MINUTES

Beaufort County Airports Board

July 16, 2020 | 1:30 pm | WebEx Meeting called to order by Chairman Howard Ackerman

In Attendance

Howard Ackerman, Dan Ahern, James Buckley, Barry Wilbur, Brian Turrisi, Anne Esposito, Leslie Adlam Flory, and Mark Bailey.

Absent: Chris Butler, Trey Ambrose.

County Staff: Jon Rembold, Airports Director; Elena Milbrandt, Airports Administrative Assistant; Stewart Rodman - Chairman Beaufort County Council.

Public: Glenn Stanford – Town of Hilton Head Island Council Member; David Ames - Town Council liaison to Airports Board; Judy Elder – Talbert, Bright and Ellington, Inc; Ben Klimko – Signature Flight Support.

Approval of Agenda

Motion: Mr. Ackerman made a motion to accept the agenda. The vote was FOR – Howard Ackerman, James Buckley, Brian Turrisi, Barry Wilbur, Dan Ahern, Anne Esposito, Leslie Adlam Flory and Mark Bailey. The agenda was approved as distributed.

AGAINST – None. ABSENT – Chris Butler, Trey Ambrose.

Approval of Minutes

Motion: Mr. Ackerman made a motion to accept July 16, 2020 meeting minutes. The vote was FOR – Howard Ackerman, Brian Turrisi, James Buckley, Barry Wilbur, Dan Ahern, Anne Esposito, Leslie Adlam Flory, and Mark Bailey. The minutes were approved as distributed.

AGAINST – None. ABSENT – Chris Butler, Trey Ambrose.

Public Comments

There were no public comments offered.

Director's Report - Beaufort County Airport Project Update

❖ PAPI Flight Check – Scheduled for Friday, July 24, 2020.

❖ Aviation Week with Open House – August 15, 2020: In recognition of South Carolina Aviation Week, Beaufort County and Beaufort Aviation Association will honor the Tuskegee Airmen and other American aviators and crew who made victory possible in World War II 75 years ago. The public is invited to attend an open house on Saturday, Aug. 15, 2020, from 10 a.m. to 1 p.m. at the Beaufort County Airport, 39 Airport Circle, Lady's Island, where a commemorative ceremony will

be held. The open house will feature free airplane rides, aircraft displays on the tarmac, and a welcome tent with exhibitors. Prior to the event, runners and walkers will take part in the Run the Runway 5K, starting at 7:30 a.m. For more information please click here: www.beaufortcountysc.gov/news/2020/07/beaufort-county-airport-to-celebrate-aviation-week-with-open-house.html

- ❖ Beaufort County Airport Name Change: The new name of the Beaufort County Airport will be announced by the Airport Director at the Open House on August 15, 2020.
- ❖ Fuel prices: Competitive prices were announced in an effort to increase traffic at Beaufort County Airport.
- ❖ Eagle Scout Flagpole Project at ARW: There was an improvement project completed by the Boy Scouts which consisted of building of retaining wall, installing a paver patio to enhance the airport building. We are grateful to the scouts who donated their time and labor and the local businesses who donated equipment and materials. A special thanks to Trey Ambrose with Pro-Slab, Inc., Mr. Jennings of Easy Rentals and Tom Curry of Lowcountry Pavers. This new addition greatly improves the look of the building.

Charts were previously submitted for AvGas, Jet A sales and aircraft operations.

Director's Report – Hilton Head Island Airport Project Update

- ❖ Hilton Head Island-Bluffton Chamber of Commerce - Path Forward Readiness Plan: The Hilton Head Island-Bluffton Chamber of Commerce, in partnership with the business community, town governments and residents, established the Path Forward Readiness Plan. This plan includes best practice protocols designed to help reduce the risk of virus transmission. Learn more through the Department of Health and Environmental Control (DHEC). Hilton Head Island Airport and Signature Flight Support took the pledge seal and promised to create a safe and clean environment for travelers to explore and enjoy "America's Favorite Island".

- ❖ Airlines trends –The flight numbers have picked up since May. American Airlines added more flights over the weekend (DFW, PHL and ORD). There are no restrictions on their seat capacity. Delta is self-restricting capacity by selling just 60% of their seats. We continue to monitor trends at the airport in light of Covid-19.

