

COUNTY COUNCIL OF BEAUFORT COUNTY  
ADMINISTRATION BUILDING  
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX  
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VICE CHAIRMAN

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INTERIM COUNTY ADMINISTRATOR

THOMAS J. KEAVENY, II  
COUNTY ATTORNEY

AGENDA  
COMMUNITY SERVICES COMMITTEE

Monday, June 18, 2018

4:00 p.m.

Executive Conference Room, Administration Building  
Beaufort County Government Robert Smalls Complex  
100 Ribaut Road, Beaufort

Staff Support:  
Monica Spells, Assistant County Administrator  
Civic Engagement and Outreach

1. CALL TO ORDER – 4:00 P.M.
2. UPDATE / LOWCOUNTRY AREA VOLUNTEER INCOME TAX ASSISTANCE (VITA) COALITION ([backup](#))
3. CONTRACT RENEWAL / FY19 DAUFUSKIE ISLAND FERRY SERVICES (\$361,630.08) ([backup](#))
4. TEXT AMENDMENT / BEAUFORT COUNTY CODE OF ORDINANCES, CHAPTER 46, ARTICLE III DISABILITIES AND SPECIAL NEEDS BOARD, SECTION 46-92 – MEMBERSHIP ([backup](#))
5. ADJOURNMENT

# Lowcountry Area Volunteer Income Tax Assistance (VITA) Coalition

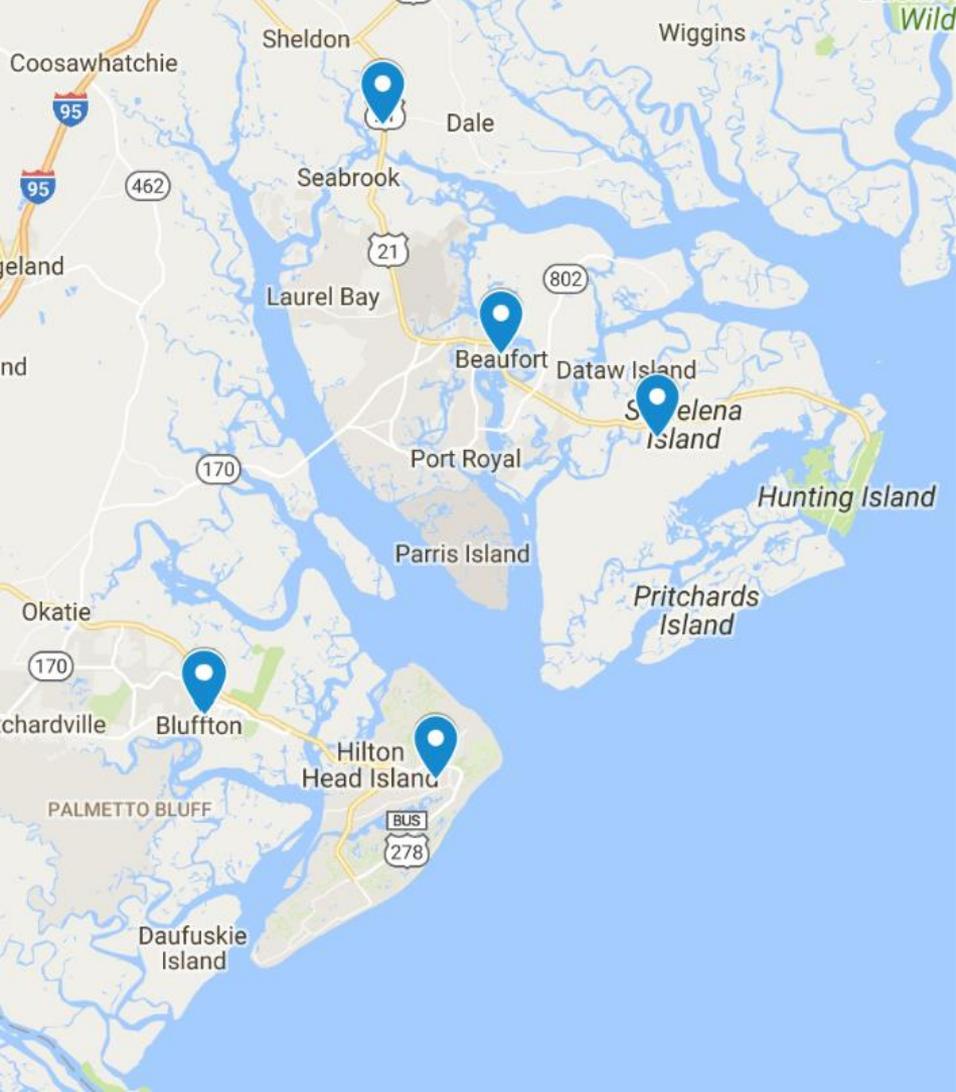
Beaufort County Council  
Community Services Committee  
June 18, 2018

