

COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX
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INTERIM COUNTY ADMINISTRATOR

CONNIE L. SCHROYER
CLERK TO COUNCIL

AGENDA
COMMUNITY SERVICES COMMITTEE

Monday, February 18, 2019
4:00 p.m.

Executive Conference Room, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

Committee Members:

Lawrence McElynn, Chairman
Michael Covert, Vice Chairman
Gerald Dawson
York Glover
Chris Hervochon

Staff Support:

Monica Spells, Assistant County Administrator
Civic Engagement and Outreach

1. CALL TO ORDER 4:00 P.M.
2. PLEDGE OF ALLEGIANCE
3. INTRODUCTIONS
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES
 - A. January 22, 2019 (backup)
6. CITIZEN COMMENTS (*comments regarding agenda items only*)
7. UPDATE / BEAUFORT COUNTY LIBRARY SYSTEM - *Ray McBride, Library Director* (backup)
8. CONSIDERATION OF ADDITIONAL COSTS FOR THE BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS (DSN) HOME AT 608 CENTER DRIVE WEST IN THE AMOUNT OF \$38,604 (backup)
 - A. Salt Line Construction / Beaufort County DSN home construction allowance (over) for water line upgrade related to the fire sprinkler system (\$37,004) and change order for guard rails related to added safety (\$1,500) - Original contract \$317,000 and revised contract amount \$355,604 – *Dave Thomas, Purchasing Director; Mark Sutton, Deputy Director Facility Management*
9. CONSIDERATION OF APPOINTMENTS AND REAPPOINTMENTS
 - A. Alcohol and Drug Abuse Board / (4) vacancies (backup)
 - B. Disabilities and Special Needs Board / (1) vacancy, (3) reappointments (backup)
 - C. Library Board / (1) vacancy, (1) reappointment (backup)
10. ADJOURNMENT

2017/2018 Strategic Plan Committee Assignments

Affordable Housing; Housing Survey
DSN Residential Homes (3)



MINUTES (DRAFT)
COMMUNITY SERVICES COMMITTEE

January 22, 2019

Executive Conference Room, Administration Building,
Beaufort County Government Robert Smalls Complex,
100 Ribaut Road, Beaufort, South Carolina 29902

The electronic and print media duly notified in
accordance with the State Freedom of Information Act.

Attendance

Present: Committee Chairman Lawrence McElynn, Committee Vice Chairman Michael Covert, and members Gerald Dawson, York Glover and Chris Hervochon

Absent: Stewart Rodman, Mark Lawson

Ex-officio: Brian Flewelling, Alice Howard, Joseph Passiment and Paul Sommerville (Non-committee members of Council serve as *ex-officio* members and are entitled to vote.)

Staff: Jim Beckert, County Auditor; Chris Inglese, Assistant County Attorney; Eric Larson, Stormwater Manager; Fred Leyda, Executive Director of Human Services; Wanda Mayse, Disabilities and Special Needs Deputy Director; Monica Spells, Assistant County Administrator, Civic Engagement and Outreach; Mark Sutton, Facilities Management

Call to Order

Vice Chairman Michael Covert called the meeting to order at 4:18 p.m. Committee Chairman Larry McElynn arrived shortly after the meeting was called to order. Committee Vice Chairman Mr. Covert passed the gavel to the Mr. McElynn. Mr. McElynn chaired the meeting.

Approval of Agenda

It was moved by Mr. Flewelling, seconded by Mr. Glover, to approve the agenda. The motion passed by a unanimous vote of 7:0.

Citizen Comments

Mr. Andy Allen, a resident of Battery Point, stated that he is concerned with the drainage around 1 Bostick Circle. Mr. Allen said the drainage problem at 1 Bostick Circle cannot be dealt with simply by putting dirt on the property. Mr. Allen expressed to the committee that he is willing to purchase the lot (1 Bostick Circle) from the county. He also stated that he desires to develop the property into something that looks much better for the neighborhood.

Mr. James Pickard, Chairman of the Battery Point Architectural Review Committee, stated that the application to build on 1 Bostick Circle was received in June 2018, and was denied because the property does not meet the architectural guidelines. Mr. Pickard said the application was also incomplete, and lacked the required drainage plan. He opposes the architectural plan because of the drainage, and design of the proposed home.

Mrs. Kelly Lamb, a resident of Lady's Island, spoke about her concerns with fiscal responsibility of taxpayers, pertaining to the purchase of 1 Bostick Circle. Ms. Lamb questions why 1 Bostick Circle should be purchased by the county since it requires an HOA fee. She also questions the safety of the residents in Battery Point because of a high turnover rate of Disability and Special Needs (DSN) training specialists in Beaufort County.

ACTION ITEMS

Item: Purchase of 1 Bostick Circle for the Construction of a Home to Serve Disability and Special Needs Citizens

Discussion: Mr. Christopher Inglese, Assistant County Staff Attorney, explained that the Beaufort County Code of Ordinances, Section 2-5.14 states the prior council approval is necessary for the purchases of real property. Mr. Inglese explained to the committee that in the case of this DSN purchase (1 Bostick Circle), outside agents handle the transactions.

Chairman McElynn asked Mr. Inglese if the purchase binding of the property is legal and if the county owns the land. Mr. Inglese answered yes to both questions.

Mr. Hervochon asked if the line of legality was crossed by former county administrator, Josh Gruber. Mr. Inglese answered no, and said there's no evidence that Mr. Gruber benefited personally from the purchase of 1 Bostick Circle. Mr. Inglese added that he believes that the purchase of 1 Bostick Circle was what Mr. Gruber thought was in the best interest of the county.

Mr. Hervochon questioned how the county heard about the property. Mr. Inglese explained the property was discovered through the assistance of a realtor.

Mr. Flewelling stated that the real estate agent that represented the county was the prior owner of the property about a year prior to the county purchasing the land.

Mr. Inglese explained the agent sold the property to a county citizen. The county purchased the land from the citizen for \$4,000 dollars more than what the agent sold it for. However, Mr. Inglese explained that he is unaware of any other way the agent could have financially gained from the purchase, besides commission.

