

**BLUFFTON TOWNSHIP FIRE DISTRICT
FIRE COMMISSIONERS MEETING
Tuesday, June 19, 2012
Bluffton Fire Station #35, Headquarters**

MINUTES

Commissioner's Present: Terry Reynolds, Mike Raymond, Jack Bennett, Bob Rogers, John Oram

Absent: Ed Olsen (excused), David Meeder (excused)

Member's Present: John Thompson, Dan Wiltse, Rick Cramer, Sandy Stroud, Paul Boulware, Bob Payne, Matt Baker, Derek Franks, Jeffrey Meyer, David Rice, Paul Woods, Shawn Fitzpatrick, Steve Arnold

VIA Video Conferencing: George Brown, Thomas Lamb, Leroy Savelle, Charles Eaton, Allen Cramer, Rod Oates, Austin Williams, Michael Vezzosi, Donald Boyd, Randy Daise, Donald Bach, John Roe, Christopher Black, Benjamin Rushing, Ryan Magers, Todd Shisler, Marcos Farr

Community Members: Joe Paolo (community member), Doug Volk (community member)

Meeting called to order at 4:00 PM by Commissioner Reynolds

Pledge of Allegiance

Prayer

Commission Role Call

- **MAY MINUTES:** Commissioner Reynolds called for approval of the minutes from the regular meeting from May 15th. Commissioner Oram made a motion to approve the minutes from the meeting. Motion was seconded by Commissioner Rogers and approved with a unanimous vote.
- **FINANCIAL REPORT (*Presented by Commissioner Oram*):** Commissioner Oram asked Chief Thompson to provide the update. Chief Thompson explained the accounts that were currently over budget. Chief Thompson explained that we are projected to finish this fiscal year under budget. Commissioner Bennett made a motion to approve the financial report. Motion was seconded by Commissioner Rogers and approved with a unanimous vote.
- **FIRE CHIEF'S REPORT:**
 - ***Fire Prevention Statistics:*** Fire Marshal Wiltse reviewed the monthly Fire Prevention Statistics.

- **Public Education Report:** Sandy Stroud reviewed the events performed in the prior month, as well as upcoming events.
- **Run, Alarm and Trend Reports:** Chief Boulware briefed the Commission on these reports.
- **Training Report:** Chief Cramer reviewed the District's recent training events.
- **OLD BUSINESS:**
 - **Station 30 Relocation/Construction:** Chief Thompson explained that we are on a bi-weekly meeting schedule with the design build team, and the project has completed conceptual Development Review and conceptual Corridor Review. Ground breaking is still scheduled for late August or early September.
 - **Station 33 Addition/Construction Update:** Chief Thompson explained that the project has been approved by County Council, and the contract is being finished by the attorneys.
 - **FY 13 Budget Update:** Chief Thompson explained that we received a final figure from County Council. The FY 2013 final figure is \$9,338,353 which includes a 2% Cost of Living Adjustment (COLA). The millage increased from 19.67 to 20.49, for a total increase of .82.
 - **Charter Revision Update:** Commissioner Reynolds gave an update, noting the Charter is still at County Council and our attorney, Mr. Vaux, is following up on it.
- **NEW BUSINESS:** None
- **PUBLIC DISCUSSION:** None
- **EXECUTIVE SESSION:** Commissioner Reynolds called for a motion to enter Executive Session to discuss the Annual Fire Chief's Evaluation. Commissioner Rogers made a motion to enter Executive Session. Commissioner Oram seconded the motion and it was approved with a unanimous vote at 4:34 PM.
- **RECONVENE:** The regular meeting reconvened at 5:33 PM. The Annual Fire Chief's Evaluation was discussed but no decision was made.
- **ADJOURNMENT:** Commissioner Reynolds called for a motion to adjourn. Commissioner Rogers made a motion to adjourn the meeting. Commissioner Oram seconded the motion and the motion carried with a unanimous vote at 5:35 PM.