

**HARRY G. ROUNTREE
FIRE CHIEF**



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**36 BURTON HILL RD
BEAUFORT, SOUTH CAROLINA
29906**

To: Burton Fire District Commission

From: Harry Rountree, Fire Chief

Subject: Agenda for December 6th, 2023 Commission Meeting

- 01. Call to Order**
- 02. News Media Notification**
- 03. Public Comments**
- 04. Approval of Agenda**
- 05. Minutes – September 2023**
- 06. Financial Reports – September & October 2023**
- 07. Executive Session (if necessary)**
- 08. Old Business**
- 09. New Business**
- 10. Chief's Report**
- 11. Public Comment**
- 12. Adjournment**