Mr. Sutton, County Architect and Deputy Director of Facilities, explained to the committee that the lot (1 Bostick Circle) was purchased with the entitlement of a drainage permit from the city of Beaufort. Mr. Sutton explained that a new drainage plan would be developed if there is council's approval to proceed with building arrangements for the property. The stormwater will drain to the

side streets and wetlands in the back of the property. Mr. Sutton said there were no red flags or signs that would prohibit the county from building on the lot.

Mr. Flewelling asked Mr. Sutton if the drainage plan is allowable under the covenants of Battery Point. Mr. Sutton said the neighborhood is laid out without any storm drainage. Mr. Inglese explained that there were no existing covenants that say there is a problem with draining into the streets.

Mr. Larson, Stormwater Management Director, said the proposal to drain to the streets will drain the property properly. Mr. Larson explained to the committee that the subdivision was designed for all of the lots to be developed. He said he does not anticipate a problem with drainage once the home is built.

Mr. Sutton approached the committee once more to provide details about the building plans for the home on the property. Mr. Sutton says the home will not be large. The submittal of HOA was received, but the county said not to move forward. The resubmittal was not sent. The new proposal will include a wrap-around porch, possibly a relocation of the entry door. Mr. Sutton said their intent is to resubmit the proposal, and move forward.

The house will be 1,600 square feet, elevated on piers with a handicap ramp and railings. The wooden-framed ramp will be on the right side of the home and made as subtle as possible. The home will consist of four bedrooms with flex space for training or conferences. Only four residents will occupy the home.

The home will also consist of a residential level fire sprinkler, which is also a requirement of DSN. The estimated cost bid out \$300,000 within a budget of \$350,000.

For clarity, Mr. Sommerville asked Mr. Sutton to confirm that the home will comply with HOA covenants.

Ms. Wanda Mayse, Disabilities and Special Needs Deputy Director, approached the committee to speak about the due diligence of the property. Ms. Mayse said although water is near the property, it's not in the immediate proximity of the home. She explained that 1 Bostick Circle would be a safe choice for the individuals that will be occupying the home.

DSN has 24-hour staffing. Staffing needs depend on the levels of care needs that DSN consumers require. Ms. Mayse addressed Mrs. Lamb's concern about the DSN training specialist turnover rate, and explained that DSN is not in a staffing crisis and has enough staff members to adequately meet the needs of DSN individuals.

Ms. Mayse said the DSN staff members are well-trained. She added that there are hardly any existing reports of any DSN individuals being a threat of any sort.

DSN primarily works with adults 18 and older. All DSN homes are built strictly for four residents in each home. There are no more than 2 staff members working on a 24-hour basis.

Mr. Flewelling asked if any of the DSN consumers that will be residing in the home have any drug addictions or have any psychological issues.

Ms. Mayse replied by stating the only major difference in the DSN communities is the DSN consumers have intellectual disabilities, and some don't have the ability to care for themselves yet.

Mr. Sommerville reiterated that Beaufort County is the only county in the state that gives funding support to DSN.

Assistant County Administrator of Civic Outreach and Engagement, Monica Spells explained to the committee that all of the DSN residences have county cameras that can be monitored remotely.

Ms. Beth Cody, DSN Finance Director, stood before the committee to discuss how the organization is funded. All DSN consumers receive Medicaid and/or Medicare. The funding from the federal government comes to South Carolina as a 3:1 match.

DSN also receives general funding from the county. This fiscal year, DSN received over \$3,000,000 dollars from the county for its operations.

Mr. McElynn asked where the does the county get those funds.

Ms. Cody explained to the committee that the county receives that money from ad valorem tax dollars. The greatest portion of that \$3,000,000 goes toward the salaries of DSN employees. DSN also receives funds from its consumers for their room and board.

DSN receives almost \$7,000,000 dollars from the South Carolina DSN, which is federal, state conglomeration money for the construction of DSN homes. If DSN does not spend all of its funding within the fiscal year, the organization saves the remaining funds. Those remaining funds are also used toward constructing homes. The funds are in a fund balance to buy capital, so the cost of construction is not recurring.

Ms. Cody stated that DSN currently has three different homes in subdivisions that pay HOA fees.

Mr. Flewelling said that his objection to the DSN facility being built on 1 Bostick Circle has nothing to do with the DSN consumers or clients. He encourages the support of the DSN program and all citizens that have special needs.

Mr. Flewelling restated that the lot is inappropriate for this type of facility, because of drainage issues. Mr. Flewelling thinks the county should take up Mr. Allen's offer to purchase the lot, and find another lot for construction of the DSN home.

Motion: It was moved by Mr. Dawson, seconded by Mr. Sommerville, that Community Services Committee refer the purchase of 1 Bostick Circle for construction of a home to serve Disability and Special Needs citizens to the entire Council for their further consideration and any action that they deem appropriate. The vote: YEAS – Mr. Dawson, Mrs. Howard, Mr. McElynn, Mr. Passiment, Mr. Sommerville. NAYS – Mr. Covert, Mr. Flewelling and Mr. Hervochoon. The motion passed 5-3.

Status: Council will discuss the purchase of 1 Bostick Circle for construction of a home to serve Disability and Special Needs citizens for their further consideration and any action that they deem appropriate.

