,812,011.00, their bid was reviewed and found to be reasonable and is in compliance with the County's SMBE Ordinance. There is no apparent cause for rejecting their bid.

**FUNDING.** The funding budget for this project is recommended from the following accounts.

<u>Account Name</u>	<u>Account #</u>	<u>Balance on 5/16/11</u>	<u>Requested Funds</u>
Burton Wells Phase II CIP	11437-54451	\$1,666,015.40	\$1,666,015.40
PALS Impact Fees(Port Royal)	09050-54450	\$ 145,995.60	\$ 145,995.60
Total Contract Award			\$1,812,011.00
Project Contingency	09050-54450		\$ 35,386.27
Total Project Budget		\$1,847,397.27	\$1,847,397.27

**RECOMMENDATION.** The Public Facilities Committee approve and recommend to County Council the award of a contract to Beaufort Engineering Services (BES) for the construction of Burton Wells Phase 2 for \$1,812,011.00 with funding as recommended above.

REK/DC/mjh

Attachments: 1) Bid Certification  
2) SMBE Documents

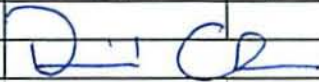
cc: Joe Penale  
Cris Roberson



# Burton Wells Regional Park Phase 2

## IFB #2971/110437

*Opened April 19, 2011 at 3:00 p.m.*

	Vendor	Location	Total Bid	Alternate 1	Alternate 2	Alternate 3	Alternate 4	Alternate 5	Grand Total
1	Beaufort Engineering Services	Beaufort, SC	1,499,551.00	(40,000.00)	32,000.00	188,160.00	115,500.00	132,300.00	1,927,511.00
2	J. H. Hiers Construction	Walterboro, SC	1,445,000.00	68,000.00	59,000.00	197,000.00	124,000.00	111,000.00	2,004,000.00
3	Sierra Design Build	Savannah, GA	1,637,768.00	(87,241.00)	144,005.00	180,466.00	139,929.00	126,278.00	2,141,205.00
4	Cleland Site Prep	Bluffton, SC	1,531,682.00	42,321.00	72,522.00	198,900.00	124,000.00	190,040.00	2,159,465.00
5	J. R. Wilson Construction Co., Inc.	Seabrook, SC	1,742,000.00	(50,000.00)	35,000.00	225,650.00	122,000.00	131,100.00	2,205,750.00
6	Complete Building Corporation	Charleston, SC	1,738,859.00	(54,439.00)	77,524.00	213,588.00	155,950.00	126,646.00	2,258,128.00
7	United Contractors	Great Falls, SC	1,786,400.00	-	55,000.00	197,500.00	119,000.00	127,000.00	2,284,900.00
8	JS Construction Services, Inc.	Bluffton, SC	1,663,538.00	159,588.00	51,043.00	196,795.00	151,295.00	112,730.00	2,334,989.00
9	Boykin Contracting	Columbia, SC	1,689,000.00	(92,000.00)	169,500.00	287,458.00	167,198.00	186,176.00	2,407,332.00
10	L-J, Inc.	Columbia, SC	1,787,158.35	110,124.00	177,000.00	238,271.00	130,200.00	142,000.00	2,584,753.35
Bid Certified By:					Date:		4/19/11		
Alternate #1 & #2 - Pond Excavation & disposition of Soil Material									
Alternate #3 - Construction of Picnic Pavillion									
Alternate #4 - Parking Lot & Pedestrian Trail Lighting									
Alternate #5 - Additional Landscape/Irrigation									

**NON-DISCRIMINATION STATEMENT (SEC 2.537.2.1)**

The bidder certifies that:

- (1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin, or gender in connection with any bid submitted to Beaufort County or the performance of any contract resulting there from;
- (2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested in contracting with this Company, including those companies owned and controlled by racial minorities, cultural minorities, and women;
- (3) In connection herewith, We acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this Company;
- (4) That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this Company may hereafter obtain and;
- (6) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the Beaufort County to declare the contract in default and to exercise any and all applicable rights and remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and or forfeiture of compensation due and owing on a contract.

Carol Bradley  
Signature

Vice President  
Title

**PROPOSED SCHEDULE OF S/MB PARTICIPATION (Sec 2.537.2.2)**

Name of Bidder/Proposer: Beaufort Engineering Services, Inc.  
 Bid No.: IFB# 2971/110437  
 Project Title: Burton Wells Regional Park Phase 2  
 Total Bid Amount \$ 1,499,551.00

Name of S/MB Participant	Address	Type of Work Subcontracted	Subcontract Value	SB or MB Status
Apex Electric	Beaufort, SC	Electric	\$ 15,000	Small
Palmetto Fence	Beaufort, SC	Fence	\$ 54,000	Woman Owned
			\$	
			\$	
			\$	

Small Business Participation Value: 1 % \$ 15,000.00  
 Minority Participation Value: 4 % \$ 54,000.00

The undersigned will enter into a formal agreement with the S/MB Subcontractors/Proposers identified herein for work listed in this schedule conditioned upon executing of a contract with Beaufort County Council.

Signature: Carol Bradley  
 Title: Vice-President



**Small and Minority Owned Business Program (Sec 2.537.2.3)**

**Documentation of Bidder's Recruiting Effort**

Beaufort Engineering Services, Inc.      4/19/11  
Prime Company Name      Bid Date

Burton Wells Regional Park Phase 2      2971/110437  
Project Name      Project Number

The bidder's method of compliance is based upon demonstration of the bidder's effort to recruit small and minority owned businesses and the bidder will have the burden of correctly and accurately preparing and submitting the documentation required by the County. Compliance with each item, 1 through 3 below, shall satisfy the recruitment requirements absent proof of fraud, intentional and/or knowing misrepresentation of the facts or intentional discrimination by the bidder.

**This form must be submitted in its entirety with supporting documentation within the bidders sealed envelope by the bid opening date.**

1.) Please list each and every subcontracting and/or supplier opportunity which will be used in completion of this project, regardless of whether it is to be provided by a Small or Minority Business. This section shall list trades, supplies, and/or other sub opportunity for the project, however, not a list of firms.

(Use additional sheets, if necessary)

**List of:  
Subcontracting Opportunities**

Landscape  
Electric  
Fencing  
Bldg / Doc  
Water/Sewer

**List of:  
Supplier Opportunities**

Cement  
Asphalt  
Pipe  
Storm Drain

2.) Please indicate subcontract or supplier list categories for which potential S/MB bidders lists were provided? Provide detail of how these S/MB's were solicited.

<u>Electrical</u>	<u>Phone, In person, Letter</u>
<u>Landscape</u>	<u>Phone, Letter</u>
<u>Fencing</u>	<u>Phone, Letter</u>

3.) Please attach the following:

(1) A copy of the letters sent to S/MB and a list of businesses to which the letter was sent is required to be provided along with the fax transmittal confirmation slip for letters sent by fax and copies of metered or stamped envelopes for letters sent by mail. Letters shall comply with the requirements as stated on page 1 of 10, Item 3(d).

(2) List by trade of certified Small or MB subcontractors solicited, but not selected, including name, address, telephone number, contact person, date of contact, and outcome of contact, including dollar amount of S/MB quote and selected subcontractor quote.

(3) List of any job-specific criteria that disqualified a certified Small or MB firm that submitted a low bid for a subcontract.

**NOTE: If not using subcontractors for construction or supplies and your company is self performing, please sign and print your name below:**

Printed Name: Carol Bradley

Signature: Carol Bradley

Company Name and Title: Beaufort Engineering Services, Inc., VP

Date: 4/14/11

**EXHIBIT 1**

**S/MB RECRUITING EFFORT DOCUMENTATION (RETURN COPY OF LOG WITH BID SUBMITTAL)**

\* Attach a copy of dated solicitation letter and/or FAX sent to small and minority businesses.

[A] Date of Contact

[E] Trade or Commodity Type

[I] Bid Accepted? [Y or N]

[B] Company Name, City, State, Phone#

[F] Interest in Bidding? [Y or N]

[J] Reason Not Accepted

[C] Contact Person

[G] Plans Needed? [Y or N]

[K] Date of Follow-up Call

[D] Type of S/MB [Small (S) / Minority (M)]

[H] Bid From Subcontractor Received? [Y or N]

3-16-11	Apex Electric Beaufort, SC	Richard Hopkinson	S	Electric	Y	N	Y	Y		
"	Southern Palmetto Landscape	Bud Martin	S	Landscape	Y	N	Y	Y		
"	Town & Country Fence LLC Charleston	Karen Short	M	Fence	N	N	N	N	No response	
"	Beaufort Landscape Beaufort, SC		M	Landscape	Y	N	Y	N	not low bid	
"	Martin Landscaping Beaufort, SC	Wade Martin	S	Landscape	Y	N	Y	N	not low bid	
"	Mother Earth Landscape Beaufort, SC		M	Landscape	N	N	N	N	no response	
"	Jenkins Masonry Beaufort, SC	Clifford Jenkins	M	Masonry	N	N	N	N	No response	
"	Anchor Construction Beaufort, SC		M	Bldg, Dock	Y	Y	N	N	No response	
"	Bill Moody & Sons Beaufort, SC	Bill Moody	S	Direct Bore	N	N	N	N		
"	Graybar Fencing Port Royal, SC	Jonathan G.	M	Fence	Y	N	Y	N	Not a bid	

The undersigned certifies this information is correct

**NOTE: If not using subcontractors, so indicate on the form**

\*Use additional sheets as necessary

Signature Carol Bradley

Date 4/14/11

Title Vice President



**ENGINEERS  
ARCHITECTS  
PLANNERS**

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P.O. BOX 2060 BEAUFORT, SC 29901-2060 PHONE:843.522.2094 FAX:843.522.2096

March 16, 2011

To: Town and Country Fences LLC  
North Charleston SC

Re: Burton Wells Regional Park Phase 2

Dear Town and Country Fences LLC

BES Inc. intends to bid on Beaufort County IFB# 2971/110437 and has subcontracting opportunities for fence subcontracting on this project. Plans and specifications are available from BES Inc. Please contact Joann Ackerman at our firm regarding the opportunity. It is the policy of BES Inc. to offer advice and assist in subcontractors obtaining bonding, and insurance.

By signing below you are acknowledging the notice of this business opportunity.

Sincerely,

Joann Ackerman  
Operations Manager

Subcontractor Acknowledgement

Name: \_\_\_\_\_

Title: \_\_\_\_\_  
Town and Country Fences LLC



**ENGINEERS  
ARCHITECTS  
PLANNERS**

---

**P.O. BOX 2060 BEAUFORT, SC 29901-2060 PHONE:843.522.2094 FAX:843.522.2096**

March 16, 2011

To: Apex Electric of South Carolina, Inc.  
5020 Dogwood Street  
Beaufort, SC 29906

Re: Burton Wells Regional Park Phase 2

Dear Apex Electric of South Carolina, Inc.

BES Inc. intends to bid on Beaufort County IFB# 2971/110437 and has subcontracting opportunities for electrical subcontracting on this project. Plans and specifications are available from BES Inc. Please contact Joann Ackerman at our firm regarding the opportunity. It is the policy of BES Inc. to offer advice and assist in subcontractors obtaining bonding, and insurance.

By signing below you are acknowledging the notice of this business opportunity.

Sincerely,

Joann Ackerman  
Operations Manager

Subcontractor Acknowledgement

Name: \_\_\_\_\_

Title: \_\_\_\_\_  
Apex Electric of South Carolina, Inc.



**ENGINEERS  
ARCHITECTS  
PLANNERS**

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P.O. BOX 2060 BEAUFORT, SC 29901-2060 PHONE:843.522.2094 FAX:843.522.2096

March 16, 2011

To: Beaufort Landscaping  
399 Paige Point Road  
Sheldon, SC 29941

Re: Burton Wells Regional Park Phase 2

Dear Beaufort Landscaping

BES Inc. intends to bid on Beaufort County IFB# 2971/110437 and has subcontracting opportunities for landscaping and irrigation subcontracting on this project. Plans and specifications are available from BES Inc. Please contact Joann Ackerman at our firm regarding the opportunity. It is the policy of BES Inc. to offer advice and assist in subcontractors obtaining bonding, and insurance.

By signing below you are acknowledging the notice of this business opportunity.

Sincerely,

Joann Ackerman  
Operations Manager

**Subcontractor Acknowledgement**

Name: \_\_\_\_\_

Title: \_\_\_\_\_  
.Beaufort Landscaping



**ENGINEERS  
ARCHITECTS  
PLANNERS**

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P.O. BOX 2060 BEAUFORT, SC 29901-2060 PHONE:843.522.2094 FAX:843.522.2096

March 16, 2011

To: **Martin Landscaping**  
PO Box 307  
Yemassee, SC 29945

Re: **Burton Wells Regional Park Phase 2**

Dear Martin Landscaping

BES Inc. intends to bid on Beaufort County IFB# 2971/110437 and has subcontracting opportunities for landscaping and irrigation subcontracting on this project. Plans and specifications are available from BES Inc. Please contact Joann Ackerman at our firm regarding the opportunity. It is the policy of BES Inc. to offer advice and assist in subcontractors obtaining bonding, and insurance.

By signing below you are acknowledging the notice of this business opportunity.

Sincerely,

Joann Ackerman  
Operations Manager

Subcontractor Acknowledgement

Name: \_\_\_\_\_

Title: \_\_\_\_\_  
Martin Landscaping



**E N G I N E E R S  
A R C H I T E C T S  
P L A N N E R S**

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**P.O. BOX 2060 BEAUFORT, SC 29901-2060 PHONE:843.522.2094 FAX:843.522.2096**

March 16, 2011

**To: Mother Earth Landscaping Inc.  
199 Sea Island Parkway  
Beaufort, SC 29907**

**Re: Burton Wells Regional Park Phase 2**

**Dear, Mother Earth Landscaping Inc.**

**BES Inc. intends to bid on Beaufort County IFB# 2971/110437 and has subcontracting opportunities for landscaping and irrigation subcontracting on this project. Plans and specifications are available from BES Inc. Please contact Joann Ackerman at our firm regarding the opportunity. It is the policy of BES Inc. to offer advice and assist in subcontractors obtaining bonding, and insurance.**

**By signing below you are acknowledging the notice of this business opportunity.**

**Sincerely,**

**Joann Ackerman  
Operations Manager**

**Subcontractor Acknowledgement**

**Name: \_\_\_\_\_**

**Title: \_\_\_\_\_  
Mother Earth Landscaping, Inc.**





**ENGINEERS  
ARCHITECTS  
PLANNERS**

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P.O. BOX 2060 BEAUFORT, SC 29901-2060 PHONE:843.522.2094 FAX:843.522.2096

March 16, 2011

To: Southern Roof and Wood Care  
#3 Cardinal Court, E1  
Hilton Head, SC 29925

Re: Burton Wells Regional Park Phase 2

Dear David Swanson

BES Inc. intends to bid on Beaufort County IFB# 2971/110437 and has subcontracting opportunities for rough carpentry subcontracting on this project. Plans and specifications are available from BES Inc. Please contact Joann Ackerman at our firm regarding the opportunity. It is the policy of BES Inc. to offer advice and assist in subcontractors obtaining bonding, and insurance.

