

The scheduled meeting of the Beaufort County Development Review Team was held on Wednesday, May 9, 2012, in the Executive Conference Room, the Beaufort County Administration Building at 100 Ribaut Road, Beaufort, South Carolina.

**MEMBERS PRESENT**

Ms. Hillary Austin, Zoning Administrator  
Ms. Delores Frazier, Assistant Planning Director

**MEMBERS ABESENT**

Mr. Charles Atkinson, Building Codes Director  
Mr. Robert Klink, County Engineer

**STAFF PRESENT**

Mr. Tony Criscitiello, Planning Director  
Mrs. Tamekia Judge, Zoning Analyst I  
Mr. Colin Kinton, Traffic Engineer

**1. CALL TO ORDER:** Mr. Criscitiello called the meeting to order at approximately 11:03 a.m.

*Mr. Criscitiello explained, that the members of the Development Review Team reviewed each item independently, and provided their comments to the Zoning Administrator.*

**2. REVIEW OF MINUTES:**

**MOTION:** Ms. Frazier made a motion to approve the April 25, 2012 minutes, as submitted. Ms. Austin seconded the motion. The motion passed unanimously (FOR: Austin and Frazier).

**3. BLUFFTON FIRE STATION #30 – (CONCEPT)**

Ms. Frazier stated, that the applicant addressed all items referenced in the recommendation letter dated May 2, 2012. She recommends Conceptual approval, along with the project being forwarded to the Corridor Review Board for review. The applicant shall install the tree protection zones around those trees that will be impacted during construction. The applicant shall submit an arborist letter during Final submittal, indicating the tree protection method to be taken during construction, and ensure that all tree protection fencing is installed around all areas of the Preserved Forested area during construction.

**MOTION:** Ms. Frazier made a motion to Conceptually approve the project. At final submittal, the applicant shall submit a letter from a certified arborist, indicating the tree protection methods during construction. The applicant shall install tree protection fencing around all areas of the Preserved Forested area during construction. Ms. Austin seconded the motion. The motion passed unanimously (FOR: Austin and Frazier).

*The meeting adjourned at approximately 11:04 a.m.*