INFORMATION ITEMS

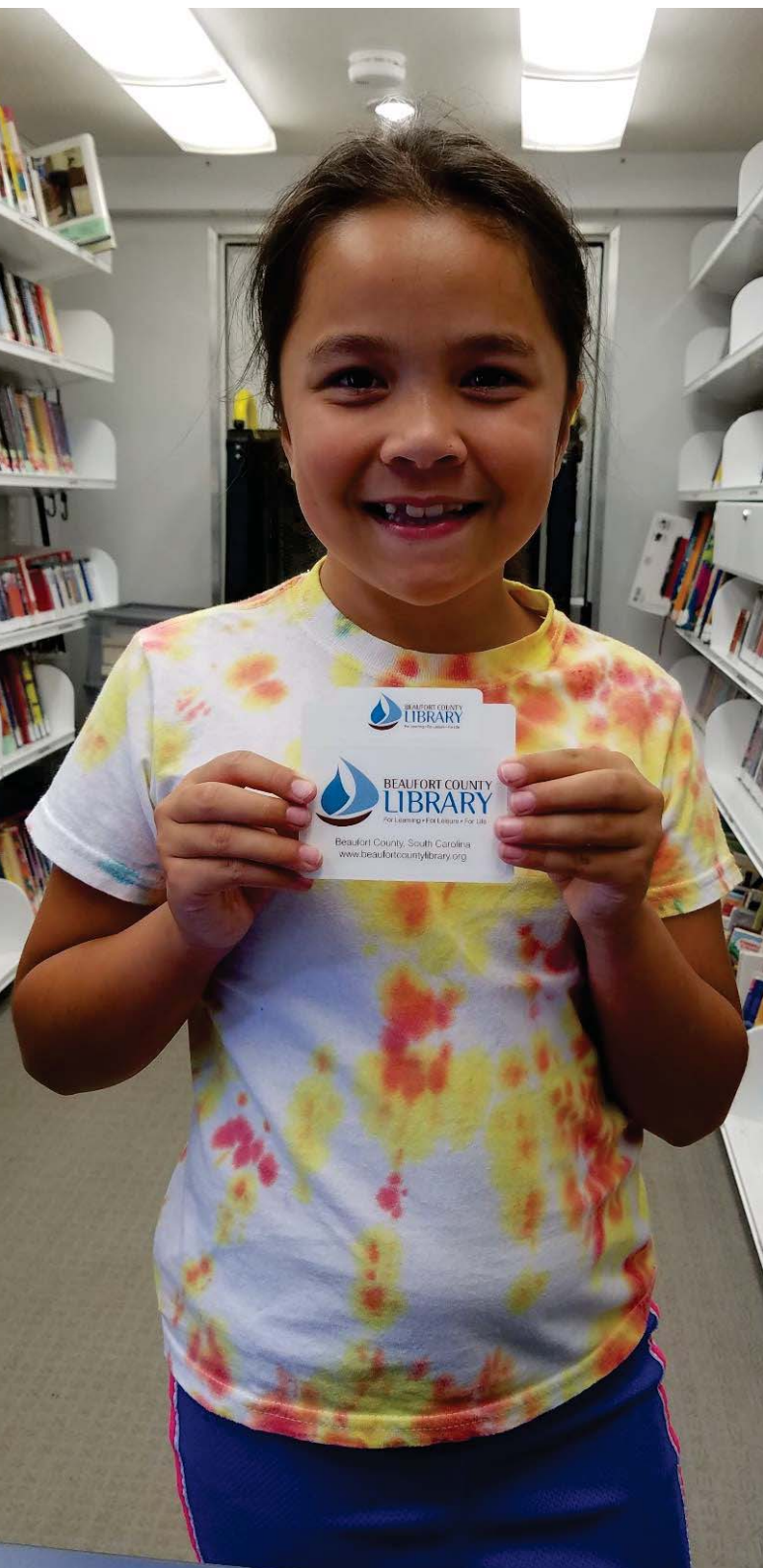
Item: Consideration of Appointments and Reappointments

Discussion: Mr. McElynn asked all new liaisons to discover who the new appointments were and return to the next committee meeting with their recommendations. Mr. McElynn stated that he didn't think it was fair to vote for anyone, since the new council members and liaisons did not know who the appointments and reappointments were.

Status: Committee members will return with their recommendations at the next committee meeting.

Adjournment

Motion: It was moved by Mr. Covert, seconded by Mr. Passiment to adjourn at 5:47 p.m.



Beaufort County Library System



Board of Trustees

District 1 Brenda Ladson Powell (Dawson)

District 2 Terry E. Thomas (Sommerville)

District 3 Bernie Kole (Glover)

District 4 Tracey Robinson (Howard)

District 5 *Vacant* (Flewelling)

District 6 Anna Maria Tabernik (Passiment)

District 7 Rosalie Richman (Covert)

District 8 Janet Elaine Porter (Hervochon)

District 9 Laura Sturkie (Lawson)

District 10 Lynne Miller (McElynn)

District 11 Joseph Bogacz (Rodman)





Friends of the Library

- 3 established Friends groups
- All are 501(C)3 non-profits
- Supplements public funding for materials and programs
- Provided over \$100,000 in FY18
- HHI Friends have donated \$150,000 to fully fund a second bookmobile (FY19/20)



Public Library Foundation Of Beaufort County

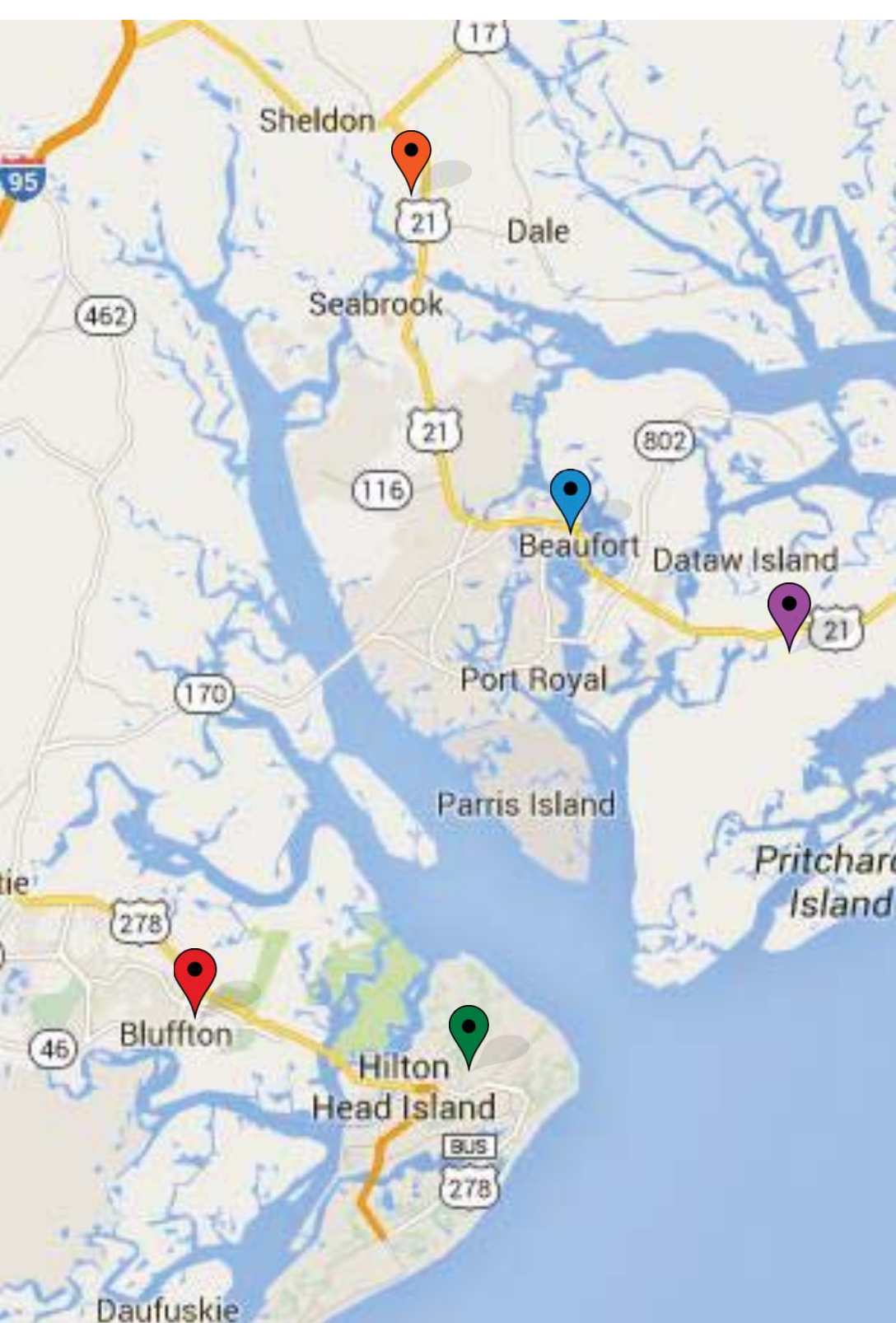
- 501(c)3 non-profit
- Enhances BCL by supplementing public funding for materials and programs
- Staff Scholarship \$14,000



