

# AIRPORTS BOARD

April 21, 2016

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The Airports Board met on Thursday, April 21, 2016 at 1:30 p.m. in the Council Chambers at the Town of Hilton Head Island. Vice-Chairman Viventi called the meeting to order and led the attendees in the Pledge of Allegiance.

## **ATTENDANCE**

Airports Board Members: Gregory Viventi, Dan Ahern, Rich Sells, Will Dopp, Anne Esposito, Leslie Adlam, and Blakely Williams (Absent: Jim Buckley, Wally Wallace and Gerry Costa).

County Staff: Jon Rembold, Airports Director; Renee' Ford, Administrative Assistant; Thomas Keavney, Beaufort County Attorney; John McCann, Town of Hilton Head Island, Councilman.

Public: Judy Elder - Talbert, Bright and Ellington; Residents: Ron Smetak; Eleanor Lightsey; Benji Gray; Jerry Burris; Steve Andrews – Andrews Engineering.

## **MOTION TO ACCEPT AGENDA**

**Motion:** It was moved by Mr. Dopp, seconded by Mr. Sells that the April 21, 2016 agenda be approved. The vote was: FOR – Gregory Viventi, Dan Ahern, Rich Sells, Will Dopp, Anne Esposito, Leslie Adlam, and Blakely Williams. AGAINST – None. ABSENT: Jim Buckley, Wally Wallace and Gerry Costa. MOTION PASSED.

## **MOTION TO ACCEPT MINUTES**

**Motion:** It was moved by Mr. Sells, seconded by Ms. Esposito that the March 17, 2016 minutes be approved. The vote was: FOR – Gregory Viventi, Dan Ahern, Rich Sells, Will Dopp, Anne Esposito, Leslie Adlam, and Blakely Williams. AGAINST – None. ABSENT: Jim Buckley, Wally Wallace and Gerry Costa. MOTION PASSED.

**PUBLIC COMMENTS** – None.

## **LADY'S ISLAND AIRPORT REPORT**

Mr. Rembold reported on the fuel sales and operations for the Lady's Island Airport for March 2016; ARW total was over 3,000 gallons more than last year! An excellent month!

## **HILTON HEAD ISLAND AIRPORT REPORT**

Mr. Rembold gave the fuel, tower and operations reports for March 2016. Despite a wet month, fuel is up from March 2015. Mr. Dopp stated March fuel is the best in four (4) years!

During Heritage week, Signature serviced over 200 planes and flowed over 32,000 gallons of fuel.

## **PROJECT SCHEDULE UPDATE**

### **LADY'S ISLAND PROJECT UPDATE**

Mr. Rembold reported on the status of the tree trimming at end of RWY 7 on Lady's Island. The plan is to advertise bid in late Spring, early Summer; award late Summer or early Fall.

Mr. Ahern asked as a follow up, if Talbert & Bright checked with the FAA regarding the sea level elevation issue. Mr. Rembold stated, it was not in the environmental assessment and the FAA has not been mandated to address the issue. Mr. Rembold will be having a meeting with the FAA in May and will approach the sea level elevation issue at that time.

### **HILTON HEAD PROJECT UPDATE**

Mr. Rembold showed several pictures of RWY 03 tree removal, demolition of 21 Dillon Rd., TWY A + Ramp Replacement - storm drainage installation; and the new aircraft Parking Ramp – Rock Base.

**RWY 21 Obstruction Removal** – Mr. Rembold reported on RWY 21 north end; tree trimming and removal has begun behind the former Deep Well building. Notices to the property owners have been sent out informing them when to expect the surveyor and the arborist to identify trees. The crew will begin work shortly afterward.

### **RUNWAY 03/21 EXTENSION (Both Runway Ends)**

Mr. Rembold reported on the runway extension project. We were looking at how to phase this project based on FAA funding. FAA has provided funding for the design and begin work on the north end of runway, as well as, the drainage ditch project between the runway and TWY Foxtrot; these will be done together. The design for the drainage ditch has begun and the design for the RWY extension should be completed circa June 2016. Tentatively, evaluations of the proposals should be in July 2016.

**Mr. Sells** asked if new construction will begin May 2017. Mr. Rembold stated if bids come in July and goes through the county council, we should have it approved and be ready to execute a contract in September 2016 and be ready to start a new contract.

