

MINUTES

Beaufort County Airports Board

April 20, 2023 | 1:30 pm | Meeting called to order by Chairman Howard Ackerman

ATTENDANCE

Present: Howard Ackerman, Leslie Adlam Flory, Anne Esposito, Mark Bailey, Thomas Sheahan, Brian Turrisi, Chris Butler, and Nick Mesenburg

Absent: James Buckley

County Staff: Jon Rembold, Airports Director; Stephen Parry, Deputy Airports Director; and Rocio Rexrode, Administrative Specialist.

ADOPTION OF AGENDA

Motion: Leslie Adlam Flory made a motion to adopt the agenda. Anne Esposito seconded the motion. All were in favor and the motion passed.

MINUTES

Motion: Leslie Adlam Flory made a motion to approve the March 16, 2023, meeting minutes. Thomas Sheahan seconded the motion. All were in favor and the motion passed.

PUBLIC COMMENTS

David Ames, Hilton Head Island Town Council Liaison, informed that Hilton Head Island Town Council voted to renominate Brian Turrisi to the BCAB.

DIRECTOR'S REPORT

- **DEPARTMENT UPDATE:**

New staff Member: Brian Cronin

Jon Rembold welcomed Brian Cronin to the team this week. Brian is the Airport Finance Manager. Rembold stated that this is a new position for the airports, and it is a shared position between the two airports, but he (Brian) will be located at the Hilton Head office. Brian comes from County Finance, and prior to coming to the County, he had been with Hilton Head Island Public Service District. Rembold said that he is glad to have Brian as part of the team.

Staff Spotlight: Paul Jernigan

Jon Rembold mentioned that Paul is our longest serving line tech at Beaufort Executive, and he (Paul) was instrumental when the Airport was in between supervisors. Rembold

said that when Paul is not working for the Airport, then he is a local real estate agent and he's been doing that for quite some time as well.

Rembold stated that as the Chairman of the Board of Assessment Appeals, Paul is also a public servant. Rembold said he is glad to have Paul as part of the team.

- **ARW UPDATE:**

Aviation Week/Chamber Event:

Jon Rembold mentioned that Beaufort Executive Airport is hosting the Beaufort Regional Chamber Monthly After-Hours event during Aviation Week (April 27th | 5 pm – 6:30 pm).

Jon Rembold said that state legislators might be there and folks from the SCAC. He said this is a great opportunity to showcase the newly renovated terminal. He said there will be a ribbon cutting because it is the grand reopening of the Beaufort Executive Airport Terminal. Jon Rembold said sponsor opportunities are still available, and if somebody wants to help, they can always help.

Hangar Inspections/documents update:

Jon Rembold said that emails went out to hangar tenants stating whether any discrepancies have been found with the hangar, and whether any documents such as insurance or agreements need to be updated.

Hangar Development Update:

Jon Rembold mentioned that the T-Hangars project is moving forward. He reminded the Members that the design and permitting is a long part of the process, because the permits will take probably a year to get.

- **HXD UPDATE:**

Terminal Bids:

Rembold said that the bid period was extended to the beginning of June to make sure the design team can answer questions coming in from the bidders, make all the clarifications they need, and give the bidders a little bit more time to get all their subs together.

TSA Pre-Check Event:

Rembold stated that the TSA Pre-Check event was a huge success. He said that the company cycled people through every day from 9-5. He stated that there is a huge demand for the event, and that he will try to accommodate some additional events.

RBC Heritage Recap:

Rembold mentioned that it was very busy during the tournament with lots of jet traffic. He gave a big shout out to the team for keeping everything under control during the week until it cleared up by about eleven o'clock Monday morning.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS – ACTION ITEMS

1. **RECOMMENDATION OF CONTRACT AWARD FOR TERMINAL TECHNOLOGY IMPROVEMENTS TO TRINITY ELECTRICAL IN THE AMOUNT OF \$268,695.00**

Anne Esposito made a motion to approve the recommendation to approve a contract award for terminal technology improvements to Trinity Electrical in the amount of \$268,695.00. Chris Butler seconded the motion. All were in favor and the motion passed.

2. **HILTON HEAD ISLAND AIRPORT (HXD) - TBE WORK AUTHORIZATION 2119-2301**

Leslie Adlam Flory made a motion to approve TBE Work Authorization 2119-2301 to complete the airfield development alternatives analysis. Thomas Sheahan seconded the motion. All were in favor and the motion passed.