THE PUBLIC LIBRARY FOUNDATION
OF BEAUFORT COUNTY



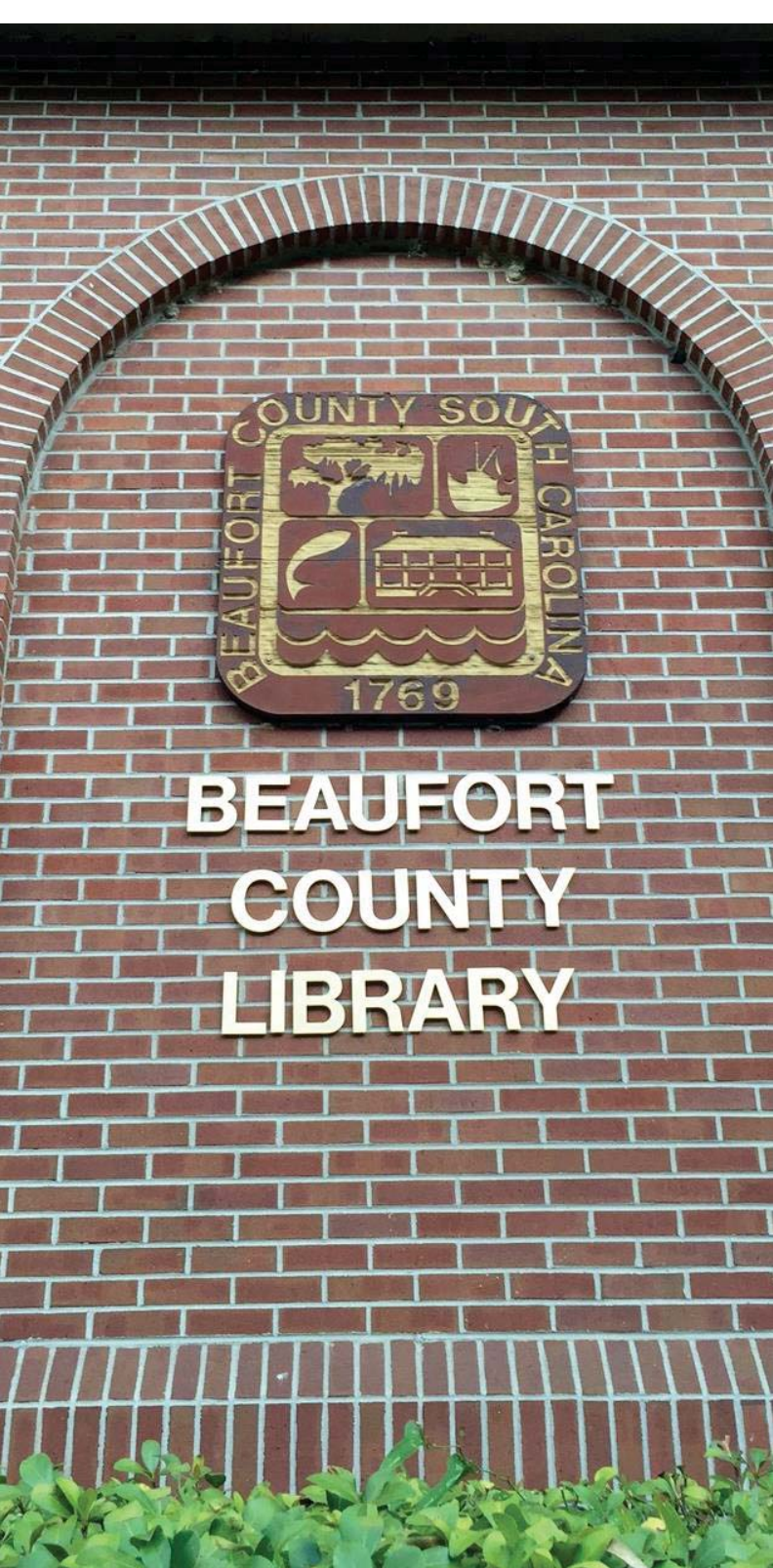
BEAUFORT COUNTY
LIBRARY
For Learning • For Leisure • For Life



Branches

- Beaufort
- Bluffton
- Hilton Head
- Lobeco
- St. Helena





Library Facilities & Staffing

- 5 branch libraries
- 2 Bookmobiles
- WiFi at all locations
- 183 public computers
- 13 public meeting rooms
- 83 full/part-time staff positions