By signing below you are acknowledging the notice of this business opportunity.

Sincerely,

Joann Ackerman  
Operations Manager

Subcontractor Acknowledgement

Name: \_\_\_\_\_

Title: \_\_\_\_\_  
Southern Roof & Wood Care



**E N G I N E E R S  
A R C H I T E C T S  
P L A N N E R S**

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P.O. BOX 2060 BEAUFORT, SC 29901-2060 PHONE:843.522.2094 FAX:843.522.2096

March 16, 2011

To: Anchor Construction  
22 Hickory Road  
Beaufort, SC 29907

Re: Burton Wells Regional Park Phase 2

Dear Anchor Construction,

BES Inc. intends to bid on Beaufort County IFB# 2971/110437 and has subcontracting opportunities for carpentry, buildings, and dock subcontracting on this project. Plans and specifications are available from BES Inc. Please contact Joann Ackerman at our firm regarding the opportunity. It is the policy of BES Inc. to offer advice and assist in subcontractors obtaining bonding, and insurance.

By signing below you are acknowledging the notice of this business opportunity.

Sincerely,

Joann Ackerman  
Operations Manager

Subcontractor Acknowledgement

Name: \_\_\_\_\_

Title: \_\_\_\_\_  
Anchor Construction

BES Inc.  
2712 Bull Street  
Beaufort, SC 29902



To: Bill Moody & Sons, Inc  
167 Stanley Rd  
Beaufort, SC 29906

Re: Burton Wells Regional Park Phase 2

BES Inc.  
2712 Bull Street  
Beaufort, SC 29902



To: Jenkins Masonry  
117 Moultrie Circle  
Beaufort, SC 29906

Re: Burton Wells Regional Park Phase 2

BES Inc.  
2712 Bull Street  
Beaufort, SC 29902



March 16, 2011

To: Beaufort Landscaping  
399 Paige Point Road  
Sheldon SC 29941

BES Inc.  
2712 Bull Street  
Beaufort, SC 29902



To: Martin Landscaping  
PO Box 307  
Yemassee, SC 29945

Re: Burton Wells Regional Park Phase 2

BES Inc.  
2712 Bull Street  
Beaufort, SC 29902



March 16, 2011

To: Anchor Construction  
22 Hickory Road  
Beaufort, SC 29907

Burton Wells Regional Park Phase 2

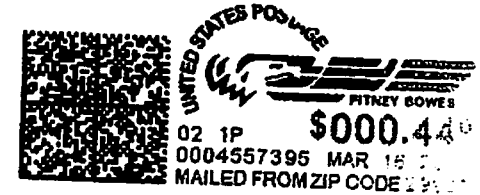
BES Inc.  
2712 Bull Street  
Beaufort, SC 29902



To: Southern Roof and Wood Care  
#3 Cardinal Court, E1  
Hilton Head, SC 29925

Re: Burton Wells Regional Park Phase 2

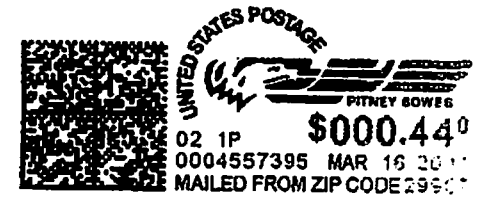
BES INC.  
2712 Bull Street  
Beaufort, SC 29902



To: Apex Electric of South Carolina, Inc.  
5020 Dogwood Street  
Beaufort, SC 29906

Re: Burton Wells Regional Park Phase 2

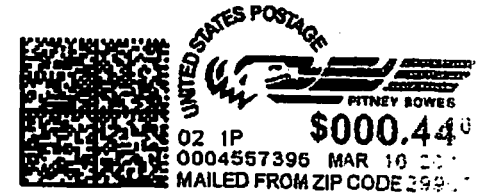
BES Inc.  
2712 Bull Street  
Beaufort, SC 29902



March 16, 2011

To: Graybar Fencing  
PO Box 352  
Port Royal, SC 29935

BES Inc.  
2712 Bull Street  
Beaufort, SC 29902



To: Mother Earth Landscaping Inc.  
199 Sea Island Parkway  
Beaufort, SC 29907

Re: Burton Wells Regional Park Phase 2

## JoAnn Ackerman

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**From:** JoAnn Ackerman [jackerman@besbeaufort.com]  
**Sent:** Wednesday, March 16, 2011 2:29 PM  
**To:** 'TownAndCountryFences@sc.rr.com'  
**Subject:** Emailing: Burton Wells Bid Opp.pdf

**Attachments:** Burton Wells Bid Opp.pdf



Burton Wells Bid  
Opp.pdf (35 K...

Karen,  
Please see attached opportunity letter for fencing subcontracting on the Burton Wells Regional Park Phase 2.

Please sign and email back to BES Inc. if you are interested in pricing.

Thanks,  
Joann Ackerman  
BES Inc.  
2712 Bull Street  
Beaufort, SC 29902  
843-522-2094  
Fax: 843-522-2096

The message is ready to be sent with the following file or link attachments:

Burton Wells Bid Opp.pdf

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.





**COUNTY COUNCIL OF BEAUFORT COUNTY  
BEAUFORT COUNTY ENGINEERING DIVISION  
102 Industrial Village Road, Building #3, Beaufort, SC 29906  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Telephone: 843-255-2700 Facsimile: 843-255-9420**

**TO:** Councilman Herbert N. Glaze, Chairman, Public Facilities Committee

**VIA:** Gary Kubic, County Administrator  
Bryan Hill, Deputy Administrator  
David Starkey, Chief Financial Officer  
Robert McFee, Director of Engineering & Infrastructure  
Dave Thomas, Purchasing Director

**FROM:** Robert Klink, County Engineer

**SUBJ:** BEAUFORT COUNTY ROAD RESURFACING 2011 IFB #2906/110547

**DATE:** May 16, 2011

**BACKGROUND.** In April 2011, Beaufort County issued an invitation for bids to resurface various Beaufort County roads. The road names and locations are listed below:

<u>Beaufort Roads</u>	<u>Length</u>	<u>Location</u>
1. Braeburn Lane	0.2 miles	Lady's Island
2. Chesterfield Drive	0.4 miles	Burton
3. Chesterfield Lake Drive	0.4 miles	Burton
4. Sheridan Park Circle	0.5 miles	Bluffton
5. Sherington Drive	0.1 miles	Bluffton
6. Pennington Drive	0.2 miles	Bluffton
7. Bluffton Parkway Ph 1 & Paths	1.8 miles	Bluffton
8. Bluffton Parkway Ph 2 & Paths	3.5 miles	Bluffton

**Total Miles** 7.1 miles

The Engineering Division received the following two bids on May 12, 2011:

<u>Contractors</u>	<u>Total Bid</u>	
REA Contracting, LLC (REA) 42 Jeter Road Beaufort, SC 29903	\$ 620,967.80	*Non-responsive
Oldcastle Southern Group dba APAC Southeast, Inc. (APAC) 47 Telfair Place Savannah, GA 31415	\$ 618,124.33	
Engineer's Estimate	\$ 730,000	

Review of the REA bid indicated that they altered the original bid form, rendering their bid non-responsive\*. Both bidders were found to have irregularities in their County SMBE documentation in that, neither firm met the

ten day notice to potential subcontractors. APAC documented a nine day notice to potential local SMBE firms and intends to utilize two SMBE firms. This solicitation is unique in that both bidders are the only two area SCDOT certified asphalt producers and there is limited potential for subcontracting on a resurfacing project. If this project were to be rebid, there is limited probability of improving local SMBE participation and a re-bid will delay resurfacing without the probability of cost savings. Also, the bid is below the Engineers Estimate and very good/competitive bids.

APAC submitted the lowest qualified bid, and their bid prices were reviewed. The APAC written total bid amount was \$ \$618,124.33 but was determined during certification to be corrected to \$618,124.23, a variance of ten cents (\$0.10). Based on the bid analysis, and over-all good faith effort for local SMBE solicitations, the Engineering Division recommends award of this contract to Oldcastle Southern Group dba APAC Southeast, Inc.

This project will be funded by TAG funds, Acct #3322T-54901.

**RECOMMENDATION** The Public Facilities Committee approve and recommend to County Council award of a construction contract to Oldcastle Southern Group dba APAC Southeast, Inc. in the amount of \$618,124.23 for the road resurfacing project.