# What is VITA?

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An IRS program that provides free state and federal income tax assistance to people who:

- ◆ Earn \$54,000 or less
- ◆ Are at least 60 years of age
- ◆ Have a disability
- ◆ Possess limited English proficiency



# VITA in Beaufort County

- **Beaufort Library**
  - Monday and Thursday
- **Bluffton Library**
  - Monday and Saturday
- **St. Helena Library**
  - Tuesday
- **Deep Well Project (HHI)**
  - Thursday
- **Lobeco Library**
  - Saturday

# Social and Economic Impact: 2018 Tax Season

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In Beaufort County, 37 IRS-certified volunteers:

- ◆ Donated 3,430 hours of service
- ◆ Filed 1,757 tax returns
- ◆ Operated 7 VITA sites
- ◆ Returned \$4,356,824 to the local economy
- ◆ Secured \$681,761 in Earned Income Tax Credits

# Client Satisfaction Survey Results

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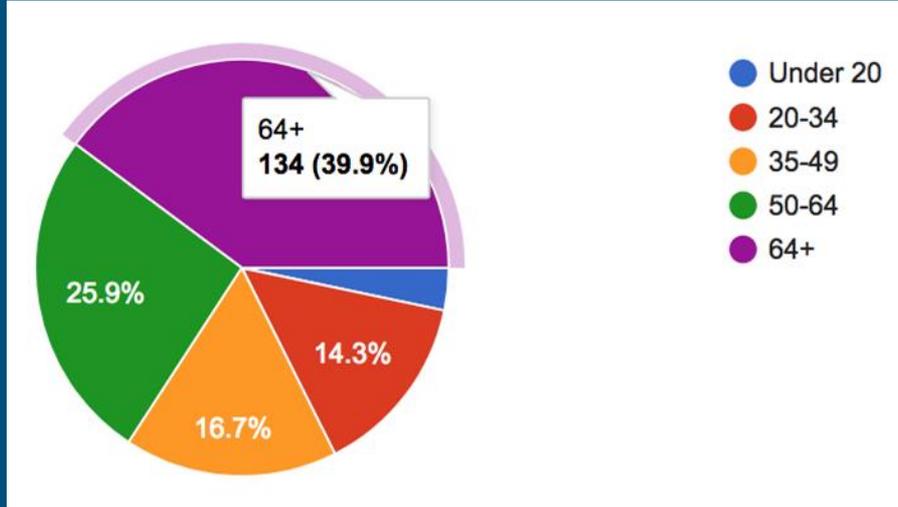
At Beaufort County VITA sites, **339** surveys were completed.

Among clients getting a refund, the most common intended uses were:

- Home-related expenses (35.2%)
- Medical expenses (28.8%)
- Savings (14.8%)

# Who does VITA assist in Beaufort County?

## Age



## Race and Ethnicity

- 65% - Caucasian
- 24% - African American
- 6.5% - Hispanic/Latino
- 4.5% - Other

