

COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
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COUNTY ADMINISTRATOR

SARAH W. BROCK
CLERK TO COUNCIL

AGENDA
FINANCE COMMITTEE

Tuesday, May 28, 2019

3:00 p.m.

Conference Room, Buckwalter Recreation Center,
Buckwalter Regional Park, 905 Buckwalter Pkwy, Bluffton

Committee Members:

Joseph Passiment, Chairman
Chris Hervochon, Vice Chairman
Gerald Dawson
Mark Lawson
Paul Sommerville

Staff Support:

Suzanne Gregory, Employee Service Director
Alicia Holland, CPA,
Assistant County Administrator, Finance

1. **CALL TO ORDER – 3:00 p.m.**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF AGENDA**
4. **CITIZEN COMMENTS** (*Comments regarding agenda items only*)
5. **DISCUSSION / FY 2020 County Budget** ([backup](#))
6. **DISCUSSION / FY 2020 County Millage Rate Recommendation** ([backup](#))
7. **DISCUSSION / FY 2020 County Fire District Millage and Budget Summary** ([backup](#))
 - A. Bluffton Fire District
 - B. Burton Fire District
 - C. Daufuskie Island Fire District
 - D. Lady's Island/St. Helena Fire District
 - E. Sheldon Fire District
8. **DISCUSSION / FY 2020 County Enterprise Budget** ([backup](#))
 - A. Stormwater Utility
 - B. Beaufort County Airports
 1. Lady's Island
 2. Hilton Head Island
9. **UPDATE / Treasurer's Mobile Home Audit**
10. **ADJOURNMENT**



Beaufort County, South Carolina
Fiscal Year 2020 Summary Budget Increase Requests

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	
Fiscal Year 2019 Beaufort County General Fund Total Appropriation			\$ 126,775,491
County Compensation Plan increase	\$ 3,740,000	\$ 3,070,000	
Cost difference as a result of self-insured initiatives	\$ (1,500,000)	\$ (1,500,000)	
Personnel Increases	\$ 1,093,045	\$ 573,223	
Operations Increases	\$ 1,801,324	\$ 1,240,324	
Beaufort County Sheriff's Office Increase	\$ 1,968,785	\$ 1,968,785	
14th Circuit Solicitor Increase	\$ 642,500	\$ 642,500	
Magistrate Court Increase	\$ 150,919	\$ 150,919	
14th Circuit Public Defender Increase	\$ 50,000	\$ 50,000	
Transfer to Daufuskie Ferry Transportation Fund decrease	\$ (82,075)	\$ (82,075)	
Subsidies Increase	\$ 502,013	\$ 370,013	
Economic Development (separately stated millage rate)	\$ 8,594	\$ 8,594	
Higher Education (separately stated millage rate)	\$ 126,742	\$ 126,742	
Indigent Health Care (separately stated millage rate)	<u>\$ 34,467</u>	<u>\$ 34,467</u>	
Grand Total FY 2020 Budget Increases	<u>\$ 8,536,314</u>	<u>\$ 6,653,492</u>	

Fiscal Year 2020 Beaufort County General Fund Recommended/Proposed Appropriation **\$ 133,428,983**

Capital (one-time) Increase Requests	\$ 1,367,003	\$ 1,288,734
<i>Recommendation to identify separately stated millage rate to fund capital/one-time requests</i>		

Beaufort County, South Carolina
Fiscal Year 2020 Personnel Budget Increase Requests

	<u>REQUESTED</u>	<u>RECOMMENDED</u>	<u>FTEs</u>
County Council/Clerk to Council	\$ 50,000	\$ 55,575	1.00
This new FTE is for a third administrative position to assist with the workload of the clerk to council office.			
Auditor	\$ 31,466	\$ -	-
The Auditor states this increase is due to utilizing vacancy funds to increase current staff compensation.			
Clerk of Court	\$ 49,600	\$ 49,600	1.00
The Clerk of Court is requesting a new FTE for an office manager.			
Coroner	\$ 44,062	\$ 44,062	1.00
The Coroner is requesting one new FTE for a deputy coroner.			
County Attorney/Legal	\$ 78,726	\$ 78,726	1.00
The County Attorney is requesting one new FTE for an entry level attorney.			
Finance	\$ 200,000	\$ 200,000	3.00
Finance Committee discussed in April 2018 that the Finance Department would add two FTEs for Accounts Receivable/ Revenue purposes. This amount also includes a third FTE for a Grants Accountant due to the volume of grants within Beaufort County.			
Information Technology - Systems Management	\$ 93,000	\$ 93,000	1.00
This includes a new FTE for a network technician due to additional growth/demands.			
Emergency Medical Services	\$ 74,400	\$ 74,400	1.00
New FTE for an administrative and support officer.			
Building Codes	\$ 78,120	\$ 78,120	1.00
New FTE for a commercial plans examiner.			
Codes Enforcement	\$ 32,240	\$ 32,240	0.50
This includes a transition from a PTE to a FTE.			
Animal Services	\$ 39,050	\$ 39,050	2.00
This includes a transition from two FTEs to four FTEs - two Animal Care Techs to four Kennel Techs.			
Public Works Administration and General Support	\$ 236,285	\$ (38,169)	-
Roads and Drainage	\$ (132,252)	\$ (176,781)	-
Solid Waste & Recycling	\$ 174,948	\$ -	-
Veterans Affairs	<u>\$ 43,400</u>	<u>\$ 43,400</u>	<u>1.00</u>
New FTE for an administrative support technician.			
Total Fiscal Year 2020 Personnel Budget Increase Requests	<u>\$ 1,093,045</u>	<u>\$ 573,223</u>	<u>13.50</u>

Note: All County departments, **EXCEPT** the Beaufort County Sheriff's Office, Magistrate Court, Solicitor and Public Defender participate in the County's compensation plan.

All adjustments as a result of the County's compensation plan are being calculated in total, not included in the above data and will be allocated during Fiscal Year 2020 as applicable.

