

**HARRY G. ROUNTREE
FIRE CHIEF**



**WORK: (843) 255-8011
FAX: (843) 521-5540**

**36 BURTON HILL RD
BEAUFORT, SOUTH CAROLINA
29906**

To: Burton Fire District Commission

From: Harry Rountree, Fire Chief

Subject: Agenda for November 16, 2016 Commission Meeting

- 01. Call to Order**
- 02. News Media Notification**
- 03. Public Comments**
- 04. Approval of Agenda**
- 05. Minutes – September 28th, 2016**
- 06. Financial Reports – September & October 2016**
- 07. Executive Session – Legal matters**
- 08. Old Business**
- 09. New Business**
- 10. Chief's Report**
- 11. Public Comment**
- 12. Adjournment**