

COUNTY COUNCIL OF BEAUFORT COUNTY

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AGENDA COMMUNITY SERVICES COMMITTEE

Tuesday, July 29, 2014

2:00 p.m.

Executive Conference Room, Administration Building
100 Ribaut Road, Beaufort

Committee Members:

William McBride, Chairman
Tabor Vaux, Vice Chairman
Rick Caporale
Gerald Dawson
Steve Fobes
Laura Von Harten

Staff Liaison:

Morris Campbell, Division Director

1. CALL TO ORDER – 2:00 P.M.
2. PRESENTATION / LIBRARY OF THE FUTURE ([backup](#))
3. CONSIDERATION OF CONTRACT RENEWALS ([backup](#))
 - A. Gallagher Benefit Services - \$97,000
 - B. Election Systems and Software - \$77,771
4. EXECUTIVE SESSION
 - A. Discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property
5. ADJOURNMENT

2014 Strategic Plan: Committee Assignments

Daufuskie Island Ferry: Outside Report and Direction

Parks and Leisure Services Organization/Programs: Evaluation and Direction

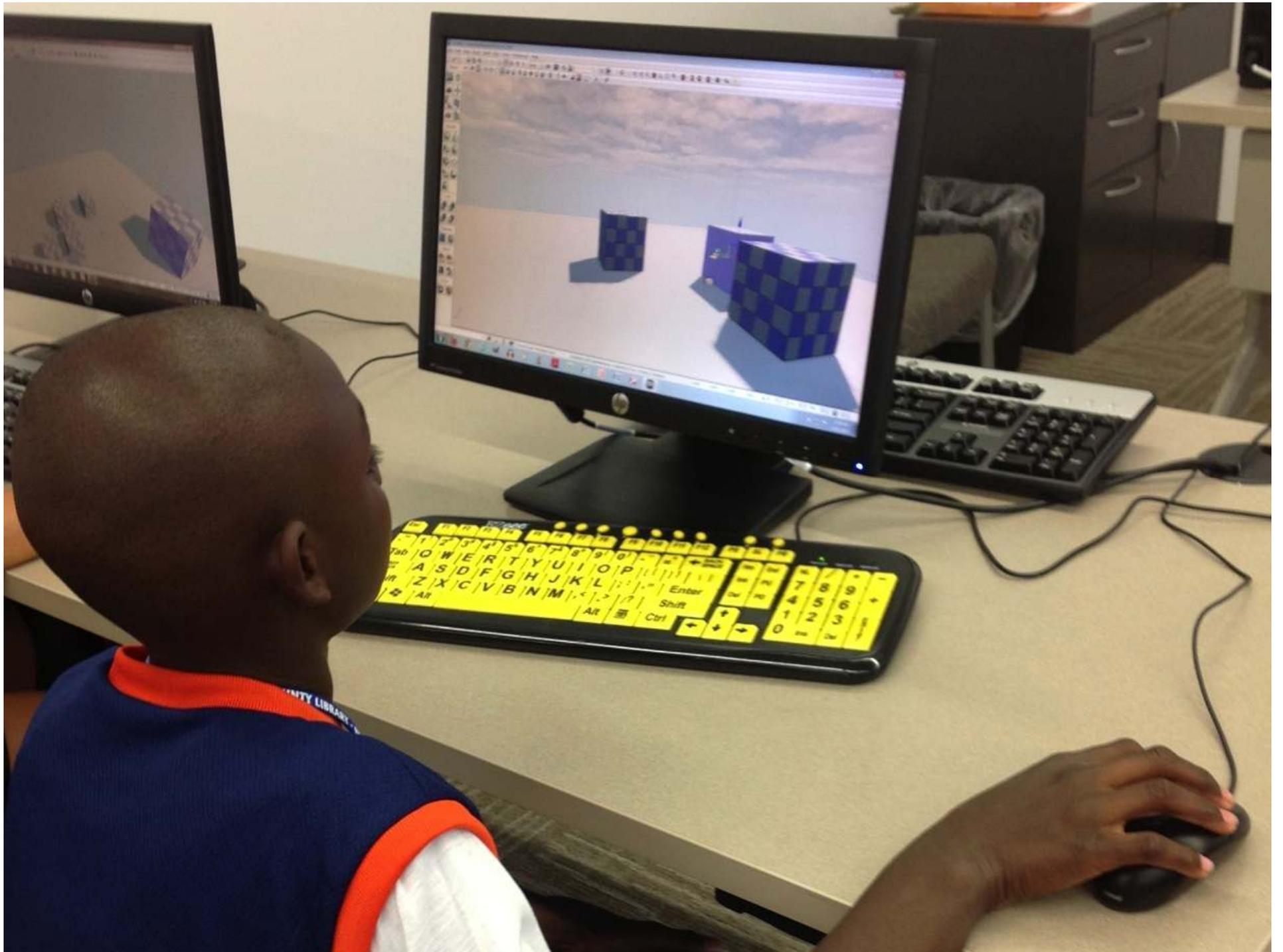


The Library of the Future
In Beaufort County













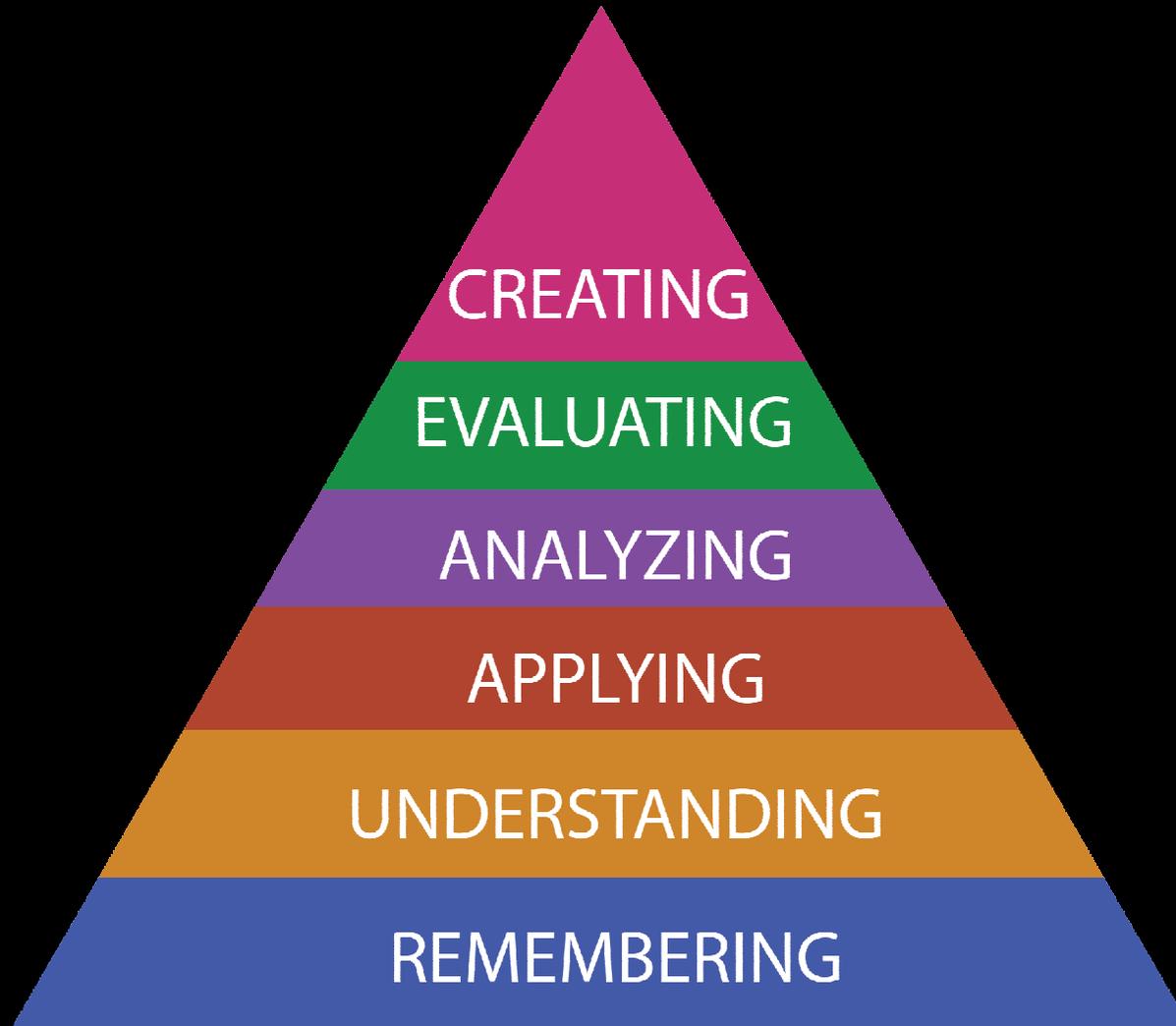
ABSORBING CONTENT

CREATING CONTENT



ABSORBING CONTENT