3. **AIRPORTS DEPARTMENT – RECOMMENDATION TO APPROVE FY2024 PROPOSED BUDGET**

Chris Butler made a motion to approve the recommendation to approve the Airports Department FY2024 Proposed Budget. Brian Turrisi seconded the motion. All were in favor and the motion passed.

4. **ELECTION OF OFFICERS - CHAIR & VICE-CHAIR**

CHAIR:

Anne Esposito made a motion to nominate Leslie Adlam Flory as the BCAB Chair. No one seconded the motion. The motion did not pass.

Chris Butler nominated Howard Ackerman as the BCAB Chair. Brian Turrisi seconded the motion. Mark Bailey, Thomas Sheahan, Brian Turrisi, Chris Butler, Nick Mesenburg, and James Buckley (by Proxy) were in favor. Leslie Adlam Flory and Anne Esposito were against. The motion passed.

VICE-CHAIR:

Anne Esposito made a motion to nominate Leslie Adlam Flory as the BCAB Vice-chair. Chris Butler seconded the motion. All were in favor and the motion passed.

CHAIRMAN UPDATE

1. **Finance Committee**

Members: Howard Ackerman (Chair), Chris Butler, Tom Sheahan, and Brian Turrisi.

The Committee met on Tuesday, April 18, to review the Airports Department FY2024 proposed budget.

2. Communications and Marketing Committee

Members: Jim Buckley (Chair), Howard Ackerman, and Leslie Adlam Flory.

Jim Buckley volunteered at the TSA Pre-Check event. Howard Ackerman read his [report](#) of the event.

Thomas Sheahan volunteered at the event. He stated that the main comment from the walk-ins was that they could not get an appointment.

There was a consensus that it was an efficient impressive operation.

3. Passenger Service Committee

Members: Leslie Adlam Flory (Chair), Anne Esposito and Tom Sheahan

The Committee has nothing new to report this month. They will keep the board informed of any new developments.

4. ARW Facilities Use and Improvement Committee

Members: Chris Butler (Chair), Mark Bailey, and Nick Mesenburg

The Committee has nothing new to report this month. They will keep the board informed of any new developments.

5. The HHI Airport General Aviation Improvement Committee (HXD)

Members: Brian Turrisi (Chair), Howard Ackerman and Anne Esposito.

The Committee has nothing new to report this month. They will keep the board informed of any new developments.

PUBLIC COMMENTS

There were no Public Comments.

ADJOURNMENT

Motion to adjourn was made at 2:13 pm. It passed unanimously.

NEXT MEETING

May 18, 2023 | 1:30 pm | Hybrid Meeting

Town of Hilton Head Island, One Town Center Ct., Hilton Head Island, SC 29928

From: Jim Buckley <jimbo.buckley@outlook.com>

Sent: Wednesday, April 19, 2023 8:08 AM

To: howack@verizon.net <howack@verizon.net>; Rembold, Jon <jrembold@bcgov.net>

Subject: BCAB Meeting 20 April, 2023

[EXTERNAL EMAIL] Please report any suspicious attachments, links, or requests for sensitive information to the Beaufort County IT Division at helpdesk@bcgov.net or to 843-255-7000.

Good morning,

Since I cannot attend this month's meeting of the BCAB due to being out of town for medical appointments I am granting the Chair Person my Proxy to vote on any issue that comes before the BCAB if it is required to break a tie vote.

Please advise the members accordingly.

Sent from [Mail](#) for Windows

3/31/2023 TSA Pre-check Program Submitted by Jim Buckley

Statistical capsule for one day

One professional representing TSA by the name of Johnnie

	AM	PM	Notes:
Appointments Scheduled	30	28	I spent this entire day as the Host/Registration/Desk
No shows	5	5	I was surprised that we had not marshalled more volunteer time
Adj. Total	25	23	
Walk ins Accepted	31	30	My "Walk In" count may be off by one or two
Total Guests by session	56	53	Walk In's virtually matched appointments
Total Guests Serviced		109	Two ladies drove in from the Charleston and some folks came down from Beaufort
			At least one HHI town councilman and spouse ha an appointment on Friday

Conclusion: If Friday was typical, we provided a community service for approximately 550 citizens this week.
 A reprieve of this event should be scheduled at least twice in 2024.

We should send out a post event press release and take some credit on behalf of Beaufort County and the Airport for providing a community service.