

MINUTES

Beaufort County Airports Board

April 16, 2020 | 1:30 pm | Webex Meeting called to order by Chairman Howard Ackerman

In Attendance

Howard Ackerman, Dan Ahern, James Buckley, Barry Wilbur, Leslie Adlam Flory, Trey Ambrose, Brian Turrisi, Anne Esposito, Chris Butler and Mark Bailey.

Absent: None.

County Staff: Jon Rembold, Airports Director; Elena Milbrandt, Airports Administrative Assistant; Stewart Rodman – County Council liaison to Airports Board.

Public: Glenn Stanford – Town of Hilton Head Island Council Member; David Ames - Town Council liaison to Airports Board ; Judy Elder – Talbert, Bright and Ellington, Inc; Ben Klimko – Signature Flight Support.

Approval of Agenda

Motion: It was moved by Mr. Ackerman and seconded by Ms. Esposito that the Agenda be adopted. The vote was FOR – Howard Ackerman, Leslie Adlam Flory, James Buckley, Brian Turrisi, Barry Wilbur, Dan Ahern, Trey Ambrose, Chris Butler, Anne Esposito and Mark Bailey. The agenda was approved as distributed.

AGAINST – None. ABSENT – None.

Approval of Minutes

Motion: It was moved by Mr. Wilbur and seconded by Mr. Butler that the January 16, 2020 meeting minutes be approved. The vote was FOR – Howard Ackerman, Brian Turrisi, James Buckley, Barry Wilbur, Leslie Adlam Flory, Dan Ahern, Trey Ambrose, Chris Butler, Anne Esposito and Mark Bailey. The minutes were approved as distributed.

AGAINST – None. ABSENT – None.

Public Comments

There were no public comments offered.

Director's Report - Beaufort County Airport Project Update

- ❖ Beaufort County Airport New Website: www.beaufortcountyairport.com/ debuted in March 2020.

Charts were previously submitted for AvGas, Jet A sales and aircraft operations.

Director's Report – Hilton Head Island Airport Project Update

- ❖ COVID-19: Mr. Rembold briefed the board members on the impact of COVID-19 and its effect on the airport business.
- ❖ Thank you: Mr. Rembold expressed a heartfelt thank you to our brave front liners (including the trained aircraft rescue firefighters, airport operations team, field maintenance staff, airline ticket agents, security forces including TSA and LEO's and may more) for keeping the airport operational, safe and secure.
- ❖ TSA updates: The Department of Homeland Security recently announced an extension of time to obtain a REAL ID – compliant driver's license. The new deadline is October 1, 2021. For more information, please click on www.tsa.gov/real-id. TSA is allowing passengers to bring hand sanitizer up to 12oz in carry-on bags until further notice. Passengers can expect that these containers will need to be screened separately, which may add time to the checkpoint screening experience.
- ❖ 2020 FAA CARES ACT: Mr. Rembold briefed the board members on the CARES Act for Hilton Head Island Airport.
- ❖ Campus Entrance Improvements: This project is moving along as planned. As of now, the project is more than 50% completed.
- ❖ HXD FIDS (Flight Information Display System): To be installed at the terminal soon. More information to follow.
- ❖ Hunter Road Property Road Acquisitions update: 2 recently purchased properties have completed closing and another one will close shortly.
- ❖ The Hilton Head Island Airport's website: The website has been updated with the South Carolina Department of Health and Environmental Control Covid-19 information in order to assist the travelers with latest information.

Charts were previously submitted for AvGas, Jet A sales, Total Aircraft Operations and Enplanements /Deplanements.

Unfinished Business

N/A

New Business

1. HXD ORDINANCE FOR AIRPORT TENANT LEASES

The Hilton Head Island Airport and Beaufort County will offer tenants a lease until December 31, 2020. In order to provide a lease to tenants on property that is owned by the County, an ordinance is required. That ordinance and the associated lease require three readings at County Council (tentatively set for: April 27, 2020, May 11, 2020 & May 26, 2020).

A Motion was made by Howard Ackerman to approve the Ordinance for airport tenant leases, seconded by Anne Esposito. The vote was FOR – Howard Ackerman, Dan Ahern , Anne Esposito, Barry Wilbur, Chris Butler, Leslie Adlam, Mark Bailey, Brian Turrisi, Jim Buckley and Trey Ambrose.

AGAINST – None. ABSENT - None.

THE MOTION FOR APPROVAL PASSES.

2. ELECTION OF BCAB VICE-CHAIRMAN

MOTION: Trey Ambrose made a motion to propose Chris Butler as a new Vice-chairman, seconded by Barry Wilbur.