Bloom's Taxonomy of Learning













Jon

Your Next Library Visit...

CREATE!



Your Next Library Visit...

CONNECT





COUNTY COUNCIL OF BEAUFORT COUNTY
PURCHASING DEPARTMENT
106 Industrial Village Road, Building 2
Post Office Drawer 1228
Beaufort, South Carolina 29901-1228

TO: Councilman William McBride, Chairman, Community Services Committee
FROM: Dave Thomas, CPPO, Purchasing Director *DT*
SUBJ: **Recommendation for Beaufort County Departmental Contract Renewals**
DATE: July 29, 2014

In order to improve our process for renewing annual contracts I have provided a summary sheet (see the attached excel sheet) for your committee's review and approval. The summary sheet provides the vendor name, purpose, department, account name and number, prior and current contract cost, term, and remarks. The department head responsible for the contract or their representative will be available for questions during the Committee meeting.

FOR ACTION: Community Services Committee meeting occurring July 29, 2014.

RECOMMENDATION: The Purchasing Department recommends that the Community Services Committee approve the contract renewals as stated in the attached summary.

CC: Gary Kubic, County Administrator
Bryan Hill, Deputy Administrator *BH*
Alicia Holland, Chief Financial Officer *AH*

Att: Contract Renewal Summary for Community Services Committee

Beaufort County, South Carolina
 Fiscal Year 2015 Contract Renewals
 Community Services Committee

	Vendor	Purpose	Department	Account #/Name	FY 2015 Cost	FY 2014 Cost	Term (Beg/End)
1.	Gallagher Benefit Services	Provides insurance benefits consulting for the County, including GASB 45 calculation	Employee Services	10001160-51160	\$ 97,000	\$ 90,000	8/1/2014
				Professional Services			7/31/2015

Note: Final year of renewal. The cost of insurance benefits consulting is \$85,000 annually. The GASB 45 calculation is \$12,000 and \$5,000 every other year. The FY 2013 cost was \$97,000.

2.	Election Systems and Software	Provides on-site maintenance and support	Voter Registration	10001143-51110	\$ 77,771	\$ 34,407	7/1/2014
				Maintenance Contracts			6/30/2015

Note: Only certified company by the State of South Carolina. Prior fiscal year cost was for batteries only and no on-site support. See attached justification.

