

AIRPORTS BOARD

March 20, 2014

The electronic and print media were duly notified in
Accordance with the State Freedom of Information Act

Notification: To view video of full discussion of this meeting please visit
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The Airports Board met on Thursday March 20, 2014 at 1:30 p.m., in the Council Chambers of the Beaufort County Government Center. Temporary Chairman Graham Kerr called the meeting to order and led the attendees in the Pledge of Allegiance.

ATTENDANCE

Airports Board Members: Anne Esposito, Al Spain, Will Dopp, Rich Sells, Ron Smetek, Dan Ahern, Gregory Viventi, Carl Wedler, Graham Kerr, Councilman Stu Rodman, Beaufort County Liaison and Councilman John McCann, Town of Hilton Head Island Liaison. (Absent: Derek Gilbert and Ross Sanders)

County Staff: Jon Rembold, Airports Director; Councilman Rick Caporale; Councilman Steven Fobes; Joel Phillips, Beaufort County Airport Supervisor; Larry Yeager, Chief of Operations; and Linda Wright, Administrative Assistant.

Public: Brian Salyers, Talbert & Bright; Jim Webb, Resident; Joe Zimmerman, Resident; Bob Richardson, Resident; and Zach Murdock, Island Packet.

MOTION TO ACCEPT AGENDA

Mr. Kerr noted that Items 16 and 17 on the agenda needed to be reversed in order to call for adjournment after the Executive Session.

Motion: It was moved by Mr. Smetek, seconded by Mr. Dopp that the March 20, 2014 agenda be approved with an amendment to reverse Items 16 and 17. The vote was: FOR – Ms. Esposito, Mr. Dopp, Mr. Kerr, Mr. Sells, Mr. Smetek, Mr. Viventi, Mr. Spain and Mr. Wedler. AGAINST – None. ABSENT: Mr. Sanders and Mr. Gilbert. ABSENT AT TIME OF VOTING: Mr. Ahern. MOTION PASSED.

MOTION TO ACCEPT MINUTES

Motion: It was moved by Mr. Dopp, seconded by Mr. Viventi that the February 20, 2014 minutes be approved. The vote was: FOR – Ms. Esposito, Mr. Dopp, Mr. Kerr, Mr. Sells, Mr. Smetek, Mr. Viventi, Mr. Spain and Mr. Wedler. AGAINST – None. ABSENT: Mr. Sanders and Mr. Gilbert. ABSENT AT TIME OF VOTING: Mr. Ahern. MOTION PASSED.

GUEST INTRODUCTIONS AND PUBLIC COMMENTS

There were no comments from the public.

LADY'S ISLAND AIRPORT REPORT

Mr. Phillips reported on the fuel sales and operations for the Lady's Island Airport for February.

Mr. Rembold stated the court date for the tree obstructions has been delayed. He stated there were some minor comments on the Master Plan that are being worked on by CDM Smith and then there will be a quick review from SC Aeronautics Commission. Mr. Rembold said Talbert, Bright and Ellington are working on the scope of work and fee for the parallel taxiway and runway safety areas for review.

HILTON HEAD ISLAND AIRPORT REPORT

Chief Yeager gave the tower and operations reports as well as the noise complaints for February. Chief Yeager said the FAA required Tri-Annual Emergency Exercise will take place March 25th.

Mr. Rembold stated the on-airport tree mitigation is underway. Mr. Rembold stated the survey is complete and they are working on the design of the off-airport tree obstruction removal. He stated they are still working on the aviagation easements at both ends. Mr. Smetek wanted to know when the design work for the 20/1 and 30/1 slopes would be completed. Mr. Rembold stated they are half way through the drawings and he hopes to have something by the next meeting. Mr. Rembold stated the terminal renovations have been put on hold due to funding issues and they are looking at different options. Mr. Rembold stated that the lighted sign replacement contracts have been executed and work should take place later in the summer. He said that the draft Environmental Assessment for the runway extension is out for public review and comment. He stated hard copies are available at the Hilton Head Island Library and the Airport. Mr. Rembold stated the Benefit Cost Analysis is also available. He stated there will be a public hearing April 21st from 5:00 p.m. until 8:00 p.m. at the Hilton Head Island Public Library. Mr. Smetek wanted to know if there will be any public comment regarding the Benefit Cost Analysis. Mr. Rembold stated there can be, but it will not be recorded like the EA. Mr. Rembold stated the Mitchelville traveling exhibit is finished and available for use. Mr. Rembold stated the appraisals for the land acquisition are finished and letters should go out to property owners in the next few weeks. He also stated that the geotechnical investigation and survey are underway for the taxiway project.

BUDGET DISCUSSION

Mr. Rembold stated the FY-15 budget should be within 5% to 10% of the FY-14 budget. He stated he, Mr. Spain and Mr. Kerr went through the questions submitted by Board members and the budget was then cleaned up. Mr. Smetek asked for an explanation of line item 47010- Miscellaneous Revenues. Mr. Rembold stated this refers to the income we receive from the agreement we have with Exec Air. Mr. Smetek asked for an explanation of line item 59040- Transfer to CIP. Mr. Rembold stated this number represents the matching funds the County puts up for the Capital Projects. He stated this has been included in the proposed bond program so if this is passed by County Council then the line item will come out of the budget as shown and an interest line item will be inserted in its place. Mr. Dobb said he thought the Miscellaneous

Revenue should be renamed to Exec Air. He stated it is not miscellaneous as it will be there for the next 20 years. He also stated the fuel revenues should reflect the percentage increase. Mr. Dopp said he believes the real estate taxes collected from the Through-the-Fence owners should be going to the Airport. Mr. Rembold stated this money goes to the County's General Fund because they are not ground leasing like Signature Flight Support. Mr. Dopp disagreed.

