

COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX
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ASHLEY M. JACOBS
COUNTY ADMINISTRATOR

SARAH W. BROCK
CLERK TO COUNCIL

AGENDA
COMMUNITY SERVICES COMMITTEE
Monday, October 21, 2019
2:00 p.m.
Council Chambers, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

Committee Members:
Lawrence McElynn, Chairman
Michael Covert, Vice Chairman
Gerald Dawson
York Glover
Chris Hervochon

Staff Support:
Monica Spells, Assistant County Administrator
Civic Engagement and Outreach

1. **CALL TO ORDER – 2:00 p.m.**

2. **PLEDGE OF ALLEGIANCE**

3. **INTRODUCTIONS**

[Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act]

4. **APPROVAL OF AGENDA**

5. **APPROVAL OF MINUTES**

A. September 16, 2019 ([backup](#))

6. **CITIZEN COMMENTS** (*comments regarding agenda items only*)

7. **INFORMATIONAL ITEM**

A. **Construction Projects / Site Updates: Beaufort County Disabilities and Special Needs (DSN) Department Residential Program – Mark Sutton, Architect, Facility Management Deputy Director**

- 1 Bostick Circle, Beaufort ([backup](#))
- 1604 Deanne Drive, Beaufort ([backup](#))

8. **ACTION ITEMS**

A. **Approval of a Resolution of Beaufort County, South Carolina, encouraging the South Carolina General Assembly to adopt h. 3063, "Hate Crime Bill" - ([backup](#))**

B. **Approval of a contract with Ilderton Conversion Company, a State contract vendor, for two (2) new ADA vans from State Contract #44019979 for the Beaufort County DSN Department in the amount of \$110,882 – Dave Thomas, Purchasing Director ([backup](#))**

- C. Approval for the Beaufort County Library System to use library impact fees in the amount of \$44,000 to McMillan/Pazdan/Smith Architects, an approved vendor on the Beaufort County Architectural and Engineering Master Registry for projects under \$50,000, for the purpose of funding architectural and engineering services for the partial interior renovation of the children’s area at the Bluffton Branch based on the completed Library Interior Space Study dated March 2019. – *Ray McBride, Library Systems Director* ([backup](#))**

8. ADJOURNMENT

**MINUTES
COMMUNITY SERVICES COMMITTEE**

Monday, September 16, 2019
2:00 p.m.

Executive Conference Room, Administration Building,
Beaufort County Government Robert Smalls Complex,
100 Ribaut Road, Beaufort, South Carolina 29902

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

ATTENDANCE

Present: Committee Vice Chairman Michael Covert, Chris Hervochoon, and Gerald Dawson

Absent: Committee Chairman Lawrence McElynn and York Glover

Ex-officio: Alice G. Howard, Joseph Passiment and Mark Lawson (Non-committee members of Council serve as *ex-officio* members and are entitled to vote.)

Staff: Ray McBride, Library Director; Thomas J. Keaveny II, County Attorney; Monica Spells, Assistant County Administrator; Bill Lisbon, FOIA Specialist; Steve Donaldson, Director, Alcohol and Drug Abuse Department; Fred Leyda, Director, Human Services Department; and Ed Allen, Beaufort County Coroner.

Media:
Joe Croley, Low Country Inside Track

CALL TO ORDER

Councilman Michael Covert called the meeting to order at 2:00 p.m.

Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act

APPROVAL OF AGENDA

Motion: It was moved by Councilwoman Howard, seconded by Councilman Hervochoon to approve the agenda as presented. The vote: YAYS – Councilman Hervochoon, Councilwoman Howard, Councilman Passiment, Councilman Covert, Councilman Dawson, and Councilman Lawson. The motion passed.

APPROVAL OF MINUTES

Motion: It was moved by Councilman Passiment, seconded by Councilman Hervochoon to approve the minutes as presented. The vote: YAYS- Councilman Hervochoon, Councilwoman Howard,

Councilman Passiment, Councilman Covert, Councilman Dawson, and Councilman Lawson. The motion passed.

CITIZEN COMMENTS

No Citizen Comments

INFORMATIONAL ITEMS

Organization overview/ Beaufort Jasper Hampton Comprehensive Health Services, Inc. –
Roland Gardner, CEO

Mr. Gardner, CEO Beaufort Jasper Hampton Comprehensive Health Service, discussed the history of Beaufort Jasper Hampton Comprehensive Health Services, Inc. It was formed in 1970 and the mission of the health center at that time, was to provide quality affordable, accessible and comprehensive health services to the South Carolina Low Country.

BJCH received a grant in 1969 and started serving patients in 1970. It was a site grant to receive and provide facility services from the OEO program in Beaufort County. In 1970 Beaufort County was featured on NBC News and in Esquire Magazine regarding the poverty in the County and that's how things got started. In 1974 BJCH, under Federal mandate, implemented a Financial Plan to reduce reliance on Federal funds and increase patient, local government, and other grant support.

In 1999, BJCH started seeing an influx of AIDS patients and received “original” Ryan White Part C funding grant from the Federal government.

In 1998 BJCH spent a half a million dollars on medication for Ryan White patients.

In 1999 BJCH expanded into Hampton County per the federal government therefore, becoming BJHCHS.

In 2016 BJHCHS was awarded a separate grant to provide services and housing for Ryan White patients.

2018 BJHCHS received a regional grant to help with providing services to other Ryan White patients in Beaufort, Jasper, and Hampton Counties.

BJHCHS's main site is the Ruth P Field Medical Center Chelsea, which was donated by Ruth P Field in 1969 who lived at Chelsea Plantation, whom also trained the first nursing staff. The Leroy E. Bowne Medical Center in St. Helena provides medical and dental services and has a senior citizen center. The Elijah Washington Medical Center in Sheldon is named for Mr. Washington as he was the first physician that came back to Beaufort to serve BJHCHS after having Senator Thurmond and Senator Hollings request his early release from the Army in 1974. Mr. Washington retired approximately 9 years ago and has delivered over 10,000 babies in Beaufort and Jasper County. The Port Royal Medical Center was dedicated in 1996 with a grant received from the Town of Port Royal. Along with the Chelsea Medical Center the Port Royal Medical Center offers the most comprehensive medical services: Family Practice, Internal Medicine, Pediatrics, OB/GYN, Dental Services, Medical Social Work Services, Pharmacy Services, Radiology Services, and Same Day Clinic. BJHCHS the oldest

medical center in Beaufort County besides Beaufort Memorial Hospital. Along with the medical /dental services provided SCDHEC has designated BJHCHS as the regional medical services provider for Ryan White/HOPWA medical care for more than 230 patients. Beaufort has been ranked healthiest county in SC for the 9th straight year.

Dr. Florence Ferguson stated BJHCHS currently has a grant regarding the OPIOD crisis and has partnered up with Beaufort County Drug and Alcohol to treat patients.

Mr. Gardner stated total operating cost is 22 Million dollars. During 2017-2018 \$5,134,112.00 worth of medical care was provided to Beaufort County residents living below federal poverty guidelines for which BJHCH was not reimbursed for services. Services included: Medical visits/supplies, Dental visits/supplies, Radiology charges, referral to labs, and Pharmacy. BJHCH has 270 employees and salaries exceed 13 million dollars each year. 8 million dollars comes from the federal government and the rest comes from patient fees and insurance. Percentage of population being treated in Beaufort County is 68%. 57% are adults, 31% are children and 12% are elderly. 9% have Medicare, 35% have no health insurance, 31% are Medicaid, 23% are privately insured and 2% have other public programs. There are 1,300 community health centers in the Country serving 22-18 million patients. Each of these health centers compete each year for federal funding. BJHCH is currently within the school system with the Ronald McDonald House through Monica. BJHCH is now at 21 schools seeing dental clients.

Dr. Faith Polkey spoke about the local medical school in Beaufort. AT Still University is an osteopathic medical school that was actually the first osteopathic medical school in the country located in Missouri in the 1800's. About 15 years ago it expanded to Arizona and then decided to do something different by training students in the communities. One of the founders worked with the National Association of Community Health Centers and wanted to train students in the community health center. The students came to your campus and were a part of your community. The students spend the first year in Arizona and then transfer to the different community campuses which includes BJHCHS. 2nd year at the community health center gives them an early introduction to clinical practices. 3rd and 4th year they transition to the hospitals and communities to train them. The purpose of the school is to bring back services to the underserved areas. There is a home town program that can be endorsed by the community health center if they are personally known at the community health center. Example, Dr. Supan's son Pete was endorsed by BJHCH. Graduated a total of 8 classes. 67% went into primary care.

Councilman Covert asked since BJHCHS receives funding are they under the requirements of JACO? Dr. Ferguson stated BJHCH does not use JACO they use PCMH for accreditation. They have used JACO in the past but it seems to be more specific to Hospitals and is quite expensive and not made to ambulatory care. Mr. Garner interjected that BJHCH went with PMCH to receive NCQA certification because by getting that certification the federal government will supplement grants when you are a PCMH site, it enhances funding.

Councilwoman Howard stated she heard great things about BJHCHS's program with the migrant workers.

Dr. Polkey stated their unique program provides a night clinic from 7 until. This way they don't have to take off from work because if they don't work they don't get paid. BJHCHS provides medical, dental, OB, etc. It also provides transportation services. Last year there was an unexpected flu outbreak

and BJHCHS collaborated up with Beaufort Memorial to assist in treating the workers for which BJHCHS received National recognition being named Outstanding Migrant Health Center of the Year and Mr. Gardner received a lifetime achievement award as well.

Update Alcohol and Drug Abuse Department – Steve Donaldson, Director, Alcohol and Drug Abuse Department.

Discussion: Called BCADAD. Some history. Back in 1957 the same year Hilton Head was incorporated, the South Carolina Alcoholics Center was created to basically provide programming as it relates to alcohol around the state, they also opened the first inpatient treatment center in Florence called Palmetto Center and it is in the process of being rebuilt. 1966 they were renamed to SC Commission on Alcoholism as an independent agency to address prevention and control of alcohol related problems. In 1971 there were extensive hearings in Columbia which led to them recognizing the need to address the drug problem. Developed the Office of the Commissioner of Narcotics and Controlled Substances. 1973- Act 301 was created to provide a more robust prevention services in the counties of the state of SC. There are 34 different alcohol and drug prevention offices for 46 counties. Alcohol and Drug was incorporated together to create the SC Commission on Alcohol and Drug Abuse (SCCADA) Beaufort County Department of Alcohol and Drug Abuse was created this year as well. This is prevention, intervention and treatment. 1993 SCCADA was renamed the SC Department of Alcohol and Other Drug Abuse Services (DAODAS) and made a cabinet agency as part of government restructuring. About BCADAD, a small operation spread out in a big county.

