

**Burton Fire District
Commissioners Meeting
April 21st, 2022
Station 81 – 1100**

PRESENT: Commissioner Gary Bright
Commissioner Stan Ganshow
Commissioner Herbert Burnes
Commissioner Madison Chisum

Chief Rountree
Deputy Chief Webb

The meeting was called to order by Commissioner Bright @ 11:05.

Commissioner Ganshow motioned to accept the agenda.
Commissioner Burnes seconded.
Vote unanimous. Motion approved.

Financials

Commissioner Burnes motioned to accept the February 2022 financials.
Commissioner Ganshow seconded.
Vote unanimous. Motion Approved.

Minutes

Commissioner Ganshow motioned to accept the February 24th, 2022 meeting minutes.
Commissioner Burnes seconded.
Vote was unanimous.
Motion approved.

Executive Session

Commissioner Ganshow motioned to enter into executive session to discuss a legal matter.
Commissioner Chisum seconded.
Entered @ 11:07
Exited @ 11:12
No action taken or needed at this time.

Budget/New Business

Budget - County Council and the County Administrator approved a five percent salary increase, effective April 16th, for their employees and suggested the fire districts to do the same. Once approved and accepted by our Board, they have asked us to invoice them the difference in the 5% pay from now until the end of June. Based on our calculations the difference looks to be about \$43k over the five remaining pay periods. This amount includes salary, employer taxes and employer share of retirement.

This increase is absorbed in the budget being presented today for fiscal year 2023.

County Finance has given us a mil value projection of \$79,738 and Chief has been asked to present an approved budget on May 16th.

In the budget prepared and presented today the operations total is \$5,862,577 which would require us to levy 73.5 mils. Debt totals to \$333,574 and would require 4.2 mils. Operations milage would see an increase but debt milage will decrease, with an overall increase of 2.3 mils. Burton Fire District has been able to operate without increasing milage since fiscal 2019.

Budget highlights:

- Total personnel increase of \$353,117 (salaries, retirement, medical insurance, taxes etc.)
- Administration – removed the k9 budget. Increases in liability insurance & uniforms for an overall increase of \$4,450
- Utilities – Decrease of \$5,000.
- Maintenance – moved computer capital to office equip maintenance, increased medical supplies, fuel. Overall increase of \$28,700.
- Training – increases \$6k with increased in-person training.

Total operations budget increase of \$387,267 which is a 7.1% increase.

Capital - \$60,000 for turnout gear is the only item budgeted at this time. Chief would like to utilize cash on hand (opposed to funds by taxation) on other capital improvements needed throughout the year. A fine tuned list will be provided at the next meeting.

Commissioner Ganshow motioned to implement the five percent salary increase effective immediately as recommended by County Council and the County Administrator.

Commissioner Burnes seconded.

Vote unanimous. Motion approved.

Commissioner Ganshow motioned to approve the budget as presented by Chief Rountree.

Commissioner Chisum seconded.

No discussion. Vote unanimous, motion approved.

Medical Training officer - Capt. Van Dam has put in her two week notice. We will fill that position asap.

Old Business

The final artwork has been received from Pierce for the two pumpers. We should start to receive progress photos and are expecting delivery in July or August.

Adjournment

Commissioner Ganshow motioned to adjourn.

Commissioner Burnes seconded.

Meeting adjourned at 12:17pm.

Next regularly scheduled meeting: TBD