

AIRPORTS BOARD

August 15, 2019

The electronic and print media were duly notified in
Accordance with the State Freedom of Information Act

Notification: To view video of full discussion of this meeting please visit
http://beaufort.granicus.com/ViewPublisher.php?view_id=2

The Airports Board met on August 15, 2019, at 1:30 p.m. at the Town of Hilton Head, Council Chambers. Chairman Ackerman called the meeting to order and led the attendees in the Pledge of Allegiance.

ATTENDANCE

Airports Board Members: Howard Ackerman, Leslie Adlam Flory, Mark Bailey, Brian Turrisi, Barry Wilbur, Dan Ahern, Blakely Williams, Chris Butler, Trey Ambrose. Absent: Anne Esposito, James Buckley.

County Staff: Jon Rembold, Airports Director; Elena Milbrandt, Airports Administrative Assistant; Renee' Ford - Airport Security Coordinator.

Public: David Ames – Town Council liaison to Airports Board; Glenn Stanford – Town Council Member - Hilton Head Island Town; Benjamin Klimko – Signature Flight Support; Leslie Richardson –The Richardson Group.

MOTION ADOPTION OF AGENDA

Motion: It was moved by Mr. Wilbur and seconded by Mr. Ahern that the Agenda be adopted. The vote was FOR – Howard Ackerman, Leslie Adlam Flory, Mark Bailey, Trey Ambrose, Brian Turrisi, Barry Wilbur, Dan Ahern, Blakely Williams, Chris Butler.

AGAINST – None. ABSENT – Anne Esposito, James Buckley.

MOTION PASSED.

MOTION TO ACCEPT MINUTES

Motion: It was moved by Ms. Adlam Flory and seconded by Mr. Wilbur that the July 18, 2019 meeting minutes be approved. The vote was FOR – Howard Ackerman, Leslie Adlam Flory, Brian Turrisi, Mark Bailey, Trey Ambrose, Barry Wilbur, Dan Ahern, Blakely Williams and Chris Butler.

AGAINST – None. ABSENT – Anne Esposito, James Buckley.

MOTION PASSED.

PUBLIC COMMENT

DIRECTOR'S REPORT

BEAUFORT COUNTY AIRPORT PROJECT UPDATE

The Director briefed the board members regarding the AIRFIELD LIGHTING AND ELECTRICAL project at the Beaufort County Airport.

Charts were displayed for AvGas, Jet A sales and aircraft operations.

HILTON HEAD ISLAND AIRPORT PROJECT UPDATE

HANGAR SPACE AGREEMENT: We have implemented a new policy requiring a deposit of \$150 from potential hangar space tenants to secure a place on the hangar waiting list.

ANNUAL FAA PART 139 CERTIFICATION INSPECTION: The annual inspection took place Aug 5-7 at HXD. Report from FAA pending.

COLIGNY PLAZA & HILTON HEAD ISLAND AIRPORT WELCOME EXPERIENCE

Ms. Leslie Richardson on behalf of Coligny Plaza and The Richardson Group gave an overview to the board members regarding the Hilton Head Island Airport Welcome Experience (HHIAWE) at the terminal. Hilton Head Island Airport would like to commend Ms. Richardson for her significant participation and contribution to the past and present airport projects and for being the airport's number one fan.

SC AVIATION WEEK – AUGUST 21, 2019

A shout out to Ms. Leslie Adlam Flory, the Hilton Head Island Airport board member who will coordinate the Customer Appreciation Luncheon event at Signature Flight Support along with Hilton Head Island Airport and South Carolina Aviation Association. This event will be sponsored by the Beach House Resort Hilton Head and it will be featuring a boxed lunch and chef specialty tables from noon to 1:30 p.m. For more information visit our FB page at www.facebook.com/HiltonHeadAirport

PROJECT PROGRESS:

- Campus Revitalization Project: Bids due Aug 27
- The parking lot project is moving through design and review stages
- The Hunter Road Land Acquisition –after all the appraisals have been developed, revised and approved, we will start to generate the offer letters.
- Expedia marketing campaign recently finished. Results will be briefed at a future meeting.

PRESS RELEASE - Hilton Head Island Airport Sets Record Passenger Boarding Numbers in First Half of 2019

Click on the link below for more information:

www.beaufortcountysc.gov/news/2019/08/hilton-head-island-airport-sets-record-passenger-boarding-numbers-in-first-half-of-2019.html

SOCIAL MEDIA ACCOUNTS: Please like, share and comment on our Facebook & Instagram pages.

Charts displayed for AvGas, Jet A sales, Total Aircraft Operations and Enplanements /Deplanements.

AIRPORT’S SECURITY UPDATES – Renee’s Ford, the Security Coordinator gave a presentation to the board members addressing security awareness at Hilton Head Island Airport. All are expected to conform to this policy.

UNFINISHED BUSINESS

NEW BUSINESS

ATAX 2020 APPLICATION IS DUE ON 9/6 -These funds will be used primarily for additional marketing efforts in our “out-markets”. Mr. Rembold asked the board for a recommendation for approval.

Motion: Mr. Wilbur made a recommendation to move forward the approval for ATAX submittal application, seconded by Mr. Turrisi. FOR – Howard Ackerman, Mark Bailey, Barry Wilbur, Trey Ambrose, Chris Butler, Dan Ahern, Leslie Adlam Flory, Blakely Williams and Brian Turrisi. AGAINST – None. ABSENT – Anne Esposito, Jim Buckley
RECOMMENDATION APPROVED.

HIRED SECURITY FIRM – Mr. Rembold briefed the board members regarding the necessity of providing security guard service at the Hilton Head Island Airport. More active patrols needed due to the increased number of passengers.

VOLAIRE AVIATION CONSULTING – Recommendation for Continuing Air Service Development and Marketing Services Agreement Award.

Mr. Rembold briefed the board members and he recommended it to the Board for approval.
Motion: Mr. Wilbur made a motion to recommend the continuation of the air service development and marketing services agreement, seconded by Ms. Williams. FOR – Howard Ackerman, Dan Ahern, Trey Ambrose, Leslie Adlam Flory, Blakely Williams, Mark Bailey, Brian Turrisi and Barry Wilbur. AGAINST – Chris Butler. ABSENT – Anne Esposito, Jim Buckley
RECOMMENDATION APPROVED.

CHAIRMAN UPDATE:

- **Finance**
 - Members: Howard Ackerman, Dan Ahern, Anne Esposito, and Chris Butler

- The Finance committee will keep you informed of any developments.
- **Communications and Marketing**
 - Members: Jim Buckley (Chair), Barry Wilbur and Brian Turrisi
 - Projects updates: Continuing to work on the previously proposed projects.
- **Passenger Service Committee**
 - Members: Anne Esposito (Chair), Leslie Adlam Flory, and Blakely Williams
 - Suggested projects: SC Aviation Week Event – August 21, 2019 held at Signature Flight Support and sponsored by Beach House Resort Hilton Head Island.
- **ARW Facilities use and Improvement**
 - Members: Dan Ahern (Chair), Chris Butler, Mark Bailey and Trey Ambrose
 - Project update: Ground lease for private investments for hangars if the Beaufort County wouldn't agree to build these hangars; hangar waiting list agreement has been sent out/we are waiting for the potentials tenants' feedback; wild life issues at the airport – have greatly improved due to airfield maintenance.

PUBLIC COMMENTS

FUTURE MEETINGS

The next meeting will be held on September 19, 2019, 1:30pm, Town of Hilton Head, Town Council Chambers.

Meeting adjourned at 2:42 PM.