REK/DS/mjh

Attachments: 1) Bid Certification  
2) SMBE Documentation  
3) Location Maps



# LADY'S ISLAND

BRAEBURN LN

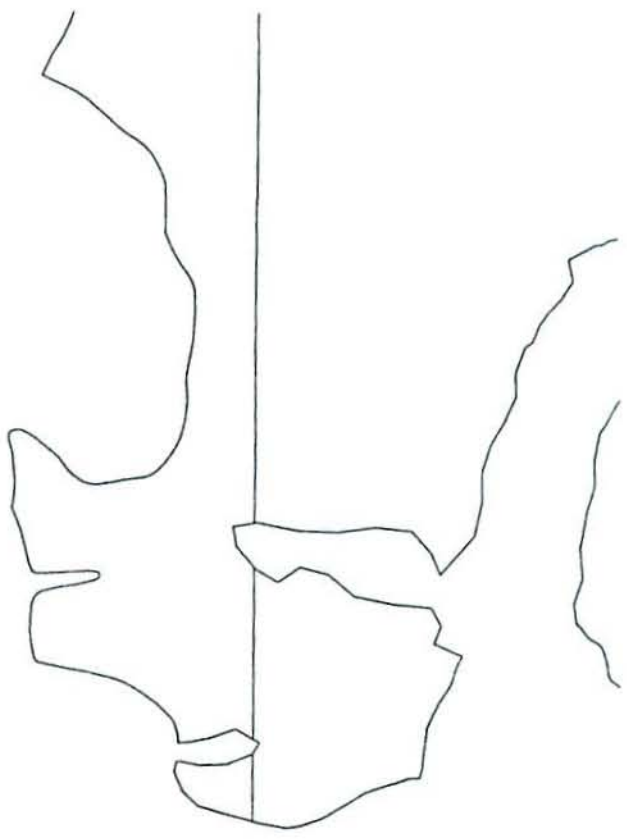
HEWLETT RD

MARY ELIZABETH DR

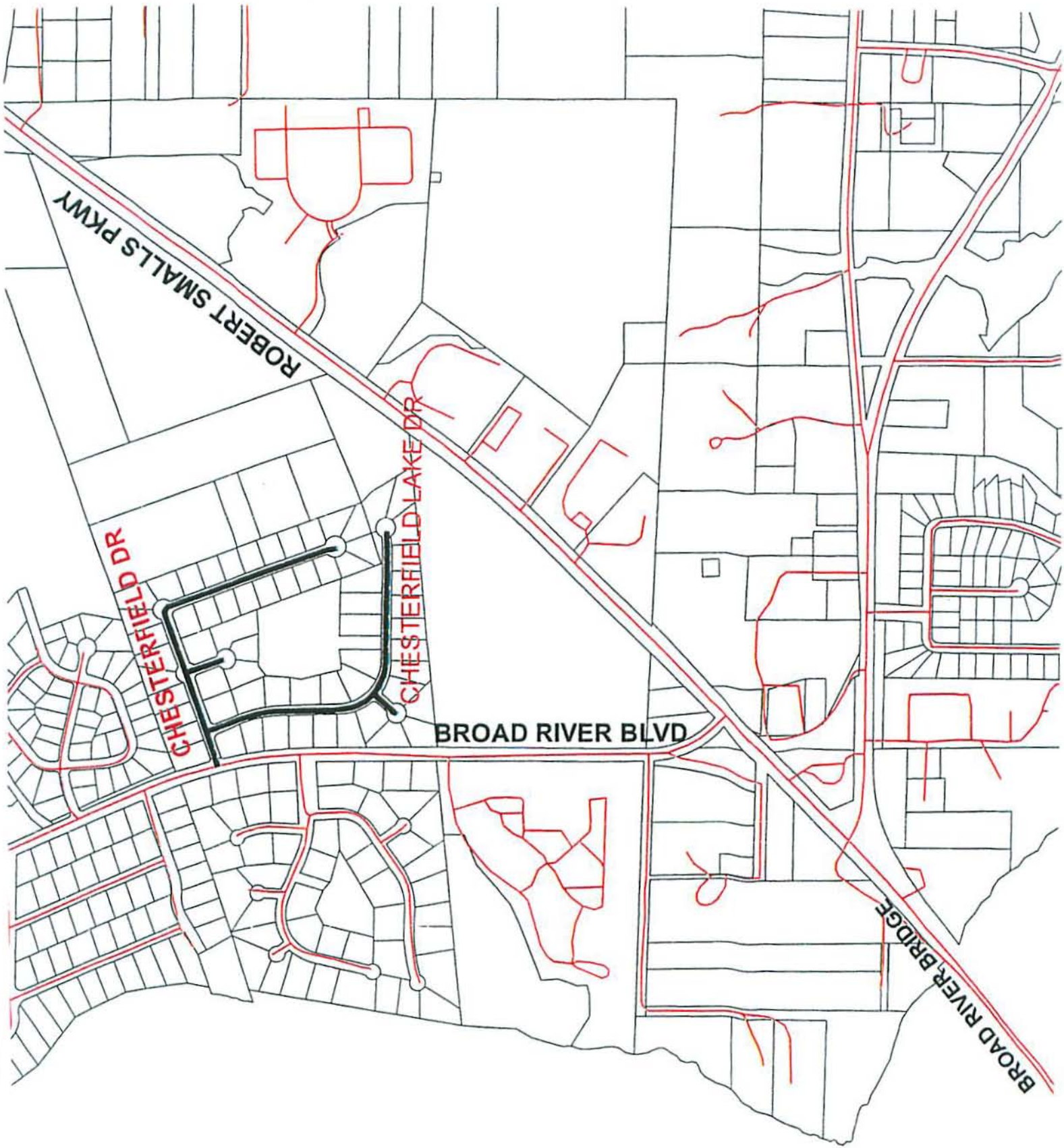
WHITE DOGWOOD RD

SAMS POINT RD

ROYAL PINES BLVD







N



# BLUFFTON





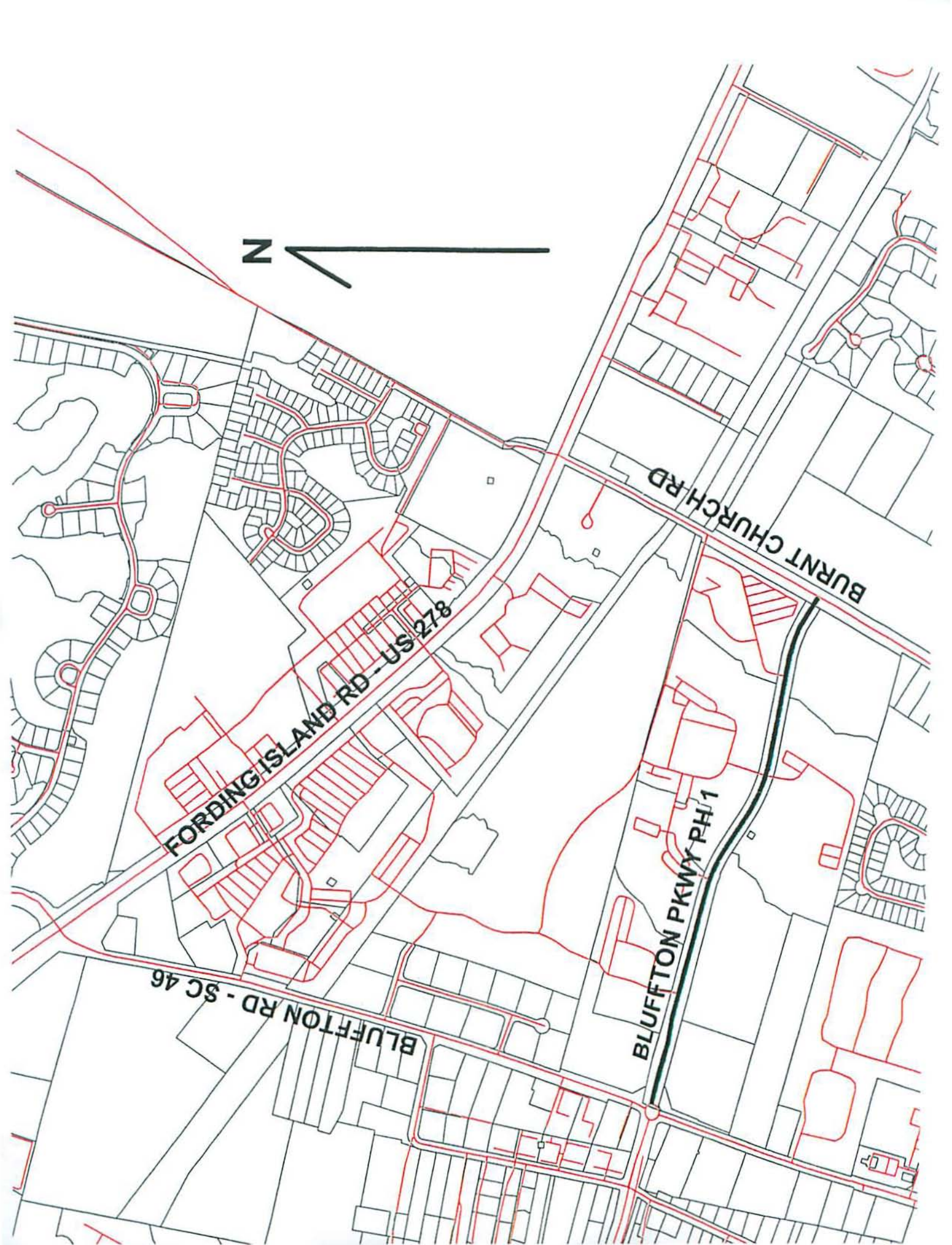


FORDING ISLAND RD - US 278

BURNT CHURCH RD

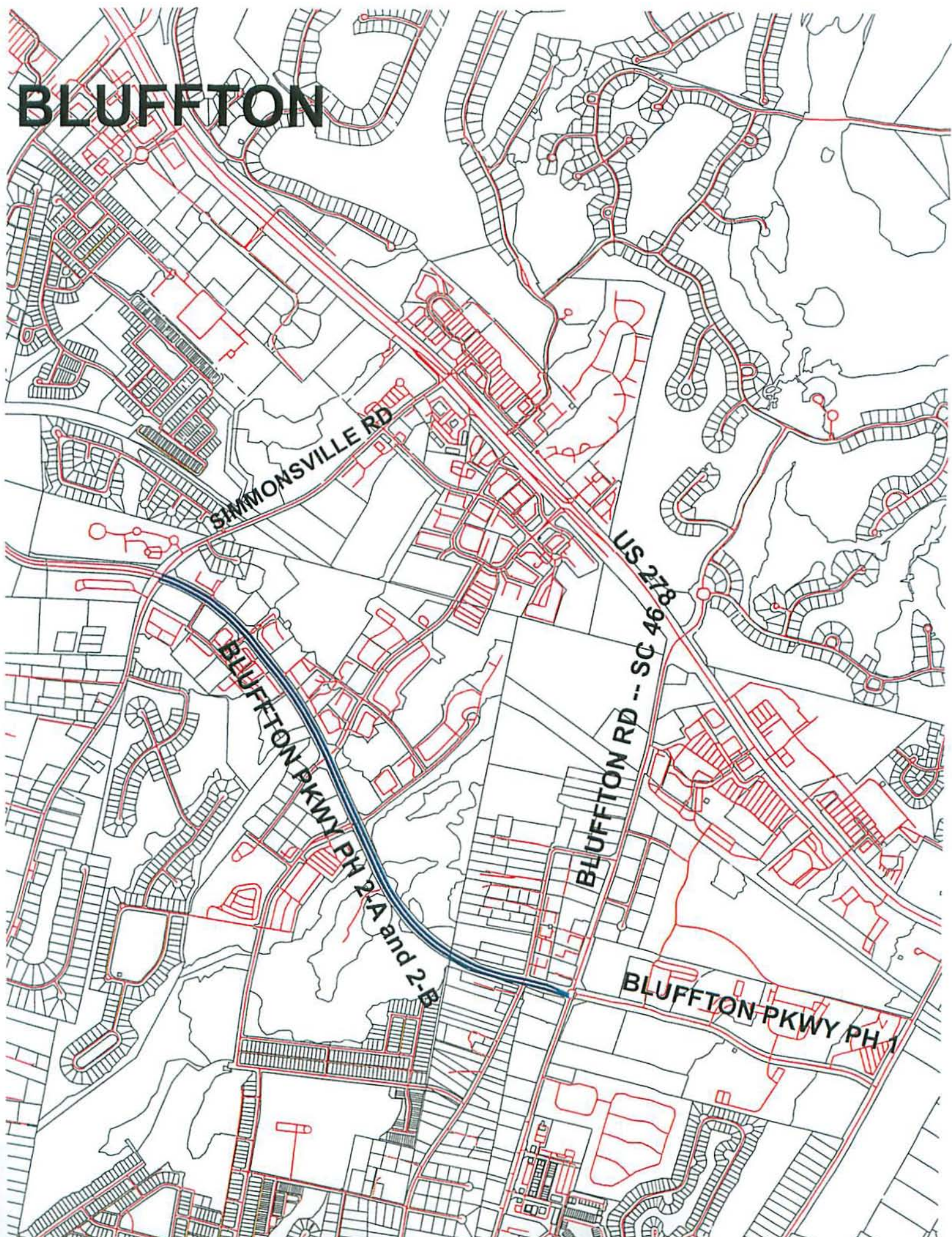
BLUFFTON RD - SC 46

BLUFFTON PKWY PH/1





# BLUFFTON



SIMMONSVILLE RD

US-27B

BLUFFTON PKWY PH 2-A and 2-B

BLUFFTON RD -- SC 46

BLUFFTON PKWY PH 1



**BID SCHEDULE  
BEAUFORT COUNTY IFB#2906/110547  
RESURFACING PROGRAM - 2011**

DATE: 5/16/11

DESCRIPTION/LOCATION	QUANTITY	UNIT	REA CONSTRUCTION		APAC SOUTHEAST INC.	
			U.PRICE	AMOUNT	U.PRICE	AMOUNT
<b>BRAEBURN LANE Project #1</b>						
Provide Traffic Control	1	LS	\$1,568.00	\$1,568.00	\$5,635.00	\$5,635.00
1.5" H/M Asph Overlay Type C(Road)	3200	SY	\$8.30	\$26,560.00	\$8.40	\$26,880.00
1" H/M Asph Level Type C(Road)	20	TN	\$123.20	\$2,464.00	\$108.00	\$2,160.00
Perm Striping & Markings(Fast Dry)	1	LS	\$442.00	\$442.00	\$210.00	\$210.00
Perm RPMS (Bi-Directional, 4x4, Blue, Fire Emergency)	2	EA	\$37.90	\$75.80	\$10.50	\$21.00
Adjust Water Valves	5	EA	\$52.00	\$260.00	\$100.00	\$500.00
Repairs for BraeBurn Lane	1	LS	\$7,425.60	\$7,425.60	\$8,645.00	\$8,645.00
<b>TOTAL BRAEBURN LANE</b>				<u>\$38,795.40</u>		<u>\$44,051.00</u>
<b>CHESTERFIELD DRIVE Project #1</b>						
Provide Traffic Control	1	LS	\$1,242.00	\$1,242.00	\$5,070.00	\$5,070.00
1.5" H/M Asph Overlay Type C(Road)	5454	SY	\$8.20	\$44,722.80	\$7.54	\$41,123.16
1" H/M Asph Level Type C(Road)	20	TN	\$122.10	\$2,442.00	\$105.00	\$2,100.00
Perm Striping & Markings (Fast Dry)	1	LS	\$341.00	\$341.00	\$210.00	\$210.00
Perm RPMS (Bi-Directional, 4x 4, Blue, Fire Emergency)	2	EA	\$37.90	\$75.80	\$10.50	\$21.00
Adjust Water Valves	5	EA	\$52.00	\$260.00	\$100.00	\$500.00
<b>TOTAL CHESTERFIELD DRIVE</b>				<u>\$49,083.60</u>		<u>\$49,024.16</u>
<b>CHESTERFIELD LAKE DRIVE Project #1</b>						
Provide Traffic Control	1	LS	\$1,242.00	\$1,242.00	\$5,050.00	\$5,050.00
1.5" H/M Asph Overlay Type C(Road)	4608	SY	\$8.20	\$37,785.60	\$7.54	\$34,744.32
1" H/M Asph Level Type C(Road)	20	TN	\$122.10	\$2,442.00	\$105.00	\$2,100.00
Perm Striping & Markings(Fast Dry)	1	LS	\$341.00	\$341.00	\$210.00	\$210.00
Perm RPMS (Bi-Directional, 4x 4, Blue, Fire Emergency)	2	EA	\$37.90	\$75.80	\$10.50	\$21.00
Adjust Water Valves	5	EA	\$52.00	\$260.00	\$100.00	\$500.00
<b>TOTAL CHESTERFIELD LAKE DRIVE</b>				<u>\$42,146.40</u>		<u>\$42,625.32</u>
<b>SHERIDAN PARK CIRCLE Project #1</b>						
Provide Traffic Control	1	LS	\$1,201.00	\$1,201.00	\$4,800.00	\$4,800.00
1.5" H/M Asph Overlay Type C(Road)	7040	SY	\$8.10	\$57,024.00	\$7.23	\$50,899.20
1" H/M Asph Level Type C(Road)	20	TN	\$112.50	\$2,250.00	\$103.00	\$2,060.00
Perm Striping & Markings(Fast Dry)	1	LS	\$910.00	\$910.00	\$210.00	\$210.00
Perm RPMS (Bi-Directional, 4x 4, Blue, Fire Emergency)	2	EA	\$37.90	\$75.80	\$10.50	\$21.00
Adjust Water Valves	5	EA	\$52.00	\$260.00	\$100.00	\$500.00
<b>TOTAL SHERIDAN PARK CIRCLE</b>				<u>\$61,720.80</u>		<u>\$58,490.20</u>



**BID SCHEDULE  
BEAUFORT COUNTY IFB#2906/110547  
RESURFACING PROGRAM - 2011**

DATE: 5/16/11

DESCRIPTION/LOCATION	QUANTITY	UNIT	REA CONSTRUCTION		APAC SOUTHEAST INC.	
			U.PRICE	AMOUNT	U.PRICE	AMOUNT
<b>SHERINGTON DRIVE Project #1</b>						
Provide Traffic Control	1	LS	\$1,201.00	\$1,201.00	\$4,880.00	\$4,880.00
1.5" H/M Asph Overlay Type C(Road)	1300	SY	\$8.10	\$10,530.00	\$7.23	\$9,399.00
1" H/M Asph Level Type C(Road)	20	TN	\$112.50	\$2,250.00	\$103.00	\$2,060.00
Perm Striping & Markings(Fast Dry)	1	LS	\$910.00	\$910.00	\$210.00	\$210.00
Perm RPMS (Bi-Directional, 4x 4, Blue, Fire Emergency)	2	EA	\$37.90	\$75.80	\$10.50	\$21.00
Adjust Water Valves	5	EA	\$52.00	\$260.00	\$100.00	\$500.00
<b>TOTAL SHERINGTON DRIVE</b>				<b>\$15,226.80</b>		<b>\$17,070.00</b>
<b>PENNINGTON DRIVE Project #1</b>						
Provide Traffic Control	1	LS	\$1,201.00	\$1,201.00	\$4,950.00	\$4,950.00
1.5" H/M Asph Overlay Type C(Road)	4500	SY	\$8.10	\$36,450.00	\$7.23	\$32,535.00
1" H/M Asph Level Type C(Road)	20	TN	\$112.50	\$2,250.00	\$103.00	\$2,060.00
Perm Striping & Markings(Fast Dry)	1	LS	\$910.00	\$910.00	\$210.00	\$210.00
Perm RPMS (Bi-Directional, 4x 4, Blue, Fire Emergency)	2	EA	\$37.90	\$75.80	\$10.50	\$21.00
Adjust Water Valves	5	EA	\$52.00	\$260.00	\$100.00	\$500.00
<b>TOTAL PENNINGTON DRIVE</b>				<b>\$41,146.80</b>		<b>\$40,276.00</b>
<b>TOTAL PROJECT #1</b>				<b>\$248,119.80</b>		<b>\$251,536.68</b>