They have 19 full time employees with 5 full time and a part time grant funded positions that have not all been filled yet. The department is CARF accredited, Commission and Accreditation of Rehabilitation Facilities. Drug Abuse Board is appointed by council and has 7 members, which a very diverse group in ethnicity, gender, previous treatment, no treatment and professionals. Meetings are held bi-monthly on Wednesdays at 4:00 pm in the County Administration Building. Together, the Board and Department are available to advise Council, staff, and other stakeholders in matters concerning the provisions of ongoing programs in prevention, intervention, treatment and aftercare for alcohol and drug misuse (including nicotine) and related problems. To that end, BCADAD is an ATOD Department also helping with tobacco, vaping and juuling. There are 2 locations. One in the Beaufort County Human Services Building Second is in the Bluffton Government Center and evaluation location is being reviewed. New vision, new director, started in September 10, 2018 and then gave the staff off due to a hurricane. His focus was taking a look at Evidence Based Treatment practices, they have few, a very dedicated staff and were good to the patients. One thing he recognized that if they were going to have Evidence Based Treatment approaches through a robust capacity building plan so that the department is using therapeutic interventions that are supported by science, such as Seeking Safety. Motivational Interviewing (MI) Medication Assisted Treatment (MAT) and others. Trying to collaborate with medical practitioners in the community because BCADAD needs to have medical involvement. There is state funding available for this through the opiate grant. Seeking small grants, recurring state funding for school based programs, prevention, and one time monies from the state for infrastructure fund to make facility improvements. There is a 4- million- dollar proposal for facility improvement in the works.

BCADAD serves adolescents 12-18, men and women 18 years of age and older, prevention services those from birth to earth. 1 adolescent Outpatient (traditional and school programming such as SCiP and Bridge, which is new. A part time adolescent counselor will be embedded in a right choices

program for children with alcohol and drug problems. Adult Outpatient and Intensive Outpatient only difference is outpatient is less than 9 hours a week and Intensive Outpatient is 9-19 hours a week. There are classes during the day and in the evening, 60% patients are working, by the time they leave 80% will be working. Alcohol Driving Safety Action Program, that is services for DUI and BUI Beaufort Counties are going up in alcohol consumption. Offender based Intervention, Drug Court, Screening Intervention Referral to treatment, Prevention for tobacco, juuling and vaping.

Narcan Distribution is set up for anyone can go to BCADAD to receive Narcan to help with overdosing. Current Goals, Reviewing all contract for compliancy and effectiveness through legal. Setting up systems to ensure financial integrity, including the desire to participate in the Debt Set-Off Program, BCADAD believes that people who can afford their treatment should. There is federal funding for indigent care and everyone has a financial screening before treatment. Evaluating personnel function and productivity standards. Improving the department's use of technology, getting rid of the written policy and procedure manual that was located in the office. Creating a plan for clinical staff development, and developing new partnerships and funding streams. One of the new partners in BJHCH, wanting to strengthen the partnership with the schools and solicitor's office. Progress, Reduction of contractual expenses, stronger accounting, including collecting \$40,000 in debt, acceptance of credit cards for patients that can afford to pay for treatment, productivity of staff is tracked which has led to greater efficiency and utilization, the use electronic surveying stakeholders satisfaction, enhanced treatment services that utilizes Recovery Oriented System of Care and chronic disease language with matching interventions, development of strong relationships within the medical community, positioned as helpers with the Opioid epidemic through resources obtained through the State Opioid response and designation as a Narcan distributor at no additional cost to the County.

Councilman Covert asked what is the relationship or open door between BCADAD and the Sheriff's Department, Police Department, Corner's office specifically with the Opioid Problems.

The Corner participates in one of the forums with the opioid crisis. The Sheriff Department participated with the DEA take back events through prevention department. One of the grant's is specifically designated to information dissemination and training in the community, having more community forums and public service announcements. There is a relationship and coalition built, prevention believes in coalition building.

ACTION ITEMS

Item: A Resolution approving the memorandum of understanding and agreement between the county and the South Carolina Association of Counties relating to the South Carolina Association of Counties being authorized and designated as the claimant agent for the county pursuant to the setoff debt collection act of 2003, as amended, and to authorize the Beaufort County Alcohol and Drug Abuse Department to use the procedures provided in chapter 56, title 12 as the initial step in the collection of delinquent fees - Steve Donaldson, Alcohol and Drug Abuse Director

Motion: It was moved by Councilman Hervochoon, seconded by Councilman Passiment the staff recommendation is to approve the Alcohol and Drug Abuse Departments participation in the debt setoff program with the aforementioned MOU and agreement between Beaufort County and the

SCAC. The vote: YAYS – Councilman Hervochon, Councilwoman Howard, Councilman Passiment, Councilman Covert, Councilman Dawson, Councilman Lawson. The motion passed.

Recommendation: Forward to County Council for approval.

Item: Fiscal year 2020 Community Services Grant recommendations from the Beaufort County Human Services Alliance to local non-profit agencies in the cumulative amount of \$398,000– Fred Leyda, Director, Human Services Department

Discussion: As a County department since 1974, we support all residents by leading policy innovation, inspiring collaborative solutions, and facilitating partnerships to improve quality –of-life while maximizing resources. Together for Beaufort County (T4BC) is an organizational framework that enhances our community’s capacity to address social problems taking 120 different organizations and putting them all on the same page. A lot of organizations do great work but they work independently and want to try to connect these organizations together to increase the impact of the community. The Human Service Alliance coordinates collaborative activities, provides shared measurements for success, and facilitates the development of shared vision among diverse community partners The purpose of the grant program promoting and sustain activities that improve quality-of-life for all Beaufort County residents. The program was established by the county council as a competitive grants process its eligible to all nonprofit members of the alliance and membership of the alliance is free, you must attend 75 % of the meetings. Eligibility requires being registered as a 501(c) 3 non-profit in good standing, serve Beaufort County residents, active participant in achieving Together for Beaufort County goals and objectives, Registered Human Services Alliance partner. Grant applications are due at the end of July it is an annual cycle and a competitive process and then funds are awarded by county council as result of the recommendations. Ineligible Activities, you are not allowed to ask for funding for Capital Improvements, Religious or Political Activities, Endowments or Sub grants, Fund raising Campaigns or Events, Debt or Encumbrances. Direct subsidies are not allowed to be requested because Council has developed a fund specifically for that the emergency assistance fund. Review process is a competitive process, received 24 applications, a total of \$490,000.00 in requests, and Human Services is only awarded \$398,000.00 so the goal of the review panel was to limit that down to the \$398,000.00. Review Panel is to prevent lobbying, they do not know each other and remain anonymous until they sit down at the table. Each application is evaluated by a diverse volunteer panel of community professionals. Applications evaluated on their own merit using a competitive process. they score every application using a scoring matrix. Panelist are chosen based on demographics, skills, experience, and participation with the Together for Beaufort County process. New volunteers are invited every two years on a staggered rotation.

Councilman Covert asked Mr. Leyda to elaborate on eligible activities.

One of the things that they allow is operating expenses. They don’t limit the stuff that they can’t do as long as they build and collaborate with other agencies. Most of the organizations that applied are receiving the amount they requested. Past Successes, was Bluffton Self-Help, had 1,000 visits, placed people in full time and part time jobs and had 3 student got their GED. Low country Food

Bank's Cooking Matters Program, Provided evidence-based nutrition and cooking classes to over 400 mothers and children eligible for SNAP benefits.

Planned Activities for FY20; provide outreach and support services to ensure the economic and social wellbeing of at-risk children and families through Bluffton Self-Help, assist with job applications and helping families become self-sustainable, supporting volunteer-based medical clinics that provide safe, high-quality healthcare services to eligible residents and enhance cross-sectoral, multidisciplinary civic engagement activities.

Councilwoman Howard asked what Safe Harbor was.

Mr. Leyda stated Safe Harbor is one of the groups that is under a coalition for aging in place for preparation for elderly not having the sufficient bed space in facilities for rehabilitation etc. We currently have 3 villages, Safe Harbor is in Hilton Head, Staying Connected in Sun City, Caring Neighbors. They would like to get one in St. Helena, Burton area, Sheldon township area. They help with care and bringing services into their home through volunteers and keeping the elderly out of other facilities.

Motion: It was moved by Councilman Dawson, seconded by Councilman Hervochoch to approve the community services grants program. The vote: YAYS – Councilman Hervochoch, Councilwoman Howard, Councilmen Passiment, Councilman Covert, Councilman Dawson, Councilman Lawson. The motion passed.

Recommendation: Forward to County Council for approval.

Item: Potential New Riverside branch for the Beaufort County Library System – Ray McBride, Library Director

Update: Mr. McBride came before the committee in August with a proposal to build a library in the Riverside are. Committee asked that Library Director go back through administration and look at funding. Asking permission for the community services committee to approve the project to move forward to the finance committee. Recap proposed project overview, e.g. listed in CIP, \$6.5 million dollar cost to build, timing relevant due to all the construction around that site, population and development boom in Bluffton/Pritchardville area; and likelihood of future prime sites opportunities. Recommendation is to borrow full mount for purchase and use impact fees for repayment. There should be absolutely no problem accruing impact fees down the road.

Recommendation: No action necessary.

Adjournment

Ratified by Committee:



BEAUFORT COUNTY COUNCIL

Agenda Item Summary

Item Title:

Construction Projects/Site Update: Beaufort County DSN Residential Program - 1 Bostick Circle, Beaufort

Council Committee:

Community Services Committee

Meeting Date:

October 21, 2019

Committee Presenter (Name and Title):

Mark Sutton, Architect, Facility Management Deputy Director

Issues for Consideration:

Update item only; no action needed.

Points to Consider:

-

Funding & Liability Factors:

-

Council Options:

-

Recommendation:

-



BEAUFORT COUNTY COUNCIL

Agenda Item Summary

Item Title:

Construction Projects/Site Update: Beaufort County DSN Residential Program - 1604 Deanne Drive, Beaufort

Council Committee:

Community Services Committee

Meeting Date:

October 21, 2019

Committee Presenter (Name and Title):

Mark Sutton, Architect, Facility Management Deputy Director

Issues for Consideration:

Update item only; no action needed.

