

**BLUFFTON TOWNSHIP FIRE DISTRICT  
BOARD OF DIRECTORS MEETING  
Tuesday, May 21, 2013  
Bluffton Fire Station #35, Headquarters**

**MINUTES**

**Board Members Present:** Terry Reynolds, Jack Bennett, Bob Rogers, Mike Raymond, Ed Olsen (by phone)

**Absent:** David Meeder, John Oram (ill)

**Members Present:** Barry Turner, John Thompson, Dan Wiltse, Sandy Stroud, Rick Cramer, Bob Payne, Paul Boulware, Todd Harvey, Vernon Edenfield, Paul Woods, Matt Baker, Steve Arnold, Chris Black, Matt Henne, David Rice, Jeff Meyer, Derek Franks

**VIA Video Conferencing:** George Brown, Marcos Farr, Tom Lamb, Leroy Savelle, Allen Cramer, Rod Oates, Perry Granat, Randy Daise, Jim Donath, Ben Rushing, Donald Bach, Kevin King, John Roe, Alex Sanchez, Todd Shisler, Brandon Stevenson

**Community Members:** Cathy Cramer (Special Olympics), Dan, Carol, and Kurt Zawacki, Roberts Vaux, various community members

**Meeting called to order at 4:00 PM by Board Chairman Reynolds.**

**Pledge of Allegiance**

**Prayer**

**Board of Directors Roll Call**

- **AWARDS:** Cathy Cramer gave awards to Chief Harvey and PEC Stroud for their continued support and help with Special Olympics.
- **CHAIRMAN'S REPORT:** Chairman Reynolds reported that County Council received the 2013 revised budget, however County Council requested information regarding a 2% COLA addition to the budget. The Council wants to give this 2% COLA to all county employees. Other county fire departments have accepted the raise. This money would be taken from reserve funds.
- **EXECUTIVE SESSION:** The Board of Directors entered executive session to review contractual agreements, actions relating to contracts, and Chief Turner's evaluation.
- **APRIL MINUTES:** Chairman Reynolds called for approval of the revised minutes from the meeting of April 16<sup>th</sup>. Director Rogers made a motion to approve the minutes from the meeting and Director Olsen seconded. Motion was approved with Director Raymond abstaining.
- **FINANCIAL REPORT:** Chief Thompson provided the financial update in Director Oram's absence. Director Bennett thanked Chief Thompson for the detailed report he gives each month. Director Raymond moved to approve the finance report. Motion was seconded by Director Olsen and approved with a unanimous vote.
- **FIRE CHIEF'S REPORT:**

- **Fire Prevention Statistics:** Fire Marshal Wiltse reviewed the monthly Fire Prevention Statistics. Director Bennett inquired about BTFD and HHIFD burn permit differences.
- **Public Education Report:** Fire Marshal Wiltse reviewed the report for the events performed in the prior month, as well as upcoming events. Director Rogers asked about school inspections. Those inspections are performed by the State Fire Marshall's office. Director Rogers also commended PEC Stroud on a CPR class that the Director took. It was also reported that the Fire Prevention and Public Education offices will move back to headquarters when the new Station 30 opens.
- **Training Report:** Chief Cramer reviewed the report for the District's recent training events as well as the hiring of 26 new recruits. He also gave statistics for the recent hiring process.
  - **Run, Alarm and Trend Reports:** Chief Payne, in Chief Boulware's absence, reported the monthly statistics and indicated that last month was the 7<sup>th</sup> highest in history for calls.
- **Stations 36 and 37 Update:** Chief Turner reported that Station 36 at Colleton River ran one call last month, a medical call. However, response time was cut by about 50%. Station 37 at Palmetto Bluff is not in service as yet.
- **OLD BUSINESS:**
  - **Station 30 and 33 Update:** Chief Thompson gave an update of the Station 30, with progress being made both inside and out. Station 33 funding issues have been resolved and County Council has heard the first two readings. The final reading is scheduled for June 10, with a projected start date for construction of 6/17. Construction should be completed around January, 2014.
  - **Commissioners Administration Manual:** The Commissioners Administration Manual has been updated and renamed the Directors Manual. Any suggestions, comments, or changes need to be emailed to Director Bennett, who will summarize and present the information at the next meeting.
- **NEW BUSINESS:** None
- **PUBLIC DISCUSSION:** None
- **ADJOURNMENT:** Director Rogers made a motion to adjourn the meeting. Motion was seconded by Director Olsen and approved with a unanimous vote. Meeting was adjourned at 5:00 PM.