**BLUFFTON PARKWAY PHASE 1 ROADWAY & PATHWAY Project #2**


Provide Traffic Control	1	LS	\$5,086.00	\$5,086.00	\$7,820.00	\$7,820.00
3/4" H/M Asph Thin Lift Overlay Type E(Road)	21800	SY	\$3.80	\$82,840.00	\$3.87	\$84,366.00
3/4" H/M Asph Thin Lift Overlay Type E(Pathway)	5100	SY	\$3.80	\$19,380.00	\$4.20	\$21,420.00
1" H/M Asph Level Type C(Road)	20	TN	\$121.10	\$2,422.00	\$103.00	\$2,060.00
Temp Striping, Paint	1	LS	\$5,051.00	\$5,051.00	\$5,250.00	\$5,250.00
Perm Striping & Markings Thermo(125 mil)	1	LS	\$15,153.00	\$15,153.00	\$13,125.00	\$13,125.00
Perm RPMS (Bi-Directional, 4x 4, White)	80	EA	\$12.70	\$1,016.00	\$5.25	\$420.00
Perm RPMS (Bi-Directional, 4x 4, Yellow)	40	EA	\$12.70	\$508.00	\$5.25	\$210.00
Perm RPMS (Bi-Directional, 4x 4, Blue, Fire Emergency)	7	EA	\$19.00	\$133.00	\$5.25	\$36.75
Adjust Water Valves	13	EA	\$52.00	\$676.00	\$100.00	\$1,300.00
Adjust Manhole Tops	7	EA	\$136.00	\$952.00	\$225.00	\$1,575.00
<b>TOTAL BLUFFTON PARKWAY PHASE 1 ROADWAY &amp; PATHWAY</b>				<b>\$133,217.00</b>		<b>\$137,582.75</b>

**BID CERTIFICATION  
 BEAUFORT COUNTY IFB#2906/110547  
 RESURFACING PROGRAM - 2011**

DATE: 5/16/11

DESCRIPTION/LOCATION	QUANTITY	UNIT	REA CONSTRUCTION		APAC SOUTHEAST INC.	
			U.PRICE	AMOUNT	U.PRICE	AMOUNT
<b>BLUFFTON PARKWAY PHASE 2A &amp; 2B ROADWAY &amp; PATHWAY Project #2</b>						
Provide Traffic Control	1	LS	\$5,086.00	\$5,086.00	\$11,320.00	\$11,320.00
3/4" H/M Asph Thin Lift Overlay Type E(Road)	39315	SY	\$3.80	\$149,397.00	\$3.62	\$142,320.30
3/4" H/M Asph Thin Lift Overlay Type E(Pathway)	10280	SY	\$3.80	\$39,064.00	\$4.20	\$43,176.00
1" H/M Asph Level Type C(Road)	20	TN	\$121.10	\$2,422.00	\$103.00	\$2,060.00
*ERADICATION OF EXISTING EDGE LINE (REA BID FORM CHANGE)	1	LS	\$6,516.00	\$6,516.00	N/A	N/A
Temp Striping, Paint	1	LS	\$9,092.00	\$9,092.00	\$7,140.00	\$7,140.00
Perm Striping & Markings Thermo(125 mil)	1	LS	\$25,634.00	\$25,634.00	\$21,530.00	\$21,530.00
Perm RPMS (Bi-Directional, 4x 4, White)	100	EA	\$12.70	\$1,270.00	\$5.25	\$525.00
Perm RPMS (Bi-Directional, 4x 4, Yellow)	40	EA	\$12.70	\$508.00	\$5.25	\$210.00
Perm RPMS (Bi-Directional, 4x 4, Blue, Fire Emergency)	14	EA	\$19.00	\$266.00	\$5.25	\$73.50
Adjust Water Valves	2	EA	\$52.00	\$104.00	\$100.00	\$200.00
Adjust Manhole Tops	2	EA	\$136.00	\$272.00	\$225.00	\$450.00
<b>TOTAL BLUFFTON PARKWAY PHASE 2A &amp; 2B ROADWAY &amp; PATHWAY</b>				<b>\$239,631.00</b>		<b>\$229,004.80</b>
<b>TOTAL PROJECT #2</b>				<b>\$372,848.00</b>		<b>\$366,587.55</b>
* REA MODIFIED THEIR BID FORM TO ADD THIS ITEM, RENDERING THEIR BID NON-RESPONSIVE.						
<b>TOTAL PROJECTS #1 &amp; #2</b>				<b>\$620,967.80</b>		<b>\$618,124.23</b>

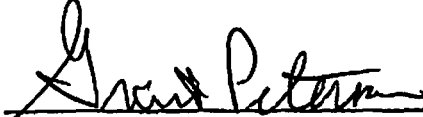
**BID CERTIFICATION**

  
 \_\_\_\_\_  
 SIGNATURE  
 5/16/11  
 \_\_\_\_\_  
 DATE

**NON-DISCRIMINATION STATEMENT (SEC 2.537.2.1)**

The bidder certifies that:

- (1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin, or gender in connection with any bid submitted to Beaufort County or the performance of any contract resulting there from;
- (2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested in contracting with this Company, including those companies owned and controlled by racial minorities, cultural minorities, and women;
- (3) In connection herewith, We acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this Company;
- (4) That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this Company may hereafter obtain and;
- (6) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the Beaufort County to declare the contract in default and to exercise any and all applicable rights and remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and or forfeiture of compensation due and owing on a contract.

  
Signature

ASST SECRETARY  
Title

**PROPOSED SCHEDULE OF S/MB PARTICIPATION (Sec 2.537.2.2)**

Name of Bidder/Proposer: OLDCASTLE SOUTHERN GROUP, INC #/b/c A Pac - Southeast, Inc  
 Bid No.: 2906/110547  
 Project Title: BEAUFORT COUNTY RESURFACING 2011  
 Total Bid Amount \$ 618,124.23

Name of S/MB Participant	Address	Type of Work Subcontracted	Subcontract Value	SB or MB Status
THOMPSON PAVEMENT MAINT. CO	8102 OLD HIGHWAY 71 RT WENTWORTH, GA	Striping	\$ 48,705	SB
KELLY DUKES	PO BOX 191 SAVANNAH, GA	Painting	\$ 24,000	MB
			\$	
			\$	
			\$	

Small Business Participation Value: 7.56 % \$ 46,705  
 Minority Participation Value: 3.88 % \$ 24,000

The undersigned will enter into a formal agreement with the S/MB Subcontractors/Proposers identified herein for work listed in this schedule conditioned upon executing of a contract with Beaufort County Council.

Signature: Grant Peterson  
 Title: ASST SECRETARY

**Small and Minority Owned Business Program (Sec 2.537.2.3)**

**Documentation of Bidder's Recruiting Effort**

OLDCASTLE SOUTHWESTERN ROAD/APAL - South 5/12/11  
Prime Company Name Bid Date

2906/110547 DEKALB COUNTY ROADS RESURFACING 2011  
Project Name # Project Number N AND

The bidder's method of compliance is based upon demonstration of the bidder's effort to recruit small and minority owned businesses and the bidder will have the burden of correctly and accurately preparing and submitting the documentation required by the County. Compliance with each item, 1 through 3 below, shall satisfy the recruitment requirements absent proof of fraud, intentional and/or knowing misrepresentation of the facts or intentional discrimination by the bidder.

**This form must be submitted in its entirety with supporting documentation within the bidders sealed envelope by the bid opening date.**

1.) Please list each and every subcontracting and/or supplier opportunity which will be used in completion of this project, regardless of whether it is to be provided by a Small or Minority Business. This section shall list trades, supplies, and/or other sub opportunity for the project, however, not a list of firms.

(Use additional sheets, if necessary)

List of:  
Subcontracting Opportunities

List of:  
Supplier Opportunities

STRIPING  
HAULING  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2.) Please indicate subcontract or supplier list categories for which potential S/MB bidders lists were provided? Provide detail of how these S/MB's were solicited.

SC009  
\_\_\_\_\_  
GOOT  
\_\_\_\_\_  
BLOUNT COUNTY  
\_\_\_\_\_

3.) Please attach the following:

(1) A copy of the letters sent to S/MB and a list of businesses to which the letter was sent is required to be provided along with the fax transmittal confirmation slip for letters sent by fax and copies of metered or stamped envelopes for letters sent by mail. Letters shall comply with the requirements as stated on page 1 of 10, Item 3(d).

(2) List by trade of certified Small or MB subcontractors solicited, but not selected, including name, address, telephone number, contact person, date of contact, and outcome of contact, including dollar amount of S/MB quote and selected subcontractor quote.

(3) List of any job-specific criteria that disqualified a certified Small or MB firm that submitted a low bid for a subcontract.

**NOTE: If not using subcontractors for construction or supplies and your company is self performing, please sign and print your name below :**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Company Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT 1**

**S/MB RECRUITING EFFORT DOCUMENTATION (RETURN COPY OF LOG WITH BID SUBMITTAL)**

*\* Attach a copy of dated solicitation letter and/or FAX sent to small and minority businesses.*

[A] Date of Contact

[B] Company Name, City, State, Phone#

[C] Contact Person

[D] Type of S/MB [Small (S) / Minority (M)]

[E] Trade or Commodity Type See attached

[F] Interest in Bidding? [ Y or N ]

[G] Plans Needed? [ Y or N ]

[H] Bid From Subcontractor Received? [ Y or N ]

[I] Bid Accepted? [ Y or N ]

[J] Reason Not Accepted

[K] Date of Follow-up Call

	[A]	[B]	[C]	[D]	[E]	[F]	[G]	[H]	[I]	[J]	[K]
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											

The undersigned certifies this information is correct

\*Use additional sheets as necessary

Signature Grant Peterson

Date 5/12/11

**NOTE: If not using subcontractors, so indicate on the form**

Title ASST SECRETARY



Pamelia M. "Sam" Sahr  
Contract Administration

Oldcastle Southern Group, Inc.  
d/b/a APAC-Southeast, Inc.  
GA/SC Region  
P.O. Box 1224  
Savannah, GA 31402  
Phone: 912-443-3400  
Fax: 912-443-3401

May 2, 2011

THE FOLLOWING IS A LIST OF SUBCONTRACTOR THAT I SENT INFORMATION ON BEAUFORT COUNTY IFB#2906/110547 REQUESTING QUOTES:

SUBCONTRACTOR	EMAIL/FAX NUMBER OR ADDRESS
ABBA CONSTRUCTION	<a href="mailto:abbaconst@embarqmail.com">abbaconst@embarqmail.com</a>
ABLE CONSTRUCTION	<a href="mailto:ablecontracting@hargray.com">ablecontracting@hargray.com</a>
EASY GRADING	<a href="mailto:Caj2276@gmail.com">Caj2276@gmail.com</a>
HD CONSTRUCTION	<a href="mailto:bobbihall@hdcompanies.com">bobbihall@hdcompanies.com</a>
THOMPSON PAVEMENT MARKING	<a href="mailto:Thompson8102@bellsouth.net">Thompson8102@bellsouth.net</a>
PEEK PAVEMENT MARKING	<a href="mailto:hshortnacy@peeksafety.com">hshortnacy@peeksafety.com</a>
MOUZONE SEA ISLAND TRUCKING	1180 SEA ISLAND PKWY ST. HELENA, SC 29902
EVANS LOGISTICS	258 DETOUR ROAD SEABROOK, SC 29440
L&C TRUCKING	PO BOX 6042 BEAUFORT, SC 29901
WASHINGTON & SONS	PO BOX 347 SEABROOK, SC 29940
MULLINS TRUCKING	PO BOX 6330 BEAUFORT, SC
CERTIFIED CONSTRUCTIN	843-525-1650
LUKE INABINETT TRUCKING	843-838-8040
MUELLERS CONSTRUCTION	843-521-1640
MILLER TRUCKING	843-681-5699
MC HAULING	843-838-5226
JAT	864-244-0724
MARK-IT	803-791-0951



**Oldcastle**  
Materials

An Equal Opportunity Employer

An Oldcastle Materials Company

**Safety First Always**





Pamela M. "Sam" Sahr  
Contract Administration

Oldcastle Southern Group, Inc.  
d/b/a APAC-Southeast, Inc.  
GA/SC Region  
P.O. Box 1224  
Savannah, GA 31402  
Phone: 912-443-3400  
Fax: 912-443-3401

May 2, 2011

All Subcontractor  
Potential Bidders

RE: Beaufort County IFB# 2906/110547  
Beaufort County Roads Resurfacing 2011

To whom it may concern:

APAC-Southeast, Inc. intends to bid on Beaufort county IFB #2906/110547 that bids May 12, 2011. The following subcontracting opportunities are available: Trucking and Striping. Plans and Specifications are available from Beaufort County. Please contact Mr. Grant Peterson at our firm regarding this opportunity.

I am enclosing a copy of our Insurance Requirements for your information.

Please sign below to acknowledge the notice of this business opportunity and return signed copy via email ([ggpeterson@apac.com](mailto:ggpeterson@apac.com)), fax (912)443-3401, or return mail.

Sincerely,

Sam Sahr  
Contract Administration

Subcontractor acknowledgement

\_\_\_\_\_  
Name

\_\_\_\_\_



**Oldcastle**  
Materials

An Equal Opportunity Employer

An Oldcastle Materials Company

**Safety First Always**



Pamela M. "Sam" Sahr  
Contract Administration

Oldcastle Southern Group, Inc.  
c/b/a APAC-Southeast, Inc.  
GA/SC Region  
P.O. Box 1224  
Savannah, GA 31402  
Phone: 912-443-3400  
Fax: 912-443-3401

May 2, 2011

All Subcontractor  
Potential Bidders

RE: Beaufort County IFB# 2906/110547  
Beaufort County Roads Resurfacing 2011

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I am enclosing a copy of our Insurance Requirements for your information.