Points to Consider:

-

Funding & Liability Factors:

-

Council Options:

-

Recommendation:

-



BEAUFORT COUNTY COUNCIL

Agenda Item Summary

Item Title:

A RESOLUTION OF BEAUFORT COUNTY, SOUTH CAROLINA, ENCOURAGING THE SOUTH CAROLINA GENERAL ASSEMBLY TO ADOPT H. 3063, "HATE CRIME BILL"

Council Committee:

Community Services

Meeting Date:

October 21, 2019

Committee Presenter (Name and Title):**Issues for Consideration:****Points to Consider:****Funding & Liability Factors:**

None.

Council Options:

Approve, Modify or Reject

Recommendation:

Approve

RESOLUTION 2019 / X

A RESOLUTION OF BEAUFORT COUNTY, SOUTH CAROLINA, ENCOURAGING THE SOUTH CAROLINA GENERAL ASSEMBLY TO ADOPT H. 3063, "HATE CRIME BILL."

WHEREAS, according to the Federal Bureau of Investigations, in 2017, hate crimes across the United States rose by 17 percent and nearly three out of five incidents were related to race and ethnicity ("Incidents, Offenses, Victims, and Known Offenders by Bias Motivation, 2017"); and

WHEREAS, South Carolina is one of only five states in the United States that does not have any laws on hate crimes; and

WHEREAS, H. 3063 is currently being considered by the House Judiciary Committee; and

WHEREAS, H. 3063 provides penalties for persons convicted of a crime with the intent to assault, intimidate, or threaten a person because of race, religion, color, sex, age, national origin, sexual orientation, or homelessness; and

WHEREAS, Beaufort County Council desires to protect and promote the health, safety, welfare, and quiet enjoyment of all residents and visitors.

NOW, THEREFORE BE IT RESOLVED, Beaufort County Council, in a meeting duly assembled hereby expresses its support for H. 3063, "Hate Crime Bill."

DONE this 27 day of October, 2019

COUNTY COUNCIL OF BEAUFORT COUNTY

By: _____
Stewart H. Rodman, Chairman

APPROVED AS TO FORM:

Thomas J. Keaveny, II, County Attorney

ATTEST:

Sarah Brock, Clerk to Council



BEAUFORT COUNTY COUNCIL

Agenda Item Summary

Item Title:

Request to Purchase two (2) new ADA vans from State Contract #4400019979 for Beaufort County's Department of Disabilities and Special Needs

Council Committee:

Community Services Committee

Meeting Date:

October 21, 2019

Committee Presenter (Name and Title):

Dave Thomas, CPPO, Purchasing Director

Issues for Consideration:

The Beaufort County Disabilities and Special Needs (DSN) Department would like to purchase two new Ford Transit conversion vans from Ilderton Conversion Company, a State contract vendor. The vans are needed to accommodate program growth. Two 148" wheelbase vans are for the Adult Employment (Day) Program. They are designed for up to ten passengers and two wheelchairs and have a higher roof and dual rear wheels. Increased engine size and heavier frame are needed due to the weight of the large powered wheelchairs. The backup cameras, L track and Qstraint wheelchair restraints are necessary safety features. DSN's vehicles travel long distances daily, often on unpaved roads, which contributes to constant wear and repairs. The safety of the consumers served by DSN is paramount.

Points to Consider:

1. Per Jeremy Kircus, General Manager of First Vehicle Services, our existing vehicles 23107 and 22911 should be removed from our fleet as both unsafe and not economically feasible to continue repair. These two new Transit vans will replace those vehicles.
2. Total cost for two Vans: \$110,882.

Funding & Liability Factors:

Account # 24420011-54000 DSN Adult Employment Services Program - Vehicle Purchases

Council Options:

Approve or disapprove the purchase request.

Recommendation:

Staff recommends that the Community Services Committee approve the contract award and forward the request to County Council for approval to purchase two ADA vans for a total cost of \$110,882.00.



COUNTY COUNCIL OF BEAUFORT COUNTY

PURCHASING DEPARTMENT

106 Industrial Village Road, Bldg. 2, Post Office Drawer 1228
 Beaufort, South Carolina 29901-1228

David L Thomas, Purchasing Director
 dthomas@bcgov.net 843.255.2353

TO: Councilman Lawrence McElynn, Chairman, Community Services Committee

FROM: David L Thomas, CPPO, Purchasing Director

SUBJ: State Contract Purchase
 Request to Purchase Two (2) New ADA Vans for Beaufort County's Department of Disabilities and Special Needs

DATE: 10/21/2019

BACKGROUND:

The Beaufort County Disabilities and Special Needs (DSN) Department would like to purchase two new Ford Transit conversion vans from Ilderton Conversion Company, a State contract vendor. The vans are needed to accommodate program growth. Two 148" wheelbase vans are for the Adult Employment (Day) Program. They are designed for up to ten passengers and two wheelchairs and have a higher roof and dual rear wheels. Increased engine size and heavier frame are needed due to the weight of the large powered wheelchairs. The backup cameras, L track and Qstraint wheelchair restraints are necessary safety features. DSN's vehicles travel long distances daily, often on unpaved roads, which contributes to constant wear and repairs. The safety of the consumers served by DSN is paramount. Per Jeremy Kircus, General Manager of First Vehicle Services, our existing vehicles 23107 and 22911 should be removed from our fleet as both unsafe and not economically feasible to continue repair. These two new Transit vans will replace those vehicles.

VENDOR INFORMATION:

Ilderton Conversion
 Two (2) 2018 Ford Transit T350 High Roof 148" U4X Conversion including 3 keys,
 tax, increased engine size, back-up camera and wheelchair restraints

COST:

\$110,882
 See above cost

FUNDING:

Account # 24420011-54000 DSN Adult Employment Services Program - Vehicle Purchases.

Funding approved: By: Date:

FOR ACTION:

RECOMMENDATION:

Staff recommends that the Community Services Committee approve the contract award and forward the request to County Council for approval to purchase two ADA vans for a total cost of \$110,882.

Attachment:

cc: Ashley Jacobs, County Administrator

Approved: Date:

Check to override approval: Overridden by:

Override Date:

Alicia Holland, Assistant County Administrator, Finance

Approved: Date:

Approved: Date:

Check to override approval: Overridden by:

Override Date: ready for admin:

Approved: Date:

Check to override approval: Overridden by:

Override Date: ready for admin:

After Initial Submission, Use the Save and Close Buttons

701 South Main Street
P.O. Box 350
High Point, NC 27260

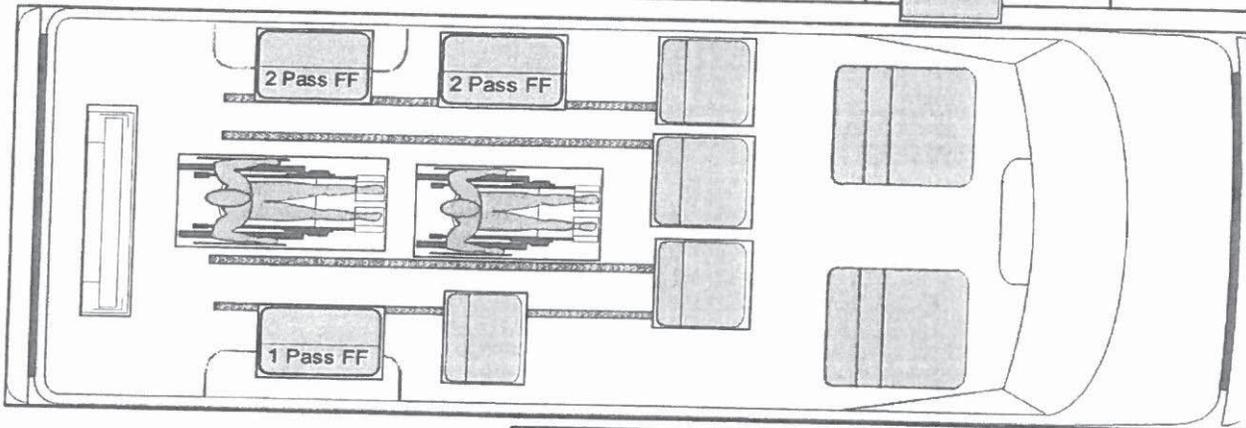
ILDERTON

Conversion & Company

www.ildertonvans.com/commercial.htm

Commercial Van Sales
Ph: (336)822-8709
Fax: (336)887-4043

			ADA SPECIAL PURPOSE BUILT VEHICLE		6/5/2019
Customer	Vicki Prescott	Beaufort DSNB			
Address	100 Clear Water Way Beaufort, SC 29906				
C & S					
Phone	843-255-6300				



QTY		UNIT PRICE	EXT PRICE
1	2019 FORD TRANSIT T350 High Roof 148" U4X	\$35,000	\$35,000.00
1	SYNERGY FLOOR/PLYWOOD SUBFLOOR/LONSEAL VYNL COVERING	\$5,907	\$5,907.00
1	FORD FACTORY HVAC XL TRIM PACKAGE		Factory
4	L TRACK INSTALLED IN FLOOR FULL LENGTH OF UNIT	\$199.25	\$797.00
1	BRAUN CENTURY 1000LB/INSTALL KIT/INTERLOCK SAFETY SYSTEM	\$4,615	\$4,615.00
1	DRIVER SIDE STEP	\$755	\$755.00
1	PASSENGER SIDE STEP	\$903	\$903.00
1	STROBE LIGHT	\$250	\$250.00
1	FACTORY BENCH SEAT		Factory
2	TWO PERSON FLIP AND FOLD SEAT W/INTEGRATED SEAT BELT	\$948	\$1,896.00
1	SINGLE PERSON FLIP AND FOLD	\$769	\$769.00
1	SINGLE PERSON RIGID SEAT	\$600	\$600.00
1	SHOULDER STRAP ANHOR POINT(3 DRIVER SIDE & 2 PASSENGER SIDE)	\$686	\$686.00
1	OVAL POCKETS FOR LAP/SHOULDER BELT ATTACH(3 DRIVER SIDE & 2 PASS)	\$451	\$451.00
0	BUS SYLE ENTRY DOOR	\$0.00	\$0.00
2	SEAT BELT EXTENDERS	\$25	\$50.00
1	BACK UP/REVERSE CAMERA		Factory
1	REROUTE OEM INSTALLED FLOOR DUCTING ALONG DRIVER SIDE WALL	\$611	\$611.00
1	RELOCATE SPARE TIRE LET DOWN	\$170	\$170.00
2	STAINLESS STEEL GRAB BAR @ PASSENGER SIDE SLIDING DOOR	\$176	\$352.00
1	SAFETY PKG (FIRE EXTINGUISHER/FLARE KIT/FIRST AID KIT/BELT CUTTER	\$161	\$161.00
	SUB TOTAL		\$54,973.00