July 29, 2014

Justification for the Silver vs. Bronze Maintenance Plan

The Board of Elections and Registration is requesting an upgrade to the ES&S Silver Maintenance Plan vs the Bronze Plan for several reasons:

- The difference between the two options really made sense when it came to major maintenance on the IvoTronic machines. Mandatory iVo Motherboard battery replacement has to take place approximately every 5 years or less. The first wave of our machines (369) are due this calendar year. The cost associated with this maintenance is a difference of \$7380.00 under the Silver vs the Bronze. There is also a mandatory bi-annual visit locally to carry out the maintenance.
- Another line item difference is, under Silver the company will travel to our site and perform the mandatory maintenance. This precludes the cost of shipping the 369 machines, 700 miles round trip, either by renting a truck at \$45.00 dollars a day for four days and 1400 miles @\$.60 per mile or paying the astronomical cost of a carrier shipping the machines. Add to that the extra wear and tear, man-hours and logistics to make the transfer for the maintenance. This maintenance takes approximately one and half to two weeks, and with the Bronze plan we would leave the machines and then return to pick them up.
- The other aspect to keep in mind with the two plans is that the bronze plan only offers a “Break-Fix” option where the majority of the repairs garner a \$195.00 per/hour labor cost while with the Silver the labor cost are included at the reduced rate of the repairs, as well as “always” having to ship everything.
- The original thinking in starting out with the Bronze plan was that the Election Technical Systems Specialist at the time was Mr. Eric Montgomery, who was trained in performing some of the minor maintenance himself, thus the need for an upgraded plan wasn’t so pressing, as well as the machines were newer. However, now that Mr. Montgomery is no longer with us and the machines are very dated and can require extensive preventive maintenance, it is prudent that use a more comprehensive plan.

I hope this reasoning can help you understand why we felt compelled to upgrade the maintenance contract.

Quote



11208 John Galt Blvd
 Omaha, NE 68137
 Ph. 800-247-8683
 Fx. 402-339-4742

Quote No **Quote Date**
 74928 5/8/2014

Page
 1

Bill To
 Beaufort County, South Carolina
 Board of Elections & Registration
 15 John Galt Rd
 Beaufort, SC 29901
 US

Ship to
 Beaufort County, South
 Board of Elections &
 15 John Galt Rd
 Beaufort, SC 29901
 US

Customer No **Slpsn** **Payment terms**
 B10826 2861 NET 30 DAYS

Loc **PPD/COL** **Ship via** **Ship Date**
 FI STANDARD GROUND A S A P

Qty Ordered	UOM	Item No	Unit price	Disc	Extended price
369.00	EA	/211121 Silver-HDW Mtc/Support-IVO	68.2500		25,184.25
1.00	EA	/211210 Gold-HDW Mtc/Support-650	3,251.8900		3,251.89
369.00	EA	/213040 Firmware Usage Agrmt-Ivotronic	16.1900		5,974.11
1.00	EA	/213070 Firmware Usage Agrmt-650	380.7500		380.75
1.00	EA	/212001 Unity Software Mtc Maintenance	11,216.4100		11,216.41
1.00	EA	/212020 Sftwr Maint Agrmt-Unity BIM Ballot Image Manager	0.0000		0.00
1.00	EA	/212170 Sftwr Maint Agrmt-BOD Ballot on Demand	0.0000		0.00
1.00	EA	/212040 Sftwr Maint Agrmt-Unity DAM Data Acquisition Manager	0.0000		0.00
1.00	EA	/212010 Sftwr Maint Agrmt-Unity EDM Election Data Manager	0.0000		0.00
1.00	EA	/212050 Sftwr Maint Agrmt-Unity ERM Election Reporting Manager	0.0000		0.00
1.00	EA	/212030 Sftwr Maint Agrmt-Unity HPM Hardware Programming Manager	0.0000		0.00
1.00	EA	/212320 Sftwr Maint Agrmt-Unity IVIM Ivotronic Image Manager	0.0000		0.00
369.00	EA	6081 IVOTR.ASSY.BATTERY.LITHIUM C	69.9500		25,811.55

Quote

LABELS REQD-TECH INSTALL ONLY

389.00	EA	/TAX ADJ Sales tax on Batteries	4.2000	1,549.80
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THE QUOTE TOTAL MAY NOT REFLECT MISCELLANEOUS CHARGES, FREIGHT OR SALES TAX

Quote Total
73,368.76

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