

MINUTES

Beaufort County Airports Board

October 17, 2024 | 1:30 pm | Meeting called to order by Chairman Chris Butler

ATTENDANCE

Present: Howard Ackerman, Chris Butler, Anne Esposito, Mark Bailey, Thomas Sheahan, Nick Mesenburg, Rich Sells, Jim Starnes, and Brian Turrisi

Absent: David Nelems and Leslie Adlam Flory

County Staff: Jon Rembold, Airports Director; Stephen Parry, Deputy Airports Director; Eric Townsend, Airport Manager; and Rocio Rexrode, Administrative Specialist.

Beaufort County Council Liaison:

Hilton Head Island Town Council Liaison:

Public: Judy Elder, Talbert, Bright and Ellington, Inc.

AGENDA ADOPTION

Rich Sells made a motion to adopt the October 17, 2024, BCAB meeting agenda. Brian Turrisi seconded the motion. All were in favor and the motion passed.

APPROVAL OF MINUTES

Rich Sells made a motion to approve the September 19, 2024, BCAB meeting minutes. Nick Mesenburg seconded the motion. All were in favor and the motion passed.

PUBLIC COMMENT

There were no Public Comments

DIRECTOR'S REPORT

- **DEPARTMENT UPDATE:**

Flying Frog 5K: Rembold said the event was successfully held and the weather was perfect. He said 60+/- runners participated in the race. He mentioned that for the first time ever they had a County Administrator (Mike Moore) run the race. He observed that County Council member Logan Cunningham ran the race; County Council member Anna Maria Tabernik, volunteered; and David Nelems and Mark Bailey represented the Board at the event.

Closure Markers: Rembold mentioned that the new LED closure markers for the end of the runway are very visible. He stated that the markers will save time and energy and are good equipment to have.

- **TERMINAL IMPROVEMENT PROJECT UPDATE:**

Rembold reported that the project is progressing on schedule. He shared a slideshow of the construction progress. He pointed out that having a crane on site is moving the steel assembly quickly.

He commented that the pedestrian crosswalks are taking shape, the sidewalks are being poured, the new roadway is getting the base put in, and curbing is being installed.

- **AIRPORTS' BUSINESS UPDATE:**

Title VI Plan: Rembold explained that it is a federal requirement for grants applications, and HXD is required to have its own plan independent of the County's Title VI Plan. He mentioned that the plan will be posted on the Airport's website once it is approved by the FAA.

Breakfast Club: Rembold mentioned that the Breakfast Club event is on Nov 17th and indicated that volunteers are needed.

ARW Hangars: He stated that the project is progressing. He mentioned that a grant application was submitted, and \$1.38 million for site work has been awarded.

PFC #6: Rembold stated that Passenger Facility Charges #6 applies to HXD, is under final review by the FAA, and should be implemented in November.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS – ACTION ITEMS

1. **CONTRACT AWARD - RECOMMENDATION OF CONSTRUCTION CONTRACT AWARD TO QUALITY ENTERPRISES USA FOR ARW RUNWAY 07/25 REHABILITATION PROJECT**

Howard Ackerman made a motion to approve the recommendation of a construction contract award to Quality Enterprises USA for ARW Runway 07/25 Rehabilitation Project. Brian Turrisi seconded the motion. All were in favor and the motion passed.

2. **RESOLUTION - RECOMMENDATION TO APPROVE A LETTER OF AGREEMENT FOR SHUTTLE SERVICE BETWEEN BEAUFORT COUNTY AND THE BEST OF HILTON HEAD**

Rich Sells made a motion to approve the recommendation to approve a Letter of Agreement for shuttle service between Beaufort County and the Best of Hilton Head. Mark Bailey seconded the motion. All were in favor and the motion passed.

3. **RESOLUTION - RECOMMENDATION TO APPROVE AIRPORTS WILDLIFE MANAGEMENT POLICY**

Brian Turrisi made a motion to approve the recommendation to approve Airports Wildlife Management Policy. Anne Esposito seconded the motion. All were in favor and the motion passed.

4. **BCAB MEETING SCHEDULE – APPROVE THE 2025 BEAUFORT COUNTY AIRPORTS BOARD MEETING SCHEDULE**

Thomas Sheahan made a motion to approve the 2025 Beaufort County Airports Board meeting schedule. Jim Starnes seconded the motion. All were in favor and the motion passed.

COMMITTEE REPORTS

CHAIRMAN UPDATE:

1. Finance Committee

Members: Howard Ackerman (Chair), Chris Butler, Tom Sheahan, Rich Sells and Brian Turrisi.

The Committee had nothing new to report this month. They will keep the board informed of any new developments.

2. Passenger Service Committee

Members: Leslie Adlam Flory (Chair), David Nelems, Jim Starnes, and Tom Sheahan

The Committee had nothing new to report this month. They will keep the board informed of any new developments.

3. ARW Facilities Use and Improvement Committee

Members: Jim Starnes (Chair), Chris Butler, Mark Bailey, David Nelems, and Nick Mesenburg

The Committee had nothing new to report this month. They will keep the board informed of any new developments.

4. The HHI Airport Improvement Committee (HXD)

Members: Brian Turrisi (Chair), Howard Ackerman, Rich Sells, Chris Butler, and Anne Esposito

The Committee had nothing new to report this month. They will keep the board informed of any new developments.

PUBLIC COMMENT

There were no Public Comments.

ADJOURNMENT

The motion to adjourn the public portion of the meeting was made at 2:06 p.m. It passed unanimously.

NEXT MEETING

November 17, 2024 | 1:30 pm

Town of Hilton Head Island, 1 Town Center Ct., Hilton Head Island, SC 29928