**Ms. Elder** confirmed the dates and stated we are ahead of schedule. **Mr. Sells** asked when the full length of the runway will be completed. **Ms. Elder** response was, late 2017 or early 2018. **Mr. Viventi**, asked once RWY 21 is completed, will we be able to use the extra length or wait until RWY 03 is completed. Mr. Rembold stated we should be able to use the extra length we gain from RWY 21.

## **DIRECTOR'S REPORT**

**Director Presentations** – Mr. Rembold reported Congressman Sanford visited Hilton Head Island Airport. He thanked Ms. Adlam in assisting with the Chamber of Commerce in arranging Congressman Sanford visit. Ms. Adlam mentioned Hannah Horne and Bill Miles, both from the Chamber, who were involved in coordinating the meeting. They were the ones who strongly encouraged the Congressman to visit the airport. Mr. Rembold stated it was nice to have Congressman Sanford to see the airport and observe some of what we're doing with the FAA funding. This visit also gave us insight on Congressman Sanford thoughts on the FAA reauthorization bill and PFC (Passenger Facility Charge).

**HHI Republican Club** – Mr. Rembold spoke at the HHI Republican Club. He gave the audience an airport update; letting them know what we do and the operations that takes place on the airport. It was a good opportunity to talk to people, who are engaged in the community, and willing to be good ambassadors for the airport.

**Republic Parking App** – Mr. Rembold reported Republic Parking will be launching a new app for parking at the airport. They're working with a software company in Chattanooga where they're based and the app will allow further flexibility for our passengers. Stay tuned for updates.

**Ms. Adlam** asked if the app was free and Mr. Rembold's response was, yes.

**Annual Table Top Part 139 & Security Table Top Part 1542** – Mr. Rembold reported we had our annual Table Top Part 139 and Security Table Top Part 1542, conducted by Chief Larry Yeager. Chief Yeager has to present scenarios where the different organizations explain their role, what they are responsible for and how they interact with one another. The Airlines, TSA, ARFF, HH Fire Department, FBI, ATCT rep., BCSO and SWAT Team rep were in attendance. Kudos to Chief Yeager; next year we will have a live fire drill.

### **NEW BUSINESS – Presentation from Lipman Produce**

Mr. Rembold introduced Mr. Andrews, from Andrews Engineering in Beaufort. Lipman Produce is a large plant that harvests and transports tomatoes from Lady's Island. It is located at the corner of Airport Circle and HWY 21. A super Wal-Mart is being built directly across from Lipman, which will create a traffic hassle for the company. Mr. Andrews, will present an option to help alleviate some of the future traffic and safety issues.

Mr. Andrews presented a diagram using part of Lady's Island Airport property as an option to alleviate some of the traffic issues and to keep the tomato production going with limited obstruction. The proposed traffic pattern will help with trucks entering and leaving and get them out to the markets safely. The new traffic pattern would be to enter from Sea Island Parkway, asphalt paving to access Airport Circle, part of airport property. Lipman is expected to spend significant capital in road paving, storm sewer/sanitary sewer improvement and is interested in securing a long term lease with the Airport. Andrews Engineering has met with BJWSA and made arrangements to have the water/sewer line extended to pick up both Lipman facility and the mosquito control facility. The new traffic pattern will be effective 2017.

Lipman needs to utilize airport property for a short period each year, between mid June to end of July. **Mr. Ahern** asked if a traffic study has been conducted. Mr. Andrews response was yes; Lipman had a separate study done and has worked with Wal-Mart regarding the traffic.

**Mr. Dopp** inquired if Lady's Island Airport supervisor, Joel Phillips has been briefed. Mr. Andrews stated he has met with Mr. Phillips and Mr. Rembold. Mr. Dopp asked if Lipman operates mainly during the day or evening. Mr. Andrews stated trucks do operate late in the evening to make their day deliveries, the actual processing of tomatoes occur during the day. **Mr. Viventi** asked is there a concern for the congestion off of Hwy 21, during the season for people to access entrance to the terminal. Mr. Andrews stated yes. **Mr. Ahern** asked for clarifications if the current inbound/outbound congestion will go away with the new proposed traffic pattern. Mr. Andrews stated yes, except for the late night/off hours traffic. Lipman wants this to be a win/win solution for both parties.

### **UNFINISHED BUSINESS**

**Avigation Easements** – No report

**PUBLIC COMMENTS** - None

### **FUTURE MEETINGS**

The next Airports Board meeting will be Thursday, June 16, 2016; 1:30 p.m. at the Town of Hilton Head Council Chambers.

**EXECUTIVE SESSION** - No action from Executive Session

**ADJOURNMENT** – 2:30 PM