

**BLUFFTON TOWNSHIP FIRE DISTRICT
FIRE COMMISSIONERS MEETING
Tuesday, March 20, 2012
Bluffton Fire Station #35, Headquarters**

MINUTES

Commissioner’s Present: Terry Reynolds, Mike Raymond, Jack Bennett, Bob Rogers, John Oram

Absent: Ed Olsen (excused), David Meeder (excused)

Member’s Present: Barry Turner, John Thompson, Lynn Wiltse, Beth Napolitano, Dan Wiltse, Todd Harvey, Paul Boulware, Randy Hunter, Sandy Stroud, Bob Payne, Rick Cramer, Todd Malphrus, Grant Turner, Richard Dollahan, Matt Henne, Michael Provo, Keegan Alcock, Giovanni Scianna, David Adams, Emerson Kovalanchik

VIA Video Conferencing: David Bierer, Joseph Dembeck, Ted Lange, Enrique Baez, Adam Corn, Justin Olds, Chris Himes, Jayme Beach, Alan Beacham, Randy McGarvey, Tony Pavilonis, Tim Walsh, Terry Sheriff, Jim Thomas, Matt Urys

Community Members: Joe Paolo (community member), Doug Volk (community member), Ben Thompson (AAG Architects), Patrick Mitchell (Mitchell Brothers Construction), Cecil Mitchell (Mitchell Brothers Construction)

Meeting called to order at 4:00 PM by Commissioner Reynolds

Pledge of Allegiance

Prayer

Promotion Recognition

Commission Role Call

- **WELCOME** – Commissioner Reynolds welcomed everyone to the meeting.
- **FEBRUARY MINUTES** – Commissioner Reynolds called for approval of the minutes from the regular meeting from February 21st. Commissioner Rogers made a motion to approve the minutes from the meeting. Motion was seconded by Commissioner Oram and approved with a unanimous vote.
- **FINANCIAL REPORT** (*Presented by Commissioner Oram*) – Commissioner Oram asked Chief Thompson to provide the update. Chief Thompson explained the accounts that were currently

over budget. He also noted that there is not any information from Beaufort County regarding budget information for the FY13 budget year. A workshop will be held with the Commissioners once that information is available. The Strategic Plan will also be discussed during that workshop. The money for Station 30's relocation project has also been approved so the budget will need to be amended at a future meeting to reflect that change. Commissioner Rogers made a motion to approve the financial report. Motion was seconded by Commissioner Raymond and approved with a unanimous vote.

CHIEF'S REPORT:

- ***Fire Prevention Statistics:***
 - Fire Marshal Wiltse went over the monthly Fire Prevention Statistics.
- ***Public Education Report:***
 - Chief Cramer went over the events performed in the last month and upcoming events.
- ***Run, Alarm and Trend Reports:***
 - Chief Boulware went over the reports briefly.
- ***Training Report:***
 - Chief Cramer went over the reports briefly.
- ***Fire Chief's Report:***
 - ISO and Strategic Plan packets were distributed to the commission for their review. Questions should be sent to Chief Turner.
 - Commissioner Raymond asked if the District had a protocol in place in light of the recent fire truck being stolen from a scene in a neighboring community. Chief Turner explained that someone stays with our vehicles at all times when responding to a call and that additional measures are being looked into.
- **OLD BUSINESS:**
 - Station 30 Relocation/Construction – Language for the contract is nearly approved. Chief Thompson has met with the design/build team. Beaufort County Council has approved the finance plan for this project as noted during the finance report.
 - Ordinance – Commissioner Rogers asked that the commissioners follow up on the ordinance that was submitted for review. Commissioner Reynolds noted that it hasn't been forgotten and was just followed up on recently.
- **EXECUTIVE SESSION:** Commissioner Raymond made a motion to enter Executive Session at 4:30 to hear a presentation contractual in matter regarding Station 33 renovations. Commissioner Rogers seconded the motion and it was approved with a unanimous vote.

- **RECONVIENE:** The regular meeting reconvened at 5:17. A proposal to renovate Station 33 was reviewed but no decision was made.

- **NEW BUSINESS:**
 - None

- **OPEN DISCUSSION**
 - NONE

- **ADJOURNMENT:** Commissioner Rogers made a motion to adjourn the meeting. Commissioner Oram seconded the motion and the motion carried with a unanimous vote at 5:18 PM.