

**BLUFFTON TOWNSHIP FIRE DISTRICT  
BOARD OF COMMISSIONERS MEETING  
Tuesday, May 19, 2026  
Bluffton Fire District Headquarters  
MINUTES**

**Board Members Present:** Bill Rickett, Dana Marsh, Paul Hamilton, Natalie Majorkiewicz, Glenn Williams, Rick Krob

**Absent:** Joe Paolo

**Members Present:** David Hindman, Derek Church, Adam Corn, Steve McKinley, Rhett Livingston, Daniel Wiltse, Paul Harrelson, Stephen Combs

**MEETING CALLED TO ORDER at 4:00, pm by Vice Chairman Bill Rickett.**

**INVOCATION & PLEDGE OF ALLEGIANCE**

**BOARD MEMBER ROLL CALL**

**SWEARING IN NEW COMMISSIONER:** Rick Krob, District 5

**ACCEPTANCE OF AGENDA:** Vice Chair Rickett moved to accept the agenda. Commissioner Marsh motioned, and Commissioner Williams seconded to accept the agenda. Motion passed unanimously. (YEAS – Marsh, Williams, Rickett, Majorkiewicz, Hamilton, Williams, Krob) (NAYS – None)

**CHAIRMAN’S REMARKS:** None.

**PUBLIC COMMENT:** None.

**EMPLOYEE RECOGNITION:**

- FF Daniel Norton promoted to Driver Operator
- Lt. James Thomas received his Fire Officer Designation for CPSE
- Haley Frazier is working with the Red Cross of the Low Country and the Women in Philanthropy of Hilton Head and has secured \$3,700 for the Babysitter program that we offer, which will allow 63 students to go through the program.

**APPROVAL OF BOARD MEETING MINUTES:** Commissioner Hamilton motioned, and Commissioner Marsh seconded the minutes of April 21, 2026, Board of Commissioners meeting be approved. Motion passed. (YEAS – Rickett, Majorkiewicz, Williams, Marsh, Hamilton) (NAYS – None) (ABSTAIN-Krob)

*Approved by the Fire Board 6/16/2026*

**FINANCIAL REPORT:** Chief Church reviewed the Finance Report for the month of April 2026. We are through 83.33% of the 2026 fiscal year budget, and the total expenditures year to date is 77.25%. The revenue requested year to date from the County was \$\$20,688,038, which is 76.87% of our \$26,913,566 budget. The current fire impact fee balance is \$2,279,964 (Increase of \$230,882).

Commissioner Williams motioned, and Commissioner Marsh seconded that the April 2026 Financial Report be approved as submitted. Motion passed (YEAS – Marsh, Williams, Rickett, Majorkiewicz, Hamilton, Krob) (NAYS – None)

**CONSENT AGENDA APPROVAL:**

- **Receipt of Training & Medical Update**
- **Receipt of Maintenance Update**
- **Receipt of Fire Prevention Update**

Commissioner Marsh motioned, and Commissioner Rickett seconded that the assets being upgraded as outlined in Chief McKinley’s report along with two other trailers be accepted. Motion passed. (YEAS – Marsh, Williams, Rickett, Majorkiewicz, Hamilton, Krob) (NAYS – None)

Commissioner Krob motioned, and Commissioner Hamilton seconded that the consent agenda be accepted. Motion passed. (YEAS – Marsh, Williams, Rickett, Majorkiewicz, Hamilton, Krob) (NAYS – None)

**OLD BUSINESS:**

- **Receipt of Operations Update:** Chief Corn reviewed the Operations Report for September. The overall call volume was 984 calls. Stations 38, 34, 30, and 35 are still the busiest stations.

**PROJECT UPDATES:**

- **Strategic Plan Implementation Progress:** Chief Livingston continues to work with the team leaders to start working on strategic goals.
- **Fire Station 39/Sun City Property Acquisition:** Groundbreaking was on May 13, 2026.
- **American Rescue Plan Act (ARPA):** No update.
- **Old Station 32:** No update.
- **Station 32/EMS QRV 27:** No update.

*Approved by the Fire Board 6/16/2026*

- **Facilities:**
  - **Training building-** supplies have arrived, repair work begins shortly.
  - **Admin Annex-** Asphalt repairs/sealing will begin later this week.
  - **Station 35-** Asphalt repairs/sealing are set to begin soon.
  
- **Need Assessments/CIP:** Continuing to assess infrastructure needs to develop CIP and prioritize improvements and repairs around the district.
  - Apparatus vendors are working to submit pricing and design for the Engines.
  - We have met with a Bond Attorney to discuss options related to debt service.
  - Training van, Polaris UTV, and 4 Chevy Traverse's have arrived. Several items will be listed for sale.

## NEW BUSINESS

- **Policy Update Approval:** We are currently working through updating all policies and procedures in batches. Each Commissioner received policies to review for approval to publish to the District.
- 

Commissioner Williams motioned, and Commissioner Marsh seconded that the policies presented be accepted. Motion passed. (YEAS – Marsh, Williams, Rickett, Majorkiewicz, Hamilton, Krob) (NAYS – None)

**EXECUTIVE SESSION:** Pursuant to S.C Code Section 30-4-70(A)(2) and 30-4-70(A)(1) to receive legal advice on matters covered by the Attorney-Client privilege and to discuss issues related to the employment, appointment, compensation, promotion, demotion, discipline, or release of a person regulated by a public body.

Director Krob moved to enter Executive Session. Director Marsh seconded. The motion was passed, and the Executive Session began at 4:16 pm. (YEAS – Rickett, Williams, Marsh, Krob, Hamilton, Majorkiewicz) (NAYS – None)

Director Marsh moved to end the Executive Session. Director Hamilton seconded. The motion was passed, and the Executive Session ended at 5:04 pm. (YEAS – Paolo, Rickett, Marsh, Hamilton, Krob, Majorkiewicz) (NAYS – None)

No votes or decisions were made during Executive Session. An election for the Fire Board Chair position was conducted following Executive Session. Vice Chair Rickett oversaw the voting process for the Chair position for the term beginning June 2026. Commissioner Krob was elected as Chairman.

*Approved by the Fire Board 6/16/2026*

Commissioner Hamilton motioned, and Commissioner Williams seconded to approve Commissioner Krob be appointed Chairman of the BTFD Fire Board. Motion passed. (YEAS – Marsh, Williams, Rickett, Majorkiewicz, Hamilton, Krob) (NAYS – None)

**ADJOURNMENT:** Commissioner Majorkiewicz motioned, and Commissioner Marsh seconded to adjourn the meeting. The motion passed and the meeting was adjourned at 5:05PM. (YEAS – Rickett, Williams, Marsh, Hamilton, Majorkiewicz, Krob) (NAYS – None)

Respectfully Submitted,  
Hailey Smith  
5/19/2026

*Approved by the Fire Board 6/16/2026*