FOR - Howard Ackerman, Anne Esposito, Mark Bailey, Barry Wilbur, Dan Ahern, Leslie Adlam Flory, Brian Turrisi, Trey Ambrose, and Jim Buckley.

AGAINST - None. ABSTAINED - Chris Butler. ABSENT- None

MOTION APPROVED.

3. ELECTION OF BCAB CHAIRMAN

MOTION: Jim Buckley made a motion to propose Howard Ackerman continue as Chairman for one more term, seconded by Brian Turrisi.

FOR - Anne Esposito, Mark Bailey, Barry Wilbur, Dan Ahern, Leslie Adlam Flory, Brian Turrisi, Trey Ambrose, Chris Butler and Jim Buckley.

AGAINST - None. ABSTAINED - Howard Ackerman. ABSENT - None

MOTION APPROVED.

Chairman Update

Wright Brothers Master Pilot Award – Dan Ahern recently received the prestigious Wright Brothers Master Pilot Award from the Federal Aviation Administration for safe flying for more than 50 years. We would like to congratulate Dan Ahern on receiving this highly regarded award!

1. Finance

Members: Howard Ackerman, Dan Ahern, Anne Esposito, Chris Butler and Brian Turrisi.

Project update:

- ◆ The Finance committee will keep the board informed of any developments.

2. Communications and Marketing

Members: Jim Buckley (Chair), Barry Wilbur and Brian Turrisi

Project update:

- ◆ Volaire Aviation Consulting Agreement – An in-depth study of the agreement has been conducted by the Marketing Committee. A list of questions was submitted to Volaire Aviation Consulting and a detailed response was received. Based on this response, a follow up telephone conference with Mr. Rembold and Mr. Ackerman, was conducted. The results of the agreement analysis and the substance of the conference call above were shared with the committee members. Since comprehensive marketing consulting services are provided by Volaire, the Marketing Committee recommends that it review and redefine its role. More information will follow at a later meeting.

3. Passenger Service Committee

Members: Anne Esposito (Chair), Leslie Adlam Flory

Project update:

- ◆ Leslie Flory Adlam reported on the Valerie Wilson Travel event held in January, 2020. She thanked Board Member Jim Buckley for arranging a Hilton Head Island Airport invitation to the event held at the Westin Hotel. The Airport was represented by Leslie Flory Adlam and Howard Ackerman. Adlam

reported on the outstanding attendance by seasoned travelers and on the very positive comments they made regarding the newly expanded flight schedules by American, Delta and United Airlines. Questions from attendees about the expanded space for the terminal, parking issues and lighting issues were all discussed.

- ◆ The committee will keep the board informed of any developments.

4. ARW Facilities Use and Improvement

Members: Chris Butler (Chair), Dan Ahern, Mark Bailey and Trey Ambrose

Project update:

- ◆ Helped develop a per square foot price for a ground lease for box hangar or other hangars so that we can attract investment into ARW- Our Committee will be proposing a revision for the Director's consideration.
- ◆ The committee assisted in creating an updated website for ARW – This project is complete.
- ◆ Parking Lot Agreement – The committee members will develop a draft for Mr. Rembold's consideration.
- ◆ Hangar maintenance form and further use of clickers for gate access- Clickers are now available to order.
- ◆ Developed a procedure for a waiting list that is reflective of the need for hangars at ARW – This project is completed.
- ◆ Assisted in developing a procedure to mow the north side of the runway to minimize wildlife interference with airport operations – Completed activity and committee will continue to monitor.
- ◆ Suggested increasing fees to help finances at ARW- Board approved fees in email vote after October Board meeting.
- ◆ Recommended lighting Upgrade on ramp and parking lot – This project is complete.

5. The Hilton Head Island Airport General Aviation Improvement Committee.

Members: Howard Ackerman, Brian Turrisi and Barry Wilbur.

This Committee will focus on improvements on the General Aviation side of HXD only

- ◆ Project Update: The Hilton Head Island General Aviation Improvement committee will keep you informed of any developments.

Public Comments

Mr. David Ames made a brief comment about the terminal project.

Next Meeting

May 21, 2020 | 1:30 pm | Beaufort County Government Building, County Council Chambers (within realm of possibility), Administration Building 100 Ribaut Road, Beaufort, SC or via Cisco Webex. For more information, please click here:

www.beaufortcountysc.gov/events/2020/05/Airport%20Board-20-05-21.html

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Motion to adjourn was made at 2:42 pm and passed unanimously.