

# COUNTY COUNCIL OF BEAUFORT COUNTY

ADMINISTRATION BUILDING  
100 RIBAUT ROAD  
POST OFFICE DRAWER 1228  
BEAUFORT, SOUTH CAROLINA 29901-1228  
TELEPHONE: (843) 255-2180  
FAX: (843) 255-9401  
www.bcgov.net

D. PAUL SOMMERVILLE  
CHAIRMAN

STEWART H. RODMAN  
VICE CHAIRMAN

## COUNCIL MEMBERS

STEVEN M. BAER  
CYNTHIA M. BENSCH  
RICK CAPORALE  
GERALD DAWSON  
BRIAN E. FLEWELLING  
WILLIAM L. MCBRIDE  
GERALD W. STEWART  
ROBERTS "TABOR" VAUX, JR  
LAURA L. VON HARTEN

GARY KUBIC  
COUNTY ADMINISTRATOR

BRYAN J. HILL  
DEPUTY COUNTY ADMINISTRATOR

JOSHUA A. GRUBER  
COUNTY ATTORNEY

SUZANNE M. RAINEY  
CLERK TO COUNCIL

## AGENDA FINANCE COMMITTEE

4:30 p.m.

Wednesday, June 5, 2013

Executive Conference Room  
Administration Building, Government Center  
100 Ribaut Road, Beaufort

### Committee Members:

Stu Rodman, Chairman  
Rick Caporale, Vice Chairman  
Steven Baer  
Brian Flewelling  
William McBride  
Jerry Stewart

### Staff Support

Alicia Holland, Comptroller

1. CALL TO ORDER – 4:30 P.M.
2. Consideration of Contract Award
  - A. \$73,914.41 MUNIS Support and Licensing Annual Renewal (July 1, 2013 – June 30, 2014) ([backup](#))
  - B. \$75,270.00 Pictometry Aerial Photography and Licensing Support for 2013 Flight ([backup](#))
  - C. \$32,575.92 Three Lawn Mowers and Associated Equipment for Public Facilities Department ([backup](#))
3. DISCUSSION / RESERVE POLICY
4. CONTINUING DISCUSSION ON COUNTY FY 2014 BUDGET
5. DISCUSSION / LOCAL OPTION SALES TAX
6. DISCUSSION OF REAPPOINTMENTS AND APPOINTMENTS
  - A. Accommodations (2%) Tax Board
  - B. Airports Board
  - C. Tax Equalization Board
7. ADJOURNMENT

### Open and Priority Retreat Items

Transfer Station Analysis  
Road Financing  
Burton Wells Regional Park Financing  
Sports Complex Economic Analysis

### 2013 Budget Cycle

Business License Fees  
2014 Millage Policy  
Joint Use of School Facilities  
Airport Business Plan





**COUNTY COUNCIL OF BEAUFORT COUNTY  
PURCHASING DEPARTMENT**

Building 3, 102 Industrial Village Road  
Post Office Drawer 1228, Beaufort, SC 29901-1228  
Phone: (843) 255-2353 Fax: (843) 255-9437

**TO:** Councilman Stewart H. Rodman, Chairman, Finance Committee  
**FROM:** Dave Thomas, Purchasing Director *DET*  
**SUBJ:** Request a Sole Source Purchase for the MUNIS Support and Licensing Annual Renewal (July 1, 2013 – June 30, 2014)  
**DATE:** May 30, 2013

**BACKGROUND:** The Purchasing Department received a request from the MIS Department to renew the support and licensing for Beaufort County's MUNIS Software. This software is utilized by many departments within the County. Munis is the database where all of the financial and personnel information of Beaufort County is stored with the exception of the tax database (Manatron).

**VENDOR INFORMATION**  
Munis – Tyler Technologies

**COST**  
\$73,914.41

**FUNDING:** The funding for this purchase will be provided by Beaufort County's FY 2014 General Fund Appropriations (\$67,950.50) and Local Accommodations Tax, Local Hospitality Tax and Local Admissions Fees (\$5,963.91). See attachment.

**FOR ACTION:** Finance Committee meeting occurring on June 3, 2013.

**RECOMMENDATION:** The Finance Committee approves the annual renewal of Munis – Tyler Technologies software support and licensing.