AVAILABLE OPTIONS:			
	PRE-WIRE FOR CAMERAS	\$1,800	\$0.00
	PRE-WIRE FOR W/CAMERAS	\$3,500	\$0.00
	SINGLE PERSON RIGID SEAT W/INTEGRATED SEAT BELT	\$550	\$0.00
1	QRT WHEELCHAIR RESTRAINT SYSTEM W/LAP & SHOULDER BELT	\$418	\$418.00
1	ADDITIONAL KEY	\$250	\$250.00
	5 YEARS 100,000 EXTENDED WARRANTY	\$2,500	\$0.00
OPTIONS TOTAL			\$668.00



BUILDING TRUST
MIDWEST DOCUMENTALISTS

Delivery Fee	\$300
Tax	\$500
Total Cost	\$55,441

We agree to the listed price
SIGNATURE

Purpose Built ADA Vehicle

Optional Vendor

<u>Contract Number:</u>	4400019979	<u>Contractor:</u>	Ilderton Conversion LLC
<u>Initial Contract Term:</u>	11/27/18 – 10/31/19	<u>Address:</u>	PO Box 350 High Point, NC 27260
<u>Contract Rollover Dates:</u>			
<u>Order Cutoff Date:</u>		<u>Vendor #:</u>	7000145179
<u>Manufacturer:</u>	Ford/TransitWorks	<u>Contact:</u>	Odell McBride
<u>Model:</u>	T-150 Transit	<u>Email:</u>	omcbride@ilderton.com
<u>Commodity Code:</u>	55640	<u>Telephone:</u>	(336) 822-8709
<u>Delivery:</u>	60 days ARO	<u>Fax:</u>	(336) 887-4043

BASE PRICE = \$44,115.00

* Click on the link above for an itemized listing of items included in the base price.

Optional Additions

Chassis GVWR Upgrade - One level above standard spec	\$4,930.00
Raised Roof with Double Leaf Passenger Entrance Door (see spec)	\$9,877.00
Flip and Fold Away Seat (per seat)	\$979.00



First Vehicle Services
Beaufort County Division
P.O. Box 6016
Beaufort, SC 29902-6016

To: Vicki

Department: DSN

Subject: Evaluation of Equipment #23107

**Subject equipment was evaluated on Date: 09/12/2019
Maintenance cost history is attached.**

It is our opinion at First Vehicle Services that if the cost of repair exceeds one third of the assets value consideration for removal and or replacement should be taken. Yearly cost evaluation will accompany any evaluation requiring consideration.

Kelly Blue Book Private Party value of this unit is \$2394

Total repair cost to date for the unit is \$19,545

Estimate future and present repair cost are \$ Unknown
(This cost does not include major component failures such as engine, transmission and drive train.)

This unit exceeds APWA guidelines for replacement, based on age (13 years), present condition and mileage (225103).

Jeremy Kircus, General Manager
FVS/Beaufort Co.

DEPARTMENT	Bumper Number	Chassis ID	Miles Driven	Description	Labor Cost	Parts Cost	Outside Service Cost	Total Cost	Est Cost Per Mile
24420011-D	23107	DA90683	225,103	23107,2006,F ORD,15 PASS CLUB WAGON	9,287.07	9,555.33	702.7	19,545.1	\$0.09

F470 Unit Work History Report

Unit	Department	Work Order	Date In	Date Out	Meter Reading	Work Order Status	Work Order Description	Reason for Repair
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	5289155	May 22, 2019		223,212	AA	23107 CHECK FOR PLAY IN STEERING / CHECK AC	0 CHECK FOR PLAY IN STEERING / CHECK AC
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	5179684	Apr 12, 2019	Apr 12, 2019	223,212	C	23107 Beaufort Light Duty PM-B	0 PM-B SERVICE CHECK FUEL SMELL CHECK SEATBELT
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	5211916	Feb 11, 2019	Feb 11, 2019	220,296	C	23107 REPLACE RIGHT REAR TIRE	0 REPLACE RIGHT REAR TIRE
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	5209233	Feb 7, 2019	Feb 7, 2019	218,617	C	23107 NAIL IN REAR PASSENGER TIRE	0 TIRE REPAIRS
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	5078525	Dec 31, 2018	Dec 31, 2018	218,617	C	23107 Beaufort Light Duty PM-B	0 PM-B SERVICE
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	5115967	Sep 25, 2018	Sep 25, 2018	213,495	C	23107 CHECK BATTERY	0 CHECK BATTERY
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	5092409	Aug 22, 2018	Aug 23, 2018	213,183	C	23107 SIDE DOOR WONT OPEN	0 SIDE DOOR WONT OPEN
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	5078131	Aug 8, 2018	Aug 14, 2018	213,183	C	23107 REPLACE BAD SEATBELT	0 REPLACE BAD SEATBELT
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	5010759	Aug 7, 2018	Aug 8, 2018	213,183	C	23107 Beaufort Light Duty PM-B	0 PM-B SERVICE CHECK BACK DOOR CHECK SEATBELT
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	4947627	May 9, 2018	May 9, 2018	209,357	C	23107 Beaufort Light Duty PM-B	0 PM-B SERVICE CHECK TURN INDICATORS
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	4947650	Feb 15, 2018	Feb 19, 2018	205,494	C	23107 REPLACE BROKEN PASSENGER SIDE MIRROR	0 REPLACE BROKEN PASSENGER SIDE MIRROR
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	4886733	Feb 15, 2018	Feb 15, 2018	205,494	C	23107 Beaufort Light Duty PM-C	0 PM-C SERVICE, ROTATE TIRES PASSENGER SIDE MIRROR IS BROKEN
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	4891223	Nov 16, 2017	Nov 17, 2017	201,970	C	23107 REAR DOORS WONT OPEN	0 REAR DOORS WONT OPEN
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	4773776	Nov 8, 2017	Nov 9, 2017	201,970	C	23107 Beaufort Light Duty PM-B	0 PM-B SERVICE, ROTATE TIRES CHECK LIGHTS
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	4659068	Jun 8, 2017	Jun 8, 2017	195,633	C	23107 Beaufort Light Duty PM-B	0 PM-B SERVICE, ROTATE TIRES CHECK HORN
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	4659210	Jan 13, 2017	Jan 18, 2017	189,082	C	23107 REPLACE BAD CLOCK-SPRING	0 REPLACE BAD CLOCK-SPRING
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	4531110	Jan 12, 2017	Jan 13, 2017	189,082	C	23107 Beaufort Light Duty PM-B	0 PM-B SERVICE, ROTATE TIRES CHECK HORN INOP AT TIMES CHECK BACK UP ALARM
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	4571310	Sep 23, 2016	Sep 26, 2016	183,061	C	23107 ROAD CALL- VEHICLE DIED	0 ROAD CALL- VEHICLE DIED
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	4552597	Aug 26, 2016	Aug 26, 2016	182,272	C	23107 ROAD CALL / REPAIR FLAT TIRE	0 REPAIR FLAT TIRE
23107,2006,FORD,15 PASS CLUB WAGON DA90683	24420011-D DSN-Adult Support Services	4467241	Jul 25, 2016	Jul 26, 2016		C	23107 Beaufort Light Duty PM-B	0 PM-B SERVICE, ROTATE TIRES DRIVER COMPLAINS ABOUT BRAKES LOCKING UP / CHECK BRAKES CHECK TIRES

DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	4377526	Apr 20, 2016	Apr 20, 2016	177,186	C	23107 Beaufort Light Duty PM-B	0 PM B SERVICE, ROTATE TIRES
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	4423807	Mar 8, 2016	Apr 20, 2016	177,186	C	23107 ACCIDENT DAMAGE INSPECTION	0 ACCIDENT DAMAGE INSPECTION REAR DOORS AND REAR BUMPER DAMAGE
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	4404261	Feb 10, 2016	Feb 11, 2016	175,597	C	23107 ALL LIGHTS ON DASH CAME ON	0 ALL LIGHTS ON DASH CAME ON LIGHT CAME ON THAT SAYS "SERVICE ASC NOW" VAN SHUT OFF
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	4354915	Jan 4, 2016	Jan 6, 2016	173,384	C	23107 Beaufort Light Duty PM-C	0 PM C SERVICE, ROTATE TIRES TRANS SERVICE NOT DUE AT THIS TIME VEHICLE HAS NO HEAT FRONT RIGHT
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	4277855	Nov 4, 2015	Nov 5, 2015	170,325	C	23107 REPAIR FLAT TIRE	0 REPAIR TIRE (SPARE IS ON VEHICLE)
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	4277551	Nov 4, 2015	Nov 4, 2015	169,931	C	23107- TIRE REPAIR	0 TIRE REPAIR- BEAUFORT AUTO- PO 1318991
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	4257331	Oct 26, 2015	Oct 26, 2015	169,931	C	23107 INSTALL SPARE TIRE	0 INSTALL SPARE TIRE
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	4252310	Oct 23, 2015	Oct 23, 2015	169,444	C	23107 REPLACE TIRE THAT WAS RUN FLAT	0 REPLACE TIRE THAT WAS RUN FLAT
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	4252260	Oct 23, 2015	Oct 23, 2015	169,444	C	23107 ROAD CALL / FLAT TIRE	0 ROAD CALL / FLAT TIRE
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	4204730	Oct 2, 2015	Oct 13, 2015	169,444	C	23107 NEEDS NEW TRANSMISSION	0 NEEDS TRANSMISSION REPLACED Line 20 ORDERED TRANSMISSION FROM ATR TRANSMISSION ETA 10-12
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	3972175	Oct 1, 2015	Oct 2, 2015	169,444	C	23107 BFTCO Light Vehicle PM B	0 B PM SERVICE, ROTATE TIRES
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	4202473	Oct 1, 2015	Oct 1, 2015	169,444	C	23107 TOWED FOR STALLED OUT	0 TOWED FOR STALLED OUT
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	4090710	Aug 12, 2015	Aug 12, 2015	166,633	C	23107 NAIL IN TIRE	0 NAIL IN TIRE
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	3970010	Jun 18, 2015	Jun 18, 2015	163,271	C	23107 BFTCO Light Vehicle PM B	0 PM-B SERVICE CHECK FRONT AND REAR A/C FOR PROPER OPERATION
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	3907747	May 20, 2015	May 21, 2015	161,808	C	23107 VAN KEEPS SHUTTING OFF, CHECK ENGINE LIGHT ON	0 VAN KEEPS SHUTTING OFF CHECK ENGINE LIGHT ON
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	3892506	May 13, 2015	May 13, 2015	161,748	C	23107 ROAD CALL, WONT START	0 ROAD CALL FOR UNIT WONT START
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	3849845	Apr 23, 2015	May 6, 2015	160,666	C	23107- SEAT BELT INOP	0 THIRD ROW RIGHT SEAT BELT INOP
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2582728	Apr 23, 2015	Apr 24, 2015	160,666	C	23107 BFTCO Light Vehicle PM C	0 C PM SERVICE ** SEAT BELTS ON 3RD ROW NOT WORKING **
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	3242870	Mar 2, 2015	Mar 2, 2015	157,540	C	23107- PM B	0 B- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS WINTERIZE
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	3248513	Nov 21, 2014	Nov 21, 2014	151,253	C	23107-FEA	0 FEA BEAUFORT AUTO- PO 1174777
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2796348	Nov 20, 2014	Nov 20, 2014	151,253	C	23107 - PM B	0 B-PM - SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS WINTERIZE
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	3132374	Nov 3, 2014	Nov 3, 2014	150,342	C	23107- AC NOT WORKING-COOL , HEAT, DEFROST/ ATTACH FIRE EXTINGUISHER	0 AC NOT WORKING- COOL , HEAT, DEFROST ATTACH FIRE EXTINGUISHER

DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2909446	Sep 23, 2014	Sep 24, 2014	147,773	C	23107- TICKING SOUND FROM ENGINE	0 TICKING SOUND FROM ENGINE
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2882989	Sep 17, 2014	Sep 17, 2014	147,491	C	23107 - CK BRAKES	0 DRIVER COMPLAINING OF BAD BRAKES
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2848754	Sep 9, 2014	Sep 9, 2014	146,903	C	23107- VEHICLE SHAKES / ENGINE LIGHT ON	0 VEHICLE SHAKES ENGINE LIGHT ON BELT FLOOR BOARD PASS.
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2829819	Sep 4, 2014	Sep 18, 2014	150,342	C	23107- CHECK ENGINE LIGHT ON	0 CHECK ENGINE LIGHT ON
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2478702	Aug 26, 2014	Aug 27, 2014	146,589	C	23107- PM B	0 B- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS FRONT AC
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2608720	Jun 13, 2014	Jun 13, 2014	140,185	C	23107- ALL REAR AC IS OUT/ MOUNT FIRE EXT	0 ALL REAR AC IS OUT MOUNT FIRE EXT
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2091570	May 27, 2014	May 28, 2014	138,686	C	23107- PM C	0 C- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS SVC TRANS CHANGE FUEL FILTER CK
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2521436	Apr 14, 2014	Apr 14, 2014	135,186	C	23107- REPLACE WIPER BLADES	0 REPLACE WIPER BLADES
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2517481	Apr 11, 2014	Apr 11, 2014	135,186	C	23107- SHAKING - VIBRATION	0 SHAKING - VIBRATION DUKES TOWING INV 0029248- PO 1074645
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2354178	Mar 20, 2014	Mar 20, 2014	133,584	C	23107 - B-PM - 130	0 B-PM - SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2446906	Feb 20, 2014	Feb 25, 2014	131,807	C	23107- AC NOT WORKING PROPERLY- SHUTS OFF	0 AC NOT WORKING PROPERLY- SHUTS OFF
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2422326	Feb 11, 2014	Feb 11, 2014	131,807	C	23107- SEAT BELT NOT WORKING	0 SEAT BELT ON FIRST BENCH ON PASSENGER SIDE NOT WORKING- STUCK IN ONE POSITION
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2168682	Dec 23, 2013	Dec 23, 2013	126,575	C	23107- PM B / CEL / BRAKES MAKE NOISE	0 B- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS WINTERIZE ENGINE LIGHT ON BRAKES MAKING NOISE
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2216401	Oct 15, 2013	Nov 15, 2013	120,421	C	23107- SEAT BELTS	0 SEAT BELTS ORDERED SEAT BELTS ETA 10-30-2013 Line 20 CALLED DEPARTMENT AND ASKED THEM TO BRING VEHICLE TO SHOP FOR BELT
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2100855	Sep 18, 2013	Sep 18, 2013	114,990	C	23107- PM B	0 B- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS R REAR SIGNAL LIGHT OUT
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2102534	Jul 25, 2013	Jul 25, 2013	111,990	C	23107- FEA	0 FEA
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	2091577	Jul 24, 2013	Jul 25, 2013	111,989	C	23107 - B-PM - PULLING TO RIGHT - SEAT BELT TWISTED	0 B-PM - SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS CK FE PULLING TO RIGHT REPAIR SEAT BELTS - TWISTED AND NOT WORKING
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	1781757	May 22, 2013	May 23, 2013	105,156	C	23107- C- PM	0 C- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS SVC TRANS CHANGE FUEL FILTER CK PLUGS
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	24420011-D DSN-Adult Support Services	1998660	May 3, 2013	May 3, 2013	102,743	C	23107- B- PM / SECOND ROW SEAT NEEDS TO BE TIGHTEND	0 B- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS SECOND ROW SEAT NEEDS TO BE

DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	2005945	Apr 9, 2013	Apr 9, 2013	99,743 C	23107- FLAT TIRE	0 FLAT TIRE
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1932673	Mar 27, 2013	Mar 27, 2013	96,743 C	23107-B- PM	0 B- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1936622	Dec 31, 2012	Dec 31, 2012	93,743 C	23107 - NO CRANK - DUKE TOWED INV# 0029526 - PO# 919620	0 NO CRANK - DUKE TOWED INV# 0029526 - PO# 919620
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1875774	Dec 14, 2012	Dec 14, 2012	92,726 C	23107 - B-PM	0 B-PM - SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS WINTERIZE
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1695642	Sep 25, 2012	Sep 25, 2012	85,570 C	23107-PM-B	0 B-PM SVC AS REQUIRED CK BRAKES AND TIRES CK LIGHTS AND FLUIDS WINTERIZE
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1871160	Sep 20, 2012	Sep 25, 2012	85,568 C	23107 - REPLACE DAMAGED WINDSHIELD	0 REPLACE DAMAGED WINDSHIELD
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1791058	May 31, 2012	May 31, 2012	74,684 C	23107-LOW TIRE	0 LOW REAR TIRE
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1487706	May 16, 2012	May 16, 2012	73,507 C	23107 - C-PM	0 C-PM - SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS SVC TRANS CHECK PLUGS
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1764139	Apr 24, 2012	Apr 24, 2012	71,710 C	23107-FLAT TIRE	0 RIGHT REAR TIRE GOING FLAT
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1734638	Mar 13, 2012	Mar 14, 2012	69,271 C	23107-CEL-TURN SIGNAL	0 CEL ON TURN SIGNAL STICKING
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1625271	Jan 10, 2012	Jan 10, 2012	66,046 C	23107-PM-B	0 B-PM SVC AS REQUIRED CK BRAKES AND TIRES CK LIGHTS AND FLUIDS
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1682693	Dec 20, 2011	Dec 20, 2011	64,985 C	23107-TIRE	0 PASSENGER SIDE REAR TIRE NEED TO BE REPLACED
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1657525	Nov 10, 2011	Nov 10, 2011	62,943 C	23107-FLAT TIRE	0 FLAT TIRE
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1629096	Sep 29, 2011	Sep 29, 2011	60,300 C	23107 - NO CRANK - DUKE TOWED INV# 0028217 - PO# 770227	0 NO CRANK - DUKE TOWED INV# 0028217 - PO# 770227
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1560902	Sep 23, 2011	Sep 23, 2011	60,184 C	23107-PM-B	0 B-PM SVC AS REQUIRED CK BRAKES AND TIRES CK LIGHTS AND FLUIDS
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1420741	Jun 24, 2011	Jun 24, 2011	56,862 C	23107-PM-B-BATTERY	0 B-PM SVC AS REQUIRED CK BRAKES AND TIRES CK LIGHTS AND FLUIDS CK BATTERY
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1235293	Mar 24, 2011	Mar 24, 2011	53,899 C	23107-PM-C	0 C-PM SVC AS REQUIRED CK BRAKES AND TIRES CK LIGHTS AND FLUIDS SVC TRANS CHECK PLUGS
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1460084	Feb 14, 2011	Feb 15, 2011	52,828 C	23107-ABS LIGHT	0 ABS LIGHT
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1354732	Dec 17, 2010	Dec 20, 2010	51,031 C	23107-PM-B-WINDOW-TIRE	0 B-PM SVC AS REQUIRED CK BRAKES AND TIRES CK LIGHTS AND FLUIDS REAR WINDOW SEAL IS LOOSE NEED
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1369831	Oct 14, 2010	Oct 14, 2010	48,960 C	23107-TIRE	0 TIRE
DA90683 23107,2006,FORD,15 PASS CLUB WAGON	4420-D DSN - Adult Services	1365463	Oct 7, 2010	Oct 7, 2010	48,960 C	23107-ACCIDENT	0 REAR ENDED, SCUFFS ON BUMBER, NO MAJOR DAMAGE.
DA90683	4420-D	1365461	Oct 7, 2010	Oct 7, 2010	48,960 C	23107-TIRE	0 TIRE - LT24575-16

