

AIRPORTS BOARD

November 19, 2015

The electronic and print media were duly notified in
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Notification: To view video of full discussion of this meeting please visit
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The Airports Board met on Thursday, November 19, 2015 at 1:30 p.m. in the Council Chambers at Beaufort County Government Center. Chairman Sells called the meeting to order and led the attendees in the Pledge of Allegiance.

ATTENDANCE

Airports Board Members: Wally Wallace, Jim Buckley, Gregory Viventi, Rich Sells, Allan Rae, Leslie Adlam, Will Dopp, and Anne Esposito (Absent: Gerry Costa, Dan Ahern and Blakely Williams).

County Staff: Jon Rembold, Airports Director; Renee' Ford, Administrative Assistant; Beaufort County Councilman, Stu Rodman.

Public: Judy Elder - Talbert & Bright; Representative from Congressman Mark Sanford office.

MOTION TO ACCEPT AGENDA

Motion: It was moved by Mr. Dopp, seconded by Mr. Viventi that the November 19, 2015 agenda be approved. The vote was: FOR – Wally Wallace, James Buckley, Gregory Viventi, Rich Sells, Allan Rae, Will Dopp, Anne Esposito and Leslie Adlam. AGAINST – None. ABSENT: Gerry Costa, Dan Ahern, and Blakely Williams. MOTION PASSED.

MOTION TO ACCEPT MINUTES

Motion: It was moved by Mr. Viventi, seconded by Ms. Esposito that the October 15, 2015 minutes be approved. The vote was: FOR – Wally Wallace, James Buckley, Gregory Viventi, Rich Sells, Allan Rae, Will Dopp, Anne Esposito and Leslie Adlam. AGAINST – None. ABSENT: Gerry Costa, Dan Ahern, and Blakely Williams. MOTION PASSED.

PUBLIC COMMENTS – None.

LADY'S ISLAND AIRPORT REPORT

Mr. Rembold reported on the fuel sales and operations for the Lady's Island Airport for October 2015; strong month, numbers have continued to grow over the last two years.

Mr. Dopp asked what was the cost of fuel on Lady's Island? Mr. Rae responded by stating it was circa \$4.92.

HILTON HEAD ISLAND AIRPORT REPORT

Mr. Rembold gave the fuel, tower and operations reports for October 2015. Jet A numbers were low due to reduction of flights. Avgas was up.

Mr. Buckley asked for some additional details regarding the HXD Tower Report. Mr. Rembold stated he would get some additional information to Mr. Buckley.

PROJECT SCHEDULE UPDATE

Mr. Rembold along with Ms. Elder reviewed the project schedule updates.

LADY'S ISLAND PROJECT SCHEDULE

- **Lady's Island RWY 07 Obstruction Removal** – will be notifying property owners and will meet them to review the scope of the project. Advertise 12/15/15, Open Bids – 1/2016, Construction Start – 3/2016. Approximately 3 month construction.
- **RWY 07/25 RSA, Parallel Taxiway, Apron, Fuel Farm Relo EA** – Ms. Elder reported there are some minor items to be addressed with a non-aviation Federal agency, but that it should be taken care of soon. Mr. Rae asked if the relocation of fuel farm was in the master plan. Mr. Rembold confirmed that it is in the Master Plan.

HILTON HEAD PROJECT SCHEDULE

- **REILS Relocation (FAA Project)** – New REILS, on RWY 21 end will be installed once the north phase of TWY A project is completed.
- **RWY 21 Off Airport Trees** – Ms. Elder reported lowest bid contractor, removed themselves because they were not in compliant with one of the requirements. Working with the second lowest bidder, All Care Tree Service. Still expecting construction to start circa December 2015-January 2016.
- **RWY 03 Off Airport Trees** – Notifications are underway; Town of Hilton Head Island permit is forthcoming. Contractor ready to start removing trees.
- **Avigation Easement** – Mr. Rembold reported the County has had some correspondence with St. James Baptist Church. The county attorney and avigation easement attorney are working on the documents with St. James Baptist Church. Should have an update in a couple of weeks.
- **TWY A/Replacement Ramp + Tree Removal and RTR Relocation** – Ms. Elder reported we are on schedule. Contractor is ready to go; will shut down between Christmas and New Years. Estimating 12 months for construction.
- **RWY extension and TWY F** – Moving forward, Talbert & Bright responded to comments from Corps of Engrs. Awaiting USACE permit; design is underway, should take 6 to 9 months. The Town of Hilton Head requires us to complete TWY A project before starting another.