Beaufort County, South Carolina
Fiscal Year 2020 Operating Budget Increase Requests

	<u>REQUESTED</u>	<u>RECOMMENDED</u>
County Council		
Internal Audit process	\$ 75,000	\$ 75,000
Increased stormwater fees for county owned property	\$ 22,405	\$ 22,405
Auditor		
Postage, web page development, value guide books and training/conferences	\$ 10,739	\$ 10,739
Treasurer		
Software annual license fee	\$ 9,000	\$ 9,000
Clerk of Court		
Jurors/Witnesses fees, Stage Front maintenance contract, postage and telephone	\$ 49,391	\$ 49,391
Probate Court		
Computer and scanners	\$ 4,542	\$ 4,542
Coroner		
Medical/Dental services related to autopsies	\$ 20,000	\$ 20,000
County Administrator		
Reduction of contingency from \$215,301 to \$100,000	\$ (115,301)	\$ (115,301)
Finance		
Tyler Munis (financial enterprise software) increased annual cloud based cost	\$ 60,000	\$ 60,000
Risk Management		
Safety training and software for workers' compensation and liability claims	\$ 30,000	\$ 30,000
Purchasing		
Annual costs for Vendor Registry and eProcurement Module (Tyler Munis module)	\$ 15,000	\$ 15,000
Register of Deeds		
Scanning and indexing of old images to merge into online search system	\$ 28,500	\$ 28,500
Community Development		
EnerGov, increased annual software costs	\$ 59,883	\$ 59,883
Comprehensive plan update	\$ 27,000	\$ 27,000
Business License		
EnerGov, increased annual software costs	\$ 7,000	\$ 7,000
Emergency Medical Services		
Medical physican and maintenance contracts	\$ 117,794	\$ 117,794

Beaufort County, South Carolina
Fiscal Year 2020 Operating Budget Increase Requests

	<u>REQUESTED</u>	<u>RECOMMENDED</u>
Building Codes		
EnerGov, increased annual software costs	\$ 40,000	\$ 40,000
Codes Enforcement		
EnerGov, increased annual software costs	\$ 20,000	\$ 20,000
Animal Services		
Increased operating costs for new facility	\$ 129,000	\$ 129,000
Public Works Administration and General Support		
Long term recovery group disaster relief funds	\$ 561,000	\$ -
Grant match: (warning sirens, hazmat mitigation plan and Buckwalter generator)	\$ 102,271	\$ 102,271
Disaster Recovery Staff Training	\$ 10,000	\$ 10,000
Sidewalk and parking lot repairs/stripping	\$ 50,000	\$ 50,000
Solid Waste and Recycling		
Increased costs due to growth/demand	\$ 528,100	\$ 528,100
Social Services		
Medicaid workers' contract local match reduction	\$ (60,000)	\$ (60,000)
 Total Fiscal Year 2020 Operating Budget Increase Requests	 <u>\$ 1,801,324</u>	 <u>\$ 1,240,324</u>

Beaufort County, South Carolina
Fiscal Year 2020 Other Budget Increase Requests

	<u>REQUESTED</u>	<u>RECOMMENDED</u>
<u>Beaufort County Elected Officials (not participating in County's compensation plan)</u>		
Beaufort County Sheriff's Office	\$ 1,968,785	\$ 1,968,785
14th Circuit Solicitor	\$ 642,500	\$ 642,500
Magistrate Court	\$ 150,919	\$ 150,919
14th Circuit Public Defender	<u>\$ 50,000</u>	<u>\$ 50,000</u>
Total	<u>\$ 2,812,204</u>	<u>\$ 2,812,204</u>
 <u>Transfers to Other Funds</u>		
Daufuskie Ferry Transportation Fund	<u>\$ (82,075)</u>	<u>\$ (82,075)</u>
 <u>Subsidies</u>		
Economic Development		
Southern Carolina Alliance contract	\$ 120,000	\$ 120,000
Econ Dev Corp requested increase	\$ 105,000	\$ 105,000
LRTA/Palmetto Breeze	\$ 120,013	\$ 120,013
Military Enhancement Committee (MEC)	\$ 62,000	\$ -
Hilton Head Island Recreation Association	\$ 60,000	\$ -
Beaufort Soil and Water Conservation District	\$ 25,000	\$ 25,000
Small Business Development	<u>\$ 10,000</u>	<u>\$ -</u>
Total Subsidy increases	<u>\$ 502,013</u>	<u>\$ 370,013</u>
 <u>Increases funded by separately stated millage rates</u>		
Economic Development	\$ 8,594	\$ 8,594
Higher Education	\$ 126,742	\$ 126,742
Indigent Health Care	<u>\$ 34,467</u>	<u>\$ 34,467</u>
Total separately stated millage rate increases	<u>\$ 169,803</u>	<u>\$ 169,803</u>

Beaufort County, South Carolina
Fiscal Year 2020 Capital Budget Increase Requests

	<u>REQUESTED</u>	<u>RECOMMENDED</u>
Facilities Maintenance	\$ 350,000	\$ 350,000
Detention Center Generator		
Public Works Administration and General Support	\$ 180,000	\$ 180,000
Dump truck replacement		
Parks and Recreation	\$ 156,600	\$ 156,600
Six new vehicle replacements and aerator for field use		
Coroner	\$ 117,403	\$ 39,134
Three vehicle replacements including equipment for each vehicle		
Building Codes	\$ 98,000	\$ 98,000
Four new truck replacements		
Traffic and Transportation Engineering	\$ 90,000	\$ 90,000
Bucket truck replacement for signal maintenance		
Information Technology - Mapping and Applications	\$ 80,000	\$ 80,000
Software upgrades for GIS webtool, App Extender and MS4 Coastal Hazards		
Engineering	\$ 32,000	\$ 32,000
New vehicle replacement		
Emergency Medical Services	\$ 45,000	\$ 45,000
One Quick Response Vehicle (QRV) replacement		
Treasurer	\$ 43,000	\$ 43,000
Renovation/update of the Hilton Head office; security camera retention/improvements; and software acquisition.		
Voter Registration and Elections	\$ 35,000	\$ 35,000
One new vehicle addition		
Risk Management	\$ 32,000	\$ 32,000
Two vehicle replacements		
Animal Services	\$ 30,000	\$ 30,000
Two vehicle replacements		
Mosquito Control	\$ 28,000	\$ 28,000
New truck and winch replacement		
Broadcast Services	\$ 25,000	\$ 25,000
One vehicle replacement		
Veterans Affairs	<u>\$ 25,000</u>	<u>\$ 25,000</u>
One vehicle addition		
Total Fiscal Year 2020 Capital Budget Increase Requests	<u><u>\$ 1,367,003</u></u>	<u><u>\$ 1,288,734</u></u>

Beaufort County, South Carolina
Fiscal Year 2020 Operations Millage Rate Increase Limitation

Consumer Price Index (CPI - inflation)	2.44%
Population Growth	<u>1.19%</u>
Maximum allowable percentage increase	3.63%

