

**Burton Fire District
Commissioners Meeting
February 5th, 2014
Station 891**

PRESENT: Commissioner Gary Bright
Commissioner Cecil Lanier
Commissioner John Harris
Commissioner Herbert Burnes

Chief Rountree
Deputy Chief Webb
Lisa Weschler - Auditor

The meeting was called to order by Commissioner Bright @ 18:25.

Commissioner Harris motioned to accept the agenda as written.
Commissioner Burnes seconded.
Motion approved.

Commissioner Burnes motioned to accept the September 25th, 2013 minutes
Commissioner Harris seconded.
Motion approved.

Commissioner Harris motioned to accept the September, October, November &
December 2013 financial statements with the option to revisit if any questions arise.
Commissioner Lanier seconded.
Motion approved.

Audit

Fiscal Year 2013 financial audit – Lisa Wechsler reviewed the audit with the
commission. Everything went well. The district was under budget by \$152,305 and ended
the year with a balance of \$2,869,674 in the general fund.

Commissioner Harris motioned to accept the FY '13 audit as presented.
Commissioner Burnes seconded.
Unanimous Vote.
Motion approved.

Executive Session

Commissioner Harris motioned to enter into executive session to discuss a legal matter as
well as personnel matters.
Commissioner Burnes seconded.
Motion approved. Entered into executive session at 19:30

Executive session ended at 20:12.
A discussion ensued about several personnel matters. No action taken or needed.

Old Business

FY '14 Budget Approval

The annual budget approval letter just came in in January and the approved amount was short the 2% COLA that was submitted. Lady's Island St. Helena Fire District had the same issue. The Fire Chiefs plan to sit down the finance department and see where the error occurred and how to fix it.

Seabrook Point

Chief Rountree is still in contact with Mrs. Bukosy and willing to assist and meet with their homeowners to help educate, guide them and answer any questions. They are still looking into grants to get hydrants in their area.

Pinewood Station

The repairs have been made to the front of the building where the drunk driver ran into the station. We had our insurance go ahead and pay for it because we needed it to be fixed and the drivers insurance company has yet to respond to the claim. Eventually they will reimburse our insurance company.

New Business

FY '15 Budget

The budget process is starting. These items are things that the department needs and will be looking into purchasing. No approval needed at this time, this is just for information. Some may be able to be purchased closer to the end of the current budget cycle.

- Air packs – Chief Webb has submitted a grant for 50 air packs. They cost roughly \$7,000 each. We haven't replaced any since 2003.
- Thermal Imaging cameras – most of the ones we have are 10+ years old and companies won't even service them anymore.
- Turn out gear. We have bought a few sets here and there but this year we are looking at making a larger order.
- Replace/upgrade security cameras. Shell point's station is the only one who still has working cameras. We will be working with the security company to get a quote very soon.

New Engine – Chief Rountree asked for permission from the Commission to start the process of buying a new engine (Put together specifications and start the bid process) to replace the 2001 KME. This is not a commitment yet, just the beginning of the process. The note for the Shell Point station was paid off this year and that payment would be replaced by a note for a new engine.

Chiefs Report

Printout included in Commission packet.

Commissioner Harris motioned to adjourn.
Commissioner Burnes seconded.

Meeting adjourned 20:35