Please sign below to acknowledge the notice of this business opportunity and return signed copy via email ([ggpeterson@apac.com](mailto:ggpeterson@apac.com)), fax (912)443-3401, or return mail.

Sincerely,

Sam Sahr  
Contract Administration

Subcontractor acknowledgement

\_\_\_\_\_  
Name

\_\_\_\_\_



**Oldcastle**  
Materials

An Equal Opportunity Employer

An Oldcastle Materials Company

**Safety First** *Always*

TRANSMISSION VERIFICATION REPORT

TIME : 05/03/2011 16:05  
NAME : APAC SE  
FAX : 9124433401  
TEL : 9124433400  
SER.# : BROB9J908065

DATE, TIME	05/03 16:05
FAX NO./NAME	918435211640
DURATION	00:00:00
PAGE(S)	00
RESULT	BUSY
MODE	STANDARD

BUSY: BUSY/NO RESPONSE

*Mulleis Construction*

TRANSMISSION VERIFICATION REPORT

TIME : 05/03/2011 16:04  
NAME : APAC SE  
FAX : 9124433401  
TEL : 9124433400  
SER.# : BROB9J908065

DATE, TIME	05/03 16:04
FAX NO./NAME	918435211640
DURATION	00:00:00
PAGE(S)	00
RESULT	BUSY
MODE	STANDARD

BUSY: BUSY/NO RESPONSE

*Mueller's Construction*

TRANSMISSION VERIFICATION REPORT

TIME : 05/03/2011 16:01  
NAME : APAC SE  
FAX : 9124433401  
TEL : 9124433400  
SER.# : BROB9J908065

DATE, TIME  
FAX NO./NAME  
DURATION  
PAGE(S)  
RESULT  
MODE

05/03 16:00  
918436815699  
00:00:40

02  
OK  
STANDARD  
ECM

Miller Trucking

TRANSMISSION VERIFICATION REPORT

TIME : 05/03/2011 15:39  
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FAX : 9124433401  
TEL : 9124433400  
SER.# : BROBJ908065

DATE, TIME  
FAX NO./NAME  
DURATION  
PAGE(S)  
RESULT  
MODE

05/03 15:39  
918438386511  
~~00:00:24~~  
00  
NG  
STANDARD

NG: POOR LINE CONDITION

*Luke Inabinett*



TRANSMISSION VERIFICATION REPORT

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TEL : 9124433400  
SER.# : BROBSJ908065

DATE, TIME  
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DURATION  
PAGE(S)  
RESULT  
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STANDARD  
ECM

*Luke Anabrett - alternate 47*

TRANSMISSION VERIFICATION REPORT

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DATE, TIME  
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DURATION  
PAGE(S)  
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*Certified Construction*

TRANSMISSION VERIFICATION REPORT

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MODE	STANDARD ECM

Mark- I +

TRANSMISSION VERIFICATION REPORT

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TEL : 9124433400  
SER.# : BROBJ908065

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PAGE(S)	00
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MODE	STANDARD

BUSY: BUSY/NO RESPONSE

JAT

TRANSMISSION VERIFICATION REPORT

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DATE, TIME	05/03 16:08
FAX NO. /NAME	918438385226
DURATION	00:00:00
PAGE(S)	00
RESULT	BUSY
MODE	STANDARD

BUSY: BUSY/NO RESPONSE

*McHauling*

**BEAUFORT COUNTY BIDDERS FAX LIST**

COMPANY	FAX NUMBER
BROWN CONCRETE	843-846-4119
CONCRETE PRODUCTS	843-838-7883
PHENIX DEVELOPERS	843-521-9390
WASHINGTON ELECTRIC	843-846-8926
NEALS CONSTRUCTION	843-524-1098
DIVINITY CONTRACTORS	843-726-2110
CALIBOGUE ASSOCIATED	843-982-6321
ISAIAH'S GARDEN LANDSCAPE	843-838-9986
LAWN SOLUTIONS	843-524-0126
MARTIN LANDSCAPE	843-524-4055
CERTIFIED CONSTRUCTION	843-525-1650 ✓
LUKE INABINETT TRUCKING	843-838-6511 ✓
	843-838-8040 ✓
MUELLERS CONSTRUCTION	843-521-1640 ✓ X X
MILLER TRUCKING	843-681-5899 ✓

MC Handling 843-838-5226 ✓ Y

JAT 864-244-0704 X

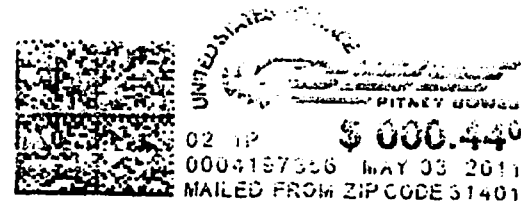
Mark it 803-791-0951 U





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Savannah Branch  
PO Box 1224  
Savannah, GA 31402

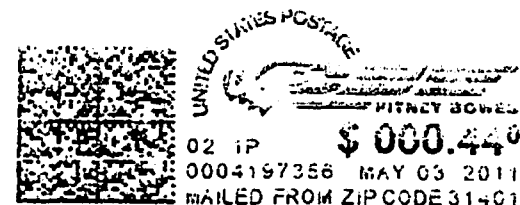


MOUZONE SEA ISLAND TRUCKING  
1180 SEA ISLAND PARKWAY  
ST. HELENA , SC 29920



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Savannah Branch  
PO Box 1224  
Savannah, GA 31402

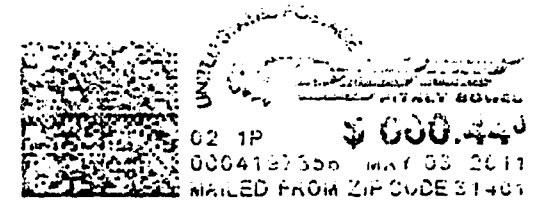


L&c TRUCKING  
PO BOX 6042  
BEAUFORT, SC 29901



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Savannah Branch  
PO Box 1224  
Savannah, GA 31402

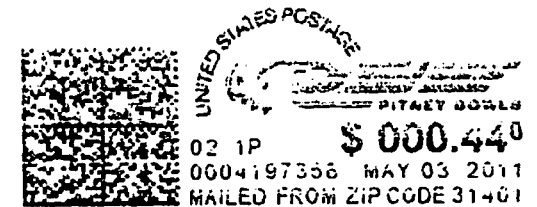


EVANS LOGISTICS  
258 DETOUR ROAD  
SEABROOK, SC 29940



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Savannah Branch  
PO Box 1224  
Savannah, GA 31402

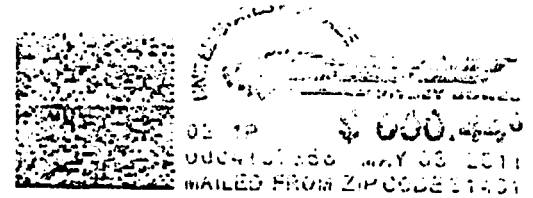


WASHINGTON & SONS  
PO BOX 347  
SEABROOK, SC 29940



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Savannah Branch  
PO Box 1224  
Savannah, GA 31402



MULLINS TRUCKING  
PO BOX 6330  
BEAUFORT, SC 29903

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**Sahr, Pamela (APAC Florida)**

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**Distribution List Name: BEAUFORT COUNTY BIDDERS**

**Members:**

ABBA CONSTRUCTION	abbaconst@embarqmail.com
ABC CONSTRUCTION	abcjconstruction@charter.net
ABLE CONTRACTING	ablecontracting@hargray.com
ANCHOR CONSTRUCTION	anchorten@earthlink.net
APEX ELECTRIC	apexelectric@hargray.com
BEACON ELECTRICAL	steve.beaconelectrical@gmail.com
BEAUFORT CONSTRUCTION	mmiley@islc.net
BES INC	bcoffman@besbeaufort.com
BOYKIN	bids@boykinusa.com
BRUNSON CONSTRUCTION	kris@brunson-construction.com
BUILT RIGHT CONSTRUCTION	chris@BRCSC.com
COMPLETE BLDG CORP	sapat@completeblgd.com
DAVIS LANDSCAPE	ddailey@davislandscape.net
DREAMER CLEANING & LANDSCAPING	bleed62@embarqmail.com
DUPRIEST CONSTRUCTION	lindak@carolinaengineering.com
EASY GRADING	caj2276@gmail.com
EDWARDS BUILDER ELEC LLC	edwardsbuilder@yahoo.com
GARDEN MEDIC	gardenmedic@yahoo.com
GAULT CONST	markhammerle@gmail.com
GRAYBAR FENCE	jgray@graybarfence.com
H&J CONTRACTING INC	mike@hjcontracting.com
HD CONSTRUCTION	bobbihall@hdcompanies.com
HOPPE ELECTRIC	dale@hoppeelectric.com
HUTTON BROTHERS CONSTRUCTION	hutbros@hargray.com
J S CONSTRUCTION	jsconstruction@hargray.com
JIMMY TYRONE CHAPLIN	eastcoastgrading@yahoo.com
JOCO CONSTRUCITON	joco@islc.net
L J INC	sjordan@l-jinc.com
LANDMARK	BWinslow@Landmark-sc.com
LOW COAST CONSTRUCTION	crrosengarten@embarqmail.com
LOW COUNTRY CONCRETE	bbrock@lowcountryconcrete.com
LOWCOUNTRY CLASSIC GARDENS	classicgardens@embarqmail.com
MACKS LAWN CARE	kevmack@hotmail.com
MAR CONSTRUCTION	RobertL@MarConstruction.com
MARLER COMPANY	rmarler@hargray.com
MARTIN& LINDSAY LANDSCAPE	wade@martinlandscapellic.com
MITCHELL BROTHERS	mitchbro@islc.net
MOTHER EARTH LANDSCAPING INC	markmotherearth@hargary.com
MSI CONSTRUCTION	raymond@msiconst.com
NEWTECH	wfbeltz@aol.com
NIX CONSTRUCTION	joenix@nixconstruction.com
OCEAN WOODS LANDSCAPING	joe.short@oceanwoods.com
OQUINN MARINE CONSTRUCTION INC	oquinnmarine@mac.com
PALMETTO CONTRACTING GROUP	scott.ecu@hargray.com
PATTERSON CONSTRUCTION	michael@patconst.com
QUALITY ELECTRICAL SYSTEMS	qes@islc.net
SAVANNAH HARDSCAPES	ryans@savannahhardscapes.com
SMITH TURF & IRRIGATION	rick.trenary@smithturf.com
SOUTHERN PALMETTO LANDSCAPES INC	nbud@southermpalmetto.com
SOUTHERN ROOF & WOOD CARE CORP	southernroof@hargray.com
TERRY LEE CONTRACTING	scross@terryleecontracting.com

Thompson Pamela B. Mandy

Peck

hshort@shortcontracting.com



COMPANY	ADDRESS	CITY	STATE	ZIP
JENKINS MASONRY	117 MOULTRIE CR	BEAUFORT	SC	29906
PHENIX DEVELOPERS & CONTRACTORS. LLC	6 PROFESSIONAL VILLAGE CIRCLE	BEAUFORT	SC	29907
ALLEN ELECTRIC	PO BOX 46	BURTON	SC	29901
DIVISION 16 ELECTRICAL CONTRACTORS	101 CHARLESTON HWY	YEMASSEE	SC	29945
MCBRIDE ELECTRIC	26 WIMBEE LANDING ROAD	SEABROOK	SC	29940
NEALS CONSTRUCTION LLC	53 THOMAS SUMTER ST	BEAUFORT	SC	29907
DIVINITY CONTRACTORS LLC	151 BATTERY POINT	RIDGELAND	SC	29936
MOUZONE SEA ISLAND TRUCKING	1180 SEA ISLAND PKWY	ST HELENA	SC	29920
DOWN HOME LAWN & LANDSCAPE	5 SQUASH CT	BEAUFORT	SC	29906
JIMMY A GLAZE, JR	158 BROAD RIVER BLVD	BEAUFORT	SC	29906
JIMMY SINGLETON	21 CENTENNIAL CIRCLE	ST HELENA ISLAND	SC	29920
EVANS LOGISTICS	258 DETOUR ROAD	SEABROOK	SC	29940
L&C TRUCKING	PO BOX 6042	BEAUFORT	SC	29901
WASHINGTON & SONS	PO BOX 347	SEABROOK	SC	29940

Mullins Trucking PO Box 6330 Beaufort 29907



County Council of Beaufort County  
Hilton Head Island Airport – [www.hiltonheadairport.com](http://www.hiltonheadairport.com)  
Beaufort County Airport – [www.beaufortcoairport.com](http://www.beaufortcoairport.com)  
Post Office Box 23739 – 120 Beach City Road  
Hilton Head Island, South Carolina 29925-3739  
Phone: (843) 689-5400 - Fax: (843) 689-5411



TO: Councilman Herbert Glaze, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy County Administrator *BHill*  
David Starkey, Chief Financial Officer *DStarkey*  
Rob McFee, Director, Engineering and Infrastructure Division *Rob McFee*

FROM: Paul Andres, Director of Airports *PA*

SUBJ: **Hilton Head Island Airport Runway 03 Tree Obstruction Removal Design**

DATE: May 11, 2011

**BACKGROUND.** Talbert, Bright, and Ellington, Inc. is currently under contract to provide professional consulting and engineering services in support of Beaufort County airport projects. Attached is the proposed scope of work to prepare preliminary tree obstruction survey data regarding the 34:1 slope for Runway 03 at the Hilton Head Island Airport. This preliminary survey will determine the extent of existing obstructions in the 34:1 approach slope. Follow on detailed survey work as well as project plans and specifications will still need to be developed. The Airports Board favorably endorses the tree obstruction removal projects at the airport.

**FUNDING.** Funding for this project will come from an existing FAA Grant (95%), Account #13480-54293, Remove Obstructions South End Design, which has a current balance of \$97,391.00; an existing State Grant (2.5%); and the local 2.5% match of \$1,071.83 which will come from the Airports Operating Budget.

**RECOMMENDATION.** That the Public Facilities Committee approve awarding a contract in the amount of \$42,873.00 to Talbert, Bright, and Ellington, Inc. to prepare preliminary survey data regarding obstructions in the 34:1 approach slope for Runway 03 at the Hilton Head Island Airport.

