

**BLUFFTON TOWNSHIP FIRE DISTRICT
BOARD OF DIRECTORS MEETING
Tuesday, January 28, 2025
Bluffton Fire District Headquarters
MINUTES**

Board Members Present: Rick Krob, Bill Rickett, Joe Paolo, Paul Hamilton, Drew Bedingfield, Dana

Absent: Natalie Majorkiewicz

Members Present: Derek Church, Adam Corn, Dan Wiltse, Rhett Livingston, Steve McKinley

MEETING CALLED TO ORDER at 4:00, pm by Chairman Krob.

INVOCATION & PLEDGE OF ALLEGIANCE

BOARD MEMBER ROLL CALL

ACCEPTANCE OF AGENDA: Chairman Krob moved to accept the agenda. Director Rickett motioned, and Director Marsh seconded to accept the agenda. Motion passed unanimously. (YEAS – Krob, Marsh, Paolo, Rickett, Hamilton, Bedingfield) (NAYS – None)

CHAIRMAN’S REMARKS: None.

PUBLIC COMMENT: None.

EMPLOYEE RECOGNITION:

- Luis Aponte promoted to Senior Firefighter
- Collin Roach promoted to Driver/ Operator
- Jose Camacho promoted to Firefighter II

APPROVAL OF BOARD MEETING MINUTES: Director Marsh motioned, and Director Hamilton seconded the minutes of December 17, 2024, Board of Directors meeting be approved. Motion passed. (YEAS – Krob, Paolo, Rickett, Hamilton, Bedingfield, Marsh) (NAYS – None)

FINANCIAL REPORT: Chief Church reviewed the Finance Report for the month of December 2024. We are through 50.0% of the 2024 fiscal year budget, and the total expenditures year to date are at 48.38%. The revenue requested year to date from the county was \$11,056,026, which is 46.83% of our \$23,606,911 budget. The current fire impact fee balance is \$1,275,239 (\$228,624 Decrease).

Director Paolo motioned, and Director Rickett seconded that the December 2024 Financial Report be approved as submitted. Motion passed (YEAS – Krob, Paolo, Rickett, Hamilton, Bedingfield, Marsh) (NAYS – None)

Approved by the Fire Board 2/18/2025

CONSENT AGENDA APPROVAL:

- **Receipt of Training Update**
- **Receipt of Maintenance Update**
- **Receipt of Fire Prevention Update**

Director Hamilton motioned, and Director Marsh seconded that the consent agenda be accepted. Motion passed. (YEAS – Krob, Rickett, Paolo, Hamilton, Bedingfield, Marsh) (NAYS – None)

OLD BUSINESS:

- **Receipt of Operations Update:** Chief Corn reviewed the Operations Report for December. The overall call volume was 951 calls. The response time report and the response time heat map show a longer response time to calls in the areas covered by Station 34 and between Station 30 and Station 35 as they require a longer distance and time to get on scene. Stations 30, 34, 35 and 38 remain the busiest stations.

Project Updates:

- ***Accreditation Update:*** Re-accreditation is moving forward and is slated to be completed and submitted in February.
- ***Strategic Plan Implementation Progress:*** Work on the plan is ongoing, but more concentration is being placed on the re-accreditation process. After that is completed, all efforts on the strategic plan will increase.
- ***Fire Station 39/Sun City Property Acquisition:*** The design fee for Station 39 was approved by County Council.
- ***American Rescue Plan Act (ARPA):*** The new system is up and running but not 100% completed. Bryx is still working with Motorola and Beaufort County Dispatch to iron out the interface software that will allow the system to work with all locations. The phone application is up and running and is working but is also not 100% completed.
- ***RFP-BTFD Training Facility Concrete:*** The project has been completed and working with the vendor MAJ went well.

NEW BUSINESS:

- ***APPROVAL OF BTFD STANDARD OF COVER:*** Approval to accept the Standard of Cover for Accreditation as presented. Director Rickett motioned, and Director Marsh

Approved by the Fire Board 2/18/2025

seconded that the audit report be approved. Motion passed. (YEAS – Krob, Rickett, Majorkiewicz, Paolo, Hamilton, Bedingfield, Marsh) (NAYS – None)

ADJOURNMENT: Director Rickett motioned, and Director Bedingfield seconded to adjourn the meeting. The motion passed and the meeting was adjourned at 4:40 PM. (YEAS – Krob, Rickett, Paolo, Hamilton, Bedingfield, Marsh) (NAYS – None)

Respectfully Submitted,
Hailey Smith
01/28/2025

Approved by the Fire Board 2/18/2025