**CC:** Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy Administrator *BHill*  
Alicia Holland, Controller *AH*  
Dan Morgan, MIS Director *DM*  
Richard Dimont, Contract Specialist *RD*

Beaufort County										
Munis Support Invoice										
FY 2014										
	Employee Svcs	Finance	Purchasing	Building Codes	MIS	Business License	Local Accomm Tax	Local Hosp Tax	Local Admissions Fees	
Portion of Invoice	10001160-51110	10001111-51110	10001116-51110	10001260-51110	10001150-51110	10001134-51110	20010011-51110	20020011-51110	20100011-51110	Totals
Accounts Receivable	-	557.18	-	-	-	557.19	557.19	557.19	557.19	2,785.94
Acctg/Budget/AP	-	13,233.22	-	-	-	-	-	-	-	13,233.22
Applicant Tracking	1,663.20	-	-	-	-	-	-	-	-	1,663.20
Bid Management	-	-	1,519.39	-	-	-	-	-	-	1,519.39
Business License	-	-	-	-	-	633.27	633.28	633.28	633.28	2,533.11
Citizen Self Service	-	-	-	1,247.40	-	-	-	-	-	1,247.40
Contract Management	-	-	1,493.86	-	-	-	-	-	-	1,493.86
Crystal Reports	1,645.18	1,645.19	-	-	-	-	-	-	-	3,290.37
Fixed Assets	-	3,038.76	-	-	-	-	-	-	-	3,038.76
General Billing	-	253.32	-	-	-	253.31	253.31	253.31	253.31	1,266.56
Human Resources Management	5,065.02	-	-	-	-	-	-	-	-	5,065.02
Maplink GIS Integration	-	-	-	1,606.50	-	-	-	-	-	1,606.50
Munis Office	1,076.33	1,076.34	-	-	-	-	-	-	-	2,152.67
Payroll	8,357.82	-	-	-	-	-	-	-	-	8,357.82
Permits & Code Enforcement	-	-	-	4,620.00	-	-	-	-	-	4,620.00
Purchase Orders	-	-	3,038.76	-	-	-	-	-	-	3,038.76
Requisitions	-	-	2,533.11	-	-	-	-	-	-	2,533.11
Role Tailed Dashboard	401.62	401.62	401.62	-	-	100.41	100.41	100.41	100.41	1,606.50
Tyler Content Manager	1,071.63	1,071.63	1,071.63	-	-	267.90	267.91	267.91	267.91	4,286.52
Tyler Form Processing Support	703.48	703.48	703.47	-	-	175.86	175.87	175.87	175.87	2,813.90
Subtotal	19,984.28	21,980.74	10,761.84	7,473.90	-	1,987.94	1,987.97	1,987.97	1,987.97	68,152.61
GUI Site License Support	-	-	-	-	2,700.00	-	-	-	-	2,700.00
Employee Self Service	3,061.80	-	-	-	-	-	-	-	-	3,061.80
Total	23,046.08	21,980.74	10,761.84	7,473.90	2,700.00	1,987.94	1,987.97	1,987.97	1,987.97	73,914.41



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Phone: (843) 255-2353 Fax: (843) 255-9437

**TO:** Councilman Stewart H. Rodman, Chairman, Finance Committee  
**FROM:** Dave Thomas, Purchasing Director *dt*  
**SUBJ:** Request a Sole Source Purchase for the Pictometry Aerial Photography and Licensing Support for 2013 flight.  
**DATE:** May 30, 2013

**BACKGROUND:** The Purchasing Department received a request from the GIS Department to renew the support and licensing for Beaufort County's Pictometry Software. This purchase will allow the GIS Department to continue to utilize aerial photography in support of County operations. The aerial photography supports Stormwater projects, disaster recovery, public safety, online county commerce, and other data analysis projects.

**VENDOR INFORMATION**  
Pictometry International Corp.

**COST**  
\$75,270.00

**FUNDING:** The funding for this purchase will be provided by Beaufort County's FY 2013 General Fund account 10001152-51250.