Motion: It was moved by Mr. Dopp, seconded by Mr. Sells that the FY-15 budgets be forwarded to Finance Committee. The vote was: FOR – Ms. Esposito, Mr. Dopp, Mr. Kerr, Mr. Sells, Mr. Smetek, Mr. Viventi, Mr. Spain, Mr. Ahern and Mr. Wedler. AGAINST – None. ABSENT: Mr. Sanders and Mr. Gilbert. MOTION PASSED.

COMMITTEE REPORTS

1. Lady's Island Airport Operations – Graham Kerr – No report.
2. Hilton Head Island Airport Operations – Will Dopp

Mr. Dopp stated the numbers were down for February partially due to the weather. He stated Signature Flight Support's revenues were down therefore the County's share was also down. Mr. Dopp stated all of the hangars are now rented and the 5% increase in hangar rent went into effect March 1st. He also stated that the debt service for the hangars is \$126,000.00 per year including interest and we are receiving approximately \$150,000.00 per year. Mr. Dopp stated Republic Parking is about the same as this time last year. He stated we have received approximately \$40,000.00 for the contract year. He said the terminal renovations at Signature Flight are completed and they are preparing for Heritage week. He suggested someone take an aerial photo on the departure day of the tournament. Mr. Smetek noted that there seems to be more passengers at the Airport so he took this as being a good sign.

DIRECTOR'S REPORT

Mr. Rembold referred the Board to a copy of a letter to the congressional delegation in support of the continued full funding of the contract control towers. He stated this is a form letter drafted by AAAE with site specific reference towards the end. Mr. Rembold asked for the Board's support to send the letter Congressman Sanford and both Senators.

Motion: It was moved by Ms. Esposito, seconded by Mr. Spain that the Airports Board support the letter regarding full funding of the contract control towers be sent to Congressman Sanford and both Senators. The vote was: FOR – Ms. Esposito, Mr. Dopp, Mr. Kerr, Mr. Sells, Mr. Smetek, Mr. Viventi, Mr. Spain, Mr. Ahern and Mr. Wedler. AGAINST – None. ABSENT: Mr. Sanders and Mr. Gilbert. MOTION PASSED.

Mr. Rembold stated different aviation related business entities have contacted the Chamber of Commerce inquiring about the status of the Hilton Head Island Airport projects. He stated this is a good sign and he is working with the Chamber on this information.

Mr. Rembold stated he met with Signature Flight Support and offered his support during the Heritage.

Mr. Rembold stated he presented to the Greater Island Council's Transportation Committee on February 25th to give an update on the projects and a recap of his background as well as his goals for the Airport. He said they asked him to brief the full Greater Island Council on May 2nd.

Mr. Rembold stated he met with the Flyers' Club at Exec Air last week at a cookout to give his perspective of the Airport. He stated he also attended their board meeting.

Mr. Rembold stated he, Mr. Sells and Ms Esposito briefed the Hilton Head Island Town Council last week and showed them the Airport video.

Mr. Rembold stated he will be briefing the Hilton Head Island Chamber's Governmental Committee in April and perhaps to their full Board of Directors later.

Mr. Kerr commended Mr. Rembold for marketing the Airport to the public.

NEW BUSINESS

Mr. Kerr stated that some of the Board members will be involved in the upcoming Heritage Golf Tournament and asked for a discussion about holding the April meeting before or after the tournament.

Motion: It was moved by Mr. Dopp, seconded by Mr. Viventi that the next Airports Board meeting be held April 10, 2014 pending availability of facilities. The vote was: FOR – Ms. Esposito, Mr. Dopp, Mr. Kerr, Mr. Sells, Mr. Smetek, Mr. Viventi, Mr. Spain, Mr. Ahern and Mr. Wedler. AGAINST – None. ABSENT: Mr. Sanders and Mr. Gilbert. MOTION PASSED.

UNFINISHED BUSINESS - None

PUBLIC COMMENTS CONTINUED

There were no comments from the public.

FUTURE MEETINGS

The next Airports Board meeting will be Thursday April 10, 2014 at 1:30 p.m. in the County Council Chambers of the Beaufort County Government Center.

EXECUTIVE SESSION

Mr. Kerr asked for a motion to go into Executive Session.

Motion: It was moved by Mr. Dopp, seconded by Mr. Sells that the Airports Board go into Executive Session. The vote was: FOR – Ms. Esposito, Mr. Dopp, Mr. Kerr, Mr. Sells, Mr. Smetek, Mr. Viventi, Mr. Spain, Mr. Ahern and Mr. Wedler. AGAINST – None. ABSENT: Mr. Sanders and Mr. Gilbert. MOTION PASSED.

ADJOURNMENT (after Executive Session) – 2:30 PM