

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING – OPEN SESSION**

MINUTES – October 25, 2017

BOARD MEMBERS PRESENT: Terry Murray (Chair), Bill Himmelsbach (Vice-Chair), David Tedder (Secretary), David House, Kathy Cooper, Andrea Allen, Norman Bettle, M.D., Mark Dean, M.D., Faith Polkey, M.D., and Stacey Johnston, M.D

OTHERS PRESENT: Russell Baxley, Alice Howard, Hugh Gouldthorpe, Karen Carroll, Shawna Doran, Brian Hoffman, Kurt Gambla, D.O., Ken Miller, Chris Ketchie, Sallie Stone, Allison Coppage, Laurie Martin, Daniel Mock, Susan Roos, Shannon Holwadel, Mary Scott and Anna Sobiech

ABSENT: Paul Sommerville, Debbie Schuchmann

Guests: Robert Achurch (Howell Gibson Hughes)

CALL TO ORDER: Mrs. Murray called the meeting to order at 7:30 a.m., and stated that the Press had been notified. A motion was made by Mr. House to go into Closed Executive Session at 7:30 a.m. with the nine Board members to discuss Strategic Planning, and Personnel Matters. The motion was seconded by Mrs. Allen, and unanimously approved.

MOTION: A motion was made by Mr. Tedder to go into Executive Session at 8:08 a.m. to discuss Quality Improvement, Medical Staff Credentialing, Strategic Planning, Contractual Arrangements, Legal and Personnel Matters. The motion was seconded by Mrs. Cooper, and unanimously approved. The meeting re-convened to Open Session at 9:53 a.m.

MOTION: A motion was made by Mr. Tedder, seconded by Mrs. Allen to go into Open Session for the purpose of taking action on contractual matters at 9:53 a.m.

CONSENT AGENDA – Approval of Minutes for September 27, 2017, Committee Reports & Minutes, and Staff Reports. Mr. House made a motion, which was seconded by Mr. Himmelsbach to adopt the agenda, amendment to the minutes and reports as presented. Unanimous approval.

Clarification of acronyms: EPC – employed physician council; DC – discontinued; BTH – bridge to home.

COMMITTEE CHAIR ISSUE IDENTIFICATION: Mr. House referenced the revenue issue as a result of two hurricanes. Recognition was given to the management team for controlling expenses. Mr. House referenced the HMP [Healthcare Management Partners] report in the board packet and Mr. Miller's response to their suggestions, also presented in the board packet. Mr. House also indicated that DHG [Dixon Hughes Goodman, LLP] has been asked by the Finance Committee to review HMP's report and Mr. Miller's response to the report and provide their professional opinion. Mr. Miller briefly explained HMP's three main issues: recommending we have additional reserves in our contractals in our revenue recognition (this would lower our net revenue and make the EBITDA lower). Secondly, HMP recognized revenue cycle adjustments

to recommend; and thirdly, commented on the high level of salaries, wages, and benefits in proportion to other competitors. Mr. Miller provided a high level summary on each of the three issues. Mr. Miller indicated that he does not anticipate any changes from what was presented to the finance committee. Mr. Miller indicated that the balance sheet will be changed slightly due to net assets.

BMH FOUNDATION: Mrs. Murray reminded everyone of the November 14, 2017 Foundation Meeting.

MEDICAL STAFF: Dr. Bettel indicated that there were no outstanding issues. Dr. Bettel reminded Board Members that the Medical Annual Staff Meeting is scheduled for next Thursday, November 2, 2017 at 5:30 p.m.

MEDICAL STAFF – *Credentials:* The following practitioners requested appointment: Dewitt, John, MD, Prov. Active/Medicine-Psychiatry; Dreier, Yolanda, MD, Prov. Active/Pediatrics; Emrath, Elizabeth, MD, Prov. Consulting/Telemedicine-Pediatrics; French, David, MD, Prov. Consulting/Telemedicine- Pediatrics; Marflak, Carmen, CRNA, Prov. Allied Health Professional/Anesthesiology; Miller, Christopher, CRNA, Prov. Allied Health Professional/Anesthesiology; Presley, Bradley, MD, Prov. Consulting/ Telemedicine/Pediatrics; Sherban, Matthew, DMD, Prov. Associate (Navy)/Surgery-Oral Maxillofacial.