PAA/paa

Attachment: TBI Work Authorization 10-05

**HILTON HEAD ISLAND AIRPORT  
HILTON HEAD ISLAND, SOUTH CAROLINA  
WORK AUTHORIZATION 10-05  
May 9, 2011  
PROJECT NO.: TBI NO. 2119-1005**

It is agreed to undertake the following work in accordance with the provisions of our Contract for Professional Services.

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**Description of Work Authorized:** The Engineer shall perform the following services as Phase I of the Runway 03 34:1 tree removal project:

**Preliminary Engineering:**

- Coordination with FAA, coordination with Owner, and coordination with surveying subconsultant.

**Determine and Tabulate Obstructions:**

- Determine and tabulate obstructions to Runway 03 landing threshold 34:1 approach slope using data from obstruction survey.

**Obstruction Survey – Runway 03 End:** Obstruction Survey (not to FAA AC 150/5300-18B standards). The survey will have 2-foot contour interval accuracy, with the following requirements for use in determining obstructions to the existing Runway 03 landing threshold 34:1 approach slope, as required by the July 8, 2010 FAA letter:

- Photo control survey, aerial photography, and Digital Orthophoto color imagery of this mapping site.
- Aerial photogrammetric mapping that shows only objects (with object identification and top elevations) penetrating threshold surface for Runway 03 end. Groups of trees penetrating, or heavily wooded areas that penetrate shall be shown with representative tree top elevations.
- Aerial photogrammetric mapping that shows only objects (with object identification and top elevations) within ten (10) feet vertically of penetrating threshold surface for Runway 03 end. Groups of trees within ten (10) feet of penetrating, or heavily wooded areas within ten (10) feet of penetrating shall be shown with representative tree top elevations.



**Estimated Time Schedule:** Work shall be completed in accordance with the schedule established and agreed upon by the Owner and Engineer.

**Cost of Services:** The method of payment shall be in accordance with Article 6 of the Master Contract. The work shall be performed in accordance with the Master Contract as a lump sum of \$42,873.00.


***NOTE:** Items of work for Phase II of the Runway 03 34:1 tree removal project that are specifically excluded from this Work Authorization include, but are not limited to, any tree surveys required by the Town of Hilton Head Island Land Management Ordinance (LMO), wetland delineation/mapping, buffer delineation/mapping, land acquisition/aviation easement assistance, environmental permitting, environmental mitigation, design/bidding/construction administration phase services, as-built surveys, and construction observation services.*

*The obstruction survey provided as part of this Work Authorization will not be to FAA AC 150/5300-18B standards.*

**Agreed as to Scope of Services, Time Schedule and Budget:**

**APPROVED:**

BEAUFORT COUNTY

  
\_\_\_\_\_  
Administrator

Title

May 17, 2011

Date:

  
\_\_\_\_\_  
Witness:

**APPROVED:**

TALBERT, BRIGHT & ELLINGTON,  
INC.

\_\_\_\_\_  
Vice President

Title:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Witness:

\_\_\_\_\_  
Talbert, Bright & Ellington, Inc.

Work Authorization 2119-1005

**SUMMARY OF FEES**

**RUNWAY 03 END OBSTRUCTION SURVEY  
HILTON HEAD AIRPORT  
HILTON HEAD ISLAND, SOUTH CAROLINA  
AIP PROJECT NO:  
SCAA PROJECT NO:  
CLIENT PROJECT NO:  
TBI PROJECT NO: 2119-1005**

<b>DESCRIPTION</b>	<b>ESTIMATED COST</b>
<b>BASIC SERVICES</b>	
<b>PRELIMINARY ENGINEERING</b>	<b>\$ 8,028.00</b>
<b>DETERMINE AND TABULATE OBSTRUCTIONS</b>	<b>\$ 12,370.00</b>
<b>SUBTOTAL</b>	<b>\$ 20,398.00</b>
<b>EXPENSES</b>	<b>\$ 685.00</b>
<b>SUBCONSULTANTS</b>	<b>\$ 21,790.00</b>
<b>SUBTOTAL</b>	<b>\$ 22,475.00</b>
<b>TOTAL</b>	<b>\$ 42,873.00</b>



**MANHOOR ESTIMATE**

**RUNWAY 85 END OBSTRUCTION SURVEY  
 HILTON HEAD AIRPORT  
 HILTON HEAD ISLAND, SOUTH CAROLINA  
 AP PROJECT NO:  
 SCAA PROJECT NO:  
 CLIENT PROJECT NO:  
 TR PROJECT NO: 2119-1005  
 May 3, 2011**

**PRELIMINARY ENGINEERING**

DESCRIPTION	PRN	PM	SP	SE	EA	EI	TJ	ADJ
	\$168	\$118	\$123	\$143	\$108	\$66	\$58	\$74
<b>TASKS</b>								
Owner Coordination	6	8	12	0	0	0	1	2
FAA Coordination	4	6	8	0	0	0	1	1
Subcontract Coordination	2	4	2	0	0	0	0	0
<b>MANHOOR TOTAL</b>	<b>12</b>	<b>18</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>3</b>

**DIRECT LABOR EXPENSES:**

CLASSIFICATION		BILL RATE	EST. HRS	EST. COST
Principal	PRN	\$	168	\$ 2,816
Project Manager	PM	\$	118	\$ 2,844
Senior Planner	SP	\$	123	\$ 2,750
Engineer VI	SE	\$	143	\$ -
Engineer IV	EA	\$	108	\$ -
Engineer I	EI	\$	66	\$ -
Technician V	TJ	\$	58	\$ 196
Admin. Assistant V	ADJ	\$	24	\$ 222
			<b>Total</b>	<b>\$ 57</b>
<b>SUBTOTAL</b>				<b>\$ 4,022.00</b>

**DIRECT EXPENSES:**

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Telephone	LS	\$ 180	1	\$ 180.00
Postage	LS	\$ 73	1	\$ 73.00
Miscellaneous expenses (prints, buses, copies)	LS	\$ 100	1	\$ 100.00
Travel	LS	\$ -	0	\$ -
<b>SUBTOTAL</b>				<b>\$ 373.00</b>

**SCOPE OF SUBCONTRACTED SERVICES:**

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
			0	\$ -
<b>SUBTOTAL</b>				<b>\$ -</b>

**PRELIMINARY ENGINEERING COST: \$ 4,395.00**

**MANHOUR ESTIMATE**

**RUNWAY 03 END OBSTRUCTION SURVEY  
HILTON HEAD AIRPORT  
HILTON HEAD ISLAND, SOUTH CAROLINA  
AIP PROJECT NO:  
SCAA PROJECT NO:  
CLIENT PROJECT NO:  
TBI PROJECT NO: 2119-1005**

March 21, 2011

**DETERMINE AND TABULATE OBSTRUCTIONS**

DESCRIPTION	PRIN \$168	PM \$158	SP \$125	E6 \$142	E4 \$108	E1 \$68	TS \$98	ADS \$74
<b>TASKS</b>								
Develop Contract	4	4	6	0	0	0	1	1
Coordinate with Subconsultant	1	3	1	0	0	0	0	0
RW 03 62.5:1 Departure Surface to Subconsultant	1	4	0	0	0	0	0	1
RW 03-21 40:1 Departure Surface to Subconsultant	1	4	0	0	0	0	0	1
Review Plans from Subconsultant	1	1	1	0	0	0	0	1
Evaluate 34:1 Approach Surface	1	6	1	0	0	0	6	1
Evaluate 40:1 Departure Surface	1	6	1	0	0	0	6	1
Report and Obstruction Exhibits to Owner	3	4	2	0	0	0	18	2
<b>MANHOUR TOTAL</b>	<b>13</b>	<b>32</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>31</b>	<b>8</b>

**DIRECT LABOR EXPENSES:**

CLASSIFICATION		BILL RATE	EST. MTRS	EST. COST
Principal	PRIN	\$ 168	13	\$ 2,184
Project Manager	PM	\$ 158	32	\$ 5,056
Senior Planner	SP	\$ 125	12	\$ 1,500
Engineer VI	E6	\$ 142	-	\$ -
Engineer IV	E4	\$ 108	-	\$ -
Engineer I	E1	\$ 68	-	\$ -
Technician V	TS	\$ 98	31	\$ 3,038
Admin. Assistant V	ADS	\$ 74	8	\$ 592
	<b>Total</b>		<b>96</b>	
<b>SUBTOTAL</b>				<b>\$ 12,370.00</b>

**DIRECT EXPENSES:**

EXPENSE DESCRIPTION	UNIT	UNIT RATE	EST. UNITS	EST. COST
Telephone	LS	\$ 110	1	\$ 110.00
Postage	LS	\$ 100	1	\$ 100.00
Miscellaneous expenses (prints, faxes, copies)	LS	\$ 200	1	\$ 200.00
Travel	LS	\$ -	0	\$ -
<b>SUBTOTAL</b>				<b>\$ 410.00</b>

**MANHOOR ESTIMATE**

**RUNWAY 03 END OBSTRUCTION SURVEY  
HILTON HEAD AIRPORT  
HILTON HEAD ISLAND, SOUTH CAROLINA  
AIP PROJECT NO:  
SCAA PROJECT NO:  
CLIENT PROJECT NO:  
TBI PROJECT NO: 2119-1005**

March 21, 2011

**DETERMINE AND TABULATE OBSTRUCTIONS**

**SCOPE OF SUBCONTRACTED SERVICES:**

<b>EXPENSE DESCRIPTION</b>	<b>UNIT RATE</b>	<b>EST. UNITS</b>	<b>COST</b>
<b>RUNWAY 03 END OBSTRUCTION SURVEY-NTE</b>	<b>\$21,790.00</b>	<b>1</b>	<b>\$ 21,790.00</b>
	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>
<b><i>SUBTOTAL</i></b>			<b>\$ 21,790.00</b>
<b>DETERMINE AND TABULATE OBSTRUCTIONS COST:</b>			<b>\$ 34,570.00</b>



**BEAUFORT COUNTY PUBLIC WORKS**

120 Shanklin Road  
Beaufort, South Carolina 29906  
Phone (843) 255-2800



**TO:** Councilman Herbert N. Glaze, Chairman, Public Facilities Committee

**VIA:** Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy County Administrator *BHill*  
David Starkey, Chief Financial Officer *DStarkey*  
Robert McFee, Division Director, Engineering and Infrastructure *RMcFee*  
Eddie Bellamy, Public Works Director *EBellamy*  
Dave Thomas, Purchasing Director *DThomas*

**FROM:** James S. Minor, Jr., Solid Waste Manager *JSM*

**SUBJ:** RFP # 9998/110333; SCRAP METAL AND WHITE GOODS SERVICES

**DATE:** May 10, 2011

**BACKGROUND.** Beaufort County issued a Request for Proposals (RFP) to solicit proposals from qualified firms to provide for the collection of scrap metals and white goods from certain designated County convenience centers, removal of Freon as appropriate, and marketing of the material to a processing facility. Proposals from five (5) firms were received (see Attachment 1) and the list was narrowed to two firms by the evaluation committee based on experience, performance capability, and potential revenue generation. The two firms met with the committee on April 20, 2011: (1) Action A1 Demolition, Inc. with offices in Dallas, NC and Clover, SC (2) Charleston Steel & Metal Co. located in Charleston, SC. The committee received presentations from both firms and asked a series of questions to each.

The evaluation committee comprised of the Public Works Director, the Solid Waste Manager, the General Support Superintendent of Public Works, and a representative from the Solid Waste and Recycling Advisory Board evaluated the firm's proposals, presentations and responses to their questions. Oversight of the process was provided by the Purchasing Director and the Compliance Officer. The panel ranked the firm's according to the RFP selection criteria. Charleston Steel and Metal Co. received the highest ranking by the committee, based on a long term history of providing outstanding service over the last nine years to Beaufort County, demonstrated ability to perform the work and a competitive revenue sharing strategy.

**FUNDING.** Services are paid to the firm through the sale of the scrap metal material. The firm shares proceeds with Beaufort County based on a published market rate specified by the contract minus their service fees. Revenues received will be deposited into account 10001-47440, Sale of Recyclables.

**RECOMMENDATION.**

We recommend that the Public Services Committee approve and recommend to County Council the award of the contract to provide scrap metal and white goods services to Charleston Steel and Metal Company, the top ranked firm. The agreement is for an initial three year contract with two one-year renewal options.

**Cc:** Monica Spells, Compliance Officer *MSpells*  
Richard Hinline, Contract Specialist

JSM/jsm



MEMBER  
NATIONAL SAFETY COUNCIL



**Attachment 1**

**Firms responding to RFP # 9998/110333; SCRAP METAL AND WHITE GOODS SERVICES**

- 1. Charleston Steel and Metal Co.**
- 2. Action AI Demolition**
- 3. Carolina Containers**
- 4. Lorris Environmental, Inc.**
- 5. Pro Disposal**

**Charleston, SC**  
**Dallas, NC & Clover, SC**  
**Beaufort, SC**  
**Mt. Pleasant, SC**  
**Beaufort, SC**





**BEAUFORT COUNTY PUBLIC WORKS**  
 120 Shanklin Road  
 Beaufort, South Carolina 29906  
 Phone (843) 255-2800



**TO:** Councilman Herbert N. Glaze, Chairman, Public Facilities Committee

**VIA:** Gary Kubic, County Administrator *GKubic*  
 Bryan Hill, Deputy County Administrator *BHill*  
 David Starkey, Chief Financial Officer *DStarkey*  
 Robert McFee, Division Director, Engineering and Infrastructure *RMcFee*  
 Eddie Bellamy, Public Works Director *EBellamy*  
 Dave Thomas, Purchasing Director *DThomas*  
 Monica Spells, Compliance Officer *MSpells*

*Handwritten signature of Robert McFee*

**FROM:** James S. Minor, Jr., Solid Waste Manager *JSM*

**SUBJ:** RFP # 3962/110442; HAULING SERVICES FOR BEAUFORT COUNTY

**DATE:** May 17, 2011

**BACKGROUND.** Beaufort County issued a Request for Proposals (RFP) to solicit proposals from qualified firms to provide for the hauling of solid waste from County convenience centers and to provide necessary containers at those centers for waste collection. Proposals from the following three (3) firms were received; Waste Management of South Carolina, Inc. (WM), Republic Waste Services of Hilton Head (Republic), and Waste Pro USA, Inc. (Waste Pro). The evaluation committee comprised of the Public Works Director, the Solid Waste Manager, the General Support Superintendent of Public Works, the Solid Waste Operations Superintendent, a representative from the Solid Waste and Recycling Advisory Board and the Solid Waste Data Analyst evaluated the firm's proposals according to the RFP evaluation criteria. To aid in the evaluation, a spreadsheet was developed to project annual cost based on each firm's proposal. Oversight of the process was provided by the Purchasing Director and the Compliance Officer.