Mr. Dopp stated the timeline on the matrix is different than what was being reported. Ms. Elder responded by stating it takes awhile to get the grant in place and negotiate bids.

Mr. Sells asked if Talbert & Bright felt good about their comments to Corps of Engineers. Ms. Elder stated she felt very good about it. Just have to wait to see how long it takes to get the permit.

County Councilman Rodman asked since the Town of Hilton Head requires us to complete one project before starting a new if this will cause a delay. Ms. Elder stated that the project schedule will be largely dictated by the FAA's funding schedule anyway, so that could end up as the primary driver of the schedule.

DIRECTOR'S REPORT

Mr. Rembold reported that he, County Administrator and Deputy County Administrator had a meeting with **FAA Atlanta** reps. Met with the Program Manager and Planner; excellent meeting, was able to work on grant close-out and new rounds of CIPs.

Mr. Rembold attended the **State of the Region Luncheon**. Hilton Head Chamber sponsored the luncheon; the mayor of Hilton Head, David Bennett and the mayor of Bluffton, Lisa Sulka was in attendance. County Council chairman, Paul Sommerville spoke positively about Hilton Head airport and upcoming projects.

Mr. Rembold gave a post **Concours d'Elegance Aero Expo** report. We received positive feedback from the committee and general attendance, as well as those who participated in displaying their aircraft.

Hangar Development – Mr. Rembold reported, we are moving forward on the hangar development; talking to a potential developer.

Mr. Rae asked if this was primary land lease. Mr. Rembold responded yes this will be land lease; working on the details of the lease.

Youth Tour of HXD – Moms and Toddlers from Bluffton came to the airport for a tour. There were approximately 13 toddlers (2 to 6 yrs old) with their moms. Civil Air Patrol brought the plane over and let the children "tour" the cockpit. Our ARFF crew, Esau Brown and Rob Neil brought the fire truck over. Big kids and little kids alike enjoyed the tour.

Leadership Hilton Head – On Veteran's Day, Mr. Rembold spoke, as part of a panel discussion, to discuss regional transportation. The panel got a chance to do some introductions and take Q&A. This was another good opportunity to get in front of a group of smart, influential and well connected folks and tell them the real story. Mr. Rembold took advantage of the opportunity to remind them or to teach them for the first time on how the airports are funded.

New HXD website - Josh Riley from IT department presented a short video of the new website to the County council at Finance Committee. The new website should launch after Thanksgiving.

New Landscape by General Aviation – New landscaping was installed at the General Aviation entrance. Palmetto Electric completed the lighting project and was able to partner with the Town of Hilton Head to install underground wire.

Mr. Rembold announced his second anniversary as Airports Director and Renee Ford's one year anniversary.

NEW BUSINESS - None

UNFINISHED BUSINESS

Rules and Regulations, Minimum Commercial Standards – A small group from the Airports Advisory Board members are working on updating the Rules and Regulations. They haven't been updated since 1992.

Avigation Easements –Palmetto Hall and St James Baptist Church are the two avigation easements at Hilton Head we have not received. As of today, it's still not resolved. St. James sent a draft proposal; it was forwarded to legal for review. Legal will then return to St. James for comments.

Ms. Adlam thought if Palmetto Hall didn't sign the agreement by a certain date the county would be declare condemnation on the property. Has the date changed? Mr. Rembold stated yes, since the terms of the agreement have changed there is no new date regarding condemnation.

Mr. Viventi asked if the board could receive a financial report in January 2016. Mr. Rembold stated yes, it's possible.

PUBLIC COMMENTS - None

Councilman Rodman stated it would be a good idea if the BCAB would report on a quarterly basis to County Council to give an update on the airports since projects are beginning.

FUTURE MEETINGS

Chairman Sells asked the board for consideration if there should be a meeting in December. Mr. Rembold commented RWY 21 contract maybe up for a vote from the board. Chairman Sells and Mr. Rembold will coordinate and report back to the board.

The next Airports Board meeting will be Thursday, December 17, 2015 at 1:30 p.m. at the Town of Hilton Head Island Council Chambers.

ADJOURNMENT – 2:08 PM