Burton Fire District Commissioners Meeting March 28th, 2012 Station 891

PRESENT: Commissioner Gary Bright

Commissioner Thomas Peeples
Commissioner Cecil Lanier

Chief Rountree

The meeting was called to order by Commissioner Bright @ 18:00

Commissioner Peeples motioned to accept the agenda as written. Commissioner Lanier seconded.

Motion approved.

Commissioner Lanier motioned to accept the January 25th, 2012 minutes Commissioner Peeples seconded.

Motion approved.

Commissioner Peeples motioned to table the January and February financial statements until next meeting to allow Commissioner Burnes and Commissioner Harris time to review them.

Commissioner Lanier seconded.

Motion approved.

No executive session needed.

Old Business

Bids- Included in the Commission packet are minutes to the bid opening on March 26th, 2012. Two proposals were presented; one from Spartan Apparatus (Pierce) and the other from FireLine Inc. (EONE). The Burton Fire District has had both products before and both have worked out well for our department.

We received no-bid letters from 4 other manufactures that were sent a copy of the specifications. The final did not respond.

The new pumper will be housed at the Habersham Plantation station (station 895). A smaller wheel base, top mount pump panel and more compartment space are just a few of the specifications that make this truck different and special compared to the last pumper we built.

Spartan Apparatus (Pierce) proposed \$565,369.32 plus a loose equipment price of \$15,735.00.

FireLine (Emergency One) Proposed \$499,972 plus \$18,675 for loose equipment.

After looking through FireLine's proposal, Chief Rountree discovered that their company offers a more compatible truck to the one we specified than what they proposed. He also found 76 differences in their truck compared to the one we specified. Most of those items can be added but would add to the price of the truck and should have been included in the initial proposal.

Pierce has a companywide increase of 3% on April 1st so we may face that increase in our price.

Discussion ensued on the truck bidding process.

Financing of new pumper — The District made its final payment of \$40,500 on an older truck. The goal is to secure a loan with the same annual payment so Burton taxpayers do not see an increase. Chief Rountree is awaiting a call back from Palmetto State Bank but will also shop other banks as well to make sure we get the best rate.

Currently our fund balance is \$2,711,648 and impact fees are \$153,071. The intention is to use some of these monies as a down payment. Chief Rountree meets with the finance department this week and will pin down exactly what we need to keep in fund balance in case of an emergency.

Chief Rountree does not feel comfortable awarding a bid until financing details are worked out after his meeting with finance and the bank.

Commissioner Bright motioned to accept both bids for review. The Commission will meet again within a couple of weeks when it is convenient for all commissioners to be present.

Commissioner Lanier seconded.

Unanimous vote – Motion approved.

FY 2013 Budget – The County has asked the fire Chiefs to present a 0% budget, a 3% COL budget as well as a 5.6% COL budget.

Chief Rountree is waiting on healthcare and workers compensation figures before putting these budgets together.

Contract – Both the City of Beaufort and Town of Port Royal are late on their contract payments. They were due on or before March 1st. The contract states that they face penalties calculated using the same fee schedule that the county uses on late property taxes.

 1^{st} penalty is applied on January 1-3% of base tax 2^{nd} penalty is applied February 2-7% of base tax added to prior delinquent amount 3^{rd} penalty is applied March 17-5% of base tax added to prior delinquent amount

Chief Rountree will notify Attorney Fred Kuhn of the late payments and discuss further action.

New Business

Chief Rountree prepared a breakdown of line items to help explain what is covered under each line item. This list is included in the meeting packet.

Chief's Report

Chief Rountree thanked the commission for considering the bids and the possibility to purchase a new truck.

Commissioner Bright motioned to adjourn. Commissioner Lanier seconded.

Meeting adjourned 20:00