**FOR ACTION:** Finance Committee meeting occurring on June 3, 2013.

**RECOMMENDATION:** The Finance Committee approves the annual renewal of Pictometry software support and licensing for a total contract amount of \$75,270.00.

**CC:** Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy Administrator *BHill*  
Alicia Holland, Controller *AHolland*  
Dan Morgan, MIS Director *DMorgan*  
Richard Dimont, Contract Specialist *RD*



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**TO:** Councilman Stewart Rodman, Chairman, Finance Committee  
**FROM:** Dave Thomas, Purchasing Director *DT*  
**SUBJ:** Request to Purchase three (3) lawn mowers and associated equipment in support of Beaufort County's Public Facilities Department  
**DATE:** May 31, 2013

**BACKGROUND:** The Purchasing Department received a request from Beaufort County's Public Facilities Department to purchase three new riding lawn mowers and associated equipment from Randel's Lawn Mower Equipment Sales and Service. See the attached price quotes. In accordance with the County's Local Preference Ordinance, Randel's Lawn Mower Equipment Sales, a local vendor, is willing to beat the State contract price. Each mower comes with a mulch kit, light kit, and shade. The equipment will be used for additional mowing responsibilities at the Bluffton Parkway and the new St. Helena Library. The two replacement mowers are primarily for the Bluffton Parkway and the new mower is for the St. Helena Library. The two replacement mowers will replace a 1996 JD #016816 and a 1988 Case #15824.

**VENDOR INFORMATION:**

	<u>COST</u>
Turf Equipment and Supply, Jessup, MD (State Contract Price)	\$33,515.92
Randel's Lawn Mower Equipment Sales and Service, Beaufort, SC	\$32,575.92

**FUNDING:** Account # 10001312-54200-Specialized Capital Equipment.

**FOR ACTION:** Finance Committee meeting occurring on June 5, 2013.

**RECOMMENDATION:** The Finance Committee approves the purchase of the aforementioned vendor for a total contract amount of \$32,575.92.

**CC:** Gary Kubic, County Administrator *GKubic*  
Bryan Hill, Deputy Administrator *BH*  
Alicia Holland, Controller *AH*  
Mark Roscneau, Director Public Facilities *MR*  
Richard Dimont, Contract Specialist *RD*

Att: Pricing Information

**Randel's Lawn Mower Equipment Sales And Service**

1499 salem rd

Beaufort South Carolina 29902

Phone: 843-379-7330

Fax: 843-379-7331

**Quote #: 0000452**

Created: 05/01/2013

Printed: 05/30/2013

PO No:

**Bill To:**

Beaufort County Grounds

120 Shanklin Rd

Beaufort, SC 29901

(843) 848-3974

Item		Retail	Discount	Extended	Qty	Line Total	Tax
lzs749ekc724	lzs749ekc724	\$9,800.00	0.00%	\$9,800.00	3.0	\$29,400.00	8
mk726	mulch kit	\$219.00	0.00%	\$219.00	3.0	\$657.00	8
9279	light kit	\$75.00	0.00%	\$75.00	3.0	\$225.00	8
115-4510	shade	\$150.00	0.00%	\$150.00	3.0	\$450.00	8
<b>Service</b>				<b>Extended</b>	<b>Qty</b>	<b>Line Total</b>	<b>Tax</b>

**Additional Notes**

kohler ekc749 efi 29hp

high back premium suspension seat

10mph

12cc hydrogear pumps

solid rubber tires

12 gallon tank

patented strut and panhard rod

<b>+ Sale Total:</b>	<b>\$30,732.00</b>
<b>+ Service Total:</b>	<b>\$0.00</b>
<b>= Sub Total</b>	<b>\$30,732.00</b>
<b>+ Tax:</b>	<b>\$1,843.92</b>
<b>= Grand Total:</b>	<b>\$32,575.92</b>



## BID QUOTE

**Date:** May 8, 2013

**To:** Lacy Jefferson  
 Beaufort County Public Works  
 120 Shanklin Road  
 Beaufort, S.C. 29906  
 (843) 255-2757  
 ljefferson@bcgov.net

**From:** Chrissy Hale  
 Turf Equipment and Supply Co.

**FOB:** Destination  
**Terms:** Net 30

South Carolina Statewide Contract 5000008577 (Contract expires 5/15/13)