(data above provided by the South Carolina Revenue and Fiscal Affairs Office)

Fiscal Year 2019 Approved Millage Rates

County Operations	48.96
Higher Education	2.37
Indigent Care - BJHCHS	0.47
Indigent Care - BMH	0.34
Economic Development	<u>0.26</u>
Total County Operations Millage	52.40

	<u>Option A</u>	<u>Option B</u>	<u>Option C</u>	<u>Option D</u>	<u>Option E</u>
Percentage increase	3.63%	3.18%	2.72%	1.82%	0.91%
Additional operations millage rate	1.90	1.67	1.43	0.95	0.48
Fiscal Year 2020 Operations Millage Rate Options	54.30	54.07	53.83	53.35	52.88
Estimated Value of 1 Mill	\$ 1,956,132				
Estimated/Projected Ad Valorem Tax Revenue	\$ 106,217,968	\$ 105,768,057	\$ 105,298,586	\$ 104,359,642	\$ 103,440,260
County Operations	\$ 99,488,875	\$ 99,038,964	\$ 98,569,493	\$ 97,630,549	\$ 96,711,167
Higher Education	\$ 4,636,032	\$ 4,636,032	\$ 4,636,032	\$ 4,636,032	\$ 4,636,032
Indigent Care - BJHCHS	\$ 919,382	\$ 919,382	\$ 919,382	\$ 919,382	\$ 919,382
Indigent Care - BMH	\$ 665,085	\$ 665,085	\$ 665,085	\$ 665,085	\$ 665,085
Economic Development	\$ 508,594	\$ 508,594	\$ 508,594	\$ 508,594	\$ 508,594
Millage rate increase impact on \$100,000 value (4%)	\$ 7.60	\$ 6.68	\$ 5.72	\$ 3.80	\$ 1.92
Millage rate increase impact on \$100,000 value (6%)	\$ 11.40	\$ 10.02	\$ 8.58	\$ 5.70	\$ 2.88

Recommended Fiscal Year 2020 Millage Rates and Estimated Revenue (Option B above)

County Operations	49.97	\$ 97,750,230
County Capital	0.66	\$ 1,288,734
Higher Education	2.37	\$ 4,636,032
Indigent Care - BJHCHS	0.47	\$ 919,382
Indigent Care - BMH	0.34	\$ 665,085
Economic Development	<u>0.26</u>	<u>\$ 508,594</u>
Total County Operations Millage	<u>54.07</u>	<u>\$ 105,768,057</u>

Beaufort County, South Carolina
Fiscal Year 2020 Fire District Proposed Budgets and Millage Rates

5/16/2019

	Operations Millage % increase	Change in Millage Rate	Fiscal Year 2020 Proposed			Fiscal Year 2019 Approved		
			Revenues	Expenditures	Millage Rate	Revenues	Expenditures	Millage Rate
Bluffton Fire District Operations	0.00%	0.00	\$ 16,403,510	\$ 16,349,031	24.10	\$ 15,182,120	\$ 15,086,666	24.10
Bluffton Fire District Debt Service		<u>0.15</u>	\$ 980,000	\$ 980,000	<u>1.60</u>	\$ 850,000	\$ 850,000	<u>1.45</u>
Total Millage Rate		0.15			25.70			25.55
Burton Fire District Operations	2.19%	1.51	\$ 5,653,500	\$ 5,643,491	70.33	\$ 5,578,286	\$ 5,667,981	68.82
Burton Fire District Debt Service		<u>0.00</u>	\$ 385,268	\$ 385,268	<u>5.15</u>	\$ 385,268	\$ 385,268	<u>5.15</u>
Total Millage Rate		1.51			75.48			73.97
Daufuskie Island Fire District Operations	2.89%	1.74	\$ 1,211,241	\$ 1,236,230	62.01	\$ 1,219,630	\$ 1,219,630	60.27
Daufuskie Island Fire District Debt Service		<u>0.00</u>	\$ -	\$ -	<u>-</u>	\$ -	\$ -	<u>-</u>
Total Millage Rate		1.74			62.01			60.27
Lady's Island/St. Helena Is. Fire District Operations	2.09%	0.82	\$ 6,402,913	\$ 6,381,704	40.12	\$ 6,132,594	\$ 6,111,258	39.30
Lady's Island/St. Helena Is. Fire District Debt Service		<u>0.00</u>	\$ 308,338	\$ 308,338	<u>2.00</u>	\$ 311,338	\$ 311,338	<u>2.00</u>
Total Millage Rate		0.82			42.12			41.30
Sheldon Fire District Operations	3.60%	1.34	\$ 1,459,561	\$ 1,463,100	38.52	\$ 1,408,269	\$ 1,408,269	37.18
Sheldon Fire District Debt Service		<u>0.92</u>	\$ 156,762	\$ 156,762	<u>4.13</u>	\$ 139,259	\$ 139,259	<u>3.21</u>
Total Millage Rate		2.26			42.65			40.39

Bluffton Township Fire District
Fiscal Year 2020 Proposed Budget
Amended May 2, 2019 to Account for Implementation of the New Compensation Plan

	FY 2018 Actual	FY2019 Budget	FY2019 Projected	FY2020 Proposed
Operations Millage Rate	24.70	24.10	24.10	24.10
Revenues				
Ad Valorem Taxes	\$ 13,434,695	\$ 14,580,120	\$ 14,580,120	\$ 15,616,800
Fees	\$ 154,398	\$ 75,000	\$ 75,000	\$ 150,000
Grant Revenue SAFER	<u>337,644</u>	<u>527,000</u>	<u>527,000</u>	<u>387,000</u>
Total Revenues	<u>13,926,737</u>	<u>15,182,120</u>	<u>15,182,120</u>	<u>16,153,800</u>
Expenditures				
Salaries Regular (includes OT)	8,254,049	8,618,796	8,995,835	9,797,380
Benefits	3,800,869	4,460,854	4,300,000	4,600,200
Purchased Services	1,264,970	1,778,836	1,650,000	1,569,179
Supplies	<u>134,217</u>	<u>228,180</u>	<u>150,000</u>	<u>141,686</u>
Total Expenditures	<u>13,454,105</u>	<u>15,086,666</u>	<u>15,095,835</u>	<u>16,108,445</u>
Increase (Decrease) in Fund Balance	472,632	95,454	86,285	45,355
Fund Balance, Beginning	<u>\$ 2,663,886</u>	<u>\$ 3,136,518</u>	<u>\$ 3,231,972</u>	<u>\$ 3,318,257</u>
Fund Balance, Ending	<u>\$ 3,136,518</u>	<u>\$ 3,231,972</u>	<u>\$ 3,318,257</u>	<u>\$ 3,363,612</u>
FTEs:				
Administrative	21	22	22	22
Firemen	<u>112</u>	<u>127</u>	<u>127</u>	<u>127</u>
Total	133	149	149	149
Annual Debt Service Required	\$ 569,019	\$ 850,000	\$ 850,000	\$ 980,000
Debt Millage Rate	1.04	1.45	1.45	1.60