- ❖ Hilton Head Island Airport Path Forward Digital Marketing Program: Hilton Head Island Airport has been working with Hilton Head Island – Bluffton Chamber of Commerce to begin a 6-month digital campaign program for the development of the airport. This is an effort to increase brand awareness, offer value-add promotions and enhance airport customer experience. This campaign is starting this week and we are hopeful to see good results.

- ❖ Part 139 Inspection: Annual FAA's airport certification safety physical inspection still to be determined. Meanwhile, electronic documents have been submitted to FAA. More to follow soon.

- ❖ Projects Update:

    - o HXD Commercial Terminal
        - ▪ Grant 45 received $10,000,000.00
        - ▪ Funding Gap – We encourage all our board members to work with their state and county legislators and request that they support continued funding of Hilton Head Island Airport and ongoing projects. There is a federal relief money coming to the states in response to

the pandemic. Hilton Head Island Airport has to continue to support its tourism economy by completing of expansion of the commercial terminal.

- o HXD Commercial Ramp
    - ▪ Contractor – Award Recommendation
    - ▪ Grant 46 Pending (FY 2020 project)
- o HXD Campus Entrance Improvements: In the final phase of completion. The sign will be installed this week. The landscape and irrigation system installation is completed. The final step will be lighting the sculpture. More to follow soon.

Charts were previously submitted for AvGas, Jet A sales, Total Aircraft Operations and Enplanements.

/Deplanements.

Unfinished Business

N/A

New Business

1. <u>HXD Commercial Ramp – Contract Award Recommendation</u>

A Motion was made by Barry Wilbur to approve the HXD Commercial Ramp Contract Award Recommendation, seconded by Howard Ackerman. The <u>vote was FOR</u> – Howard Ackerman, James Buckley, Dan Ahern, Anne Esposito, Barry Wilbur, Leslie Adlam Flory, Mark Bailey, and Brian Turrisi.

AGAINST – None. ABSTAINED – None. ABSENT- Chris Butler, Trey Ambrose.

THE MOTION FOR APPROVAL PASSES.

2. <u>HXD Marketing Campaign</u>

A Motion was made by Anne Esposito to approve the HXD Marketing Campaign, seconded by Brian Turrisi. The <u>vote was FOR</u> – Howard Ackerman, James Buckley, Dan Ahern, Anne Esposito, Barry Wilbur, Leslie Adlam Flory, and Brian Turrisi.

AGAINST – None. ABSTAINED – Mark Bailey. ABSENT- Chris Butler, Trey Ambrose.

THE MOTION FOR APPROVAL PASSES.

Chairman Update

1. **Finance**

Members: Howard Ackerman (Chair), Dan Ahern, Anne Esposito, Chris Butler and Brian Turrisi.

- ♦ The Finance Committee has nothing new to report this month. They will keep the board informed of any new developments.

2. **Communications and Marketing**

Members: Jim Buckley (Chair), Barry Wilbur and Brian Turrisi

- ♦ The Communications and Marketing Committee has nothing new to report this month. They will keep the board informed of any new developments.

3. **Passenger Service Committee**

Members: Anne Esposito (Chair), Leslie Adlam Flory, and Blakely Williams

- ♦ The Passenger Service Committee has nothing new to report this month. They will keep the board informed of any new developments.

4. **ARW Facilities Use and Improvement**

Members: Chris Butler (Chair), Dan Ahern, Mark Bailey and Trey Ambrose

- ♦ The ARW Facilities Use and Improvement Committee has nothing new to report this month. They will keep the board informed of any developments.

5. **The Hilton Head Island Airport General Aviation Improvement Committee**

Members: Howard Ackerman, Brian Turrisi and Barry Wilbur.

This Committee will focus on improvements on the General Aviation side of HXD only.

- ♦ The Hilton Head Island General Aviation Improvement Committee has nothing new to report this month. They will keep the board informed of any new developments.

Public Comments

Public comment was given by Mr. David Ames and Mr. Glenn Stanford.

Next Meeting

August 20, 2020|1:30 pm |WebEx Meeting| For more information, please click here: https://www.beaufortcountysc.gov/events/2020/08/Airport%20Board-20-08-20.html

Contact us –Social Media

Please like and share our Facebook page & Instagram page. Check out our Website page as well.

Motion to adjourn was made at 2:10 pm and was passed unanimously.