

AIRPORTS BOARD

May 17, 2018

The electronic and print media were duly notified in
Accordance with the State Freedom of Information Act

Notification: To view video of full discussion of this meeting please visit
http://beaufort.granicus.com/ViewPublisher.php?view_id=2

The Airports Board met on Thursday, May 17, at 1:30 p.m. at Town of Hilton Head, Council Chamber. Chairman Wallace called the meeting to order and led the attendees in the Pledge of Allegiance.

ATTENDANCE

Airports Board Members: Wally Wallace, Rich Sells, Dan Ahern, Anne Esposito, Leslie Adlam Flory, Blakely Williams, Mark Bailey and Barry Wilbur (Absent: Lex Brown, Jim Buckley, and Howard Ackerman)

County Staff: Jon Rembold, Airports Director; Renee' M. Ford, Airports Administrative Assistant; Town Councilman John McCann; Beaufort County Councilmen, Stu Rodman and Steve Fobes.

Public: Judy Elder - Talbert, Bright and Ellington; Mike Peery – Signature Flight Support; Ariana Pernice – Hilton Head Bluffton Chamber of Commerce

MOTION ADOPTION OF AGENDA

Motion: It was moved by Mr. sells and seconded by Ms. Esposito that the Agenda be adopted. The vote was FOR – Wally Wallace, Rich Sells, Dan Ahern, Anne Esposito, Leslie Adlam Flory, Blakely Williams, Mark Bailey and Barry Wilbur. AGAINST – None. ABSENT – Lex Brown, Jim Buckley, and Howard Ackerman.

MOTION PASSED.

MOTION TO ACCEPT MINUTES

Motion: It was moved by Mr. Wilbur and seconded by Ms. Adlam-Flory that the April 19, 2018 meeting minutes be approved. The vote was FOR – Wally Wallace, Rich Sells, Dan Ahern, Anne Esposito, Leslie Adlam Flory, Blakely Williams, Mark Bailey and Barry Wilbur. AGAINST – None. ABSENT – Lex Brown, Jim Buckley, and Howard Ackerman.

MOTION PASSED.

PUBLIC COMMENTS – None

AIRPORT PROJECT UPDATES

LADY'S ISLAND PROJECT UPDATE

RW 7 OBSTRUCTION REMOVAL PROJECT:

Mr. Rembold stated the fieldwork started February 2018. The project paused due to legal issues with two property owners; will resume when those matters are resolved.

AIRFIELD ELECTRICAL PROJECT – Bid scheduled for this summer; 3 to 6 months.

HANGAR MAINTENANCE – Installed new exterior lighting and repaired several doors.

Charts were displayed for AvGas, Jet A sales and aircraft operations.

HILTON HEAD PROJECT UPDATE

TRANSITION TO JET SERVICE – Mr. Rembold stated American Airlines jet service will begin July 5th, 2018. Coordinating with TSA and American Airlines the logistics; ramp space, sterile area, TSA baggage x-ray machine, adjusting lobby space for processing passenger check-in.

COMMERCIAL TERMINAL RENOVATION – Mr. Rembold stated we are working on identifying the immediate and near future improvements to accommodate jet service with a single airline.

RWY21 OBSTRUCTION REMOVAL PROJECT UPDATE – Tree removal on St. James Baptist Church property is complete.

Runway Extension Area Prepared for Asphalt – The asphalt project is near completion. **EMAS installation** completed for runway 21 and runway 3 is underway next.

154 BEACH CITY ROAD – Design process is with Town of Hilton Head for approval.

RW3 PROJECT UPDATE – Properties on south end 100% demolished; grading and drainage – phase 1 95% complete & phase 2 20% complete. Phase 1 of asphalt anticipated to be complete by May 31st.

Charts displayed for AvGas, Jet A sales, Total Aircraft Operations and Enplanements/Deplanements. Note: Total Ops slightly down due to nighttime closure.

DIRECTOR'S REPORT

American Airlines Site Visit – April 25: We were able finalize location of counters, electrical power, relocating kiosk, relocating counter in sterile area.

TSA Site Visit – May 2: TSA was able to finalize plans for location of baggage x-ray machine, electrical and staffing in preparation of new jet service.

Publicity Related to Coming Jet Service – Mr. Rembold stated HXD would have newspaper, magazine, and television station coverage for first jet service.

UNFINISHED BUSINESS

HXD Security Improvement - Contract has been issued.

NEW BUSINESS

Talbert, Bright & Ellington Tree Mitigation – The board reviewed Work Authorization 2119-1703 prior to the meeting. Mr. Rembold summarized WA 17-03 Tree Mitigation; asked the board for a recommendation for approval.

Motion: Mr. Sells made a recommendation to move forward the approval for Talbert, Bright & Ellington to prepare design plans and develop the necessary documents, second by Ms. Esposito. FOR – Wally Wallace, Rich Sells, Dan Ahern, Anne Esposito, Leslie Adlam Flory, Blakely Williams, Mark Bailey and Barry Wilbur. AGAINST – None. ABSENT – Lex Brown, Jim Buckley, and Howard Ackerman.

RECOMMENDATION PASSED.

Award Recommendation-Airport Consultant - The board reviewed the qualifications for Airports Consultant for Beaufort County Airports prior to the meeting. Mr. Rembold summarized the evaluation process and the committee recommendations.

Motion: Mr. Wilbur made a motion to endorse the Airports Consultant plan, second by Ms. Adlam Flory. FOR – Wally Wallace, Rich Sells, Dan Ahern, Anne Esposito, Leslie Adlam Flory, Blakely Williams, Mark Bailey and Barry Wilbur. AGAINST – None. ABSENT – Lex Brown, Jim Buckley, and Howard Ackerman.

MOTION PASSED.

Consideration of Marketing Agreement with Volaire

Mr. Rembold stated HXD currently does not have a means to conduct marketing work on behalf of the airport or in support of tenants (airlines). HXD asked Volaire to provide a proposed scope of services. The proposal provided a blueprint for actions related to the start of jet service with American Airlines.

The board discussed the proposed agreement and unanimously agreed to move forward with further discussions of the marketing agreement. A formal agreement would come back to the BCAB for approval.

Automated Gate at Beaufort County Airport

Due to the Super Walmart and increase in traffic on Airport Road, the Beaufort Aviation Association will generate funding and seek a contractor to install automated gate at ARW. The association has \$15k to-date; will seek grant funding from private source(s); Joel Philips & Mr. Rembold will have to approve contract; legal and Beaufort County Council review will be necessary before making any deal final.

Motion: Mr. Wilbur made a motion to endorse funding from outside source for automated gate, second by Ms. Esposito. FOR – Wally Wallace, Rich Sells, Dan Ahern, Anne Esposito, Leslie Adlam Flory, Blakely Williams, Mark Bailey and Barry Wilbur. AGAINST – None. ABSENT – Lex Brown, Jim Buckley, and Howard Ackerman.

MOTION PASSED.

PUBLIC COMMENTS – None

FUTURE MEETINGS

The next meeting will be held June 21, 2018, 1:30pm, Beaufort County Government Building, County Council Chambers.

ADJOURNMENT – 2:25 PM