Burton Fire District
Fiscal Year 2020 Proposed Budget

	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed
Operations Millage Rate	64.53	68.82	68.82	70.33
Revenues				
Ad Valorem Taxes	\$ 4,757,456	\$ 5,148,286	\$ 5,148,286	\$ 5,194,996
Municipal Contracts	<u>430,000</u>	<u>430,000</u>	<u>430,000</u>	<u>458,504</u>
Total Revenues	<u>5,187,456</u>	<u>5,578,286</u>	<u>5,578,286</u>	<u>5,653,500</u>
Expenditures				
Salaries	3,075,889	3,068,374	3,068,374	3,120,101
Benefits	1,712,352	1,757,757	1,757,957	1,565,526
Purchased Services	548,650	585,610	585,610	613,360
Supplies/Capital Improvements	<u>200,050</u>	<u>256,000</u>	<u>256,000</u>	<u>344,504</u>
Total Expenditures	<u>5,536,941</u>	<u>5,667,981</u>	<u>5,667,981</u>	<u>5,643,491</u>
Increase (Decrease) in Fund Balance	(349,485)	(89,695)	(89,695)	10,009
Fund Balance, Beginning	<u>\$ 875,770</u>	<u>\$ 484,700</u>	<u>\$ 484,700</u>	<u>\$ 395,005</u>
Fund Balance, Ending	<u><u>\$ 526,285</u></u>	<u><u>\$ 395,005</u></u>	<u><u>\$ 395,005</u></u>	<u><u>\$ 405,014</u></u>
FTEs:				
Administrative	3	3	3	3
Firefighters	<u>55</u>	<u>53</u>	<u>53</u>	<u>53</u>
Total	58	56	56	56
Annual Debt Service Required	\$ 385,268	\$ 385,268	\$ 385,268	\$ 385,268
Debt Millage Rate	5.26	5.15	5.15	5.15

**DAUFUSKIE ISLAND FIRE DISTRICT
Fiscal Year 2020 Proposed Budget**

	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed
Operations Millage Rate	60.27	60.27	60.27	62.01
Revenues				
Ad Valorem Taxes	\$ 1,180,282	\$ 1,169,630	\$ 1,169,630	\$ 1,211,241
Municipal Contracts	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues	<u>1,180,282</u>	<u>1,169,630</u>	<u>1,169,630</u>	<u>1,211,241</u>
Expenditures				
Salaries	1,073,015	1,112,363	1,112,363	1,128,963
Purchased Services	<u>107,267</u>	<u>107,267</u>	<u>107,267</u>	<u>107,267</u>
Total Expenditures	<u>1,180,282</u>	<u>1,219,630</u>	<u>1,219,630</u>	<u>1,236,230</u>
Increase (Decrease) in Fund Balance	-	(50,000)	(50,000)	(24,989)
Fund Balance, Beginning	<u>\$ 374,644</u>	<u>\$ 374,644</u>	<u>\$ 374,644</u>	<u>\$ 324,644</u>
Fund Balance, Ending	<u><u>\$ 374,644</u></u>	<u><u>\$ 324,644</u></u>	<u><u>\$ 324,644</u></u>	<u><u>\$ 299,655</u></u>
FTEs:				
Administrative	1.5	1.5	1.5	1.5
Firefighters	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>
Total Paid Staff	14	14	14	14
Volunteers	11	11	8	8
Annual Debt Service Required	\$ -	\$ -	\$ -	\$ -
Debt Millage Rate	-	-	-	-
Total Millage Rate	60.27	60.27	60.27	62.01

This budget reflects the following:

1.67 % longevity for firefighters \$8,228.

Mandated employer contribution rate increase in PORS from 16.84% to 17.84% or \$7,504.

FICA (Social Security) \$510; Medicare \$119; Health Insurance \$239

Total budget increase is 1.36% or \$16,600.

FY' 2020 Est. value of a mil 19,533

**Lady's Island-St. Helena Fire District
Fiscal Year 2020 Proposed Budget**

	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed
Operations Millage Rate	39.26	39.30	39.30	40.12
Revenues				
Ad Valorem Taxes	\$ 5,714,203	\$ 6,007,594	\$ 6,007,594	\$ 6,202,913
Municipal Contracts	<u>71,032</u>	<u>125,000</u>	<u>125,000</u>	<u>200,000</u>
Total Revenues	<u>5,785,235</u>	<u>6,132,594</u>	<u>6,132,594</u>	<u>6,402,913</u>
Expenditures				
Salaries	3,523,904	3,697,849	3,697,849	3,771,805
Benefits	1,718,723	1,851,309	1,851,309	1,946,399
Purchased Services	445,164	511,800	511,800	588,500
Capital	<u>-</u>	<u>50,300</u>	<u>50,300</u>	<u>75,000</u>
Total Expenditures	<u>5,687,791</u>	<u>6,111,258</u>	<u>6,111,258</u>	<u>6,381,704</u>
Increase (Decrease) in Fund Balance	97,444	21,336	21,336	21,209
Fund Balance, Beginning	<u>\$ 1,077,288</u>	<u>\$ 1,174,732</u>	<u>\$ 1,174,732</u>	<u>\$ 1,196,068</u>
Fund Balance, Ending	<u><u>\$ 1,174,732</u></u>	<u><u>\$ 1,196,068</u></u>	<u><u>\$ 1,196,068</u></u>	<u><u>\$ 1,217,277</u></u>
FTEs:				
Administrative	1	1	1	1
Firefighter	<u>67</u>	<u>67</u>	<u>67</u>	<u>67</u>
Total	68	68	68	68
Annual Debt Service Required	\$ 314,249	\$ 311,338	\$ 311,338	\$ 308,338
Debt Millage Rate	2.11	2.00	2.00	2.00
Total Millage Rate	41.37	41.3	41.3	42.12