23107,2006,FORD,15 PASS CLUB WAGON	DSN - Adult Services								
DA90683	4420-D	1298223	Sep 20, 2010	Sep 20, 2010	48,435	C		23107-PM-B	0 B-PM SVC AS REQUIRED CK BRAKES AND TIRES CK LIGHTS AND FLUIDS
23107,2006,FORD,15 PASS CLUB WAGON	DSN - Adult Services								
DA90683	4420-D	1309398	Jul 9, 2010	Jul 12, 2010	46,860	C		23107 - dukes tow po 614240	0 DUKES TOW PO 614240 INV 0027073 ENGINE SMOKING
23107,2006,FORD,15 PASS CLUB WAGON	DSN - Adult Services								
DA90683	4420-D	1194852	Jun 21, 2010	Jun 21, 2010	46,144	C		23107 - BFTCO Light Vehicle PM B	0 B PM AS REQUIRED CK BELTS,HOSES,FLUID LEVELS,TIRE WEAR AND PRESSURES CK BRAKES AND LIGHTS
23107,2006,FORD,15 PASS CLUB WAGON	DSN - Adult Services								
DA90683	4420-D	999450	Mar 18, 2010	Mar 18, 2010	42,620	C		23107 - BFTCO Light Vehicle PM C	0 C PM AS REQUIRED CK BELTS,HOSES,FLUID LEVELS,TIRE WEAR AND PRESSURES CK BRAKES AND LIGHTS
23107,2006,FORD,15 PASS CLUB WAGON	DSN - Adult Services								
DA90683	4420-D	1119102	Jan 11, 2010	Jan 11, 2010	39,876	C		23107 - BFTCO Light Vehicle PM B	0 B PM AS REQUIRED CK BELTS,HOSES,FLUID LEVELS,TIRE WEAR AND PRESSURES CK BRAKES AND LIGHTS
23107,2006,FORD,15 PASS CLUB WAGON	DSN - Adult Services								
DA90683	4420-D	1149555	Nov 3, 2009	Dec 18, 2009	37,367	C		23107 - ACCIDENT DAMAGE REAR - INC. CO. INVOLVED	0 ACCIDENT DAMAGE REAR BUMPER - DOORS AND SPARE TIRE RETAINER INS. CO. INVOLVED
23107,2006,FORD,15 PASS CLUB WAGON	DSN - Adult Services								
DA90683	4420-D	1117095	Sep 15, 2009	Sep 17, 2009	36,820	C		23107 - DAMAGED RIGHT REAR WINDOW - INS. CLAIM	0 REPLACE RIGHT REAR WINDOW DAMAGED BY ADAM WILLIAMS - INDIGO FGG - 912-754-3062 ROBIN - RENEE OR
23107,2006,FORD,15 PASS CLUB WAGON	DSN - Adult Services								
DA90683	4420-D	1061800	Sep 15, 2009	Sep 16, 2009	36,820	C		23107 - B-PM	0 B-PM - SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS
23107,2006,FORD,15 PASS CLUB WAGON	DSN - Adult Services								
DA90683	4420-D	972920	Jun 19, 2009	Jun 19, 2009	33,106	C		23107 - PMB	0 PMB SVC AS REQ
23107,2006,FORD,15 PASS CLUB WAGON	DSN - Adult Services								
DA90683	4420-D	972919	Mar 18, 2009	Mar 18, 2009	29,898	C		23107 - C-PM	0 C-PM - SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS SVC TRANS
23107,2006,FORD,15 PASS CLUB WAGON	DSN - Adult Services								
DA90683	4420-D	952532	Jan 16, 2009	Jan 16, 2009	100	C		23107 - PM	0 PM SVC AS REQ CK ALL LIGHTS AND FLUIDS CK TIRES AND BRAKES

Report Summary

Total Work Orders: 94

Sep 12, 2019

First Vehicle Services
Beaufort County Division
P.O. Box 6016
Beaufort, SC 29902-6016

To: Vicki

Department: DSN

Subject: Evaluation of Equipment #22911

Subject equipment was evaluated on Date: 09/12/2019
Maintenance cost history is attached.

It is our opinion at First Vehicle Services that if the cost of repair exceeds one third of the assets value consideration for removal and or replacement should be taken. Yearly cost evaluation will accompany any evaluation requiring consideration.

Kelly Blue Book Private Party value of this unit is \$2286

Total repair cost to date for the unit is \$22,496

Estimate future and present repair cost are \$ Unknown
(This cost does not include major component failures such as engine, transmission and drive train.)

This unit exceeds APWA guidelines for replacement, based on age (15 years), present condition and mileage (193946).

Jeremy Kircus, General Manager
FVS/Beaufort Co.

F470 Unit Work History Report

Unit	Department	Work Order	Date In	Date Out	Meter Reading	Work Order Status	Work Order Description	Reason for Repair
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	5227831	Jun 28, 2019	Jun 28, 2019	207,221	C	22911 Beaufort Light Duty PM-B	0 PM-B SERVICE
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	5153664	Feb 27, 2019	Feb 27, 2019	206,397	C	22911 Beaufort Light Duty PM-B	0 PM-B SERVICE
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	5173303	Dec 19, 2018	Dec 19, 2018	205,851	C	22911 CHECK BATTERY	0 CHECK BATTERY
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	5075115	Nov 19, 2018	Nov 19, 2018	205,851	C	22911 Beaufort Light Duty PM-B	0 PM-B SERVICE CHECK ENGINE LIGHT ON
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	5098139	Aug 29, 2018	Aug 31, 2018	204,484	C	22911 CHECK NOISE FROM RIGHT FRONT	0 CHECK NOISE FROM RIGHT FRONT
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4982503	Aug 2, 2018	Aug 3, 2018	204,484	C	22911 Beaufort Light Duty PM-B	0 PM-B SERVICE
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	5039450	Jun 15, 2018	Jun 19, 2018	203,056	C	22911 SIDE DOORS WON'T OPEN	0 SIDE DOORS WON'T OPEN
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	5014822	May 15, 2018	May 16, 2018	202,642	C	22911 CHECK VIBRATION WHEN COMING TO A STOP	0 CHECK VIBRATION WHEN COMING TO A STOP
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4991580	Apr 19, 2018	Apr 20, 2018	202,412	C	22911 BACK PASSENGER TIRE IS WOBBLING	0 BACK PASSENGER TIRE IS WOBBLING
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4898758	Apr 4, 2018	Apr 5, 2018	202,412	C	22911 Beaufort Light Duty PM-C	0 PM-C SERVICE
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4911927	Dec 19, 2017	Dec 19, 2017	199,787	C	22911 CHECK STEERING VIBRATION	0 CHECK STEERING VIBRATION
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4898764	Nov 30, 2017	Nov 30, 2017	199,779	C	22911 REPLACE LEAKING RADIATOR	0 REPLACE LEAKING RADIATOR
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4816510	Nov 30, 2017	Nov 30, 2017	199,779	C	22911 Beaufort Light Duty PM-B	0 PM-B SERVICE, ROTATE TIRES CHECK FOR RUBBER BURNING SMELL
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4738993	Aug 11, 2017	Aug 11, 2017	195,298	C	22911 Beaufort Light Duty PM-B	0 PM-B SERVICE, ROTATE TIRES CHECK WATER LEAK AROUND WINDSHIELD
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4767235	May 31, 2017	May 31, 2017	192,687	C	22911 REPLACE DRIVERS WINDOW REGULATOR	0 REPLACE DRIVERS WINDOW REGULATOR
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4766895	May 30, 2017	May 31, 2017	192,186	C	22911 CHECK DRIVERS WINDOW	0 CHECK DRIVERS WINDOW
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4749929	May 8, 2017	May 9, 2017	191,981	C	22911- REPLACE WINDSHIELD-SAFELITE- PO 1533527	0 REPLACE WINDSHIELD- SAFELITE- PO 1533527
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4620306	Apr 24, 2017	Apr 25, 2017	191,981	C	22911 Beaufort Light Duty PM-B	0 PM-B SERVICE, ROTATE TIRES REVERSE LIGHT OUT ON PASSENGER SIDE
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4520274	Nov 15, 2016	Nov 18, 2016	186,920	C	22911 Beaufort Light Duty PM-B	0 PM-B SERVICE, ROTATE TIRES CHECK LIFT
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4565624	Sep 15, 2016	Sep 21, 2016	184,408	C	22911 WATER LEAK AROUND WINDSHIELD	0 WATER LEAK AROUND WINDSHIELD
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4550164	Aug 23, 2016	Aug 23, 2016	184,408	C	22911 REPLACE BAD DOOR LATCH	0 REPLACE BAD DOOR LATCH
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4546422	Aug 17, 2016	Aug 23, 2016	182,010	C	22911 REAR DOOR WONT OPEN	0 REAR DOOR WONT OPEN
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4420978	Jul 8, 2016	Jul 11, 2016		C	22911 Beaufort Light Duty PM-B	0 PM-B SERVICE, ROTATE TIRES
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4493329	May 31, 2016	Jun 2, 2016	176,673	C	22911- NO START- AT CLEARWATER WAY	0 NO START
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4358294	Mar 4, 2016	Mar 4, 2016	176,673	C	22911 Beaufort Light Duty PM-C	0 C PM SERVICE WITH TRANSMISSION SERVICE, ROTATE TIRES
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4398373	Feb 2, 2016	Feb 4, 2016	176,046	C	22911 SECOND ROW SEAT LOOSE	0 SECOND ROW SEAT LOOSE CHECK RIGHT FRONT TIRE
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4368639	Dec 22, 2015	Dec 23, 2015	175,376	C	22911 BRAKES NOT FEELING RIGHT / STEERING WHEEL SHAKES WHEN BRAKING	0 BRAKES NOT FEELING RIGHT / STEERING WHEEL SHAKES WHEN BRAKING
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	4266783	Oct 30, 2015	Oct 30, 2015	174,425	C	22911- FRONT AC NOT BLOWING AIR	0 FRONT AC NOT BLOWING AIR
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	3806386	Oct 29, 2015	Oct 29, 2015	174,425	C	22911 BFTCO Light Vehicle PM B	0 B PM SERVICE, ROTATE TIRES
HB42308 22911 2004 FORDX 15-PASS	DSN-Adult Support Services 24420011-D	2640428	Jul 10, 2015	Jul 14, 2015	174,425	C	22911 BFTCO Light Vehicle PM C	0 PM-C SERVICE PASSENGER SIDE DOOR DOESN'T OPEN CHECK A/C NOT WORKING IN THE BACK Line 20 ORDERED REAR UNIT A/C MOTOR BLOWER FROM AUTOZONE ETA 7-14

HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	3693572	Apr 2, 2015	Apr 3, 2015	163,946 C	22911- PM B / AC NOISE AND SMOKING	0 B- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS AC NOISE SMOKING
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2942387	Jan 15, 2015	Jan 16, 2015	158,359 C	22911- PM B	0 B- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS WINTERIZE
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	3242357	Nov 20, 2014	Dec 11, 2014	155,988 C	22911-LIFT REPAIRS - REF WO 3228758	0 HYDRAULIC AND ELECTRICAL PROBLEMS WITH LIFT. SENT TO SAVANNAH MOBILITY ON 11-20-2014
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	3235613	Nov 19, 2014	Nov 19, 2014	155,988 C	22911- REPAIR LIFT	0 REPAIR LIFT
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	3228758	Nov 18, 2014	Nov 18, 2014	155,988 C	22911- PROBLEM WITH LIFT W/C WILL NOT OPERATE	0 PROBLEM WITH LIFT W/C WILL NOT OPERATE - SENT TO SAVANNAH MOBILITY ON 11-20-2014 - FOR HYD. AND ELECTRICAL REPAIR Line 20 CHANGED WORK ORDER TO NON-CONTRACT BASED ON AGE AND MILEAGE
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2488082	Sep 30, 2014	Sep 30, 2014	151,736 C	22911- PM B	0 B- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS WINTERIZE
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2705740	Jul 29, 2014	Jul 29, 2014	143,838 C	22911- LIFT IS SPITTING HYD FLUID	0 LIFT IS SPITTING HYD FLUID
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2702273	Jul 28, 2014	Jul 28, 2014	143,723 C	22911- HYD FLUID SPILLING FROM THE LEFT	0 HYD FLUID SPILLING FROM THE LEFT
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2653656	Jul 8, 2014	Jul 9, 2014	142,009 C	22911- GRINDING WHILE DRIVING/TURNING	0 GRINDING WHILE DRIVING/TURNING
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2102679	Jul 1, 2014	Jul 1, 2014	141,497 C	22911- PM C	0 C- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS SVC TRANS CHANGE FUEL FILTER CK PLUGS VEHICLE IS SHAKING
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2590145	Jun 2, 2014	Jun 3, 2014	139,052 C	22911- SHAKING- GRINDING / REVERSE LIGHT OUT	0 SHAKING/ GRINDING LEFT SIDE REVERSE LIGHT OUT
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2575703	May 20, 2014	May 20, 2014	136,105 C	22911- ACCIDENT DAMAGE	0 ACCIDENT DAMAGE SIDE STEP BROKEN SCRATCH ON SIDE LIFT NOT WORKING Estimate - Fenders \$2,393.69 - Ray's \$2,433.70
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2501581	Apr 3, 2014	Apr 3, 2014	133,105 C	22911- LIFT NOT WORKING- REMOTE NOT WORKING	0 LIFT NOT WORKING- REMOTE NOT WORKING
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2368769	Mar 26, 2014	Mar 26, 2014	132,309 C	22911- PM B	0 B- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2398903	Jan 23, 2014	Jan 23, 2014	127,742 C	22911- FLUID LEAKING FROM LIFT	0 FLUID LEAKING FROM LIFT
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2391977	Jan 17, 2014	Jan 17, 2014	127,742 C	22911 - LIFT NOT WORKING PROPERLY	0 LIFT IS MOVING SLOW AND GETS STUCK CK FOR STATER PROBLEMS
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2256383	Dec 31, 2013	Dec 31, 2013	126,297 C	22911- PM B	0 B- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS WINTERIZE
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2290780	Dec 2, 2013	Dec 3, 2013	124,438 C	22911- CK BRAKES / FLUID LEAKING FROM LIFT	0 CK BRAKES FLUID LEAKING FROM LIFT
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2026832	Nov 5, 2013	Nov 5, 2013	122,690 C	22911- PM B / OIL LEAK WHEEL CHAIR LIFT	0 B- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS WINTERIZE OIL LEAK- WHEEL CHAIR LIFT
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2203977	Oct 10, 2013	Oct 11, 2013	120,677 C	22911 - LIFT PROBLEM	0 LIFT NOT WORKING PROPERLY
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2169313	Sep 19, 2013	Sep 20, 2013	120,677 C	22911- SHAKING- PLAY IN STEERING	0 SHAKING- PLAY IN STEERING
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2137819	Aug 27, 2013	Aug 29, 2013	117,566 C	22911- CK ENGINE LIGHT ON / WON'T PICK UP SPEED	0 CK ENGINE LIGHT ON WON'T PICK UP SPEED
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	2112732	Aug 1, 2013	Aug 1, 2013	116,452 C	22911- LIFT LEAKING FLUID AT TOP	0 LIFT LEAKING FLUID AT TOP WAITING FOR N# TO BE CONVERTED
HB42308 22911 2004 FORDX 15-PASS	24420011-D DSN-Adult Support Services	1840981	Jul 25, 2013	Jul 25, 2013	115,948 C	22911- C- PM / RIGHT BAR ON LIFT DOES NOT STAY IN PLACE	0 C- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS SVC TRANS CHANGE FUEL FILTER CK PLUGS RIGHT BAR ON LIFT DOES NOT STAY IN PLACE

HB42308	24420011-D	2098444	Jul 23, 2013	Jul 23, 2013	115,649 C	22911- WENCHOUT- DUKES TOWING- PO 984297	0 WENCHOUT- DUKES TOWING INV 0029824- PO 984297
22911 2004 FORDX 15-PASS	DSN-Adult Support Services						
HB42308	24420011-D	2057346	Jun 21, 2013	Jun 21, 2013	113,504 C	22911- CHECK TIRE	0 CHECK TIRE
22911 2004 FORDX 15-PASS	DSN-Adult Support Services						
HB42308	24420011-D	1961654	May 6, 2013	May 7, 2013	111,244 C	22911- B- PM	0 B- PM SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS
22911 2004 FORDX 15-PASS	DSN-Adult Support Services						
HB42308	4420-D	2012836	Apr 18, 2013	Apr 18, 2013	110,770 C	22911- STEERING WHEEL IS SHAKING	0 STEERING WHEEL IS SHAKING
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1914893	Feb 4, 2013	Feb 4, 2013	107,770 C	22911 - B-PM - DID NOT MEET MILEAGE CRITERIA - HAS BEEN IN BODY SHOP	0 B-PM - DID NOT MEET MILEAGE CRITERIA - HAS BEEN IN BODY SHOP SAFETY, FLUID AND GEN CK ONLY
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1934849	Dec 27, 2012	Feb 4, 2013	107,766 C	22911 - ACCIDENT DAMAGE - ROOF	0 ACCIDENT DAMAGE - ROOF
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1933027	Dec 21, 2012	Dec 21, 2012	107,661 C	22911 - LIFT IS OFF TRACK	0 LIFT IS OFF TRACK
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1918294	Nov 29, 2012	Nov 29, 2012	107,019 C	22911 - DEAD BATTERY	0 DEAD BATTERY
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1781776	Nov 15, 2012	Nov 15, 2012	106,994 C	22911 - PM AND LIFT PROBLEMS	0 B-PM - SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS WINTERIZE LIFT HARD TO RAISE
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1879797	Oct 3, 2012	Oct 3, 2012	105,106 C	22911 -lift not working	0 LIFT NOT WORKING HOOD PULLS DOWN BACK UP ALARM 10-7
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1591110	Aug 7, 2012	Aug 7, 2012	103,433 C	22911-PM-B	0 B-PM SVC AS REQUIRED CK BRAKES AND TIRES CK LIGHTS AND FLUIDS
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1806613	Jun 20, 2012	Jun 20, 2012	102,106 C	22911-LIFT	0 LIFT NOT COMING OUT OF THE HOLDER ENOUGH SO DRIVER CAN PULL IT DOWN
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1803646	Jun 15, 2012	Jun 15, 2012	101,970 C	22911-LIFT REPAIR	0 LIFT REPAIR
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1796419	Jun 7, 2012	Jun 7, 2012	100,994 C	22911-NOISE IN REAR END	0 NOISE IN BACK OF VAN
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1718144	May 15, 2012	May 15, 2012	100,994 C	22911 - B-PM	0 B-PM - SVC AS REQUIRED - DID NOT MEET MILEAGE CRITERIA FOR OIL CHANGE - GENERAL AND SAFETY CHECKS ONLY
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1765127	Apr 25, 2012	Apr 25, 2012	100,385 C	22911-OIL LEAK NEAR LIFT	0 LEAKING OIL FROM LIFT AREA
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1746863	Mar 29, 2012	Apr 2, 2012	99,651 C	22911-AC	0 AC DOES NOT WORK
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1729357	Mar 5, 2012	Mar 5, 2012	98,761 C	22911-BRAKES SQUEAK	0 BRAKES SQUEAKING
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1654904	Feb 13, 2012	Feb 14, 2012	98,079 C	22911-PM-B	0 B-PM SVC AS REQUIRED CK BRAKES AND TIRES CK LIGHTS AND FLUIDS
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1682688	Dec 20, 2011	Jan 6, 2012	97,099 C	22911-LIFT NOT WORKING	0 LIFT NOT WORKING
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1677848	Dec 13, 2011	Dec 14, 2011	97,064 C	22911-HYD FLUID LEAK-ARM ON CHAIR LOOSE-SEATBELTS	0 HYD FLUI LEAKING DRIVER SIDE CHAIR ARM IS LOOSE CK SEATBELTS FOR WHEELCHAIR
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1675549	Dec 8, 2011	Dec 9, 2011	96,568 C	22911-HYD FLUID LEAK	0 HYDRAULIC FLUID LEAKING
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1656567	Nov 9, 2011	Nov 9, 2011	96,568 C	22911-LEFT REAR TIRE	0 LEFT REAR TIRE
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1436474	Nov 4, 2011	Nov 4, 2011	96,542 C	22911-PM-B-	0 B-PM SVC AS REQUIRED CK BRAKES AND TIRES CK LIGHTS AND FLUIDS
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1609634	Sep 1, 2011	Sep 2, 2011	95,129 C	22911-LIFT	0 THE LIFT IS NOT WORKING IT IS BARELY GOING UP OR DOWN
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1602486	Aug 23, 2011	Aug 24, 2011	94,832 C	22911-LIFT	0 LIFT
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1243429	Aug 3, 2011	Aug 4, 2011	93,893 C	22911-PM-C	0 C-PM SVC AS REQUIRED CK BRAKES AND TIRES CK LIGHTS AND FLUIDS
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1589009	Aug 3, 2011	Aug 3, 2011	93,893 C	22911-TIRE	0 LOW TIRE
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1561650	Jun 27, 2011	Jun 27, 2011	93,066 C	22911 - WIPER BLADES	0 REPLACE WIPER BLADES
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D	1481085	Mar 16, 2011	Mar 28, 2011	90,475 C	22911 - WHEEL CHAIR LIFT 10-7	0 WHEEL CHAIR LIFT 10-7 - WAS MAKING A LOUD NOISE BEFORE IT STOPPED WORKING MECHANIC RESPONDED AND BROUGHT VEHICLE TO SHOP
22911 2004 FORDX 15-PASS	DSN - Adult Services						
HB42308	4420-D						

