

**BLUFFTON TOWNSHIP FIRE DISTRICT
FIRE COMMISSIONERS MEETING
Tuesday, May 15, 2012
Bluffton Fire Station #35, Headquarters**

MINUTES

Commissioner's Present: Terry Reynolds, Mike Raymond, Jack Bennett, Bob Rogers, John Oram

Absent: Ed Olsen (excused), David Meeder (excused)

Member's Present: Barry Turner, John Thompson, Dan Wiltse, Derek Church, Paul Boulware, Randy Hunter, Bob Payne, Todd Harvey, Julian Rhodes, Daniel Connelly, Jeff Smith, Chris Garniewicz, Jason Brahm, Dwane Wilkinson, John Kautter

VIA Video Conferencing: Trey Fludd, Derek Beeler, Drew Bedingfield, Matthew McDowell, Chris Woodward, Perry Granat, JT Kappes, Michael Tuten, Jerry Piccioli, Walt Cooler, Jeff Kuehn, Randy Daise, Brian Hart, Dustin Brown, Mark Eiden

Meeting called to order at 4:00 PM by Commissioner Reynolds

Pledge of Allegiance

Prayer

Commission Role Call

- **APRIL MINUTES:** Commissioner Reynolds called for approval of the minutes from the regular meeting from April 17th. Commissioner Rogers made a motion to approve the minutes from the meeting. Motion was seconded by Commissioner Raymond and approved with a unanimous vote.
- **STRATEGIC WORKSHOP MINUTES:** Commissioner Reynolds called for approval of the minutes from the Strategic Workshop meeting from May 3rd. Commissioner Raymond made a motion to approve the minutes from the meeting. Motion was seconded by Commissioner Oram and approved with a unanimous vote.
- **FINANCIAL REPORT (*Presented by Commissioner Oram*):** Commissioner Oram asked Chief Thompson to provide the update. Chief Thompson explained the accounts that were currently over budget. Chief Thompson explained that we are projected to finish this fiscal year under budget. Commissioner Bennett made a motion to approve the financial report. Motion was seconded by Commissioner Raymond and approved with a unanimous vote.
- **FIRE CHIEF'S REPORT:**

- ***Fire Prevention Statistics:*** Fire Marshal Wiltse reviewed the monthly Fire Prevention Statistics.
- ***Public Education Report:*** Randy Hunter presented the report on behalf of Sandy Stroud, and reviewed the events performed in April as well as upcoming events.
- ***Run, Alarm and Trend Reports:*** Chief Boulware briefed the Commission on these reports.
- ***Training Report:*** Randy Hunter presented the report on behalf of Chief Cramer, and reviewed the District's recent training events.
- **OLD BUSINESS:**
 - ***Station 30 Relocation/Construction:*** Chief Thompson explained that the new Station 30 contract had been signed and that we are processing the first bill. He went on to explain that we are on a bi-weekly meeting schedule with the design build team, and the project has completed conceptual DRT and is going to the Corridor Review Board in the coming weeks.
 - ***Station 33 Addition/Construction Update:*** Chief Thompson, Chief Boulware and Captain Cooler met with Mitchell Brothers Construction today. Chief Thompson explained that the project is scheduled to go to Public Facilities Committee on May 22nd at the Beaufort County Administration Building.
 - ***FY 12 Budget Update:*** Chief Turner explained that we are still waiting on a final figure from County Council, and once the figure comes in we may have a special meeting to approve the budget figures.
 - ***Strategic Plan Update Approval:*** Commissioner Reynolds called for a motion to approve the Strategic Plan Update as reviewed during the May 3rd workshop. Commissioner Oram made a motion to approve the Strategic Plan Update. Commissioner Rogers seconded the motion and the motion carried with a unanimous vote.
- **NEW BUSINESS:**
 - ***Workshop Dates:*** Chief Turner announced the two-hour workshop meeting dates are as follows: June 7th (Operations), July 12th (Administration), August 2nd (Fire Prevention and Training), and one tentative date for September 13th (IT and Maintenance).
- **OPEN DISCUSSION:** None
- **ADJOURNMENT:** Commissioner Reynolds called for a motion to adjourn. Commissioner Raymond made a motion to adjourn the meeting. Commissioner Rogers seconded the motion and the motion carried with a unanimous vote at 4:35 PM.