**Sheldon Township Fire District
Fiscal Year 2020 Proposed Budget
Budget 2019/2020**

	FY 2018 Actual	FY 2019 Budget	FY 2019 Projected	FY 2020 Proposed
Operations Millage Rate	38.32	37.18	37.18	38.52
Revenues				
Ad Valorem Taxes	\$ 1,333,803	\$ 1,353,835	\$ 1,353,835	\$ 1,459,561
Other Income	5,505	-	-	-
Total Revenues	<u>1,339,308</u>	<u>1,353,835</u>	<u>1,353,835</u>	<u>1,459,561</u>
Expenditures				
Salaries	759,024	872,151	810,990	874,949
Benefits	292,758	318,137	311,350	369,951
Purchased Services	207,355	214,381	301,209	214,600
Supplies	2,432	3,600	3,250	3,600
Total Expenditures	<u>1,261,569</u>	<u>1,408,269</u>	<u>1,426,799</u>	<u>1,463,100</u>
Increase (Decrease) in Fund Balance	77,739	(54,434)	(72,964)	(3,539)
Fund Balance, Beginning	<u>\$ 551,281</u>	<u>\$ 629,020</u>	<u>\$ 629,020</u>	<u>\$ 556,056</u>
Fund Balance, Ending	<u><u>\$ 629,020</u></u>	<u><u>\$ 574,586</u></u>	<u><u>\$ 556,056</u></u>	<u><u>\$ 552,517</u></u>
FTEs:				
Administrative	3	3	3	3
Firemen	14	14	14	15
Total	<u>17</u>	<u>17</u>	<u>17</u>	<u>18</u>
Annual Debt Service Required	\$ 139,259	\$ 139,259	\$ 72,047	\$ 156,762
Debt Millage Rate	3.21	3.21	3.21	4.13

BEAUFORT COUNTY, SOUTH CAROLINA

PROPRIETARY FUNDS

The Proprietary Funds are different in purpose from the government funds and designed to be like business financial reporting. Since they are like business accounting, records are kept on activities regardless of the duration of the activity. The idea is to determine if the fund is breaking even considering all activities by using accrual accounting.

The County's Proprietary Funds consist of the Stormwater Management Utility Fund, Beaufort County Airport located on Lady's Island and Hilton Head Island Airport.

The following pages contain information for the Beaufort County Stormwater Management Utility Fund.

STORMWATER MANAGEMENT UTILITY FUND

The Stormwater Utility was established by County Ordinance 18 years ago and its activities are guided by a Comprehensive Master Plan completed in 2018, the minimum control measures outlined in the County's 2015 permit under the National Pollutant Discharge Elimination System (NPDES) program and advised by a Stormwater Management Utility Board. Requirements concerning Stormwater Systems are found in the County's Community Development Code (CDC) and the design criteria found in our Best Management Practices Manual.

The Utility partners with the City of Beaufort, and the Towns of Bluffton, Port Royal, and Hilton Head Island through local intergovernmental agreements. The fees that are collected within a municipality's jurisdiction are then distributed back to the municipality. Each political jurisdiction has an individual stormwater utility, which is a separate fund and a dedicated revenue source for funding activities and programs related to stormwater management. The jurisdictions coordinate on the utility administration element of their programs and share some services to achieve greater efficiencies, but the programs are separate and are managed within each jurisdiction's local government.

The County has been designated as a municipal separate storm sewer system (MS4) and in 2015 the County began to be permitted under the federal Environmental Protection Agency's (EPA) National Pollutant Discharge Elimination System (NPDES) program. Compliance with this permit will be expensive in the coming years and the County will have mounting costs to maintain an aging infrastructure. Beginning in 2015, the County has increased its rates and shifted to an updated stormwater utility fee rate structure to achieve the fairest distribution of utility costs among ratepayers, the best use of available data, and a level of revenue sufficient to achieve program needs and requirements.

The County maintains some larger drainage infrastructure within each of the four municipalities in addition to the unincorporated area. Previously the maintenance of the infrastructure within the four municipalities was limited in the incorporated areas because funding levels, supported by the unincorporated ratepayers only, were insufficient. In 2015, the County began collecting a County-wide Infrastructure fee from ratepayers within the incorporated areas to distribute the County's costs for county-wide infrastructure maintenance across all the unincorporated and incorporated areas of the County based on linear feet of pipes and open ditches in each jurisdiction.

In 2017, the Utility issued Revenue Bonds in the amount of \$5,000,000 to provide adequate funding for the capital improvement program. Debt service is included in the FY 19-20 budget.

STORMWATER MANAGEMENT UTILITY TERMINOLOGY

The following abbreviations are referenced throughout the Stormwater Management Utility Enterprise Fund. These are standard abbreviations used in the industry.

1. MS4 – Municipal Separate Storm Sewer System
2. EPA – Environmental Protection Agency
3. NPDES – National Pollutant Discharge Elimination System
4. SFR – Single Family Residential
5. IA – Impervious Area Unit of billing
6. GA – Gross Area (or Acreage) Unit of billing
7. SWU – Stormwater Utility
8. CWI – Countywide Infrastructure
9. BMP – Best Management Practices

	FY 2018	FY 2019	FY 2019	FY 2020
	Actual	Approved	Actual to Date	Proposed
		Budget	3/31/2019	Budget
Operating Revenues				
Stormwater Utility Fees	\$ 5,109,574	\$ 5,166,037	\$ 4,866,997	\$ 5,289,321
Stormwater Infrastructure Fees	566,020	557,234	581,461	737,445
Stormwater Utility Project Billings	27,621	168,609	14,675	21,269
Interest Income	148,938	2,500	-	125,000
Miscellaneous/Other Revenue	<u>1,658</u>	<u>-</u>	<u>11,245</u>	<u>-</u>
Total Operating Revenues	<u>\$ 5,853,811</u>	<u>\$ 5,894,380</u>	<u>\$ 5,474,378</u>	<u>\$ 6,173,034</u>
Operating Expenses				
Salaries and Benefits	2,743,361	3,061,410	1,507,175	3,637,402
Purchased/Contractual Services	715,092	1,157,306	705,469	1,046,650
Supplies	239,709	387,360	257,718	465,677
Interest Expense	85,244	188,268	188,193	188,268
Depreciation Expense	<u>305,682</u>	<u>357,397</u>	<u>307,337</u>	<u>475,003</u>
Total Operating Expenses	<u>4,089,088</u>	<u>5,151,741</u>	<u>2,965,892</u>	<u>5,813,000</u>
Non-Operating Revenues (Expenses)¹				
Federal and state grants	616,990	-	175,010	-
Capital Projects	(1,331,274)	(2,145,569)	(262,978)	(1,916,638)
Capital Equipment	<u>(1,252,869)</u>	<u>(1,213,258)</u>	<u>(503,258)</u>	<u>(698,940)</u>
Total Non-operating Revenues (Expenses)	<u>(1,967,153)</u>	<u>(3,358,827)</u>	<u>(591,226)</u>	<u>(2,615,578)</u>
Total Expenses	<u>\$ 6,056,241</u>	<u>\$ 8,510,568</u>	<u>\$ 3,557,118</u>	<u>\$ 8,428,577</u>
Authorized Positions	54	55	51	56
<p>Note 1: Capital expenses are capitalized and depreciated within a Proprietary Fund and are not represented on the revenue and expense statement as an expense. The Capital Projects are funded by a General Obligation Bond Issue in the amount of \$5 million and issued in 2017.</p>				