SCLEND

3,000,000 items



cloudLink

21,000+ e-titles



Hoopla

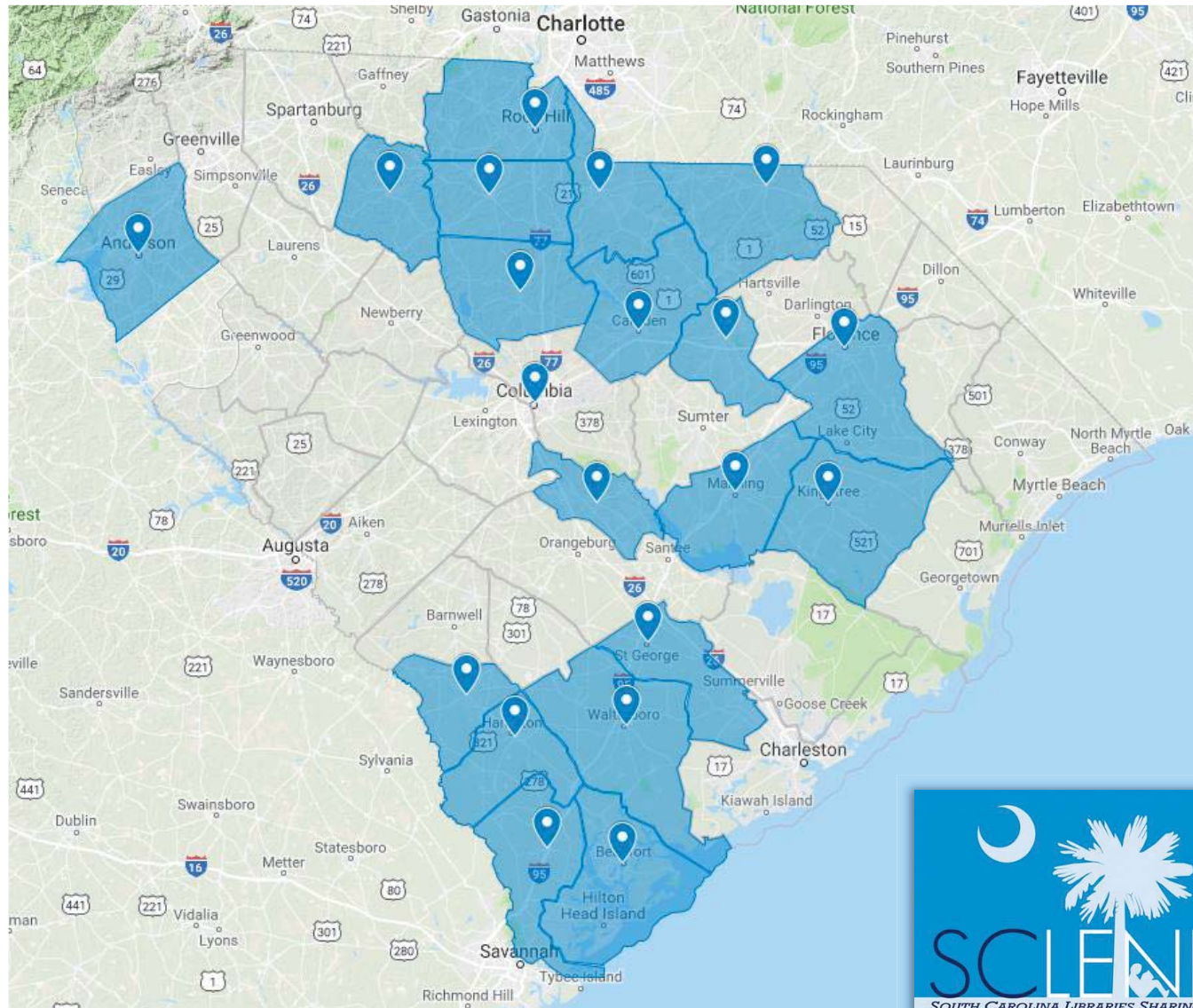
780,000 e-titles



Flipster

38 e-magazine titles





21 counties plus
the State Library





SLENDS

- 3 million items loaned between counties annually at a value of \$60 million over 10 years
- About 270,000 items circulate monthly
- Evergreen open-source software



Statistics





Year in Review

FY17-18

- **871,621** Items Borrowed
- **23,875** Items Added to Collection
- **319,827** Website Pageviews
- **63,212** WiFi Sessions
- **37,597** Public Internet Computer Sessions



Year in Review

FY17-18

- **500,769** Visits to the Library
- **118,493** Library Cardholders
- **39,064** Attended Library Events
- **57,324** Reference Questions Answered
- **2,102** Meeting Room Reservations



Challenges

- Aging Facilities

- **Beaufort Library** 25 years old; Renovated entire 1st floor (FY17/18) using interior space study
- **Hilton Head Library** is 20 years old
- **Bluffton Library** is 16 years old
- Master Planning Space Study in progress

- Staff turnover

- 15% in 2016-2018

Completed Projects | FY18/19
Beaufort County Library Department



	Project	Funding	Status
System-wide	Install Public Scan/Fax Stations	Library	Completed
	Replace All Public Self-Checkout Machines	Impact Fees	Completed
	Implement Bookmobile Service County-wide	Impact Fees	Completed
	Expand SmartSpot WiFi Loan Program (North-of-Broad)	Library/Grant	Completed
	Replace 120 Public Internet Computers	Library	Completed
	Replace 14 Data Switches	County	Completed
	Replace All Wireless Access Points	County	Completed
	Replace All Managers' Computers	Library	Completed
	Furniture Replacement	Library/Friends	Completed
Beaufort Branch	Carpet replacement	County	Completed
	Replace HVAC System	County	Completed
	Children's Program Room Renovation	Library/Friends	Completed
	Adult Meeting Room Renovation	Library/Friends	Completed
	Technical Services Wing Renovation	Library	Completed
	Children's Department Renovation	Library/Friends	Completed
	Renovate Circulation Staff Work Space	Library	Completed
	Replace circulation desk	Friends	Completed
Bluffton Branch	Replace staff workroom carpet	Library	Completed
	Replace HVAC System	County	Completed
	Panic alarms	Library	Completed
	Porch renovation/Media Lab	County	Completed
	Roof replacement	County	Completed
	Replace front doors	County	Completed
Hilton Head Branch	Replace staff workroom carpet	Library	Completed
	Replace HVAC System	County	Completed
	Panic alarms	Library	Completed
	ADA sinks and countertops	County	Completed
	Meeting Room sound system renovation	Library	Completed
Lobeco Branch	Panic alarms	Library	Completed
	Carpet Replacement	Library	Completed
St. Helena Branch	Replace Security Camera System	County	Completed
	Replace Automated Door Lock System	County	Completed
Beaufort District Collection	Replace Carpet	Library	Completed

