

**BLUFFTON TOWNSHIP FIRE DISTRICT
FIRE COMMISSIONERS MEETING
Tuesday, July 17, 2012
Bluffton Fire Station #35, Headquarters**

MINUTES

Commissioner’s Present: Mike Raymond, Bob Rogers, Terry Reynolds, Jack Bennett, John Oram, David Meeder

Absent: Ed Olsen (excused)

Member’s Present: John Thompson, Dan Wiltse, Rick Cramer, Sandy Stroud, Paul Boulware, Bob Payne, Steve McKinley, Tyler Williams, Timothy Tuten, Todd Harvey, Julian Rhodes, Jeffrey Smith, Daniel Connelley, Christopher Garniewicz, Dwane Wilkinson, Jason Brahm, John Kautter, Matthew McDowell, Chris Woodward, Joe Sirigu, Chris Black, Derek Franks, Matthew McDowell, Terry Sherriff, Brandon Stevenson, Tony Pavilonis, Todd Malphrus, family of Chris Black, family of Derek Franks, family of Matthew McDowell, family of Terry Sheriff, family of Brandon Stevenson

VIA Video Conferencing: Trey Fludd, Derek Beeler, Luke Holthaus, Brian Hart, Michael Tuten, Randy Daise, Doug Favors, Rudy Simmons, Perry Granat, Scott Cochran, Dustin Brown, Drew Bedingfield

Community Members: Joe Paolo (community member), Doug Volk (community member)

Meeting called to order at 4:00 PM by Commissioner Reynolds

Pledge of Allegiance

Prayer

Commission Role Call

Promotional Awards

- **STATION 30 DESIGN UPDATE:** The Fraser/Court Atkins Team updated the Commission on the Station 30 design. Fraser noted that we have received the DHEC-OCRM permit, which will allow us to submit for final quarter review on July 25th with the Town of Bluffton. After receiving the final approval from Town of Bluffton, we can then move on to the submittal of the development permit. Fraser plans to begin construction in mid-September. Court Atkins then presented updated drawings and explained the floor plan and the color and materials palette that will be used.

- **JUNE MINUTES:** Commissioner Reynolds called for approval of the minutes from the regular meeting from June 19th. Commissioner Raymond made a motion to approve the minutes from the meeting. Motion was seconded by Commissioner Rogers and approved with a unanimous vote.
- **FINANCIAL REPORT (*Presented by Commissioner Oram*):** Commissioner Oram asked Chief Thompson to provide the update. Chief Thompson explained the accounts that were currently over budget. Chief Thompson explained that we are projected to finish the fiscal year 2012 under budget, and that the audit is scheduled to be completed by mid-October. Commissioner Reynolds congratulated the department on receiving the Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ending June 30, 2011. Commissioner Rogers made a motion to approve the financial report. Motion was seconded by Commissioner Raymond and approved with a unanimous vote.
- **FIRE CHIEF'S REPORT:**
 - ***Fire Prevention Statistics:*** Fire Marshal Wiltse reviewed the monthly Fire Prevention Statistics.
 - ***Public Education Report:*** Sandy Stroud reviewed the events performed in the prior month, as well as upcoming events.
 - ***Run, Alarm and Trend Reports:*** Chief Boulware briefed the Commission on these reports.
 - ***Training Report:*** Chief Cramer reviewed the District's recent training events. Commissioner Oram commended Chief Cramer on developing and implementing BTFD's Company Officer Academy and congratulated the Company Officers in attendance of that course.
- **OLD BUSINESS:**
 - ***Station 33 Addition/Construction Update:*** Chief Turner explained that the language in the contract is being finalized by the attorneys.
 - ***Charter Revision Update:*** Chief Turner explained that the Charter has been reviewed by Beaufort County's attorney, Josh Gruber, and is currently awaiting Mr. Kubic's review.

NEW BUSINESS:

- ***SCE&G Easement Purchase:*** Chief Turner explained that SCE&G would like to purchase an easement from us on our Hampton Parkway property. They would like to purchase a 50 foot wide easement for an underground natural gas line, which would be done this year and would not restrict future construction on the site. Commissioner Reynolds called for a motion to approve the SCE&G .23 acre easement on our property at Hampton Parkway for the price of

\$21,402. Commissioner Rogers made a motion to approve the SCE&G easement. Motion was seconded by Commissioner Oram and approved with a unanimous vote.

- **PUBLIC DISCUSSION:** None
- **EXECUTIVE SESSION:** Commissioner Reynolds called for a motion to enter Executive Session to discuss the Annual Fire Chief's Evaluation. Commissioner Raymond made a motion to enter Executive Session. Commissioner Rogers seconded the motion and it was approved with a unanimous vote at 5:01 PM.
- **RECONVENE:** The regular meeting reconvened at 5:39 PM. The Annual Fire Chief's Evaluation was discussed but no vote was made.
- **ADJOURNMENT:** Commissioner Reynolds called for a motion to adjourn. Commissioner Rogers made a motion to adjourn the meeting. Commissioner Meeder seconded the motion and the motion carried with a unanimous vote at 5:41 PM.