

County Council of Beaufort County
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**AVIATION ADVISORY BOARD MEETING MINUTES
OF DECEMBER 20, 2007**

The print media was notified in accordance with the State Freedom of Information Act.

The regularly scheduled meeting of the Beaufort County Aviation Advisory Board was held at 1:30 PM on Thursday, December 20, 2007 at the Lady's Island Airport Conference Room. Chairman David Ames opened the meeting and noted that there was a quorum present.

A motion was made and seconded to accept the November 15, 2007 meeting minutes. The minutes were accepted as submitted. Motion passed unanimously.

A motion was made and seconded to have the minutes of the meeting contain action items and less extensive narrative. The Motion passed unanimously.

Guests were introduced.

MEMBERS PRESENT

David Ames-Chairman
Pete Buchanan-Vice Chairman
John Curry
Anne Esposito
Leonard Law
Dan Lynch
Ross Sanders
Jared Newman
Dick Warden

STAFF

Paul Andres-Airport Director
Larry Yeager-Operations Chief
Joel Phillips – Beaufort County Airport Supervisor
Priscilla Stewart – Admin Assistant

ABSENT

Rick Caporale – Beaufort County Liaison
Ken Heitzke – Town Liaison
Harvey Ewing

GUESTS

Councilman Stu Rodman – Councilman
Eddie Bellamy – Interim Director Public Services
Chris Eversman – Wilbur Smith Associates
Patty Blackmon - Resident
Richard Cleaveland - Resident
Tom Molzow – Resident

HILTON HEAD ISLAND AIRPORT REPORT

1. Tower Report: Paul Andres
 - For the month of November 2007 there were 4,286 total flight operations of which 2,420 were conducted under IFR procedures.
2. Operations Report: Chief Yeager
 - 33 general aviation flights after Tower closure during the month of November.
 - 124 commercial airlines flights after Tower closure also for the month of November.
 - There were 2 medivac standbys during the month of November.
3. Noise Complaints & Traffic Counters: Chief Yeager
 - There were 9 complaints received. Not really noise complaints but flyover complaints. Commercial flight flyover complaints were from Indigo Run, the rest were general aviation.
 - 4 from Port Royal Plantation.
 - 3 from Hilton Head Plantation
 - 1 from Indigo Run Plantation.
 - 1 from Yacht Cove.
4. Projects: Paul Andres
 - Tree Obstructions.
 - Completed Phase I and II for the tree obstructions on the South End of the Airport.
 - Phase III the remaining tree obstacles have been surveyed. The data has been plotted and is being verified.
 - Emergency Generator. We have received and are evaluating the bids.

BEAUFORT COUNTY AIRPORT REPORT

1. Fuel Sales: Joel Phillips
 - For the month of November, sold a total of 12,259 gallons of AvGas and Jet a fuel.
 - Down 600 gallons in fuel sales compared to November 2006.
2. Projects: Paul Andres
 - Tree obstruction removal survey data has been plotted. One last validation check. We hope to have the bid out in January.
 - Aircraft Hangars. Mosquito Control hangar is under way with Beaufort Construction.
 - Automated Weather Observation System (AWOS). The AWOS is up and operational.

COMMITTEE REPORTS

1. Finance: Dick Warden
 - Nothing to report.

A motion was made and seconded that as a follow up to the SH&E Consulting Financial Report on Hilton Head and Lady's Island Airports dated September 2007 the County Finance Department and the Airport management (with participation by the AAB Finance Committee) jointly construct a list of SH&E recommended action items which they agree need to be implemented. Such list to be organized in a project management format with assigned responsibilities and due dates for each item and tracked monthly. The Motion passed unanimously.

- Stu Rodman will coordinate a meeting with our Finance Committee in advance of the County Council's joint meeting of Finance and Public Services.

2. Lady's Island Airport Facilities: Pete Buchanan – Presented a plot plan for the facility that Doug Carmody wants to build. It is about 45,000 square feet.

Pete Buchanan made a Motion which was seconded to use this plan as preliminary basis to recommend that we proceed with all negotiations to let Doug Carmody build his hangar and parking lot.

Pete Buchanan amended his Motion to proceed with negotiations pending a decision on the final location on the plot plan. The Motion was seconded. The Motion passed unanimously.

3. Hilton Head Island Airport Facilities: Anne Esposito
 - All items mentioned in last month's report are underway.
 - FAA Form 7460 is a form regarding construction in and around an Airport. This form needs to be distributed.
 - John Curry will take this to Charles Cousins for information.
4. External Affairs: John Curry
 - Delta Sky Magazine has a 40 page supplement on Hilton Head Island.
 - 12 million people should directly see our advertisement and an estimated 40 million will see it through circulation.
 - Runs through January.
 - Starts on page 126 and our ad is on page on 156.
 - LMO restricting a runway length to 4,300 feet was passed by the Town of Hilton Head.

John Curry made a Motion which was seconded that the Hilton Head Island Layout Plan be upgraded to a Master Plan and that it include a study of the ultimate possible build out of the Hilton Head Airport and answers the three specific questions which the Town has asked. The Motion passed with two abstentions.

COMMUNITY RELATIONS COMMITTEE REPORTS

- Hilton Head: Don Baldwin absent. No report.
- Lady's Island: No meeting and there is nothing to report.

HILTON HEAD ISLAND CRC ISSUE UPDATE – No new updates regarding flight patterns.

OLD BUSINESS

- Aviation Advisory Board Vacancy: Has not been resolved.
- The noise abatement brochures have been printed.
- State Aeronautics has a preliminary noise abatement informational sign for Paul Andres and Dave Ames to look at.
- Airport Feasibility Study – Nothing finalized at this point.

Dick Warden made a Motion which was seconded that in the interest of public safety all trees which are indicated by the FAA runway glide slope clearance requirements to be obstructing the glide slope paths (on North and South runways) will be automatically approved by the Town of Hilton Head for removal without imposing delays. Airport Management will provide the Town with a site map showing the obstructing trees along with a copy of the relevant FAA Requirements. The Airport will be responsible for the tree removals with the majority of the cost expected to be reimbursed by the FAA. There are currently numerous trees in both glide paths which the Town of Hilton Head has been delaying approval on for a year or more.

After a brief discussion, Dick Warden withdrew his Motion.

Dick Warden made a Motion which was seconded that the AAB endorse and publicly support the Citizens to Protect Hilton Head Island Airport organization and its efforts to preserve the airport, its safety, and ability to maintain commercial airline service.

Dick Warden amended his Motion which was seconded to read that the AAB endorse and publicly support any organization and its efforts to preserve the airport, its safety, and ability to maintain commercial airline service. The Motion passed 5 to 4.

NEW BUSINESS –

- 5 Year Plan – Paul Andres, Anne Esposito, and Pete Buchanan have met.
- The Motion to upgrade the Airport Layout Plan to a Master Plan will now go to County Council for approval and then to the FAA to seek funding.

PUBLIC COMMENTS

1. Patty Blackmon – Said she appreciates all that all the various groups are doing to support the Airport. She feels that the AAB should support these various groups.
2. Eddie Bellamy – Announced that it would be his last meeting. The new Public Services Director should be in place for the next AAB meeting.

ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 2:55 PM.

FUTURE MEETINGS

Aviation Advisory Board: The next meeting will be held on Thursday, January 17, 2008 at 1:30 PM at the Hilton Head Island Airport Air Service Building.

Hilton Head Island Airport Community Relations Committee: The next meeting will be held on Thursday, February 7, 2008 at 4:00 PM at the Hilton Head Air Services Building.

Beaufort County Airport Community Relations Committee: The next meeting will be announced at a later date.