Beaufort County Library Department FY19/20



Location	Priority	Major Projects	Potential Funding	Status
Beaufort Branch	1	Security Cameras	Library/County	Completed
	3	IT Area Renovation	?	Not funded this FY
	3	LED Lighting	County	Completed
	1	Old Circulation Work Room Renovation	Library	Completed
	1	Automate Interior Entry Doors	County	Completed
Bluffton Branch	1	Security Cameras	Library	Completed
	1	Space Planning Study	Impact Fees	Pending
	2	Carpet Replacement	Library	Pending
	1	Small Meeting Room Upgrade	Library/Friends	Completed
	1	Replace Main Meeting Room Tables	Library	Completed
	1	Children's Program Room Upgrade	Library	Completed
Hilton Head Branch	1	Security Cameras	Library	Completed
	2	Space Planning Study	Impact Fees	Pending
	2	Bookmobile #2 (Staffing/Collection)	Friends/Library	Pending
	1	Public Computer & Conference Room Chair Replacement	Friends	Completed
	1	Computer Lab Renovation	Friends	Completed
Lobeco Branch	1	Security Cameras	Library	Completed
St. Helena Branch	1	Independent Data Line	Library	Completed
System-wide	2	Edelweiss Software (Collection Management)	Library	Completed
	n/a	Library Impact Fee Study	County	June 2019 – In Process
	2	Bibliotheca Maintenance Contract Renewal (Sep 30)	Library	Completed
	1	Annual Strategic Plan Review	Library	Completed
	1	Annual Performance Metrics Update/Review	Library/County	Completed
	1	Annual State Statistical Report	Library	Completed
	2	Staff Computer Replacement	Library	In process
		Library Art Appraisal	Library	In process
	1	Staff Scholarship	Library Foundation	In process
	1	Evergreen Software Upgrade	Library	Completed
Administration	1	SmartSpot WiFi Loan Project (Expansion)	State Library Grant	Completed
Bookmobile	1	Move vehicle and staff to Beaufort Library	Library	Completed
	1	CampusHub Homework Center WiFi project	Library Foundation	In process



FY18 Accomplishments

- Increased purchases of new materials including digital titles and databases
- Expanded children's Summer Reading Program (22% increase in participants)
- Expanded SmartSpot WIFI Loan Program from 50 to 70 devices



Sodexo Food Truck

- Partnership between the Beaufort County School District, Sodexo Quality of Life Services, and the Beaufort County Library
- Served 2,000+ lunch meals to youth at three northern branches



FY18 Accomplishments

- Initiated Bookmobile Service county-wide
- Repaired/Upgraded Library Facilities
- Implemented Flipster and cloudLink
- Introduced free-to-the-public fax/scan/email service
- Replaced Self-Checkout machines at all branches (12)



New Department: Mobile Services & Outreach

- Two Bookmobiles
- 5,000+ items
- Live on library network at all stops
- 5 full-time staff



Bookmobiles

- Approx. 60 stops throughout county
- Two-week schedule rotation
- Fridays reserved for maintenance/office-time
- Some days reserved for community events



Bookmobile Statistics

Since inception of service (June 2017)

New Library Cards	485
Door Count	16,656
Circulation	36,888
Reference Questions Answered	2,680
Community Events Attended	49



Communications & Marketing

- Expanding services; assistant position
- Consistent branding
- Email marketing subscribers at 2,739 and growing
- 319,827 website pageviews in FY17/18



KAJEET SmartSpot Education Broadband Wifi Loan Project

FY18/19 Project:

- 50 families served in Beaufort, Lobeco, and St. Helena communities
- 6,698 Homework Hours
- 6:00-9:00pm highest use
- 427,273 total MBs used





KAJEET SmartSpot

FY19/20 Project:

- Awarded \$23,200 grant to add 20 additional devices and expand program via Bookmobile to establish community homework help centers
- South Carolina K-12 Technology Initiative funded 8 additional counties based on Beaufort's success (administered by the South Carolina State Library)





KAJEET SmartSpot Education Broadband Wifi Loan Project

- Public Library Foundation funded pilot project.
- CampusHub serves up to 25 simultaneous connections.
- Best used in community homework help centers (Safe Haven Community Center, Sea Island Presbyterian)





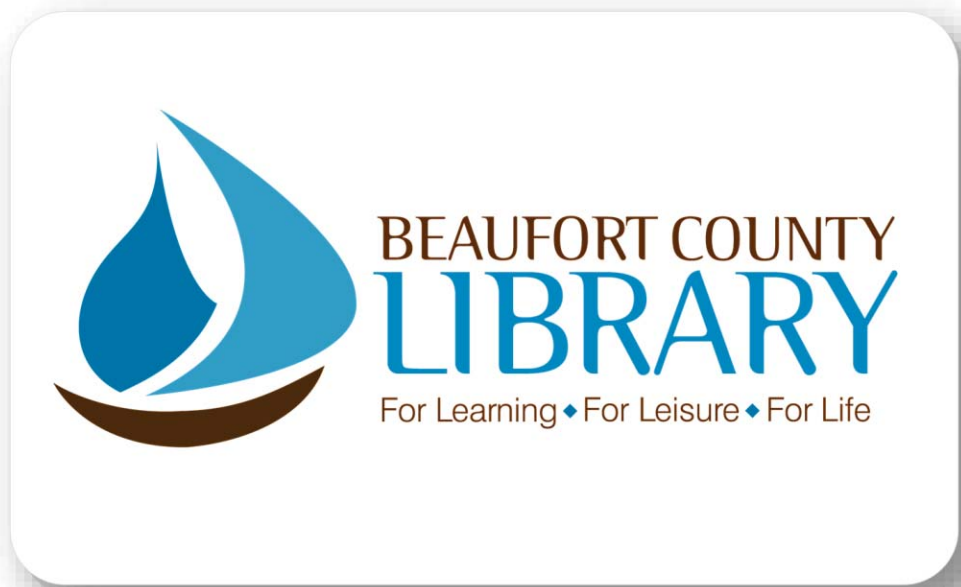
Conclusions

- Libraries are well-used by every demographic
- Books are still very popular
- Expect continued growth in digital checkouts
- Growth in Bluffton area is beginning to stress the Bluffton Branch Library
- Potential new facility in Pritchardville/Okatie-area could serve an additional 30,000 residents
- Branch repairs/renovations will allow for another 10 years of sustainability



