

MINUTES

Beaufort County Airports Board

August 20, 2020 | 1:30 pm | WebEx Meeting called to order by Chairman Howard Ackerman

In Attendance

Howard Ackerman, Dan Ahern, James Buckley, Barry Wilbur, Brian Turrisi, Anne Esposito, Leslie Adlam Flory, Mark Bailey, Chris Butler and Trey Ambrose.

Absent: None.

County Staff: Jon Rembold, Airports Director; Elena Milbrandt, Airports Administrative Assistant; Stewart Rodman - Chairman Beaufort County Council.

Public: Glenn Stanford – Town of Hilton Head Island Council Member; David Ames - Town Council liaison to Airports Board; Judy Elder – Talbert, Bright and Ellington, Inc; Ben Klimko – Signature Flight Support.

Approval of Agenda

Motion: Mr. Ackerman made a motion to accept the agenda. The vote was FOR – Howard Ackerman, James Buckley, Brian Turrisi, Barry Wilbur, Dan Ahern, Anne Esposito, Leslie Adlam Flory, Mark Bailey, Chris Butler and Trey Ambrose. The agenda was approved as distributed.

AGAINST – None. ABSENT –None.

Approval of Minutes

Motion: Mr. Ackerman made a motion to accept July 16, 2020 meeting minutes. The vote was FOR – Howard Ackerman, Brian Turrisi, James Buckley, Barry Wilbur, Dan Ahern, Anne Esposito, Leslie Adlam Flory, Mark Bailey, Chris Butler and Trey Ambrose.

The minutes were approved as distributed.

AGAINST – None. ABSENT – None.

Public Comments

There were no public comments offered.

Director's Report - Beaufort County Airport Project Update

- ❖ PAPI (PRECISION APPROACH PATH INDICATORS) FLIGHT CHECK INSPECTION:
 - Completed on July 24, 2020.
- ❖ AWOS (AUTOMATED AIRPORT WEATHER OBSERVING SYSTEM):
 - It has been repaired and it is now functional.
- ❖ FUEL PRICES:
 - Competitive prices will be maintained in an effort to increase traffic at Beaufort County Airport.
- ❖ STAFF ADDITION:
 - We are pleased to let you know that we have a new Supervisor at Beaufort County Airport.

Charts were previously submitted for AvGas, Jet A sales and aircraft operations.

Director's Report – Hilton Head Island Airport Project Update

- ❖ COMPLETE TERMINAL DISINFECTION COMMITMENT:
 - Hilton Head Island Airport continues to be proactive in keeping passengers and staff safe from COVID-19 exposure. Airport officials hired a local company, Southern Anti-Microbial Solutions, to fog the entire terminal with a hospital-grade disinfectant. For more information, please click here: <https://fox28media.com/news/local/hilton-head-island-airport-further-covid-19-protections>
- ❖ AIRLINES TRENDS:
 - We continue to monitor trends at the airport in light of Covid-19.
- ❖ ONLINE PAYMENT OPTION:
 - Hilton Head Island Airport has been working with Beaufort County Treasury Office to set up an online payment program for the airport's vendors, contractors, badging applicants and airport hangar tenants. We are hoping for implementation on October 1st, 2020. More details to follow.
- ❖ PART 139 INSPECTION:
 - Annual FAA airport certification safety inspection was completely virtually this year. The results of the latest Part 139 inspection continue to highlight the level of commitment and dedication that the team at Hilton Head Island Airport has to achieving the highest safety standard. A shout-out to Senior Operations Officers and Rescue Firefighters for ensuring that the airport has standardized runway safety areas, that it conforms to stringent lighting and marking standards, and that airport personnel receive proper training in airport operations.
- ❖ STAFF ADDITION:
 - We are happy to announce that we hired a new Assistant Director for the Airports Department.
- ❖ PROJECT UPDATES:
 - HXD Commercial Terminal
 - Stakeholder Presentation meeting on August 19, 2020
 - We will have some pictures of the new design concept of the terminal in a few weeks
 - HXD Commercial Ramp Expansion
 - First step: It has received Finance Committee Approval
 - Next step: It moves to County Council Meeting
 - Final Step: Contract will be formally awarded to the successful bidder
 - Funding: 100% Covered by FAA - Grant 46 Pending (FY 2020 project)
 - HXD Campus Entrance Improvements:
 - Completed in August 2020

Charts were previously submitted for AvGas, Jet A sales, Total Aircraft Operations and Enplanements.
/Deplanements.