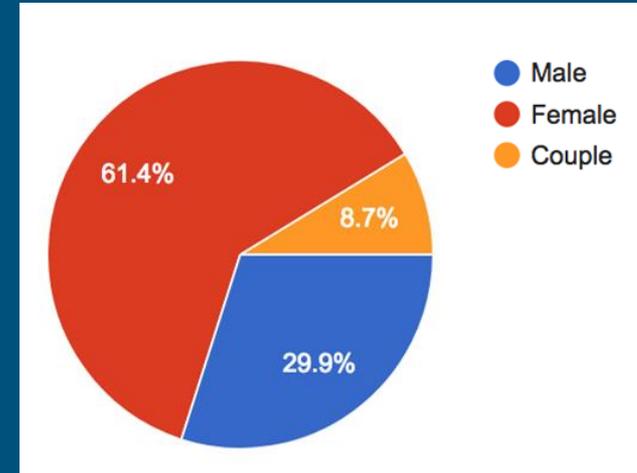
# Who does VITA assist in Beaufort County? (continued)

## Filing Status

- 58% - Single
- 25% - Married Filing Jointly
- 8% - Head of Household
- 5% - Qualifying Widow(er)
- 4% - Married Filing

Separately

## Sex



# VITA Clients' Feedback

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99.7% of clients were either “Very Satisfied” or “Satisfied” with their VITA experience.

They shared:

- “The volunteers were very helpful and made me feel comfortable.”
- “Thank you so much. You folks are awesome!”
- “Very professional staff [volunteers]”

# Priorities for 2018/19

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- ◆ Recruit more volunteers
- ◆ Enhance partnerships with large employers and higher education institutions
- ◆ Collaborate with other organizations to provide financial literacy educational materials and classes
- ◆ Expand community's awareness of [MyFreeTaxes.com](http://MyFreeTaxes.com)

# Ongoing and Improved Initiatives in 2018/19

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- Basic and advanced tax law training classes
- Earned Income Tax Credit (EITC) events in January
- Paperless program administration
- Self-prep tax stations at traditional VITA sites
- Continue offering appointments at select sites
- Spanish and English publicity and website content

# Questions?

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Danielle Breidung, Program Coordinator

Lowcountry Area VITA Coalition

Phone: 843-321-9071

Email: [lowcountryvitacoalition@gmail.com](mailto:lowcountryvitacoalition@gmail.com)

Website: [www.vitalowcountry.org](http://www.vitalowcountry.org)





COUNTY COUNCIL OF BEAUFORT  
Beaufort County Purchasing Department  
Post Office Drawer 1228  
Beaufort, South Carolina 29901-1228  
Telephone (843) 255-2353 ♦ FAX (843) 255-9437

*Dave Thomas, CPPO, CPPB*  
Purchasing Director  
E-Mail: [dthomas@bcgov.net](mailto:dthomas@bcgov.net)

17 April 2018

Daufuskie Island Ferry Services, LLC  
Attn: Mr. Doug Egly, CEO  
10 Haig Point Circle  
Hilton Head Island, SC 29928

Re: Contract for Ferry Transportation Services – Daufuskie Island  
Contract Number: RFP 042916

It is a great pleasure to inform you that Beaufort County wishes to renew the above mentioned contract for a twelve month period at a rate of \$30,135.84 per month. The contract renewal period will begin on July 1, 2018 and end on June 30, 2019.

Please sign below and also kindly forward an updated Certificate of Insurance at your earliest convenience.

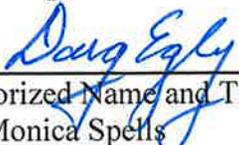
We look forward to your continued success during the contract period ahead. Please contact Marlene Myers at 843-255-2295 or [tmyers@bcgov.net](mailto:tmyers@bcgov.net) if you have any questions.

FOR BEAUFORT COUNTY

*Dave Thomas*

Dave Thomas, CPPO, CPPB  
Purchasing Director, Beaufort County

*The signature below authorizes the renewal of the aforementioned Contract for an additional one (1) year term pursuant to amendments, original contract, and Terms and Conditions found in the original solicitation.*

  
\_\_\_\_\_  
Authorized Name and Title to bind company  
cc: Monica Spells

  
\_\_\_\_\_  
Date



HENRY McMASTER  
GOVERNOR

May 29, 2018

Mr. Thomas Keaveny, II  
Post Office Box 1228  
Beaufort, South Carolina 29901-1228

Dear Mr. Keaveny,

It has been brought to my attention that the Beaufort County Disabilities and Special Needs is being appointed by Beaufort County Council.

