

**Burton Fire District  
Commissioners Meeting - Budget  
July 25<sup>th</sup>, 2018  
Station 891**

**PRESENT:** Commissioner Gary Bright  
Commissioner John Harris  
Commissioner Herbert Burnes  
Commissioner Madison Chisum  
Commissioner Thomas Peeples

Chief Rountree  
Deputy Chief Thomas Webb  
Fred Kuhn, Esq.

The meeting was called to order by Commissioner Bright @ 18:10.

Commissioner Harris motioned to accept the agenda.  
Commissioner Chisum seconded.  
Motion approved.

Commissioner Burnes noted a typo on the financials motion. Commissioner Harris motioned to accept the May 17<sup>th</sup>, 2018 minutes after typo is corrected.  
Commissioner Burnes seconded.  
Motion approved.

Commissioner Harris motioned to accept the May & June Financials with the option to revisit if any questions arise.  
Commissioner Chisum seconded.  
Motion approved.

**Executive Session**

Commissioner Harris motioned to enter into executive session to discuss contractual and legal issues.  
Commissioner Peeples seconded.  
Entered 18:12

20:02 – moved back into open session with no action taken.

Commissioner Chisum motioned to allow the Chiefs to adopt a mandatory overtime policy into the Rules and Regulations.  
Commissioner Harris seconded.  
Vote was unanimous.  
Motion approved.

## **Old Business**

**Pinewood renovations** - Chief Rountree has done some research on Fraser Construction and visited a few sites they have completed. He is impressed with their work and would like permission from the commission to sit down and come up with a plan, the costs and return to the commission with a quote.

Commissioner Harris motioned to allow Chief Rountree to meet with Fraser Construction in order to begin the renovation process.

Commissioner Burnes seconded.

Zero discussion, vote was unanimous.

Motion approved.

**Seabrook** - Commissioner Harris made note that he has recently been in contact with Mr. McCloud in regards to the Seabrook property and will table discussion until the next meeting.

**Knox** – The key lock boxes that were approved in the budget were purchased, delivered and are getting ready to be installed. These boxes keep the Knox box keys locked and secure while on the engines. Each individual will have their own pin/code in order to access the key. The box keeps a log of who opens the box and when it is opened.

**Rescue Tools and Life Packs** – The rescue tools and Life Packs, also approved in the capital improvements budget, have been ordered.

**Opticom** – The system for the Trask Parkway and Bruce K Smalls intersection has been installed by us, programed by the county and is now in use.

**Station Security** – Cameras for Burton Hill have been ordered and will be installed Monday, August 6<sup>th</sup>. Habersham will be next as soon as that job is complete. All the locks around the stations have been checked and stations are now all secure again.

## **New Business**

None

## **Chief's Report**

- Fire Marshall Ed Bostain officially retired in July. He will be recognized at our Family get together on August 17<sup>th</sup>. His position will be changed to a Community Risk Officer/Fire Inspector. Chief Webb is handling inspections until that position is filled.
- Two of our Administrative vehicles will be going on Gov Deals. The 2002 Dodge Ram and the 2004 Chevy.

- Those two vehicles were replaced with a 2010 F150 and a 2008 Tahoe from the county. Both in better condition and just cost us the price of tag and title fees. Chief Rountree worked with Public Works and Josh Gruber to get the vehicle transfers approved. The F150 will be used by the Fire inspector and the Tahoe will be available for use by the firefighters to travel to and from classes.
- Bobby Davidson was promoted to Captain July 1<sup>st</sup>. All three shifts now have a Battalion Chief, a Captain and two Lieutenants.

### **Adjournment**

Commissioner Harris motioned to adjourn.

Commissioner Chisum seconded.

Meeting adjourned at 20:21.

*Next regular meeting scheduled for Sept. 26<sup>th</sup>.*