Annual projected cost for each firm was as follows: Waste Pro (\$812,438); Republic (\$910,412); and WM (\$1,003,088). Waste Pro received the highest ranking by the committee, based on strong recommendations by current customers, ability of to perform the work and the lowest projected cost to the County. The firm met with the committee on May 17, 2011. The committee asked a series of questions to the firm to clarify their proposal and a contract agreement was negotiated.

**FUNDING.** Services are paid to the firm through the budget account 33390-51165, Solid Waste Hauling Services. Sufficient funds are budgeted to cover the annual projected cost of this service.

**RECOMMENDATION.**  
 We recommend that the Public Services Committee approve and recommend to County Council the award of the contract to provide solid waste hauling services to Waste Pro, Inc., the top ranked firm. The agreement is for an initial three year contract with two one-year renewal options.

**Cc:** Richard Hinline, Contract Specialist

JSM/jsm



MEMBER  
 NATIONAL SAFETY COUNCIL







**COUNTY COUNCIL OF BEAUFORT COUNTY**  
**BEAUFORT COUNTY ENGINEERING DIVISION**  
102 Industrial Village Road, Building #3, Beaufort, SC 29906  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Telephone: 843-255-2700 Facsimile: 843-255-9420

TO: Councilman Herbert Glaze, Chairman, Public Facilities Committee

VIA: Gary Kubic, County Administrator  
Robert McFee, Director Engineering and Infrastructure  
Lad Howell, County Staff Attorney

FROM: Robert Klink, County Engineer

SUBJ: **Abandonment of a Portion of Bostick Road, Beaufort**

DATE: February 22, 2011

**BACKGROUND.** Bostick Road is a County-owned right-of-way located in Salem Plantation Subdivision. Although shown on numerous plats as a 60' r-o-w, the street itself was never constructed.

A recent survey by David Gasque, RLS, has brought to light an error or omission in the original subdivision surveys that have resulted in a misrepresentation of Bostick Road, the misrepresentation being that the r-o-w is 60' wide. In reality, the r-o-w width varies and is less than 60'.

Bostick Road is situated between Blocks C and D of Salem Plantation Subdivision. These Blocks were surveyed at different times by different surveyors. While each survey labels Bostick Road as a 60' r-o-w, neither surveyor actually surveyed the r-o-w area. In reality, the space between the two blocks, which would correspond to the r-o-w, is less than 60'.

Additional factors contributing to the confusion over r-o-w width are the survey changes applied to Lot 15-C. This is the only lot in Block C adjacent to Bostick Road. The lot was originally surveyed as being 144.71' wide at its widest point. A subsequent survey reduced this figure to 114.7'. A third survey restored the lot to its original width.

As a result of the error(s) outlined above, contemporary surveys of Lots 1-D and 2-D are shown with "Areas of Confusion". These areas reflect the fact that the Bostick Road r-o-w varies in width, much of it being less than 60'. Obviously, any potential purchaser of either lot would have reservations about these "Areas of Confusion". To remedy this situation the owners of Lots 1-D and 2-D, Alan Williams, Melanie Williams and Mildred Simpson, have proposed three alternative solutions:

1. The County quitclaim the platted "Areas of Confusion" to the property owners
2. The County quitclaim a 10'-wide strip along the entire length of Bostick Road, thus reducing the County's r-o-w to 50'
3. The County quitclaim a 13.38'-wide strip of land along the entire length of Bostick Road, the 13.38' corresponding to the widest point of the "Areas of Confusion"

The County Staff Attorney has recommended Solution #2: that the County quitclaim a 10'-wide strip of land running the entire length of Bostick Road to the owners of Lots 1-D and 2-D.

**RECOMMENDATION.** That the Public Facilities Committee consider the property owners' request and recommend to County Council that Solution #2 be approved.

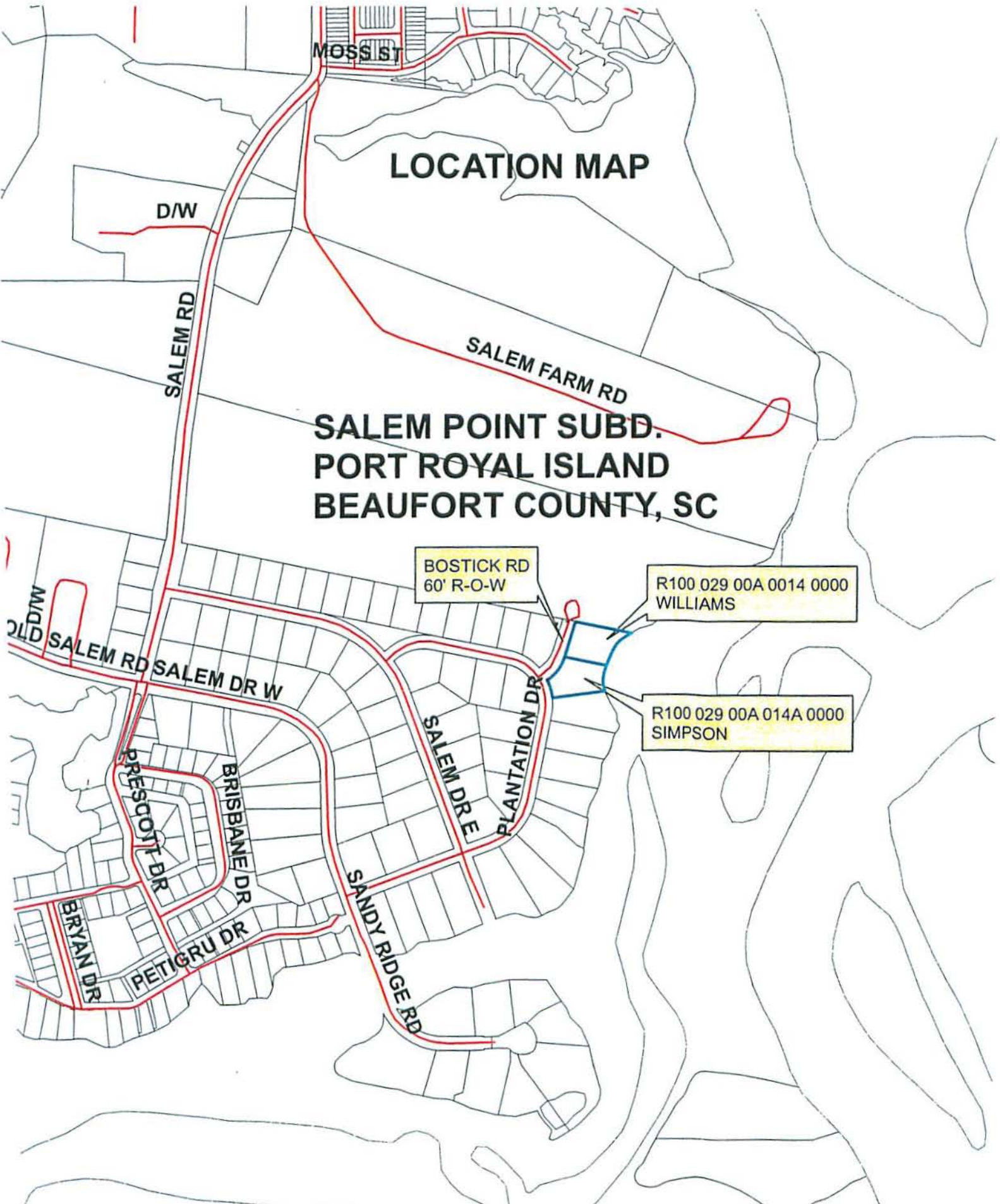
REK/EWK/mjh

- Attachments:
- 1) Location Map
  - 2) Plat of Bostick Rd. R/W, Petitioners' Lots, and "Areas of Confusion"
  - 3) 11/14/10 Letter from Petitioner Williams
  - 4) Plat of Williams' Lot Showing "Area of Confusion" and Proposed Remediation
  - 5) 11/12/10 Letter from Simpson
  - 6) Plat of Simpson's Lot Showing "Area of Confusion" and Proposed Remediation



# LOCATION MAP

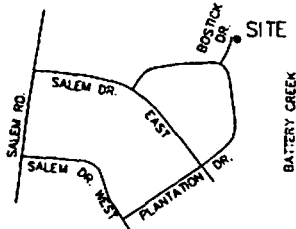
## SALEM POINT SUBD. PORT ROYAL ISLAND BEAUFORT COUNTY, SC



BOSTICK RD  
60' R-O-W

R100 029 00A 0014 0000  
WILLIAMS

R100 029 00A 014A 0000  
SIMPSON



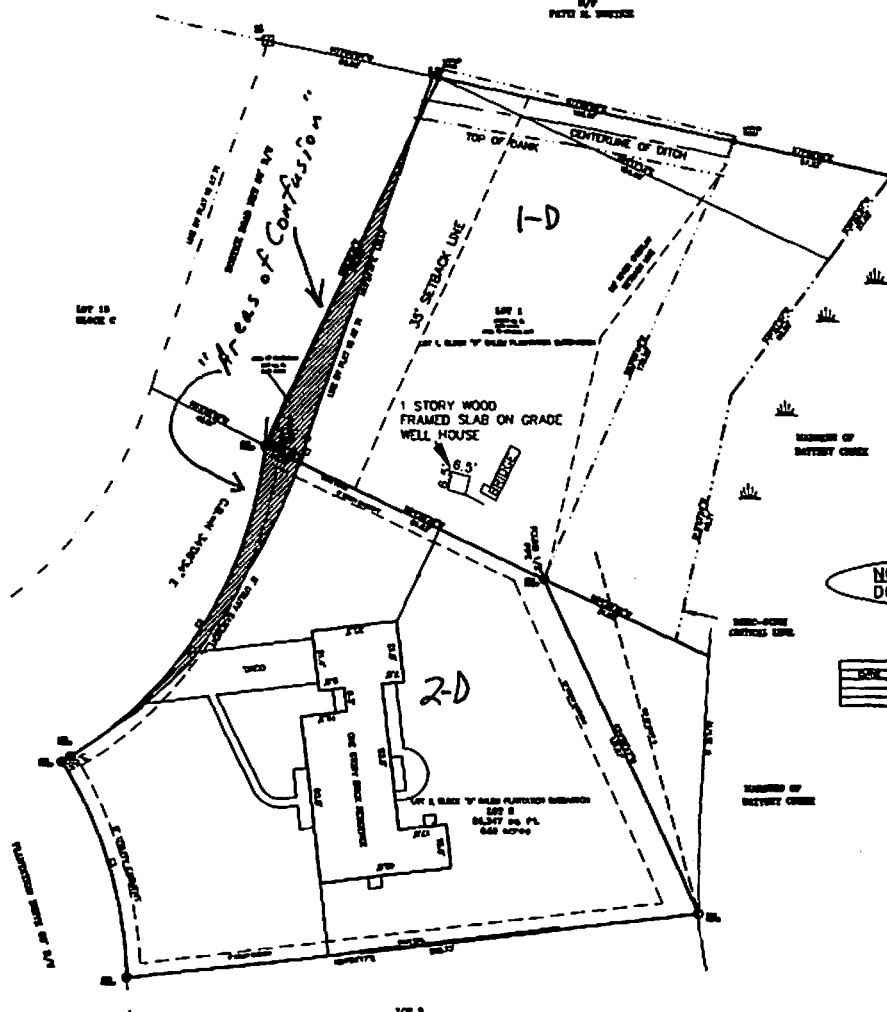
LOCATION MAP (N.T.S.)

NOTES:

- 1.) THE SPACES SHOWN HEREON ARE IMAGETIC AND AS SUCH ARE SUBJECT TO LOCAL ATTRACTION AND THIS PLAN DOES NOT CONVEY THE PRESENCE OR ABSENCE OF U.S. ARMY CORPS OF ENGINEERS JURISDICTIONAL WETLANDS OR COASTWATER WETLANDS.
- 2.) LOCATION OF UNDEVELOPED LOTS ARE FROM SURFACE PHOTOGRAPHS ONLY AND ARE NOT CONSIDERED. THIS PLAN REPRESENTS A SURVEY BASED ON THE LATEST REFERENCE ONLY AND IS NOT THE RESULT OF A TITLE SEARCH.
- 3.) CERTIFICATIONS ARE NOT TRANSFERABLE TO ADDITIONAL ACQUISITIONS OR SUBSEQUENT OWNERS.
- 4.) THE SURVEY HAS NOT INVESTIGATED OR BEEN RESTRICTED TO DETERMINE THE EXISTENCE OR NONEXISTENCE OF ANY OVERLAP INTERESTS, SUCH AS EJECTA, MILITARY, NUCLEAR OR OTHER FEDERAL OR STATE-OWNED RIGHTS.
- 5.) BEFORE ANY BEGIN WORK OR CONSTRUCTION ON THIS SITE A SCHEDULED FLOOD ZONE INFORMATION MUST BE REVIEWED BY PROPER BUILDING CODES OFFICE.
- 6.) THE INSTRUMENT REFERS TO L.S. 111 FLOOD ZONE "C" & "D" 11/02/10. THE INSTRUMENT REFERS TO L.S. 111 FLOOD ZONE "C" & "D" 11/02/10.

REFERENCES:

- 1.) TALS. 100-284-0014 & 0144
- 2.) PLAN BY [Name] [Address] [City]



NOTE: PHASE PLATS OF SUBDIVISION DO NOT AGREE.



COMPOSITE MAP  
 LOT 1, 2, BLOCK "D"  
 SALEM PLANTATION SUBDIVISION  
 PREPARED FOR  
 ALAN WILLIAMS AND MELANIE WILLIAMS  
 PORT ROYAL ISLAND  
 BEAUFORT COUNTY SOUTH CAROLINA

DATE 11/02/2010 SCALE 1"=20'

**GASQUE & ASSOCIATES INC.**  
 LAND SURVEYORS - PLANNERS

20 PROFESSIONAL WILSON CHOLE, BEAUFORT, S.C.  
 P.O. BOX 1563, BEAUFORT, S.C.  
 (843) 822-1796

THIS PLAN IS APPROVED AND IS ONLY VALID FOR THE USE OF THE SURVEY OR SURVEYS SHOWN HEREON.