Reappointment: Bergmann, Shayla, MD, Active/Pediatrics; Bernstein, Erik, MD, Active/Medicine-Nephrology; Blocker, Edward, MD, Active/Orthopedics; Brown, Kenneth, MD, Active/Surgery- Otolaryngology; Christian, Don, MD, Active/Surgery- Otolaryngology; Dardes, Nicholas, DO, Active/Medicine-Internal Medicine; Durant, Mary, CNM, Allied Health Professional/OB/GYN; Edwards, Michael, DPM, Active/Surgery-Podiatry; Ellenberger, Kurt, MD, Active/Pediatrics; Gilbreath, Michael, MD, Consulting/ Medicine-Gastroenterology; Hipp, Heather, CRNA, Allied Health Professional/ Anesthesiology; Harvey, Harold, PA-C, Allied Health Professional/ Medicine-Internal Medicine; Horne, Westin, MD; Consulting/Emergency Medicine; Jackson, William, MD, Active/Radiology; Jones, Kathryn, NP, Allied Health Professional/Medicine-Oncology; Martin, Kimberly, MD, Active/Pediatrics; McEvoy, Danyel, MD, Consulting/Surgery-Pathology; Moore, Pamela, NP, Allied Health Professional/ Medicine-Internal Medicine; Newberry, Marcus, MD, Active/ Medicine/Oncology; Reynolds, Victoria, NP, Allied Health Professional/ Medicine/Internal Medicine; Shealy, Neal, MD, Community Active/Medicine- Internal Medicine; Shealy, Sharon, NP, Allied Health Professional/ Medicine-Internal Medicine; Troxell, Annsley, PA-C, Allied Health Professional/ Surgery-Vascular Surgery.

Six month review: Butterfield, Lee, MD, Prov. Active/Medicine- Cardiology; Caglayan, Emre, PA-C, Prov. Allied Health/Orthopedics; Glover, Gregory, MD, Locum Tenens/OB/GYN; McCorvey, Barbara, MD, Prov. Consulting/Radiology-VRC; Naidu, Sandeep, MD, Prov. Consulting/Telemedicine; Unsell, Brian, MD, Prov. Consulting/Radiology-VRC; Prov. Consulting/Radiology-VRC; Zahra, Khalil, MD, Prov. Consulting/Radiology-VRC; Thompson, Margaret, NP, Prov. Allied Health/Medicine-Psychiatry; Watts, Robert, MD, Prov. Consulting/Radiology-VRC.

One year review: Achanti, Anand, MD, Prov. Consulting/Medicine-Nephrology; Ardakani, Navid, MD, Prov. Consulting/Radiology-VRC; Burdette, David, MD, Prov.

Consulting/Radiology-VRC; Chapman, Alison, MD, Prov. Consulting/Telemedicine-Pediatrics; Gibson, Aprile, MD, Prov. Consulting/Radiology-VRC; Veerswamy, Asha, MD, Prov. Consulting/Telemedicine; Kanter-Washko, Julie, MD, Prov. Consulting/ Medicine-Sickle Cell Clinic; Martin, Devin, PA-C, Prov. Allied Health/Emergency Medicine; Ozieh, Mukoso, MD, Prov. Consulting/Medicine-Nephrology; Runyan, Stephanie, MD, Prov. Consulting/Radiology-VRC; Saenz, Naomi, MD, Prov. Consulting/Radiology-VRC; Wagner, Amy, NP, Prov. Allied Health/Medicine-Internal Medicine; Waikeong, Patrick, MD, Prov. Consulting/Radiology-VRC.

Resignations: Washington, Jaqueline, MD, Consulting/ Telemedicine/Emergency Medicine; McCormick, Mary, MD, Prov. Active/Medicine-Critical Care; Dumitriu, Anca, MD, Active/Pediatrics.

Mrs. Allen made a motion, which was seconded by Mr. Tedder to accept the Credentials Committee recommendations as presented.

**ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:
NONE**

MANAGEMENT REPORT – Mr. Baxley provided a brief update on the CT project. Physician lounge concerns were addressed. Issue with panel boxes and HVAC. He indicated that the cost of the project could increase based on the HVAC and electrical issues - waiting for final estimates and bid options.

OB Renovations – still working through concerns. Rebid exterior work to MV Construction.

BPP Provider Meeting Update – met with BPP providers for the quarterly meeting and reviewed the strategic plan, budget, concerns with DSH, SC retirement plan, Aethena, telemedicine and recruitment. Quarterly meetings will continue with the BPP physicians and will start to develop an employed physicians council.

South Carolina Disproportionate Share [DSH] was meant as an article of interest.

Mr. Baxley congratulated Karen Carroll and Susan Roos on the Pathway to Excellence re-designation. Ms. Carroll explained the standards for this achievement.

Mr. Miller reported on a billing issue that occurred regarding the collection company showing incorrect balances sent to 800 people. The collection company will send out a letter with the correct balances and also contact patients by phone. Discussions ensued regarding up front collections and expectations. Mr. Baxley will address communicating better with the medical staff when policies are changed. Brief discussion regarding communication, scripting and personal connection with patients ensued.

Mr. Tedder indicated that the Quality Improvement Committee will be canceled in December. Mr. Tedder requested members bring items for discussion to the November meeting.

Mrs. Murray indicated that Board Members forgo attendance at leadership training conferences this year due to budget constraints. No objection by Board Members.

Mrs. Cooper requested that staff reports contain the name of the reporter.

ADJOURN: The meeting adjourned at 10:30 a.m.

Respectfully submitted,

David Tedder
Secretary