Unfinished Business

N/A

New Business

1. TOWN OF HILTON HEAD ISLAND 2021 ACCOMODATIONS TAX, GRANT APPLICATION APPROVAL FOR HILTON HEAD ISLAND AIRPORT

A Motion was made by Barry Wilbur to move forward the 2021 ATAX Application to the Town of Hilton Head Island, seconded by Leslie Adlam Flory. The vote was FOR – Howard Ackerman, James Buckley, Dan Ahern, Anne Esposito, Barry Wilbur, Leslie Adlam Flory, Mark Bailey, Brian Turrisi, Chris Butler and Trey Ambrose.

AGAINST – None. ABSTAINED – None. ABSENT- None.

THE MOTION FOR APPROVAL PASSES.

2. APPROPRIATE ATTIRE IN AIRPORTS BUILDINGS

A Motion was made by Howard Ackerman to approve Mr. Rembold to create a signage “Appropriate attire and footwear are required at HXD Airport”, seconded by Barry Wilbur. Roll call vote.

The vote was FOR – Trey Ambrose, Chris Butler and Barry Wilbur.

AGAINST – Leslie Adlam Flory, Brian Turrisi, Howard Ackerman, Mark Bailey and Anne Esposito.

ABSTAINED – Dan Ahern and James Buckley.

ABSENT- None.

THE MOTION FAILED WITH 3 VOTES IN FAVOR, 5 VOTES AGAINST AND 2 ABSTENTIONS.

3. USE OF REVENUE FROM ARW OPEN HOUSE FOR TERMINAL LOBBY IMPROVEMENTS

A motion was made by Chris Butler to approve utilization of the open house funds for terminal lobby improvements, seconded by Dan Ahern. The vote was FOR – Howard Ackerman, James Buckley, Dan Ahern, Anne Esposito, Barry Wilbur, Leslie Adlam Flory, Mark Bailey, Brian Turrisi, Chris Butler and Trey Ambrose.

AGAINST – None. ABSTAINED – None. ABSENT- None.

THE MOTION FOR APPROVAL PASSES.

Chairman Update

1. Finance

Members: Howard Ackerman (Chair), Dan Ahern, Anne Esposito, Chris Butler and Brian Turrisi.

- ◆ The Finance Committee has nothing new to report this month. They will keep the board informed of any new developments.

2. Communications and Marketing

Members: Jim Buckley (Chair), Barry Wilbur and Brian Turrisi

- ◆ The Communications and Marketing Committee has nothing new to report this month. They will keep the board informed of any new developments.

3. Passenger Service Committee

Members: Anne Esposito (Chair) and Leslie Adlam Flory

The Passenger Service Committee has nothing new to report this month. They will keep the board informed of any new developments.

4. **ARW Facilities Use and Improvement**

Members: Chris Butler (Chair), Dan Ahern, Mark Bailey and Trey Ambrose

- ◆ The ARW Facilities Use and Improvement Committee will schedule a meeting to discuss the ground leases at ARW in the near future. They will keep the board informed of any developments.

5. **The Hilton Head Island Airport General Aviation Improvement Committee**

Members: Howard Ackerman, Brian Turrisi and Barry Wilbur.

This Committee will focus on improvements on the General Aviation side of HXD only.

- ◆ The Hilton Head Island General Aviation Improvement Committee has nothing new to report this month. They will keep the board informed of any new developments.

Public Comments

Public comment was given by Mr. David Ames.

Next Meeting

September 17, 2020 | 1:30 pm | WebEx Meeting | For more information, please click here:

www.beaufortcountysc.gov/events/2020/09/Airport%20Board-20-09-17.html

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Motion to adjourn was made at 2:42 pm and was passed unanimously.