DATE: 11/02/2010

**November 14, 2010**

**From: Melanie and Alan Williams, 2 Bostick Road**

**To: Beaufort County Attn: Mr. Eric Klatt, Engineering Department**

**After having consulted with county engineers, Eric Klatt and Robert Klink, surveyor David Gasque, and neighbor Mildred Simpson, we are hereby submitting two formal requests to the county in regards to the property that we own at 2 Bostick Road, Salem Plantation Subdivision.**

- 1) We hereby petition Beaufort County to formally relinquish claim to the 835 square feet of confusion on the southwest corner of the lot imposed upon our property(Lot 1D) in 2005. Due to the imposition of the 60 foot right of way, at its widest point, this triangle encroaches 13.38 feet into what should rightfully be our deeded land. In attempting to find suitable placement for a home, garage, septic tank, and driveway for a future homesite, it is crucial that this area of confusion be granted. (see accompanying exhibit)**
- 2) Since Beaufort County Public Works only requires more or less a 50 foot right of way, we would also hereby petition that the entire right of way be reduced 13.38 feet on its eastern boundary, leaving a 45.81 foot right of way from Plantation Drive to the adjoining Bostick property. At present there are no known plans for paving or any other use for the right of way, and we feel that the surrounding land owners are entitled to benefit from this reduction so that access is still made available to all three properties, no boundaries are in question, homesites may be established more easily, and existing landscaping which includes a majestic 200 year old live oak may remain in tact without fear of demolition.**

**Thank you for consideration of these requests. We would greatly appreciate being kept informed of the status of this matter as it proceeds through various committee and council proceedings so that we may be present at all hearings.**

**Melanie and Alan Williams**

**327 Cottage Farm Drive**

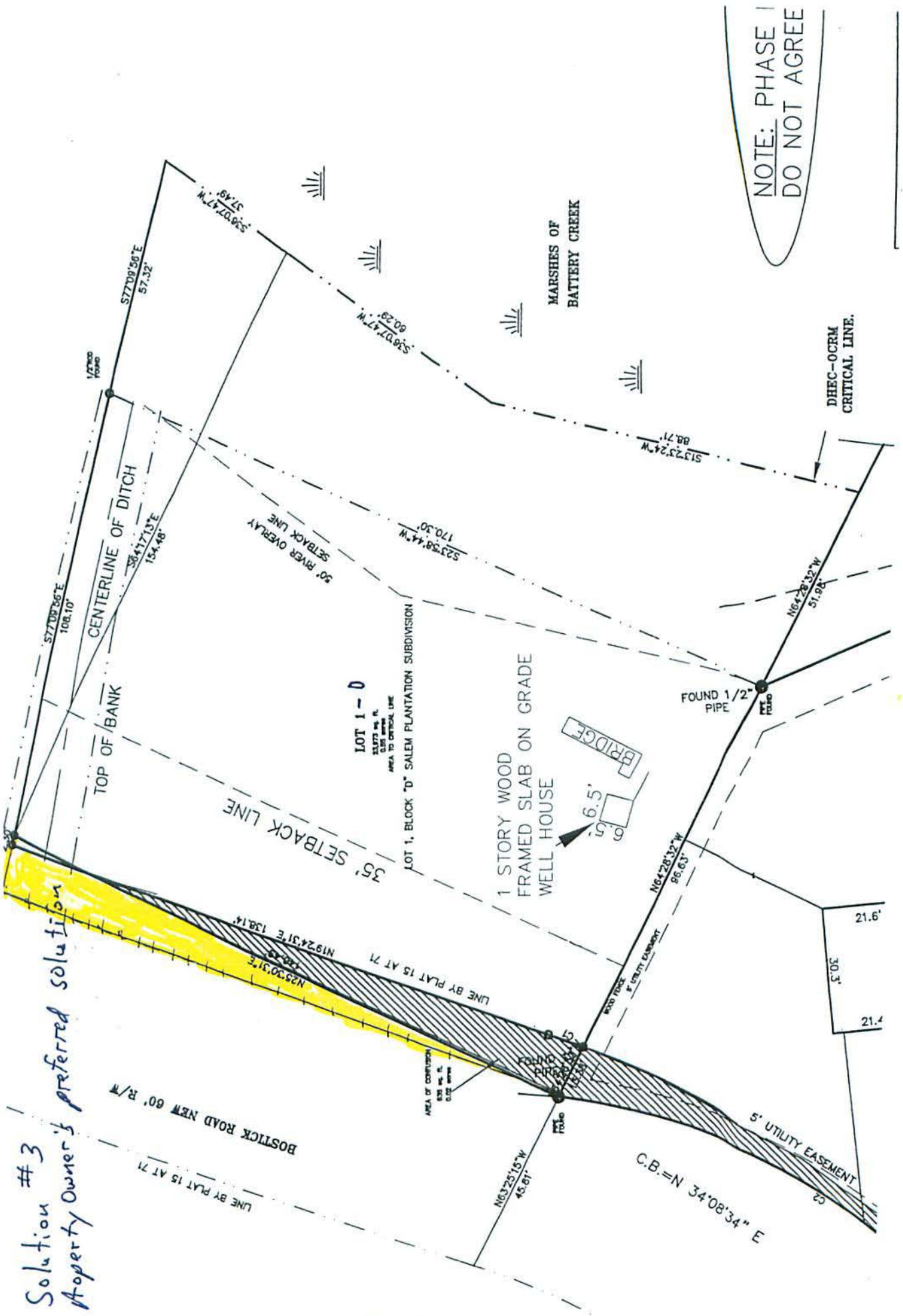
**Beaufort SC 29902**

**843-522-9744(home) 843-252-4104(cell)**

**[melaniewilliams@yahoo.com](mailto:melaniewilliams@yahoo.com) road**



Solution #3  
 Property Owner's preferred solution



NOTE: PHASE I  
 DO NOT AGREE

Date: 12 November 2010

From: Mildred E. Simpson, 2231 Plantation Drive

To: Beaufort County, Attn: Mr. Eric Klatt, Engineering Department

I hereby submit this letter per discussion at our meeting on 2 November, with Melanie Williams and Mr. Klink also present, regarding a question for review of the current Right of Way that was deeded to Beaufort County in September 2005. Due to recent surveys conducted by neighboring properties and subsequent discoveries, there seems to be a discrepancy between the northern boundary of my property and the measurements of the existing Right of Way along my deeded property, known as Bostick Road. Granting of my petition below is requested in order to maintain/restore my property to its previously deeded and defined boundaries.

Petition Item 1:

At a minimum, I hereby petition Beaufort County to formally relinquish claim to an area measuring 13.38 ft. at the widest point along the Right of Way named Bostick Drive to Mildred E. Simpson, thus maintaining the northern boundary (between Lot 1D and Lot 2D), at a length of 110.1 ft. The attached exhibit drawn by Gasque and Associates, Inc. on 2 November 2010, delineates the defined area to wit for 2231 Plantation Drive, (Lot 2, Block D, Salem Plantation Subdivision, R100-029-014A-0000) Beaufort, SC, that was deeded to William J. Simpson and Mildred E. Simpson on 16 July 1979 (and subsequently to myself upon my husband's demise in 1980). Also attached is a copy of my original survey.

Background

The same defined area in question was delineated with a 60 ft. right of way deeded to the County of Beaufort on 27 September 2005, with boundaries which overlap my survey of deeded land. Per conversation with Mr. David Gasque, Gasque and Associates, Inc., who has personally measured the property lines in the area and is aware of the discrepancies, there were two (2) conflicting plats for the subdivision, filed at different timeframes. My property, along with the lot now owned by Leonard and Melanie Williams (2 Bostick Drive, Lot 1D), was included in the first survey of Salem Plantation S/D in 1965 and should have precedence. The subsequent deeding of the Right of Way to Beaufort County in 2005 has imposed a different boundary upon my property and is incorrect. The 2005 action and other recorded revisions on the opposite side of the Right of Way have distorted and pushed the geometry of my boundary point back and forth creating the question of encroachment from the Right of Way onto my lot and the Williams' lot.

The defined area along the unpaved right of way is used only as an access by myself and the owners of the two adjoining lots, 2 Bostick Road and 2229 Plantation Drive. At present, there are no known plans for paving or any other use for the Right of Way other than access to these three properties. Granting this petition would rightly resolve any future question and maintain/restore my property to its original surveyed and deeded boundaries.

Petition Item 2:

With concurrent action, I also request that the entire Right of Way now owned by the County be decreased to a maximum 45.81 ft. Right of Way along its Eastern boundary with subsequent relinquishment of that property adjacent to my lot to my ownership.

**Background:**

It is my understanding that only a 50 ft. Right of Way is the County requirement. There are no permanent structures within this area at present other than a SCE&G pole that has always been in place within the eastern portion of the right of way to provide utility services to all three lots in the area. Additional landscaping and a small brick décor wall that are along the driveway and the curb of the street have always been maintained by myself. Reducing the right of way to the West of my lot to 45.81 ft. with relinquishment of that area (see area marked in red cross-lines) to my ownership would resolve all known discrepancies in this matter.

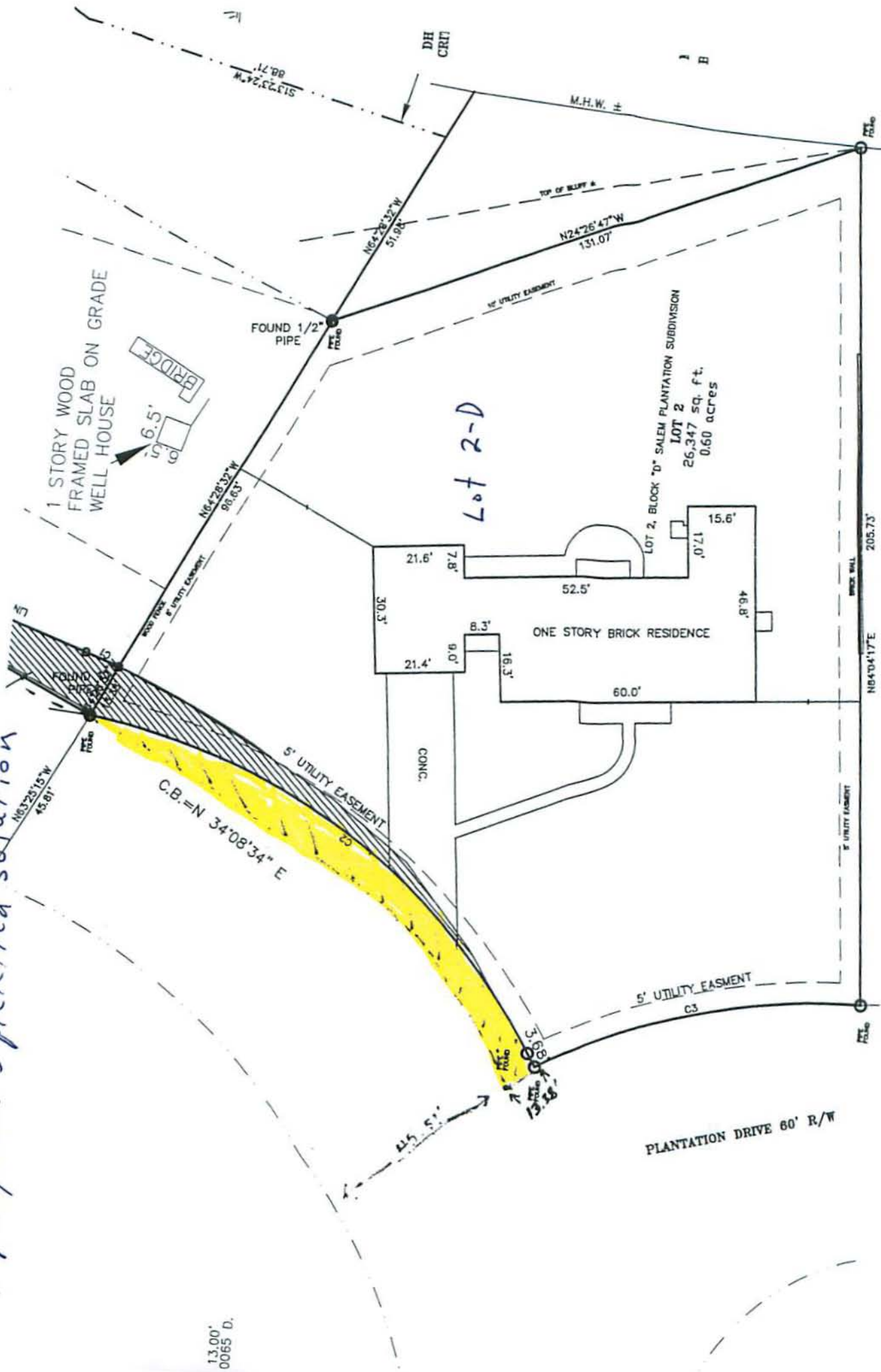
Thank you for your consideration of this request. I would greatly appreciate being kept informed of the status of this matter as it proceeds through various committee and council proceedings so that I may be present as may be necessary at all hearings.

*Mildred E. Simpson*

Mildred E. Simpson  
2231 Plantation Drive  
Beaufort, SC 29902-5221  
843-524-8453/843-812-2997  
[cookiesimpson@embarqmail.com](mailto:cookiesimpson@embarqmail.com)

Solution #3

Property Owner's preferred solution



Lot 2-D

PLANTATION DRIVE 60' R/W

13.00'  
0065 D.

**SEABROOK POINT SPECIAL PURPOSE TAX DISTRICT**

	<u>Telephone</u>	<u>Appointed</u>	<u>Reappointed</u>	<u>Term- Years</u>	<u>Term Expires</u>	<u>CC District</u>	<u>Ethnicity</u>	<u>North/ South</u>	<u>Gender</u>
1. Don Smith, Chairman		6/11/07		4	2011	8	Caucasian	North	Male
2. Frank Emminger, Vice Chairman		6/11/07		4	2011	8	Caucasian	North	Male
3. Steve Jones, Secretary / Treasurer		6/11/07		4	2011	8	Caucasian	North	Male
4. Judy Daigle, at-large		6/11/07		4	2011	8	Caucasian	North	Female
5. Bill Waldron, at-large		6/11/07		4	2011	8	Caucasian	North	Male

Authorized Membership: 5  
 Vacancies: 0  
 Terms Expired: 0

[www.seabrookpoint.com](http://www.seabrookpoint.com)

Historical Background:  
 Ordinance 1990-7 created May 21, 1990