STORMWATER MANAGEMENT UTILITY PERFORMANCE
MEASURES/OPERATING INDICATORS

Billable accounts database, collection rates

Stormwater Utility revenue comes from user fees billed annually in conjunction with the property tax bill. A user fee, different from a tax, is based on measurable units including impervious area (hard surfaces) and acreage. Since it is a user fee, all properties pay fees, including churches, schools, and government agencies. The only exceptions are rights-of-way for roads, boat slips, railroad, and submerged properties. This fair and equitable system directly related fee for service.

GIS mapping

The cost of stormwater management is largely focused on operations and maintenance of the current system. In order to determine the cost of our service we must have an inventory of the system. Staff continually surveys our pipes, ditches, detention ponds, and other features to populate a GIS map and database.

Beaufort County Connect Data

BC Connect is a smart phone and website application used by the public and staff to document and track response to complaint, issues, and needs. Once investigated by staff, if action is needed, a project is created and tracked in PubWorks and SWIMS.

MS4 permit

The Clean Water Act Phase II implementation of the Municipal Separate Stormsewer System (MS4) permit is the driving document for the regulatory programs within the Utility. The permit is published on the County website and includes numerous tasks and programs that the County must perform annually to stay within compliance with the permit.

MUNIS Data

The MUNIS software is used to issue and track stormwater permits required for all construction in the County. The regulatory staff conducts plan review, issues permits, and performs inspections to maintain MS4 compliance.

PubWorks Data

PubWorks is a project management software that is used to estimate project costs and track progress. Each O&M project is defined within PubWorks to determine an estimate of manpower, equipment, and materials. During construction, the estimate is replaced with the actual hours, quantities, and cost. That data is then used to estimate production rates that once applied to the GIS mapping inventory, gives the department a projected cost of service annually.

CIP schedules and budgets

Once a decade, the County updates the Stormwater Master Plan. The plan documents the program status and studies the health of the stormwater system and the receiving water bodies. The Plan then recommends capital projects to make improvements to water quality as needed. Those projects are placed within 5-year business plans and funding from the Utility is set aside for the projects. These projects have internal performance measures including cost and schedule.

Monitoring

The goal of the Stormwater Utility is to maintain and improve the health of our waters. Monitoring is the means to document our progress towards our goals. The County has developed a monitoring program in conjunction with USCB and routinely samples and studies the watersheds of the County. The results of monitoring are incorporated into the Master Plan, reported annually to DHEC as part of the MS4 permit requirements, and documented within the GIS mapping.

Stormwater Work and Information Management System (SWIMS)

SWIMS is a work order database for managing complaint driven and internally generated operations and maintenance projects. It differs from PubWorks in that the use of SWIMS is to score and prioritize projects in a logical and defensive manner. Each complaint or identified need that is defined as a project in PubWorks will be evaluated on the health, safety, and welfare of the affected population, time the need has gone unmet, severity of the problem, whether the issue creates impassable roads or is emergency related, and other factors so that urgent needs are handled promptly. Since time since reported is a criteria in scoring, even minor nuisance issues are never forgotten about or pushed down the list so that they are never completed.

Workforce Application

Workforce is currently under development by the County's GIS department. Once implemented, it will consist of a iPad type application that collects data from the crew leaders and foremen in the field and auto-populates updates to the data found in PubWorks, Connect, and SWIMS.

The Stormwater Utility Board is made up of appointed representatives selected by County Council and the four municipalities partnered with the County. The Board meets monthly in which all these Performance Measures and Operating Indicators are reported to the public.

STORMWATER MANAGEMENT UTILITY CAPITAL PROJECTS

The following chart is a list of current capital projects in the 5-year plan. Unless noted otherwise, all projects are funded solely by the Stormwater Utility.

Projects	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
Brewer Memorial Park Demonstration Wet Pond Project	\$ 462,000							
Salt Creek South M1 (2017 Masterplan \$2,117,730)	\$ 248,496	\$ 823,424	\$ 823,424					
Shanklin Road M2 (2017 Masterplan \$3,458,787)	\$ 341,820	\$1,797,395	\$1,000,000					
Camp St. Mary M2 (2017 Masterplan \$3,890,617)	\$ 342,000		\$ 165,000	\$ 1,783,617	\$ 1,600,000			
Mossy Oaks Watershed (Partner with CoB) Phase I design	\$ 205,000							
Evergreen Tract Detention Basin (not in CIP plan or budget)	\$ 317,322	\$ 295,000						
Sawmill Branch 1 Regional BMP (2017 Master Plan \$2,063,688)					\$ 206,369	\$ 412,738	\$ 1,444,582	
Rock Springs Creek 1 Regional BMP (2017 Master Plan \$430,524)		\$ 43,052	\$ 86,105	\$ 301,367				
Sawmill Branch 2 Regional BMP (2017 Master Plan \$1,071,064)						\$ 107,106	\$ 214,213	\$ 749,745
Lucy Point Creek Regional BMP (2017 Master Plan \$438,293)						\$ 43,829	\$ 87,659	\$ 306,805
Albergotti Creek 2 Regional BMP (2017 Master Plan \$602,447)						\$ 60,245	\$ 120,489	\$ 421,713
	\$1,916,638	\$2,958,871	\$2,074,528	\$2,084,984	\$1,806,369	\$623,918	\$1,866,942	\$1,478,263

BEAUFORT COUNTY, SOUTH CAROLINA

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The County's Proprietary Funds consist of the Stormwater Management Utility Fund, Beaufort County Airport located on Lady's Island and Hilton Head Island Airport.