How Do We Better Serve Our Population?

- Renovate existing facilities
- Introduce new services that are cost effective and show ROI
- Continue to expand Bookmobile service county-wide
- Continue implementation of 4-Year Strategic Plan
- Increase community awareness of library services



The Smartest Card In Your Wallet



Questions?





BEAUFORT COUNTY COUNCIL

Agenda Item Summary

Item Title:

Request to use Beaufort County Disabilities and Special Needs (DSN) Fund for additional costs at the completed DSN home located at 608 Center Drive West, Beaufort, SC.

Council Committee:

Community Services Committee

Meeting Date:

February 18, 2019

Committee Presenter (Name and Title):

- Dave Thomas, Purchasing Director
- Mark Sutton, Deputy Director for Facility Management, Architect

Issues for Consideration:

- On December 11, 2017, County Council approved the initial contract to build a DSN home for \$317,000 at 608 Center Drive West in Beaufort, SC.
- Staff requests using some of DSN's fund to cover additional costs associated with Allowance items (\$37,004) and a change order for added guard rails (\$1,500).

Points to Consider:

- The existing water line does not support the required water line pressure for the sprinkler system.
- The guard rails are meant to be an added safety measure; it was not required by code or covered in the agreed upon contract price.

Funding & Liability Factors:

Beaufort County DSN Fund can cover the costs.

Council Options:

The committee can approve or disapprove staff using funds to cover the costs of upgrading the water line and adding guard rails.

Recommendation:

Staff recommends that the Community Services Committee approve the use of additional funds and recommend to County Council approval of the new contract price of \$355,604 for the purchase of the DSN home located at 608 Center Drive West, Beaufort, SC.



**COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT**

106 Industrial Village Road, Bldg. 2, Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

David L Thomas, Purchasing Director
dthomas@bcgov.net 843.255.2353

TO: Councilman Lawrence McElynn, Chairman, Community Services Committee
FROM: David L Thomas, CPPO, Purchasing Director
SUBJ: Contract Amendment
Additional Funding for Change Orders - DSN Home Construction, 608 Center Drive West, Beaufort, SC
DATE: 02/18/2019

BACKGROUND:

The Purchasing Department received a request from the Disabilities and Special Needs (DSN) Department to request approval for additional funding to cover the cost of an upgraded water system and to add a porch railing system. See the attached cost information breakdown. This home along with two other DSN homes were part of an original County Council approval on December 11, 2017 (See the attachment).

This home along with two other homes will be built to accommodate DSN consumers and will adhere to applicable ADA standards. In addition to having four bedrooms, each home will have two bathrooms and a staff office with a half-bath. The South Carolina Department of Disabilities and Special Needs (SCDDSN) will reimburse Beaufort County the full sale price of the current Port Royal property when sold, allowable via a budget proviso passed by the South Carolina General Assembly. SCDDSN will reimburse Beaufort County for the sprinkler system installation and \$8,000 per home for furnishings.

DSN encountered obstacles with developers not being able to accommodate the design specs for people with disabilities, as well as concerns about having DSN homes in certain communities. Consequently, staff negotiated the purchase price through competitive research after working with a local real estate agent to find suitable land and cooperative builders. The County's Small and Minority Business Provisions do not apply to this procurement. The recommended vendors are local firms.

VENDOR INFORMATION:

1. Salt Line Construction, Port Royal, SC

COST:

\$317,100

2. Additional Cost: Allowances (over)

\$ 37,004

Guard Rails

\$ 1,500

Total New Contract Cost

\$355,604

FUNDING:


Beaufort County Disabilities and Special Needs (DSN) Fund is the funding source for this entire project. As of February 11, 2019, the DSN total fund balance was \$5.9 million.

Funding approved: Yes By: aholland Date: 02/11/2019

FOR ACTION: Community Services Committee meeting occurring on February 18, 2019.

RECOMMENDATION:

The Purchasing Department recommends that the Community Services Committee approve the contract change order to purchase the home from the aforementioned contractor for a total cost of \$355,604.

Attachment:  DSN Change Order.pdf
165.94 KB

cc: John Weaver, Interim County Administrator

Approved: Yes

Date: 02/11/2019

Check to override approval: Overridden by:

Override Date:

Alicia Holland, Assistant County Administrator, Finance

Approved: Yes

Date: 02/11/2019

Monica Spells, Assistant County Administrator, Civic Engager

Approved: Yes

Date: 02/11/2019

Check to override approval: Overridden by:

Override Date:

ready for admin:

After Initial Submission, Use the Save and Close Buttons

ITEMS REMOVED FROM CONSENT AGENDA

AN ORDINANCE OF BEAUFORT COUNTY COUNCIL ADDING CHAPTER 38, ARTICLE 6: SINGLE-USE PLASTIC BAGS TO THE BEAUFORT COUNTY CODE OF ORDINANCES TO ENCOURAGE THE USE OF REUSABLE CHECKOUT BAGS AND RECYCLABLE PAPER CARRYOUT BAGS AND BANNING THE USE OF SINGLE-USE PLASTIC BAGS FOR RETAIL CHECKOUT OF PURCHASED GOODS IN THE UNINCORPORATED AREAS OF THE COUNTY

Main motion: It was moved by Mr. Flewelling, as Natural Resources Committee Chairman, that Council approve on second reading an ordinance adding Chapter 38, Article 6: Single-Use Plastic Bags to the Beaufort County Code of Ordinances to encourage the use of reusable checkout bags and recyclable paper carryout bags and banning the use of single-use plastic bags for retail checkout of purchased good in the unincorporated areas of the County.

