

**Burton Fire District
Commissioners Meeting
Budget approval
September 29th, 2021
Station 81 - 1800**

PRESENT: Commissioner Gary Bright
Commissioner Madison Chisum
Commissioner Thomas Peeples
Commissioner Herbert Burnes (entered meeting @1825)
Commissioner Stan Ganshow
Chief Rountree
Attorney F. Kuhn

The meeting was called to order by Commissioner Bright @ 18:10.

Commissioner Ganshow motioned to accept the agenda.
Commissioner Peeples seconded.
Motion approved.

Minutes

Commissioner Chisum motioned to accept the July 28th meeting minutes.
Commissioner Ganshow seconded.
Vote was unanimous.
Motion approved.

Financial Reports

July & August 2021 monthly reports were presented.
Commissioner Ganshow motioned to accept both financials.
Commissioner Chisum seconded.
Vote was unanimous.
Motion approved.

Executive Session

Commissioner Ganshow motioned to enter into executive session to review a legal matter.
Commissioner Peeples seconded.
Entered @ 18:15
Back in open session @ 18:55.
No action taken or required.
Commissioner Burnes arrived at 18:25 during executive session.

Old Business

Rules & Regulations – Attorney Kuhn has reviewed the revised Rules and Regulations. Suggested changes were made and he also included a sign off sheet that each employee will be asked to sign when they are given a copy.

The Commissioners were previously provided a copy via email.
Each Commissioner signed off on the final copy of the revision.
The new version is dated September 28th, 2021.

All current employees will be given a copy of the revised rules and regs.

Roof at 84 – Chief Webb has received two quotes for the roof replacement on the original structure at station 84. ACR LLC's quote came in at \$36,780 and includes 10year leak proof warranty. Two Brothers roofing's quote was \$89,740.

One more company will be on site Friday to give us their estimate.

Other commercial roofers were contacted and unable to provide a quote. (FBR Roofing, DA Roofing, Don Juan & CE Borne)

Chief Rountree would like permission to award ACR LLC the job pending the last company's bid. Chief will contact each commissioner if the final bid has any substantial differences.

Commissioner Peeples motioned to allow the District to spend up to \$36,780 on the roof at Station 84.

Commissioner Chisum seconded.

No discussion. Vote was unanimous. Motion approved.

Pumpers – The preconstruction conference is currently scheduled for November 8th. We should have copies of the plans about a week prior.

Capital Improvements – Recommendations from company officers were turned in. They aren't compiled into one list yet but most of the recommendations were items like new flooring, new recliners and kitchen tables.

New Business

MVR – All employees were listed as acceptable on our 6 month driver's license check.

Workers Comp – We had our quarterly review with workman's comp. This year is going well so far compared to the last few.

Narcan Grant – We will be working alongside Beaufort County EMS & Ladies Island St. Helena Fire Dept. on a grant that will replace/supplement the cost of Narcan that our department uses. The grant will also allow us to hire someone to be a part of the project team. It covers their salary and up to 32% of fringe benefits for four years. This person will be tasked with things such as visiting families that have experienced overdoses and train them to use Narcan. They will dedicate 20 hours a week to this project and we would use them to teach CPR/EMT for the remaining hours of the 40 hour work week.

We do not have a full description for the job posting yet but we have agreed to participate.

Personnel – FF Kuehler resigned to move out of state. FF Signer's employment ended while in recruit school. FF Scripp has relocated to Summerville. We currently have 2 openings and hoping to test 3 potential new hires next week.

We currently have an ad out for experienced firefighters.

Two recruits just graduated the academy and will move right in to EMT school along with one other employee.

Budget – Commissioner Ganshow brought up his concern for the reduction in the training budget. He asked/suggested if some of the money received from COB/TOPR could be used to put that money back in to the budget.

Chief Rountree stated that those line items were reduced only because the previous years have showed a downward trend due to more online and in house training. And that it is his intention to increase those numbers if budget submissions reflect the need and the tax collections allow.

Chief's Report

none

Adjournment

Commissioner Burnes motioned to adjourn.

Commissioner Peeples seconded.

Meeting adjourned at 20:00

Next regularly scheduled meeting: November 24th. (Thanksgiving week – most likely will be rescheduled)