The following pages contain information for the Beaufort County Airport and the Hilton Head Island Airport.

AIRPORTS FUND – BEAUFORT COUNTY (LADY’S ISLAND) AND HILTON HEAD ISLAND AIRPORTS

The Beaufort County Department of Airports Fund is used to accumulate the revenues and expenses related to the operation of the county’s two airports. Operations are financed primarily with fees collected for services, leases, grants, and other airport related services. The revenues, expenses and retained earnings are reported in the Proprietary Fund for annual financial reporting purposes.

AIRPORT TERMINOLOGY

The following abbreviations are referenced throughout the Airport Enterprise Fund. These are standard abbreviations used in the industry.

1. FBO – Fixed Based Operations
2. PFC – Passenger Facility Charges
3. FAA – Federal Aviation Administration
4. SCAC – South Carolina Aeronautical Commission
5. ATCT – Air Traffic Control Tower
6. GA – General Aviation
7. ARFF – Aircraft Rescue and Firefighting
8. AIP – Airport Improvement Plan

BEAUFORT COUNTY DEPARTMENT OF AIRPORTS

The Department of Airports, operating as an Enterprise Fund, is responsible for planning, developing, operating and maintaining two (2) airports under the jurisdiction of Beaufort County: Beaufort County Airport on Lady's Island (ARW) and Hilton Head Island Airport (HXD). The Department is responsible for administering all aeronautical activities as required by the Federal, State, County and local laws, regulations, ordinances and statutes. It is responsible for the positive growth of all aeronautical activities and development of all airports under its jurisdiction in the county. It is responsible for normal and emergency operations, security and maintenance at all Beaufort County airports. It provides for fueling services for general aviation and commercial aircraft at HXD through its FBO, Signature Flight Support and conducts its own FBO services at ARW. It is responsible for the administration of all contracts and agreements entered into by Beaufort County for use and support of all airport facilities within the Beaufort County Airport System.

GOALS AND OBJECTIVES

The Department's objective is to operate an airport system that is efficient yet maximizes both the internal and external customer expectations. In the coming year the Department of Airports will close out several critical construction projects and will begin several others, all of which will allow the airport system to continue operating efficiently and safely. Each scheduled project is strategically timed to meet projected activity forecasts within the approved budget while maintaining full compliance with all FAA, DHS/TSA, and other regulatory requirements. Further, it is the goal of the Department to complete ongoing projects and initiate new projects in accordance with the approved master plan for each airport in an effort to provide for the most updated facilities to support safe and efficient aviation operations.

The Department will also continue to take a lead role to further maintain and improve air service levels at Hilton Head Island Airport with the goal of "expanding the brand" of Hilton Head Island to new, non-stop markets through new carrier attraction efforts as well as fostering new, expanded opportunities with its existing airline partners. This past year has been a successful one with the transition of American Airlines to regional jet service and the addition of United Airlines and the return of Delta Air Lines to the Island. Recognizing the airport's position as one of the key economic engines in the Lowcountry, the Department will:

- Work to maintain a reasonable, fair, market based and competitive fee structure for all services provided to its customers and the public, and
- Provide a sound financial foundation to support the County's airport system development needs, and
- Work toward an overall goal of making each airport within the airport system financially self-sufficient.

BEAUFORT COUNTY/LADY'S ISLAND AIRPORT

	FY 2018 Actual	FY 2019 Approved Budget	FY 2019 Actual to Date 3/31/2019	FY 2020 Proposed Budget
<u>Operating Revenues</u>				
Fuel and Oil Sales	\$ 443,502	\$ 453,000	\$ 299,635	\$ 453,000
Operating Agreements/Concessions	4,613	6,800	3,645	6,800
Landing Fees	13,485	15,200	9,563	15,200
Interest Income	218	-	-	-
Rental Income	158,024	155,000	138,246	161,000
Total Operating Revenues	<u>\$ 619,842</u>	<u>\$ 630,000</u>	<u>\$ 451,089</u>	<u>\$ 636,000</u>
<u>Operating Expenses</u>				
Costs of Sales and Services	296,729	276,000	201,281	326,000
Salaries and Benefits	207,207	150,000	116,563	150,000
Purchased/Contractual Services	135,943	126,000	141,326	126,000
Supplies	16,494	15,000	8,625	15,000
Depreciation Expense	54,006	55,000	40,590	55,000
Total Operating Expenses	<u>\$ 710,379</u>	<u>\$ 622,000</u>	<u>\$ 508,385</u>	<u>\$ 672,000</u>
<u>Non-Operating Revenues (Expenses)¹</u>				
Federal and State Grants	179,334	1,995,000	210,984	1,012,033
Capital Projects (AIP)	(285,921)	(2,100,000)	(670,936)	(1,065,298)
Total Non-Operating Revenues (Expenses)	<u>\$ (106,587)</u>	<u>\$ (105,000)</u>	<u>\$ (459,952)</u>	<u>\$ (53,265)</u>
<u>Authorized Positions*</u>				
Full Time	1	1	1	1
Part Time	5	5	5	5

Note 1: Non-operating revenue and expenses are related to Federal and State Grants that fund Airport Improvement Projects (AIP). Timing of these revenues and expenses is dependent mostly on the FAA. Federal and State Grants are reimbursement of expenses. Therefore, in some fiscal years expenses can exceed revenues and in other fiscal years it is possible for revenues to exceed expenses.