Motion to amend by substitution: It was moved by Mr. Flewelling, seconded by Mrs. Howard, that Council remove Section 38-163(D) – “All business establishments shall provide or make available to a customer reusable carryout bags or recyclable paper bags.” The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion passed.

Mr. Chris Inglese, Assistant County Attorney, provided Council update on the municipalities' consideration of such ordinance. The City of Beaufort will review this item December 12, 2017; Town of Bluffton December 13, 2017; and Town of Hilton Head Island December 19, 2017.

Mr. Stewart stated this ordinance is not addressing the true issue. The issue is people's actions, not plastics.

Vote on main motion to include the motion to amend by substitution: Council approve on second reading an ordinance adding Chapter 38, Article 6: Single-Use Plastic Bags to the Beaufort County Code of Ordinances to encourage the use of reusable checkout bags and recyclable paper carryout bags and banning the use of single-use plastic bags for retail checkout of purchased good in the unincorporated areas of the County; with the removal of Section 38-163(D) – “All business establishments shall provide or make available to a customer reusable carryout bags or recyclable paper bags.” The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville and Mr. Vaux. NAY – Mr. Stewart. The motion passed.

CONSENT AGENDA

CONSIDERATION OF CONTRACT AWARD / SOLE SOURCE PURCHASE OF THREE NEW HOMES FOR THE BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS DEPARTMENT

This item comes before Council under the Consent Agenda. Discussion occurred at the November 20, 2017 meeting of the Natural Resources Committee.

It was moved by Mr. Flewelling, seconded by Mr. Stewart, that Council award a contract for the purchase of three new homes for the Beaufort County Disabilities and Special Needs Department as follows: Hutter Construction Corporation, Beaufort, South Carolina (\$350,000 for home in Live Oaks Development), Salt Line Construction, Port Royal, South Carolina (\$350,000 for home on Waddell Road), and Salt Line Construction, Port Royal, South Carolina (\$317,000 for home on Center Drive West). The total amount is \$1,017,000 and will come from Account 24470011-54410, Disabilities and Special Needs – Building Acquisition. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion passed.

AN ORDINANCE TO CREATE THE KEEP BEAUFORT COUNTY BEAUTIFUL BOARD FOR THE PURPOSE OF LITTER CONTROL, BEAUTIFICATION, AND WASTE REDUCTION FOR BEAUFORT COUNTY

This item comes before Council under the Consent Agenda. Discussion occurred at the November 20, 2017 meeting of the Natural Resources Committee.

It was moved by Mr. Flewelling, seconded by Mr. Stewart, that Council approve on first reading an ordinance to create the Keep Beaufort County Beautiful Board for the purpose of litter control, beautification, and waste reduction for Beaufort County. The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion passed.

CONSIDERATION OF CONTRACT AWARD / ENERGOV PLANNING, PERMITTING AND LICENSING SOFTWARE

This item comes before Council under the Consent Agenda. Discussion occurred at the November 20, 2017 meeting of the Natural Resources Committee.

It was moved by Mr. Flewelling, seconded by Mr. Stewart, that Council award a contract to Tyler Technologies, Inc. for Energov Planning Permitting and Licensing Software in the amount of (i) \$373,250 for Software and Implementation - The funding sources are \$269,374 / 2013 General Obligation Bond Capital Projects; \$91,203 / 2017 General Obligation Bond Capital Projects; \$12,673 / 2009 General Obligation Bond Capital Projects; and (ii) \$125,722 for annual maintenance recurring costs – The current users of Munis modules: Permits & Code Enforcement and Business License Departments, have been and will continue to be responsible for the \$10,000 annual maintenance recurring cost. Going forward, the following departments will be responsible for estimated annual maintenance increase of \$115,722: \$38,574 Community Development (Planning and Zoning) Department, \$38,574 Building Codes Department, and \$38,574 Business License Department). The vote: YEAS – Mr. Caporale, Mr. Covert, Mr. Dawson, Mr. Flewelling, Mr. Fobes, Mr. Glover, Mrs. Howard, Mr. Rodman, Mr. Sommerville, Mr. Stewart and Mr. Vaux. The motion passed.



BEAUFORT COUNTY COUNCIL

Agenda Item Summary

Item Title:

Alcohol and Drug Abuse Board - Board Appointments

Council Committee:

Community Services Committee

Meeting Date:

February 18, 2019

Committee Presenter (Name and Title):

N/A

Issues for Consideration:

(4) vacancies

Points to Consider:

The Alcohol and Drug Abuse Board recommends the following names for appointment:
Dominique Driessen-Espana
Thomas Hale
Carol Hartman
Javier Zimbron

Funding & Liability Factors:

N/A

Council Options:

N/A

Recommendation:

Fill vacancies.



BEAUFORT COUNTY COUNCIL

Agenda Item Summary

Item Title:

Disabilities and Special Needs Board - Board Appointments

Council Committee:

Community Services Committee

Meeting Date:

February 18, 2019

Committee Presenter (Name and Title):

N/A

Issues for Consideration:

(3) reappointments
(1) vacancy

Points to Consider:

Reappointments:
Nancy Pinkerton (Chairman)
Lynn P. Russo
Scott Scobey

Fill 1 vacancy. (Applicant and resume list attached.)

Funding & Liability Factors:

N/A

Council Options:

N/A

Recommendation:

Make 3 reappointments.
Fill 1 vacancy.



BEAUFORT COUNTY COUNCIL

Agenda Item Summary

Item Title:

Library Board - Board Appointments

Council Committee:

Community Services Committee

Meeting Date:

February 18, 2019

Committee Presenter (Name and Title):

N/A

Issues for Consideration:

(1) reappointment
(1) vacancy

Points to Consider:

Reappointment:
Terry E. Thomas

Fill 1 vacancy. (Applicant and resume list attached.)
Appointment must reside in Council District 5.

Funding & Liability Factors:

N/A

Council Options:

N/A

Recommendation:

Make 1 reappointment.
Fill 1 vacancy.