

HARRY G. ROUNTREE
FIRE CHIEF



OFFICE
Copy

WORK: (843) 255-8011
FAX: (843) 521-5540

36 BURTON HILL RD
BEAUFORT, SOUTH CAROLINA
29906

To: Burton Fire District Commission

From: Harry Rountree, Fire Chief

Subject: Agenda for January 31st, 2018 Commission Meeting

- 01. Call to Order**
- 02. News Media Notification**
- 03. Public Comments**
- 04. Approval of Agenda**
- 05. Minutes – 11/1/2017**
- 06. Financial Reports – Oct, Nov, Dec 2017**
- 07. Audit – FY 2017**
- 08. Executive Session (if needed)**
- 09. Old Business**
- 10. New Business**
- 11. Chief's Report**
- 12. Public Comment**
- 13. Adjournment**