QTY	TORO Model	Description	MSRP	SC Contract Price 30.2% off MSRP	TOTAL
3	74928	TORO Commercial Z Master Zero-Turn Riding Mower – Professional 6000 Series 29 HP Kohler EFI w/ 72" TURBO FORCE Deck	\$13,999.00	\$9,771.30	\$29,313.90
<b>Add on Parts</b>					
3	116-7469	72" Recycler Kit for 74928	\$333.10	\$299.79	\$899.37
3	116-1164	FRPS Light Kit	\$277.58	\$249.82	\$749.46
3	116-4510	Elimini Folding Shade	\$242.99	\$218.69	\$656.07
					<b>\$31,618.80</b>

**Jessup**  
 6015 Dorsey Run Rd  
 Jessup, MD 20794  
 410-799-5575  
 600-827-3711

**Kennett Square**  
 576 Rosedale Rd, Suite 8  
 Kennett Square, PA 19348  
 610-304-6676

**Fairfax**  
 2825 B&C Dorr Ave  
 Fairfax, VA 22031  
 703-573-2977

**Frankford**  
 33180 Dupont Blvd  
 Frankford, DE 19945  
 302-732-9290

**Frederick**  
 1525 Tice Dr, B-2  
 Frederick, MD 21704  
 301-695-1140

Quote is valid for 30 days. Any sales taxes should be paid directly to the state.

Thank you for your interest in Toro products.

Chrissy Hale  
 RLC Sales Coordinator  
 Turf Equipment & Supply Co.  
 Direct Dial Toll Free (866) 641-8686

**Total Cost With Tax Is \$33,515.92**



**LAZER Z**  
E-SERIES

#### LAZER Z® E-SERIES: THE DEFINITION OF VALUE.

The E-Series is the perfect choice for professional landscape contractors who want the innovative engineering and commercial-grade quality of a Lazer Z, but in a value package. The E-Series features the same welded, heavy-duty, 1.5" x 3" tubular steel unibody frame found on more expensive Lazer Z models. You can also choose from three rugged Kawasaki® V-Twin engines or a Kohler® Command™ EFI engine matched to 48-, 52- or 60-inch, full-floating, UltraCut™ Series 4 cutting decks. A digital operator diagnostic module simplifies system monitoring and troubleshooting, while the fuel gauge uses ultrasonic waves to provide a more accurate reading. In short, the Lazer Z E-Series strikes a perfect balance of value and performance.

#### Options

- UltraVac®
- Micro-Mulch™ System
- Sun Shade
- Turf Striper
- Equipment Cover
- Seat Isolation System
- Jack and Receiver
- Trash Container
- Full-Suspension Seat
- Hella® Work Lamp Kit

#### LAZER Z® E-SERIES

MODEL	ENGINE	CUTTING WIDTH
LZE600KA484	Kawasaki FX600V V-Twin	48" Series 4 (122cm)
LZE691KA524	Kawasaki FX691V V-Twin	52" Series 4 (132cm)
LZE730KA604	Kawasaki FX730 V-Twin	60" Series 4 (152cm)
LZE740EKC604	Kohler CV740 Command EFI	60" Series 4 (152cm)

For more detailed product specifications, see page 66.

#### SAFETY PLUS CONVENIENCE

Our Rollover Protection System (ROPS) is engineered for more than safety. Its rear-sloping design also diverts branches away from the operator. And it folds easily for transport.



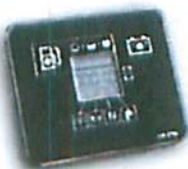
#### SINGLE-POINT HEIGHT ADJUST

This simple system lets you adjust deck height without resetting rake and level. Set height of cut from 1 to 5 inches by simply moving a bolt.



#### ON-BOARD DIAGNOSTICS

Check vital functions at a glance on the digital screen. An electronic fuel gauge, battery voltage warning, hour meter and OPC safety switch monitoring make troubleshooting easy.



#### HYDRO DRIVE SIMPLIFIED

Our hydro drive system has no hoses to leak and just two, easy-to-change belts. Only simple, annual maintenance is required. It also lowers the center of gravity for improved handling.