HILTON HEAD ISLAND AIRPORT

	FY 2018 Actual	FY 2019 Approved Budget	FY 2019 Actual to Date 3/31/2019	FY 2020 Proposed Budget
Operating Revenues				
Fixed Base Operator Revenue	\$ 349,390	\$ 375,000	\$ 300,965	\$ 375,000
Operating Agreements/Concessions	397,350	507,000	363,343	1,250,000
Firefighting/Security Fees	324,691	282,000	240,484	470,000
Passenger Facility Charges	115,833	150,000	145,809	580,000
Parking/Taxi Fees	8,350	37,000	39,932	125,000
Landing Fees	51,932	85,000	58,915	210,000
Interest Income	1,240	-	-	-
Rental Income	352,070	350,000	210,238	771,320
Miscellaneous/Other	44,809	45,000	50,374	45,000
Total Operating Revenues	\$ 1,645,665	\$ 1,831,000	\$ 1,410,060	\$ 3,826,320
Operating Expenses				
Salaries and Benefits	931,875	760,000	704,122	975,000
Purchased/Contractual Services	648,304	510,000	772,500	950,000
Supplies	31,306	77,000	33,113	77,000
Interest Expense	83,787	80,000	60,113	80,000
Depreciation Expense	571,309	450,000	416,295	550,000
Total Operating Expenses	\$ 2,266,581	\$ 1,877,000	\$ 1,986,143	\$ 2,632,000
Non-Operating Revenues (Expenses)¹				
Federal and State Grants	15,159,955	5,000,000	4,900,255	2,000,000
Capital Projects (AIP)	(15,617,022)	(3,200,000)	(3,105,387)	(3,950,000)
Capital Equipment ²	(38,880)	(45,000)	-	-
Total Non-Operating Revenues (Expenses)	\$ (495,947)	\$ 1,755,000	\$ 1,794,868	\$ (1,950,000)
Authorized Positions				
Full Time (see below)	12	13	12	13
Part Time	0	0	0	0
Full Time Positions include:				
Airport Director	1	1	1	1
Airport Support Staff	4	5	4	5
Airport Firefighters	7	7	7	7
Law Enforcement Officers	0	3	0	0

Note 1: Non-operating revenue and expenses are related to Federal and State Grants that fund Airport Improvement Projects (AIP). Timing of these revenues and expenses is dependent mostly on the FAA. Federal and State Grants are reimbursement of expenses. Therefore, in some fiscal years expenses can exceed revenues and in other fiscal years it is possible for revenues to exceed expenses.

Note 2: Capital equipment expenses are capitalized and depreciated within a Proprietary Fund and are not represented on the revenue and expense statement as an expense.

AIRPORT IMPROVEMENT PROJECTS**FY 2020 Project Narratives****HILTON HEAD ISLAND AIRPORT (HXD)****HXD – Environmental Assessment (EA) for Commercial Service Terminal**

The terminal serving the commercial airlines and their customers requires expansion and renovation due to the increase in commercial airline service at the Hilton Head Island Airport. The project will include the purchase of several properties. The EA includes a multifaceted review of potential impacts of the proposed project and provides for public information sessions prior to the generation of the draft report. Following the reviews of the draft report, a final report will be submitted for their review and concurrence.

Estimated Cost:	\$290,000
FAA Cost:	\$261,000
SCAC Cost:	\$14,500
HXD Cost:	\$14,500

HXD – Commercial Service Terminal – Immediate Needs Projects

In order to accommodate the three network airlines, an expected 300% increase in passengers, TSA, and the other critical tenants at the airport, a series of projects has been undertaken to make short-term upgrades in and around the existing terminal. These include projects such as relocation of TSA screening equipment, TSA staff office facilities, upfit of airline operations areas, additional ramp paving, new ramp lighting, additional hold room space, and other associated projects. These costs are currently borne by the airport but are in the review phase with the FAA in an attempt to secure grant funding.

Estimated Cost:	\$1,250,000
FAA Cost:	\$1,125,000
SCAC Cost:	\$62,500
HXD Cost:	\$62,500

HXD – Commercial Service Terminal – Design

In order to accommodate the three network airlines, an expected 300% increase in passengers, TSA, and the other critical tenants at the airport, and in anticipation of continued growth, the terminal requires expansion and renovation. The terminal will be modernized and expanded, resulting in an improved customer experience, better work environment for airport tenants, and increased opportunities for revenue generation.

Estimated Cost:	\$1,663,000
FAA Cost:	\$1,486,700
SCAC Cost:	\$88,150
HXD Cost:	\$88,150

HXD – Renovation of 154 Beach City Road – Airport Maintenance and Administration

In order to provide adequate space to the airlines serving the community and TSA, airport administration has moved out of the terminal facility and into a temporary office. Airport Maintenance has had to use temporary facilities for over 2 years due to a lack of buildings on the airport. This project provides for the renovation of a portion of the building at 154 Beach City Road that was partially demolished so that it can be used for Administration and Maintenance. Initial discussions with the FAA indicate that it is not a project that is eligible for funding, but it is critical to airport operations.

Estimated Cost:	\$1,500,000
FAA Cost:	Not Applicable
SCAC Cost:	Not Applicable
HXD Cost:	\$1,500,000

HXD – Property Acquisition – Runway Protection Zone (RPZ)

This project will accomplish the acquisition of property that is located in the RPZ. The FAA requires that the airport sponsor (County) own or control via zoning, land use regulations, etc. properties in the RPZ in an effort to preserve life and property. The estimate below marks the initial phase, which includes professional services associated with appraisals and relocation assistance consultation. The actual property acquisition costs, relocations costs, and other costs (legal) will be discussed in future documents.

Estimated Cost:	\$70,307
FAA Cost:	\$63,276
SCAC Cost:	\$3,515
HXD Cost:	\$3,516

HXD – Property Acquisition – Terminal Expansion

This project will accomplish the acquisition of property that is located adjacent to the commercial service terminal. In order to develop the terminal, the additional space is required for safe movement of aircraft on the ramp. The estimate below marks the initial phase, which includes professional services associated with appraisals and relocation assistance consultation. The actual property acquisition costs, relocations costs, and other costs (legal) will be discussed in future documents.

Estimated Cost:	\$175,290
FAA Cost:	\$161,361
SCAC Cost:	\$6,964
HXD Cost:	\$6,965

HXD – Aircraft Rescue and Firefighting Crash Truck

Due to the increase in commercial service, HXD has increased its ARFF Index from A to B, which requires an additional crash truck. HXD's ARFF Department plans to add a 1,500-gallon capacity crash truck in order to maintain the required readiness index as prescribed by Title 14 CFR Part 139 for Commercial Service Airports.

Estimated Cost:	\$500,000
FAA Cost:	\$450,000
SCAC Cost:	\$25,000
HXD Cost:	\$25,000

BEAUFORT COUNTY AIRPORT (ARW)**ARW – Airfield Electrical Rehabilitation and Replacement**

Airfield electrical systems sustained major damage during Hurricane Matthew and Tropical Storm Irma. This project includes the replacement of the airfield electrical systems including upgrades to LED lights and a separate electrical vault. This estimate includes construction of the new systems as well as the construction administration, inspection, and quality assurance.

Estimated Cost:	\$1,065,298
FAA Cost:	\$958,768
SCAC Cost:	\$53,265
ARW Cost:	\$53,265