Pursuant to Section 44-20-375 (A), the county council must pass an ordinance creating a disabilities and special needs board that establishes, "the number, terms, appointment, and removal of board members and provide for their powers and duties in compliance with state law and the process for appointing board members which existed on January 1, 1991, must be preserved in the ordinance." The process of appointment which existed on January 1, 1991, gives appointing authority to the Governor.

Further, the statute permits legislative delegation and the county council to transfer nominating authority from one to the other, not appointment authority.

Beaufort County Ordinance Number 2011/29, Section 46-92 (a) states, "The membership of the Board shall be at least seven (7) members, but not more than eleven (11), and shall be appointed by Beaufort County Council."

It appears that the county ordinance is not in compliance with the state code. Please contact me so that we may discuss this issue.

Yours very truly,

A handwritten signature in blue ink, appearing to read "Tommy Windsor".

Tommy Windsor  
Director  
Boards and Commissions

**ORDINANCE NO. 2011 / 29**

**AN ORDINANCE TO AMEND PART I, CHAPTER 46, ARTICLE III OF THE BEAUFORT COUNTY CODE OF ORDINANCES RELATING TO THE BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS BOARD AND PROVISIONS RELATING THERETO**

**Whereas**, Beaufort County Ordinance 2002/33 (General Template) and South Carolina Code Ann. Section 44-20-10 et. seq., establishes the authority for development of County Disabilities and Special Needs Boards; and

**Whereas**, from time to time it is necessary for County Council to reexamine its codes and ordinances to ensure that they are current in their wording and executions; and

**Whereas**, it is apparent that certain language contained in Sections 46-91 and 46-92 should be amended to reflect the current processes, characteristics, and purposes of the Beaufort County Disabilities and Special Needs Board.

**Now, THEREFORE, BE IT ORDAINED**, by Beaufort County Council that Part I, Chapter 46, Article III of the Beaufort County Code of Ordinances be amended to read as follows:

**Sec. 46-91. – Purpose.**

The purpose of the Beaufort County Board of Disabilities and Special Needs is to advocate for the individuals with disabilities and special needs who are served by the Beaufort County Disabilities and Special Needs Department; to provide assistance and advice to the Beaufort County Disabilities and Special Needs Department staff concerning matters of policy; and to promote community awareness of Beaufort County Disabilities and Special Needs Department programs and services.

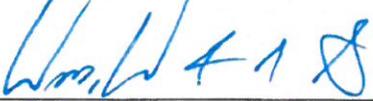
**Sec. 46-92. – Membership; terms of office.**

- (a) The membership of the Board shall be at least seven (7) members, but not more than eleven (11), and shall be appointed by Beaufort County Council.
- (b) Board members shall serve a term of office of four (4) years as identified in their appointment letter subject to the following voting requirements for appointment and reappointment:
  - a. 1<sup>st</sup> Term- Requires an affirmative vote of no less than six (6) Council members;
  - b. 2<sup>nd</sup> Term- Requires an affirmative vote of no less than eight (8) Council members; and
  - c. 3<sup>rd</sup> or Subsequent Term- Requires an affirmative vote of no less than ten (10) members of Council.
- (c) Members of the Board shall serve without compensation from either the State of South Carolina or Beaufort County, with the exception that limited travel or other expenses may be reimbursed upon prior written approval of the County Administrator.

(d) Any member desiring to resign from the Board shall do so by submitting his or her resignation in writing to the Chairman of County Council and the Chairman of the Board of Disabilities and Special Needs. Members who fail to attend 3 consecutive meetings without prior written notice will be subject to recommendation for removal to County Council.

Adopted this 26<sup>th</sup> day of September, 2011.