22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	1442296	Jan 20, 2011	Jan 20, 2011	88,785 C	22911-TIRE	0 FLAT TIRE- ROAD CALL
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	1370536	Jan 12, 2011	Jan 12, 2011	88,665 C	22911-PM-B	0 B-PM SVC AS REQUIRED CK BRAKES AND TIRES CK LIGHTS AND FLUIDS
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	1397167	Dec 2, 2010	Dec 2, 2010	87,715 C	22911-BATTERY	0 BATTERY
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	1311622	Oct 7, 2010	Oct 7, 2010	86,032 C	22911-PM-B	0 B-PM SVC AS REQUIRED CK BRAKES AND TIRES CK LIGHTS AND FLUIDS
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	1357708	Sep 27, 2010	Sep 27, 2010	85,095 C	22911-SIGNAL LIGHT	0 DRIVER SIDE SIGNAL LIGHT IS OUT
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	1346087	Sep 8, 2010	Sep 8, 2010	85,095 C	22911-BRAKES	0 CK BRAKES
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	1325977	Aug 5, 2010	Aug 5, 2010	83,250 C	22911 - FLAT TIRE LEFT REAR	0 LEFT REAR TIRE FLAT - CK ALL TIRES
HB42308	4420-D	1156846	Jul 13, 2010	Jul 13, 2010	83,161 C	22911 - BFTCO Light Vehicle PM B	0 B PM AS REQUIRED CK BELTS,HOSES,FLUID LEVELS,TIRE WEAR AND PRESSURES CK BRAKES AND LIGHTS STEERING SHAKES AT HIGHWAY SPEEDS
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	1261133	Apr 27, 2010	Apr 27, 2010	80,631 C	22911 - LIFT INOP	0 LIFT NOT WORKING
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	1226509	Mar 8, 2010	May 4, 2010	78,825 C	22911 - WHEEL CHAIR LIFT RAILS	0 WHEELCHAIR LIFT HANDRAILS INOP
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	978540	Feb 23, 2010	Feb 23, 2010	78,825 C	22911 - B PM AS REQUIRED	0 B PM AS REQUIRED CK BELTS,HOSES,FLUID LEVELS,TIRE WEAR AND PRESSURES CK BRAKES AND LIGHTS CHECK LIGT OPERATIONS, NOISEY
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	1094033	Nov 10, 2009	Nov 10, 2009	75,468 C	22911 - B-PM - SVC AS REQUIRED AND WINTERIZE	0 B-PM - SVC AS REQUIRED CK BRAKES AND TIES CK ALL LIGHTS AND FLUIDS WINTERIZE
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	1049038	Jun 2, 2009	Jun 2, 2009	68,934 C	22911 - A/C BLOWER MOTOR	0 A/C NOT COOLING
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	973248	Feb 14, 2009	Feb 14, 2009	64,086 C	22911 - C-PM - SVC AS REQUIRED	0 C-PM - SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS SVC TRANS
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	938554	Dec 29, 2008	Dec 29, 2008	62,760 C	22911 - FLAP ON LIFT BROKEN	0 FLAP ROD ON LIFT BROKEN
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	833029	Oct 9, 2008	Oct 9, 2008	61,203 C	22911 - PM - SVC AS REQUIRED	0 PM - SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	262031	Jul 30, 2008	Jul 30, 2008	59,544 C	22911 - PM AND DEAD BATTERY 1592 MILES PAST SERVICE DATE	0 PM - SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS DEAD BATTERY - DUKE TOWED INV# 0026558 - PO# 375197
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	746912	Apr 7, 2008	Apr 7, 2008	54,892 C	22911 - STUCK IN DITCH DETOUR RD - DUKE RESPONDED	0 Complaint: Cause: Correction:
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	707205	Feb 12, 2008	Feb 12, 2008	52,591 C	22911 - W/WIPERS - 127	0 Complaint: REPLACE WIPER BLADES Cause: Correction:
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	426782	Jan 28, 2008	Jan 29, 2008	52,084 C	22911 - C-PM - REPAIR LIFT - DOOR LOCK AND GRINDING BRAKES	0 PM - SVC AS REQUIRED CK BRAKES - GRINDING INSPECT TIRES CK ALL LIGHTS AND FLUIDS LOCK ON REAR NEEDS REPAIR
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	521915	May 31, 2007	Jun 1, 2007	41,367 C	PM-22911	0 PM- SERVICE AS NEEDED CHECK BRAKES AND TIRES CHECK LIGHTS AND FLUIDS
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	512262	May 17, 2007	May 17, 2007	40,740 C	22911 - LIFT PROBLEM	0 COMPLAINT: CAUSE: CORRECTION:
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	133508	Jan 19, 2007	Jan 19, 2007	35,218 C	22911 - C-PM	0 PM - SVC AS REQUIRED CK BRKAES AND TIRES CK ALL LIGHTS AND FLUIDS BARS BROKE ON WHEEL CHAIR LIFT
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	322820	Sep 15, 2006	Sep 15, 2006	30,637 C	22911 - LIFT 10-7	0 REPAIR LIFT CK ALL LIGHTS AND FLUIDS THINK SAFETY - USE PPE
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	116506	Jul 5, 2006	Jul 5, 2006	28,517 C	22911-PM SVC	0 PM SVC AS REQUIRED CK TIRES BRAKES LIGHTS AND FLUIDS
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	169510	Feb 22, 2006	Feb 22, 2006	23,279 C	22911 - DOOR RUBBER	0 RUBBER OFF AROUND DOUBLE DOORS
22911 2004 FORDX 15-PASS HB42308	DSN - Adult Services 4420-D	163537	Feb 14, 2006	Feb 14, 2006	22,949 C	22911 - wheel chair lift - 108	0 COMPLAINT: CAUSE: CORRECTION:

HB42308 22911 2004 FORDX 15-PASS	4420-D DSN - Adult Services	157623	Feb 3, 2006	Feb 3, 2006	22,646 C	22911 - LIFT PROBLEMS - 111	0 REPAIR LIFT AS REQUIRED TO INSURE PROPER OPERATION
HB42308 22911 2004 FORDX 15-PASS	4420-D DSN - Adult Services	116494	Dec 5, 2005	Dec 5, 2005	20,569 C	Beaufort Standard Vehicle PMC	0 PM - SVC AS REQUIRED LIFT WILL NOT GO UP WHEN ELECTRIC CHAIR AND CLIENT IS BEING LOADED
HB42308 22911 2004 FORDX 15-PASS	4420-D DSN - Adult Services	113745	Nov 2, 2005	Nov 2, 2005	19,380 C	22911 - PM	0 PM - SVC AS REQUIRED CK BRAKES AND TIRES CK ALL LIGHTS AND FLUIDS LIFT NOT WORKING PROPERLY
HB42308 22911 2004 FORDX 15-PASS	4420-D DSN - Adult Services	84391	Aug 9, 2005	Aug 9, 2005	16,130 C	22911 - REPAIR WHEEL CHAIR LIFT	0 COMPLAINT: REPLACE LIFT CONTROL CAUSE: CORRECTION:
Report Summary							
Total Work Orders: 115							
Sep 12, 2019							



BEAUFORT COUNTY COUNCIL

Agenda Item Summary

Item Title:

Beaufort County Library System request to use library impact fees for interior renovation at the Bluffton Branch.

Council Committee:

Community Services Committee

Meeting Date:

October 21, 2019

Committee Presenter (Name and Title):

Ray McBride, Library Director

Issues for Consideration:

- The Library System is seeking to use library impact fees in the amount of \$44,000 to McMillan/Pazdan/Smith Architects, an approved vendor on the Beaufort County Architectural and Engineering Master Registry for projects under \$50,000, for the purpose of funding architectural and engineering services for the partial interior renovation of the children's area at the Bluffton Branch based on the completed Library Interior Space Study dated March 2019.
- The Library Board of Trustees approves the expenditure.

Points to Consider:

- Bluffton library 16 years old.
- Current door count at Bluffton library is over 14,000 visits per month.
- Interior space utilization study of March 2019 determined that the current children's department area is far too small to serve the number of children using the library.

Funding & Liability Factors:

- Library impact fees can be utilized for the proposed project.
- Bluffton library impact fees currently at \$3,071,130.

Council Options:

- Approve or disapprove allowing the Library System using \$44,000 in Bluffton library impact fees for this project.

Recommendation:

- Approve the Library System's request to utilize Bluffton Library impact fees for this project.



September 23, 2019

Ray McBride, Director
Beaufort County Library System
311 Scott Street
Beaufort, SC 29902

Re: Bluffton Library Renovation

Dear Ray,

McMillan Pazdan Smith Architecture is pleased to submit our Proposal to provide Architectural and Engineering services for the partial renovation of the Bluffton Library. The basis of this renovation is the new children's area denoted in the Master Plan completed by McMillan Pazdan Smith dated March 2019.

Scope of Work

The project includes renovating the existing Adult Fiction, A/V collection and the Young Adult collection area into the new children's area. The project will be divided into the following phases:

- Construction Documents
- Bidding and Negotiation
- Construction Administration and Project Closeout

Proposed Fee

The proposed professional compensation to include basic architectural and engineering (mechanical, electrical, plumbing, fire protection) design services and interior design is the following lump sum amount:

Architecture and Engineering Design Services	\$ 44,000.00
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Reimbursable expenses are not included in lump sum and will be billed with a 1.15 multiplier.

Reimbursable Expenses may include:

- Printing, Copying or Plotting of Documents
- Long Distance Telephone or Fax Charges
- Postage/Shipping Charges
- Jobsite Travel and related Expenses
- Other Project Related Expenses

Terms

Invoices will be sent monthly for the percentage amount of the work completed. Terms net 15 days. A service charge of 1.5% per month will be added to all unpaid invoices, 25 days past date of invoice.

Acceptance

If you are in agreement with our proposal, please sign the enclosed copy and return it to us for our files. This document is a valid contractual agreement.

We look forward to working with you on this project and appreciate the opportunity! Should you have any questions, please give us a call.

Sincerely,



David R. Moore, II, AIA
Principal

Accepted this _____ day of _____, 2019

Mr. Ray McBride
Beaufort County Library Director