COUNTY COUNCIL OF BEAUFORT COUNTY

By:   
Wm. Weston J. Newton, Chairman

APPROVED AS TO FORM:

  
Ladson F. Howell, Staff Attorney

ATTEST:

  
Suzanne M. Rainey, Clerk to Council

First Reading: August 22, 2011  
Second Reading: September 12, 2011  
Public Hearing: September 26, 2011  
Third and Final Reading: September 26, 2011

**SECTION 44-20-375**. County boards of disabilities and special needs; establishment; recognition.

(A) Before July 1, 1992, county boards of disabilities and special needs must be created within a county or within a combination of counties by ordinance of the governing bodies of the counties concerned. The ordinance must establish the number, terms, appointment, and removal of board members and provide for their powers and duties in compliance with state law and the process for appointing board members which existed on January 1, 1991, must be preserved in the ordinance. However, where the county legislative delegation or county council recommends board members to the appointing authority, the delegation may transfer its authority to recommend to the council or the council may transfer its authority to the delegation. If there is a transfer, preservation of the authority to recommend existing on January 1, 1991, is not required, and the new recommending authority must be contained in the ordinance.

(B) County boards of disabilities and special needs established before January 1, 1991, shall continue to exist, operate, and function as they existed on January 1, 1991, until created by ordinance pursuant to subsection (A).

(C) After June 30, 1992, the department shall recognize only county boards of disabilities and special needs that plan, administer, or provide services to persons with intellectual disability, related disabilities, head injuries, and spinal cord injuries within a county or combination of counties which are created or established pursuant to this section, including those whose members are appointed by the Governor. A county board of disabilities and special needs created by ordinance before January 1, 1991, is considered created pursuant to this section, provided the ordinance includes and complies with the provisions of subsection (A).

(D) A county board of disabilities and special needs is a public entity.

(E) In Dorchester County, appointments made pursuant to this section are governed by the provisions of Act 512 of 1996.

(F) In Georgetown County, appointments made pursuant to this section are governed by the provisions of Act 515 of 1996.

HISTORY: 1990 Act No. 496, § 1; 1991 Act No. 32, § 1; 1992 Act No. 381, § 1; 1993 Act No. 181, § 1078; 2011 Act No. 47, § 2, eff June 7, 2011.

**SECTION 44-20-378**. Composition of board; tenure.

A county board of disabilities and special needs established pursuant to Section 44-20-375 must consist of not less than five members. If the board is created within a combination of counties, the number of members representing each county must be proportional to the county's population in relation to the total population of the counties served by the board. However, a county participating in a multicounty board must not have less than two members. The term of the members is four years and until their successors are appointed and qualify. Vacancies for unexpired terms must be filled in the same manner as the original appointments. A member may be removed by the appointing authority for neglect of duty, misconduct, or malfeasance in office after being given a written statement of reasons and an opportunity to be heard.

2018/

TEXT AMENDMENT TO THE BEAUFORT COUNTY CODE OF ORDINANCES, CHAPTER 46, ARTICLE III DISABILITIES AND SPECIAL NEEDS BOARD, SECTION 46-92 – MEMBERSHIP; TERMS OF OFFICE.

WHEREAS, deleted text is ~~struck through~~ and added text is underlined.

DONE this \_\_\_\_ Day of \_\_\_\_\_, 2018.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: \_\_\_\_\_  
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Keaveny, II  
Beaufort County Attorney

Sec. 46-92. - Membership; terms of office.

- (a) The membership of the board shall be at least seven members, but not more than 11 members, ~~and shall be appointed by~~ Beaufort County Council shall nominate members of the board to the Governor who shall have the right of appointment.
- (b) Board members shall serve a term of office of four years as identified in their appointment letter subject to the following voting requirements for ~~appointment and reappointment~~ nomination and re-nomination by Council:
  - (1) First term: Requires an affirmative vote of no less than six councilmembers;
  - (2) Second term: Requires an affirmative vote of no less than eight councilmembers; and
  - (3) Third or subsequent term: Requires an affirmative vote of no less than ten members of council.
- (c) Members of the board shall serve without compensation from either the State of South Carolina or Beaufort County, with the exception that limited travel or other expenses may be reimbursed upon prior written approval of the county administrator.
- (d) Any member ~~desiring~~ who wishes to resign from the board shall do so by submitting his or her resignation in writing to the Governor, the chairman of county council and the chairman of the board of disabilities and special needs. Members who fail to attend three consecutive meetings without prior written notice will be subject to County Council's recommendation for removal ~~to [by] by county council~~ the Governor.

(Code 1982, § 8-66; Ord. No. 2011/29, 9-26-2011 )